

AGENDA

CITY OF TAYLOR, TEXAS
CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS, 400 PORTER STREET

FEBRUARY 9, 2017, 6:00 P.M.

CALL TO ORDER AND DECLARE A QUORUM

INVOCATION

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

1. Presentation: Main Street Car Show Donation to Shepherd's Heart and Taylor Animal Shelter.

CITIZENS COMMUNICATION

(The City Council welcomes public comments on items not listed on the agenda. However, the Council cannot respond until the item is posted on a future meeting agenda. Registration forms are available at the sign in table.)

CONSENT AGENDA

(The Consent Agenda includes non-controversial and routine items that the Council may act on with one single vote. The Mayor or any Council member may pull any item from the Consent Agenda to discuss and act upon individually on the Regular Agenda.)

2. Approve minutes for January 26 2017. (Susan Brock)

REGULAR AGENDA; REVIEW/DISCUSS AND CONSIDER ACTION

3. Consider introducing Ordinance 2017-03 establishing a grant program for qualifying non-profit organizations. (Ashley Lumpkin)
4. Receive presentation on downtown and gateway signage program. (Ashley Lumpkin)
5. Discuss composition and terms of Animal Control Appeals Board and Shelter Advisory Committee. (Commander Branson)
6. Discuss and receive update on animal shelter facility. (Commander Joseph Branson)
7. Receive update on costs to repair all streets, infrastructure, drainage, and facilities. (Isaac Turner)
8. Continue discussion regarding fire suppression. (Chief Ekiss)
9. Consider approving Resolution R17-05 authorizing an application and acceptance of a grant for a Victim Services Coordinator. (Chief Fluck)
10. Consider approving Resolution R17-06 authorizing an application for a grant to fund a Records Management System. (Chief Fluck)
11. Receive update on recycling center. (Matt Rector)
12. Discuss and accept guidelines and planning for the 2017/2018 Fiscal Year Budget. (Rosemarie Dennis)
13. Receive update on current and future code enforcement efforts. (Ashley Lumpkin)
14. Receive update on Community Investment Program scheduling tool. (Matt Rector)
15. Consider proposed future agenda topics and items for discussion. (Mayor)

ADJOURN

The Council may vote and/or act upon each of the items listed in this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act including: Section 551.071 (Consult with attorney); Section 551.072 (Real Property); Section 551.073 (Gifts and Donations); Section 551.074 (Personnel Matters); Section

ANNOUNCEMENTS: UPCOMING EVENTS

- Public Mtg: Drainage Mon., Feb. 13, 6:30 pm Library
 - Sky Warning Training Wed., Feb. 22, 6-8 pm Library
 - Public Workshop: Hazard Mitigation
 Mon., Feb. 27 TBA
 - Growth Summit Thurs., Mar. 2, 10-1 pm WILCO Expo
 - Citizens Fire Academy March 6 (start date) Fire Dept.
- 



***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 1

Agenda Title: Presentation: Main Street Car Show Presentation to Animal Control and Shepherd's Heart

Council Action to be taken: Main St staff will present check to Animal Shelter and Shepherd's Heart

Initiating Department: Main Street Program

Staff Contact: Deby Lannen, Main Street Manager

1. INTRODUCTION/PURPOSE

Main Street Car Show is a joint venture of the City of Taylor and a group of individuals who make up the Main Street Car Show Committee. Each year the event raises funds to benefit local charities. The show held October 29, 2016 raised funds to donate to the Taylor Animal Shelter and Shepherd's Heart.

2. DESCRIPTION/ JUSTIFICATION

Funds were raised at the 4th Annual Main Street Car Show held October 29, 2016 in downtown Taylor through donations and sale of raffle tickets.

3. FINANCIAL/BUDGET

| | |
|---|--------------------|
| Total amount of donations and reimbursements from this event: | \$15,626.00 |
| *Expenditures: | <u>\$ 7,446.98</u> |
| | \$ 8,179.02 |

\$8,179.02 to be divided equally (\$4,089.51) between Shepherds Heart and the Animal Shelter

(* City contributed \$5,000 as a city sponsored event.)

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Participate in the presentation.

6. REFERENCE FILES



***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 2
Agenda Title: Approve minutes for January 26, 2017.
Council Action: Approve by consent or approve with corrections
Initiating Department: City Management/City Clerk
Staff Contact: Susan Brock, City Clerk

1. INTRODUCTION/PURPOSE

Pursuant to the Open Meetings Law, Chapter 551, Local Government Code and in accordance with the authority contained in Section 551.021 and the City Charter, the “Minutes” of each City Council must be recorded, compiled and approved by the City Council in subsequent meetings. The purpose of this item is to conform to these legal requirements.

2. DESCRIPTION/ JUSTIFICATION

N/A

3. FINANCIAL/BUDGET

N/A

4. RECOMMENDATION

Approve as submitted or amend with changes noted.

5. REFERENCE FILES

2a. [Minutes January 26, 2017](#)

The City Council of the City of Taylor met on January 26, 2017, at City Hall, 400 Porter St., Taylor, Texas. Mayor Jesse Ancira declared a quorum and called the meeting to order at 6:02 p.m. with the following present:

Council Member Robert Garcia
Council Member Chris Gonzales
Council Member Christine Lopez
Mayor Pro Tem Brandt Rydell

Isaac Turner, City Manager
Noel Bernal, Assistant City Manager
Ted Hejl, City Attorney
Susan Brock, City Clerk

INVOCATION

Chief Ekiss led the group in prayer.

PLEDGE OF ALLEGIANCE

PROCLAMATION

1. PROCLAMATION: RECOGNIZING FEBRUARY AS BLACK HISTORY MONTH.
Mayor Ancira presented a proclamation recognizing February as Black History Month.

ANNOUNCEMENTS

Mayor Ancira read a list of upcoming community events and activities

CITIZENS COMMUNICATION

Ms. Melanie Rathke, 612 Vernon, Ms. Dee Dee Yelverton, 1415 Howard, Ms. Patrice Dempsey, 4106 Big Bend Trail, and Ms. Christine Sumpter-Hegar, 606 W. 7th St., spoke on the condition of the animal shelter. Mr. David Paul, 840 W. 5th St., commented on the further development of Kimbro Street and Mr. Jeff Snyder, 106 Porter Street business owner, encouraged council to consider options for reducing railroad noise.

CONSENT AGENDA

2. CONCUR WITH PRELIMINARY FINANCIALS FOR DECEMBER 2016.
3. APPROVE MINUTES FOR JANUARY 12, 2017.

Mayor Pro Tem Rydell moved to approve the consent agenda as presented and Council Member Garcia seconded the motion. VOTE: Five voted AYE. Motion passed.

REGULAR AGENDA: REVIEW/DISCUSS AND CONSIDER ACTION

4. CONSIDER APPROVING A GRANT PROGRAM REGARDING A REDUCTION IN PERMIT FEES FOR QUALIFYING NON PROFIT ORGANIZATIONS.

Ms. Ashley Lumpkin, Director of Development Services, introduced a plan to develop a grant program to reduce development fees for new construction for religious organizations and non-profit organizations who qualify.

The program would provide \$50,000 annually with a limit up to \$20,000 per entity per year. If approved, staff will bring back an ordinance to be introduced on February 9 with final approval on February 23.

Mayor Pro Tem Rydell moved to approve the grant program for fee reduction to qualifying non-profit organizations as presented and Council Member Gonzales seconded the motion. VOTE: Five voted AYE. Motion passed.

5. RECEIVE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR 2015/2016 FISCAL YEAR.

Mrs. Rosemarie Dennis, Director, Finance, introduced Mr. Michael Brooks with Brooks-Cardiel, to present the annual audit for fiscal year 2015-2016. In response to a question from Mayor Ancira, Mr. Brooks restated the fact the City of Taylor and the Taylor Housing Authority have no relationship, management or financial, other than the Mayor's appointment of the Board members.

Council Member Lopez moved to accept the report as presented and Mayor Pro Tem Rydell seconded the motion. VOTE: Five voted AYE. Motion passed.

6. RECEIVE PRESENTATION REGARDING RAILROAD CROSSING QUIET ZONES.

Mr. Matt Rector, Director, Public Work, provided information regarding creating a quiet zone for train horns within the city limits. The rules and regulations required to create such a zone are strictly determined by Union Pacific as well as the costs to ensure those crossings are safe. The general consensus of council was to continue to research other options including "wayside" horns and possible funding mechanisms.

Council Member Lopez moved to accept the presentation and Council Member Gonzales seconded the motion. VOTE: Five voted AYE. Motion passed.

7. RECEIVE UPDATE ON GROWTH SUMMIT.

Ms. Lumpkin presented an update on plans for the Growth Summit scheduled for March 2 at the Williamson County Expo Center. The program will focus on future growth and transportation, corridor standards, commercial and residential design standards, as well as parks and recreational areas. More details will be forthcoming as the program continues to develop. Council Member Lopez moved to accept the update as presented and Council Member Garcia seconded the motion. VOTE: Five voted AYE. Motion passed.

8. CONSIDER APPROVING RESOLUTION R17-04 REGARDING CDBG GRANT FUNDING FOR FY 2017-2018.

Mr. Rector presented a request to approve a resolution regarding a grant application to Williamson County for Community Development Block Grant (CDBG) funding. The project under consideration for funding in the 2017/2018 fiscal year is to reconstruct West 3rd Street from Howard to Vance Street.

Council Member Gonzales moved to approve Resolution R17-04 as presented and to move forward with the new CIP project list including streets and drainage and to fund the first year fully with CDBG monies and to augment with funds from the Transportation User Fee monies if needed. Mayor Pro Tem Rydell seconded the motion. VOTE: Five voted AYE. Motion passed.

9. CONSIDER APPROVING SPONSORSHIP AND ADVERTISING PROGRAM FOR THE TAYLOR REGIONAL PARK AND SPORTS COMPLEX.

Mr. Mike DeVito, Director, Parks and Recreation, presented a request to consider approving a sponsorship and advertising program for local businesses to advertise at the Taylor Regional Park and Sports Complex. The program includes banners at various locations within the park with pricing depending on location.

Mayor Ancira moved to appoint Council Member Garcia and Mayor Pro Tem Rydell to meet with staff to move this project forward and Council Member Gonzales seconded the motion. VOTE: Five voted AYE. Motion passed.

10. CONSIDER APPROVING RESOLUTION R17-01 CALLING AN ELECTION ON MAY 6, 2017 TO ELECT COUNCIL MEMBER AT LARGE.

Ms. Brock presented a request to approve a resolution calling an election on May 6, 2017 to elect a Council Member At Large. Mayor Ancira moved to approve Resolution R17-01 as presented and Council Member Lopez seconded the motion. VOTE: Five voted AYE. Motion passed.

11. CONSIDER APPOINTMENTS FOR CITY BOARDS AND COMMISSIONS.

Ms. Brock presented applications for appointments and reappointments to city boards and commissions.

Airport: Council Member Gonzales moved to reappoint Terry Blodgett and Efrain Lopez and to appoint Brian Decker and Catherine Rochez as new members. Motion seconded by Mayor Pro Tem Rydell. Five voted AYE. Motion passed.

Animal Control Appeals Board and Shelter Advisory Board: Council members agreed that additional discussion is needed on this group prior to making any appointments or reappointments and council will also consider adding term limits.

Building and Standards Commission: Council Member Gonzales moved to reappoint Arnold Cuba and appoint Steve Smith as a new member. Motion seconded by Council Member Garcia. VOTE: Five voted AYE. Motion passed.

Library: Council Member Gonzales moved to reappoint Trisha Randig and to appoint Sheon Corley as a new member. Motion seconded by Mayor Pro Tem Rydell. VOTE: Five voted AYE. Motion passed.

Main Street: Council Member Garcia moved to reappoint Christina Kane-Gibson and Steve Truex and to appoint Stephen Hoskins as a new member. Motion seconded by Council Member Gonzales. VOTE: Two voted AYE; Three voted NO. Motion failed.

Mayor Pro Tem Rydell moved to reappoint Christina Kane-Gibson and Steve Truex and to appoint Lotte Vehko as a new member citing her background and experience in architecture. Motion seconded by Council Member Lopez. VOTE: Five voted AYE. Motion passed.

Moody Museum: Mayor Pro Tem Rydell moved to reappoint Susan Komandosky, Joe Bartosh, Rebecca O'Bryan-Lieb and Carol Preuss and to appoint Julia O'Bryan and Paul Pennington. Motion seconded by Council Member Garcia. VOTE: Five voted AYE. Motion passed.

Parks and Recreation: Council Member Lopez moved to reappoint Larry Cmerek, Irene Michna, Timothy Tebeau and to appoint Stacy Olsen as a new member. Mayor Pro Tem Rydell seconded the motion. VOTE: Four voted AYE. One No (Garcia). Motion passed.

Planning and Zoning: Mayor Pro Tem Rydell moved to reappoint Donna Frazier and to appoint Mike Aplin as a new member. Council Member Lopez seconded the motion. VOTE: Five voted AYE. Motion passed.

TEDC: Mr. Mark Thomas, President of the TEDC, requested council consider not making any changes to the current composition of the board until next January to allow them to continue to work on existing projects. Council Member Gonzales nominated Gary Gola for consideration as a member. Mayor Pro Tem Rydell moved to reappoint Joe Burgess and Kelly Cmerek and Council Member Lopez seconded the motion. VOTE: Four voted AYE. One vote NO. (Gonzales)

Tree Advisory Board: Council Member Garcia moved to reappoint Erin Butler and Council Member Lopez seconded the motion. VOTE: Five voted AYE. Motion passed. Staff agreed to contact all those applicants who were not appointed to their board of choice this round to see if they might be interested on serving on other boards that are in need of members.

Zoning Board of Adjustments: Council Member Garcia moved to appoint David Paul and Craig Eulenfeld to the ZBA and Council Member Lopez seconded the motion. VOTE: Five voted AYE. Mayor Pro Tem Rydell moved to appoint Suzanne Bice and Council Member Garcia seconded the motion. VOTE: Five voted AYE. Motion passed.

12. CONSIDER PROPOSED FUTURE AGENDA TOPICS AND ITEMS FOR DISCUSSION.

Mayor Ancira asked Council Members for future agenda items. Council Member Gonzales asked to include cemetery streets in the Strategic Plan; a reduction in the TUF for seniors, and to add a city facilities assessment to the CIP priorities. Council Member Garcia asked staff to meet with representatives of the local Boy Scout Troop to see what their immediate needs are. Council Member Lopez asked to provide a plan for mowing city properties and to see a timeline for the CIP program. Mayor Pro Tem Rydell requested a survey of building and development fees for other cities and Mayor Ancira requested staff provide an update to the retail study.

(Mayor Ancira and Council adjourned to closed session at 8:20 pm.)

13. EXECUTIVE SESSION. The Taylor City Council will conduct a closed executive meeting pursuant to the provisions of the Open Meetings Law, Chapter 551, Texas Local Government Code, and the authority contained in Section 551.074 to discuss the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Evaluation of City Manager, Isaac Turner

14. CONSIDER ACTION FROM EXECUTIVE SESSION.

Mayor Ancira and Council Members returned to the dais and declared the meeting reopened at 10:27 pm. He stated that no action was taken during the closed session. Mayor Pro Tem Rydell moved to grant a salary adjustment to base of +5%, retroactive to be effective on December 26, 2016 and to increase his annual leave accrual rate to 120 hours/yr the same as a 10 year employee. Council Member Lopez seconded the motion. VOTE: Four voted AYE; one vote NO (Gonzales). (Council Member Gonzales requested the record show his vote was not based on Mr. Turner's performance.) Motion passed.

ADJOURN

With no further action Mayor Ancira declared the meeting adjourned at 10:33 p.m.

Jesse Ancira, Jr., Mayor

ATTEST:

Susan Brock, City Clerk



***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 3
Agenda Title: Consider introducing Ordinance 2017-03 establishing a grant program regarding a reduction in some building permit fees for qualifying non-profit organizations.
Council Action to be taken: Discuss and consider introducing Ordinance 2017-03.
Initiating Department: Development Services
Staff Contact: Ashley Lumpkin, Director

1. INTRODUCTION/PURPOSE

At the January 26, 2017 City Council meeting, staff was directed to pursue the grant option for reducing some building permit fees for 501(c)(3) entities. This is in response to requests by area religious institutions and non-profits.

2. DESCRIPTION/ JUSTIFICATION

The proposed grant provides a finite amount of funding in a fiscal year and provide a level of predictability in the reduction of revenue. The attached ordinance establishes a total grant budget of \$50,000 annually with each entity eligible for a grant in the amount of 25% of the development fees, up to \$20,000, thus ensuring several projects could apply and benefit from the grant program in the same year. The grant off-sets the costs of development by reimbursing the development fees from the earmarked funds.

Eligibility for the program will be limited to the following:

- The organization must provide a current 501(c)(3) certification and the federal tax exemption letter with a complete building permit application.
- This grant is only available to new construction, remodeling an existing structure is not eligible.
- The 501(c) (3) non-profit entity must contain a purpose clause stating a purpose which alleviates a need or obligation placed on the City by law.
- The grant cannot be combined with any other development fee discount, such as an enterprise zone.
- The grant-in-lieu of payment allows for a 25% reduction in development fees for 501c3 entities that are building new facilities. Pass-through costs such as water

meters, tap fees, and inspection fees would not be reduced as those are direct costs incurred by the City.

- The limited funding is provided from the City's General Fund on a first come, first serve basis not to exceed \$50k per fiscal year.

Development Services has contracts with two, separate third-party inspection companies. Reducing the fees charged will impact the General Fund as the fees collected will only cover a portion of the costs incurred for these services. Both third-party inspections provide a set amount of inspections with a permit, if the project requires additional inspections because of multiple failed inspections, those will not be discounted but charged directly to the applicant/developer and treated as a pass-through cost. Similarly, water meters are a set cost to the city and would not be reduced with the proposed fee reduction.

Currently, building permits and impact fees are based on the intensity of the use, thus both options would allow for the grant or fee reduction to correlate to the size of the project. Essentially, it is self-regulating in that the smaller the building, the smaller the fees and vice versa. Building permits are specifically calculated on the square feet of the improvement, with reductions for area that does not have plumbing or mechanical work.

3. FINANCIAL/BUDGET

There will be an impact on the General Fund of a maximum \$50,000 per fiscal year. If the funds are not exhausted in a fiscal year, the fund will be brought back to the \$50,000 amount with the next fiscal year.

4. TIMELINE CONSIDERATIONS

The First Baptist Church was the first to pose the question of a fee reduction with the submittal of their new church development. The building permit has not yet been issued as there is site work that must be complete before that can occur, but the project will be eligible for the grant.

5. RECOMMENDATION

Introduce Ordinance 2017-03 as presented.

6. REFERENCE FILES

3a. [Ordinance 2017-03 draft](#)

ORDINANCE NO. 2017-03

ORDINANCE ESTABLISHING PERMISSIVE GRANTS FOR PAYMENT OF BUILDING USE FEES IN ACCORDANCE WITH THE CONDITIONS OF THIS ORDINANCE ("BUILDING GRANT"); THE BUILDING GRANT WILL NOT EXCEED TWENTY-FIVE PER CENT OF THE TOTAL CITY BUILDING PERMIT FEE ; A BUILDING GRANT SHALL NOT BE PERMITTED IF THE BUILDING SUBJECT TO THE BUILDING GRANT IS ELIGIBLE FOR OR RECEIVES ANY OTHER REDUCTION FROM THE ORDINANCE FEE TO BE CHARGED FOR BUILDING PERMIT FEES; CITY FUNDING FOR THE BUILDING GRANT PROGRAM SHALL BE ON AN ANNUAL FISCAL YEAR BASIS; THE BUILDING GRANT PROGRAM MAY BE FUNDED BY THE CITY UNDER THE CITY ANNUAL BUDGET PROCESS; IF THE BUILDING GRANT PROGRAM IS FUNDED BY THE CITY UNDER THE CITY ANNUAL BUDGET PROCESS FUNDING SHALL NOT EXCEED FIFTY-THOUSAND DOLLARS FOR ANY ANNUAL BUDGET YEAR; UNUSED GRANT FUNDS IN ANY FINANCIAL YEAR SHALL NOT BE CARRIED FORWARD INTO A SUBSEQUENT ANNUAL FISCAL YEAR; BUILDING GRANTS SHALL NEVER EXCEED FIFTY THOUSAND DOLLARS IN ANY ANNUAL FISCAL YEAR; THE BUILDING GRANT PROGRAM SHALL BE USED ONLY FOR NEW CHURCH BUILDINGS IN WHICH RELIGIOUS SERVICES ARE TO BE CONDUCTED AND NEW BUILDINGS TO BE CONSTRUCTED OWNED BY A TEXAS NON-PROFIT CORPORATION THAT HAVE BEEN QUALIFIED FOR EXEMPTION UNDER THE INTERNAL REVENUE EXEMPTION PROVISION 501 (C) (3) AND MUST BE FURTHER QUALIFIED BY THE CITY UNDER THE REQUIREMENTS SET FORTH IN THIS ORDINANCE; PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City of Taylor, Texas, desires to establish Building Grant program which allows for reduction in City permit fees to be charged for construction of new building with the City; and

WHEREAS, it is reasonable and necessary the Building Grant program be required to follow the requirements set forth in this Ordinance to prevent unauthorized use of the Building Grant funds; and

WHEREAS, it is in the best interest of the residents of the City of Taylor, Texas, that it shall have regulations concerning Building Grant Program.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF TAYLOR, TEXAS, that:

SECTION 1. All the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

SECTION 2. The City is authorized to fund an amount not exceeding fifty-thousand dollars in any one annual fiscal year for use as grants to reduce building permit fees required for new building construction to be used for churches and Texas non-profit corporations qualified by the Internal Revenue Service as an exempt entity under IRS Code Section 501 (c) (3) and which must also be meeting the requirements of this Ordinance ("Entity").

SECTION 2: No Entity shall receive a Building Grant exceeding twenty-five per cent of the total building permit fee to be charged by the City.

SECTION 3. No Entity shall be entitled to a Building Grant if the building subject to the Building Grant request is eligible for or has received any other reduction for a building fee to be charged.

SECTION 4. No Entity shall be entitled to obtain a Building Grant for reduction in building fees more often than once every thirty-seven years.

SECTION 5. A Building Grant may only be allowed to a church that (i) has qualified for or is entitled to receive an exemption from payment of ad valorem property taxes on the building from the Williamson Central Appraisal District allowed under the church exemption; (ii) that has received an exemption qualified under the provisions of IRS Section 501(c)(3); (iii) that is exempt from payment of Texas Franchise Taxes or other State fees charged for an entity; and (iv) has the sole purpose of providing the new building in which to conduct religious church services.

SECTION 6. A Building Grant may only be given to a Texas non-profit corporation that (i) has received an exemption under the qualifications of IRS Section 501(c)(3); (ii) that has received an exemption from the Texas Comptroller of Public Accounts from payment of any State Franchise or Margin Tax fees; (iii) that maintains all corporate document required by the Texas Business Organization Code; and (iv) and has as its only purpose to provide the public service requirement by this Ordinance.

SECTION 7. A Building Grant may only be given to a Texas non-profit corporation that has a purpose clause demonstrating the corporate is or will provide a public service which the City determines will be beneficial to the public and which will alleviate a burden or obligation of the City to provide such public service if not provided by the Texas non-profit entity.

SECTION 8. The City Manager or his designee shall administer the Building Grant program.

SECTION 9. The City shall be entitled to examine books and records required by the City to determine Building Grant eligibility and which books and records must be provided to the City when requested from any applicant for a Building Grant.

SECTION 10. The City retains the sole option to grant or deny any Building Grant when and if the City determines a Building Grant will not be in the best interest of the City.

SECTION 11. If any article, paragraph, or part of a paragraph of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force or effect of any other article, paragraph or part of a paragraph of this Ordinance which shall remain in full force and effect.

In accordance with Article VIII, Section 1 of the City Charter, Ordinance No. _____ was introduced before the Taylor City Council on the day of February, 2017.

PASSED, APPROVED, and ADOPTED on the ____ day of February, 2017.

Jesse Ancira, Jr., Mayor

ATTEST:

Susan Brock, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl,
City Attorney

CERTIFICATE

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

I, Susan L. Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2017-03, passed and approved by the City Council of the City of Taylor, Texas, on the _____ day of _____, 2017, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this _____ day of _____, 2017.

Susan L. Brock
City Clerk



***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 4

Agenda Title: Receive presentation on downtown and gateway signage plan.

Council Action to be taken: Make recommendation on a gateway signage options

Initiating Department: Development Services

Staff Contact: Ashley Lumpkin, AICP, Development Services Director

1. INTRODUCTION/PURPOSE

At the January 12, 2017 City Council meeting, Mayor Pro Tem Rydell and Councilmember Garcia were appointed to a smaller signage group to address the myriad of signage options and facilitate its progress. The purpose of this item is to make a recommendation on signs that were a result of the meeting and conversations.

Mayor Pro Tem Rydell is requesting a two week period between introduction of the sign design and adoption to receive any additional public comment.

2. DESCRIPTION/ JUSTIFICATION

April 2015: The Downtown Master Plan was approved in April 2015 and subsequently won the 2015 Texas Chapter of the American Planning Association's Project Planning Award in recognition for exemplary planning. To fulfill the entire vision of the plan, the implementation timeline for the various measures ranges from short-term to long-term strategies.

Staff narrowed the larger matrix of projects to coincide with projected available funding to begin taking steps to enhance the Downtown area. The first project is the sign and gateway features design and construction plans. While the Downtown Plan includes the desired aesthetics, this stage requires designing constructions plans to bring the chosen items to fruition. SEC Planning, LLC has been secured for the design of the downtown signage and gateway signage.

June, 2016: Staff held an open house in June with several designs for both the gateway signage and wayfinding signage. The original gateway signage was, in part, based on the approved signage in the Downtown Master Plan. Comments on wayfinding signage were limited, but the main response was that the wayfinding signage should mimic a theme from the gateway signage. While the public comments on the original signage indicated a certain sign to be the favorite, the open house comments indicated that it was time to go back to the drawing board and develop signs that “fit” Taylor. Taylor is unique and the gateway signage should reflect its history.

July-August, 2016: A smaller group of citizens from the open house volunteered for a signage task force, met with SEC Planning twice over the following months, and helped refined the signage options to reflect more of Taylor’s history.

September, 2016: Staff invited the public to comment on the new gateway signage options and kept a tally of the ranking. The signs, as attached to this report, were ranked as follows: B, A, C.

October, 2016: Staff scheduled a joint meeting between Planning and Zoning Commission, Main Street Advisory Board, and the Parks Advisory Board to review the new signage, receive an update on the public comments, and make a recommendation to City Council regarding gateway signage. The boards held a joint discussion on longevity/life expectancy of the signage in regards to a sign looking dated, replacement of elements on the sign. There was also discussion on utilizing the kinetic portion of sign “C” with the rail car theme of sign “B” to combine the history and a more modern element in one sign as well as the columns of sign “A” with the rail portion of sign “B”. A main discussion point was the history of cotton and perhaps adding a cotton boll on the sign.

Planning and Zoning Commission made a recommendation to provide different, themed signs at various gateway points in town and include an element that provides a link to the cotton industry in Taylor. The Main Street Advisory Board recommended the railway theme with the sign “A” structure and that they preferred “Taylor Texas” as opposed to “City of Taylor Texas” or other versions of the City’s name. Although the Parks Advisory Board did not have a quorum and could not provide a formal recommendation, they made the comment that sign “B” should include cotton and the date of incorporation should be included on the chosen sign.

December 2016: When the item was postponed at the December Council meeting, a comment about creating a smaller group of Councilmembers to finalize the designs was made. Staff is ready to move forward with Council direction.

January 2017: Mayor Pro Tem Rydell and Councilmember Garcia were appointed to a smaller signage group to address the myriad of signage options and facilitate the project progress. In a meeting that was held on January 23, 2017, the signage options

were revised to provide two options, based on the approved Downtown Master Plan and the existing branding and logo for the City.

The benefit is that these designs directly tie to the approved Downtown Master Plan gateway signage examples and the current city branding is incorporated in each proposed design. Another advantage with the two designs, as presented, are that the projected costs for a more simple design, as opposed to a myriad of construction materials, should be more cost-effective to construct and maintain.

3. FINANCIAL/BUDGET

The Tax Increment Financing (TIF) has been identified as the source funding for the downtown signage. The Legal Department has confirmed the gateway signs, as they are outside the TIF District, cannot benefit from the TIF fund. The unaudited TIF balance is currently \$677,680 although approximately \$200k of that is encumbered. Once the final sign is chosen, SEC Planning, LLC will create construction documents in order for staff to go out for bids on the signs.

4. TIMELINE CONSIDERATIONS

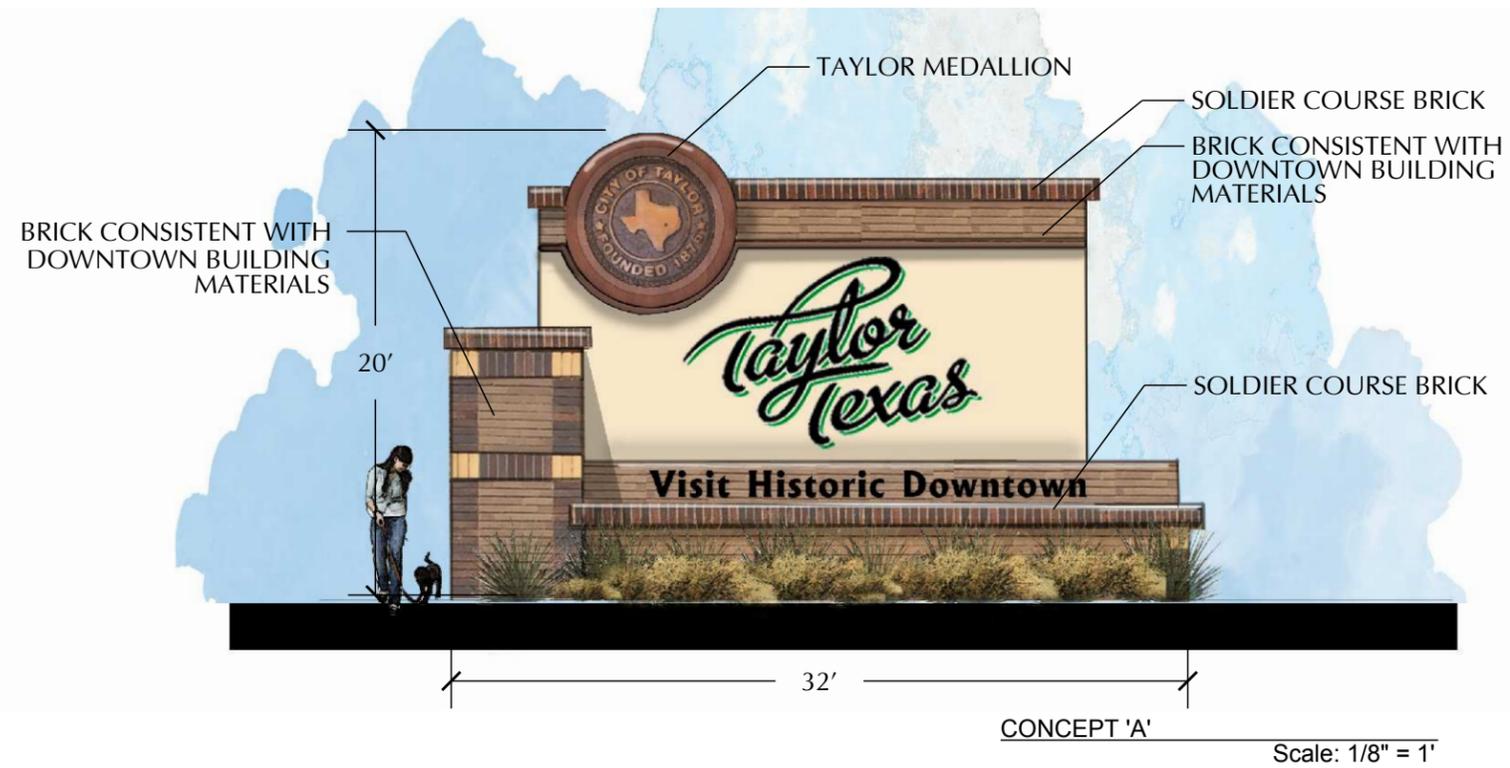
Staff is expecting, after a sign theme is selected, to develop construction drawings by early summer 2017 and starting the bid process subsequent to completed construction drawings.

5. RECOMMENDATION

To discuss and consider approving sign design and move this project forward.

6. REFERENCE FILES

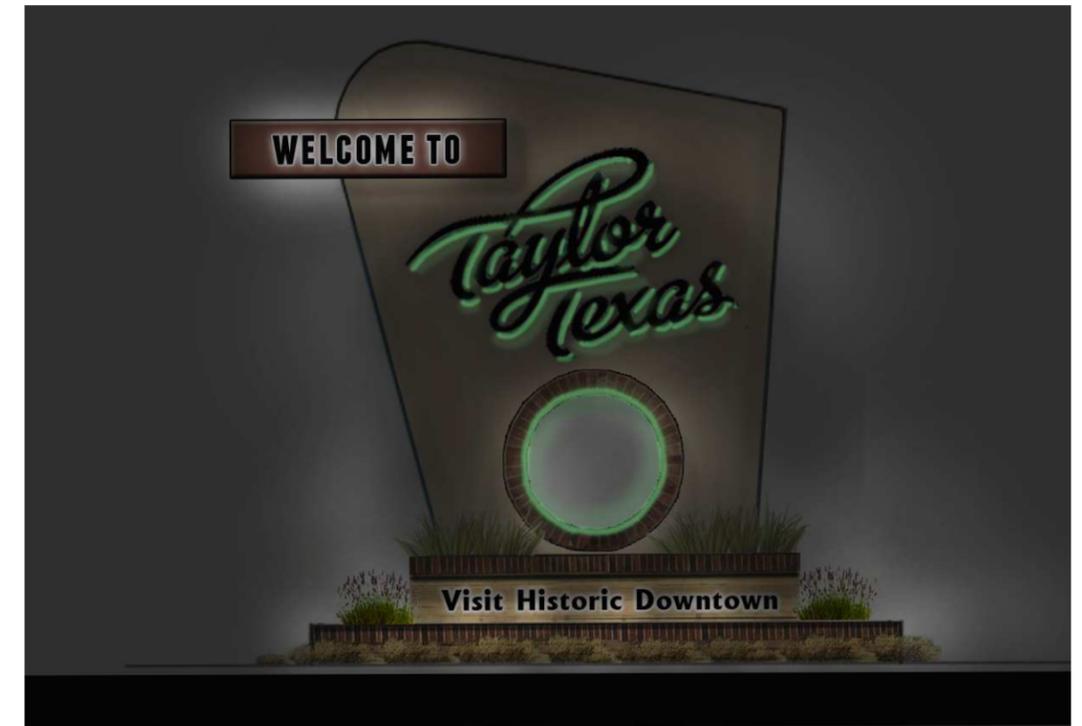
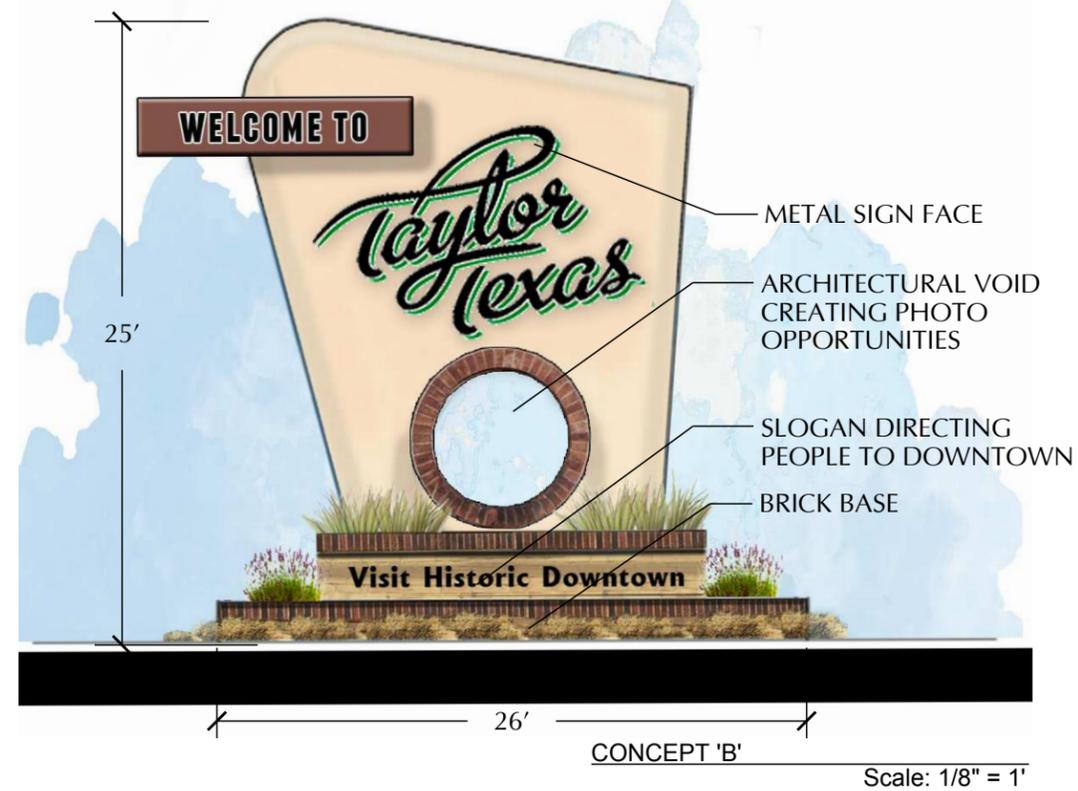
4a. [Signage options](#)



CONCEPT 'A' NIGHT SCENE
Scale: 1/8" = 1'



REPRESENTATIVE IMAGES



CONCEPT 'B' NIGHT SCENE
Scale: 1/8" = 1'

Date: January 24, 2017



***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 5
Agenda Title: Discuss composition and terms of members of the Animal Control Appeals Board and Shelter Advisory Committee.
Council Action to be taken: Discuss and consider changes
Initiating Department: Animal Control/Police
Staff Contact: Commander Joseph Branson

1. INTRODUCTION/PURPOSE

At the January 26 Council meeting board appointments for this committee were postponed at the request of Council members. This item is to address the current composition, number, and term limits for members.

2. DESCRIPTION/ JUSTIFICATION

Current composition as outlined in Ordinance 2008-21 and required by State Law include the following: a licensed veterinarian, municipal official, an animal shelter employee and one person from an animal welfare organization. Original members were appointed by Council in July 2008 with no term limits provided.

A proposed roster is attached for your consideration that provides for 3 year staggered terms.

3. FINANCIAL/BUDGET

None

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

| | |
|-------------------------|-----------------------------|
| Dr. Arlon Graef | appt. 7/2008- exp. 7/2017 |
| Rhywnn Gaffney | appt. 7/2008- exp. 2/2017 |
| Klaasje Helgren | appt. 3/2015- exp. 3/2018 |
| Joseph Branson | appt. 10/2015- exp. 10/2018 |
| Diana Voytek | appt. 8/2016- exp. 8/2019 |
| Christine Sumpter-Hegar | appt. 11/2014-exp. 11/2017 |

6. REFERENCE FILES

- 5a. [Current Roster](#) and applications on file
- 5aa [Roster revised with limits](#)
- 5b. [Ordinance creating board](#)
- 5c. [Original board appointments 2008](#)

| BOARD | Representative | MEMBER | APPOINTED | EXPIRES |
|---|------------------------|--|------------------|----------------|
| Animal Control Appeals Board and Shelter Advisory Committee* | Licensed Vet | Arlon W. Graef, DVM | 7-2008 | |
| | Animal Welfare Org | Rhywnn Gaffney TCSAR | 7-2008 | |
| | Animal Control Officer | Klaasje Helgren (O) 512-352-5551 (C) 512-352-5483 | 3-2015 | |
| | City Official | Joseph Branson, Police Commander (O) 352-5551 josephy.branson@taylortx.gov | 10-2015 | |
| | Resident | Diana Voytek | 8-2016 | |
| | | Christine Sumpter-Hegar | 11-2014 | |



City of Taylor
Boards and Committee
Application

PLEASE TYPE OR PRINT CLEARLY:

Name Carrie Lynn (MIMI) Grayson
Address (Residence and Mailing)
1213 Vance St
Taylor, TX 76574
How long at this residence? 9 months
Phone (Home)N/A
Cell Phone512.229.6466
Fax
Emailcarrie.l.grayson@gmail.com

Occupation Musician
Employer
Address
Work Phone
Business owner? [X] Yes [] No
Additional information? My husband and I own Old Glory Construction. Were in Georgetown for 8 years now our home is Taylor. We are hoping
To be useful to our community.

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Animal Control Appeals Board and Shelter Advisory Board
Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at http://www.taylortx.gov for a complete roster of committee appointees.

List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)
I have prior experience as a military police K9 officer, A lifetime of experience with horses and stock, over 20 years experience as an ER/OR nurse technician, as well as 9 years of experience as a veterinary technician assistant. I feel that these experiences make me a good candidate to volunteer for this board.

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature Carrie Lynn Grayson e-sig Date 12/5/2016



City of Taylor Boards and Committee Application

PLEASE TYPE OR PRINT CLEARLY:

Name Thomas Rohlack

Address (Residence and Mailing)
1419 Thompson Street
Taylor

How long at this residence? 16 years

Phone (Home) n/a

Cell Phone 512-461-4331

Fax n/a

Email trohlack5150@gmail.com

Occupation Civil Engineer

Employer CAS Consulting & Services, Inc.

Address 7908 Cameron Road
Austin, Texas 78754

Work Phone 512-36-2388

Business owner? Yes No

Additional information? _____

List the Board or Commission you are applying for. A person may not be appointed by the City Council to serve on more than one board or commission simultaneously. (Does not apply to the Comprehensive Plan Implementation Committee.) If more than one, please list in order of priority for which you wish to be considered.) : Animal Control Board

Please consider attending a committee meeting of interest to you prior to submitting your application. Check the website at <http://www.taylor.tx.gov> for a complete roster of committee appointees.

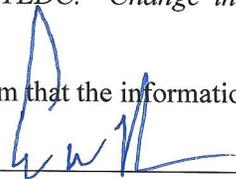
List experience, training, skills or interests which you believe you could bring to this position. (Attach resume or additional pages if needed.)

current animal shelter volunteer, previously served on P&Z (latest was 2013),
currently serving on TISD Board of Trustees

APPLICANTS FOR ZONING BOARD OF ADJUSTMENTS, PLANNING AND ZONING, BUILDING AND STANDARDS COMMISSION, AND PARKS AND RECREATION BOARD MUST BE A LEGAL RESIDENT OF THE UNITED STATES AND A VOTING RESIDENT WHO LIVES AND RESIDES* IN THE CITY OF TAYLOR. (*Effective 12/16/08. Residency requirement does not apply to the Moody Museum Board, Library Board, Main Street Advisory Board, Airport Board, or the TEDC. Change in residency status during term can result in termination of appointment.)

I hereby swear and affirm that the information provided above is true and correct

Signature



Date

6/2/16

**ANIMAL CONTROL APPEALS BOARD
and SHELTER ADVISORY COMMITTEE**

| REPRESENTATIVE | MEMBER | APPOINTED | EXPIRES |
|-----------------------------|---|---------------|---------------|
| Licensed Vet | Arlon W. Graef, D.V.M. | July 2008 | July 2017 |
| Animal Welfare Organization | Rhywnn Gaffney, TSCAR | July 2008 | February 2017 |
| Animal Control Officer | Klaasje Helgren (O) 512-352-5551 (Shelter) 512-352-5483 Klaasje.helgren@taylortx.gov | March 2015 | March 2018 |
| City Official | Joseph Branson Police Commander (O) 512-352-5551 Joseph.branson@taylortx.gov | October 2015 | October 2018 |
| Resident | Diana Voytek | August 2016 | August 2019 |
| | Christine Sumpter-Hegar | November 2014 | November 2017 |

ORDINANCE NO. 2008-21

AN ORDINANCE OF THE CITY OF TAYLOR, TEXAS, ESTABLISHING GENERAL REGULATIONS FOR THE CONTROL OF ANIMALS WITHIN THE CITY; ESTABLISHING AN ANIMAL CONTROL OFFICER; ESTABLISHING AN ANIMAL CONTROL APPEALS BOARD; REQUIRING VACCINATIONS AND REGISTRATIONS OF REQUIRED ANIMALS; PROHIBITING ANIMALS FROM RUNNING AT LARGE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00) FOR EACH OFFENSE, EXCEPT WHERE A DIFFERENT PENALTY HAS BEEN ESTABLISHED BY STATE LAW FOR SUCH OFFENSE, OR FOR ANY VIOLATION OF ANY PROVISION WHICH GOVERNS PUBLIC HEALTH OR SANITATION WHICH SHALL BE PUNISHED BY PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); PROVIDING FOR PUBLICATION; AND PROVIDING EFFECTIVE DATE.

Section 1. Definitions

In this Ordinance the following words and terms shall have the following meanings ascribed to them unless the context indicates otherwise:

"Abandon" shall mean to dump, desert, or leave any animal on public or private property with the intent of terminating any further responsibility for said animals and shall also mean failing to properly redeem any animal impounded or quarantined by the City.

"Animal" shall mean any living creature, domestic or wild, including, but not limited to, dogs, cats, cows, horses, birds, fish, mammals, reptiles, insects, fowls, chickens and livestock but specifically excluding human beings.

"Animal Control Officer" shall mean the person designated by the City Manager to enforce this Ordinance or an authorized representative.

"Cat" shall mean a domesticated animal that is a member of the felidae (feline) family but does not include a lion, tiger, bobcat, jaguar, panther, leopard, cougar, or other wild animal of this family or hybrids.

"City" shall mean the City of Taylor, Texas.

"Dangerous Dog" shall mean a dog that:

1. makes an unprovoked attack on a person or other animal that causes bodily injury to the person or animal and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own; or
2. commits unprovoked acts in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own and those acts caused a person to reasonably believe that the dog will attack and cause bodily injury to that person.

"Designated veterinarian" shall mean a licensed veterinarian who has been approved by the City to collect fees for and issue licenses for animals.

"Dog" shall mean a domesticated animal that is a member of the canidae (canine) family but does not include a wolf, jackal, fox or other wild animal of this family or hybrids.

"Fowl" shall mean all birds, e.g., chickens, turkeys, pheasants, quail, guineas, geese, ducks, peafowl and other domestic feathered creatures and nondomestic feathered creatures, regardless of age or sex.

"Guard Dog" shall mean any dog which has been trained for the purpose of protecting property by a guard dog company which is required to be licensed pursuant to Article 4413(29bb) V.T.C.S., as amended from time to time.

"Hybrid" shall mean the product of the mating of two different species of animals regardless of the number of generations born since that original mating.

"Licensed Veterinarian" shall mean a person licensed to practice veterinarian medicine.

"Livestock" shall mean horses, or any member of the domesticated horse family, including but not limited to, mules, donkeys, and ponies; and all types of varieties of cattle, bulls, and all members of the cow family, and all types of domesticated swine, sheep, goats, ostriches and emus.

"Miniature Swine" shall mean any member of the swine family which has, through selective breeding, been genetically manipulated so as to attain a maximum height of 18 inches at the shoulder and a maximum weight of 60 pounds.

"Owner" shall mean any person owning, keeping or harboring an animal.

"Person" shall mean an individual, firm, partnership, association, corporation or other legal entity.

"Prohibited Animal":

1. Means an animal, other than a common domestic species and regardless of state or duration of captivity, that poses a potential physical or disease threat to the public or that is protected by international, federal or state regulations including, but not limited to the following:
 - a. Class Reptilia: Family Helodermatidea (venomous lizards); Family Viperidae (rattlesnakes, copperheads, cottonmouths, other pit vipers and true vipers); Family Elapidae (coral snakes, cobras, mambas, and other elapids); the following listed species of Family Colubridae - Dispholidus typus (Boomslang), Hydrodynastes gigas (water cobra), Boiga (mangrove snake), and Thelotornis (African twig snake) only Order Phidia, Family Boidae (racers, boas, water snakes and pythons); and Order Crocodilia (crocodiles, alligators, caimans, and gavials);
 - b. Class Aves: Order Falconiforms (such as hawks, eagles, and vultures); Subdivision Ratitae (such as rheas, and cassowaries); and Order Strigiforms (such as owls):
 - c. Class Mammalia: Order Carnivora, Family Felidae (such as ocelots, margays, tigers, jaguars, leopards, and cougars), except commonly accepted domesticated cats; Family Canidae (such as wolves, wolf-dog hybrids, dingos, coyotes, and jackals), except domesticated dogs; Family Mustelidae (such as weasels, skunks, martens, ferrets, mink, and

badgers): Family Procyonidae (raccoon); Family Ursidae (such as bears); Order Marsupialia (such as kangaroos and common opossums); Order Edentata (such as sloths, anteaters, and armadillos); Order Proboscidea (elephants); Order Primata (such as monkeys, chimpanzees, and gorillas); Order Rodentia (such as porcupines); and Order Ungulata (such as antelope, deer, bison, and camels);

d. Animals not listed: The Animal Control Officer may declare any species of animal not listed in this subsection as "prohibited" if the confinement of the animal within the City can be shown to constitute a threat to public health and safety; and

2. does not mean:

a. a bird kept in a cage or aviary that is not regulated by international, federal, or state law; or

b. a gerbil, hamster, guinea pig, or laboratory mouse or rat.

"Running at large" shall mean not completely confined by a building, wall or fence of sufficient strength or construction to restrain the animal, except when such animal is either on a leash, or held in the hands of the owner or keeper, or under direct supervision of the owner within the limits of the owner's private property. Any animal confined within an automobile or other vehicle shall not be deemed running at large.

"Secure enclosure" means a fenced area or structure that is:

1. locked;

2. capable of preventing the entry of the general public, including children;

3. capable of preventing the escape or release of a dog or other animal;

4. clearly marked as containing a dangerous dog; and

5. in conformance with the requirements for enclosures established by the Animal Control Officer.

"Serious bodily injury" means any physical injury that involves a substantial risk of death, disfigurement, or impairment of any part of the body including, but not limited to, a broken bone or a laceration requiring either multiple stitches or cosmetic surgery.

"Slaughter" means the act of killing cattle, goats, sheep, rabbits, swine or fowl.

"Unprovoked" means action by an animal that is not:

1. in response to being tormented, abused, or assaulted by any person; or
2. in protection of itself or its food, kennel, immediate territory, or nursing offspring.

"Wild animal" shall mean any animal except the common domestic species (dogs, cats, horses, livestock and other common farm animals) regardless of the state or duration of captivity.

Section 2. Enforcement.

- A. City Manager shall designate an employee as the Animal Control Officer.
- B. Enforcement of this Ordinance and any state laws regulating animal control shall be the responsibility of the Animal Control Officer.
- C. The Animal Control Officer is authorized to:
 1. impound any animal in violation of this Ordinance;
 2. issue citations for any violation of this Ordinance or applicable state law.
- D. No person shall interfere with any Animal Control Officer or any authorized representative in the performance of their duties.
- E. The City Council shall establish the fees required by this Ordinance by resolution from time to time.

Section 3. Vaccination.

- A. The owner of a dog or cat shall have the animal currently

vaccinated against rabies by a licensed veterinarian by the time the animal is four (4) months of age and on a one year or three year basis thereafter depending on the type of vaccine used. After immunization the veterinarian shall issue to the owner of the animal a certificate of vaccination which contains the following information:

1. name and address of owner;
 2. animal identification including species, sex, age, size, predominant breed and colors;
 3. type of vaccination; and
 4. rabies tag number.
- B. Concurrent with the issuance of the certificate of vaccination the veterinarian shall provide to the owner of the dog or cat a metal rabies tag serially numbered showing the date of vaccination, the type of vaccination, the name, address and phone number of the veterinarian which shall be securely attached to the collar or harness of the vaccinated dog and worn at all times and able to be presented for a cat.
- C. A person, including a fostering organization, commits an offense without regard to mental state if the person owns, keeps, or harbors a dog or cat within the City without a current rabies vaccination, and fails to display a current license tag on a dog or able to be presented for a cat.

Section 4. License Tag by Designated Veterinarian.

- A. A licensed veterinarian located within or outside the City and who treats dogs and cats which are maintained within the City may apply annually to the Animal Control Officer to become a designated veterinarian. Application shall be in a form prescribed by the Animal Control Officer and shall be signed by the veterinarian applying for designation and shall have the force and effect of a contract. The City Council or City Manager or its designee is hereby authorized to approve such application on behalf of the City. Agreement shall be valid only for the calendar year and shall expire on December 31st.
- B. A designated veterinarian is authorized to issue a

license tag to the owner of a dog or cat upon proof of a current rabies vaccination certificate for the animal to be licensed and payment of the applicable license fee. A designated veterinarian shall not register any dog or cat without proof that the animal is currently vaccinated against rabies.

- C. A designated veterinarian shall collect the City's current license fee for each animal he registers and may retain from the fee an amount established by the City Council as payment for services and shall submit the balance to the City. A designated veterinarian assumes full responsibility for insuring that full payment is made to the City for each license tag. License fees collected by a veterinarian shall be paid to the City no later than the fifth (5th) day of the month following the month in which the fees were collected. A designated veterinarian shall be responsible for the proper handling of all City license tags issued to the veterinarian by the Animal Control Officer and shall be responsible for contacting Animal Control to receive additional tags prior to the supply running out.
- D. Any designated veterinarian who fails to comply with the procedures or requirements for the collection and payment of license fees shall immediately forfeit the designation.
- E. The Animal Control Officer shall provide the designated veterinarian with necessary monthly report forms and City license tags. The Animal Control Officer shall establish a collection procedure for the fees, a format for the tags and shall record the number of dogs and cats registered, name of owner, and other appropriate information. The Animal Control Officer may at reasonable times inspect the license records at a designated veterinarian's office.

Section 5. Registration; license.

- A. The owner of a dog or cat four (4) months of age or older shall annually register the animal with the City. Written application to register the animal for a license and payment of the applicable license fee shall be made to the City or to a designated veterinarian. The application shall include the name and address of the applicant, a description of the animal, and proof of a

current rabies vaccination. Upon acceptance of the application, a City license tag shall be issued, which shall bear an identifying number for the animal and the year of issuance. The license tag shall be securely attached to the collar or harness of a dog and worn at all times or able to be presented for a cat. No license fee shall be charged for dogs trained to assist audio- or visually-impaired persons, and police dogs.

- B. Animals fostered within the City shall wear the fostering tag for the appropriate organization until such time as the animal is adopted.
- C. Except as provided in Subsection B. above, a person commits an offense without regard to mental state, if the person owns, keeps, or harbors a dog or cat over four (4) months of age without having such dog or cat currently licensed by the City.
- D. A person commits an offense without regard to mental state, if the person owns, keeps, or harbors a dog or cat required to be licensed by this section and fails to display on the dog at all times a valid City license tag or be able to present a valid City license tag for a cat immediately upon request.
- E. A person commits an offense without regard to mental state if the person owns, keeps, or harbors a dog or cat and displays on the animal a City license tag issued to another animal.
- F. A person commits an offense without regard to mental state if the person owns, keeps, or harbors more than four (4) animals (dogs, cats, or both) over six (6) months of age.

Section 6. Revocation and Denial of Registration.

- A. The Animal Control Officer may deny or revoke registration for an animal owned by a person who: (1) has been convicted of Texas Penal Code, Article 42.09, as amended, or four or more separate violations of this Ordinance or of an animal control ordinance of another jurisdiction within any twelve (12) month period; (2) has had the same animal impounded four or more times within any twelve (12) month period; or (3) has abandoned an animal.

- B. If the Animal Control Officer revokes or denies registration of a dog or cat, a written notice of the action and of the right to an appeal shall be given to the owner. The owner may appeal the decision of the Animal Control Officer to the Animal Control Appeals Board. The filing of a request for an appeal hearing stays an action of the Animal Control Officer in revoking or denying the registration until the Appeal Board makes a final decision.
- C. Within fifteen (15) calendar days after receipt of a notice of revocation or denial of registration, or after a final decision of the Appeals Board if an appeal is filed, a dog or cat owner shall remove the affected animal from the City limits. The Animal Control Officer or the Appeals Board may extend the fifteen (15) day removal period for an additional fifteen (15) calendar days. The owner shall provide the Animal Control Officer with a sworn statement confirming the removal of the animal.
- D. A person commits an offense without regard to mental state, if the person owns, keeps, or harbors a dog or cat within the City during a period when registration for the animal has been revoked or denied, or fails to remove a dog or cat when required by this section.

Section 7. Animal Control Appeals Board.

- A. There is hereby created the Animal Control Appeals Board and shelter advisory committee comprised of a licensed veterinarian to be appointed by the city council, a municipal official, one () person whose duties include the daily operation of an animal shelter one (1) representative from an animal welfare organization and a fifth member that is an individual that is resident of the City of Taylor. The denial or revocation of registration may be appealed by filing with the Animal Control Officer a written request for hearing within ten (10) days after notification of the denial or revocation. The filing of a request for an appeal stays the action until the Appeals Board makes a final decision, although it does not preclude the necessity for the animal to be removed from the City until all appeals are final. If written request for an appeal is not timely made, the denial or revocation is final.
- B. The Appeals Board may consider evidence offered by any

interested person. The formal rules of evidence do not apply. The Appeals Board shall make its decision on the basis of a preponderance of the evidence presented at the hearing. The Appeals Board should conduct a hearing and render a decision within fifteen (15) days after the request for an appeal is filed or as soon thereafter as practicable. The Appeals Board may affirm or reverse the denial or revocation. The decision of the Appeals Board shall be sent to the owner of the affected animal. The decision of the Appeals Board is final.

- C. In their capacity as the shelter advisory committee, it shall be the committee's duty to assist the animal control officer and the City of Taylor in compliance with the requirements of Chapter 823 of the Health and Safety Code. The advisory committee shall meet at least three (3) times a year.

Section 8. Running at Large.

It shall be unlawful for an owner of an animal without regard to mental state, to fail to keep the animal from running at large as defined in this Ordinance.

Section 9. Guard Dogs.

All guard dogs shall be registered annually with the Animal Control Officer prior to use as guard dogs. The City license tag for a guard dog shall be securely attached to the collar or harness on the animal and worn at all times. Guard dogs shall be restrained by a chain or leash not exceeding six (6) feet in length and humanely muzzled when off the premises where used.

Section 10. Impoundment.

- A. The following animals may be impounded:
 - 1. Cats and dogs or miniature swine not exhibiting evidence of vaccination or registration.
 - 2. Any animal kept under conditions which can endanger the public or animal health.
 - 3. Any animal that has rabies or symptoms thereof or that a person could reasonably suspect of having rabies or that bites, scratches or otherwise creates a condition which may have exposed or transmitted the rabies virus to any human being or animal, or

animal, or that requires observation for rabies as determined by the Animal Control Officer.

4. Any animal running at large.
 5. Any animal treated in a manner determined to be in violation of Texas Penal Code, Article 42.09, as amended.
 6. Any animal in violation of any provision of this Ordinance.
 7. Any animal reasonably suspected of having inflicted bodily harm on any human being or animal that poses a threat to public safety or constitutes a public nuisance.
 8. Any prohibited animal.
- B. If any animal is found on the premises of any person, that person may confine such animal in a humane manner until the Animal Control Officer impounds such animal. When so notified, it shall be the duty of the Animal Control Officer to have such animal impounded.
- C. The City Council shall select and establish facilities in the City for the impoundment, quarantine, maintenance, and destruction of animals.
- D. Reasonable effort shall be made by the Animal Control Officer to contact the owner of any animal impounded which is wearing a current registration tag. However, the final responsibility for an impounded animal is that of the owner.

Section 11. Redemption of Animal.

- A. The owner may redeem an impounded animal upon payment of all applicable impoundment fees, handling fees, and any veterinarian bills or other cost incurred by the City for the impoundment, care and welfare of the animal and upon proof of compliance with the vaccination/registration requirements of this Ordinance. Any animal being held under quarantine or observation for rabies shall not be redeemed until released from quarantine.
- B. Impounded animals shall be held for three (3) days after the date of impoundment except any animal wearing a

current registration and/or vaccination tag shall be impounded for seven (7) days. If the owner of an impounded animal does not redeem it within the period of impoundment, disposition will be in accordance with this Ordinance.

Section 12. Disposition of Animals.

- A. Except as provided herein, any animal not redeemed within the above stated time periods after impoundment, or release from quarantine, shall become the property of the City and shall at the direction of the Animal Control Officer be placed for adoption, transferred to a bona fide humane society or humanely destroyed.
- B. Disposition of animals impounded on the grounds of cruel or inhumane treatment shall be determined by a court of competent jurisdiction.
- C. Any nursing baby animal impounded without the mother or where the mother cannot or refuses to provide care for the baby may be immediately destroyed to prevent further suffering. Any impounded animal that appears to be suffering from extreme injury or illness may be immediately destroyed to prevent further suffering.
- D. Any owner who no longer wishes responsibility for an animal or believes the animal to be ill or injured may sign a written waiver supplied by the Animal Control Officer allowing the animal to be immediately destroyed by the City. The owner of such animal shall be charged a fee for this service.

Section 13. Adoption of Dogs and Cats.

- A. A person may adopt a dog and/or cat from the City impoundment facility that has been spayed or neutered and classified as adoptable. If the animal is under six (6) months of age, the adopting owner must sign an agreement to have the animal spayed or neutered when the animal reaches the age of six (6) months.
- B. The Animal Control Officer may refuse to allow a person to adopt an animal to whom he has reason to believe:
 - 1. Would not have proper facilities to contain or care for the animal.

2. Wants the dog or cat for the purpose of resale or for purposes other than pet ownership.
 3. There are reasonable grounds to believe the animal would be subjected to abandonment or cruelty.
- C. The person adopting the dog and/or cat shall pay all applicable costs of adoption, including vaccination, registration and veterinarian fees.

Section 14. Animal Quarantine.

- A. Any animal that has rabies or symptoms which could reasonably indicate rabies or that bites, scratches or otherwise creates a condition which may expose or transmit the rabies virus to a human being or other animal shall be impounded immediately. Upon notification, the owner shall surrender the animal to the Animal Control Officer for quarantine at the City's designated animal shelter, or with approval from the Animal Control Officer deliver the animal to a state-approved veterinarian quarantine facility for quarantine at the owner's expense. Quarantine shall be for a minimum of ten (10) days beginning on the date the incident occurred or longer as the Animal Control Officer may deem necessary. Animal quarantine shall be in accordance with any applicable rules and regulations adopted by the Texas Department of State Health Services.
- B. Quarantine shall be subject to the following conditions:
1. The quarantine animal showing clinical signs of rabies shall be immediately destroyed and the head submitted to the nearest Texas Department of State Health Services Laboratory for testing.
 2. The animal placed in quarantine shall not be released without prior notification to and written approval from the Animal Control Officer.
 3. Home quarantine at the residence of the owner, if approved by the Animal Control Officer, must satisfy the following conditions.
 - a. Secure facilities are available and approved by the Animal Control Officer.
 - b. The animal is currently vaccinated against

rabies.

- c. A licensed veterinarian must observe the animal on the first and last days of the quarantine period.
 - d. The owner of the animal shall notify the Animal Control Officer if the animal escapes, becomes or appears to become sick, or dies; and, in case of death of the animal while under quarantine, shall immediately surrender the dead animal to the Animal Control Officer for diagnostic purposes.
 - e. The animal was not running at large at the time of the incident.
 - f. The animal is isolated from all other animals, and human beings other than the individual(s) who own the animal.
- C. Any person shall immediately report to the Animal Control Officer, or Police Officer, knowledge or information regarding any animal that has
- 1. exhibited symptoms of rabies, or
 - 2. been exposed to rabies, or
 - 3. bitten, scratched or otherwise created a condition which may have exposed or transmitted the rabies virus to any human being or animal.
 - 4. The report shall include the name and address of the victim and owner of the animal, if known, and any other information relating to the incident or animal.
- D. An owner shall submit an animal for quarantine to the Animal Control Officer or any Police Officer, if such animal is reported to have, or if the owner knows or suspects the animal to have:
- 1. rabies or symptoms thereof, or
 - 2. been exposed to rabies, or

3. bitten, scratched or otherwise created a condition which may have exposed or transmitted the rabies virus to any human being or animal.
 4. If the animal dies prior to the quarantine, the owner shall submit the animal to the Animal Control Officer for rabies diagnosis.
- E. The body of an animal that has died of rabies or that dies or is destroyed while in quarantine shall be disposed of only as directed by the Animal Control Officer.
- F. The owner of a quarantined animal shall pay all reasonable costs of the quarantine and disposition of the animal, including charges for shipment of animal tissues, if required, to the Texas Department of State Health Services Laboratory for testing.
- G. An animal that has been quarantined may be released by the Animal Control Officer after a licensed veterinarian determines that the quarantined animal does not show clinical signs of rabies and under the following conditions:
1. At the end of the observation period upon proof of vaccination prior to release from quarantine.
 2. When all applicable fees have been paid.
 3. If the animal is not being held for legal proceedings.
 4. If appropriate City license registration has been obtained.
- H. It shall be unlawful for any person to interrupt the observation period or otherwise interfere with quarantine.
- I. It shall be unlawful for any person to destroy or remove from the City any animal that has bitten a person or other animal or that has been placed under quarantine, except when necessary to protect the life of any person or other animal or otherwise approved by the Animal Control Officer.
- J. The carcass of a dead animal exposed to rabies or

suspected of having been rabid, shall, upon demand, be surrendered to the Animal Control Officer.

- K. Wild animals shall not be placed in quarantine. Wild animals shall be humanely destroyed in such a manner the brain is not mutilated. The brain will then be submitted to a Texas Department of State Health Services Laboratory for testing.
- L. No person shall fail or refuse to surrender an animal for quarantine or for destruction when ordered by the Animal Control Officer.

Section 15. Animal Nuisances.

The following shall be considered a public nuisance and shall be unlawful:

- A. The keeping of an animal in such a manner as to endanger the public health, by the accumulation of animal waste which causes foul and offensive odors considered to be a hazard to other animals or human beings.
- B. To permit or allow an animal to urinate and/or defecate upon private or public property other than public streets or the property of the owner of said animal; and to fail to remove and dispose of in a sanitary manner any feces left by such animal.
- C. Property not kept free from carrion or other putrescible material.
- D. The keeping of bees in such a manner as to deny the lawful use of adjacent property or endanger the health and safety of others.
- E. The keeping of any animal which causes loud and unusual or frequent barking, howling or other noise that disturbs the peace and quiet of any person of ordinary sensibilities.
- F. The breeding, raising or keeping of any fighting roosters, game cock or other fowls which are to be used for fighting purposes.

Section 16. Animals Prohibited as Novelties.

- A. It shall be unlawful for any person to sell, offer for sale, rent, barter or give away as toys, premiums or novelties, baby chickens, ducklings or other fowl under three (3) weeks old, rabbits under two (2) months old, unless the manner or method is first approved by the Animal Control Officer.
- B. It shall be unlawful to color, dye, stain or otherwise change the natural color of any chickens, ducklings, or other fowl or rabbits or to possess for the purpose of sale or to be given away, any of the above mentioned animals which have been so colored.

Section 17. Wild; Wild-Hybrid; Prohibited Animals.

- A. It shall be unlawful to own, possess, keep or harbor any wild, wild-hybrid, or prohibited animal within the City.
- B. It is a defense to prosecution under this subsection that the owner or possessor:
 - 1. holds a valid prohibited animal permit issued under this section; or
 - 2. is a governmental entity.
- C. A permit for possession of a prohibited animal may be issued to:
 - 1. public zoo:
 - 2. public or private primary or secondary school; or
 - 3. an animal exhibition, rodeo, or circus of which the animal is an integral part, if the animal is restrained from inflicting injury upon persons, property, or other animals.

Section 18. Dangerous Dogs.

A. Nuisance Declared

It is hereby declared to be a public nuisance that an owner harbors, keeps or maintains a dangerous dog in the City unless the owner complies with the requirements of this section, and State statutes regulating dangerous

dogs. If the City ordinances are more restrictive or require more than the statutes of the State of Texas, then the City of Taylor ordinances apply.

B. Requirements for Owner of Dangerous Dog

1. Not later than the 30th day after a person learns that the person is the owner of a dangerous dog, the person shall:
 - a. register the dangerous dog with the Animal Control Officer;
 - b. restrain the dangerous dog at all times on a leash in the immediate control of a person or in a secure enclosure;
 - c. obtain liability insurance coverage with a policy that has no deductible of at least \$100,000.00, to cover damages resulting from an attack by the dangerous dog causing injury to a person.
 - d. any dog declared a dangerous dog by the animal control officer must remain in custody of the City of Taylor, at the owner's expense, until it meets the requirements for the owner of a dangerous dog in the City of Taylor and the State of Texas.
2. For purposes of this section, a person learns that the person is the owner of a dangerous dog when:
 - a. the owner knows of an attack described in the definition of "Dangerous Dog"; or
 - b. the owner is informed by the Animal Control Officer that the dog is a dangerous dog.
3. If a person reports an incident described in the definition of "Dangerous Dog", the Animal Control Officer may investigate the incident. If, after receiving sworn statements of any witnesses, the Animal Control Officer determines the dog is a dangerous dog, it shall notify the owner of that fact.
4. The owner, not later than the 30th day after the

date the owner is notified that a dog owned by the owner is a dangerous dog, may appeal the determination of the Animal Control Officer to the Municipal Court. An owner may appeal a decision of the Municipal Court in the same manner as appeal for other civil cases.

The determination of the Animal Control Officer is final if the owner does not timely appeal.

5. The Animal Control Officer shall provide notice of the date, time and location of the hearing to the owner of the dangerous dog and to any complainant, either in person or by certified mail, return receipt requested. At the hearing, all interested persons shall be given the opportunity to be heard.
6. Upon recommendation of the City prosecutor, the Municipal Court Judge may declare that a dangerous dog is unfit to reside within the city limits of Taylor even if the owner meets the requirements for a dangerous dog. Before the Judge can order the dangerous dog removed from the city limits of Taylor a hearing must be held at the Taylor Municipal Court during which the owner is given the opportunity to present evidence that the dangerous dog should be allowed to remain within the city limits of Taylor if the owner meets the other requirements of a dangerous dog.

C. Registration.

1. The Animal Control Officer shall annually register a dangerous dog if the owner:
 - a. presents:
 - (1) proof of liability insurance with a policy that has no deductible in an amount of at least \$100,000.00, to cover damages resulting from an attack by the dangerous dog causing bodily injury to a person.
 - (2) proof of current rabies vaccination of the dangerous dog.
 - (3) proof of a secure enclosure in which the

dangerous dog will be kept.

- b. pays an annual registration fee established by resolution of the City Council from time to time.
 - c. provides two color identification photographs of at least three inches by three inches of each dangerous dog with one photograph showing the frontal view and the other photograph showing the side view of each dog.
 - d. provides the name, general description, including sex, weight, color, predominate breed, height and length and any other discernible features of the dangerous dog.
- 2. The Animal Control Officer shall provide to the owner registering a dangerous dog, a registration tag which shall be placed and maintained on the dog's collar at all times.
 - 3. If the owner of a dangerous dog sells or moves the dog to a new address, the owner, not later than the 14th day after the date of sale or move, shall notify the Animal Control Officer. If the dangerous dog has been sold or given away, the former owner shall provide the Animal Control Officer with the name, address and telephone number of the new owner. If the new owner resides in the City or if the animal is kept in the City, the Animal Control Officer shall notify the new owner in person or by certified mail, return receipt requested, that a determination has been made that the dog is dangerous and provide the new owner with a copy of the requirements for the owner of a dangerous dog. It shall be unlawful for the new owner to fail to comply with such requirements.
 - 4. The owner of a registered dangerous dog shall notify the Animal Control Officer or Taylor Police Department immediately if the dangerous dog is running at large, has bitten or attacked a human being or another animal, has died, or has been sold or given away.
- D. Attack by dangerous dog

1. A person commits an offense if the person is the owner of a dangerous dog and the dog makes an unprovoked attack on a person or another animal outside the dog's enclosure and causes bodily injury to a person or another animal.
2. An offense under this subsection is a Class C Misdemeanor, unless the attack causes serious bodily injury or death to a person in which event the offense is a Class A Misdemeanor.
3. If a person is found guilty of an offense under this section, the Court which hears the case may order the dangerous animal destroyed by a licensed veterinarian or a person authorized by State law.
4. In addition to criminal prosecution, a person who commits an offense under this subsection is liable for a civil penalty not to exceed \$10,000.00. The City Attorney may file suit in a court of competent jurisdiction to collect the penalty, which shall be retained by the City.

E. Violations

A person who owns or keeps custody or control of a dangerous dog commits an offense if the person fails to comply with any requirements for ownership of a dangerous dog. If the owner of any dog determined to be dangerous under this section fails or refuses to comply with requirements of this section, the dog shall be seized by the Animal Control Officer and humanely destroyed.

F. Defense

1. It is a defense to prosecution under Section 18(D) or Section 18(E) that the person is a veterinarian, a peace officer, a person employed by a recognized animal shelter or a person employed by the State or political subdivision of the State to deal with stray animals, and has temporary ownership, custody and control of the dangerous dog in connection with that position.
2. It is a defense to prosecution under Section 18(D) or Section 18(E) that the person is an employee of the institutional division of the Texas Department of Criminal Justice or a law enforcement agency and

trains or uses dogs for law enforcement or correction purposes.

3. It is a defense to prosecution under Section 18(D) or Section 18(E) that the person is a dog trainer or an employee of a guard dog company under the Private Investigators and Private Security Agencies Act, Article 4413(29bb), Vernon's Texas Civil Statutes, as amended.

Section 19. Miniature Swine.

- A. The owner of miniature swine shall annually register the animal with the City. Written application for registration and payment of applicable registration fees shall be made to the Animal Control Officer or designated veterinarian. The application shall include the name and address of the owner, a description of the animal and the current rabies vaccination certificate. Upon acceptance of the application, a City license tag shall be issued, which shall bear an identifying number for the animal and the year of issuance.
- B. Miniature swine may be kept as pets in the City subject to the following requirements:
 1. It shall be unlawful to keep, harbor or possess more than two (2) swine per household or business.
 2. No person may engage in the propagation or breeding of miniature swine within the City.
 3. It shall be unlawful for any person to keep or maintain miniature swine outdoors. A person may permit miniature swine outdoors for brief periods not to exceed one (1) hour per occurrence as necessary for exercise or for the elimination of waste. The outdoor area used for exercise and waste elimination must be a secure area from which the swine may not escape. Miniature swine are subject to all the other sections of this Ordinance including the prohibition of running at large.
 4. It shall be unlawful for any person to keep or maintain miniature swine within the City unless the swine have received annual vaccinations against erysipelas, parvo virus, and leptospirosis. The first inoculations for such diseases must be

received before the animal is four (4) months of age. The owner of miniature swine must provide the Animal Control Officer a health certificate from a licensed veterinarian within fourteen (14) days of vaccination which shall contain the following information:

- a. Name, address, driver's license and telephone number of the owner.
 - b. Name, address, and telephone number of the licensed veterinarian providing the vaccinations and certificate.
 - c. Name, recent photograph and description of the animal, giving the age, weight and height.
 - d. The types and dates of vaccinations.
 - e. A statement of the general health of the animal.
 - f. Certification that the animal has been either spayed or neutered.
5. It shall be unlawful for any person who owns, keeps, harbors, or has custody of any miniature swine to fail to display on such miniature swine at all times a valid City registration and vaccination tag.
 6. It shall be unlawful for any person who owns, keeps, harbors, or has custody of any miniature swine to display on such miniature swine a registration or rabies vaccination tag issued to another animal.
 7. All locations where miniature swine are kept shall be kept in a clean and sanitary condition. Exercise areas shall be cleaned of swine excrement at least once each week or more often upon complaints from adjacent property owners.
 8. The owner of any miniature swine shall notify the Animal Control Officer within fourteen (14) days if the miniature swine dies or has been sold or given away.

- C. If the owner of a miniature swine fails or refuses to comply with any of the requirements of this Section, the Animal Control Officer may deny or revoke the animal's registration and order the miniature swine removed from the City. The determination of the Animal Control Officer may be appealed to the Animal Control Appeals Board in the same manner as an appeal from the denial or revocation of a cat or dog registration.

Section 20. Livestock and Fowl.

- A. It shall be unlawful for any person to keep any swine within the City except miniature swine as defined herein.
- B. It shall be unlawful for any person to keep a cow or horse on any premises, the overall area of which is less than one-third of an acre for each cow or horse kept, or keep more of said animals than can be cared for under sanitary conditions. The total number of cows or horses permitted shall not exceed one adult per one-third acre for the first acre, and two adults per acre for each additional acre over two acres of a single tract of land.
- C. Livestock pens, stables, corrals, or enclosures shall be capable of preventing the entry of the general public and capable of preventing the escape of the livestock.
- D. It shall be unlawful for any person to maintain, keep or house any fowl within 200 feet of any residential or commercial building, school, church, or other establishment owned by or otherwise leased by **another**.

Section 21. Commercial Businesses.

- A. No person shall engage in the business of selling, grooming, breeding, showing, exhibiting or the boarding of animals without first having obtained a permit from the City. Written application for a permit and payment of the applicable permit fees shall be made to the Animal Control Officer. The permit issued under this section shall be valid for one year from the date of issuance and shall be renewed annually thereafter. The permit shall be conspicuously displayed in public view at the business at all times.
- B. Permit shall not be required for licensed veterinarians, veterinarian clinics, or any person raising livestock in an area properly zoned for such use.

- C. The Animal Control Officer is authorized to inspect any such business, the animals, and the premises where such animals are kept at reasonable times during normal business hours to insure compliance with all provisions of this Ordinance.
- D. In addition to the other requirements of this Ordinance, such businesses shall keep all locations where animals are kept in a clean and sanitary condition. Exercise areas shall be cleaned of excrement at least twice each week or more often upon complaints from adjacent property owners.

Section 22. Sanitary Requirements.

- A. The owner or person who has custody or control of any animal shall comply with the following standards upon complaints from adjacent property owners:
 - 1. All manure and other animal waste shall be removed from pens, corrals, cages, yards, or other enclosures as necessary to control foul and offensive odors to an approved disposal site;
 - 2. Refuse on the premises shall be removed and disposed of by means approved by the Animal Control Officer;
 - 3. Watering troughs or tanks shall be equipped with adequate facility so as to prevent breeding of flies, mosquitos or other insects;
 - 4. No putrescible material shall be allowed to accumulate on the premises, and all such materials shall be removed and disposed of by sanitary means.

Section 23. Animal Care.

- A. The owner or person who has custody or control of any animal shall provide:
 - 1. Sufficient nutritious and wholesome food, served to the animal in clean containers, to maintain the animal in good health;

2. Clean and wholesome water, served to the animal in a clean container, such water to be available to the animal at all times;
 3. Adequate shelter and protection from the weather at all times; and
 4. Veterinarian care as needed to prevent suffering.
- B. It shall be unlawful for an owner or other person having custody or control of any animal to abandon such animal.
- C. No person other than a licensed veterinarian shall crop a dog's ears or tail.
- D. The operator of any motor vehicle which strikes or injures a domesticated animal shall stop and immediately render aid and report such incident to the Animal Control Officer or the Taylor Police Department.
- E. It shall be unlawful for any person to beat, starve or overwork, or to otherwise abuse any animal.

Section 23A. Slaughter of Animals

It shall be unlawful for any person to slaughter any animal or to maintain any property for the purpose of slaughtering any animal, except at those establishments that have been duly licensed to slaughter animals under the laws of this state and applicable city ordinances. This ordinance shall not apply to those areas designated as RA or rural/agricultural in the City of Taylor Development Ordinances.

Section 24. Texas Department of State Health Services

The City shall comply with any applicable rules and regulations adopted by the Texas Department of State Health Services.

Section 25. Severability.

If any article, paragraph, or part of a paragraph of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, the same shall not invalidate or impair the validity, force or effect of any other article, paragraph or part of a paragraph of this Ordinance which shall remain in full force and effect.

Section 26. Repealer.

Ordinance No. 99-16, Ordinance No. 2004-5 and all other ordinances, parts of ordinances or resolutions in conflict with this Ordinance are hereby repealed to the extent of any such conflict.

Section 27. Penalty.

- A. A person who violates any provision of this Ordinance, or who fails to perform an act required by this Ordinance commits an offense. A person commits a separate offense each day or portion of a day during which a violation is committed, permitted or continued.
- B. An offense under this Ordinance is punishable by a fine not to exceed:
 - 1. \$500.00;
 - 2. \$2,000.00, if the provision violated governs public health or sanitation; or
 - 3. the amount fixed by state law if the violation is one for which the state has fixed a fine.

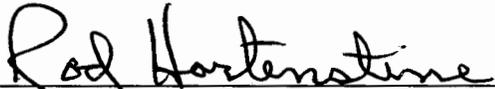
Section 28. Publication.

The City Clerk is hereby authorized and directed to publish the caption of this Ordinance, together with the penalty provision contained therein, in the manner and for the length of time prescribed by law.

Section 29.

In accordance with Article VIII, Section 1 of the City Charter, Ordinance No. 2008-21 was introduced before the Taylor City Council on the 24th day of June, 2008.

PASSED, APPROVED and ADOPTED on this the 8th day of July, 2008.


Rod Hortenstine, Mayor

ATTEST:

Susan Brock
Susan Brock, City Clerk

APPROVED AS TO FORM:

Ted W. Hejl, City Attorney

CERTIFICATE

THE STATE OF TEXAS
COUNTY OF WILLIAMSON

I, Susan Brock, being the current City Clerk of the City of Taylor, Texas, do hereby certify that the attached is a true and correct copy of Ordinance No. 2008-21, passed and approved by the City Council of the City of Taylor, Texas, on the 8th day of July, 2008, and such Ordinance was duly introduced, passed, approved and adopted at meetings open to the public and notices of the meetings, giving the dates, places, and subject matter thereof, were posted as prescribed by Government Code Section 551.043.

Witness my hand and seal of office this the 8th day of July, 2008.

Susan Brock
Susan Brock
City Clerk



City Council Meeting
July 8, 2008
Agenda Item Transmittal

Agenda Item #: 4

Agenda Title: Consider appointments to the Animal Control Appeals Board and Shelter Advisory Committee.

Council Action to be taken: Consider for approval

Initiating Department: Police Department

Staff Contact: Captain Don Georgens

1. INTRODUCTION/PURPOSE

At the June 24th meeting, Council introduced Ordinance 2008-21 amending the Animal Control Ordinance No. 99-16. Section 7 of Ordinance 2008-21 requires the Animal Control Appeals Board and Shelter Advisory Committee be comprised of a licensed veterinarian appointed by the City Council, a municipal official, one person whose duties include the daily operation of an animal shelter, one representative from an animal welfare organization and one person who shall be a resident of Taylor. The advisory committee shall meet at least three times a year.

2. DESCRIPTION/ JUSTIFICATION

The purpose of this board is to hear appeals of denial or revocation of registration of animal licensure. In their capacity as the Shelter Advisory Committee, it shall be the committee's duty to assist the animal control officer and the City of Taylor comply with the requirements of Chapter 823 of the Texas Health and Safety Code.

The Texas Health and Safety Code § 823.005 requires:

ADVISORY COMMITTEE.

- (a) The governing body of a county or municipality in which an animal shelter is located shall appoint an advisory committee to assist in complying with the requirements of this chapter.
- (b) The advisory committee must be composed of at least one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter and one representative from an animal welfare organization.
- (c) The advisory committee shall meet at least three times a year.

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

All positions on the current Animal Controls Board expired in September, 2005.

5. RECOMMENDATION

Recommend approval of the following appointments:

| | |
|----------------------------|---|
| Dr. Arlon W. Graef, D.V.M. | Licensed Veterinarian (Taylor) |
| Rhywnn Gaffney | T.C.S.A.R. animal welfare organization |
| Tom Waggoner | Taylor Animal Control Officer |
| Don Georgens | Taylor municipal official (Police Captain). |
| Pamela Tharp | Resident of Taylor |

6. REFERENCE FILES

- 4a. [Applications](#) for City Board Appointment
- 4b. [Animal Appeal Ordinance](#)
- 4c. [Texas Health & Safety Code](#), Chapter 823, Animal Shelters



***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 6
Agenda Title: Discuss and receive update on Animal Shelter facility.
Council Action to be taken: Receive update
Initiating Department: Police
Staff Contact: Commander Joseph Branson

1. INTRODUCTION/PURPOSE

The objective is to provide information to the City Council on recent updates, immediate plans, and future projects to consider for the Animal Shelter.

2. DESCRIPTION/ JUSTIFICATION

To present and discuss immediate (2017) plans for Taylor Animal Shelter to include: site plan, status, and budget. In addition, future considerations for the Taylor Animal Shelter will be discussed.

3. FINANCIAL/BUDGET

Financial projections to be presented and discussed.

4. TIMELINE CONSIDERATIONS

Ongoing.

5. RECOMMENDATION

Receive report and consider for future budget discussions.

6. REFERENCE FILES

6a. [PowerPoint Presentation](#)



Taylor Animal Shelter

Council Update

February 9, 2017





Current Issues

- Facilities
 - Inspection
- Vision / Direction
- Funding / Resources



EXISTING SITE



Proposed 2017 SITE

- Demo barn
- New Modular
- Interior
Renovation
- New Cat Area
- New Parking
- New Dog Yard
- Secure Site
Fencing
- Trail Fencing
- 15 dogs*/ 10 cats
- **\$200 - \$250K
Budget**



Possible Future SITE

- New Animal Shelter
- All new interior kennels
- New Signage
- New Site Lighting
- Updated Yard
- 30+ dogs / 30+ cats
- **\$2.5M to \$4.0M Budget**





Options / Considerations

- Vision
 - Future goals for Shelter
- Other site selection options
 - Process / budgeting
- Regional Facility Partner
 - Williamson County Regional Animal Shelter (WCRAS)
- Operational / Staffing Costs
 - Short & long term





Williamson County Option

- Pooling resources with neighboring Cities
- Easier local operations to maintain “no-kill” Shelter
- Allows focus on more effective street Animal Control services and protection to our residents





Williamson County Option

- Shelter located in Georgetown
- Taylor one-time cost share to expand WCRAS:
 - \$550K estimated + unknown buy-in fee
- Taylor Annual Operating share of WCRAS:
 - \$100K estimated
- WCRAS not available until 2019 after expansion





Williamson County Option

- Taylor would need to consider local holding Shelter vs daily transport to WCRAS
 - Hutto & Cedar Park examples
- Taylor would still provide Street Animal Control Services
 - 2 officers
 - 2 vehicles
 - Annual Operating Cost estimated:
 - \$140K





Next Steps

- **2017 Project Direction**

- Consider / Approve moving forward
- \$150K budget
- Consider dog kennel upgrades

- **Future**

- Consider how to determine Vision
- Consider Planning to evaluate other sites and priorities





| JURISDICTIONAL PERCENTAGES | | | | | | |
|-----------------------------------|---------|------------|-------|--------|--------------|------|
| Cedar Park | Leander | Round Rock | Hutto | Wilco | Taylor | |
| 660 | 512 | 1775 | 361 | 3588 | 350 | 7246 |
| 9.11% | 7.07% | 24.50% | 4.98% | 49.52% | 4.83% | |

| CONSTRUCTION DOCUMENTS | | | | | | |
|-------------------------------|-------------|--------------|-------------|--------------|--------------------|--------------|
| Cedar Park | Leander | Round Rock | Hutto | Wilco | Taylor | |
| \$83,235.42 | \$64,570.51 | \$223,852.83 | \$45,527.25 | \$452,498.00 | \$44,139.99 | \$913,824.00 |

| CONSTRUCTION COSTS | | | | | | |
|---------------------------|--------------|----------------|--------------|----------------|---------------------|-----------------|
| Cedar Park | Leander | Round Rock | Hutto | Wilco | Taylor | |
| \$919,234.26 | \$713,102.94 | \$2,472,183.06 | \$502,793.29 | \$4,997,291.73 | \$487,472.72 | \$10,092,078.00 |

| OPERATING COSTS 2017 (Example, not used in calculating total) | | | | | | |
|--|--------------|--------------|-------------|--------------|--------------------|----------------|
| Cedar Park | Leander | Round Rock | Hutto | Wilco | Taylor | |
| \$143,082.34 | \$110,997.21 | \$384,804.77 | \$78,261.70 | \$777,847.61 | \$75,877.00 | \$1,570,870.62 |

| PROJECTED OPERATING COSTS 2019/2020 AFTER EXPANSION | | | | | | |
|--|--------------|--------------|-------------|--------------|---------------------|-------------------------------------|
| Cedar Park | Leander | Round Rock | Hutto | Wilco | Taylor | |
| \$177,615.24 | \$137,786.36 | \$477,677.34 | \$97,150.15 | \$965,581.01 | \$94,189.90 | \$1,950,000.00 |
| | | | | | | Plus undetermined buy-in cost |
| | | | | | \$625,802.61 | |



***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 7
Agenda Title: Discuss costs to repair all streets, infrastructure, drainage, and facilities.
Council Action to be taken: Receive report
Initiating Department: City Council
Staff Contact: Casey Sledge, Consulting Engineer

1. INTRODUCTION/PURPOSE

This item is to provide information and a best case estimate of how much it would cost to complete all repairs to streets, infrastructure, drainage, and city facilities. Numbers provided are only an estimate based on current data available.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

Receive report as presented.

6. REFERENCE FILES

7a. [Presentation](#)



Taylor Future Costs

Council Update

February 9, 2017





Infrastructure

- underlying foundation or basic framework
- structures, systems, and facilities serving the economy of a city including the services and facilities necessary for its economy to function





Infrastructure

- Streets
- Drainage
- Water
- Wastewater
- Wastewater Treatment Plant
- Sidewalks
- Buildings
- Parks
- Airport





How Much will it cost to make Taylor... (Infrastructure)

- Perfect?
- Adequate?
- Good Enough?
- Acceptable?





What do we know about our infrastructure?

- Age?
- Condition?
- Expected Life?
- Compliant?
- Safe?
- Efficient?
- Effective?
- Fit our Vision?
- Cost for our Vision?





STREETS – 2012 Assessment

- 105 miles of street
- 41 with bar ditch
- 57 with curb & gutter
- 51 miles water line under
- 20 miles sewer line under
- 52% failed
- 24 miles failed
- 36 miles needs replacing
- 10 miles needs replacing





STREETS – 2012 Assessment

- Cost to keep streets in current condition = \$1.1M*/year (forever)
- Cost to make all streets 'passing' = \$82M* (snapshot cost)

(*2017 dollars)





STREETS – 2012 Assessment

- very good Assessment data
- Need focused Maintenance Plan
- Need focused Rehab plan
- Need sustainable funding plan





DRAINAGE

- 2007 MDUS Program identified \$10M in drainage projects (over 50 projects identified)
- Many projects completed since 2007
- 2015 Flooding added projects
- Projects identified
- Some cost estimates and prioritization complete
- **Need focused plan with funding plan**





WATER & WASTEWATER

- 2001 Assessment and long range plan with cost estimates
- Many identified projects still not complete
- Need updated focused project planning and updated costs





WASTEWATER TREATMENT PLANT

- 2016 Assessment and focused project plan with cost estimates complete
- Design underway
- Funding secured





SIDEWALKS

- No assessment data
- No clarified vision
 - Do we want sidewalks?
 - Adding sidewalks or trails?
 - Repair all non-compliant sidewalks?
- No plan or cost estimates
- Need vision, comprehensive plan





BUILDINGS

- City Hall
- Police Department
- Fire Station #1
- Fire Station #2
- Fire Station #3
- Fire Administration
- City Hall Annex
- Utilities Department
- Moody Museum
- Animal Shelter
- WWTP
- Engineering
- TRPSC buildings
- Bull Branch
- Robinson Park
- Murphy Park
- more...





BUILDINGS

- Over 100,000 square feet of buildings
- No assessment data
 - Are we ADA compliant?
 - Do we meet Fire Code?
 - How long will this building last?
 - Technology Plan?





BUILDINGS

- No clarified vision
 - Do we want new buildings?
 - Do we need to buy land?
 - Where should the ____ building be located?
 - Should we add-on or build new?
- No plan or cost estimates
- Need vision, comprehensive plan
- Need cost estimates, priorities





PARKS

- Robinson, Doak, Murphy, Hike & Bike Trail, TRPSC, Cemetery grounds, Heritage, Gano, West End, Jason, more
- 240 acres of park land
- Playgrounds, baseball, softball, basketball, soccer, pavilions, tennis, swimming pools, play fields, trails, fencing, parking, driveways...





PARKS

- Parks & Recreation Masterplan completed in 2016
- Vision & long range plan established
- **Need focused Project Plans**





AIRPORT

- Long Range planning completed
- Focused project plans underway
- Projects are prioritized and funding identified





Infrastructure

- Streets
- Drainage
- Water
- Wastewater
- Wastewater Treatment Plant
- Sidewalks
- Buildings
- Parks
- Airport





Cost Information

- Texas construction costs are increasing at 4%- 8% per year
- It costs \$4M+ to defer \$100M worth of projects for 1 year





How Much will it cost to make Taylor... (Infrastructure)

- Perfect?
- Adequate?
- Good Enough?
- Acceptable?





Do we want:

- To fix all the streets?
- More parks, trails?
- New Animal Shelter?
- New Police Dept?
- Improved fire protection?
- Updated City Hall?
- Other items?





How Much will it cost to make Taylor... (Infrastructure)

- To repair, replace, improve all of our aged infrastructure:
- **\$215,000,000**
 - rough order of magnitude
 - 2017 dollars
 - snapshot approach





***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 8
Agenda Title: Follow up discussion on current fire suppression system regulations.
Council Action to be taken: Receive recap of previous discussions and presentations on current regulations pertaining to suppression system requirements.
Initiating Department: Fire Department
Staff Contact: Pat Ekiss, Fire Chief

1. INTRODUCTION/PURPOSE

The Fire Chief and Fire Marshal will present a brief summary of our current fire suppression system regulations, the benefits and impacts of these processes to the economic development growth strategy within our city.

2. DESCRIPTION/ JUSTIFICATION

Council has requested follow-up discussion pertaining to our current strategy using Fire Suppression Systems and how those regulations compare to sister cities as well as the impact those requirements have on economic growth and public safety. During this time the Fire Department will present an update, history and detailed explanation of our regulations and limitations.

3. FINANCIAL/BUDGET

None

4. TIMELINE CONSIDERATIONS

This is offered as an update only and will not involve time sensitive matters.

5. RECOMMENDATION

This is an update only and therefore no action is required.

6. REFERENCE FILES

8a. [Power Point presentation](#)

Fire Protection Systems



Serving with Pride – Taking Ownership – Seeking Excellence – Making a Difference

Cities within Williamson County



Requirement

Taylor

Buildings Over 6,000 square feet - automatic sprinkler system throughout all buildings over 6,000 square feet. For the purpose of this provision, fire walls shall not define separate buildings.

Round Rock

A1, 3, 4 & F1 - automatic sprinkler system throughout all buildings that exceed 5,000 square feet, M- occupancy 10,000 square feet.

Georgetown

A1, 3, 4 & F1 - automatic sprinkler system throughout all buildings that exceed 5,000 square feet, M- occupancy 10,000 square feet.



Cities within Williamson County cont.



Leander

Any commercial building 6,000 square ft or greater or that is less than 6,000 square feet and required by the International Fire Code or International Building Code to install a fire sprinkler system due to the occupancy of the building.

Cedar Park

Automatic fire sprinkler systems in all new occupancies, buildings, and structures that exceed 6,000 square feet. Where provisions are more restrictive, those provisions shall apply. Firewalls shall not be used as an exemption to these requirements.

Hutto

Adopted ICC codes with no amendments pertaining to fire protection systems in nonresidential commercial occupancies

The Plusses and Minuses



Advantages:

- ❖ Human life and property conservation
- ❖ Safe and easy to use
- ❖ Insurance savings
- ❖ Resale value
- ❖ Nationally recognized standard
- ❖ Liability avoidance
- ❖ Income tax deductions
- ❖ Fire department resources
- ❖ Continuous business operations and reduced damages
(48% less loss) National Fire Sprinkler Association

Disadvantages:

- ❖ Initial installation costs

So, who has this protection?



New Construction

Applebee's

Main Street Commons

Wilco Recycling

Advanced Auto Parts

Gattis Land

Taylor High School

First Baptist Church

WILCO Event Center

H.T. Fitness

TEDC Spec Building

4-Plex Apartments 6th Street

McCoys Lumber

Noren Products

Summit Cabinets

SPJST Nursing Center

Ringer Windows

Existing Structures

* McCrory Timmerman and Titsworth Buildings * Scott and White * TexFit

* KENCIL (not approved) * HEB * Taylor Iron Addition * InterCraft * EWCHEC

* Anytime Fitness * Taylor Bedding * Burrows Cabinets ...

Growth Hindrance



We are committed to working with and assisting any business interested in developing within the City of Taylor to achieve a better understanding of the current codes, specifically fire suppression systems.

What Options Can We Offer?



Cost Sharing Grant, Grapevine Texas

- Maintain historic structures and economic vitality
- Specific downtown district
- *All* buildings within the district to be protected
- City reimbursed over time
 - ❖ One company chosen by the city installed all systems
 - ❖ Low interest grant for businesses that chose to participate
 - ❖ Mandatory compliance
 - ❖ Square footage divided by cost, financed up to 20 years

Options Continued



Fire suppression grant, Enid Oklahoma

- City would pay for underground water service leading into the building
- Capped at a predetermined dollar amount
- Specific district

Fire suppression grant, Lockport Illinois

- Grant up to 50% of costs for fire suppression systems
- Specific district
- Enhance protection of their structures and economic viability

What Taylor has offered



- Infrastructure improvements
- TIF Fund contributions to projects
- TEDC Involvement
- Partnerships in infrastructure development

How we currently stack up



NFPA – 14 firefighters on the ground within the first 6 mins
Taylor – 6 on duty at all times plus 2 Chief Officers
Hutto – Automatic Aid, typical response 11-12 minutes with 2 or 3
Balance is 11 short 3 personnel and outside recognized standards

Mutual Aid – filled by Round Rock, Georgetown, Pflugerville

Typical response for single family residential fire is 3 and 1 plus 1 or 17 personnel

Average work cycle is 14-16 minutes “on air”. A rotation must be established quickly by using automatic and mutual aid companies

A sprinkler system gives firefighters a fighting chance by holding the fire in check until suppression efforts are begun

Questions?





***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 9
Agenda Title: Consider approving Resolution R17-05 authorizing an application and acceptance of a grant for a Victim Services Coordinator.

Council Action to be taken: Approve Resolution R17-05

Initiating Department: Police Department

Staff Contact: Henry Fluck, Chief of Police

1. INTRODUCTION/PURPOSE

The Police Department is seeking authorization to apply for and if awarded accept a grant for the position of Victim Services Coordinator. If awarded, staff will bring back to council for final authorization prior to adding a new position.

2. DESCRIPTION/ JUSTIFICATION

The Taylor Police Department requests approval to apply for and if awarded accept funding through the Office of the Governor, Criminal Justice Division, General Victim Assistance Direct Services Program to assist with the creation of a Victim Services Coordinator position within our department. A Victim Services program will provide a broad spectrum of crisis services to victims of crime. These services will include, but are not limited to: accompaniment, crisis counseling, follow-up visits and referrals, safety planning, education, protective order assistance, and transportation.

The requested funding for this project will support 80% of a paid, full-time Victim Services Coordinator (for a term of one year) that will provide direct services to crime victims, work regionally with other crime victim advocate groups/agencies, and coordinate victim services volunteers. Requested funding will also be used to purchase the necessary equipment and training required for this position. It is the goal of the Taylor Police Department to apply for “continuation projects” in 2018 and 2019, as allowed by the funding announcement, to facilitate this position for the next several years. This grant requires a 20% match from the City of Taylor. The application deadline is February 20, 2017.

3. FINANCIAL/BUDGET

First Year Project October 1, 2017 – September 30, 2018

Projected Cost \$98,919
Grant Funds Requested - \$79,136
City of Taylor 20% Match - \$19,784

Second Year Continuation Project (Apply in 2018) October 1, 2018 – Sept 30, 2019

Projected Cost \$59,404
Grant Funds Requested - \$47,523
City of Taylor 20% Match - \$11,881

Third Year Continuation Project (Apply in 2019) October 1, 2019 – September 30, 2020

Projected Cost \$59,404
Grant Funds Requested - \$47,523
City of Taylor 20% Match - \$11,881

4. TIMELINE CONSIDERATIONS

The application deadline is February 20, 2017. Initial notifications will be announced in mid-April from CAPCOG to let us know if we are being considered, if any changes need to be made, etc. Official notification announcements by the Criminal Justice Division will be made early August 2017.

5. RECOMMENDATION

Approve Resolution R17-05 as presented. If grant is awarded, staff will bring the item back for consideration for any additional required matching funds during the budget process.

6. REFERENCE FILES

- 9a. [Resolution R17-05](#)
- 9b. [Funding/Financial information](#)
- 9c. [Funding Announcement](#)

RESOLUTION R17-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAYLOR, AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION TO TEXAS GOVERNOR'S OFFICE, CRIMINAL JUSTICE DIVISION, AND IF AWARDED ACCEPT THE FUNDING FOR THE POSITION OF VICTIMS SERVICES COORDINATOR, AND AUTHORIZING THE CHIEF OF POLICE TO ACT AS THE CITY'S AUTHORIZED GRANT OFFICIAL.

WHEREAS, the Taylor City Council finds it in the best interest of the citizens of Taylor that the Police Department acquire the position of Victim Services Coordinator to deliver direct services to victims of crime in Taylor for the year 2017-2018; and

WHEREAS, the Taylor City Council agrees that in the event of loss or misuse of the funds from the Texas Governor's Office, Criminal Justice Division, the Taylor City Council assures that the funds will be returned to the Texas Governor's Office, Criminal Justice Division, in full.

WHEREAS, the Taylor City Council designates, Henry Fluck, Chief of Police, as the grantee authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, THAT: the Council approves the submission of the grant application and, if awarded, the acceptance of funding for the position of Victim Services Coordinator from the Texas Governor's Office, Criminal Justice Division.

Passed and approved this 9th day of February, 2017.

Jesse Ancira, Jr., Mayor

ATTEST:

Susan Brock, City Clerk

VICTIM ASSISTANCE GRANT - 3 YEAR COST PROJECTION

| | | YEAR ONE - ANNUAL COST | CJD | 20% COT CASH MATCH | TOTAL |
|-------------------|---|------------------------|----------|--------------------|----------|
| SALARY | ESTIMATED SALARY | \$39,166 | \$31,333 | \$7,833 | \$39,166 |
| SALARY | ESTIMATED BENEFITS | \$14,553 | \$11,642 | \$2,911 | \$14,553 |
| ANNUAL TRAINING | CONFERENCES/TRAINING | \$2,100 | \$1,680 | \$420 | \$2,100 |
| EQUIPMENT | PRINTER, COMPUTER, CELL PHONE, ETC. | \$3,000 | \$2,400 | \$600 | \$3,000 |
| OFFICE FURNITURE | DESK, CHAIR, FILE CABINET | \$800 | \$640 | \$160 | \$800 |
| PRINTING EXPENSES | HANDOUTS/BROCHURES/BANNERS | \$1,500 | \$1,200 | \$300 | \$1,500 |
| VEHICLE/RADIOS | VEHICLE, HH RADIO & IN-CAR RADIO, CAR SEATS | \$36,515 | \$29,212 | \$7,303 | \$36,515 |
| UNIFORMS | UNIFORMS FOR COORDINATOR/VOLUNTEERS | \$1,285 | \$1,028 | \$257 | \$1,285 |
| | | \$98,919 | \$79,136 | \$19,784 | \$98,919 |
| | | 2ND YEAR - ANNUAL COST | CJD | 20% COT CASH MATCH | TOTAL |
| SALARY | ESTIMATED SALARY | \$39,166 | \$31,333 | \$7,833 | \$39,166 |
| SALARY | ESTIMATED BENEFITS | \$14,553 | \$11,642 | \$2,911 | \$14,553 |
| ANNUAL TRAINING | CONFERENCES/TRAINING | \$2,100 | \$1,680 | \$420 | \$2,100 |
| EQUIPMENT | CELL PHONE/SERVICE | \$800 | \$640 | \$160 | \$800 |
| PRINTING EXPENSES | HANDOUTS/BROCHURES/BANNERS | \$1,500 | \$1,200 | \$300 | \$1,500 |
| UNIFORMS | UNIFORMS FOR COORDINATOR/VOLUNTEERS | \$1,285 | \$1,028 | \$257 | \$1,285 |
| | | \$59,404 | \$47,523 | \$11,881 | \$59,404 |
| | | 3RD YEAR - ANNUAL COST | CJD | 20% COT CASH MATCH | TOTAL |
| SALARY | ESTIMATED SALARY | \$39,166 | \$31,333 | \$7,833 | \$39,166 |
| SALARY | ESTIMATED BENEFITS | \$14,553 | \$11,642 | \$2,911 | \$14,553 |
| ANNUAL TRAINING | CONFERENCES/TRAINING | \$2,100 | \$1,680 | \$420 | \$2,100 |
| EQUIPMENT | CELL PHONE/SERVICE | \$800 | \$640 | \$160 | \$800 |
| PRINTING EXPENSES | HANDOUTS/BROCHURES/BANNERS | \$1,500 | \$1,200 | \$300 | \$1,500 |
| UNIFORMS | UNIFORMS FOR COORDINATOR/VOLUNTEERS | \$1,285 | \$1,028 | \$257 | \$1,285 |
| | | \$59,404 | \$47,523 | \$11,881 | \$59,404 |



Office of the Governor

Criminal Justice Division

Funding Announcement:

General Victim Assistance

Direct Services Program

December 19, 2016

Opportunity Snapshot

Below is a high-level overview of many of the elements of this opportunity. Full information is provided in the funding announcement that follows.

Purpose

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process.

Funds Available

It is anticipated that up to \$130 million may be funded under this announcement. Non-profit agencies should submit only one application per project, and should submit it in the same COG region as their main office. If submitting applications for more than one project, they must be substantially different.

Budget

The minimum allowed under this program is \$10,000 and there is no limit on the amount of funding an applicant can request. Applicants are strongly cautioned to only apply for the amount of funding they can responsibly expend in the grant period. CJD will be tracking expenditure rates throughout the life of the grants and may take action to avoid large de-obligations at the end of grant periods.

Match

Grantees must provide matching funds equal to 20% of the total project cost. The match requirement can be met through cash or in-kind contributions.

Project Periods

Continuation projects may not exceed a 24-month period. First-year projects may not exceed a 12-month period.

Organizational Eligibility

Applications may be submitted by state agencies, units of local government, hospital districts, nonprofit corporations, Native American tribes, universities, colleges, community supervision and corrections departments, appropriate councils of governments, appropriate hospital and emergency medical facilities, and faith-based non-profit organizations.

Please Note: Projects funded for 24 months for projects beginning in fall 2016 are not eligible to apply for continuation funding under this funding announcement. Agencies applying for funds to support a CASA or Children's Advocacy Center program must apply through either Texas CASA, Inc. or Children's Advocacy Centers of Texas.

Source of Funding

Federal funding is authorized under the Victims of Crime Act of 1984 (VOCA) as amended.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.



***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 10
Agenda Title: Consider approving Resolution R17-06 authorizing an application for a grant to fund a Records Management System.
Council Action to be taken: Approve Resolution R17-06
Initiating Department: Police
Staff Contact: Henry Fluck, Chief of Police

1. INTRODUCTION/PURPOSE

The Taylor Police Department is requesting authorization to apply for a grant to fund a Records Management System (RMS).

2. DESCRIPTION/ JUSTIFICATION

The Office of the Governor's Criminal Justice Division (CJD) Justice Assistance Grant (JAG) Program is accepting applications for projects from local law enforcement agencies for technology improvements. The Taylor Police Department is requesting authorization to apply for funding through the JAG grant program to assist with the purchase of an OSS/Sungard ONEsolution Records Management System (RMS) in an effort to: meet National Incident Based Reporting System (NIBRS) requirements; improve interoperability with surrounding agencies; and replace our current, out-dated system. The total cost of this RMS is \$262,409.00.

In January 2017, The Taylor Police Department applied for the NB17 NIBRS Grant. \$92,640 was requested to cover the NIBRS specific modules of the RMS. City Council approval to apply for this grant was received in 2016. Realistically, we project \$16,600 of the total request to be awarded. The projected remaining cost for the RMS project would then be \$245,809.

**This is based on our initial application submitted in July, 2016. Grant officials deemed \$92,640 of the \$262,409 requested was applicable to NIBRS and eligible for consideration. From the \$92,640 adjusted amount considered, only \$16,600 was awarded. At the time of initial application, no other funding sources were available. The \$16,600 was declined.*

The JAG presents an opportunity to apply for funds to supplement the remaining \$245,809. Requests for funding are due by February 20, 2017. Grant staff advised agencies that 100% funding requests will be denied and take the chance of being removed from the grant selection process completely. Grant staff also advised multi-year projects that are able to show the City is attempting to fund a portion of the project will have a better chance for approval. They recommend requesting approximately 10% of the necessary funds. With the above recommendations considered, the Taylor Police Department would like to apply for approximately 25% of the necessary funds, broken into two phases as shown below: to upgrade technology infrastructure to allow for and support Incident-Based Reporting to the Texas Department of Public Safety (DPS). DPS/FBI Uniform Crime Reporting gathers crime data from law enforcement agencies for statistical analysis.

Currently, there are two distinct methods for reporting data: the original model built in 1927, known as Summary Reporting (SRS) and Incident Reporting, known as National Incident-Based Reporting System (NIBRS). In comparing the two data collection methodologies, it is readily apparent that NIBRS provides a deeper, richer data set. Summary Reporting tallies 10 offenses, also known as the index crimes, homicide, rape, robbery, aggravated assault, burglary, etc., as well as arrests made and property stolen. Incident Reporting collects data on 27 offense types comprised of 59 distinct offenses and agencies report based upon the specific incident that includes data related not only to offenses and arrests, but also to location, victim and offender data, etc. The Texas Legislature, during the 84th Session, enacted legislation to move the state away from Summary Reporting and forward to an incident based reporting state.

The Police Department is requesting to submit an application to the Office of the Governor, Criminal Justice Division to fund the purchase of a Sungard/OSSI RMS system that is used by all the major municipalities and the Sheriff's Department in Williamson County (Round Rock, Cedar Park, Georgetown, Leander, Hutto, and Sheriff's Department). This will increase our inter-operability with countywide law enforcement agencies as well as the County Attorney and District Attorney criminal prosecutors. An important objective of this grant is to make us compliant with the new DPS/FBI Uniform Crime Incident Based Reporting System (NIBRS). Sungard/OSSI is on the Texas DPS list of approved NIBRS providers. Our current software records provider is CrimeSoft, which is not on the DPS list of approved providers. The deadline for the grant application is February 20, 2017. The Texas conversion to NIBRS is to take effect September 1, 2019.

| |
|----------------------------|
| 3. FINANCIAL/BUDGET |
|----------------------------|

Funding Period – Phase I October 1, 2017 – September 30, 2018 - **Application due 02-20-17**

| | |
|-------------------------------|--------------|
| Total for Phase I - \$195,809 | |
| Request 25% through JAG Grant | \$ 48,952.25 |
| City Portion 75% | \$146,856.75 |

Funding Period – Phase II October 1, 2018 – September 30, 2019 - Application due Early 2018

Total for Phase II - \$50,000

Request 25% through JAG Grant \$12,500.00

City Portion 75% \$37,500.00

There is an ongoing annual maintenance cost for the City of \$10,260. We currently pay an annual maintenance cost of \$1800 to CrimeSoft, that we would cease payment if replaced with this true RMS System. Therefore, the net financial impact for annual maintenance would be \$8460.

4. TIMELINE CONSIDERATIONS

The deadline to submit the grant application is February 20, 2017. A project funding must begin on or after October 1, 2017.

5. RECOMMENDATION

Approve Resolution R17-06

6. REFERENCE FILES

10a. [Resolution R17-06](#)

10b. [Grant Information Notification](#)

RESOLUTION R17-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TAYLOR, AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION TO TEXAS GOVERNOR'S OFFICE, CRIMINAL JUSTICE DIVISION, JUSTICE ASSISTANCE GRANT PROGRAM, FOR THE RECORDS MANAGEMENT SYSTEM, ACCOMPANYING LICENSES, SOFTWARE, TRAINING, AND INFRASTRUCTURE; AND AUTHORIZING THE CHIEF OF POLICE TO ACT AS THE CITY'S AUTHORIZED GRANT OFFICIAL.

WHEREAS, the Taylor City Council finds it in the best interest of the citizens of Taylor that the Police Department make the upgrade and conversion to National Incident Based Reporting System by purchasing a Records Management System (RMS) to be acquired for the year 2017-2018; and

WHEREAS, the Taylor City Council agrees that in the event of loss or misuse of the funds from the Texas Governor's Office, Criminal Justice Division, the Taylor City Council assures that the funds will be returned to the Texas Governor's Office, Criminal Justice Division, in full; and

WHEREAS, the Taylor City Council designates, Henry Fluck, Chief of Police, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TAYLOR, TEXAS, THAT: the Council approves the submission of the grant application for funding for the Records Management System (RMS) from the Texas Governor's Office, Criminal Justice Division, Justice Assistance Grant Program.

Passed and approved this 9th day of February, 2017.

Jesse Ancira, Jr., Mayor

ATTEST:

Susan Brock, City Clerk



Office of the Governor

Criminal Justice Division

Funding Announcement:

Justice Assistance Grant (JAG) Program

December 19, 2016

Opportunity Snapshot

Below is a high-level overview of many of the elements of this opportunity. Full information is provided in the funding announcement that follows.

Purpose

The purpose of this announcement is to solicit applications for projects that promote public safety, reduce crime, and improve the criminal justice system.

Eligible Funding Areas

Funds may be used for state and local initiatives, technical assistance, strategic planning, research and evaluation (including forensics), data collection, training, personnel, equipment, forensic laboratories, supplies, contractual support, and criminal justice information systems that will improve or enhance such areas as law enforcement programs, prosecution and court programs, prevention and education programs, corrections and community corrections programs, drug enforcement programs, system assessment or program evaluation, and technology improvement programs.

Funds Available

It is anticipated that up to \$12M may be funded under this announcement.

Budget

The minimum allowed under this program is \$10,000 and there is no limit on the amount of funding an applicant can request.

Match

There is no match requirement under this program.

Project Periods

Continuation projects may not exceed a 12-month period.

Organizational Eligibility

Applications may be submitted by state agencies, units of local government, independent school districts, senior universities, judicial districts, Native American tribes, and community supervision and corrections departments.

Source of Funding

Federal funding is authorized under the Omnibus Crime Control and Safe Streets Act of 1968.

Process

Applicants will respond to this funding announcement by completing an application in eGrants <https://eGrants.gov.texas.gov>.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.



***City Council Meeting
February 9, 2017
Agenda Item Transmittal***

Agenda Item #: 11
Agenda Title: Receive update on the recycling center
Council Action to be taken: Receive update
Initiating Department: Public Works
Staff Contact: Matthew Rector, Director

1. INTRODUCTION/PURPOSE

The purpose of this item is to provide an update on efforts being made to improve the handling of recycled materials and the appearance/function of the Main St. recycle center.

2. DESCRIPTION/ JUSTIFICATION

The current recycle center often becomes overwhelmed by the volume of recycled materials that are deposited for processing. Staff has researched possible methods to limit the negative appearance of the center caused by overflowing materials.

Based on evidence of continued overflow, staff concludes that the possible problem is the limited capacity of existing containers based on the high volume of recyclable materials being deposited throughout the week and on weekends. Currently, Public Works staff spend several hours in the Recycle Center on Monday, Wednesday, and Friday of every week to straighten and haul cardboard to the Williamson County Recycle Center. Progressive Waste delivers a new roll-off container on Monday and Thursday of every week. Any overflow issues that occur during the week are addressed by Public Works personnel, as needed, while overflow from weekend activity is addressed on Monday. Staff is implementing a two-part strategy.

First, staff has worked with Progressive Waste to schedule a third pick-up of the 30-yard roll-off every week. Effective immediately, the pick-ups will occur weekly on Monday, Wednesday and Friday. This should relieve capacity issues for the waste going into the roll-off.

The second phase would be to purchase a second cardboard trailer and have the on-call Public Works staff come in for a couple of hours during the weekend to monitor recycle center activity, and remove the full cardboard trailer, as needed, with an empty trailer.

Staff would then haul both trailers every Monday to the Williamson County Recycle Center.

3. FINANCIAL/BUDGET

The cost for an extra pick up is \$304.91 per pickup or \$15,855.32 per year.

The extra cardboard trailer would be a one-time cost of approximately \$6,500.00.

4. TIMELINE CONSIDERATIONS

The extra pick up has been scheduled and will begin the week of February 6th.

The cardboard trailer could be ordered and available within a couple of weeks once the purchase is approved.

5. RECOMMENDATION

Staff recommends implementing the higher service level to mitigate the high volume.

6. REFERENCE FILES

11a. [Presentation](#)



RECYCLE CENTER

MATTHEW RECTOR, PE

Recycle Center

- Currently experiencing high volume creating overflow



Recycle Center

- Unable to expand facility



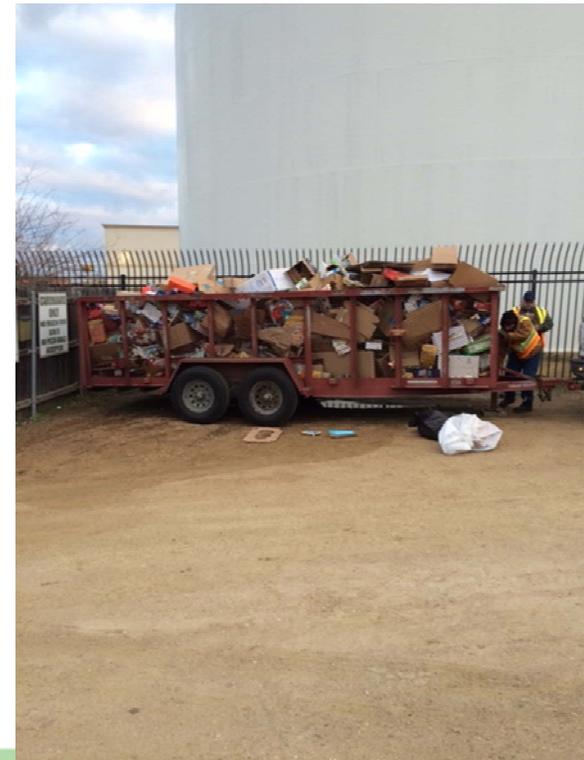
Recycle Center

- Phase 1
 - Schedule additional Progressive pick-up of 30-yard roll-off from Monday and Thursday to Monday, Wednesday, and Friday.
 - One extra pick-up a week is \$304.91 per pick up.
\$15,855.32 per year.



Recycle Center

- Phase 2
 - Purchase a second cardboard trailer.
 - Additional trailer for a one-time cost of approximately \$6,500.00.
 - Public Works Staff to replace full trailer with empty trailer on weekends, as needed.



Recycle Center

- Questions





City Council Meeting
February 9, 2017
Agenda Item Transmittal

Agenda Item #: 12

Agenda Title: Discuss and accept guidelines and planning for the FY2017-18 budget.

Council Action to be taken: Accept as presented.

Initiating Department: Finance Department, City Management

Staff Contact: Isaac D. Turner, City Management
Rosemarie Dennis, Finance

1. INTRODUCTION/PURPOSE

The purpose of this item is to present the budget calendar (attached) and guidelines that will provide a framework for developing the 2017-18 budget. Meetings which involve council are highlighted in green.

2. DESCRIPTION/ JUSTIFICATION

The budget development process is the formal process through which the City establishes priorities, goals and service levels for the upcoming fiscal year.

The City's annual operating budget is an essential component of the City's process for financial planning, management and control. The budgetary method of accounting is used for preparing the City's budget. The budget is a plan of revenue and expenditure activities for the fiscal year and is intended to provide a clear, concise, and coordinated financial program to attain the City's goals and objectives.

During the budget development process, a baseline budget is prepared beginning with the current budget. Any increases in cost for budgeted items will be reviewed by department heads and adjusted accordingly. New expenditures, programs and capital expenditures will be considered "adjustments to base".

The budget guidelines below provides the framework for developing the 2017-18 budget:

- Proposed budget with no tax rate increase.
- Activities that are supported by user fees should be fully cost recoverable.
- Fund balance to meet or exceed policy goals.
- To continue the increase amount in the General Fund Reserves.
- When capital projects are considered, all associated costs should be identified in order to properly assess future financial impacts.

- To continue the pursuit of federal, state and private grants which support council goals but will clearly communicate to strictly limit financial support of these programs to avoid commitments which continue beyond funding availability.
- Follow the rating agencies and financial advisor directives, in order to maintain the highest possible credit rating.
- Present a balanced budget with current revenues plus available unreserved fund balances equal to or greater than current expenditures.

Priority consideration:

- 1) Funding Council Goals/Vision items
- 2) Personnel to include staffing levels and compensation
- 3) CIP Projects (Streets, Utilities, Drainage, Airport facilities)
- 4) Projects which generate revenues equal to or exceeds the project costs
- 5) Evaluate city fees
- 6) Cost savings or reductions
- 7) Focus on Customer Service
- 8) Increased efficiencies and productivity
- 9) Vehicle and Equipment Replacement

3. TIMELINE CONSIDERATIONS

Three budget workshops are planned for June, July and August with the adoption of the budget in September.

4. RECOMMENDATION

Discuss and accept proposed process.

5. REFERENCE FILES

12a. [Budget and Tax Calendar](#)

FY2017-18 BUDGET AND TAX CALENDAR

| Date | Schedule Events |
|-------------------------------------|--|
| 9-Feb | City Council Meeting -Review and Discuss Budget Calendar and Guidelines |
| 14-Feb | Budget kick-off meeting with departments |
| 23-Feb | Compensation Study presented to City Council |
| 28-Feb | Meet and Discuss Five Year CIP with department heads |
| 15-Mar | Departments submit initial projection of FY 2017-18 revenues and submit base budget requests to the Finance. This includes adjustments to base |
| Mar 27-29 | Finance Department review of Departmental Budget Requests and updates, changes, or revisions to the 5 year CIP w/Directors |
| Apr 10-13 | First Round of Budget Reviews with City Manager and department heads |
| 24-Apr | Preliminary Property Tax Appraisal from WCAD |
| 1-May | Department submit to Finance budget narrative and performance measures |
| 9-May | Preliminary budget due to City Manager |
| May | Appraiser sends notices of estimated appraised value |
| 8-Jun | City Council receives the Preliminary FY 2017-18 Budget and the Capital Improvement Plan |
| 22-Jun | Budget Workshop I |
| 13-Jul | CIP Workshop |
| 27-Jul | Budget Workshop II |
| Jul 24-28 | * Receive Certified Tax Roll from WCAD |
| 3-Aug | * Publication of effective and rollback tax rates, statements and schedules; submission to governing body from the Williamson County Tax Assessor/Collector |
| 10-Aug | Budget Workshop III and Discuss tax rate; if proposed rate will exceed the rollback rate of the effective tax rate (whichever is lower), take record vote and schedule Public Hearing |
| 16-Aug | Publish Notice #1 of Public Hearing in the Newspaper (published at least seven days before public hearing) |
| 24-Aug | 1st Public Hearing on budget and tax rate |
| 30-Aug | Publish Notice #2 of Public Hearing in the Newspaper |
| 7-Sept (Thursday) special mtg | * 2nd Public Hearing on tax rate (if needed - if we elect to go above the effective tax rate) (2nd public hearing may not be earlier than 3 days after first public hearing); schedule and announce meeting to adopt tax rate 3-14 days from this date |
| 14-Sep | Meeting to adopt budget, tax rate and fee schedule |

*subject to change



*City Council Meeting
February 9, 2017
Agenda Item Transmittal*

Agenda Item #: 13
Agenda Title: Receive update on Code Enforcement initiative.
Council Action to be taken: Receive report for information.
Initiating Department: Development Services Department - Code Enforcement
Staff Contact: Ashley Lumpkin, Director
Development Services Department

1. INTRODUCTION/PURPOSE

The main goal of the Code Enforcement Division is creating and maintaining a safe, healthy, viable city. In part, this is accomplished by preventing physical and aesthetic deterioration of the community. The concerns range from high grass, weeds, trash, debris, and bandit signs along roadways to more serious matters like unsafe structures and junk vehicles. The first step in Code Enforcement is education and encouraging proactive resolution to code violations. Only when voluntary compliance is not achieved or repeated violations occur, do any enforcement issues reach the Municipal Court system.

In the past year, the City has made the following changes:

- Hired an additional Code Enforcement Officer to assist in patrolling the City.
- New, carbon copy violation notifications that give deadlines in writing. It also provides a space for the property owner or tenant to sign/acknowledge the violation.
- Streamlined and automated the CRT system to ensure Code Enforcement is notified as soon as a potential enforcement is logged in the system.
- New bilingual flyers about common code violations. This was also distributed on social media as a cost-effective way to get the word out about the most common violations.
- The door-hanger program supported by the Fire and Police Departments to serve as a notice of possible infraction and the code enforcement officers follows-up on the address.

A second facet of realizing the code enforcement goal is through community involvement by way of bi-annual neighborhood and community-wide clean-up events. The city has planned and held four events in the last two years in different areas of the city. The goal

is to use the partnership model to establish relationships between the City, citizens, civic groups, and businesses to beautify our community. With the targeted neighborhood events, staff is in the field making contact with residents in the weeks leading up to the event and several months afterwards. The goal is to make an immediate impact in an area and continue the outreach beyond a single-day event to gain compliance in the surrounding areas.

Third, Code Enforcement will begin to make sweeps of each zone to bring entire streets and areas into compliance. This will also include the education efforts and working with the property owners to achieve compliance. Currently, if a violation is noticed or turned in on a property, the area surrounding is also surveyed for potential violations. Thus, a bigger impact can be achieved and Taylor will achieve a higher level of compliance throughout the city.

2. DESCRIPTION/ JUSTIFICATION

City Council identified code enforcement in their Strategic Plan Goals 2015-2020. The City is actively seeking ways in which to encourage code compliance through education and encouraging proactive resolutions.

3. FINANCIAL/BUDGET

None.

4. TIMELINE CONSIDERATIONS

The next clean-up event occurs on April 22, 2017 to coincide with Earth Day.

5. RECOMMENDATION

Receive report for information.

6. REFERENCE FILES

- 13a. [Code Enforcement Update](#)
- 13b. [City Code Enforcement Zones](#)
- 13c. [Code Enforcement Flow Chart](#)

CITY OF TAYLOR CODE ENFORCEMENT UPDATE



CITY COUNCIL STRATEGIC GOALS 2015-2020

- Key Items Identified:
 - Focus on Code Enforcement
 - Programs for Greater Emphasis on “Polishing Up” Taylor and Create More Ongoing Community Participation



CODE ENFORCEMENT GOALS

- Create and maintain a safe, healthy environment
- Prevent physical and aesthetic deterioration of the community
- Encourage property owners to resolve code violations
- Establish a framework for community involvement through bi-annual neighborhood and community-wide clean-ups.



COMMUNITY INVOLVEMENT AND NEIGHBORHOOD SUSTAINABILITY

- Second Code Enforcement Officer began employment January 30, 2017
- Code Enforcement Education in the field and via social media/newsletter.
- Door-hanger program with assistance from the Fire and Police Departments



RESOURCES FOR SUCCESS

- Code Enforcement Officers – continuing education and support to determine best practices across the state
- Technological advancements include a mobile application (CRT) to report violations and the MyPermitNow Code Enforcement Solution Center to track each code enforcement case
- Planning for future success through continued neighborhood involvement and educational outreach



RESOURCES FOR SUCCESS

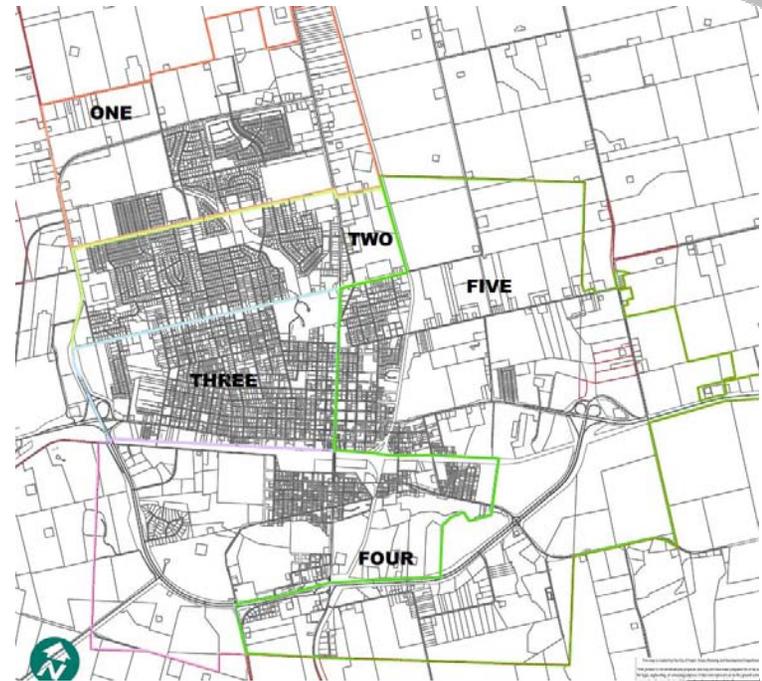
- Bi-annual neighborhood and city-wide clean up events to assist both targeted areas and the entire city:
 - Debris removal
 - Trim Trees
 - Mow grass, streets and open areas
- Zone sweeps to be completed at the end of 2017 – each zone will have a targeted approach to notify tenants and property owners of violations and work to achieve compliance.
 - Zone 4 is already in progress after the two clean-up events in 2016



CURRENT SUCCESS AND ENFORCEMENT STRATEGY

2017 Goals:

- Respond to CRT and other citizens complaints within one business day
- Monthly reports on code activity
- Average number of first contact/day: 10/officer
- Complete zone sweeps and then prioritize zones with the most violations in prior month
- Focus on corridors into town



ONE

TWO

FIVE

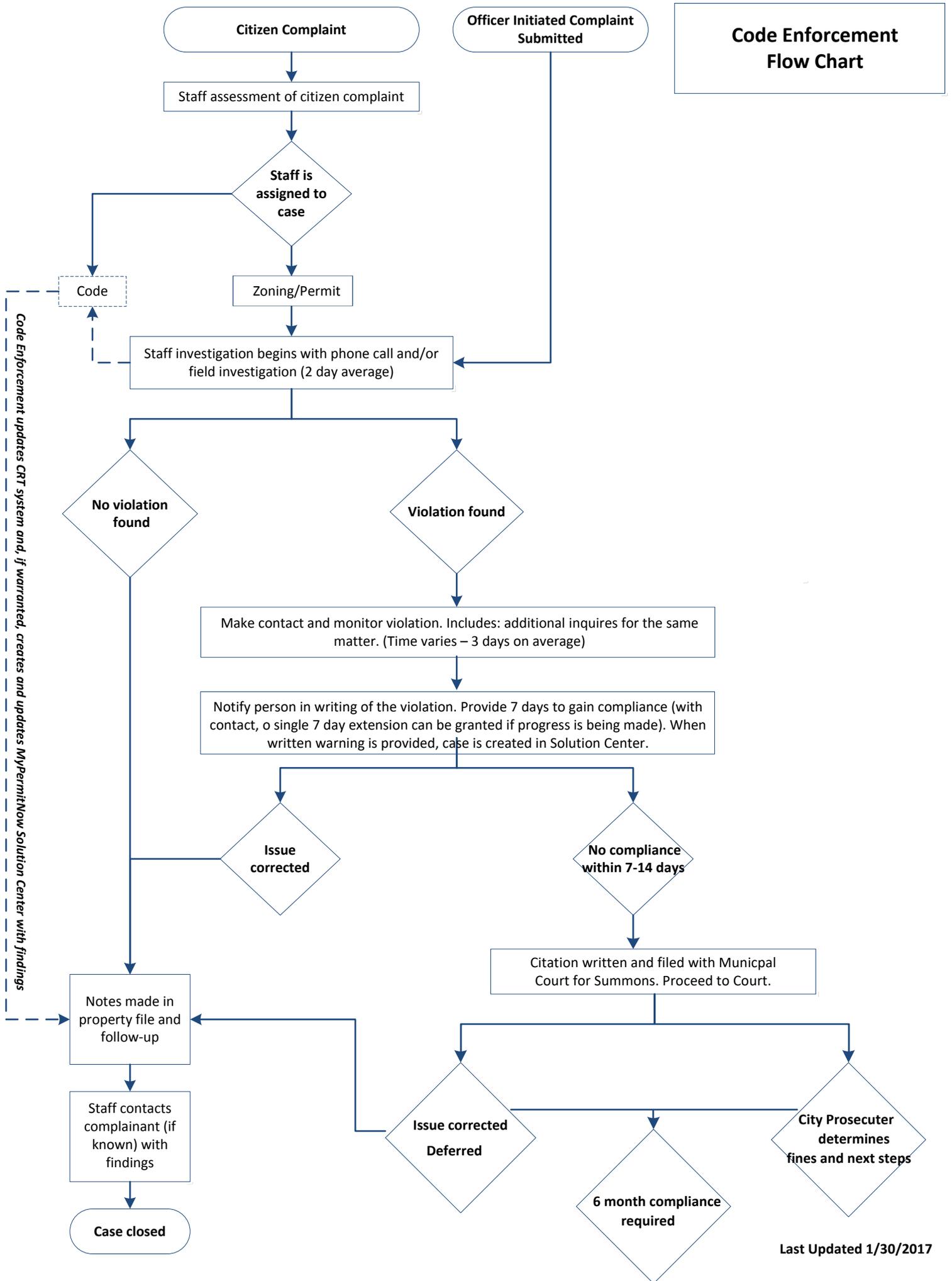
THREE

FOUR



This map is created by the City of Taylor, Texas, Planning and Development Department.
This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only approximate relative location of property boundaries.
Chapter 2054, Government Code is amended by adding Subchapter: D. 0022(FR) (AL DATA PRODUCTS) Sec. 2054.102, 2054.103, 2054.104

Code Enforcement Flow Chart





*City Council Meeting
February 9, 2017
Agenda Item Transmittal*

Agenda Item #: 14
Agenda Title: Receive an update on the Community Investment Program scheduling tool.
Council Action to be taken: Receive update and discuss the scheduling tool
Initiating Department: Public Works
Staff Contact: Matthew Rector, Director

1. INTRODUCTION/PURPOSE

The purpose of this item is to provide an update on the tool being implemented to aid staff in scheduling capital projects as part of the Community Investment Program (CIP).

2. DESCRIPTION/ JUSTIFICATION

A 5-year CIP was developed as part of the FY17 budget to program and prioritize capital projects for the city. The project management tool being presented is designed to aid staff with tracking the progress of CIP projects to ensure their efficient and effective completion.

3. FINANCIAL/BUDGET

Not applicable.

4. TIMELINE CONSIDERATIONS

Effective immediately.

5. RECOMMENDATION

Staff recommends accepting the update.

6. REFERENCE FILES

14a. [Presentation](#)



CIP TRACKING TOOL

MATTHEW RECTOR, PE



*City Council Meeting
February 9, 2017
Agenda Item Transmittal*

Agenda Item #: 15
Agenda Title: Consider proposed future agenda topics and any items for future discussion.
Council Action to be taken: Discuss possible future agenda items.
Initiating Department: City Council
Staff Contact: Mayor

1. INTRODUCTION/PURPOSE

Under this item, staff will be receiving input regarding future agenda items from you. This agenda item will be added as a routine matter on each of your upcoming agendas and will not be an action item unless specific items are listed for consideration. Staff will also be bringing potential agenda items before you at this time.

2. DESCRIPTION/ JUSTIFICATION

3. FINANCIAL/BUDGET

4. TIMELINE CONSIDERATIONS

5. RECOMMENDATION

6. REFERENCE FILES

15a. [Continuous list of items](#)

Topics still to be addressed:

Ancira:

- Investigate possibility of Public Improvement Districts (PID) (in progress)
- Update on Retail Study done by Retail Coach in 2012/2013 (June)
- Update on code enforcement approach and process (Feb 9)
- Revisit fire suppression issues (Feb. 9)
- Building Code review

Garcia:

- Update on animal shelter facilities and possible relocation (Feb 9)
- Total costs to fix all streets, drainage, infrastructure and facilities (Feb 9)
- Update on skatepark
- Evaluate needs of Boy Scout Troop facility (gathering info)

Gonzales:

- Conduct a city facilities assessment as part of the CIP
- Cemetery streets
- Review staffing needs after January, prior to budget discussions (Feb 9)
- Charter review (Feb 23)
- Reduction in TUF for seniors

Lopez:

- Update on Robinson Park/Givens Center grant (Feb. 9)
- Update on code enforcement plan/process (Feb 9)
- CIP Timeline (Feb 9)
- Discuss options for lawn maintenance plan/strategy (March/April)

Rydell:

- Develop historic preservation ordinances
- Survey other cities regarding development fees (May)

Strategic Planning Workshop (Feb. 16)