

CITY

OF

TAYLOR

TEXAS



FISCAL YEAR 2009-2010

ANNUAL BUDGET

TABLE OF CONTENTS

Table of Contents	i
Photographic of City Council	iv
GFOA Recognition	v
Map of the City of Taylor	vi
Telephone Directory	vii
Budget Message	
♣ Transmittal Letter	1
♣ Budget at a Glance	3
♣ Graph-Total Revenue & Expenditures for FY2009-10	9
User Information	
♣ User information	10
♣ Budget Calendar	13
♣ City Funds and Policies	14
Historical/Demographics	
♣ A Brief Historical Trail	18
♣ Community Profile	20
♣ Miscellaneous Statistics	25
Personnel/Boards	
♣ City Organizational Chart	26
♣ Principal Officials	27
♣ Authorized Positions	28
♣ Boards & Commissions	29
Budget Summaries	
♣ Combined Summary Budget	30
♣ Summary of Sources and Uses	31
♣ Total Revenue & Expenditure Graph	32
♣ Summary of Revenues-All Funds	33
♣ Summary of Expenditures-All Funds	34
♣ General Fund Statement of Expenditures and Graph	35
♣ Utility Fund Statement of Expenditures and Graph	36
General Fund	
♣ Revenue and Graph	37
♣ Revenue Assumptions	40
♣ Expenditure Detail Summary and Graph	43
♣ Expenditure Assumptions	47
Department/Division Narratives and Expenditure Detail	
♣ City Management & Legal	49
♣ Human Resources	56
♣ Finance	62
♣ Municipal Court	67
♣ C D - Planning & Inspections	71
♣ Main Street Program	82

TABLE OF CONTENTS

♣ C D - Recreation	84
♣ Moody Museum	85
♣ Public Library	86
♣ Fire	92
♣ Police	98
♣ Animal Control	104
♣ Public Works Administration	106
♣ Street Maintenance	109
♣ P W - Grounds	114
♣ General Services- Building Maintenance	120
♣ Engineering Inspections	125
♣ Engineering Information Technology	129
♣ Non-Departmental	132
Utility Fund	
♣ Revenues and Graph	133
♣ Revenue Assumptions	135
♣ Expenditure Detail Summary and Graph	137
♣ Expenditure Assumptions	141
Department/Division Narratives and Expenditure Detail	
♣ Utility Administration	142
♣ Distribution / Collections	146
♣ Wastewater Treatment	152
♣ Non-Departmental	154
Special Revenue Funds	
♣ Tax Increment Fund	155
♣ Hotel/Motel Fund	156
♣ Texas Capital Fund	157
♣ Main Street Fund	158
♣ Cemetery Land Purchases Fund	159
♣ Municipal Court Special Fee Fund	160
♣ Library Grant/Donations Fund	161
Internal Service Fund	
Fleet Operating Fund	
Department/Division Narratives and Expenditure	
♣ Detail	162
♣ Revenues	164
♣ Expenditure - Detail	165
Fleet Replacement	
♣ Revenues and Expenditures	167
Civil Service	168
Other Funds	
♣ Airport Fund	169
♣ Cemetery Fund	172

TABLE OF CONTENTS

♣ Utility Impact Fund	175
♣ Cemetery Permanent Fund	176
♣ Roadway Impact Fund	177
Bonded Debt	
♣ Narrative-Bonded Debt	178
♣ Analysis of Principal & Interest Payments	179
♣ Analysis of Indebtedness	180
♣ Summary of Principal and Interest of Debt	181
Debt Service Funds	
♣ General Debt Service-G.O./C.O I & S Fund	191
♣ Utility Debt Service -C.O. Bonds (I & S)	192
♣ Airport Debt Service- C.O. (I & S)	193
Capital Improvement Program	
♣ Capital Improvement Projects	194
♣ Brief Description of Projects	195
Fee Schedule	198
Ordinances	
♣ Budget Ordinance	204
♣ Tax Ordinance	205
♣ Fee Ordinance	207
Glossary	208



CITY OF TAYLOR

CITY COUNCIL

(Left to Right):

Christopher Gonzales- Council Member/District 2

John McDonald- Council Member/District 3

Ella Jez- Mayor Pro-Tem/District 4

Rodney Hortenstine- Mayor

Donald Hill- Council Member/District 1



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Taylor

Texas

For the Fiscal Year Beginning

October 1, 2008

Handwritten signature of the President of GFOA.

President

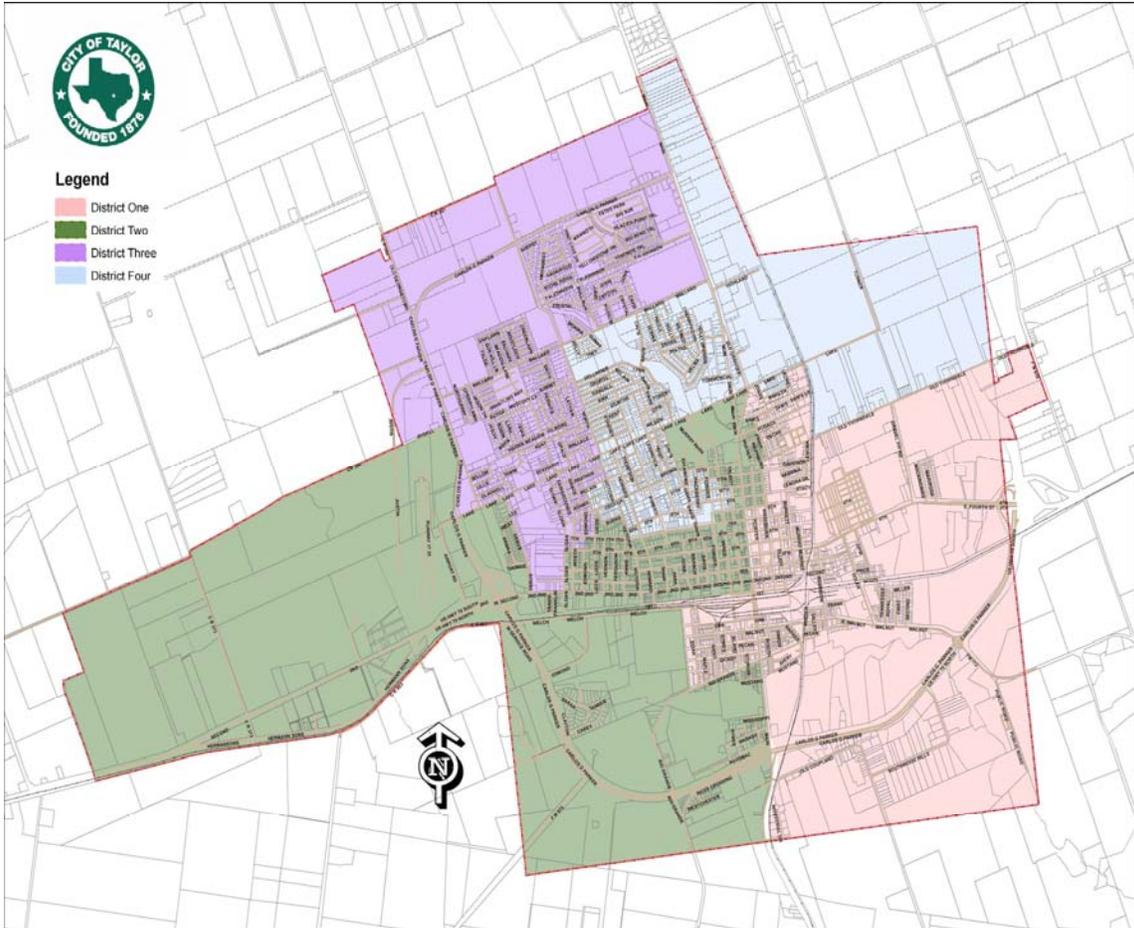
Handwritten signature of the Executive Director of GFOA.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Taylor, Texas for its annual budget for the fiscal year beginning October 1, 2008.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operational guide, a financial plan and a communication device. This award is valid for the period of one year. City staff believes that our current budget continues to conform to program requirements, and is submitting it to GFOA to determine its eligibility for another award.

CITY OF TAYLOR MAP



TELEPHONE DIRECTORY

CITY HALL

352-3675

Administration

City Manager 352-3677 ext.15
City Clerk 352-3676 ext.14

Human Resources

Director 352-5993 ext.22
Executive Asst. to HR/CM 352-5993 ext.27
Receptionist 352-3675 ext.10

Finance

Director 352-5997 ext.21
Accountant 352-5997 ext.37
Accounts Payable 352-5997 ext.32
Payroll/Accounting Specialist 352-5997 ext.20

Community Development

Director 352-5990 ext.16
Administrative Assistant 365-3863 ext.12
City Planner 365-3863 ext.24
Associate Planner 352-5997 ext.23
Building Inspector 352-2067 ext.19
Code Enforcement 352-6891 ext.18
Community Activities 352-3463 ext.13
Main Street Director 352-5448 ext.17
Main Street Coordinator 352-3675 ext.36

LIBRARY

Director 352-3434
Information Technician 352-3434
Library Assistant 352-3434
Library Assistant 352-3434

MUNICIPAL COURT

Judge 352-5977
Associate Judge 352-5977
Court Clerk 352-5977
Court Clerk 352-5977

PUBLIC WORKS

Administration

Director 352-3633 ext.39
Administrative Assistant 352-3633 ext.31
Engineering Inspector 352-6398 ext.30
Engineering Inspector 352-6398 ext.35

Building & Fleet Services

Superintendent 352-2247 ext.11
Building Maintenance 352-2247
Fleet Service 352-5818

Parks Department

Superintendent 352-5818
Grounds Maintenance 352-5818

Streets Department

Superintendent 352-6257
Administrative Assistant 352-5818

Water Department

Superintendent 365-1422
Assistant Superintendent 352-3251
Administrative Assistant 352-3251
Wastewater Plant 352-2412

UTILITY ANNEX

Utility Billing Manager 352-2066 ext.11
Utility Billing Clerk 352-2066
Utility Billing Clerk 352-2066

POLICE DEPARTMENT

Chief 352-5552
Administrative Assistant 352-5552
Field Services Division 352-5552
Support Services Division 352-5552
Metro 365-2509
Emergency 911

FIRE DEPARTMENT

Chief 352-6992
Central Firestation 352-6752
Northwest Firestation 352-5232
Emergency 911

Visit us on the internet at:

www.taylor.tx.gov

You can email most City employees by using the following addressing method:

first.name.last.name@taylor.tx.gov

For example, you can email Finance Director Rosemarie Dennis at:
rosemarie.dennis@taylor.tx.gov





CITY OF TAYLOR

400 Porter Street, Taylor, Texas 76574

Ph:512-352-3675

Fax:512-352-8483

August 25, 2009

The Honorable Mayor, and City Council City of Taylor, Texas

Dear Mayor Hortensteine, Mayor Pro-Tem Jez and Members of the City Council:

The proposed budget for the fiscal year 2009-10 is submitted in accordance with the City of Taylor Charter and has been filed with the City Clerk. This document contains the adopted revenue and expenditure estimates for General Government Funds, Proprietary or Business Type Funds and a single Trust and Agency Fund. This culminates a budget process that began on March 25, 2009. The 2009-10 fiscal year which begins October 1, 2009 and ends on September 30, 2010 continues to achieve a high level of service to citizens and addresses the needs of the future.

The current economic conditions played an important part in the development and planning of the FY2009-10 budget in which several goals and priorities were indentified. The issues that were addressed were: 1) continue to maintain fiscal soundness; 2) maintain current programs and services to its citizens; and 3) continue funding adequate pay and benefits to City employees; 4) maintain the current rate.

The presented FY2009-10 is very conservative, but at the same time very cautious of the tough economic times felt nationwide. Despite of these tough times no new programs or services have been cut or reduced. Staff will continue to work hard in meeting any needs for service demands. Fees and rate adjustments will be required in certain areas such as utilities and other service areas to recoup city cost. With the new Taylor Regional Park and Sport Complex which is expected to be completed by October 2009, additional staff is needed to maintain the park. Included in the proposed budget are the six positions which include a Recreational Superintendent, Crew Leader, (3) Athletic Field Techs, and one Laborer. However, the City continues to keep six frozen position in this year's budget that will carry over in the FY2009-10 budget. Revenue projections were also budgeted to recognize the potential shortfall in property tax, sales tax and development related revenues. This budget also takes into consideration the contribution rate increase for the employee retirement plan provided by the Texas Municipal Retirement System (TMRS). Unfortunately, the budget reflects a deficit of \$429,945, which will reduce fund balance. However, it is anticipated that the City will maintenance a three month operating fund balance.

The budget is a plan of action that addresses which resources of the City will be used to accomplish objectives that the City Council believes necessary. The proposed budget meets the challenge of the present and helps accomplish opportunities recognized by the City Council and staff.

The City of Taylor, Texas City Council voted in 2006 to authorize development of a long-range strategic plan. This plan is reviewed and updated annually to ensure that the objectives are still in line with the overall vision. The development of this plan included input from citizens, elected leaders and staff; including a wide cross-section of ideas and opinions.

City of Taylor Mission: “To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well being, and success of Taylor residents and the growth of business.

Our Vision for Taylor is a vibrant and diverse community that provides residents the best lifestyle Texas as to offer.

The new strategic plan is a planning guide to assist in decision making and setting priorities for developing a comprehensive strategic vision for the City of Taylor. The plan has six strategic goals and objectives:

Long Term Objectives:

- 1) Infrastructure- Invest in infrastructure to support growth of business and enhance the quality of life of its citizens.
 - ❖ Continue measurable improvement of Taylor’s utilities, streets, and drainage.
 - ❖ Improve e-government systems.
 - ❖ Continue to expand capacity at the Taylor Municipal Airport.
- 2) Economic Development- Offer a business friendly environment and support that attraction of new jobs and investment to the City.
 - ❖ Expand educational opportunities for Taylor’s citizens.
 - ❖ Continue to develop retail in Taylor.
 - ❖ Increase Taylor’s exposure to potential future residents and investors.
- 3) Community Development – Continue to develop a vibrant, inviting community.
 - ❖ Improve Taylor’s physical appearance and quality of life.
 - ❖ Boost community pride.
- 4) Parks and Recreation- Facilities will continue to be improved so that they are fun, attractive amenities for citizens and visitors.
 - ❖ Continually maintain and improve Taylor’s parks.
 - ❖ Enhance the library’s capability to serve citizens.
 - ❖ Expand the Moody Museum’s role as a tourist attraction.
- 5) Public Safety- Provide a safe and healthy community for Taylor’s citizens.
 - ❖ Police Department will enhance the safety of the City and defend human dignity.
 - ❖ Fire Department will be a leading fire service organization prepared to respond to citizen needs.
- 6) City Operations- Continue to operate as a progressive and fiscally responsible organization.
 - ❖ Provide a working environment that attracts and retains well trained, motivated employees.
 - ❖ Supplement City revenue.
 - ❖ Repair and upgrade City facilities.

Short Term Objectives

- 1) Established a Municipal Drainage Utility System.
- 2) Begin the Upper Pressure water and wastewater lines that were funded from the 2008 Certificates of Obligations.
- 3) To Complete the Taylor Regional Park and Sports Complex that was funded from the Sale of Park land, 2007 and 2008 Certification of Obligations.
- 4) Continue construction on the Upper Pressure Plane tanks and pump station that were funded from the 2006 and 2007 Certificate of Obligations.

All the above strategic objectives are opportunities to improve services and facilities to the citizens of Taylor. Major issues or challenges that impact the budget and the budget planning for the City of Taylor include:

- ❖ Residential building permits have been declining since 2007. In 2006, a total of 128 permits were issued with a value of \$14,198,300. In 2007-08, permits dropped by 64 and 7,295,100 less in value. Once again dropping in FY2008-09 by 11 and \$951,065 less in value. For the FY2009-10 it is anticipated 31 residential permits being issued with a total value of \$2,724,698.
- ❖ Commercial permits and growth have remained slow since 2008-09. Current sales tax revenue has decreased by 24% from the FY2007-08 and continues to be flat.
- ❖ The City of Taylor's population has increased from the projected 18,509 from 13,475 in 2000. Annexation is anticipated sometime in the FY2009-10.

FY2009-10 BUDGET AT A GLANCE

General Fund:

The General Fund revenues are budgeted by \$10,646,871. The budget fund balance of \$3,048,808 for FY2009-10, this will exceed three months operating reserve by \$279,604. The goal of the City Council and staff is to maintain and add to the fund balance; however, with the shortfall in revenues in this budget reflects taking from fund balance. In this fund the primary revenue sources are as follows:

- ❖ Ad Valorem Taxes- The 2009 certified appraisal roll were \$674,258,055 with \$82,330,552 still under review. The proposed budget reflects a .79 tax rate which will provide \$4,262,798 of maintenance and operation tax revenue.
- ❖ Sales Tax revenue is budgeted at \$2,369,000 which is \$567,850 or 3% of an increase from the \$2,300,000 FY2008-09 projected. Due to the sluggish economy, sales tax is anticipated to improve as the economy improves.
- ❖ Franchise Tax which consists of Electric, Cable, Gas, Mixed Beverage, and Solid Waste Collection represent approximately 10% of the General Fund revenues. These taxes have been held close to its current funding levels.

- ❖ Charges for Services are budgeted at \$1,262,700 which is 11.9% to total revenues in the General Fund. Solid Waste Collection revenues are budgeted in the General Fund which is one of the major contributors to this category.
- ❖ Fines & Forfeitures- This revenue category has been reduced by 8.7% over the previous year.
- ❖ Miscellaneous Revenue-This comprise of assessments, interest income, donations, and sale of property which is 2.3% of total revenue.
- ❖ Transfers from the Utility Fund is budgeted at \$825,788, Airport Fund \$30,000, and Cemetery Fund \$40,000.

Expenditures are budgeted at \$11,076,816; this is an increase \$700,054 over the \$10,376,762 projected. The major changes in increases/decrease in expenditures are as follows:

- ❖ Employees Services total \$7,238,874 which is an increase of \$393,638 or 5.8% over adopted budget. This category reflects the following:
 - a) Health increase by 31.5% over the prior year due to the increase in cost of the health plan provided by Scott & White.
 - b) The Texas Municipal Retirement System (TMRS) will increase the city's contribution rate in an effort to work toward reducing the unfunded liability of the pension plan. However, as the City payroll increases so will city's portion to TMRS. Current rate is at 12.75%, the new rate will be 13.17%.
 - c) The city currently has six frozen position in the General Fund, however the City has included in the budget for the new Taylor Regional Park and Sport Complex six new positions.
 - d) Also in this budget, includes one full- time and part-time custodian. These positions will be filled by mid-year when the City's contract for janitorial services expires.
- ❖ Operational supplies are budgeted at \$328,946. The program/special events and specialty supplies is higher than the FY2008-09 budgeted due to programs in the police department however, this will be offset by donations and grants.
- ❖ Facilities operation is decreased by 7.2% due to the City will no longer be outsourcing the janitorial services.
- ❖ A total of \$62,400 is included for the principle and interest payment for the Motorola radios for the police and fire department. This lease will be completed in 2015.
- ❖ Transfer to the Capital Projects is budgeted at \$100,000 for the FY2009-10.
- ❖ Contributions for Civic Programs are budgeted at \$218,359 for various organizations.

The budget reflects utilizing \$429,945 of the fund balance leaving \$3,048,808 which will exceed just over the three months of operating reserves of \$2,769,204.

Utility Fund

Utility fund revenues are budgeted at \$6,544,666 which is higher than the current year projected. This reflects a 10% increase in water rates. Interest income is budgeted at \$60,000 which will

come from the bond proceeds that will be investment throughout the construction phase of Upper Pressure Plane and other utility projects.

Expenses are budgeted at \$6,544,666 an increase of \$345,567 or 5.6% over the \$6,199,099 projected for the current year. The areas of major increases are as follows:

- ❖ Transfer of principal and interest for bond payments is budgeted at 1,782,723 which are for the existing debt.
- ❖ Treated water purchases are budgeted at \$1,245,600 for projected water usage which includes the 25% increase for treated water by the Brazos River Authority (BRA).
- ❖ Transfer to the General Fund is budgeted at \$825,788.
- ❖ Operating expenses increased mainly due to the due payments the increase to BRA.

The budget for the Utility Fund is budgeted to match on-going revenues to on-going expenses.

Airport Fund

Airport Fund revenues are budgeted at \$456,670 for FY2009-10. No rates changes for rental of T-hangers are proposed in this budget.

The FY2009-10 budgeted expenses total \$441,628 a decrease of \$3,688 or 1% over the \$445,316 projected for the current year. The decrease in fuel cost was a major factor in re-evaluating the expenditures in this fund.

Cemetery Operating Fund

Revenues in the Cemetery Fund are budgeted at \$155,100, which no rate increases were included for the FY2009-10 in the category of charges for services. Expenditures total \$157,203, which includes a \$40,000 transfer to the General Fund. Operating expenses were increased by 2.8% over the previous year.

Special Revenue Funds

The special revenues funds consist of the following funds:

- ❖ Tax Increment Fund- Revenues are budgeted at \$91,504 which is derived from property tax, interest income and a reimbursement from Williamson County Tax Appraisal office. \$61,500 is budgeted to be used to hire an architecture firm to update the City's Downtown Master Plan.
- ❖ Hotel/Motel Fund-The Hotel/Motel Fund revenues are budgeted at \$80,000 and expenditures at \$60,000 which is paid to the Taylor Chamber of Commerce to be used to promote tourism. The ending fund balance for FY2009-10 is budgeted at \$57,420. The reserve is maintained for discretionary use by the Council throughout the year as needed.
- ❖ Texas Capital Fund-Revenues and expenditures are budgeted at \$25,021. This fund is basically a pass through account. Payments are made to the state by the City to payoff a loan for funds borrowed in connection with the establishment of Temple College at

Taylor (T-CAT). TCAT pays the city which is then paid to the State to satisfy the loan requirement.

- ❖ Main Street Revenue Fund-Revenues are budgeted at \$13,000 which is derived from city fund raisers and the annual Taylor Bloomin Festival. Expenditures are budgeted at \$18,500 which provides incentives to downtown businesses to improve the facades of the buildings they occupy through Façade Improvement Grants. The ending fund balance is budgeted at \$12,299 for the FY2009-10.
- ❖ Cemetery Land Purchases Fund- The purpose of this fund is to set aside a percentage of revenues derived from sale of cemetery plots for purchase of additional land to expand the cemetery. Revenues are budgeted at \$2,430 and the ending fund balance for FY2009-10 is budgeted at \$43,543.
- ❖ Municipal Court Special Fee Fund- These funds are collected through municipal court and are restricted mainly for building security and technology. Budgeted revenues for FY2009-10 are \$17,500. Expenditures total \$17,700 which will be used for the purchase of (4) ticket writers and software maintenance and licensing. Also, a new computer and to upgrade office equipment for the Courts.
- ❖ Library Grant/Donation Fund- These funds are collected through specific grants and donations made in the City of Taylor's Public Library. Generally, it is difficult to know actually what grants and donations will be received in any given time. In the FY2009-10 revenues are budgeted \$8,185 and expenditures are budgeted for the same amount, which will be used to fund activities and operational supplies.

Other Funds:

Cemetery Permanent Fund

Revenues in the Cemetery Permanent Fund are budgeted at \$42,000, which majority will come from interest income and receives 25% of cemetery lot sales. Expenditures are budgeted at \$30,075 for the FY2009-10, which consists of bank charges and a transfer to the Cemetery Operating Fund. The ending fund balance is budgeted at \$786,001.

Utility Impact Fund

Revenues are budgeted at \$16,000 which is generated by new development. No expenditure is budgeted for this fund.

Roadway Impact Fund

Revenues are budgeted at \$40,000 which is generated by new development. No expenditure is budgeted for this fund.

Internal Service Fund

The Internal Service Fund consists of the Fleet Service Operation Fund and the Fleet Replacement Fund.

- ❖ In the Fleet Service for the FY2009-10 budget revenues are budgeted at \$620,740 and expenditure are budgeted the same. This fund was initiated in 2003-04 as a revolving fund to get better control over the costs of vehicles and equipment. Under this concept each department essentially rents its vehicles and equipment from the Fleet Service.
- ❖ In the Fleet Replacement Fund revenues are budgeted at \$46,225 which reflects a decrease from projected. Expenditures are budgeted at \$246,770 which is for capital outlay and debt service on a 7-year lease-purchase arrangement. The capital outlay purchases will be for (2) fully equip police vehicles. A capital lease agreement is anticipated for the FY2009-10 for equipment to maintain the Taylor Regional Park and Sport Complex.

Debt Service Funds

In the General Obligation & Government CO's Fund revenues are budget at \$1,518,294 which is derived mainly from the interest and sinking portion of the ad valorem taxes. Expenditures total \$1,519,094 which includes \$1,514,094 in principal and interest payments on existing debt.

Revenues budgeted for the Utility CO's and Revenue Bonds are at \$1,782,723 which is a transfer from the Utility Fund. Expenditures are budgeted at \$1,782,723 which will cover the principal and interest payments on existing debt.

The Airport CO's revenues are budgeted at \$36,588 which is a transfer from the Airport Fund. Expenditures are budgeted at \$36,588 which is for the principal and interest payments on the existing debt.

Summary

Revenues for FY2009-10 for all funds total \$22,153,517 and expenditures total \$22,647,209.

Conclusion

The FY2009-10 is submitted for consideration, this budget is a conservative, no frills budget that reflects the current economic conditions. This budget does not fund all the requests made by City Staff. However, included in the budget the City maintained the same level of services to its citizens. The General Fund reflects a use of fund balance; however, the unrestricted fund balance is in compliance with a three month operating reserves. The focus for the coming fiscal year is to make some necessary changes to the organization to better prepare the City for challenges and changes that are expected in the near future as the economy improves.

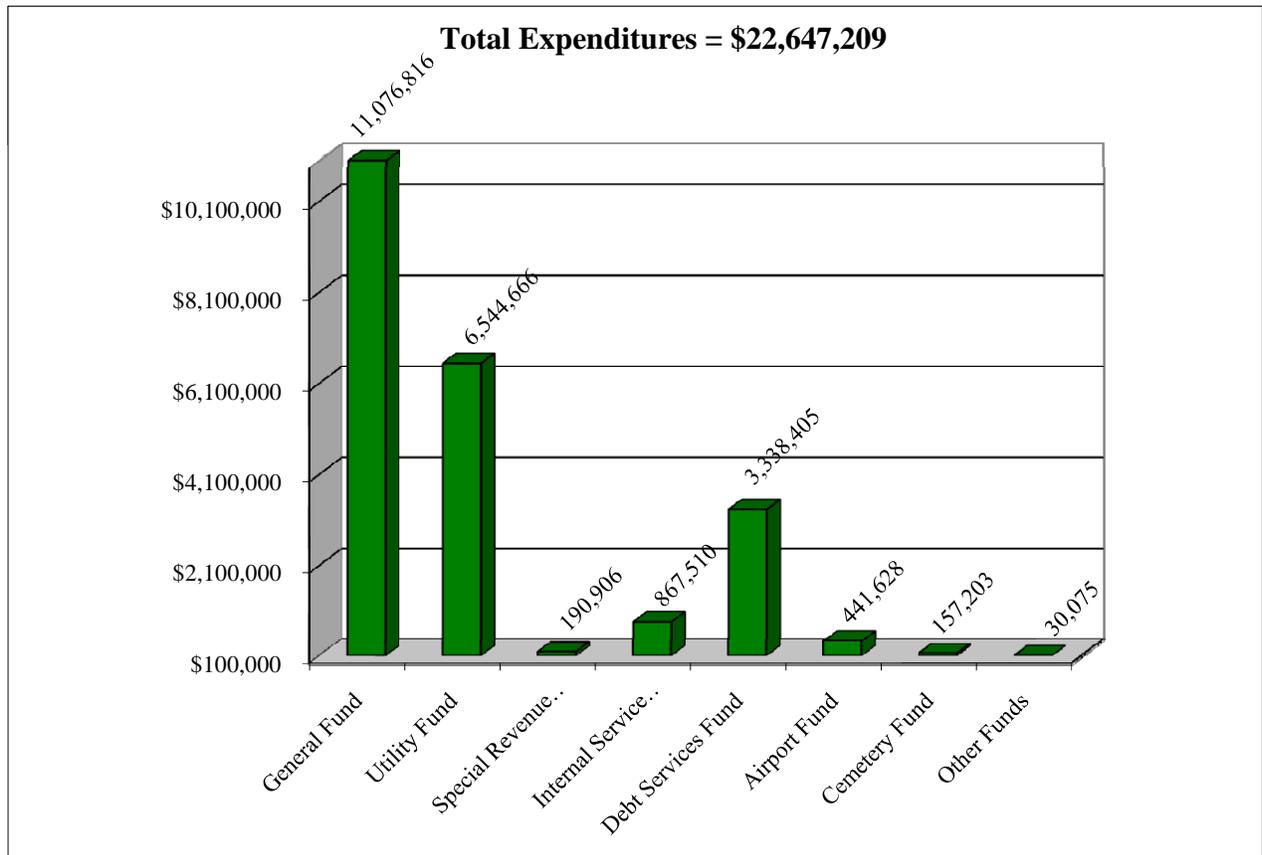
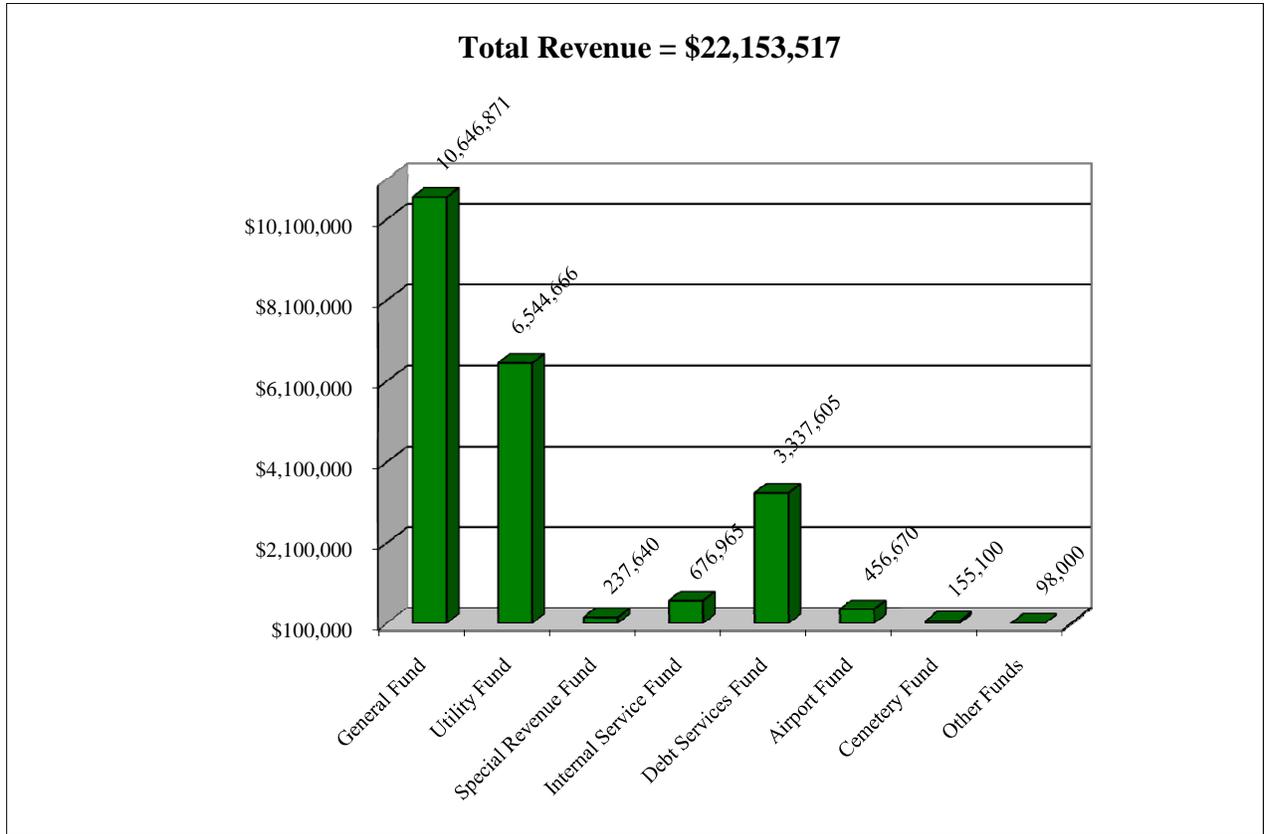
The staff appreciates the amount of work expended by each Council member in fulfilling the obligations of his/her office and we will continue to provide the best support possible to execute the policies established by the Council in this exercise.

Finally, I wish to thank all of the departments and staff members who contributed their effort, time and creative energy in developing this plan. As always, no effort will be spared in continuing to try to manage the City's resources in as cost-effective and equitable manner.

Respectfully Submitted,

Jim Dunaway, City Manager

COMBINED BUDGET SMMARY





USER INFORMATION

BUDGET CONTENTS

The City of Taylor's annual budget is comprised of a table of contents and fifteen sections. These fifteen sections can be grouped into three broad categories.

Introduction and Information

- ❖ Table of Contents: Indicates topic and page number location.
- ❖ Budget Message: This letter that accompanies the budget when it is submitted to the Council.
- ❖ Budget at a Glance: Provides information about each fund and the changes or events affecting that fund.
- ❖ User Information: Describes the budget and budget process to include a budget calendar.
- ❖ Historical/Demographics: Provides a synopsis of the City of Taylor's history derived from various articles and newspaper clippings. It also contains a community profile.
- ❖ Personnel/Boards: Includes the City's organizational chart; a listing of citywide personnel; and a listing of City officials, staff, boards, and commissions.

Financial

- ❖ Budget summaries: Contains summaries of budget totals for all budgeted funds for the City.
- ❖ General Fund, Utility Fund and Other Funds: These sections contain detailed budget information for the various funds, departments, and divisions of the City. Where applicable, descriptions, goals, and performance indicators for various departments and divisions are given.
- ❖ Taxes & Debt: Displays various data about the City's ad valorem (property) tax. Contains payment schedules and bond information for the City's general obligation (tax supported) debt and revenue debt that are featured in this sections.
- ❖ Capital Improvements: Includes a schedule of capital outlay and improvements (infrastructure) to be made during the coming fiscal year.

Supporting Information

- ❖ Fee Schedule: A detailed listing of fees and/or charges for services that will be in effect for the coming fiscal year.

- ❖ Copies of the Ordinances: Generated by the budget progress and can be found in the Ordinance section. This includes:
 - Ordinance No. 2009-25: Approving and Adopting the Budget for FY2009-10.
 - Ordinance No. 2009-26: Adopting the Tax Rate.
 - Ordinance No. 2009-29: Adopting and changing certain rates and other services provided by the City.

- ❖ Glossary: A list of words and acronyms contained in the annual budget and their meaning.

THE CITY ORGANIZATION

The City of Taylor operated under a Commission-Manager form of government from 1926 to 2001. In an election held on May 5, 2001, a charter amendment was approved changing the designation to a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the Mayor and four other members. The Council is elected on a non-partisan basis. Council members serve three year staggered terms. The three-year election cycle consists of two members being elected in consecutive years and a single member being elected in the third years of the cycle. Four of the council members are elected by district with the remaining council member being elected at-large. After each election, the five members of the Council select one of the members to serve as Mayor until the next election. The City Council is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and hiring the City Manager, City Attorney and Municipal Court Judges.

The City Manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government and appointing the heads of the various departments.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Division within it, but are subject to the

supervision and control of the City Manager. A Department Head may supervise more than one Department.

THE BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In April, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Human Resource Department calculates personnel costs and the Finance calculates debt service requirements and revenue projections for the new-year. The data combined with the Department requests form a preliminary or “first draft” budget. At this stage, the budget is usually unbalanced; that is departmental requests are usually greater than anticipated revenues.

After receiving the first draft by the City Manager, Assistant City Manager and the Finance Director, a series of meeting with the individual Department Heads to review and discuss their budget requests. These meetings are held in June and help the City Manager formulate priorities for the proposed budget.

A series a City Council budget workshops are held, usually in July and August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found on City’s website www.taylortx.gov and city newsletter as well as the local media coverage.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31st. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearing, the City Council votes on the adoption of the budget. If the budget is not accepted and formally approved by the City Council before September 15, the budget submitted by the City Manager is deemed to have been finally adopted by the Council until such time as the Council adopts a budget.

When deemed necessary, the City Council may amend the budget. The budget calendar that follows outlines the budget process.

FY2009-10 BUDGET AND TAX CALENDAR

Date	Schedule Events
25-Mar	Budget worksheets to department heads
1-May	Completed FY2009-10 budget worksheets
May 18- 22	Meet with Dept. Heads on budget.
May	Appraiser sends notices of appraised value
25-May	Completed FY2009-10 budget narratives/performance measures
Jun 15-26	Staff Review- meetings with CM and managers
16-Jul	Budget Workshop I
Jul	Receive certified tax roll appraisal
30-Jul	Budget Workshop II
3-Aug	Publication of effective and rollback tax rates
6-Aug	Discuss tax rate and schedule public hearing
13-Aug	Public Hearing on tax rate
25-Aug	Second Public Hearing on tax rate and budget
26-Aug	Publish Notice of Public Hearing
3-Sep	Meeting to adopt budget, tax rate and fee schedule

CITY FUNDS

As mentioned previously, the City is organized into Funds. For financial purposes, a fund is a separate accounting entity with revenues and expenses segregated for the purpose of carrying out a specific purpose or activity.

Governmental Funds are used to account for tax-supported activities. These activities are usually associated with a typical local government's operation, such as Fire and Police protection.

- ❖ General Funds- Chief operating fund which accounts for all transactions not required to be accounted for in any other funds. The following Departments are included in the General Fund:

City Management/Legal	Animal Control
Human Resource	Fire
Finance	Public Works Administration
Municipal Court	PW-Grounds
Community Development:	PW-Street Maintenance
Planning & Inspections	Building Maintenance
Recreation	PW-Engineering Inspections
Main Street Program	PW-Moody Museum
Public Library	Information Technology
Police	Non-Departmental

- ❖ Special Revenue Fund- Fund used to account for the proceeds of certain specific revenue sources that are legally restricted or designated by council to expenditures for specified purposes. The special revenues funds in the City of Taylor include:

Tax Increment Fund	Library Grant/Donation Fund
Hotel/Motel Fund	Texas Capital Fund
Main Street Revenue Fund	Cemetery Land Purchases Fund
Municipal Court Special Fee Fund	

- ❖ Debt Service Fund- Accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Proprietary Funds are used to account for a government's business-type activities. The costs of providing certain goods and services (water and wastewater service) to the citizens of Taylor and should be financed or recovered primarily through user charges. The following funds are proprietary funds in the City of Taylor:

- ❖ The Utility Fund accounts for operations related to providing water and wastewater service to the citizens of Taylor. The Utility Fund contains the following Departments:
 - Utility Administration
 - Wastewater Treatment
 - Utility Distribution/Collection

- ❖ Airport Fund accounts for operations related to providing a facility for corporate, industrial, and recreational users to land and store their aircraft.

BUDGET BASIS

The accounts of the City are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of distinct, self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses.

The City's accounting records for all governmental funds are maintained on the modified accrual basis of accounting. This method recognizes revenue when it is measurable and available and expenditures when goods or services are received. All the proprietary funds are accounted from using the accrual basis of accounting; revenue is recognized when it is earned and expenses are recognized when they are incurred.

The Comprehensive Annual Financial Report (CAFR) shows that status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. An exception is the treatment of capital outlay in the proprietary funds. The budget does not show depreciation expense.

FINANCIAL AND BUDGET POLICIES

Budgeting

- ❖ The City Manager shall prepare a proposed budget that is balanced with current revenues plus available unreserved fund balances equal to or greater than current expenditures. A contingency reserve shall be maintained in the major funds (General & Utility Fund) at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City's goal is to maintain a minimum fund balance of three months of operating expenditures for the General Fund. The goal is for each fund is to be self-sufficient and inter-fund transfers should primarily involve reimbursement for costs or services. The annual budget document shall be comprised of all City funds. Each fund shall contain a detailed listing of revenues and expenditures. The departmental budgets within each fund shall contain proposed expenditures, estimated current year expenditures and actual previous year expenditures by line item.

Revenues & Reserves

- ❖ The City shall budget revenues by analyzing historic revenue amounts for a five year period taking into account the City's current economic development status. The City's fee schedule will be reviewed annually to ensure fees are consistent with the surrounding areas and that the City re-coup its cost for specific services. Contingency reserves shall be maintained in the General Fund and Utility Fund at a level sufficient to provide for emergency and unanticipated revenue shortfalls.

Expenditures

- ❖ The City shall budget expenditures based on historic expenditures analysis, new expenses and new programs. Each department shall look at their operations in relation to historical expenses and planned new costs. Benefits shall be projected using the rate changes by Texas Municipal Retirement System, Scott & White Health Plan and the Internal Revenue Service. Modifications and adjustments will be made as necessary in order to ensure a balance budget is achieved.

Fund Balance

- ❖ Three months of operating expenditure should be maintained for the General Fund. The intent is for each fund to be self-sufficient.

Purchasing

- ❖ City departments have the responsibility to see that their budget accounts are not over spent. All purchases over \$300 required a purchase order to be approved by department head and then the Finance Director level. Items over \$1,500 to \$2,999 require at least three phone quotes and items over \$3,000 require at least three written quotes and anything over \$50,000 will be bid out.

Cash Management

- ❖ The Finance Director is responsible for the design and implementation of reliable and effective cash-flow forecasting. The City shall deposit its funds only in a deposit account that is insured by the Federal Deposit Insurance Corporation (FDIC) or fully collateralized by securities which are authorized by law to be used to collateralize the City's deposits.

Investments

- ❖ The investing of City funds falls under the responsibility of the Finance Director. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act. The City's investments will be reviewed annually by an independent auditor as part of the annual audit process. The City's investment policies stress:
 1. **Safety** and preservation of principal
 2. Maintenance of sufficient **liquidity** to meet operating needs
 3. **Diversification** to eliminate the risk of loss from concentration of assets
 4. Optimization of **interest earnings** on the portfolio

Debt Management

- ❖ Debt shall not be used for current operational expenses. Interest earned from bond proceeds shall be credited to the benefit of the fund to complete the project or to the

benefit of the fund responsible for repayment of the debt. In order to maintain the financial reputation of the city of Taylor, the City shall seek the assistance of a financial advisor concerning long term debt.

Reporting Policies

- ❖ The budget will be prepared in accordance with GASB (Governmental Accounting Standard Board) guidelines. A copy of the budget will be available for public viewing at the City of Taylor Library and on the City's website.
- ❖ Monthly financial statements will be given to City Council.
- ❖ Monthly investment reports will be given to City Council.
- ❖ An independent audit will be conducted on an annual basis. The City will produce financial statement in accordance with generally accepted accounting procedures as outlined by the GASB. The City will produce a Comprehensive Annual Financial Report which meets the requirements for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellent in Financial Reporting. The City has received its' first Certificate of Achievement. The City will also produce an annual budget document, which meets the criteria for GFOA's Distinguished Budget Presentation Award. The City has received the award for the past two years. These documents will be presented to City Council and will be available for public viewing.

HISTORY OF TAYLOR

On June 26, 1876, the International & Great Northern Railway reached a point in the vast open cattle ranges of Central Texas called Taylor Station. This station was named for a railroad official and was later called Taylorsville and finally Taylor. In anticipation of the railroad, the Texas Land Company laid out streets, public parks, a square, and sold lots for prices ranging from \$20 to \$350.

Taylor Station was situated on one of the major cattle trails and by August, 1876, it was reported that 146 carloads of cattle had been shipped. With the railroad, came a colonization of farmers and businessmen, mainly from Midwestern and Southern states. The rich pastureland was soon cultivated and began to produce an abundance of cotton. The first cotton gin was built in 1877.

Gradually, civilization developed. Early accounts describe quite a “bloody” place with shoot-outs and lawlessness; but, as more and more people arrived, churches and private schools were established and businesses flourished. A fire in February, 1879, destroyed most of the frame buildings and they were replaced with brick structures.

In 1882, the Missouri-Kansas-Texas Railroad was extended to Taylorsville: the first city election was held, and the Railroad was joined with the Missouri-Pacific to link East and West. A ceremony took place between Taylor and Hutto to celebrate this event, with speeches and an abundance of champagne and beer. The Honorable John R. Hoxie, ex-mayor of Chicago, drove the last spike. Mr. Hoxie became a wealthy cattleman whose ranch north of Taylorsville was described as quite a showplace.

In 1883, public schools were established and the Taylor Water Works pumped water from the springs in Murphy Park as well as from the San Gabriel River to a 75-foot high water tower. Water had previously been hauled into town in barrels and sold door-to-door. As testimony of the favorable economic climate of the times, the First National Bank was organized that year and capital stock of \$50,000 sold in less than an hour! On March 17, 1884, the city fathers changed the charter and the township of Taylorsville became officially known as the City of Taylor.

In the summer of 1884, a dog pound was initiated on the public square. A small boy was paid 25 cents for each stray dog he could round up. The City Marshall then sold them back to the owners for \$1, along with a numbered brass dog tag. The revenue was used for completion of a sewer system.

The Taylor Fair had its origins in the sheep ranchers who brought their flocks together on a common meeting ground to be sheared. While waiting for their flocks to be sheared, they entertained themselves with foot races, roping contests, and wagers of various natures. As they looked forward to meeting old friends and engaging in friendly rivalry, the idea of a yearly fair took root. The fair, held on July 4, 5, & 6 grew to include a parade, judging of livestock, baked goods, handiwork and horse races.

In 1889, Dr. A.V. Doak started a streetcar system that went from the I&GN depot on Main Street to Seventh Street, west to the pavilion on Sloan Street and south to Second Street, then east back to the depot. The dirt streets were often too muddy for any other method of transportation. Two Spanish mules drew each car and two boards were placed between the tracks for the mules to walk on.

The 1890 census showed Taylor having a population of 2,584. By the turn of the century, Taylor was well established as a trade and transportation center. Over 200 Taylor residents owned telephones in 1902. In 1913, a 3,260-foot deep artesian well was drilled. It was the deepest water well in the world at that time and was in use until 1994. The discovery of oil in nearby Thrall in 1915 only served to boost the already booming economy. The Chamber of Commerce was organized in 1925. The census had continued to

show an increase in population each decade, even though the county population showed a decrease between 1930 and 1970.

Taylor has had several famous citizens through the years:

- (1888-1923) Elmer “Pet” Brown won the world’s middleweight crown in wrestling in 1914.
- (1893-1966) Dan Moody, an attorney and son of Taylor’s first mayor, was the first prosecuting attorney in the US to win a legal battle against the Ku Klux Klan. At age 33, he became the youngest governor of Texas.
- (1870-1932) Bill Pickett was a black cowboy who initiated the practice of “bulldogging” or steer wrestling and in 1971 was posthumously inducted into the Cowboy Hall of Fame. He controlled the steer by sinking his teeth into the animal’s upper lip as he twisted the neck and brought him down. Pickett died in 1932 after traveling all over the world performing his unusual stunt. There is a bronze statue of Bill Pickett at the Fort Worth Rodeo Grounds.

TAYLOR, TEXAS: was first named Taylorsville for an official (Edward Moses Taylor) of the International and Great Northern Railroads in 1876. Taylor is agriculture and manufacturing –based community with a growing population. While Taylor is considered part of the Austin metropolitan area, it is the most individual and rural community in the area.

ETHNIC PRIDE: is a great part of the Taylor “mystique”. The community takes great pride in its ethnic diversity that includes Czech, Polish, German, English, Scotch-Irish, Swedish, Black, Hispanic, Mid-Eastern and other ancestry. This diversity is never more evident than during the annual “Taylor History Days”. Examples of “ethnic Pride” are in the range of eating establishments within the city. Taylor is rightfully known for its great Bar-B-Que restaurants. Kolache, a Slavic pastry, are also widely available.

STATELY MANSIONS: are found throughout much of Taylor. Large old homes with two and three stories reflect a time of affluence in a young Taylor. Many of these homes have been maintained by generations of the same family, while others have been faithfully restored and modernized.

COTTON: has been one of the mainstays of Taylor’s economy since the early 1800’s. The rich soil and the skilled farmers who worked it made Williamson County a leading cotton producer. Most years will see some 80,000 bales of cotton harvested in the county and over 125,000 shipped from the Taylor Compress.

MOODY MUSEUM: “In a world where mankind is all-consumed with looking toward the future, we take great pride in preserving our past”. The restoration of the Governor Dan Moody Birthplace-Museum build in 1887 is such an accomplishment. The Moody Museum reflects the traditions of a very distinguished family whose roots stem from Tennessee and Kentucky to Taylor. It is the boyhood home of Texas’s youngest governor, Dan Moody. In 1926, at the age of 33, he became the youngest governor to hold this office in the history of Texas. He won the governorship after running against the famous Ma Ferguson. Dan had previously served as Williamson County Attorney and Texas Attorney General. The home received a Texas Historical marker in 1968. The house was given to the city in 1976 and notes Governor Moody’s many accomplishments. Today, the museum houses many items of furniture and memorabilia from the family and is available for receptions, luncheons and other events.

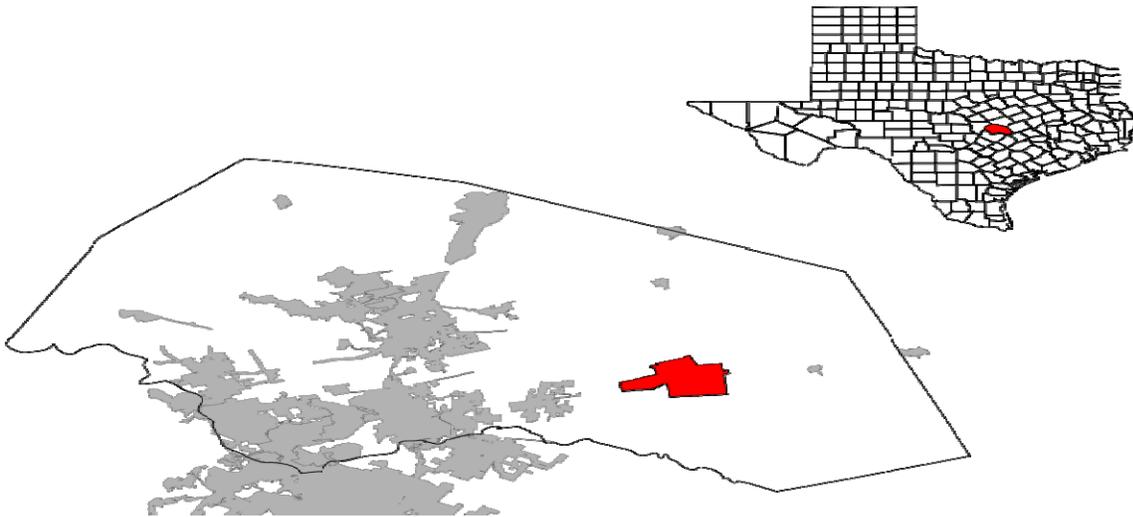
Today, light industry and diversified farming contribute to Taylor’s prosperity. Taylor has continued to grow over the years.

COMMUNITY PROFILE

Taylor is located in the heart of Blackland country

Location

Located in Williamson County, is 29 miles northeast of Austin and 17 miles east of Interstate Highway 35. State highway 95 and U.S. highway 79 intersect in downtown Taylor.



Climate -

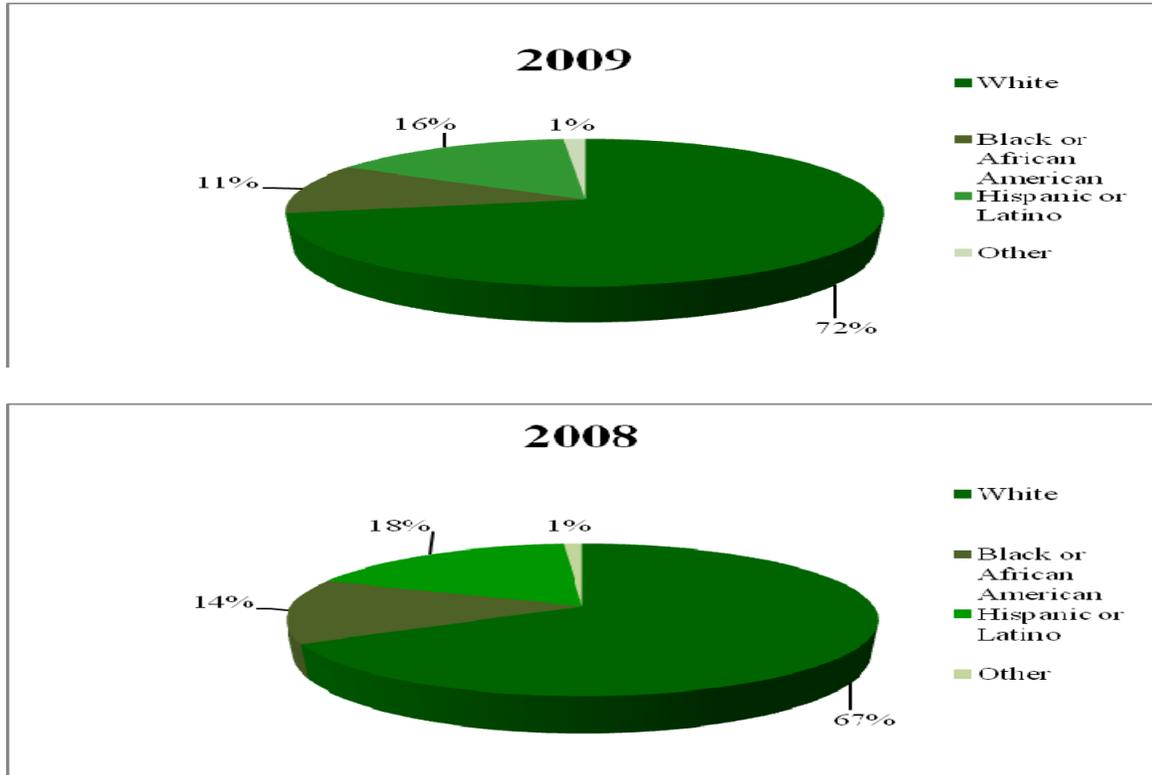
Temperature - Precipitation

	Jan	Feb	March	April	May	June
Average high in °F	59	64	72	79	85	91
Average low in °F	36	40	47	54	62	69
Av. precipitation - inch	2.09	2.36	2.64	2.68	5.2	3.78
	July	Aug	Sep	Oct	Nov	Dec
Average high in °F	95	96	90	81	69	61
Average low in °F	72	71	66	56	46	38
Av. precipitation - inch	1.61	2.09	3.31	3.82	2.95	2.56

Population

The City of Taylor has a population of 18,509; Williamson County’s population is 394,193.

Basic Facts: Ethnic Background



*Sources – Taylor Economic Development Corporation, Williamson Count, Sperling Bestplace and State Data Center websites.

Distinguished Citizens

Elmer “Pet” Brown was crowned World’s Middleweight Champion in 1914.

Dan Moody (1893-1966), a local Taylor attorney was the first prosecutor in the United States to win a legal battle against the Ku Klux Klan. At the age of 33, he became the youngest Governor of Texas.

Bill Pickett (1870-1932), was a black cowboy who invented and perfected the art of “bulldogging” when he would bring a bull down by biting the tender portion of the bulls nostril. He was inducted into the Cowboy Hall of Fame in 1971.

Elmore (Rip) Torn, veteran movie actor, was born and raised in Taylor.

Recreational Highlights

Murphy Park has 10 lighted tennis courts, swimming pool, lighted baseball fields, miniature golf course, American Legion Hall (which is used frequently for receptions and local events) and a covered pavilion. Taylor has a 2.4-mile hike and bike trail, which is well lit and used frequently by its citizens. The new Taylor Regional Park and Sport Complex is expected to be opened to the public in late fall of 2009.

Granger Lake with 4,400 surface acres is ranked as one of the five best crappie-fishing lakes in Texas. It also offers excellent fishing for black or white bass, hybrid stripes, and catfish. The rolling lake shore area provides three overnight campgrounds, sheltered picnic areas, RV hook up, screened overnight cabins, three sheltered group pavilions, two swimming beaches, five boat ramps and one primitive boat launch area. There is limited game bird hunting and feral hog archery hunting on 6,700 acres of Texas Parks and Wildlife (Annual Permit) hunting areas around the lake, Comanche Bluff hiking trail, and over 21 species of birds. Springtime shows off a bounty of bluebonnets and other wild flowers. Granger Lake is located six miles east of Highway 95 on FM 1331; only 10 minutes from Taylor (512/859-2668).

The Taylor Jaycees, through the hard work of many volunteers, sponsor two large activities during the year. The Rattlesnake Sacking Championship and the Taylor International Bar-B-Que Cook-Off bring in visitors from all over the state and surrounding states to enjoy the festivities. The local Main Street Festival in April brings people to experience the fun of the Bloomin' Festival downtown. Christmas events such as; Lights of the Blackland display are something to look forward to all year long.

Education

Taylor Independent School District has three elementary schools, one middle school and one high school. TISD can be contacted at 512/352-6361.

Each Year the Texas Education Agency assigns an accountability rating to each school in the State of Texas. The TEA takes into consideration how a campus does on the Texas Assessment of Knowledge and Skills Test (TAKS), State Developed Alternative Assessment II (SDAA which is given to those student not able to take the TAKS) completion rates and annual drop out rates. The possible rating awarded are: Academically Unacceptable, Academically Acceptable, Recognized and Exemplary.

2009 T.E.A. ACCOUNTABILITY RATINGS

Taylor Independent School District: "*Academically Acceptable*"

Taylor High School (9-12): "*Academically Acceptable*"

Taylor Middle School (6-8): "*Academically Acceptable*"

T.H. Johnson Elementary School (3-4-5): "*Recognized*"

Pasemann Elementary School (PK-K-1-2): "*Recognized*"

Taylor is fortunate to have two private schools, St. Paul Lutheran School and St. Mary's Catholic School.

Area Colleges and Universities include:

- Temple Junior College at Taylor- A public community colleges that offers a wide variety of classes and certificate programs are offered year round. The main campus is located in Temple as well as a center in Cameron.
- University of Texas at Austin- A major research university offering more than 100 undergraduate and 170 graduate degree programs in order to provide superior and comprehensive educational opportunities at the baccalaureate through doctoral and special professional education levels.
- The Round Rock Higher Education Center combines the efforts of Texas State University-San Marcos, Austin Community College, and Temple College at Taylor to offer educational programs and workforce training in the Williamson County and Austin area. These colleges and university also offer some certificate programs, Associate degree, Bachelor's and Master's degree.

Top Employers

ERCOT (630)	Johns Community Hospital (215)
Taylor Independent School District (550)	City of Taylor (151)
Correction Corp. of America (282)	(Floyd's Glass) (150)
Wal-Mart (265)	H.E.B. (100-150)
Durcon Laboratory Tops (225)	Burrows Cabinet (110)

Housing

Homes range in price from \$50,000 to \$400,000.

Medical

Over 25 practitioners provide medical services. Johns Community Hospital is a 65-bed general acute-care hospital with 24-hour emergency services. The Health Center is a physicians clinic designed to meet the needs of patients who are covered under most medical insurance plans. Two Health Centers currently serve the citizen's of Taylor. Home Health and Rehabilitation services are also available through Johns Community Hospital. Scott & White/Johns Clinic provides family practice, general surgery, internal medicine, pediatrics, radiology, audiology and an outpatient lab. Several other medical clinics as well as five dental offices and three nursing homes round out Taylor's medical community.

Government

The City of Taylor operates under a Council-Manager form of government. All the powers of the City are vested in an elected City Council, consisting of a mayor and four council members. The Council enacts local legislation, determines City policies and employs the City Manager.

Taxes

Forty percent of property taxes in Taylor are paid by businesses. Retail sales tax in Taylor is 8.25%. Property Taxes rates for City of Taylor are \$0.7900 per \$100 of assessed value. Rates for the Taylor ISD and Williamson County are \$1.49 and \$0.459999 per \$100 respectively.

Utilities/Telephone

Electricity: You may choose from a number of power service companies. Choose from a list on the internet at: www.powertochoose.com

Water and wastewater services: Contact the City of Taylor at 512-352-2066

Natural Gas: Contact ATMOS Gas for information at 1-800-460-3030

Telephone: Look for telephone service companies in the front of your local phone book.

Cable Service: Time Warner Communications at 1-800-418-8848

Transportation

Austin Bergstrom International Airport is approximately 35 miles south of Taylor. Taylor Municipal Airport, located just west of town on Highway 79, is city owned and operated. The airport has a 4,000 feet runway and can accommodate small private planes.

Texas Facts

Population: 24.3 million

Area: 27,339 square miles

Capital: Austin

State Motto: Friendship

State Bird: Mockingbird

State Flower: Bluebonnet

State Tree: Pecan

State Dish: Chili

Time Zone: Central, DST, except far west Texas (El Paso Area), Mountain Standard Time.

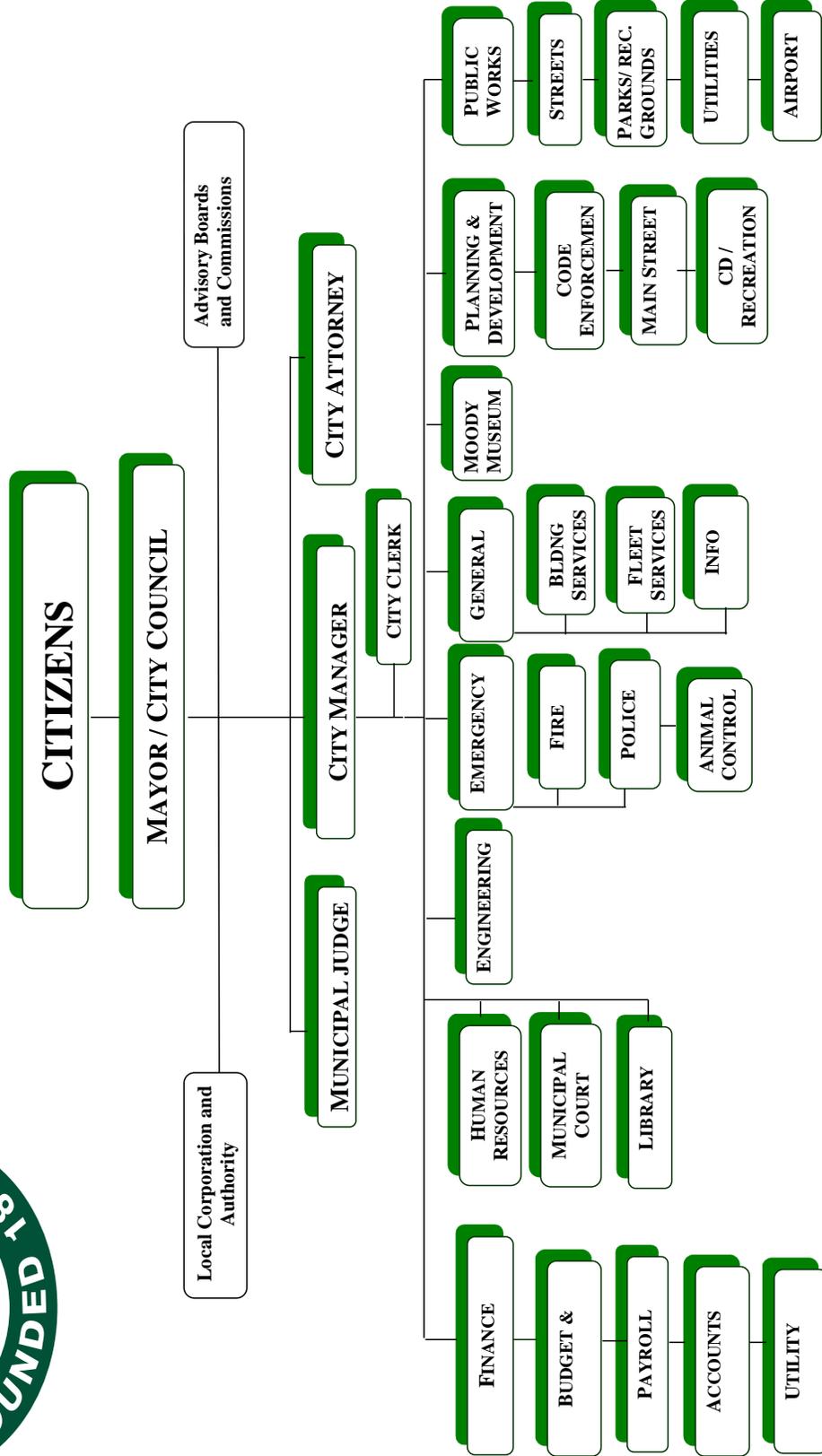
**CITY OF TAYLOR
MISCELLANEOUS STATISTICS**

Date of Incorporation: 1914
Form of Government: Council/Manager

	Sep-07	Sep-08	Sep-09
Number of employees (excluding police and fire):			
Classified	64	64	64
Exempt	17	17	22
Area in square miles	13.5	13.5	13.5
City of Taylor facilities and services:			
Miles of streets (paved and unpaved)	85	87	87
Miles of alleys (paved and unpaved)	10	10	10
Number of Bridges	13	13	13
Bridge deck (sq. ft.)	24,808	24,808	24,808
Number of Street Lights	1,069	1,097	1,097
Culture and Recreation:			
Parks	7	7	8
Park acreage	312	387	462
Swimming pools	2	2	2
Tennis courts	10	10	10
Fire Protection:			
Number of stations	2	2	2
Number of fire personnel and officers	26	24	25
Number of calls answered	1,731	1,704	2,302
Number of inspections conducted	570	394	427
Police Protection:			
Number of stations	1	1	1
Number of police personnel and officers	27	27	26
Number of patrol units	12	12	12
Number of law violations:			
Physical arrests	990	707	730
Traffic violations	4,792	2,063	3,489
Parking violations	150	72	63
Water System:			
Miles of water mains	103.00	103.00	109.00
Number of service connections	5,398	5,590	5,443
Number of fire hydrants	580	582	582
Daily average consumption in gallons	2,385,000	2,200,000	2,200,000
Maximum daily capacity of plant in gallons (MGD)	4.80	3.88	3.88
Wastewater System:			
Miles of sanitary sewers	83	84	86
Miles of storm sewers	2.98	2.98	2.98
Number of treatment plants	1	1	1
Number of service connections	5,135	5,326	5,215
Daily average treatment in gallons	2,063,000	1,400,000	1,692,000
Maximum daily capacity of treatment plant in gallons (MGD)	4.00	4.00	4.00
Facilities and services not included in the primary government:			
Airport:			
Number of Hangers	40	58	58
Length of runway (ft.)	4,000	4,000	4,000
Cemetery:			
Number of platted plots	9,856	9,857	9,857
Number of plots owned	4,920	5,130	5,162
Acres maintained	135	135	135



CITY OF TAYLOR ORGANIZATIONAL CHART



**CITY OF TAYLOR
PRINCIPAL OFFICIALS**

City Council

Rodney Hortenstine.....	Mayor
Ella Jez.....	Mayor Pro Tem
John McDonald.....	Council Member
Donald R. Hill.....	Council Member
Christopher Gonzales.....	Council Member

City Staff :

Jim Dunaway.....	City Manager
Vacant Position.....	Assistant City Manager
Ted Hejl.....	City Attorney
Susan Brock.....	City Clerk
Rosemarie Dennis.....	Director of Finance
Jeff Straub.....	Police Chief
Bruce Watson.....	Fire Chief
Karen Ellis.....	Director, Library
Bob Van Til.....	Director of Community Development
Starla Hall.....	Director, Human Resources
Danny Thomas.....	Director of Public Works
Lisa Thompson.....	Director of General Services

Listing of Authorized Positions

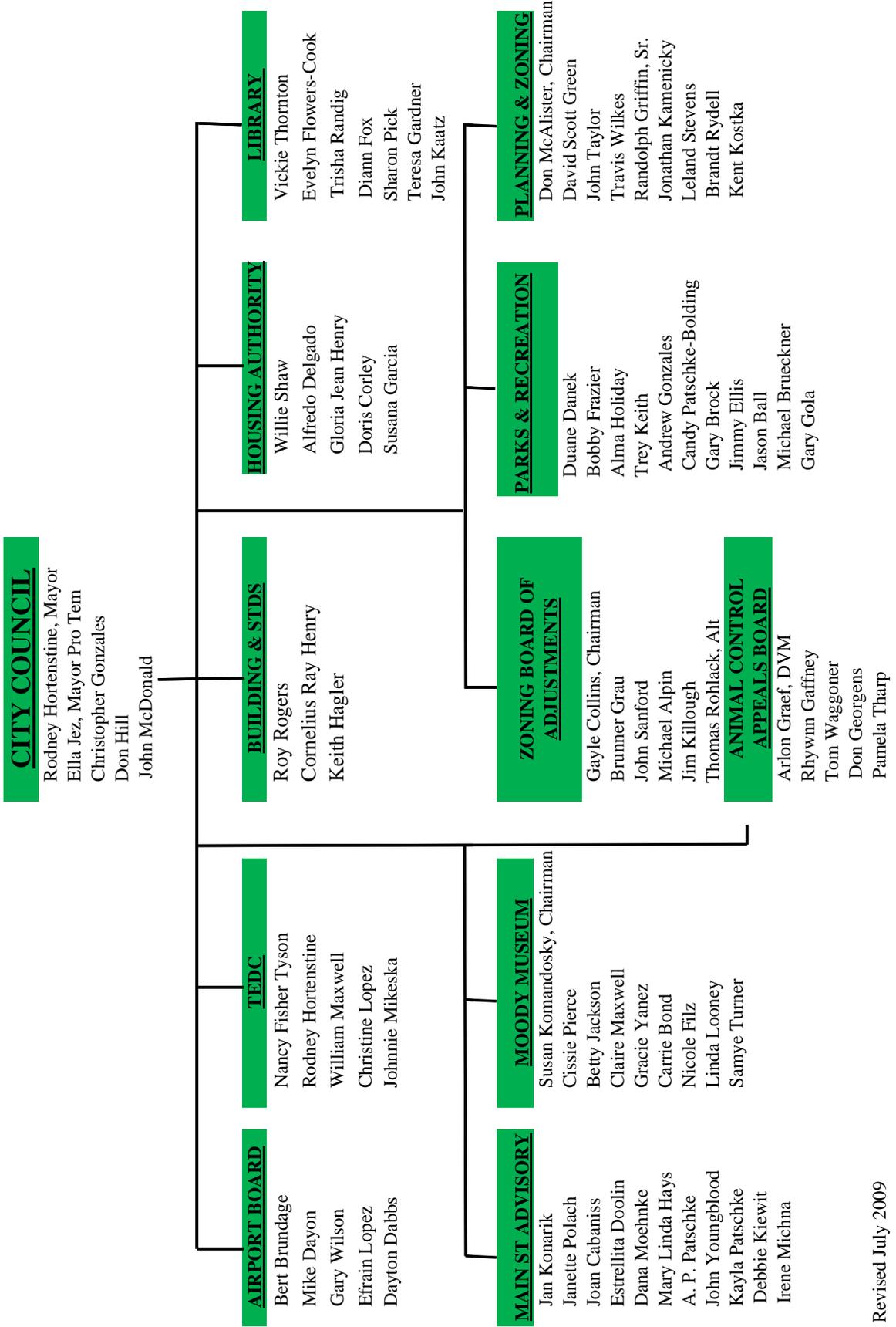
Department	Position	08-09 FTE	09-10 FTE
City Management/ Legal Services	City Manager	1.0	1.0
	Asst City Manager [Vacant]	1.0	1.0
	City Clerk	1.0	1.0
	Total	3.0	3.0
Human Resources	HR Director/Civil Service	1.0	1.0
	Executive Asst to HR/CM	1.0	1.0
	Receptionist/Admn Clerk	1.0	1.0
	Total	3.0	3.0
Finance	Director of Finance	1.0	1.0
	Accountant	1.0	1.0
	Payroll/Acct Specialist	1.0	1.0
	Account Clerk	1.0	1.0
	Total	4.0	4.0
Municipal Court	Municipal Court Admin	1.0	1.0
	Deputy Court Clerk	2.0	2.0
	Municipal Judge(part-time)	0.5	0.5
	Total	3.5	3.5
Community Dev- Planning & Insp	Community Dev Director	1.0	1.0
	Bldg Insp/Code Officer	2.0	2.0
	Planner	1.0	1.0
	Administrative Assistant	1.0	1.0
	Associate Planner(part-time)	0.75	0.75
	Total	5.75	5.75
Main Street Program	Main St Program Manager	1.0	1.0
	* Main St Coordinator [Vacant]	1.0	1.0
	Total	2.0	2.0
Community Services	Activities Coord. (part-time)	0.5	0.5
	Total	0.5	0.5
Public Library	Library Director	1.0	1.0
	Library Assistant	2.0	2.0
	Technology Librarian	1.0	1.0
	* Library Aide [1 Vacant]	3.0	3.0
	Library Aide(part-time)	0.75	0.75
Total	7.75	7.75	
Fire Suppression & Emrg Management	Fire Chief	1.0	1.0
	Fire Lieutenant	6.0	6.0
	Driver/Operator	6.0	6.0
	Firefighter/EMT	12.0	12.0
	Admin Assistant	1.0	1.0
	Total	26.0	26.0
Police- Field and Support Services	Police Chief	1.0	1.0
	Police Captain	2.0	2.0
	Patrol Sergeant	4.0	4.0
	Patrol Corporal	4.0	4.0
	Patrol Officer	16.0	16.0
	Communications Supervisor	1.0	1.0
	Communications Officer	7.0	7.0
	Administrative Assistant	1.0	1.0
	Records Supervisor	1.0	1.0
	Records Clerk	1.0	1.0
	Total	38.0	38.0
Airport	Airport Clerk (3 part-time)	1.5	1.5
	Total	1.5	1.5

Department	Position	08-09 FTE	09-10 FTE
Cemetery	Cemetery Clerk (2 part-time)	0.75	0.75
	Total	0.75	0.75
Animal Control	Animal Control Officer	1.0	1.0
	ACO (Part-time)	0.25	0.25
	Total	1.25	1.25
Public Works Administration	Public Works Director	1.0	1.0
	Administrative Assistant	1.0	1.0
Total	2.0	2.0	
Street Division	Street Superintendent	1.0	1.0
	Administrative Assistant	1.0	1.0
	Crew Leader II	1.0	1.0
	Crew Leader	1.0	1.0
	Heavy Equip Operator	3.0	3.0
	Light Equip Operator	1.0	1.0
	* Laborer [1 Vacant]	2.0	2.0
	Total	10.0	10.0
Ground Maint. Division	Parks Superintendent	1.0	1.0
	Recreation Superintendent	0.0	1.0
	* Crew Leader II [1 Vacant]	2.0	3.0
	Light Equip Operator	1.0	1.0
	* Athletic Field Tech [1 Vacant]	2.0	5.0
	Laborer	5.0	6.0
Total	11.0	17.0	
Bldg/Vehicle Maint Division	General Services Director	1.0	1.0
	Bldg Maint Technician	1.0	1.0
	Custodian	0	1.75
	Total	2.0	3.75
Engineering/ Inspection	Public Works Inspector	2.0	2.0
	IT	1.0	1.0
	Total	3.0	3.0
Public Utilities Administration	Utility Manager	1.0	1.0
	Utility Maint Worker II	1.0	1.0
	Service Technician	1.0	1.0
	Senior Utility Clerk	1.0	1.0
	Utility Clerk	1.0	1.0
	Clerk	1.0	1.0
	Total	6.0	6.0
Wastewater Treatment Plant	WWP Operator III	1.0	1.0
	WWP Operator II	1.0	1.0
	* WWP Operator I [Vacant]	1.0	1.0
	Total	3.0	3.0
Utility Maint	Utility Superintendent	1.0	1.0
	Asst Utility Superintendent	1.0	1.0
	Administrative Assistant	1.0	1.0
	Crew Leader II	1.0	1.0
	Crew Leader	4.0	4.0
	Utility Maint Worker I	6.0	6.0
	Utility Maint Worker II	1.0	1.0
	Total	15.0	15.0
Fleet Services	Fleet Services Manager	1.0	1.0
	Mechanic	1.0	1.0
Total	2.0	2.0	
Grand Total		151.0	158.75

*vacant position for FY2009-10

City of Taylor Organizational Chart

City Council- Boards and Commissions



CITY OF TAYLOR

COMBINED SUMMARY OF ESTIMATED REVENUES AND EXPENDITURES OF ALL FUNDS

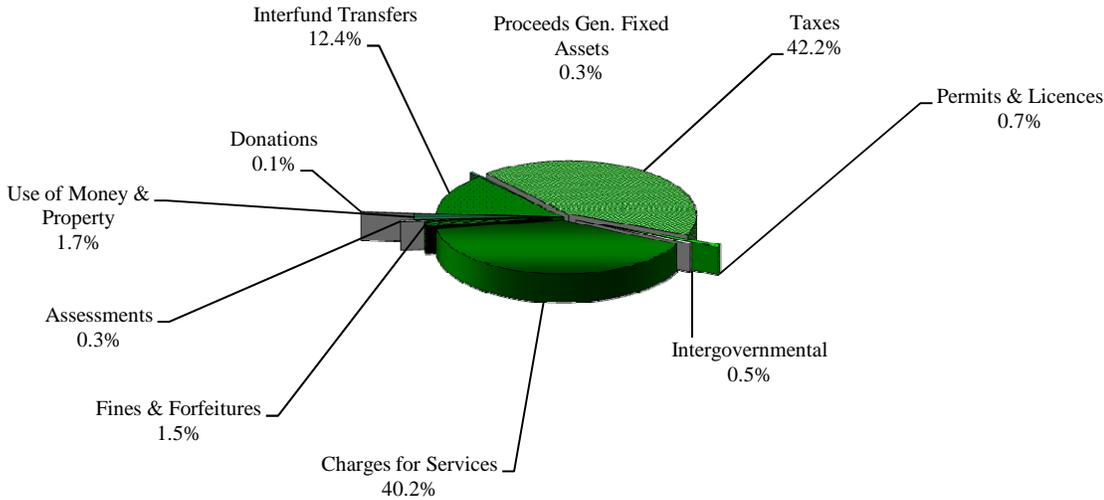
	<u>FY2009-10 Adopted Revenues</u>	<u>FY2009-10 Adopted Expenditures</u>	<u>FY2009-10 Adopted Balance</u>
Operating Budgets:			
General Fund	\$ 10,646,871	\$ 11,076,816	(429,945)
Cemetery Fund	155,100	157,203	(2,103)
Proprietary Funds			
Utility Fund	\$ 6,544,666	\$ 6,544,666	0
Airport	456,670	441,628	15,042
Subtotal	\$ 7,001,336	\$ 6,986,294	\$ 15,042
Subtotal Operating	\$ 17,803,307	\$ 18,220,313	\$ (417,006)
Special Revenue			
Tax Increment Financing Fund	\$ 91,504	\$ 61,500	\$ 30,004
Hotel/Motel Fund	\$ 80,000	\$ 60,000	\$ 20,000
Texas Capital Fund	25,021	25,021	0
Main Street Fund	13,000	18,500	(5,500)
Cemetery Land Purchases Fund	2,430	0	2,430
Municipal Court Special Fund	17,500	17,700	(200)
Library Grant/Donation Fund	8,185	8,185	0
Subtotal Special Revenue	\$ 237,640	\$ 190,906	\$ 46,734
Other Funds:			
Utility Impact Fund	16,000	0	16,000
Roadway Impact Fund	40,000	0	40,000
Cemetery Permanent Fund	42,000	30,075	11,925
Subtotal	\$ 98,000	\$ 30,075	\$ 67,925
Internal Service Funds			
Fleet Services Operation Fund	\$ 620,740	\$ 620,740	0
Fleet Replacement Fund	46,225	246,770	(200,545)
Civil Service Fund	\$ 10,000	0	\$ 10,000
Subtotal	676,965	867,510	(190,545)
Debt Services Funds			
General & CO's I&S Fund	\$ 1,518,294	\$ 1,519,094	\$ (800)
Utility CO's I&S Fund	1,782,723	1,782,723	0
Airport CO's	36,588	36,588	0
Subtotal	\$ 3,337,605	\$ 3,338,405	\$ (800)
Total	\$ 22,153,517	\$ 22,647,209	\$ (493,692)

SUMMARY OF SOURCES AND USES FY2009-10
(in thousands)

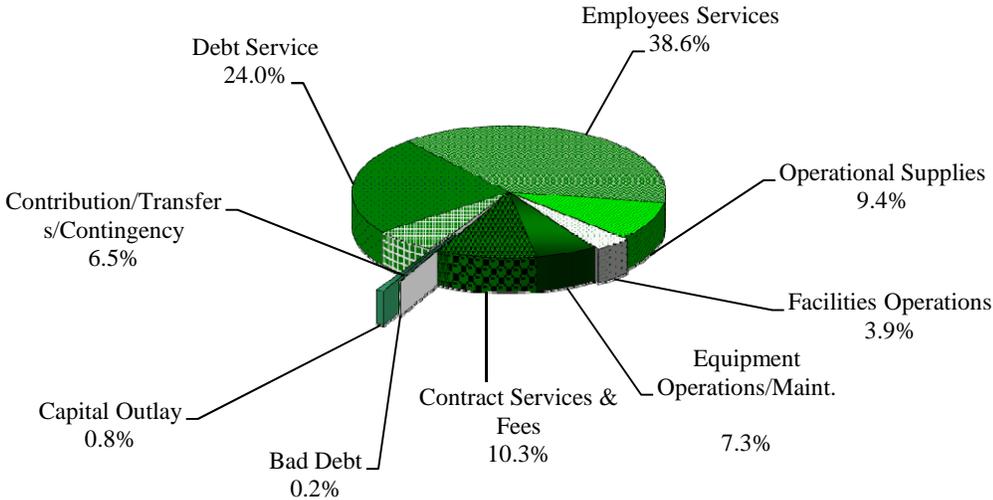
	GENERAL FUND	UTILITY FUND	SPECIAL REVENUE FUNDS		INTERNAL SERVICE FUNDS	DEBT SERVICE FUNDS		AIRPORT FUND	CEMETERY OPERATING FUND	OTHER FUNDS	TOTAL
			FUNDS	FUNDS		FUNDS	FUNDS				
REVENUES											
Taxes	7,695	0	136	0	0	1,514	0	0	0	0	9,345
Permits & Licences	165	0	0	0	0	0	0	0	0	0	165
Intergovernmental	61	0	43	0	0	0	0	0	0	0	104
Charges for Services	1,263	6,425	0	667	0	456	78	16	0	0	8,905
Fines & Forfeitures	323	0	17	0	0	0	0	0	0	0	340
Assessments	17	17	0	0	0	0	0	0	0	40	74
Use of Money & Property	206	99	26	0	4	0	3	30	0	0	368
Donations	13	0	13	0	0	0	1	0	0	0	27
Interfund Transfers	896	0	0	10	1,819	0	30	0	0	0	2,755
Proceeds Gen. Fixed Assets	10	3	2	0	0	0	44	12	0	0	71
TOTAL REVENUES (Sources)	10,649	6,544	237	677	3,337	457	155	98	22,154		
EXPENDITURES											
Employees Services	7,239	1,332	0	121	0	29	20	0	0	0	8,741
Operational Supplies	329	1,763	12	23	0	2	4	0	0	0	2,133
Facilities Operations	549	308	0	1	0	15	2	0	0	0	875
Equipment Operations/Maintenance	521	224	0	423	0	269	2	0	0	0	1,439
Contract Services & Fees	1,862	254	66	52	5	12	89	0	0	0	2,340
Bad Debt	5	30	0	0	0	0	0	0	0	0	35
Capital Outlay	56	0	18	100	0	0	0	0	0	0	174
Contribution/Transfers/Contingency	455	850	70	0	0	30	40	30	0	0	1,475
Debt Service	63	1,783	25	147	3,333	84	0	0	0	0	5,435
TOTAL EXPENDITURES (USES)	11,079	6,544	191	867	3,338	441	157	30	22,647		
Estimated Addition (Use) of Fund Balance-9/30/2010	-430	0	46	-190	-1	16	-2	68	-493		
Beginning Fund Balance Projected as of 9/30/2009	3,479	1,287	376	628	115	-272	242	1,122	6,977		
Projected Ending Fund Balance as of 9/30/2010	3,049	1,287	422	438	114	-256	240	1,190	6,484		

A summary of the revenue and expenditure categories budgeted for the FY2009-10. Other funds included Roadway Impact, Utility Impact and Cemetery Permanent Funds. Graphs displaying the percentage of total budget for each fund are on the next page.

TOTAL REVENUES-ALL FUNDS



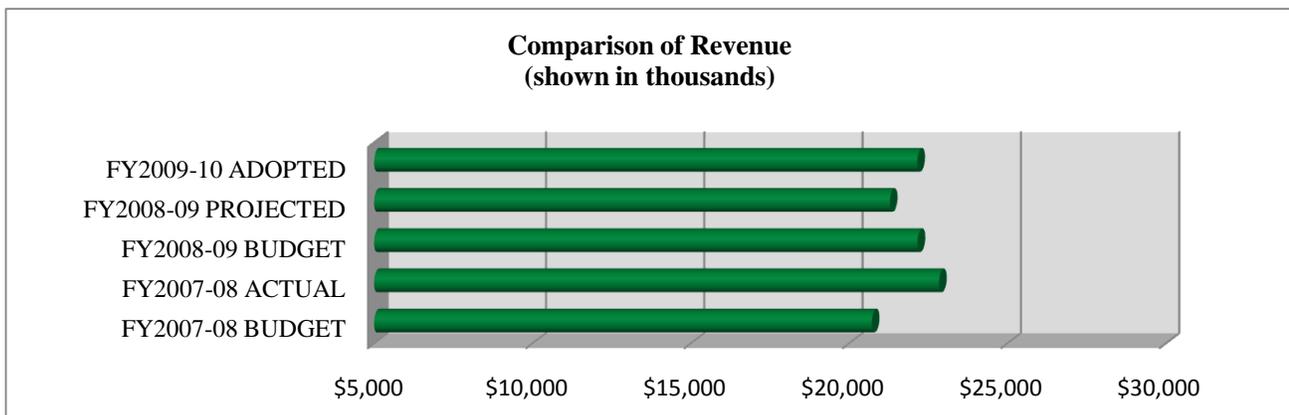
TOTAL EXPENDITURES-ALL FUNDS



SUMMARY OF REVENUES - ALL FUNDS

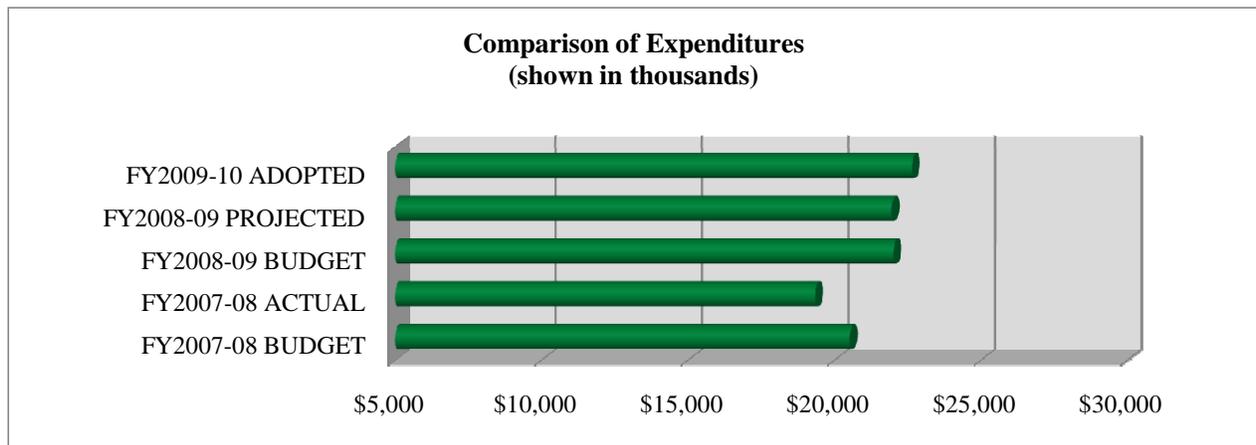
(in thousands)

REVENUES	FY2007-08 BUDGET	FY2007-08 ACTUAL	FY2008-09 BUDGET	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET
General Fund	\$ 10,713	\$ 11,838	\$ 11,134	\$ 10,377	\$ 10,647
Utility Fund	5,964	6,113	6,402	6,199	6,545
Airport Fund	415	641	555	483	456
Cemetery Operating Fund	138	377	152	150	155
<i>Special Revenue Funds:</i>					
Tax Increment Financing Fund	0	66	100	92	91
Hotel/Motel Fund	80	100	80	80	80
Texas Capital Fund	25	25	25	25	25
Main Street Fund	15	21	13	14	13
Cemetery Land Purchase Fund	3	3	3	2	2
Municipal Court Special Fee Fund	18	15	18	18	18
Library Grant/Donations Fund	0	9	0	18	8
<i>Internal Service Funds</i>					
Fleet Operating Service Fund	572	672	643	594	621
Fleet Replacement Fund	261	262	161	122	46
Civil Service Fund	20	20	20	10	10
<i>Debt Service Funds</i>					
General Obligation & CO's Fund	1,286	1,324	1,397	1,439	1,519
Utility CO's Fund	1,039	1,215	1,307	1,538	1,783
Airport CO's Fund	37	37	37	37	37
<i>Other Funds</i>					
Cemetery Permanent Fund	48	37	45	35	42
Utility Impact Fee Fund	83	52	56	14	16
Roadway Impact Fee Fund	0	15	14	40	40
TOTAL REVENUES	\$ 20,717	\$ 22,842	\$ 22,162	\$ 21,287	\$ 22,154



SUMMARY OF EXPENDITURES- ALL FUNDS

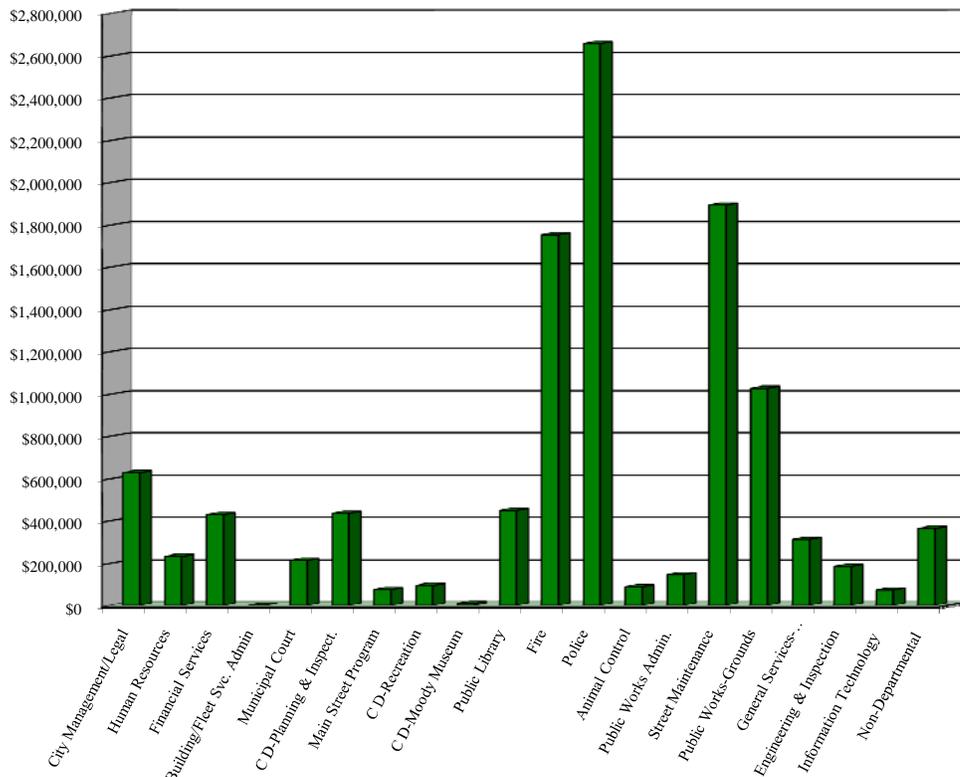
EXPENDITURES	FY2007-08 BUDGET	FY2007-08 ACTUAL	FY2008-09 BUDGET	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET
General Fund	\$ 10,713	\$ 10,131	\$ 11,135	\$ 11,229	\$ 11,077
Utility Fund	5,965	5,318	6,402	6,107	6,545
Airport Fund	393	375	585	445	442
Cemetery Operating Fund	133	147	162	198	157
<i>Special Revenue Funds:</i>					
Tax Increment Financing Fund	0	0	0	0	0
Tax Increment Financing Fund	0	0	0	0	61
Hotel/Motel Fund	60	69	60	60	60
Texas Capital Fund	25	23	25	25	25
Main Street Fund	15	14	18	20	18
Cemetery Land Purchase Fund	0	0	0	0	0
Municipal Court Special Fee Fund	7	9	9	9	18
Library Grant/Donations Fund	0	0	0	18	8
<i>Internal Service Funds</i>					
Fleet Operating Service Fund	572	583	643	594	621
Fleet Replacement Fund	268	258	214	153	247
Civil Service Fund	0	6	0	8	0
<i>Debt Service Funds</i>					
General Obligation & CO's Fund	1,257	1,353	1,389	1,479	1,519
Utility CO's Fund	1,039	978	1,307	1,538	1,783
Airport CO's Fund	37	37	37	37	36
<i>Other Funds</i>					
Cemetery Permanent Fund	33	33	30	30	30
Utility Impact Fee Fund	0	11	0	0	0
Roadway Impact Fee Fund	0	0	0	0	0
TOTAL EXPENDITURES	\$ 20,517	\$ 19,345	\$ 22,016	\$ 21,950	\$ 22,647



**GENERAL FUND
STATEMENT OF EXPENDITURE SUMMARY**

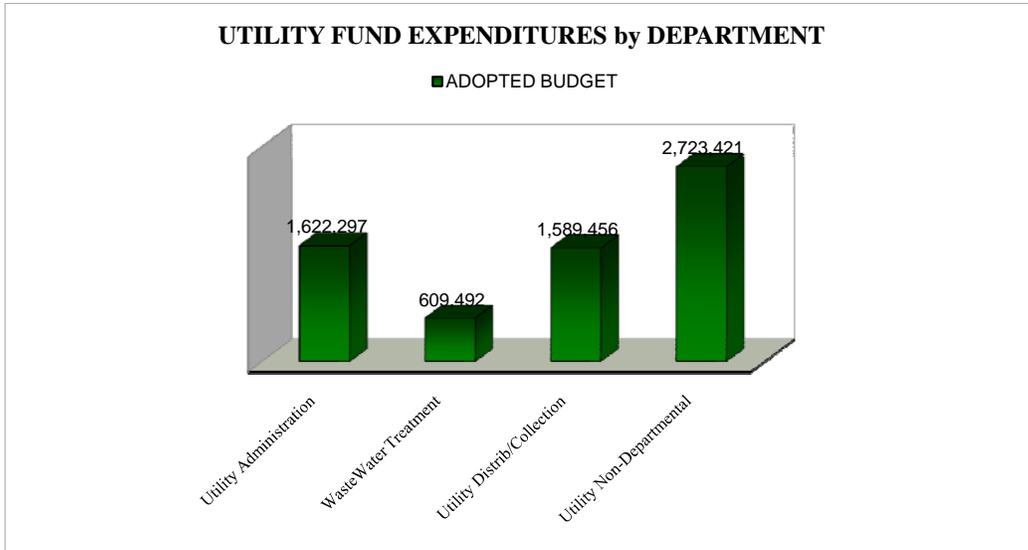
DEPARTMENT	FY2006-07	FY2007-08	FY2008-09			FY2009-10	% Change Prior Year
	ACTUAL	ACTUAL	ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	ADOPTED BUDGET	
501 City Management/Legal	532,257	619,525	728,973	240,611	619,564	628,468	-13.8%
504 Human Resources	187,705	218,009	225,071	104,883	211,074	232,493	3.3%
512 Financial Services	429,603	456,658	422,437	241,343	420,033	429,708	1.7%
513 Building/Fleet Svc. Admin	78,274	0	0	0	0	0	0.0%
516 Municipal Court	180,744	191,420	217,482	101,226	203,701	214,537	-1.4%
522 C D-Planning & Inspect.	368,316	407,895	402,869	213,149	432,715	436,102	8.2%
524 Main Street Program	77,196	95,807	74,902	34,965	74,189	76,277	1.8%
526 C D-Recreation	152,482	165,162	90,899	9,122	91,086	95,179	4.7%
527 C D-Moody Museum	6,294	22,010	7,795	4,945	9,290	9,090	16.6%
532 Public Library	348,664	388,568	419,440	188,439	424,706	449,859	7.3%
542 Fire	1,533,287	1,634,038	1,757,413	830,348	1,752,893	1,753,178	-0.2%
552 Police	2,286,557	2,585,681	2,566,155	1,231,265	2,543,448	2,657,013	3.5%
558 Animal Control	71,400	80,924	79,347	39,044	85,322	89,554	12.9%
561 Public Works Admin.	69,710	144,725	138,000	64,644	141,803	145,420	5.4%
563 Street Maintenance	1,968,241	1,939,490	1,741,815	870,088	1,820,836	1,894,000	8.7%
564 Public Works-Grounds	661,561	729,594	736,037	303,803	724,498	1,028,110	39.7%
566 General Services-Bldg.&Equip.	215,785	335,126	322,632	153,461	295,380	312,917	-3.0%
573 Engineering & Inspection	207,149	236,513	190,123	89,586	191,970	185,509	-2.4%
575 Information Technology	44,801	62,199	62,889	36,807	74,862	74,502	18.5%
592 Non-Departmental	711,065	1,476,818	950,230	97,076	259,392	364,900	-61.6%
	10,131,091	11,790,161	11,134,509	4,854,805	10,376,762	11,076,816	-0.5%

GENERAL FUND EXPENDITURES by DEPARTMENT



UTILITY FUND SUMMARY

DEPARTMENT	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09			FY2009-10 ADOPTED BUDGET	% Change Prior Year
			ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED		
Utility Administration	1,538,877	1,485,568	1,642,019	742,544	1,506,756	1,622,297	-1.2%
WasteWater Treatment	490,143	502,980	622,609	296,595	595,880	609,492	-2.1%
Utility Distrib/Collection	1,353,963	1,375,004	1,470,253	811,432	1,354,050	1,589,456	8.1%
Utility Non-Departmental	1,934,694	2,564,778	2,667,099	1,024,158	2,742,413	2,723,421	2.1%
	5,317,677	5,928,330	6,401,980	2,874,729	6,199,099	6,544,666	2.2%





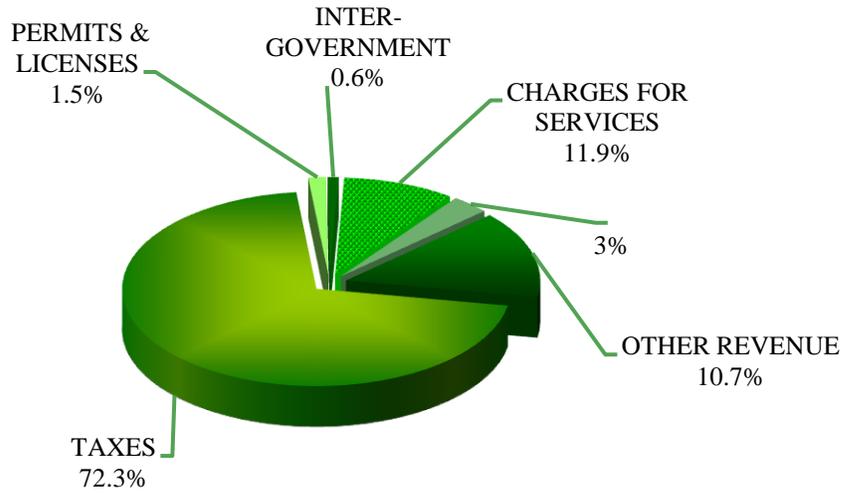
GENERAL FUND REVENUES

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change Prior Year
			ADOPTED BUDGET	MID-YEAR	PROJECTED	ADOPTED BUDGET	
310-TAXES							
111 Current Property Tax	3,735,920	4,102,803	4,317,579	3,932,940	4,199,987	4,262,798	
112 Delinquent Property Tax	72,937	61,367	80,000	35,838	55,000	60,000	
113 Property Tax-Penalty	56,317	48,830	60,000	19,812	60,000	60,000	
121 City Sales Tax	3,431,242	3,020,333	2,460,000	1,185,823	2,300,000	2,369,000	
131 Telephone	66,204	65,484	72,000	33,480	65,000	65,000	
132 Gas	112,240	134,239	143,500	28,803	143,500	143,500	
133 Mixed Beverage	1,165	1,557	1,600	791	1,600	1,600	
134 Electric	422,936	443,164	470,000	244,031	470,000	480,000	
135 Cable	115,577	119,202	121,900	59,818	121,900	121,900	
136 Solid Waste Collection	85,427	122,123	130,000	59,124	130,000	130,000	
141 Occupancy/Skill Games	540	330	330	360	420	360	
142 Occup.Tax/Mobile Homes	750	250	750	250	250	250	
SUB-TOTAL	8,101,255	8,119,682	7,857,659	5,601,070	7,547,657	7,694,408	-2.08%
320- PERMITS & LICENSES							
151 Plat/Zoning Permits	7,650	11,482	12,000	2,550	3,450	12,000	
152 Building Permit	51,999	37,851	50,000	17,739	32,000	50,000	
153 Electrical Permit	28,738	21,325	25,000	7,128	17,800	25,000	
154 Plumbing Permit	27,331	17,615	25,000	5,408	15,000	25,000	
155 Gas Permit	2,571	2,669	2,800	1,002	2,300	2,800	
156 Mechanical Permit	27,101	22,761	30,000	6,170	15,000	30,000	
162 Beer/Wines Sales License	2,527	2,672	3,000	1,610	2,500	3,000	
163 Dog Tag License	7,125	5,728	7,200	3,368	7,200	7,200	
164 Mis. Business Permit/Lic.	5,218	7,647	10,000	3,790	10,000	10,000	
SUB-TOTAL	160,260	129,750	165,000	48,765	105,250	165,000	0.00%
330-INTERGOVERNMENTAL							
216 Civil Defense Reimb.	0	15,007	0	0	0	0	
218 USDA-RC&D Reimb.	10,000	6,500	0	2,000	2,000	2,000	
219 Other Federal Grants	700	194,438	0	0	0	10,575	
221 Officers Standards Grant	2,560	2,539	0	2,477	2,477	2,500	
229 Other State Grant	0	4,000	0	0	0	0	
230 Contributions from Dev/Acquist.	301,729	381,545	0	0	0	0	
232 Capital Area Planning Co.	15,424	750	0	750	750	0	
234 TEDC Contribution	20,000	0	20,000	0	0	0	
235 TISD-Police Officer Reimb.	81,250	65,000	75,000	11,680	46,720	37,500	
237 County/Local Grants	10,901	0	0	0	0	0	
238 Local Reimb/Refunds	5,069	0	0	0	0	0	
239 Other Local Contribution	2,000	0	0	0	0	0	
241 Housing Authority-PILOT	7,512	6,052	8,000	0	8,000	8,000	
SUB-TOTAL	457,145	675,831	103,000	16,907	59,947	60,575	-41.19%
340-CHARGES FOR SERVICES							
251 Refuse Collection Charges	858,288	930,336	905,000	404,766	952,000	1,115,000	
258 Dog Pound Fees	8,767	10,090	10,000	6,800	10,000	10,000	
261 Pool Admission	32,362	37,327	38,000	0	38,000	38,000	
264 Pavillion/Auditorium Rent	4,850	4,247	5,500	805	5,500	5,500	
265 Library Services	7,170	7,473	8,000	4,235	8,000	8,000	
266 Plan Review	960	2,430	2,000	1,000	2,000	2,000	
267 Engineering/Inspection	114,296	0	30,000	3,949	20,000	30,000	
268 Library Meeting Rm. Rent	775	925	1,000	650	1,000	1,000	
269 Park Fees	0	0	0	0	0	5,000	
289 Credit Card Processing Fee	2,658	2,213	3,000	2,064	4,000	4,000	
291 Fire Inspection Fee	555	3,543	1,500	1,179	4,500	4,500	
292 Fire Responder Ems Fee	6,096	9,935	7,000	5,320	9,000	9,000	
293 Lien Fees	0	120	100	297	700	700	
295 Police Services	28,773	22,545	26,000	21,147	30,000	30,000	
296 Management Svc-Airport	30,000	30,000	0	0	0	0	
297 Management Svc-Utilities	760,000	1,230,000	0	0	0	0	
298 Management Svc-Cemetery	30,000	30,000	0	0	0	0	
299 Misc. Service Fees	0	0	0	0	0	0	
SUB-TOTAL	1,885,550	2,321,184	1,037,100	452,212	1,084,700	1,262,700	21.75%

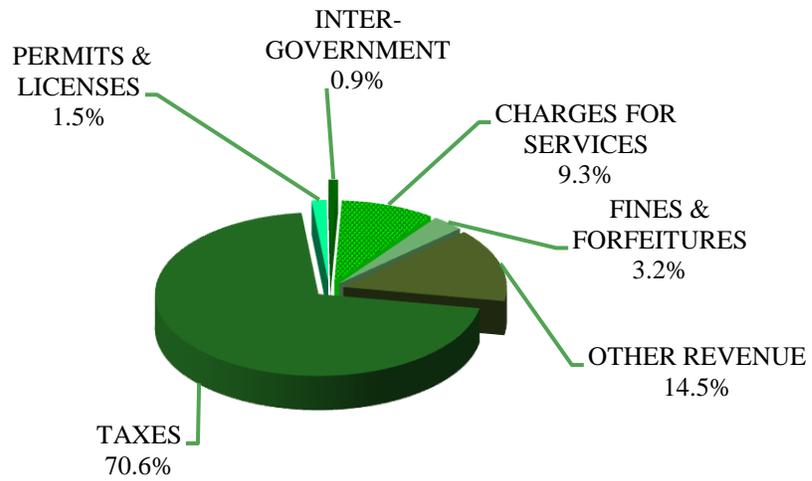
GENERAL FUND REVENUES

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09		FY2009-10		% Change Prior Year
			ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	ADOPTED BUDGET	
<u>410-FINES & FORFEITURES</u>							
306 Court Administration Fee	32,125	43,913	35,000	27,229	40,000	40,000	
307 Def. Driving App. Fee	5,056	3,682	5,000	3,801	6,000	6,000	
308 Dismissal Fee	2,123	2,074	2,500	1,490	2,500	2,500	
309 Judicial Fee-City	1,228	1,163	1,200	906	1,500	1,500	
310 Omnibase Local Fee	701	1,227	1,300	588	1,000	1,000	
311 Municipal Court Fines	237,206	189,909	240,000	100,247	200,000	200,000	
312 Child Safety Fees	3,031	5,563	7,500	6,233	10,000	10,000	
313 Traffic Court Fees	4,557	4,025	5,500	3,406	6,000	6,000	
314 Warrant Fees	13,290	20,017	20,000	11,243	20,000	20,000	
315 Notice/Arrest Fees	12,222	10,425	14,000	7,533	14,000	14,000	
317 Court Time Payment Fees	11,669	10,447	14,000	5,525	10,000	14,000	
318 Library Fines	6,932	9,259	7,500	4,111	7,500	7,500	
319 Seizures/Foreitures	1,465	4,005	0	0	899	0	
SUB-TOTAL	331,605	305,709	353,500	172,312	319,399	322,500	-8.77%
<u>420-ASSESSMENTS</u>							
325 Paving Lien Deposits	0	0	0	0	0	0	
326 Other Special Assessments	2,169	0	0	0	0	0	
327 Lot Clean Up Assessments	2,924	6,788	5,000	7,527	10,000	15,000	
329 Payment of Claims	1,600	1,407	2,000	2,150	2,149	2,000	
SUB-TOTAL	6,693	8,195	7,000	9,677	12,149	17,000	142.86%
<u>430-USE OF MONEY & PROPERTY</u>							
331 Interest Income	208,120	159,943	154,750	39,552	75,000	100,000	
333 Rental Income (Lease)	1,605	1,065	1,500	900	900	900	
334 Collection/General Revenue	84,447	44,892	85,000	17,370	50,000	60,000	
335 Reimbursement/Repayment	46,921	70,082	60,000	15,795	45,000	45,000	
337 Unrealized Gain/Loss Invest.	(6,924)	(22,269)	0	(16,293)	(16,109)	0	
SUB-TOTAL	334,169	253,713	301,250	57,324	154,791	205,900	-31.65%
<u>440-DONATIONS</u>							
346 Police Equipment Donation	0	100	0	0	0	0	
349 Other Public Safety	0	2110	0	6,600	3,600	13,000	
353 Donations Parks	0	0	0	2,000	75	0	
359 Misc. Donations	1,878	2,275	0	100	2,430	0	
SUB-TOTAL	1,878	4,485	0	8,700	6,105	13,000	#DIV/0!
<u>450-INTERFUND OPERATING TRANSFERS</u>							
370 Transfer In	0	15,828	0	0	427	0	
371 Transfer from Utility Fund	0	0	1,230,000	307,500	992,877	825,788	
372 Transfer from Airport Fund	0	0	30,000	15,000	30,000	30,000	
373 Transfer from Cemetery Fund	0	0	40,000	20,000	40,000	40,000	
SUB-TOTAL	0	15,828	1,300,000	342,500	1,063,304	895,788	-31.09%
<u>460-PROCEEDS GEN FIXED ASSETS</u>							
374 Sale of Surplus Equipment	0	3,306	10,000	4,110	8,000	10,000	
375 Sales of Land	44,131	0	0	15,000	15,000	0	
379 Sale of Misc. Assets	9,729	460	0	0	460	0	
SUB-TOTAL	53,860	3,766	10,000	19,110	23,460	10,000	0.00%
TOTAL REVENUES	11,332,415	11,838,143	11,134,509	6,728,577	10,376,762	10,646,871	-4.38%
BEGINNING FUND BALANCE	1,562,964	2,764,288	3,478,753		3,478,753	3,478,753	
Increases/Decrease to Fund Bal.	1,201,324	47,982	0		0	(429,945)	
Prior Year Adjustment	-	666,483					
ENDING FUND BALANCE	2,764,288	3,478,753	3,478,753		3,478,753	3,048,808	

GENERAL FUND REVENUES FY2009-10



GENERAL FUND REVENUES FY2008-09



GENERAL FUND REVENUES

Revenue Assumptions

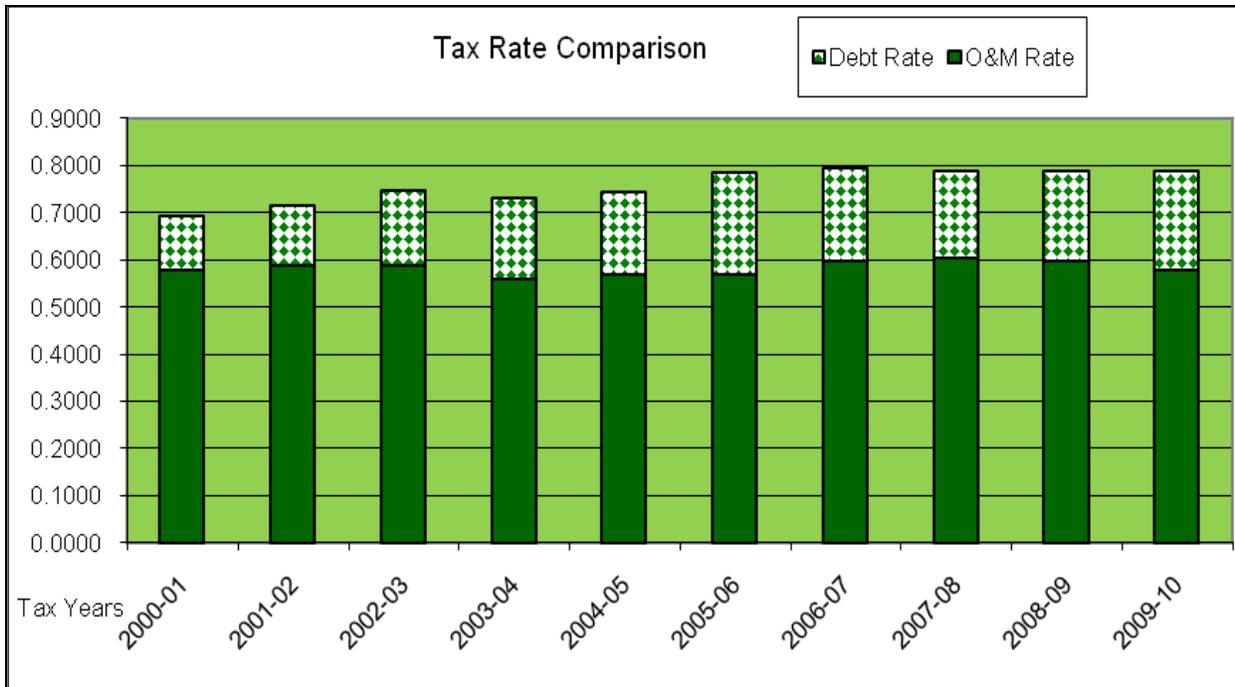
Taxes

Ad Valorem Tax- The certified 2009 taxable value per the Tax Appraisal District is \$674,258,055 which \$82,330,552 is still under review. The current tax revenue was calculated using 89% of those still under review which calculates in the amount of \$73,290,657 in taxable value. Thus, giving a total taxable value of \$747,548,712 for the calculation of tax revenue. The current rate revenue was calculated using a maintenance and operation tax of .57796 per \$100 of taxable value and a collection rate of 98.7% as follows:

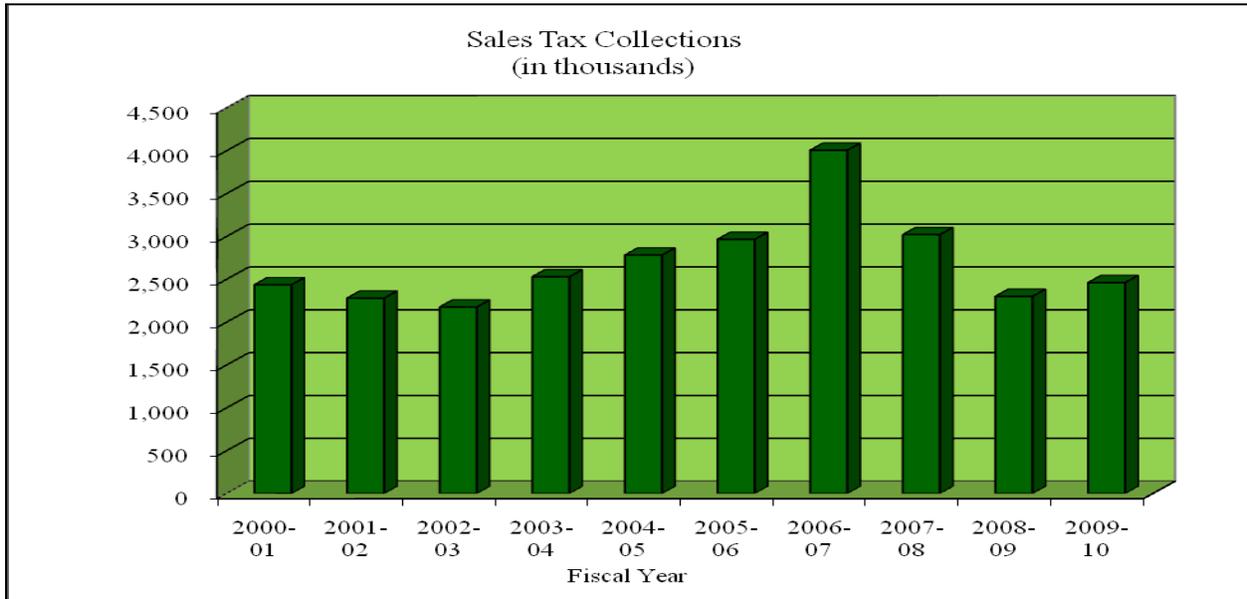
Total Taxation Value	\$747,548,712
Less TIF Valuation	<u>7,228,813</u>
Total Taxation Value used	\$740,319,899
Proposed Tax Rate Per \$100 Valuation	<u>0.79000</u>
Gross Revenues from taxes	\$ 5,848,527
Estimated percentage of collections	<u>98.7%</u>
Total estimated funds from tax levy	\$ 5,776,892

Distribution of Tax Revenue:

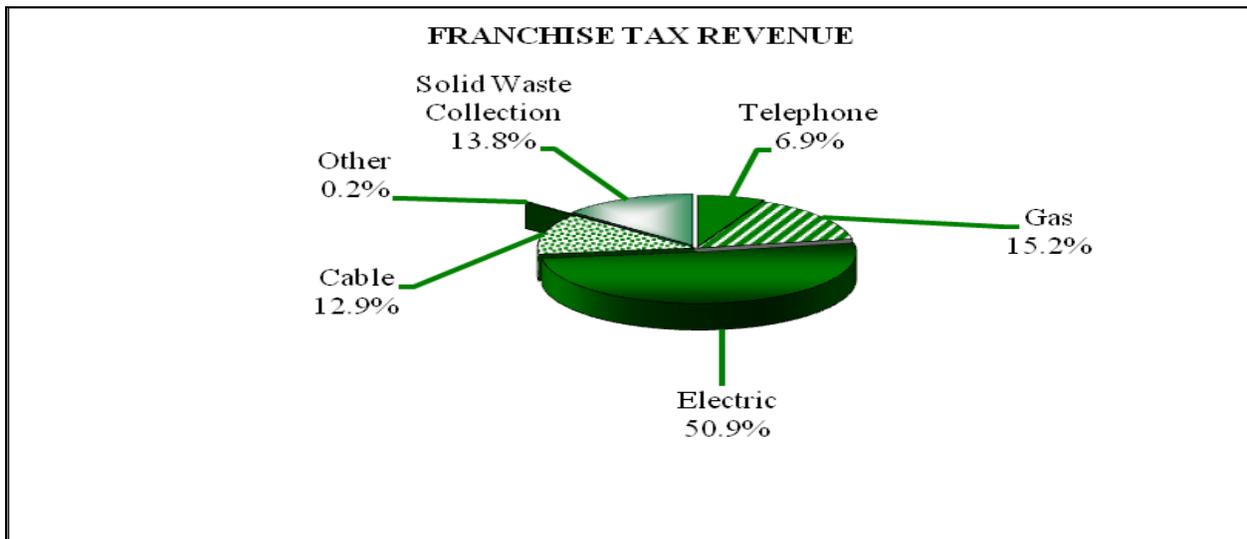
	<u>Tax Rate</u>	<u>Total</u>
Maintenance & Operation	0.57796	\$4,262,798
Interest & Sinking	<u>0.21204</u>	<u>\$1,514,094</u>
TOTAL	0.79000	\$5,776,892



Sales Tax- The FY2009-10 budget is \$2,369,000 which is less than the FY2008-09 adopted budgeted by \$91,000. The decrease is attributing to the decline of sales tax revenue trend that the City has been experiencing during the FY2008-09. The City is faced with the possibility of having to repay sales tax proceeds to a business in Taylor. With this in mind, the decision was to take a very conservative approach in projecting sales tax revenues for FY2009-10.



Franchise Tax (Electric, Gas, Telephone, Cable, Mixed Beverage, Solid Waste and Misc. Occupancy Tax) - Over the past few years, franchise tax revenues have slightly increased due to the development within the City of Taylor. Franchise tax revenue in the FY2008-09 was budgeted totaling \$939,000. In the FY2009-10 budget, franchise tax is budgeted at \$942,000 which reflects a slight increase from prior year’s budget.



Permits & Licenses

Revenues in the permits and licenses categories reflect a decrease over the last year's budget due to a slow down turn in development in the area. The projection for FY2008-09 is \$105,250 which is an increase from the budgeted amount of \$165,000 for the FY2009-10.

Intergovernmental Revenues

In this category, there are revenue sources from federal, state, county, and other local sources which come to the City by means of grants, contributions, and donation proceeds. This category is somewhat difficult to predict, since grant funding is unknown until the award and may not fall in the budget year planned.

Charges for Services

This category comprises of revenues that are charged for services rendered by the city. In the FY2009-10 proposed reflects an increase from the FY2008-09. This increase is due to increase in solid waste collection cost to the City. This category is 11.9% of total revenue for the general fund which is the second largest revenue category.

Transfers

In the FY2009-10 budget, includes transfers of \$895,788 from the Utility, Airport and Cemetery Funds.

Fines & Forfeitures

Court Fines-The FY2009-10 budget reflected a total of \$322,500. The projected for court fines for FY2008-09 is estimated to be closer to \$319,399. Court fine revenue in the FY2009-10 budget was decreased by \$3,101 or 1%, still taking a conservative approach and a somewhat flat estimate.

Library fines-The FY2009-10 budgeted amount remain the same from the prior year budget reflecting a budgeted amount of \$7,500. Library fines have leveled off since recently new built Library and the City has not experienced any more usages from Library services by patrons.

Miscellaneous Revenues

These categories consist of: assessments, use of money and property, donations, and sale of asset. The combined budget for these categories is budgeted at \$245,000 for the FY2009-10 which is decreased from the FY2008-09 projected by \$72,350. The major reason for this decrease is the fallen interest rates.

GENERAL FUND EXPENDITURE DETAIL

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	4,307,827	4,619,151	4,784,916	2,161,359	4,752,844	4,983,737	
112 Vacation/Holiday	0	0	0	0	0	0	
114 Overtime	115,774	117,805	103,998	73,009	122,084	97,869	
115 Longevity Pay	34,876	38,228	39,072	37,608	37,560	42,456	
116 Regular Part Time	75,030	82,078	88,087	38,117	87,181	87,738	
117 Temporary/Seasonal	11,090	12,488	17,994	4,727	23,918	23,918	
118 Insurance Allowance	14,493	12,922	13,200	6,670	15,375	13,200	
SUB-TOTAL	4,559,090	4,882,672	5,047,267	2,321,490	5,038,962	5,248,918	
PAID BENEFITS							
121 FICA-Social Security	337,429	357,982	386,633	185,101	379,891	408,218	
122 Workers Compensation	109,296	122,636	130,766	68,045	133,593	113,218	
123 State Unemployment Tax	6,809	12,526	9,077	706	6,006	25,117	
124 TMRS	467,992	490,939	639,801	289,612	625,495	696,670	
126 Health Insurance	377,792	391,976	443,352	244,335	425,688	583,190	
127 Dental Insurance	20,586	21,290	22,052	12,216	21,757	23,353	
128 Long Term Disability	15,457	16,623	17,337	9,816	17,174	19,791	
SUB-TOTAL	1,335,361	1,413,971	1,649,018	809,831	1,609,604	1,869,557	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	25,911	26,793	31,316	9,906	24,553	22,539	
132 Uniforms Rental	6,121	7,069	7,900	5,323	7,600	6,387	
133 Business Transportation	0	45	400	89	400	400	
135 Business Meals	227	2,733	1,700	463	1,300	1,700	
SUB-TOTAL	32,259	36,640	41,316	15,781	33,853	31,026	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	10,871	8,440	26,364	4,181	14,243	15,850	
142 Professional Conferences	10,365	7,482	12,957	5,383	10,071	11,345	
143 Membership/Dues	11,139	13,540	15,435	9,947	16,669	17,935	
144 Subscriptions & Books	3,498	7,779	11,383	2,357	10,926	9,421	
145 Tuition	0	0	0	0	0	0	
146 Training-Transportation	3,193	4,568	7,129	2,293	5,756	6,571	
147 Training-Lodging	10,464	15,412	22,635	9,162	16,574	19,970	
148 Training-Meals	3,630	3,939	11,732	2,747	8,002	8,281	
SUB-TOTAL	53,160	61,160	107,635	36,070	82,241	89,373	
TOTAL EMPLOYEE SERVICES	5,979,870	6,394,443	6,845,236	3,183,172	6,764,660	7,238,874	5.8%
OFFICE SUPPLIES							
211 General Office Supplies	43,719	48,944	44,626	24,738	43,976	42,655	
212 Eng. Copier/Plotter	252	0	0	0	0	0	
213 Photographic Supplies	623	992	1,180	0	620	620	
214 Computer Supplies	5,248	8,793	12,850	3,273	9,770	12,575	
215 Postage	12,522	12,449	13,525	9,015	14,450	15,790	
217 Office Security	479	934	930	659	900	930	
219 Misc. Occasion	340	512	500	69	475	600	
SUB-TOTAL	63,183	72,623	73,611	37,754	70,191	73,170	
CONSTRUCTION SUPPLIES							
221 Street Repair Materials	66,139	62,940	81,000	51,157	75,000	75,000	
222 Striping & Street Signs	14,431	10,426	15,930	6,826	11,350	11,700	
223 Building Materials	930	1,099	1,000	600	1,000	1,000	
225 Sand & Gravel	2,566	3,014	6,000	1,894	5,800	6,000	
226 Misc. Hardware	1,357	1,679	1,950	1,410	1,700	2,216	
SUB-TOTAL	85,423	79,158	105,880	61,887	94,850	95,916	
PROGRAM/SPECIAL EVENTS							
231 Elections	0	0	3,500	0	3,500	4,600	
232 Food/Meals	2,018	2,861	2,515	517	2,515	2,980	
233 City Sponsored Events	3,286	4,053	6,730	5,378	7,600	5,630	
235 Promotional Supplies	266	924	1,800	1,610	1,800	1,800	
236 Misc. Occasions	0	0	0	2,500	2,500	16,550	
237 Training Supplies	125	1,717	250	0	250	250	
SUB-TOTAL	5,695	9,555	14,795	10,005	18,165	31,810	

GENERAL FUND EXPENDITURE DETAIL

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
PUBLIC SAFETY SUPPLIES							
241 Reference Books	0	0	1,500	0	0	1,500	
242 Fire Arms Supplies	842	3013	3,477	2799	3,477	4,000	
243 Investigation Supplies	1,500	1,482	2,500	1,421	2,500	2,500	
247 Turnout Protective Gear	7,920	10,510	11,310	1,966	11,310	11,390	
248 House Supplies	696	1,789	900	780	1,100	1,000	
249 Fire Prevention Supplies	4,785	4,565	4,500	1,233	4,500	3,500	
SUB-TOTAL	15,743	21,359	24,187	8,199	22,887	23,890	
SPECIALTY SUPPLIES							
252 Medical Supplies	2,619	2,518	3,270	2,005	3,370	3,750	
253 Chemicals	24,577	25,354	30,785	9,630	28,250	30,350	
254 Botanical /Landscape	2,083	6,266	5,300	2,813	5,300	5,300	
255 Recreational/Sport Equip.	224	15,710	4,000	37	557	8,500	
256 Minor Tools/Instruments	9,753	22,641	19,175	13,290	28,090	15,590	
259 Misc. Supplies	13,680	13,475	14,000	7,029	13,406	22,635	
SUB-TOTAL	52,936	85,965	76,530	34,804	78,973	86,125	
OPERATIONAL EQUIPMENT							
261 Office Furniture	4,272	1,624	3,270	0	344	2,000	
262 Communication Equip.	1,709	901	1,000	0	568	1,190	
263 Photographic Equipment	0	0	690	580	600	0	
264 Computer Accessories	3,423	8,766	1,100	0	1,365	200	
265 Instruments/Apparatus	0	2530	6460	0	4,000	4,000	
266 General Electronic Equip	0	0	306	0	0	0	
267 Computers	3,690	18,239	0	0	5,407	0	
269 Other Office Equipment	2,949	8,883	1,100	2,168	3,095	4,545	
271 Ground Keeping Equip	2,061	12,129	1,000	668	832	1,000	
272 Street Maint. Equipment	2,173	1,116	1,800	283	1,000	1,000	
277 Sports Equipment	947	0	1000	298	507	1,000	
278 Animal Control Devices	884	4,790	1,500	322	1,000	1,000	
279 Other Operational Equip.	1,916	7,580	3,350	0	950	2,100	
SUB-TOTAL	24,024	66,559	22,576	4,319	19,668	18,035	
TOTAL OPERATIONAL SUPPLIES	247,004	335,220	317,579	156,968	304,734	328,946	3.6%
FACILITY RENTAL							
311 Long Term Rental	1,218	1,218	19,068	4,893	19,068	19,928	
312 Annual Lease	840	840	840	0	840	840	
313 Short Term Rental	13,561	3,145	4,950	450	3,500	4,950	
SUB-TOTAL	15,619	5,203	24,858	5,343	23,408	25,718	
UTILITIES							
321 Light & Power	200,604	208,187	352,223	153,847	327,368	350,165	
322 Natural Gas/Propane	6,148	10,502	15,140	5,740	11,710	10,910	
323 Truck Telephone System	46,789	43,324	43,465	21,192	41,615	43,965	
324 Cell Phones	12,073	13,783	15,088	6,633	14,270	14,438	
325 Pagers	3,072	3,514	3,470	1,997	4,170	4,174	
326 Wireless Data Services	9,407	9,643	9,152	3,247	7,000	7,000	
SUB-TOTAL	278,093	288,953	438,538	192,656	406,133	430,652	
FACILITY REPAIR/IMPROVEMENTS							
349 Misc. Repairs/Maint.	55,401	75,508	62,050	27,756	63,200	60,300	
SUB-TOTAL	55,401	75,508	62,050	27,756	63,200	60,300	
JANITORIAL SUPPLIES/SVC							
351 Janitorial Service	51,172	54,331	55,000	28,277	55,000	22,600	
352 Cleaning Supplies	9,182	10,097	11,000	5,619	9,850	9,850	
353 Cleaning Paper Products	0	0	0	0	0	0	
SUB-TOTAL	60,354	64,428	66,000	33,896	64,850	32,450	
TOTAL FACILITIES OPERATION	409,467	434,092	591,446	259,651	557,591	549,120	-7.2%

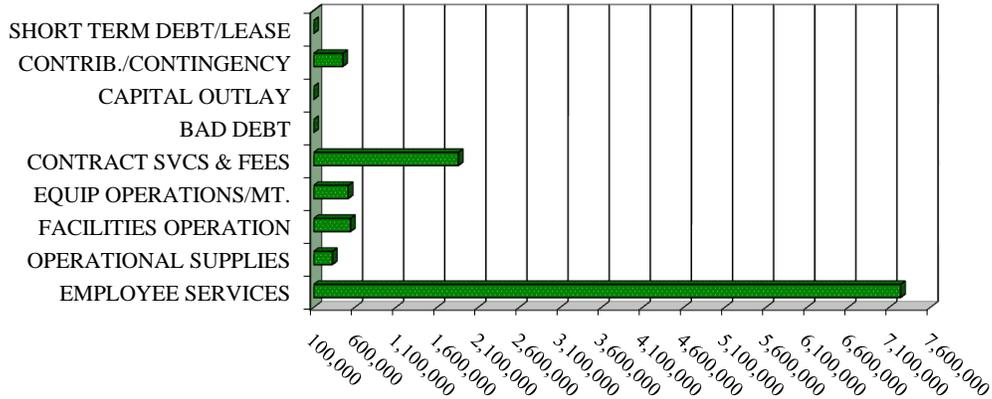
GENERAL FUND EXPENDITURE DETAIL

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
EQUIPMENT RENTAL							
412 Light Equipment Rental	42,320	46,673	45,682	21,090	38,682	39,426	
414 Motor Vehicle Rental	263,179	280,059	277,033	138,498	254,733	283,867	
415 Trucks, Heavy Equip. Rent	136,547	145,304	142,436	73,800	132,069	140,329	
416 Light Equipment Rental/Ext	0	5,850	2,600	0	1,000	1,000	
418 Trucks, Hvy. Equip. Ext	0	0	0	0	0	0	
419 Replacement Fund Contrib.	190,706	190,706	90,706	45,342	68,013	46,225	
SUB-TOTAL	632,752	668,592	558,457	278,730	494,497	510,847	
FIXED EQUIPMENT MAINT.							
432 Machine Tools Maint/Repair	0	0	0	0	0	0	
439 Other Equip. Maint/Repair	127	200	200	0	200	200	
SUB-TOTAL	127	200	200	0	200	200	
OFFICE EQUIPMENT							
461 Office Equipment Rental	16,284	17,739	15,804	3,982	5,395	2,225	
462 Office Equip. Maint/Repair	11,286	7,776	9,730	2,945	8,080	7,770	
SUB-TOTAL	27,570	25,514	25,534	6,927	13,475	9,995	
TOTAL EQUIP OPERATIONS/MT.	660,449	694,306	584,191	285,657	508,172	521,042	-10.8%
CONTRACT SERVICES & FEES							
511 Legal Services	67,315	87,908	72,500	32,837	77,350	68,500	
512 Engineering Services	68,406	100,128	40,000	16,049	40,000	35,000	
513 Audit Services	33,160	30,350	33,850	36,850	36,850	40,000	
514 Medical Services	3,797	5,263	4,500	1,844	4,000	4,000	
515 Veterinarian Services	567	534	1,000	587	1,500	1,000	
516 Training Services	0	0	950	0	0	950	
519 Other Professional Svcs.	50	13,255	40,150	1,183	23,150	63,600	
521 County Recording Fees	2,802	3,301	5,100	3,621	4,781	4,700	
522 Insurance and Bonds	53,972	55,254	70,000	28,744	57,000	70,000	
523 Outside Printing	20,474	17,447	17,380	10,588	20,830	20,435	
524 Laundry & Cleaning	1,379	1,431	1,460	726	1,460	1,460	
526 Testing/Cert. Permit	7,462	14,135	14,739	2,060	10,389	12,959	
527 Delivery, Courier Svc.	238	240	480	133	650	525	
528 Advertising	14,076	15,028	17,100	3,973	9,300	8,100	
529 Elections/Judge/Jury Svcs.	430	606	720	72	720	720	
531 Trash Collection Services	868,593	939,052	915,000	484,230	1,041,000	1,102,500	
532 Software Maint./License	33,106	57,500	36,550	35,603	42,277	49,606	
533 CAD Entity Fee	34,661	51,783	55,000	23,656	47,309	52,000	
536 Extended Warranty-Maint	3,339	1,882	6,764	3,812	6,450	2,225	
537 Bank Charges	2,054	151	150	90	150	150	
538 County Tax Collect Fee	1,873	1,947	2,100	1,726	1,726	2,100	
539 Other Contract Services	336,698	413,442	290,384	119,800	325,591	314,470	
541 Annual Street Maint.	375,985	251,083	0	0	0	0	
542 Annual Street Rehab	1,100	0	0	0	0	0	
543 Credit Card Fees	3,425	3,244	4,200	3,590	6,000	6,000	
TOTAL CONTRACT SVCS & FEES	1,934,962	2,064,965	1,630,077	811,774	1,758,483	1,861,000	14.2%
BAD DEBT							
651 Bad Debt Expense	11,152	8,583	4,500	(1,252)	20,000	5,000	
TOTAL BAD DEBT	11,152	8,583	4,500	(1,252)	20,000	5,000	11.1%
CAPITAL OUTLAY							
711 Office furniture	1,200	0	0	0	0	0	
712 Communication Equip.	14,924	157,773	0	0	0	0	
714 Computer Equipment	1,874	10,765	0	0	0	0	
717 Instruments/App.	24,391	40,834	0	7,842	8,000	0	
718 Library Books	35,450	27,380	45,000	20,235	45,000	45,000	
725 Other Equipment	5,125	32,111	0	0	0	10,575	
745 Contributions by Developers	301,729	381,545	0	0	0	0	
TOTAL CAPITAL OUTLAY	384,693	650,408	45,000	28,077	53,000	55,575	23.5%
CONTRIBUTIONS/TRANSFERS							
813 Contributions to Civic Prog.	83,389	90,025	206,580	33,395	201,580	218,359	
815 InterFund Transfer Out	310,564	1,022,718	700,000	0	76,471	100,000	
816 Sales Tax Rebate	76,068	72,777	25,000	24,219	25,000	25,000	
820 Civil Service SL Transfer	30,000	20,000	20,000	10,000	10,000	10,000	
SUB-TOTAL	500,021	1,205,520	951,580	67,614	313,051	353,359	

GENERAL FUND EXPENDITURE DETAIL

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTINGENCY RESERVES/CLAIMS							
831 Contingency Reserves	0	0	99,200	0	32,071	100,000	
832 Payment of Claims	0	1776	500	0	0	500	
833 Payment of Refunds	3,473	848	1,000	744	1,000	1,000	
SUB-TOTAL	3,473	2,624	100,700	744	33,071	101,500	
TOTAL CONTRIB./CONTINGENCY	503,494	1,208,145	1,052,280	68,358	346,122	454,859	-56.8%
SHORT TERM DEBT/CAPITAL LEASE							
913 Capital Lease Short Term	0	0	64,000	62,400	64,000	62,400	
TOTAL SHORT TERM DEBT	0	0	64,000	62,400	64,000	62,400	-2.5%
GRAND TOTALS	10,131,091	11,790,161	11,134,309	4,854,805	10,376,762	11,076,816	-0.5%

**GENERAL FUND EXPENDITURES by CATEGORY
FY 2009-10
BUDGET**



GENERAL FUND EXPENDITURES

Expense Assumptions

100-Employee Services- Cost directly related to the employment of personnel to perform assigned functions and task.

The total employee services budget of \$7,238,874 for FY2009-10 increased by \$393,638 or 5.8% over the prior year budget. This increase is primarily due to salary adjustments as well as increases in the city contribution to Texas Municipal Retirement System and Scott & White Health Plan. There are five vacant positions not budgeted but remain as authorized position. However, with the new Taylor Regional Park and Sport Complex being completed in early 2010 six positions have been budgeted for in the FY2009-10. Management will review its' financial status in March 2010 to make a determination as to unfreeze any of the five vacant positions will be filled.

200-Operational Supplies- Cost of consumable items needed during performance of regular functions and duties of each department.

The operational supplies are budgeted at \$328,946 for the FY2009-10, which is an increase of \$11,367 or 3.6% over the prior year's budget of \$ 317,579. The major increases are in the area of program/special events and specialty supplies.

300-Facilities Operational/Maintenance-Cost associated with the operation of facilities where city services are provided.

The facilities maintenance category is budgeted at \$549,120 for the FY2009-10, which is a decrease of \$42,326 or -7.2% under the prior year's budget of \$591,446. This decrease is associated with the city not renewing its current contract for janitorial services and performing this function in house.

400-Equipment Operations/Maintenance- Costs associated with the operation of vehicles and equipment used in providing city services.

The equipment operations and maintenance category is budgeted at \$521,042 which is a decrease of \$63,149 or -10.8% from the prior year's budget of \$584,191. The replacement contribution cost was reduced due to the reduction in capital outlay that was not budgeted for in the Equipment Replacement Fund.

500-Contract Services & Fees- Costs incurred by engaging the services of outside agents or agencies.

Total services for FY2000-10 are budgeted at \$1,861,000 which is an increase from the prior year budget of \$1,630,077. The major expenditures in this category are trash collection services, software maintenance and other contract services.

600- Bad Debt Expense- Cost associated with uncollectible receivables, which are written off.

For the FY2009-10 is budgeted at \$5,000 in which is an increase from the prior year of \$500 from the adopted FY2008-09 budget.

700- Capital Outlay- Expenditures which result in the acquisition of or addition to fixed assets (min. \$5,000 per item).

Acquisition of capital outlay is budgeted at \$55,575 this is an increase from prior year budget of \$10,575 or 23.5%. This increase is due to the purchase of equipment for the police department through a grant that the department had received.

800-Contribution/Transfer/Contingencies- Direct payments to other governmental agencies or civic organizations for services rendered directly to the city or indirectly to the community.

Contribution, Transfers and Contingencies for the FY2009-10 are budget at \$452,859 which is a decrease of \$597,421 or -56.8% from the adopted budget for FY2008-09. The annual rehabilitation and maintenance budget amounts were reduced to offset the shortfall in revenues that were expected in the FY2009-10 budget.

Overall, the total General Fund expenditures are budgeted at \$11,076,816 for the FY2009-10. This is decreased from the FY2008-09 adopted budget of \$11,134,309.

**DIVISION OF CITY MANAGEMENT AND LEGAL SERVICES
DEPARTMENT OF CITY MANAGEMENT**

Department Description

The five **City Council** members, acting as the elected representatives of the citizens of Taylor, formulate public policy to meet community needs and assure orderly development in the City. The City Council is responsible for appointing the City Manager, City Attorney and Municipal Court Judge as well as citizen boards and commissions.

In its policy-making role, major activities of the City Council are to:

1. Adopt the annual budget and general objectives for the City program activities and service levels.
2. Establish utility and solid waste collection rates.
3. Review and adopt ordinances and resolutions.
4. Approve capital improvement projects and contracts as prescribed by the City Charter and State law.
5. To establish goals and policies to improve the quality of life of the citizens of Taylor.

The **City Manager** provides the general administration of the City while executing the policies and objectives formulated by the City Council. As the Chief Administrator, the City Manager is directly responsible to the City Council. His primary charge is the day-to-day operation of the City through the coordination of all City Department activities and functions that include:

1. Ensure responsible organizational and fiscal management of the City.
2. Effectively implement and administer the goals and policies established by the City Council.
3. Advise City Council on reliable methods of responding to community needs.

The **Assistant City Manager** provides assistance to the City Manager in planning and management of City programs, departments, and services. This position is also responsible for:

1. Assist in the implementation of policies established by the City Council and City Manager.
2. Direct City Departments as assigned by the City Manager and through each of these Department Directors.
3. Improve the quality and accountability of all city operations.
4. Provide effective, efficient and friendly customer service.

The **City Clerk** is appointed by the City Manager and works closely with the City Manager and the City Council. In general, this position is responsible for maintaining city records, and all clerical matters related to the City Council including:

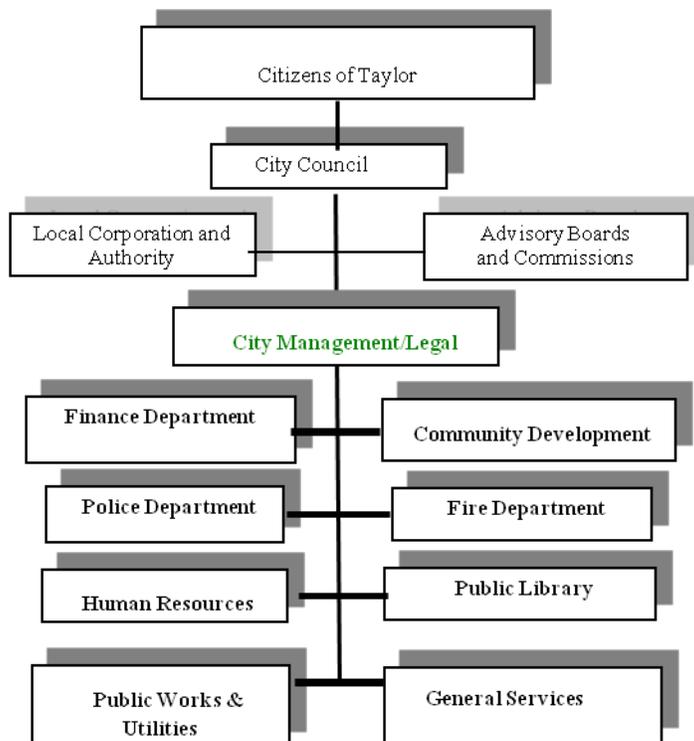
1. Attend all meetings of the Council.
2. Prepare Council agendas, and minutes of all Council meetings.

3. Serve as the Chief Election Official for all regular and special municipal elections in compliance with the Texas Election Code.
4. Serve as the designated Records Management and Public Information Officer.
5. Coordinate the appointment process for City Boards and Commissions.
6. Codify all City Ordinances.
7. Process Open Records requests for public information.
8. Issue city liquor licenses.
9. Provide clerical support to the City Council and City Manager.
10. Provide access to public documents on the City’s website.

The **City Attorney** provides legal counsel and advice to the Mayor and City Council and City Manager in matters related to City business or City policy. This position is a contract for services that include:

1. All actions in the Municipal Court.
2. Serve as the City’s legal advisor and represent the City in litigation.
3. Keep current on recent developments in municipal law.
4. Draft and prepare contracts, resolutions, ordinances, and other legal documents as needed.
5. Attend City Council meetings as needed.

The City of Taylor-Organization Chart



Mission Statement

To provide for the long term financial stability, integrity and accountability of City resources through sound fiscal and operational practices while ensuring the highest possible quality of life.

FY 2008-09 Accomplishments

1. Set sidewalk route layout for Safe Routes to School grant
2. Secured funding for Phase III of the Dickey Street drainage project.
3. Secured legislative support for the East Williamson County Higher Education Center.
4. Participated in the Adopt a Troop Program with Ft. Hood

Progress on FY 2008-09 Objectives

- 1. Invest in infrastructure to support the growth of business and enhance the quality of life of its citizens**
 - Continued to support street maintenance program to improve streets throughout city
 - Completed construction of elevated water storage tanks for high pressure plane and Murphy Park
 - Secured funding and completed Phase III Dickey Street drainage project
 - Completed infiltration and inflow improvements to drainage basins 4, 5, and 7
 - Held Public Hearings and selected route for Safe Route to Schools Sidewalk Program
 - Completed street rebuilding around new Central Fire Station.
 - Developed policy for naming streets and city facilities and appointed Street Naming Committee
 - Approved YMCA Summer Camp at Murphy Park
 - Investigated curbside recycling program options
- 2. Offer a business friendly environment and support the attraction of new jobs and investment**
 - Secured legislative support for East Williamson County Higher Education Center funding
 - Participated in Business Retention and Expansion program with Taylor Chamber of Commerce
 - Changed from ERF to Eccentrix for city wireless needs
- 3. Continue to develop a vibrant, inviting community.**
 - Partnered with Habitat for Humanity for second home
 - Approved no engine braking ordinance within city limits
 - Partnered with WCCHD to develop second Community Gardens on Doak Street
 - Continued to fund street maintenance program.
 - Redesigned City website to be more inviting and added a Visitor Page

4. Continue to improve parks and recreational facilities so that they are fun, attractive amenities for citizens and visitors

- Completed planned improvements in Murphy, Robinson, and Bull Branch Parks including playscapes, basketball courts, pedestrian bridge, extended trails.
- Adopted rules for parking on grass and motorized vehicles in city parks
- Established policy for non profit rental of Murphy Park pavilion

5. Provide a safe and healthy community for Taylor's citizens

- Continued to demolish substandard buildings under Chapter 214 dilapidated structure program
- Conducted extensive public input to develop community friendly approach to chickens and amended animal ordinance
- Established crosswalk policy to address unsafe crossing at Hwy 95 and THS
- Graduated five officers from police academy aiding in recruiting and retention of officers
- Addressed egret nuisance problem and approved \$10,000 to assist citizens as needed
- Adopted water conservation program
- Adopted resolution to establish clean air standards in Williamson County
- Addressed security issues at cemetery, installed fencing and street markers at City Cemetery

6. Continue to operate as a progressive and fiscally responsible organization.

- Submitted balanced budget for 2008/2009 without increase in taxes.
- Conducted executive search for City Manager and successfully filled position
- Led way to secure legislative support for hotel/motel tax revenue for sports facilities in small towns
- Continued to refine features on city website and take advantage of CONNECT CTY phone communications system
- Created Taylor Community Development Corporation
- Awarded Certificates of Obligation Series 2008 in the amount of \$9,615,000.

FY 2009-10 Goals and Objectives

1. Continue to improve the quality and effectiveness of city services through communication efforts including maintaining the City website, distributing New Resident Information Packets, and publishing monthly Community Connections newsletter.
2. Continue aggressive retail development program by attending ICSC in San Antonio and staffing an exhibit booth.
3. Implement Strategic Plan Goals and Objectives.
4. Provide guidance and information to Council in timely manner.
5. Maintain public relations through newsletter, website, and media contacts.

6. Continue to review CIP programs on a regular basis.
7. Improve access to City Code of Ordinances through internet access.

Position Control-Listing of Authorized Positions

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2008-09	2009-10	Difference	
#101	City Manager	#01	F	Sal.	Unclassified	Exempt	Exempt	1.00	1.00	0.00	
#213	City Clerk	#01	F	Sal.	Mgmt Pay Plan	E-2	E-2	1.00	1.00	0.00	
#102	Assistant City Manager	#01	F	Sal.	Unclassified	Exempt	Exempt	1.00	1.00	0.00	
* F = Full Time PPT = Permanent Part time								Total	3.00	3.00	0.00

Performance Measures

Program Description	2006-2007	2007-2008	2008-2009
Regular Council Meetings	23	24	23
Special Council Meetings	17	8	18
Ordinances Adopted	25	18	16+
Resolutions Adopted	23	15	16+
Newsletters Produced	12	12	12
Proclamations	11	12	10+
Committee/Board Appts.	20	22	39
Liquor Licenses issued	50	52	56

CITY MANAGEMENT/LEGAL

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	253,002	264,461	267,566	90,848	179,331	168,000	
115 Longevity Pay	624	768	912	432	432	528	
117 Temporary/Seasonal	1,500	1,500	1,500	0	1,500	1,500	
118 Insurance Allowance	1,200	1,200	1,200	554	1,200	1,200	
SUB-TOTAL	256,326	267,929	271,178	91,834	182,463	171,228	
PAID BENEFITS							
121 FICA-Social Security	18,153	18,912	20,672	7,215	13,486	13,033	
122 Workers Compensation	744	887	996	518	1,030	509	
123 State Unemployment Tax	135	297	230	0	135	384	
124 TMRS	26,376	38,041	34,453	15,633	22,477	22,436	
126 Health Insurance	11,227	11,744	12,742	3,018	4,645	5,069	
127 Dental Insurance	404	404	404	135	219	202	
128 Long Term Disability	871	923	940	366	584	632	
SUB-TOTAL	57,910	71,208	70,437	26,885	42,576	42,265	
ALLOWANCES/REIMBURSEMENTS							
133 Business Transportation	0	0	200	89	200	200	
135 Business Meals	0	2,220	1,200	311	800	1,200	
SUB-TOTAL	0	2,220	1,400	400	1,000	1,400	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	3,661	315	1,200	465	800	1,200	
142 Professional Conferences	7,128	5,410	5,995	2,362	5,995	6,035	
143 Membership/Dues	5,514	6,110	7,364	4,481	6,800	6,830	
144 Subscriptions & Books	271	4,238	4,774	380	6,000	4,401	
146 Training-Transportation	868	2,780	2,625	787	2,300	2,425	
147 Training-Lodging	6,179	11,575	9,650	6,905	9,600	12,080	
148 Training-Meals	1,682	1,866	4,010	1,153	4,000	3,960	
SUB-TOTAL	25,303	32,294	35,618	16,533	35,495	36,931	
TOTAL EMPLOYEE SERVICES	339,539	373,651	378,633	135,652	261,534	251,824	-33.5%
OFFICE SUPPLIES							
211 General Office Supplies	1,707	2,471	3,000	756	3,000	3,975	
215 Postage	313	785	800	564	800	3,450	
219 Misc. Occasion	308	437	400	69	400	500	
SUB-TOTAL	2,328	3,693	4,200	1,389	4,200	7,925	
PROGRAM/SPECIAL EVENTS							
231 Elections	0	0	3,500	0	3,500	4,600	
232 Food/Meals	513	258	500	263	500	1,000	
233 City Sponsored Events	1,445	2,370	5,100	5,378	5,900	4,000	
235 Promotional Supplies	0	210	1,000	930	1,000	1,000	
SUB-TOTAL	1,958	2,838	10,100	6,571	10,900	10,600	
OPERATIONAL EQUIPMENT							
259 Misc. Supplies	165	116	0	67	100	0	
261 Office Furniture	0	0	2,000	0	70	250	
264 Computer Accessories	1,487	2,430	600	0	600	0	
267 Computers	1,488	0	0	0	0	0	
269 Other Equipment	0	0	0	135	135	0	
SUB-TOTAL	3,140	2,546	2,600	202	905	250	
TOTAL OPERATIONAL SUPPLIES	7,426	9,077	16,900	8,162	16,005	18,775	11.1%

CITY MANAGEMENT/LEGAL

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
UTILITIES							
323 Truck Telephone System	169	189	200	94	200	200	
324 Cell Phones	1,453	2,165	2,160	1,009	2,000	2,160	
TOTAL FACILITIES OPERATION	1,622	2,355	2,360	1,103	2,200	2,360	0.0%
OFFICE EQUIPMENT							
461 Office Equipment Rental	889	843	1,200	251	120	0	
462 Office Equip/Maint.	0	0	0	0	270	300	
TOTAL EQUIPMENT OPERATION	889	843	1,200	251	390	300	-75.0%
CONTRACT SERVICES & FEES							
511 Legal Services	37,456	46,465	37,500	18,013	43,500	40,000	
519 Other Professional Svcs.	0	13,205	40,100	1,133	23,100	63,550	
521 County Recording Fees	500	505	500	500	500	500	
523 Outside Printing	10,035	8,499	6,000	5,554	11,000	9,900	
528 Advertising	982	2180	2,200	1,561	2,200	1,000	
539 Other Contract Services	50,419	72,721	37,000	35,287	57,555	21,900	
TOTAL CONTRACT SVCS & FEES	99,392	143,575	123,300	62,048	137,855	136,850	11.0%
CONTRIBUTIONS/TRANSFERS							
813 Contributions to Civic Prog.	83,389	90,025	206,580	33,395	201,580	218,359	
TOTAL CONTRIBUTION/TRSF	83,389	90,025	206,580	33,395	201,580	218,359	5.7%
GRAND TOTALS	532,257	619,525	728,973	240,611	619,564	628,468	-13.8%

DEPARTMENT OF HUMAN RESOURCES

Department Description

To provide the best support to operating departments in all personnel related manners. The Human Resources Department formulates recommendations for changes or amendments to the Personnel Policies adopted by the City Council and administers the personnel system of the City. This responsibility includes calculating benefit, wage and salary costs for all employees, administering and maintaining all benefits, maintaining employee records, administering and/or coordinating all training programs, employee relations, recruiting of personnel and providing orientation to new employees. Human Resources Director will serve as the Civil Service Director to perform work governed by Chapter 143 Civil Service section of the Local Government Code. This responsibility includes making sure the Fire and Police departments comply with all sections of Chapter 143. Serve as secretary to the Civil Service Commission, be responsible for the preparation and security of all entry level and promotional exams; maintain the Record and Appointment of all entry-level applicants and promotional candidates; setting up Appeals for the Commission and Third Party Hearing Examiners and perform other duties as indicated in Chapter 143.

1. Provides drug testing and criminal background checks on all applicants and random drug testing on all DOT and Non-DOT safety sensitive employees.
2. Manages the City's benefit packages including the Health and Dental plans, TMRS retirement system, worker's compensation program, long term disability and supplemental insurance plans, EEOC, FMLA, COBRA and HIPAA within the guidelines established by federal, state and local law.
3. Tests and conducts pre-qualification examinations for prospective employees according to the highest standards of fairness and equity.
4. Ensures that all programs, policies and procedures comply with all applicable laws, the Human Resources Department staff attends conferences and seminars on employment law, civil service and other human resources related issues.
5. Administers the classification and pay function of the personnel system, this section conducts an annual salary survey of all positions, which is used to formulate recommendations for changes in grades or salary levels for each class of employee.
6. Administers and complies with Chapter 143 Civil Service Local Government Code for all Police Officers and Firefighters.
7. Administers entry-level and promotional examinations to Police and Fire candidates. Serves as test monitor over the physical agility test.

Mission Statement

The Human Resources Department supports the City's efforts to attract, develop and retain a diverse, well-qualified and productive workforce that is capable of providing quality services to the citizens of Taylor. The City of Taylor is an Equal Opportunity Employer. All aspects of human resources management, such as recruitment, hiring, training, promotion, transfer, layoff, recall, compensation and benefits, discipline, and termination are administered without regard to political affiliation, race, color, sex, religion, national origin, age, veteran status, disability, sexual preference, or any other status protected by law. The Human Resources Department is sensitive to the values and needs of each individual and will provide effective and efficient human resource services to applicants, employees and retirees.

FY 2008-09 Accomplishments

1. Sponsored a Health Fair for the City of Taylor employees.
2. Revised and updated 9 job descriptions to ensure compliance with ADA standards.
3. Conducted a comprehensive salary survey for all classifications in the City's Classification Plan utilizing data from TML as well as direct contact with comparable cities. This year's survey will also include benchmark selected Cities for each classification plus local jurisdictions for public safety positions.
4. Created Employee Benefit Statements for all employees.
5. Inserted Healthy information/advice pamphlets in City paychecks.
6. Provided a monthly employee newsletter.
7. Set up a flu shot clinic with Scott & White for employees.
8. Created a Supervisor Manual and conducted Supervisory training.
9. Provided staff training on Incode software.
10. Sponsored Employee Appreciation Luncheon

FY 2009-10 Goals and Objectives

1. Attract, retain, and develop a diverse, well-qualified and productive workforce.
2. Continue to educate employees regarding the use and value of their employee benefits to include an annual Open Enrollment/Benefits meeting, a Health Fair and regularly scheduled educational benefits events.

3. Continue to revise and update Job Descriptions for every classification to ensure compliance with ADA standards.
4. Conduct and coordinate classroom training and seminars for employees and supervisors on safety, wellness programs, drug and alcohol awareness, sexual harassment, customer service, Incode software and continuing education.
5. Continue to implement Chapter 143 of the Local Government Code and serve as secretary of the Civil Service Commission.
6. Continue to educate all employees on the importance of healthy habits through monthly payroll inserts.
7. Coordinate a flu shot clinic for the employees and their dependents that are on the City's health insurance plan.

Position Control-Listing of Authorized Positions

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2008-09	2009-10	Difference	
#237	Dir. H R/Civil Service	#01	F	Sal	Exec. Pay Plan	E-2	E-2	1.00	1.00	0.00	
#603	HR Generalist	#06	F	Hr.	A-1	21	--	1.00	0.00	-1.00	
#605	Executive Asst to City Mgr.	#06	F	Hr.	A-1	--	28	0.00	1.00	1.00	
#626	Receptionist/Adm. Clerk	#06	F	Hr.	A-1	16	16	1.00	1.00	0.00	
* F = Full Time PPT = Permanent Part time								Total	3.00	3.00	0.00

**DEPARTMENT OF HUMAN RESOURCES
PERFORMANCE STANDARDS**

Workload Indicators	Actual 06-07	Actual 07-08	Year to Date 5-22-09	Re-Estimate 08-09	Estimate 09-10
Human Resources					
Budgeted Positions					
Full-Time	144	146	140	140	
Part-Time	10	10	10	10	
Applications Processed	711	773	363	380	400
Applicants Hired	25	24	10	13	15
Terminations Processed					
Retirees	0	3	0	1	
Other	20	25	8	10	
Turnover Rate by Group:					
Management, Adm. Professional	0%	10%	5%		
Community Development	0%	11%	0%		
Fire Department	11%	8%	4%		
Police Department	13%	12%	0%		
Library	0%	38%	29%		
Public Works - Street	60%	40%	11%		
Public Works - Grounds & Maint.	27%	55%	0%		
Public Works - Utilities	8%	17%	9%		
Equipment Services	0%	0%	0%		
Airport			33%		
Training:					
Days by Group:					
Management, Adm. Professional	19	33	30	40	50
Community Development	14	19	5	10	10
Fire Department	0	1	27	35	35
Police Department	7	22	0	3	5
Library	5	5	4	8	5
Public Works - Street	3	4	3	6	5
Public Works - Grounds & Maint.	5	11	2	5	5
Public Works - Utilities	9	22	12	17	15
Equipment Services	0	0	0	0	1
In-house training:					
# of Course conducted	31	9	121	130	130
# of trainees	383	151	29	38	40
Testing: Public Safety					
Qualifying Examinations Given	4	6	2	2	3
# of Individuals Tested	55	106	69	69	85
# of Drug Tests administered	64	70	38	56	45
# of Background checks conducted	70	55	28	35	35
Claims:					
# On the Job Injuries	37	23	20	30	25
# Workers Comp Claims Filed	27	15	10	20	17
# Workdays lost	361	45	12	20	
# lost fire dept. shifts		53	46	60	

HUMAN RESOURCES

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	108,625	120,524	121,092	56,948	123,807	127,997	
114 Overtime	3157	627	1,500	223	1,200	1,131	
115 Longevity Pay	1,056	1,152	1,296	1,296	1,296	1,440	
118 Insurance Allowance	1,200	1,200	1,200	554	1,200	1,200	
SUB-TOTAL	114,038	123,503	125,088	59,021	127,503	131,768	
PAID BENEFITS							
121 FICA-Social Security	8,024	8,763	9,661	4,604	9,811	10,032	
122 Workers Compensation	262	415	457	239	467	393	
123 State Unemployment Tax	135	297	230	0	135	576	
124 TMRS	11,571	12,197	16,102	7,285	16,352	17,270	
126 Health Insurance	6,313	7,203	7,816	4,563	7,816	10,138	
127 Dental Insurance	573	606	607	354	607	607	
128 Long Term Disability	390	434	436	259	446	501	
SUB-TOTAL	27,268	29,915	35,309	17,304	35,634	39,517	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	105	129	180	0	180	180	
SUB-TOTAL	105	129	180	0	180	180	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	375	686	1,585	250	900	680	
142 Professional Conferences	570	525	1,200	0	500	1,280	
143 Membership/Dues	290	290	320	315	315	510	
144 Subscriptions & Books	1,698	1,728	2,037	1,289	1,728	1,815	
146 Training-Transportation	379	472	1,085	384	713	1,210	
147 Training-Lodging	660	641	880	1,103	1,420	2,265	
148 Training-Meals	309	140	732	172	450	911	
SUB-TOTAL	4,281	4,481	7,839	3,513	6,026	8,671	
TOTAL EMPLOYEE SERVICES	145,692	158,029	168,416	79,838	169,343	180,136	7.0%
OFFICE SUPPLIES							
211 General Office Supplies	2,915	3,803	3,600	2,172	3,600	4,007	
214 Computer Supplies	0	0	950	0	950	950	
215 Postage	846	997	1,100	364	1,100	1,000	
SUB-TOTAL	3,761	4,800	5,650	2,536	5,650	5,957	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	99	58	265	98	265	230	
236 Misc. Occasion	0	0	0	0	0	3,550	
237 Training Supplies	125	196	250	0	250	250	
241 Reference Books	0	0	1,500	0	0	1,500	
SUB-TOTAL	224	254	2,015	98	515	5,530	
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	0	1,020	0	0	250	
264 Computer Accessories	0	47	0	0	465	0	
267 Computers	0	1446	0	0	0	0	
269 Other Office Equipment	0	1172	0	270	270	0	
SUB-TOTAL	0	2665	1,020	270	735	250	
TOTAL OPERATIONAL SUPPLIES	3,985	7,719	8,685	2,904	6,900	11,737	35.1%

HUMAN RESOURCES

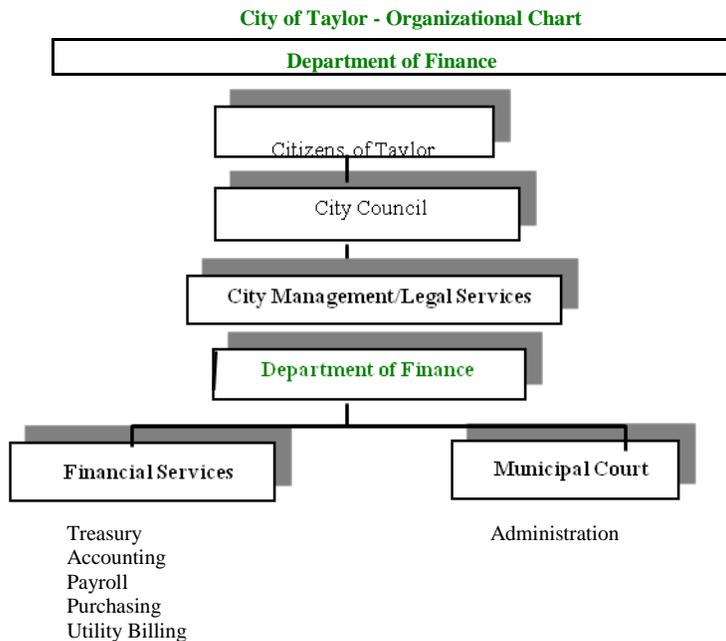
	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
UTILITIES							
323 Truck Telephone System	74	66	200	37	150	200	
324 Cell Phones	0	0	0	0	0	0	
TOTAL FACILITIES OPERATION	74	66	200	37	150	200	0.0%
OFFICE EQUIPMENT							
461 Office Equipment Rental	1,245	1,324	1,450	284	150	0	
462 Office Equip. Maint.	0	0	0	0	300	300	
TOTAL EQUIPMENT OPERATION	1,245	1,324	1,450	284	450	300	-79.3%
CONTRACT SERVICES & FEES							
511 Legal Services	4,180	14,861	5,000	4,031	6,000	6,000	
516 Training Services	0	0	950	0	0	950	
523 Outside Printing	623	0	0	0	0	0	
526 Testing/Certification	2,551	10,059	8,000	440	4,000	5,000	
528 Advertising	10,783	8,122	10,000	1,250	3,500	4,000	
532 Software Maint/License	375	445	2,730	2,731	2,731	6,170	
539 Other Contract Services	18,197	17,384	19,640	13,368	18,000	18,000	
TOTAL CONTRACT SVCS & FEES	36,709	50,870	46,320	21,820	34,231	40,120	-13.4%
GRAND TOTALS	187,705	218,009	225,071	104,883	211,074	232,493	3.3%

FINANCE DEPARTMENT

Department Description

The Finance Department is responsible for managing the City's financial resources and provides decision support services to all departments. The Finance Department is also responsible for administering a cash management and investment program, which helps to ensure that City funds receive the greatest rate of return on funds and investments. Other duties of the department include accounting, procurement, tax collections, debt management, payroll, fixed assets and utility billing.

We provide appropriate, essential, and timely financial reports, as well as assisting the City Manager and various departments by providing direction in preparing the annual operating budget. To protect and maintain the City's finance and provide accountability for financial position to the City Council, management and citizens. The services of this program include: fund accounting in accordance with General Accepted Accounting Principles (GAAP) and the Government Accounting Standard Board (GASB); audit and financial report; fixed asset management; grant accounting; centralized accounts payable services; and implementation of approved financial policies.



Mission Statement

The Finance Department is dedicated to providing quality financial management for the City of Taylor's resources. To provide the highest level of customer service and customer support to the citizens of Taylor regarding financial matters, utility billing, and municipal court issues. To assist all of the departments of the City at fulfilling the strategic plans set forth by the City Council regarding financial affairs. The Finance Department strives for excellence in the financial matters of the City of Taylor.

FY 2008-09 Accomplishments

- Received the Government Finance Officer's Association (GFOA) Distinguished Budget Presentation Award for the second consecutive year.
- Finance department completed the annual Comprehensive Annual Financial Report.
- City budget was adhered too and budget amendments were submitted semi-annually or as needed.
- Cross-Trained staff in the Finance Department.

Progress on FY 2007-08 Objectives

- Provided support to Taylor citizens and employees regarding financial and payroll matters. On-Going.
- Streamline the accounts payable process. On-Going.
- Enhanced internal controls within the department. On-Going.

FY 2009-10 Goals and Objectives

- To earn the city's first GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Continue to implement internal auditing procedures.
- To investigate the processing of accounts payable on-line.
- Continue to review and update fixed asset software to ensure all data is current.
- Adhere to all necessary financial reporting and audit requirements.
- Provide support and consult with city departments and management for excellent financial management.

Performance Standards

Because the finance department provides support to all of the City of Taylor's departments, we are dedicated to promoting the City's Mission Statement by, being fiscally responsible, continuously focusing on the City Council's strategic goals, keeping our productivity levels high, and to help ensure Taylor's citizens receive excellent customer service based on integrity and accountability. The Finance Department continues to compile reports in a format that effectively, accurately, and efficiently communicates financial data to the City Council and citizens of Taylor.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
#121	Director of Finance	#01	F	Sal	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00
#240	Accountant Payroll/Acct.	#02	F	Sal	Mgmt Pay Plan	M-2	M-2	1.00	1.00	0.00
#602	Specialist	#06	F	Hr.	A-1	21	21	1.00	1.00	0.00
#613	Account Clerk	#06	F	Hr.	A-1	16	16	1.00	1.00	0.00
							Total	4.00	4.00	0.00

* F = Full Time PPT = Permanent Part time

**DEPARTMENT OF FINANCE
Performance Measures**

Categories	Actual 06-07	Actual 07-08	Estimated 07-08	Estimate 08-09
-------------------	---------------------	---------------------	------------------------	-----------------------

Accounts Payable				
Purchase Orders Processed	750	491	359	375
Total AP Checks Processed	3,851	4,705	4,499	4,800
Total Value-AP Checks	\$12,081,587	\$15,877,053	\$22,089,142	\$20,640,000

Payroll				
Payroll Checks & DD Processed	3,912	3,984	3,934	3,940
Total Value-Payroll Checks (Net)	\$ 3,898,402	\$4,105,882	\$4,227,163	\$4,269,520
Federal W/H	\$ 565,980	\$ 607,500	\$ 572,087	\$ 548,520
FICA	\$ 333,344	\$ 352,188	\$ 358,240	\$ 360,042

Finance				
Total Number Investments Made	8	11	16	15
Total Amount invested	\$10,382,745	\$14,353,3631	\$13,497,550	\$15,419,685
Bank/Texpool/MBIA/ Accounts	22	29	22	17

FINANCE

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	182,391	186,842	191,823	91,938	198,196	198,644	
114 Overtime	289	56	500	0	300	300	
115 Longevity Pay	1,776	1,920	1,440	1,440	1,440	1,536	
118 Insurance Allowance	0	0	0	0	0	0	
SUB-TOTAL	184,456	188,818	193,763	93,378	199,936	200,480	
PAID BENEFITS							
121 FICA-Social Security	13,619	13,884	14,952	7,531	15,365	15,411	
122 Workers Compensation	600	665	715	372	739	601	
123 State Unemployment Tax	411	355	306	41	180	767	
124 TMRS	19,296	18,625	24,920	11,537	25,608	26,532	
126 Health Insurance	13,199	14,106	15,631	9,126	15,631	20,277	
127 Dental Insurance	775	792	809	472	809	809	
128 Long Term Disability	651	682	691	417	714	775	
SUB-TOTAL	48,551	49,109	58,024	29,496	59,046	65,172	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	0	200	0	157	200	
SUB-TOTAL	0	0	200	0	157	200	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	404	407	700	405	750	250	
142 Professional Conferences	270	0	525	0	550	550	
143 Membership/Dues	577	1,739	1,765	1,529	1,700	1,685	
144 Subscriptions & Books	431	0	230	43	43	40	
146 Training-Transportation	155	110	445	36	250	250	
147 Training-Lodging	241	0	550	0	0	0	
148 Training-Meals	197	0	160	44	100	100	
SUB-TOTAL	2,275	2,256	4,375	2,057	3,393	2,875	
TOTAL EMPLOYEE SERVICES	235,282	240,183	256,362	124,931	262,532	268,727	4.8%
OFFICE SUPPLIES							
211 General Office Supplies	7,404	7,787	8,000	4,978	8,000	6,000	
214 Computer Supplies	949	395	2,000	347	1,000	3,500	
215 Postage	2,253	2,744	2,500	1,909	3,000	3,000	
SUB-TOTAL	10,606	10,925	12,500	7,234	12,000	12,500	
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	0	0	0	104	0	
264 Computer Accessories	0	0	300	0	100	0	
267 Computers	0	2097	0	0	0	0	
269 Other office Equipment	0	0	400	373	600	0	
SUB-TOTAL	0	2097	700	373	804	0	
TOTAL OPERATIONAL SUPPLIES	10,606	13,022	13,200	7,607	12,804	12,500	-5.3%
UTILITIES							
323 Truck Telephone System	65	44	100	18	100	100	
324 Cell Phones	0	0	0	0	0	0	
TOTAL FACILITIES OPERATION	65	44	100	18	100	100	0.0%
OFFICE EQUIPMENT							
461 Office Equipment Rental	1,292	1,360	1,400	137	137	0	
462 Office Equip. Maint/Repair	815	120	1,000	630	350	765	
TOTAL EQUIPMENT OPERATION	2,107	1,480	2,400	767	487	765	-68.1%

FINANCE

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
513 Audit Services	33,160	30,350	33,850	36,850	36,850	40,000	
523 Outside Printing	809	4,190	3,980	3,498	3,930	4,645	
527 Delivery, Courier Svcs.	0	0	200	0	250	200	
528 Advertising	0	1,919	1,500	248	1,000	500	
532 Software Maint/License	24,812	33,570	13,100	12,168	15,600	16,526	
533 CAD Entity Fee	34,661	51,783	55,000	23,656	47,309	52,000	
536 Extended Maint. Warranty	2,195	495	495	0	495	495	
537 Bank Charges	2,054	151	150	90	150	150	
538 County Tax Collection Fee	1,873	1,947	2,100	1,726	1,726	2,100	
539 Other Contract Services	5,911	4,745	15,000	5,565	11,800	6,000	
TOTAL CONTRACT SVCS & FEES	105,475	129,151	125,375	83,801	119,110	122,616	-2.2%
CONTRIBUTIONS/TRANSFERS							
816 Sales Tax Rebate	76,068	72,777	25,000	24,219	25,000	25,000	
TOTAL CONTRIBUTION/TRSF	76,068	72,777	25,000	24,219	25,000	25,000	0.0%
GRAND TOTALS	429,603	456,658	422,437	241,343	420,033	429,708	1.7%

MUNICIPAL COURT

Department Description

The Municipal Court has original and exclusive jurisdiction over violations of city ordinances and the resolutions, rules, and orders of a joint airport board that occur in the territorial jurisdiction of the city and on any property owned by the city in the city's extraterritorial jurisdiction. The basic organization of the municipal court consists of judges, court clerks, prosecutors, bailiffs, warrant officers, and defense counsels.

The Municipal Court Clerk's Office is the office of support personnel to the court. The clerk's primary responsibilities include processing the clerical work of the court; administering daily operations of the court; maintaining court records, including the docket; and coordinating the scheduling of cases. The Court consists of Judge, Associate Judge and City of Taylor Prosecutor.

The Municipal Court handles the judicial processing of Class C misdemeanors that originate from traffic citations, citizen complaints, code violations, and misdemeanor arrest, occurring within the territorial limits of the City of Taylor. The clerks accept fines, pleas of Not Guilty and requests for Trials by Judge or Jury; schedule trials, hearings for dangerous dogs and junk vehicle cases. They subpoena witnesses for trials, process summons for Jurors, assist the public in applying for Defensive Driving or Deferred Adjudication if they are qualified, prepare warrants for non-appearing defendants, assist with the Magistration of Defendants on Class B or Felony warrants, prepare Appeal Cases to County Court, keep current on Legislative Law changes and court procedures, report court costs to the State Comptroller, statistics to the Office of Court Administration, and traffic convictions to the Department of Public Safety.

Mission Statement

Provide a fair and just forum for the resolution of legal issues within its jurisdiction in an efficient and courteous manner.

FY 2008-09 Accomplishments

- Maintained work output with collections on outstanding warrants and citations.
- Streamline day to day operating procedures.
- Contested cases are on the Docket and Trials held within 2-4 weeks.
- Both clerks are proficient in issuing Initial Appearance warrants and Capias Pro Fine warrants
- The court has increased by at least 10% issuing and scheduling court appearances on due Defensive Driving cases and Deferred Adjudication cases where the defendant has to show completion of a case.

FY 2009-10 Goals and Objectives

- The primary objective for the Municipal Court Clerk's Office is to serve the public, to be knowledgeable, efficient, professional, courteous, and to be a credit to the City of Taylor.

- The Municipal Court Clerk's Office secondary objective for this coming year is to have both court clerks to obtain interpreter certification in Spanish.
- Continuing education of court procedures provided by the Texas Municipal Court Education Center.
- Purge stale cases from the active files in order to streamline existing court cases into a more manageable and efficient task.

Position Control- Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2008-09	2009-10	Difference	
#233	Municipal Court Adm. Deputy Muni. Court Clerk	#01	F	Sal	Mgmt Pay Plan	M-2	M-2	1.00	1.00	0.00	
#615		#06	F	Hr.	A-1	15	15	2.00	2.00	0.00	
#105	Municipal Judge	#02	PPT	Sal.	Unclassified	Exempt	Exempt	0.50	0.50	0.00	
								Total	3.50	3.50	0.00

* F = Full Time PPT = Permanent Parttime

Performance Data

	<u>2006-07</u>	<u>2007-08</u>	Estimated <u>2008-09</u>
Cases Filed	4,910	3,355	4,337
Paid Fine without Hearing	239	272	1,331
Tried by Judge	1,781	1,428	599
Tried by Jury	9	5	8
Cases Appealed	5	2	2
Dismissals:			
Defensive Driving	501	358	557
Proof of Insurance	681	401	225
Deferred Adjudication	388	441	510
Warrants:			
Issued	2,546	1,029	632
Cleared	888	1,103	768
Fines:			
City	\$ 228,313	\$ 189,909	\$ 177,694
State	\$ 172,014	\$ 154,609	\$ 212,289
Total Collections	\$ 410,220	\$ 469,143	\$ 552,201

MUNICIPAL COURT

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	90,023	92,542	93,911	43,700	95,535	96,260	
114 Overtime	417	688	1,000	910	500	1,500	
115 Longevity Pay	1,488	1,584	1,536	1,536	1,584	1,632	
116 Regular Part Time	23,100	29,562	33,600	15,507	31,820	33,600	
118 Insurance Allowance	1,200	1,200	1,200	1,004	1,200	1,200	
SUB-TOTAL	116,228	125,575	131,247	62,657	130,639	134,192	
PAID BENEFITS							
121 FICA-Social Security	8,619	9,406	9,990	5,117	9,599	9,540	
122 Workers Compensation	349	413	482	251	468	373	
123 State Unemployment Tax	180	402	306	0	396	767	
124 TMRS	9,574	9,477	12,429	5,805	9,795	13,231	
126 Health Insurance	6,887	6,903	7,816	3,995	6,903	10,138	
127 Dental Insurance	404	387	404	236	388	404	
128 Long Term Disability	325	327	330	198	333	375	
SUB-TOTAL	26,338	27,315	31,757	15,602	27,882	34,828	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	252	150	1,079	399	200	500	
142 Professional Conferences	152	171	787	145	0	0	
143 Membership/Dues	50	149	100	0	125	155	
144 Subscriptions & Books	86	200	200	0	235	315	
146 Training-Transportation	850	269	554	193	200	396	
147 Training-Lodging	145	0	520	244	240	700	
148 Training-Meals	257	246	342	259	175	256	
SUB-TOTAL	1,792	1,186	3,582	1,240	1,175	2,322	
TOTAL EMPLOYEE SERVICES	144,358	154,076	166,586	79,499	159,696	171,342	2.9%
OFFICE SUPPLIES							
211 General Office Supplies	3,114	3,579	2,825	3,606	4,175	4,175	
214 Computer Supplies	49	81	300	45	0	300	
215 Postage	1,369	1,787	1,575	1,149	1,500	1,890	
SUB-TOTAL	4,532	5,446	4,700	4,800	5,675	6,365	
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	170	250	0	170	0	
266 General Electronic Equip.		-	306	0		0	
SUB-TOTAL	0	170	556	0	170	0	
TOTAL OPERATIONAL SUPPLIES	4,532	5,617	5,256	4,800	5,845	6,365	21.1%
UTILITIES							
321 Light & Power	2,888	3,591	5,250	2,045	3,500	4,000	
322 Natural Gas, Propane	216	211	400	100	400	400	
323 Truck Telephone System	194	241	400	161	300	400	
TOTAL FACILITIES OPERATIONS	3,298	4,043	6,050	2,306	4,200	4,800	-20.7%
OFFICE EQUIPMENT							
461 Office Equipment Rental	2,987	3,340	0	60	0	0	
462 Office Equip.. Maint/Repair	0	0	1,000	308	760	760	
TOTAL EQUIP OPERATIONS/MT.	2,987	3,340	1,000	368	760	760	-24.0%

MUNICIPAL COURT

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
511 Legal Services	25,679	23,732	30,000	7,943	25,000	22,500	
523 Outside Printing	0	0	150	0	150	150	
526 Testing/Cert. Permits	0	0	450	0	100	670	
529 Elections/Judge/Jury Svcs.	430	606	720	72	720	720	
532 Software Maint/License	0	0	7,270	6,238	7,230	7,230	
539 Other Contract Services	(540)	6	0	0	0	0	
TOTAL CONTRACT SVCS.	25,569	24,344	38,590	14,253	33,200	31,270	-19.0%
GRAND TOTALS	180,744	191,420	217,482	101,226	203,701	214,537	-1.4%

**DEPARTMENT OF COMMUNITY DEVELOPMENT
City of Taylor, Texas**

2009-2010 Budget Narrative

Mission

The mission of the Community Development Department is to provide quality services for today's community development needs while actively planning for tomorrow.

Our commitment to carrying out this mission includes:

Being responsive to the diverse needs of our customers through the provision of reliable information and innovative services that effectively serve the community's needs;

Serving the citizens of Taylor through the consistent, courteous and professional enforcement of adopted community codes and standards;

Preparing for the future of Taylor and the surrounding region by actively working to encourage quality growth, while striving to protect the unique features of our community that make it an outstanding place to live, work, shop and play.

Goals and Objectives

The 2008 Council Strategic Plan lists the following goals and objectives for the Department:

Economic Development Goal:

The City of Taylor will offer a business friendly environment and support the attraction of new jobs and investment.

Objective 1 – Expand educational opportunities for Taylor's Citizens

Objective 2 – Continue to develop retail in Taylor

Objective 3 – Increase Taylor's exposure to potential future residents and investors.

Community Development Goal:

The city of Taylor will continue to develop a vibrant, inviting community.

Objective 1 – Improve Taylor's physical appearance and quality of life

Objective 2 – Boost community pride.

Divisions and Responsibilities

The Department of Community Development consists of six divisions. These divisions and their responsibilities are:

1. Administration,
 - Budget
 - Personnel
 - Strategic Planning
 - Policy development

- Records management
- Reporting
- Cash collections
- Tax abatement and sales tax rebate agreement administration
- TIF district administration
- Grant writing
- Legislative agenda coordination
- Public outreach
- Affordable housing (new and rehabilitated)
- Fiscal impact preparation and economic impact report review
- Assist the Taylor Economic Development Corporation with their efforts
- Assist the City Manager with retail and move-up housing development

2. Planning

- Zoning administration
- Platting and subdivision administration
- Variance processing
- Site plan review
- DRC coordination
- Development facilitation
- Long range planning and implementation
- License agreements
- HOA coordination
- Liaison to Advisory Boards (Planning and Zoning Commission and Impact Fee Advisory Board, Zoning Board of Adjustment, Building Standards Commission, Comprehensive Plan Implementation Committee)
- Volunteer recruitment and retention

3. Inspections,

- Plan review
- Inspections
- Permit issuance
- Case management

4. Code Enforcement,

- Complaint investigation
- Case management
- Testify in court

5. Community Events,

- 12 to 15 routine community events organization and coordination
- New comers guide
- Summer swim season coordination

6. Main Street Program.

- Liaison to Main Street Advisory Board and four subcommittees
- Volunteer recruitment and retention
- Planning and implementation
- Marketing and publicity
- Monthly newsletter
- Media coordination
- Festival coordination
- Film permit processing
- Street closure application processing
- Training
- Downtown revitalization

Advisory Boards.

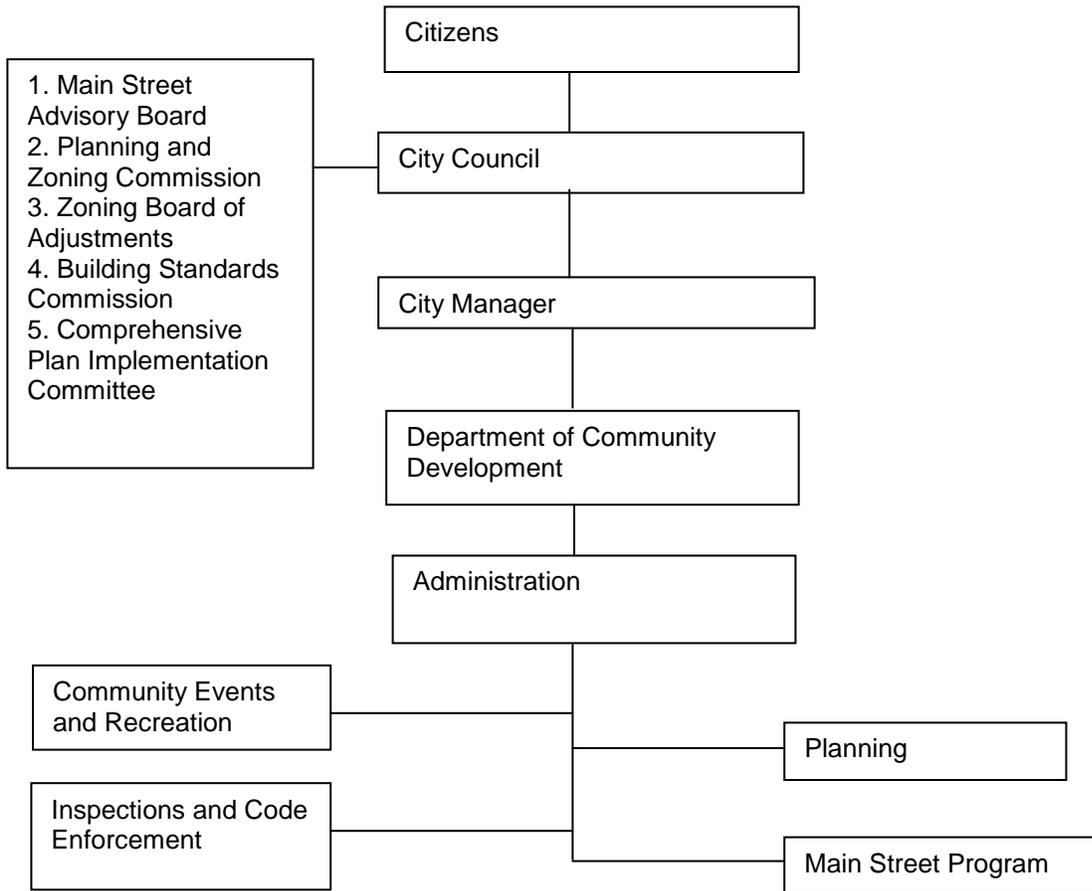
The staff of the Department are liaisons to five Advisory Boards. They are:

1. The Planning and Zoning Commission,
2. Zoning Board of Adjustment,
3. Building Standards Commission,
4. Main Street Advisory Board. The Main Street Board also serves as the Tax Increment Financing District #1 Advisory Board, and
5. Comprehensive Plan Implementation Committee.

Organization

The Community Development Department operates under the general direction of the City Manager. Nine persons staff the Department. Of those nine, seven are 100 percent fulltime equivalent employees (FTE's), one is a 75 percent FTE, and one is a 50 percent FTE.

Organizational Chart.



Position Control-Listing of Authorized Position

Planning and Inspection

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
#125	Community Devel. Dir.	#01	F	Sal	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00
#414	Bldg. Insp/Code Off.	#03	F	Hr.	A-1	23	23	2.00	2.00	0.00
#241	Planner	#02	F	Sal	Mgmt. Pay Plan	M-2	M-2	1.00	1.00	0.00
#611	Administrative Assistant	#06	F	Hr.	A-1	19	19	1.00	1.00	0.00
#261	Associate Planner	#03	PPT	Hr.	A-1	22	22	0.75	0.75	0.00
* F = Full Time PPT = Permanent Part time Total								5.75	5.75	0.00

Main Street Program

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
#238	Main Street Prog. Mgr	#01	F	Sal.	Mgmt Pay Plan	M-1	M-1	1.00	1.00	0.00
#610	Main Street Coord.	#06	F	Hr.	A-1	19	19	1.00	1.00	0.00
* F = Full Time PPT = Permanent Part time Total								2.00	2.00	0.00

Community Services

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
#659	Community Act. Coord.	#06	PPT	Hr.	A-1	15	15	0.50	0.50	0.00
* F = Full Time PPT = Permanent Part time Total								0.50	0.50	0.00

Performance

Comprehensive Plan

The Comprehensive Plan, which was adopted by the City in January 2005, contains many goals that the Department of Community Development is responsible for completing. The Comprehensive Plan drives the ten-year plan that the Department developed. The 10-year plan assists the City Council in developing the City's Strategic Plan as it relates to the Community Development Department. The Council's Strategic Plan is a five-year plan with very specific tasks articulated in the first year.

With the exception of the Comprehensive Plan, the Department's ten-year plan and City's Strategic Plan are reviewed each year. The Comprehensive Plan is programmed for an update every ten years

Strategic Plans and Budget

The Department's internal ten-year plan replaced the Department's Strategic Plan in order to compliment the Council Strategic Plan planning process.

In January of each year, each Division of the Community Development Department reviews their respective tasks contained in the Departmental ten-year plan and makes any updates necessary.

In addition, the Main Street Advisory Board develops an annual Main Street Strategic Plan in accordance with the best management practices promulgated by the National and State Main Street Programs.

During the Council's Strategic Plan review and development process, the Department's Plans are consulted to recommend certain projects be included in the Council's Strategic Plan. When the Council approves their Strategic Plan for the year, those tasks become the work plan for the Department.

The projects in the Council's Strategic Plan become candidates for funding in the City's Annual Operating Budget.

Reports

The Annual Departmental performance report provides additional data about the specific activities that are mandated of the Department beyond the activities identified in the Council's Strategic Plan. These activities include, for instance, the number of plats process, inspections performed, grants provided, funds raised, community events coordinated, etc.

Activity by Division

The following information is a summary of the major performance categories that the Department keeps track of for October 2007 – September 2008.

	2004-2005	2005-2006	2006-2007	2007-2008
ADMINISTRATIVE PROJECTS				
Misc. projects	4	1	7	3

	2004-2005	2005-2006	2006-2007	2007-2008
PLANNING				
Platting applications	8	21	8	13
Zoning applications	6	9	3	14
Variance applications	4	13	8	13
Site plan applications	2	4	1	3
Code amendments/Policy changes	5	5	9	4
Future land use amendments	0	2	0	3
Community development projects	5	2	4	3
Grants applied for	0	0	1	0
Misc. planning projects	19	16	20	17
Council Strategic Plan Items			8	8
Council Strategic Plan Items Completed			4	2

	2004-2005	2005-2006	2006-2007	2007-2008
ECONOMIC DEVELOPMENT				
Economic Development applications processed	0	2	3	0
Number of TEDC RFI's assisted with	0	3	6	16
Relocations/Recruitment	2	0	0	0
BR+E	0	0	0	1
Misc. economic development projects	6	4	1	8
Misc. Projects	7	2	5	5
Council Strategic Plan Items			9	6
Council Strategic Plan Items Completed			5	3

	2004-2005	2005-2006	2006-2007	2007-2008
HOUSING				
Housing - new builds	0	0	6	1
Housing - renovations	2	0	0	1
Misc. Projects	0	0	3	1
Housing grants applied for	0	1	4	4
Council Strategic Plan Items			-	1
Council Strategic Plan Items Completed			-	1

	2004-2005	2005-2006	2006-2007	2007-2008
MAIN STREET PROGRAM/PIO				
Private Sector Investment				
# of Buildings rehabilitated	4	1	3	7
Value of buildings rehabilitated	\$12,850	\$18,000	\$124,280	\$292,615
# of new buildings constructed	0	0	0	0
Value of new buildings constructed	\$0	\$0	\$0	\$0
# of buildings sold	4	8	2	6
Value of buildings sold	\$468,593	\$1,661,000	\$240,000	\$937,156
Sub-total Private Investment:	\$481,443	\$1,679,000	\$364,280	\$1,229,771
Public Sector Investment - City				
# of projects	0	1	2	0
Value of the projects	\$0	\$1,640,000	\$1,215,918	\$0
Public Sector Investment - County				
# of projects	0	0	0	0
Value of the projects	\$0	\$0	\$0	\$0
Public Sector Investment - State				
# of projects	0	0	2	0
Value of the projects	\$0	\$0	\$1,950,000	\$0
Public Sector Investment - Federal				
# of projects	0	0	0	0

Value of the projects	\$0	\$0	\$0	\$0
Sub-total Public Investment	\$0	\$1,640,000	\$3,165,918	\$0
Public Sector Investment - PPP				
# of projects	0	0	2	4
Value of the projects	\$0	\$0	\$24,280	\$44,447
Investment Totals	\$481,443	\$3,319,000	\$3,554,478	\$1,274,218

	2004-2005	2005-2006	2006-2007	2007-2008
New Business starts, expansions, relocations	1	10	8	5
Net gain in business starts/relocations/gains	1	6	2	2
Net gain in jobs	3	21	10	2
Number of Volunteer Hours	244	809	717	1000
Sales tax generated	\$156,419	\$169,438	TBD	TBD
Taxable property values	\$20,586,986	\$20,851,649	TBD	TBD
Property tax generated	\$152,344	\$163,998	TBD	TBD
# of façade grants	2	0	3	1
Value of façade grants	\$5,786	\$0	\$11,390	\$4,500
# of sign grants	0	0	1	0
Value of sign grants	\$0	\$0	\$262	\$0
# of paint grants	0	0	1	2
Value of paint grants	\$0	\$0	\$142	\$1,000

	2004-2005	2005-2006	2006-2007	2007-2008
Total number of grants	2	0	5	3
Total value of grants	\$5,786	\$0	\$11,794	\$5,500
Special events	13	11	17	19
Newsletter	7	12	12	12
Misc. projects	7	2	1	4
Council Strategic Plan Items			8	6
Council Strategic Plan Items Completed			3	3

	2004-2005	2005-2006	2006-2007	2007-2008
BUILDING INSPECTIONS				
New single family residential permits issued	102	112	79	56
New manufactured homes	2	0	0	0
New multi-family permits issued	0	37	2	2
Number of commercial building permits issued	16	25	32	36
Total number of permits issued	919	1192	1121	1173
Number of inspections performed	1419	1496	1542	534
Number of building plans reviewed	102	168	92	70
Value of new residential construction	\$8,016,927	\$13,074,005	\$8,210,255	\$6,658,155
Value of new commercial construction	\$4,071,797	\$9,019,793	\$2,784,400	\$3,938,566
Number of NEZ/EZ projects permitted	225	318	245	420
Permit values discounted for projects in NEZ/EZ	\$11,531	\$20,522	\$21,306	\$41,382
Misc. projects	1	0	1	6
Council Strategic Plan Items			1	3
Council Strategic Plan Items Completed			0	0

	2004-2005	2005-2006	2006-2007	2007-2008
CODE ENFORCEMENT				
New complaints received/initiated	316	589	318	210
Cases resolved/abated	111	489	293	193
Cases sent to court	43	33	25	17
214 Properties demolished	0	0	0	19
214 Properties repaired	0	0	0	3
214 Properties foreclosed on	0	0	0	1
# of liens filed				26
Value of liens filed				\$45,532
Value of liens paid				\$926
Misc. projects	0	2	3	5
Council Strategic Plan Items			8	5
Council Strategic Plan Items Completed			4	2

	2004-2005	2005-2006	2006-2007	2007-2008
COMMUNITY EVENTS/RECREATION				
Construction	0	1	0	0
Grants applied for	5	3	4	2
Community events	13	13	12	15
Murphy Pool attendance	20,322	25,339	20,677	26,072
Robinson Pool attendance	215	220	175	469
Misc. projects	4	5	8	3
Council Strategic Plan Items			0	0
Council Strategic Plan Items Completed			0	0

Key accomplishments during the 2008 – 2009 fiscal year for the Department are listed below (partial listing).

1. Attended ICSC and TML in San Antonio
2. Attended the Williamson County Growth Summit
3. Spooktacular
4. Approved MOU with Keep Taylor Beautiful for Community Garden at the corner of S. Doak and Rio Grande.
5. Received National Main Street Recognition
6. Christmas parade/activities
7. Received HOME grant and Housing Trust Fund Grant
8. Central Fire Station Open House
9. East Williamson County Regional Park Ground Breaking
10. Business Park Zoning District approved.
11. Reinvestment Zone #7 created (Intercraft/Big Industrial Building)
12. Submitted proposed Hotel Motel Tax legislation through Representative Maldonado to help fund the Taylor Regional Park and Sports Complex.
13. Annual Easter Egg Hunt in Heritage Square
14. Williamson County Day at the legislature
15. Assisted with Project Sunbelt proposal
16. Submitted grant application to TDHCA for funds from the Neighborhood Stabilization Grant (County wide partnership)
17. Bloomin Fest
18. Participated in National Train Day
19. Veterans Day Celebration

**COMMUNITY DEVELOPMENT-
PLANNING / INSPECTIONS**

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	228,746	237,008	241,034	113,968	246,571	248,105	
114 Overtime	900	936	500	647	800	600	
115 Longevity Pay	2,160	2,400	2,640	2,640	2,640	2,880	
116 Regular Part Time	27,714	28,223	28,414	13,249	28,941	29,124	
118 Insurance Allowance	1,200	1,200	1,200	1,004	2,175	1,200	
SUB-TOTAL	260,720	269,767	273,788	131,508	281,127	281,909	
PAID BENEFITS							
121 FICA-Social Security	19,026	18,925	20,981	10,395	21,521	21,603	
122 Workers Compensation	1,147	1,379	1,493	777	1,536	1,232	
123 State Unemployment Tax	270	594	459	0	270	1,150	
124 TMRS	26,838	26,716	34,968	16,125	35,868	37,191	
126 Health Insurance	17,216	18,008	19,539	10,840	18,568	25,346	
127 Dental Insurance	1,162	1,162	1,063	678	1,163	1,163	
128 Long Term Disability	921	960	970	575	992	1,081	
SUB-TOTAL	66,580	67,744	79,473	39,390	79,918	88,766	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	154	0	70	0	0	0	
SUB-TOTAL	154	0	70	0	0	0	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	290	960	350	375	454	350	
142 Professional Conferences	175	350	1,000	700	700	1,000	
143 Membership/Dues	1,702	2,007	1,935	1,565	4,065	4,435	
144 Subscriptions & Books	293	85	15	15	0	0	
146 Training-Transportation	7	0	0	83	83	0	
147 Training-Lodging	549	413	550	686	686	550	
148 Training-Meals	35	161	100	48	100	100	
SUB-TOTAL	3,051	3,975	3,950	3,472	6,088	6,435	
TOTAL EMPLOYEE SERVICES	330,505	341,486	357,281	174,370	367,133	377,110	5.5%
OFFICE SUPPLIES							
211 General Office Supplies	3,091	2,100	2,000	695	1,200	1,000	
214 Computer Supplies	1,540	3,156	2,200	1,079	1,620	1,200	
215 Postage	2,044	2,215	2,000	1,532	2,200	2,000	
SUB-TOTAL	6,675	7,471	6,200	3,306	5,020	4,200	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	121	282	125	0	125	125	
SUB-TOTAL	121	282	125	0	125	125	
SPECIALTY SUPPLIES							
256 Minor Tools/Instruments	69	45	50	0	250	250	
SUB-TOTAL	69	45	50	0	250	250	
OPERATIONAL EQUIPMENT							
264 Computer Accessories	1,436	6,253	0	0	0	0	
269 Other Office Equipment	0	0	0	237	237	0	
SUB-TOTAL	1,436	6,253	0	237	237	0	
TOTAL OPERATIONAL SUPPLIES	8,301	14,051	6,375	3,543	5,632	4,575	-28.2%
UTILITIES							
323 Truck Telephone System	390	340	350	160	350	350	
324 Cell Phones	1,519	1,261	1,440	635	1,270	1,270	
TOTAL FACILITIES OPERATIONS	1,909	1,601	1,790	795	1,620	1,620	-9.5%

**COMMUNITY DEVELOPMENT-
PLANNING / INSPECTIONS**

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	6,420	7,143	6,415	3,204	5,415	6,197	
419 Replacement Fund Contrib.	3,970	3,970	1,888	942	1,413	0	
SUB-TOTAL	10,390	11,113	8,303	4,146	6,828	6,197	
OFFICE EQUIPMENT							
461 Office Equipment Rental	1,176	1,241	1,320	265	130	0	
462 Office Equip. Maint	0	0	0	0	275	300	
SUB-TOTAL	1,176	1,241	1,320	265	405	300	
TOTAL EQUIP OPERATIONS/MT.	11,566	12,354	9,623	4,411	7,233	6,497	-32.5%
CONTRACT SERVICES & FEES							
521 County Recording Fees	2,302	2,796	4,500	3,121	4,281	4,200	
522 Insurance & Bond	0	0	0	0	0	0	
523 Outside Printing	118	0	250	0	250	250	
528 Advertising	1,164	2,511	1,150	721	1,300	1,150	
532 Software Maint/License	400	3853	6,900	10,266	10,266	10,700	
539 Other Contract Services	12,051	29,241	15,000	15,922	35,000	30,000	
TOTAL CONTRACT SVCS & FEES	16,035	38,402	27,800	30,030	51,097	46,300	66.5%
GRAND TOTALS	368,316	407,895	402,869	213,149	432,715	436,102	8.2%

MAIN STREET PROGRAM

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09			FY2009-10 ADOPTED BUDGET	% Change Prior Year
			ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED		
WAGES & SALARIES							
111 Regular Full Time	55,249	70,150	50,614	23,360	50,614	50,614	
114 Overtime	0	103	0	0	0	0	
115 Longevity Pay	48	96	144	144	144	192	
118 Insurance Allowance	508	738	0	0	0	0	
SUB-TOTAL	55,805	71,088	50,758	23,504	50,758	50,806	
PAID BENEFITS							
121 FICA-Social Security	4,149	5,154	3,897	1,756	3,897	3,902	
122 Workers Compensation	142	287	188	98	188	152	
123 State Unemployment Tax	45	243	77	0	45	192	
124 TMRS	5,743	7,105	6,495	2,908	6,495	6,717	
126 Health Insurance	2,582	3,602	3,908	2,281	3,908	5,069	
127 Dental Insurance	236	337	202	118	202	202	
128 Long Term Disability	190	246	182	106	182	197	
SUB-TOTAL	13,087	16,974	14,949	7,267	14,917	16,431	
ALLOWANCES/REIMBURSEMENTS							
133 Business Transportation	0	45	200	0	200	200	
135 Business Meals	36	146	200	0	200	200	
SUB-TOTAL	36	192	400	0	400	400	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	0	520	250	0	0	500	
142 Professional Conferences	940	580	820	0	0	820	
143 Membership/Dues	695	690	845	595	595	700	
144 Subscriptions & Books	0	78	100	0	0	100	
146 Training-Transportation	477	674	940	343	940	940	
147 Training-Lodging	505	853	800	0	580	800	
148 Training-Meals	210	293	610	27	610	610	
SUB-TOTAL	2,827	3,688	4,365	965	2,725	4,470	
TOTAL EMPLOYEE SERVICES	71,755	91,942	70,472	31,736	68,800	72,107	2.3%
OFFICE SUPPLIES							
211 General Office Supplies	339	799	500	136	500	500	
214 Computer Supplies	1,321	264	300	86	300	500	
215 Postage	181	141	100	1,752	1,900	600	
SUB-TOTAL	1,841	1,205	900	1,974	2,700	1,600	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	154	0	50	0	50	50	
235 Promotional Supplies	266	714	800	680	800	800	
SUB-TOTAL	420	714	850	680	850	850	
OPERATIONAL EQUIPMENT							
261 Office Furniture	974	0	0	0	0	0	
267 Computers	1,052	0	0	0	0	0	
SUB-TOTAL	2,026	0	0	0	0	0	
TOTAL OPERATIONAL SUPPLIES	4,287	1,918	1,750	2,654	3,550	2,450	40.0%
UTILITIES							
323 Truck Telephone System	43	26	50	21	50	50	
324 Cell Phone	0	278	480	0	0	0	
TOTAL FACILITIES OPERATION	43	304	530	21	50	50	-90.6%

MAIN STREET PROGRAM

	FY2008-09					FY2009-10	% Change Prior Year
	FY2006-07 ACTUAL	FY2007-08 ACTUAL	ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	ADOPTED BUDGET	
OFFICE EQUIPMENT							
461 Office Equipment Rental	521	538	700	204	69	0	
462 Office Equipment Maint/Repair	0	0	0	0	270	200	
TOTAL EQUIPMENT OPERATION	521	538	700	204	339	200	-71.4%
CONTRACT SERVICES & FEES							
519 Other Professional Svcs.	50	50	50	50	50	50	
523 Outside Printing	540	596	600	0	600	600	
528 Advertising	0	165	500	0	500	500	
539 Other Contract Services	0	294	300	300	300	320	
TOTAL CONTRACT SVCS & FEES	590	1,105	1,450	350	1,450	1,470	1.4%
GRAND TOTALS	77,196	95,807	74,902	34,965	74,189	76,277	1.8%

C D- RECREATION

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED BUDGET	MID-YEAR	PROJECTED	ADOPTED BUDGET	Prior Year
WAGES & SALARIES							
115 Longevity Pay	168	192	216	216	216	240	
116 Regular Part Time	14,898	15,489	15,547	7,309	15,894	15,936	
118 Insurance Allowance	0	0	0	0	0	0	
SUB-TOTAL	15,066	15,681	15,763	7,525	16,110	16,176	
PAID BENEFITS							
121 FICA-Social Security	1,152	1,199	1,206	622	1,206	1,237	
122 Workers Compensation	45	50	58	30	58	49	
123 State Unemployment Tax	82	93	77	14	77	192	
124 TMRS	1,544	1,545	2,010	924	2,010	2,080	
SUB-TOTAL	2,823	2,887	3,351	1,590	3,351	3,558	
TOTAL EMPLOYEE SERVICES	17,889	18,567	19,114	9,115	19,461	19,734	3.2%
PROGRAM/SPECIAL EVENTS							
233 City Sponsored Events	1,841	1,683	1,630	0	1,700	1,630	
SUB-TOTAL	1,841	1,683	1,630	0	1,700	1,630	
SPECIALTY SUPPLIES							
252 Medical Supplies	0	0	50	0	50	50	
253 Chemicals	18,426	20,446	0	0	0	0	
255 Recreational/Sport Equip.	0	138	0	0	0	0	
SUB-TOTAL	18,426	20,584	50	0	50	50	
OPERATIONAL EQUIPMENT							
267 Computers	0	1,208	0	0	0	0	
SUB-TOTAL	0	1,208	0	0	0	0	
TOTAL OPERATIONAL SUPPLIES	20,267	23,476	1,680	0	1,750	1,680	0.0%
UTILITIES							
321 Light & Power	43,651	45,757	0	0	0	0	
322 Natural Gas/Propane	20	0	230	0	0	0	
323 Truck Telephone System	15	3	15	7	15	15	
TOTAL FACILITIES OPERATION	43,686	45,760	245	7	15	15	-93.9%
CONTRACT SERVICES & FEES							
523 Outside Printing	1,703	250	100	0	100	100	
528 Advertising	0	0	150	0	150	150	
539 Other Contract Services	63,812	65,861	69,610	0	69,610	73,500	
TOTAL CONTRACT SVCS & FEES	65,515	66,111	69,860	0	69,860	73,750	5.6%
FIELD EQUIPMENT/VEHICLES							
725 Other Equipment	5,125	11,248	0	0	0	0	
TOTAL CAPITAL OUTLAY	5,125	11,248	0	0	0	0	#DIV/0!
GRAND TOTALS	152,482	165,162	90,899	9,122	91,086	95,179	4.7%

MOODY MUSEUM

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
142 Professional Conferences	0	0	0	0	0	610	
146 Training-Transportation	0	0	0	0	0	125	
147 Training-Lodging	0	0	0	0	0	125	
148 Training-Meals	0	0	0	0	0	140	
SUB-TOTAL	0	0	0	0	0	1,000	
TOTAL EMPLOYEE SERVICES	0	0	0	0	0	1,000	
OFFICE SUPPLIES							
211 General Office Supplies							
215 Postage							
217 Office Security	479	514	480	239	480	480	
SUB-TOTAL	479	514	480	239	480	480	
SPECIALTY SUPPLIES							
254 Botanical/Landscape	273	0.00	300	0	300	300	
259 Misc. Supplies	0	0.00	300	0	200	300	
SUB-TOTAL	273	0.00	600	0	500	600	
OPERATIONAL EQUIPMENT							
267 Computers	0	0	0	0	0	0	
SUB-TOTAL	0	0	0	0	0	0	
TOTAL OPERATIONAL SUPPLIES	752	514	1,080	239	980	1,080	0.0%
UTILITIES							
321 Light & Power	3,375	2,693	5,805	1,947	5,200	5,200	
322 Natural Gas/Propane	217	699	260	210	260	260	
SUB-TOTAL	3,592	3,392	6,065	2,157	5,460	5,460	
FACILITY REPAIR/IMPROVEMENTS							
349 Misc. Repairs/Main.	0	248	300	249	300	300	
SUB-TOTAL	0	248	300	249	300	300	
JANITORIAL SUPPLIES/SVC							
351 Janitorial Services	700	0	0	0	0	0	
352 Cleaning Supplies	0	0	0	0	0	0	
SUB-TOTAL	700	0	0	0	0	0	
TOTAL FACILITIES OPERATION	4,292	3,639	6,365	2,406	5,760	5,760	-9.5%
CONTRACT SERVICES & FEES							
522 Insurance & Bonds	0	0	0	0	0	0	
528 Advertising	0	0	250	0	250	250	
532 Software Maint/Licence	0	0	0	0	0	0	
539 Other Contract Services	1,250	17,857	100	2,300	2,300	1,000	
TOTAL CONTRACT SVCS & FEES	1,250	17,857	350	2,300	2,550	1,250	257.1%
GRAND TOTALS	6,294	22,010	7,795	4,945	9,290	9,090	16.6%

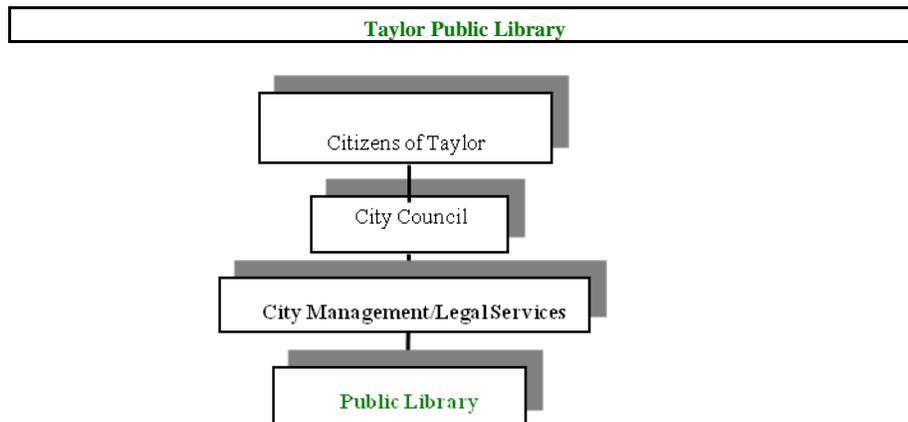
Taylor Public Library

Department Description

The City of Taylor has the oldest established public library in Williamson County, started as an effort of the Sesame Circle, a women's study group in 1899. Most recently the new Taylor Public Library building opened in March 2007. This new facility is 20,000 sf, with a 2,000 sf meeting room and lots of room to grow. Currently Taylor Public Library has holdings of 38,351 items including books, audiocassettes, CDs, videos, DVDs, electronic databases, periodicals, microfilm and local history materials. The Library provides 3 computers for access to the card catalog, 15 public access computers with the Internet, Microsoft Office and a resume program. Two special children's computers provide educational games in the Children's Area. The Library also has 10 laptop computers for providing classes.

The Taylor Public Library works closely with Taylor schools & daycares. The Library has a cooperative agreement with Temple College at Taylor and houses the library materials for the college. Library staff consists of the Library Director, the Technology Librarian, two Library Assistants, two Library Aides, one Part Time Library Aide and Part Time Temporary Library Aides during the summer.

City of Taylor - Organizational Chart



- Collection Development
- Technical/Systems Services
- Circulation
- Reference and Information Services
- Community Services and Programs

Library Mission Statement

The mission of the Taylor Public Library is to promote a life long love of reading and to provide educational, informational, and recreational resources to patrons of all ages, cultural and economic backgrounds.

Approved by the Library Board, 2-18-97

FY2008-09 Accomplishments

- The Taylor Library Foundation held its second Gala fundraising in the Library the evening of October 23, 2008. Approx. 155 people were in attendance.
- Library staff participated in a grant funded program through the Central Texas Library System: *Every Child Ready to Read*. Staff presented this program to parents and teachers at Taylor Head Start, Even Start at Taylor High School and storytime parents.
- The Library moved its card catalog/patron database from Athena software to new Apollo system by Biblionix.
- The Library hosted a traveling exhibit on loan from the Williamson Museum for 3 months: *From Småland Sweden to Big Land Texas*.
- Several grants were awarded to the Taylor Public Library:
 - 15 art books through the DUP Library Program
 - Annual Loan Star Library Grant from the Texas State Library, in the amount of \$6,183.00 to support a variety of programs and materials.
 - J. Frank Dobie Grant, in the amount of \$8,000.00 to purchase large print books.
 - Mini-grants for summer performers from the Texas Commission on the Arts.
 - Texas Book Festival Grant, in the amount of \$2,340.00 to purchase Playaways—packaged digital books.

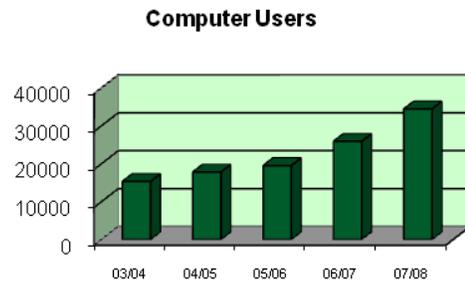
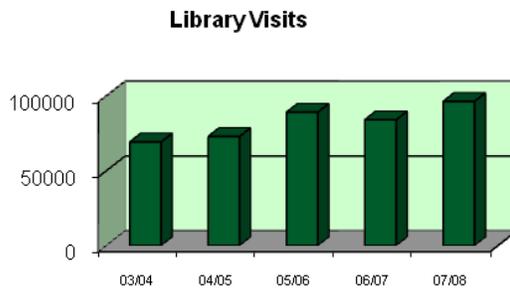
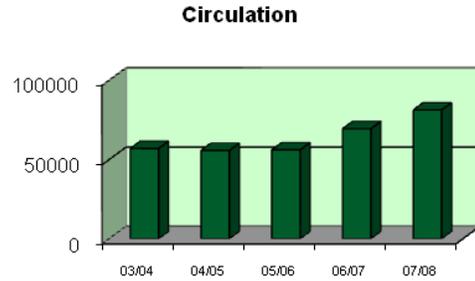
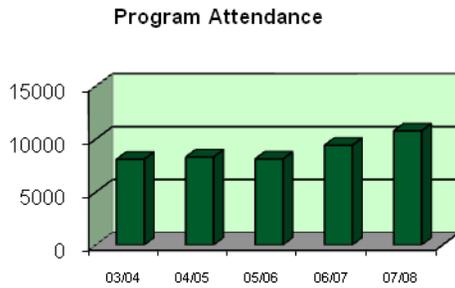
Progress on FY 2008-09 Goals and Objectives

- Offer specialized computer training with purchase of new laptops.
 - Results: Will offer teen computer courses as part of the Teen Summer Reading Program
- Continue to enhance programming by adding regular adult programming.
 - Results: Have implemented an Adult Summer Reading Program with reading lists, patron book reviews and a raffle for prizes at the end of the program.
- Offer library-specific training to all library staff.
 - Results: Each library staff member participated in the Central Texas Library System's *23 Things* online course to learn more about online services and the web, each earning 12 hours of continuing education credits.
- Continue to organize the Local History collections.
 - Results: Library staff continued working on the Local History and Archives collection, indexing approx. 100 historical photos in the last year.
 - Results: The Library applied for and received a special collection of books and materials on how to manage museum and archive collections. Taylor was one of a few Texas institutions to receive the IMLS *Connecting to Collections Bookshelf*.

FY 2009-10 Goals and Objectives

- Publicize the Library Meeting Room to increase usage and income.

- Investigate & implement outreach programs, with such groups as the Senior Center, for example.
- Continue to vigorously pursue sources of outside funding.
- Explore more ways to offer successful adult programming.
- Continue to organize the Local History collections.



Position Control-Listing of Authorized

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2008-09	2009-10	Difference	
#126	Library Director	#01	F	Sal.	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00	
#631	Library Assistant	#06	F	Hr.	A-1	15	15	2.00	2.00	0.00	
#235	Technology Librarian	#01	F	Sal.	Mgmt Pay Plan	M-2	M-2	1.00	1.00	0.00	
#632	Library Aide	#06	F	Hr.	A-1	13	13	3.00	3.00	0.00	
#632	Library Aide	#06	PPT	Hr.	A-1	1	1	0.75	0.00	-0.75	
* F = Full Time PPT = Permanent Part time								Total	7.75	7.00	-0.75

Performance Measures

Category	Actual 06/07	Actual 07/08	Year to Date (5/21/09)	Re-Estimate 08/09	Estimate 09/10
Hours Open	2,400	2,692	1,552	2,690	2,690
Number of Library Visits	84,012	96,284	54,644	97,000	98,000
<i>Circulation</i>					
Number of items Circulated	69,419	81,274	45,050	83,000	85,000
Number of Card Holders	8,365	9,404	9,940	9,700	9,600
New Cards Issued	1,352	1,202	559	1,250	1,300
Nonresident Cards Issued	400	381	229	350	400
TexShare Cards	122	124	44	100	120
Interlibrary Loan	82	62	23	65	70
Number of Items Added	2,568	2,555	1,472	2,560	2,600
<i>Programs</i>					
Total Programs	199	349	68	114	200
Program Attendees	9,420	10,784	2,730	10,000	10,000
Story Times	31	36	32	36	35
Classes	97	158	54	148	150
Staff Presentations	9	9	2	3	10
Tax Assistance	195	495	306	306	400
<i>Other</i>					
Reference Requests	8,117	8,120	3,955	8,000	8,000
Archives Research	90	105	58	90	100
Computer Users	25,896	34,455	21,213	45,000	46,000
Staff Workshops	24	29	10	12	10
Volunteer Hours	972.0	712.5	300.5	600	450.0

PUBLIC LIBRARY

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	194,406	202,662	200,210	92,722	211,153	224,602	
114 Overtime	0	0	400	0	50	200	
115 Longevity Pay	1,380	1,704	1,944	1,944	1,944	2,088	
116 Regular Part Time	9,318	8,804	10,526	2,052	10,526	0	
117 Temporary/Seasonal	1,662	4,872	11,043	0	11,043	11,043	
118 Insurance Allowance	2,400	1,569	2,400	554	2,400	2,400	
SUB-TOTAL	209,166	219,612	226,523	97,272	237,116	240,333	
PAID BENEFITS							
121 FICA-Social Security	15,600	16,378	15,612	7,837	15,612	17,506	
122 Workers Compensation	661	800	732	381	833	685	
123 State Unemployment Tax	680	758	459	79	452	1,536	
124 TMRS	21,236	21,229	26,019	11,998	26,019	28,933	
126 Health Insurance	23,672	19,209	22,470	11,897	22,554	30,415	
127 Dental Insurance	960	1,040	1,176	619	1,167	1,213	
128 Long Term Disability	729	772	759	432	788	840	
SUB-TOTAL	63,538	60,187	67,227	33,243	67,425	81,128	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	0	2	0	0	0	0	
142 Professional Conferences	350	446	910	431	581	700	
143 Membership/Dues	607	627	720	653	653	700	
146 Training-Transportation	360	222	860	0	380	750	
147 Training-Lodging	1,743	1,196	2,750	20	1,053	2,500	
148 Training-Meals	232	232	539	105	370	480	
SUB-TOTAL	3,292	2,724	5,779	1,209	3,037	5,130	
TOTAL EMPLOYEE SERVICES	275,996	282,522	299,529	131,724	307,578	326,591	9.0%
OFFICE SUPPLIES							
211 General Office Supplies	7,606	8,978	8,451	4,315	8,451	8,448	
214 Computer Supplies	0	1840	2,400	197	2,400	2,450	
215 Postage	648	920	800	551	800	800	
217 Office Security	0	420	450	420	420	450	
SUB-TOTAL	8,254	12,158	12,101	5,483	12,071	12,148	
OPERATIONAL EQUIPMENT							
252 Medical Supplies	0	0	100	58	100	100	
267 Computers	0	11,490	0	0	0	0	
269 Other Equipment	0	0	0	0	0	4,095	
SUB-TOTAL	0	11,490	100	58	100	4,195	
TOTAL OPERATIONAL SUPPLIES	8,254	23,648	12,201	5,541	12,171	16,343	33.9%
UTILITIES							
321 Light & Power	16,627	18,660	45,000	23,177	45,000	45,000	
322 Natural Gas/Propane	506	1470	2,500	1,122	2,000	2,500	
323 Truck Telephone System	4,239	3,159	3,400	1,570	3,200	3,400	
TOTAL FACILITIES OPERATION	21,372	23,289	50,900	25,869	50,200	50,900	0.0%
OFFICE EQUIPMENT							
461 Office Equipment Rental	1,431	1,552	2,400	827	1,600	0	
462 Office Equip Maint/Repair	441	352	480	132	480	600	
TOTAL EQUIPMENT OPERATION	1,872	1,904	2,880	959	2,080	600	-79.2%

PUBLIC LIBRARY

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
532 Software Maint/License	1,264	2,878	1,350	0	1,250	3,150	
536 Extended Warranty-Maint	649	1,387	1,730	0	1,427	1,730	
539 Other Contract Services	3,807	5,067	5,850	4,111	5,000	5,545	
TOTAL CONTRACT SVCS & FEES	5,720	9,331	8,930	4,111	7,677	10,425	16.7%
OFFICE FURNITURE/EQUIPMENT							
714 Computer Equipment	0	40,834	0	0	0	0	
718 Library Books	35,450	7,039	45,000	20,235	45,000	45,000	
TOTAL CAPITAL OUTLAY	35,450	47,873	45,000	20,235	45,000	45,000	0.0%
GRAND TOTALS	348,664	388,568	419,440	188,439	424,706	449,859	7.3%

Taylor Fire Department

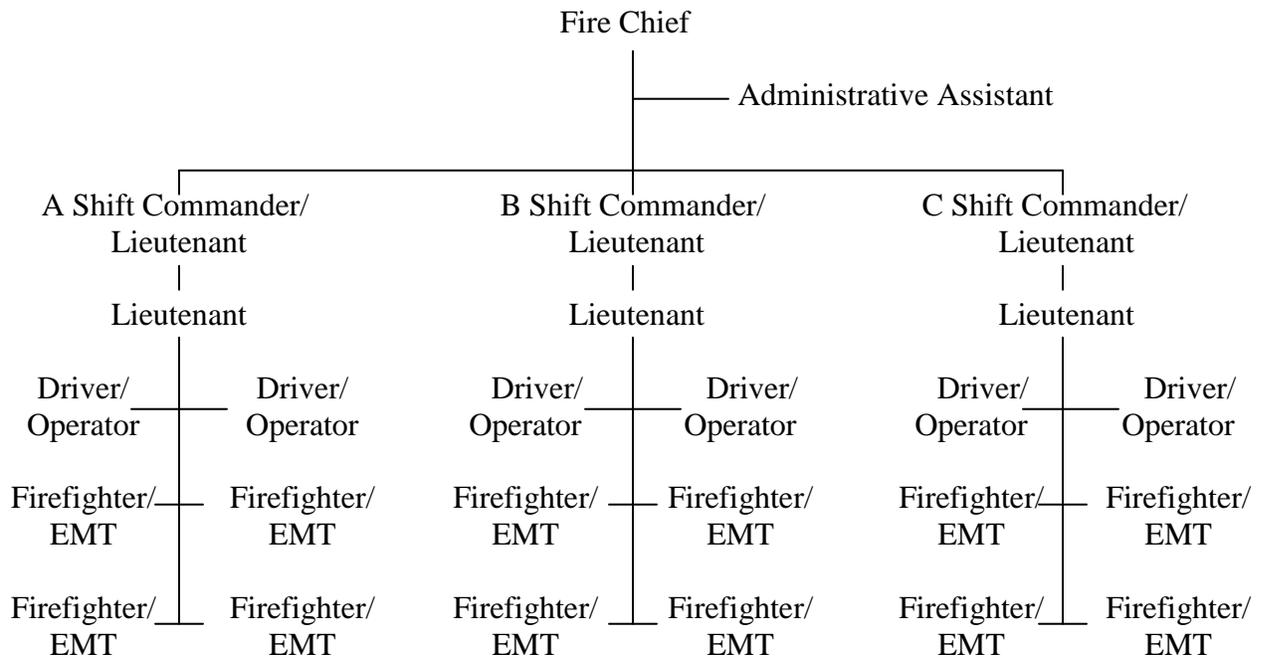
Department Description

The Fire Department provides Fire, Emergency Medical, Rescue, Emergency Management, Swiftwater Rescue, Hazardous Materials responses and Fire Prevention, Education, Fire Investigations, and Code Enforcement as an essential service our community has grown to depend upon. Through the leadership of our Department Head, administrative staff, and frontline officers, we provide a professional, efficient, and effective service to all in need. The fire department provides a quality firefighting force and resources necessary to obtain our main objective of “Saving lives and Property”.

The employees of the Fire Department are our greatest assets. Training is a vital component of retaining valued employees. Because the fire service is in a constant state of change, training is essential. It maintains our annual requirements with the Texas Commission on Fire Protection, the Texas Department of Health and Human Services, the National Fire Protection Association, State & Federal Emergency Management Agencies, along with other state and federal agencies.

The Fire Department has experienced a 25.7% increase in requests for service over the last three years. The department continues to strive for excellence in the delivery of services, projects and helping citizens of Taylor become fire safety conscious.

Taylor Fire Department Organizational Chart:



Taylor Fire Department Mission Statement:

It is the mission of the Taylor Fire Department to deliver timely, accurate, and professional protection from any and all hazards that may occur in our community. We shall protect lives and property by mitigating and/or resolving emergencies threatening the wellness of our citizens and by preventing emergencies from occurring. It is our duty to educate, inspect, and investigate our community to ensure the safety of our public.

FY2008-2009 Accomplishments

- Maintained the Smoke Detector Program, as a free product and installation service
- Utilization of low cost to free training in our local area to meet state and federal certification requirements for department personnel. This also includes some advanced training for staff.
- Staff educated over 2358 Day Care to 5th grade students in exit drills in the home and fire safe kids.
- Talked to Civic Organizations about Fire Hazards and Safety in the Workplace and Homes.
- Conducted 11 Fire Extinguisher classes to businesses, organizations, and Nursing Homes throughout the City.
- Conducted Fire Safety inspections at businesses throughout our city.
- Conducted Fire alarm, Fire sprinkler plan reviews for businesses moving into our city.
- We increased the inspections of our fire suppression systems in our businesses and restaurants. Many have been brought into code compliance.
- Implemented the 800 MHz radio system to improve communications
- Created the Fire Department Honor Guard
- Maintained and tested 651 fire hydrants throughout the city for the first time in four years.

Progress on FY2008-2009 Objectives

- Saved lives and property by the mitigation and prevention of emergencies and hazards.
- Increased our medical technology to better serve the citizens.
- Continued to provide a quality service to the citizens we serve.
- Continually updated and evaluated the City's Emergency Management Plan.
- Continually updated and evaluated the City's Strategic Plan.
- Continually updated and evaluated the City's National Incident Management Plan.
- Continually updated and evaluated the City's Fire Ordinances
- Educated the public about fire prevention, general safety tips, and handling emergencies in the home and workplace.
- Ensured all businesses operated in a safe environment.
- Determined the cause of origin of most fires to help prevent the cause from occurring again.

FY2009-2010 Goals and Objectives

- Create an in-house training library for personnel.
- Offer fee based training for other departments taught by department personnel
- Identify grant opportunities
- Continue discussions about improving driveway access for Station 2 (Northwest Fire Station).
- Develop a Capital Improvement Plan for station facilities.
- Continue to work with local businesses to host fire prevention events for the public.
- Involve personnel in developing a fire safety area within the City of Taylor Library for young readers. Complete design and get approval from the librarian.
- Continue to develop partnerships with City and County code compliance personnel and local businesses.
- Continue to expand the fire prevention education program throughout the schools and community.
- Educate our Fire Investigator on new technologies and techniques to assist in the accurate determination of fire causes, explosions, or spills.
- Update and complete Fire Department Standard Operating Procedures.
- Create a smooth transition with the Volunteer separation.
- Provide the department with Wildland fire apparatus (brush truck / tanker).

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2008-09	2009-10	Difference	
#123	Fire Chief/Marshall	#01	F	Sal.	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00	
#513	Fire Lieutenant	#04	F	Hr.	CS Pay Plan	FL	FL	6.00	6.00	0.00	
#515	Driver/Operator	#04	F	Hr.	CS Pay Plan	DO	DO	6.00	6.00	0.00	
#512	Fire Fighter EMT	#04	F	Hr.	CS Pay Plan	FF	FF	12.00	12.00	0.00	
#611	Admin. Asst. Fire Dept.	#06	F	Hr.	A-1	19	19	1.00	1.00	0.00	
								Total	26.00	26.00	0.00

*F = Full Time PPT = Permanent Part time

Taylor Fire Department Performance Measures

Medical Calls

WORKLOAD MEASURES	2006	2007	2008	As of 05/25/09
LIFTING ASSISTANCE	38	25	78	18
AIRCRAFT STANDBY (LANDING ZONE)	21	12	23	6
MOTOR VEHICLE ACCIDENTS	95	126	125	45
EMERGENCY MEDICAL CALLS	1006	1054	1091	469
Total Medical Calls	1160	1217	1317	538

Public Safety Calls

WORKLOAD MEASURES	2006	2007	2008	As of 05/25/09
GAS/OIL SPILL, HAZARDOUS MATERIALS CALLS	21	19	20	10
LINES ARCING/POWERLINES DOWN/ELECTRICAL E	47	48	78	29
ODOR INVESTIGATION	25	31	24	5
WEATHER WATCH	0	0	1	0
GAS LINE RUPTURE/LEAK	18	26	16	6
Total Public Safety Calls	107	124	139	50

Miscellaneous Calls

WORKLOAD MEASURES	2006	2007	2008	As of 05/25/09
RESCUE (water, trench, etc)	5	7	4	3
FIRE DEPARTMENT HANDS-ON TRAINING	22	51	64	24
Total Miscellaneous Calls	31	58	68	27

Fire Calls

WORKLOAD MEASURES	2006	2007	2008	As of 05/25/09
SMOKE SCARE/FIRE INVESTIGATION	55	37	40	18
VEHICLE FIRES	24	19	21	0
CONTROLLED BURN	15	11	6	7
STRUCTURE FIRES	32	27	26	21
MUTUAL AID FIRE CALLS	23	18	15	16
TREE, BRUSH & GRASS FIRES	73	24	48	21
SMOKE REMOVAL	1	2	1	0
BURN BAN/CITY ORDINANCE VIOLATION	10	13	25	21
TRASH FIRES	3	5	8	2
BOMB SCARE	2	0	2	0
Total Fire Calls	236	156	192	106

False Alarms

WORKLOAD MEASURES	2006	2007	2008	As of 05/25/09
SYSTEM MALFUNCTION	41	65	32	11
UNINTENTIONAL FALSE ALARMS	24	17	23	6
MALICIOUS/MISCHIEVOUS ALARMS	0	1	1	0
Total False Alarms	67	83	56	17

Public Service Calls

WORKLOAD MEASURES	2006	2007	2008	As of 05/25/09
PUBLIC SERVICE CALLS	43	72	57	21
FIRE PREVENTION EDUCATION	27	22	19	1
FIRE EXTINGUISHER EDUCATION	4	17	5	2
FIRE SAFETY INSPECTIONS	226	359	394	159
Total Public Service Calls	300	470	475	183

Total Calls for the Year	1901	2108	2247	921
---------------------------------	-------------	-------------	-------------	------------

FIRE

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED BUDGET	MID-YEAR	PROJECTED	ADOPTED BUDGET	Prior Year
WAGES & SALARIES							
111 Regular Full Time	908,828	1,001,826	1,058,560	471,700	1,058,560	1,067,444	
114 Overtime	56,886	60,865	40,749	40,262	63,744	40,749	
115 Longevity Pay	6,572	7,696	8,544	7,608	7,608	8,640	
118 Insurance Allowance	2,585	1,754	1,200	1,108	2,400	2,400	
SUB-TOTAL	974,871	1,072,140	1,109,053	520,678	1,132,312	1,119,233	
PAID BENEFITS							
121 FICA-Social Security	73,052	78,585	85,868	41,591	83,550	87,477	
122 Workers Compensation	24,116	28,224	32,510	16,916	31,838	25,701	
123 State Unemployment Tax	1,588	2,639	1,989	33	1,215	4,984	
124 TMRS	102,159	106,720	143,113	65,259	139,250	150,597	
126 Health Insurance	93,431	92,008	101,898	54,905	98,649	121,660	
127 Dental Insurance	4,667	4,835	5,055	2,679	4,886	4,853	
128 Long Term Disability	3,247	3,579	3,811	2,123	3,739	4,163	
SUB-TOTAL	302,260	316,590	374,244	183,506	363,127	399,435	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	13,603	10,935	10,000	5,052	10,000	8,000	
135 Business Meals	191	366	300	152	300	300	
SUB-TOTAL	13,794	11,302	10,300	5,204	10,300	8,300	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	2,728	2,178	16,225	849	7,640	7,460	
142 Professional Conferences	0	0	1,600	1745	1,745	350	
143 Membership/Dues	560	540	1,000	0	1,000	900	
144 Subscriptions & Books	68	362	1,020	0	1,520	1,400	
146 Training-Transportation	0	19	0	294	300	0	
147 Training-Lodging	0	0	5,375	204	2,335	250	
148 Training-Meals	137	73	3,920	525	1,000	710	
SUB-TOTAL	3,493	3,172	29,140	3,617	15,540	11,070	
TOTAL EMPLOYEE SERVICES	1,294,418	1,403,204	1,522,737	713,005	1,521,279	1,538,038	1.0%
OFFICE SUPPLIES							
211 General Office Supplies	2,670	2,639	2,000	901	2,000	1,500	
213 Photographic Supplies	0	0	0	0	0	0	
214 Computer Supplies	389	499	1,000	883	1,000	1,175	
215 Postage	177	162	200	190	300	300	
SUB-TOTAL	3,236	3,299	3,200	1,974	3,300	2,975	
PUBLIC SAFETY SUPPLIES							
247 Turnout Protective Gear	7,920	10,510	11,310	1,966	11,310	11,390	
248 Household Supplies	696	994	900	780	1,100	1,000	
249 Fire Prevention Supplies	3,276	3,066	3,000	228	3,000	2,000	
SUB-TOTAL	11,892	14,569	15,210	2,974	15,410	14,390	
SPECIALTY SUPPLIES							
252 Medical Supplies	1,670	1,903	2,000	1,426	2,120	2,500	
253 Chemicals	865	828	1,600	1,320	3,000	2,500	
255 Recreation/Sports Equip.	0	1462	0	37	37	500	
256 Minor Tools/Instruments	7,644	17,400	13,885	11,398	22,500	10,000	
259 Misc. Supplies	0	0	0	0	0	7,500	
SUB-TOTAL	10,179	21,592	17,485	14,181	27,657	23,000	

FIRE

	FY2006-07	FY2007-08	FY2008-09 ADOPTED	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED	% Change Prior Year
	ACTUAL	ACTUAL	BUDGET			BUDGET	
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	0	0	0	0	1,500	
262 Communication Equip.	595	738	500	0	500	500	
264 Computer Accessories	0	0	0	0	0	0	
265 Instruments/Apparatus	0	0	6,460	0	4,000	4,000	
SUB-TOTAL	595	738	6,960	0	4,500	6,000	
TOTAL OPERATIONAL SUPPLIES	25,902	40,198	42,855	19,129	50,867	46,365	8.2%
FACILITY RENTAL							
311 Long Term Lease	0	0	6,720	1,155	6,720	7,520	
313 Short Term Rental	7,136	0	0	0	0	0	
SUB-TOTAL	7,136	0	6,720	1,155	6,720	7,520	
UTILITIES							
321 Light & Power	20,106	16,830	27,000	14,334	27,000	27,000	
322 Natural Gas/Propane	3,133	5,034	8,600	2,773	6,000	4,500	
323 Truck Telephone System	5,108	4,429	5,000	2,078	4,500	4,500	
324 Cell Phones	1,722	2,192	1,900	957	1,900	1,900	
325 Pagers	1,852	2,257	2,000	1,304	2,700	2,700	
SUB-TOTAL	31,921	30,741	44,500	21,446	42,100	40,600	
TOTAL FACILITIES OPERATION	39,057	30,741	51,220	22,601	48,820	48,120	-6.1%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	31,195	35,999	38,234	19,116	34,934	37,234	
415 Trucks, Heavy Equip Rental	66,345	66,855	69,173	34,560	64,173	68,111	
419 Replacement Fund Contrib.	29,390	29,390	13,979	6,990	10,485	0	
SUB-TOTAL	126,930	132,244	121,386	60,666	109,592	105,345	
TOTAL EQUIPMENT OPERATION	126,930	132,244	121,386	60,666	109,592	105,345	-13.2%
CONTRACT SERVICES & FEES							
511 Legal Services	0	0	0	0	0	0	
523 Outside Printing	0	1,156	1,200	330	1,200	1,190	
526 Testing/Cert. Permits	4,571	3,685	5,450	1,312	5,450	6,450	
527 Delivery, Courier Svcs.	99	240	280	133	400	325	
532 Software Maint./License	955	955	1,000	0	1,000	1,000	
539 Other Contract Services	764	850	1,285	330	1,285	1,345	
TOTAL CONTRACT SVCS & FEES	6,389	6,885	9,215	2,105	9,335	10,310	11.9%
OFFICE FURNITURE/EQUIPMENT							
711 Office Furniture	1,200	0	0	0	0	0	
717 Instruments/Apparatus	24,391	10,765	0	7,842	8,000	0	
TOTAL CAPITAL OUTLAY	25,591	10,765	0	7,842	8,000	0	#DIV/0!
CONTRIBUTIONS/TRANSFERS							
820 Civil Service SL Transfer	15,000	10,000	10,000	5,000	5,000	5,000	
TOTAL CONTRIBUTIONS & TRANSFERS	15,000	10,000	10,000	5,000	5,000	5,000	-50.0%
GRAND TOTALS	1,533,287	1,634,038	1,757,413	830,348	1,752,893	1,753,178	-0.2%

Police Department

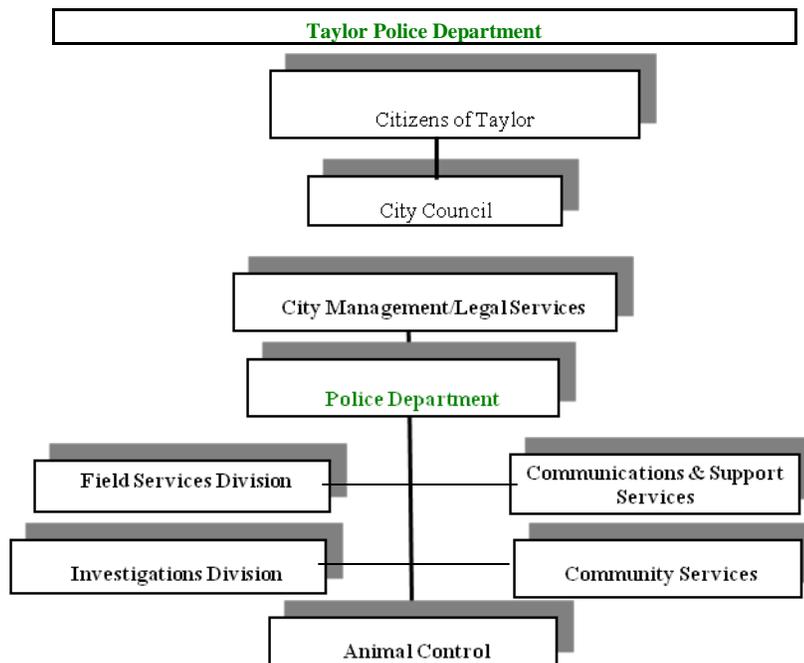
Department Description

The Taylor Police Department is a progressive, values based organization seeking to address all issues that affect and improve the quality of life for the citizens and visitors of the City of Taylor. We are full service law enforcement agency with our own dispatch/911 center.

With an approach of strict fiscal conservatism, from 1999 to present we have decreased the number of sworn personnel in the department from 30 to 27 and have still continued to increase department productivity. The department's organizational chart has been flattened containing only a minimal number of supervisory positions and specialized assignments, deploying 21 of our 27 officers (78%) to patrol duties.

In spite of salary increases and civil service costs, we have maintained our personnel budget since 1999 to present at only 1% above the inflation rate for that period.

It is the **mission** of the Taylor Police Department to provide the highest level of proactive and responsive service to the City of Taylor in partnership with neighborhoods and the entire community. We shall endeavor to detect and solve problems to thereby afford the citizens of Taylor the highest quality of life possible. This service shall be provided with honor, integrity and pride.



FY 2008-09 Accomplishments

- ❖ Successfully trained and deployed all police recruits;
- ❖ TCLEOSE contract trainer offerings expanded with training provided for patrol rifles, Tasers, emergency driving, etc.
- ❖ Middle management and captains have all applied for and will be enrolled in Law Enforcement Management Institute of Texas' Leadership Command College;
- ❖ Deployed County 800 mhz. Digital radio system throughout public safety;
- ❖ Installed dispatch center VOIP radio control system;
- ❖ Continued to reduce crime and address public order issues;
- ❖ Continued to develop community relations programs, receiving national recognition for National Night Out activities;
- ❖ Expanded animal registration and adoption programs

FY 2009-10 Objectives and Goals

- ❖ Pursue innovative means to obtain college educational opportunities for employees;
- ❖ Continue to expand TCLEOSE contract trainer offerings to officers;
- ❖ Implement certification pay program;
- ❖ Work with officers with sufficient tenure to obtain training to achieve certification levels;
- ❖ Work to sufficiently expand salary separation in ranks;
- ❖ Develop officer work plans to implement directed patrols more efficiently;
- ❖ Consider development and deployment of community-based problem reporting system.
- ❖ Update department PCs and fleet.

Position Control-Listing of Authorized Position

Field Services Division

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
#112	Police Chief	#01	F	Sal.	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00
#542	Police Captain	#02	F	Hr.	CS Pay Plan	CPT	CPT	2.00	2.00	0.00
#525	Sergeant-Patrol	#04	F	Hr.	CS Pay Plan	SGT	SGT	4.00	4.00	0.00
#524	Corporal- Patrol	#04	F	Hr.	CS Pay Plan	CO	CO	4.00	4.00	0.00
#522	Police Officer/Police Recruit	#04	F	Hr.	CS Pay Plan	PO	PO	16.00	16.00	0.00
#311	Communications Supv.	#06	F	Hr.	A-1	23	23	1.00	1.00	0.00
#621	Communications Officer	#06	F	Hr.	A-1	18	18	7.00	7.00	0.00
#611	Administrative Assistant	#06	F	Hr.	A-1	19	19	1.00	1.00	0.00
#312	Records Supervisor	#06	F	Hr.	A-1	20	20	1.00	1.00	0.00
#622	Records Clerk	#06	F	Hr.	A-1	14	14	1.00	1.00	0.00
* F = Full Time PPT = Permanent Part time Total								38.00	38.00	0.00

Animal Control

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
#526	Animal Control Officer	#04	F	Hr.	A-1	18	18	1.00	1.00	0.00
#526	Animal Control Officer	#04	PT	Hr.	A-1	16	16	0.25	0.25	0.00
* F = Full Time PPT = Permanent Part time Total								1.25	1.25	0.00

Performance Measures

Offense Reports			Calls for Service	traffic stops	citations	accidents
year	total	with arrests				
2009*	2261	730	13862	7752	3489	227
2008	2187	707	14020	6133	2773	240
2007	2722	907	13839	6972	3409	245
2006	2672	1017	12803	9293	4921	229
2005	2363	884	11286	5397	2894	226
2004	2109	916	11960	6151	3318	226
2003	2330	1010	11842	6290	3946	211
2002	2677	1140	11353	6019	3635	255
2001	2711	1010	11687	5535	3394	254

* - denotes 2008-2009 fiscal year

POLICE

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	1,475,985	1,530,394	1,630,732	761,613	1,644,208	1,645,558	
112 Vacation/Holiday	0	0	0	0	0	0	
114 Overtime	26,566	24,968	29,690	20,931	29,690	30,571	
115 Longevity Pay	11,732	12,460	13,200	13,200	13,200	14,976	
118 Insurance Allowance	1,800	923	1,200	554	1,200	1,200	
SUB-TOTAL	1,516,083	1,568,745	1,674,822	796,298	1,688,298	1,692,305	
PAID BENEFITS							
121 FICA-Social Security	112,810	116,212	128,824	63,400	129,608	129,885	
122 Workers Compensation	43,065	46,875	52,129	27,125	54,428	41,108	
123 State Unemployment Tax	1,907	3,966	2,907	146	1,710	7,285	
124 TMRS	156,579	154,964	214,706	98,317	216,013	223,606	
126 Health Insurance	119,653	127,258	148,497	84,420	144,589	187,559	
127 Dental Insurance	7,025	7,009	7,481	4,246	7,481	7,481	
128 Long Term Disability	5,275	5,426	5,871	3,433	5,919	6,418	
SUB-TOTAL	446,314	461,709	560,415	281,087	559,748	603,342	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	5,660	9,205	12,575	2,019	7,500	7,500	
SUB-TOTAL	5,660	9,205	12,575	2,019	7,500	7,500	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	1,412	2,447	3,450	938	2,500	2,500	
143 Membership/Dues	175	560	593	354	593	1,197	
144 Subscriptions & Books	600	943	2,707	630	1,200	950	
145 Tuition	0	0	0	0	0	0	
146 Training-Transportation	65	4	100	0	50	50	
148 Training-Meals	72	580	715	124	300	300	
SUB-TOTAL	2,324	4,534	7,565	2,046	4,643	4,997	
TOTAL EMPLOYEE SERVICES	1,970,381	2,044,193	2,255,377	1,081,450	2,260,189	2,308,144	2.3%
OFFICE SUPPLIES							
211 General Office Supplies	8,584	10,187	8,000	3,262	6,500	6,500	
213 Photographic Supplies	623	992	1,180	0	620	620	
214 Computer Supplies	1,000	2,558	3,700	636	2,500	2,500	
215 Postage	3,426	2,462	4,000	934	2,500	2,500	
SUB-TOTAL	13,633	16,199	16,880	4,832	12,120	12,120	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	543	889	825	156	825	825	
236 Misc. Occassions	0	1,521	0	2,500	2,500	13,000	
SUB-TOTAL	543	2,410	825	2,656	3,325	13,825	
PUBLIC SAFETY SUPPLIES							
242 Fire Arms Supplies	842	3,013	3,477	2,799	3,477	4,000	
243 Investigation Supplies	1,500	1,482	2,500	1,421	2,500	2,500	
248 PAL Supplies	0	0	0	0	0	0	
SUB-TOTAL	2,342	4,495	5,977	4,220	5,977	6,500	
SPECIALTY SUPPLIES							
256 Minor Tools/Instruments	295	3,178	2,500	320	2,500	2,500	
259 Misc. Supplies	2,498	2,447	2,500	685	2,506	2,500	
SUB-TOTAL	2,793	5,625	5,000	1,005	5,006	5,000	

POLICE

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
OPERATIONAL EQUIPMENT							
261 Office Furniture	2,240	1,454	0	0	0	0	
264 Computer Accessories	0	0	0	0	0	0	
265 Instruments/Apparatus	0	2,530	0	0	0	0	
267 Computers	1,150	0	0	0	5,407	0	
269 Other Office Equipment	799	7,711	700	995	1,695	450	
279 Other Operational Equip	0	2,226	0	0	0	0	
SUB-TOTAL	4,189	13,921	700	995	7,102	450	
TOTAL OPERATIONAL SUPPLIES	23,500	43,445	29,382	13,708	33,530	37,895	29.0%
FACILITY RENTAL							
311 Long Term Lease	0	0	11,130	2,520	11,130	11,130	
SUB-TOTAL	0	0	11,130	2,520	11,130	11,130	
UTILITIES							
321 Light & Power	17,237	17,315	27,000	11,984	25,000	25,000	
323 Truck Telephone System	11,371	10,776	10,000	5,287	10,000	10,000	
324 Cell Phones	3,572	3,858	4,500	2,011	4,500	4,500	
325 Pagers	411	464	450	249	450	450	
326 Wireless Data Services	9,407	9,643	9,152	3,247	7,000	7,000	
SUB-TOTAL	41,998	42,056	51,102	22,778	46,950	46,950	
FACILITY REPAIR/IMPROVEMENTS							
341 Roofing Repairs	0	0	0	0	0	0	
SUB-TOTAL	0	0	0	0	0	0	
TOTAL FACILITIES OPERATION	41,998	42,056	62,232	25,298	58,080	58,080	-6.7%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	148,443	156,892	153,963	77,004	143,963	167,313	
419 Replacement Fund Contrib.	37,227	37,227	17,706	8,850	13,275	35,922	
SUB-TOTAL	185,670	194,119	171,669	85,854	157,238	203,235	
OFFICE EQUIPMENT							
461 Office Equipment Rental	4,684	4,781	4,934	918	1,600	0	
462 Office Equip Maint/Repair	8,255	6,010	5,650	1,332	3,500	3,500	
SUB-TOTAL	12,939	10,791	10,584	2,250	5,100	3,500	
TOTAL EQUIPMENT OPERATION	198,609	204,910	182,253	88,104	162,338	206,735	13.4%
CONTRACT SERVICES & FEES							
514 Medical Services	3,797	5,263	4,500	1,844	4,000	4,000	
523 Outside Printing	3,286	2,728	5,000	1,124	3,500	3,500	
524 Laundry & Cleaning	1,379	1,431	1,460	726	1,460	1,460	
527 Delivery, Courier Svcs.	0	0	0	0	0	0	
528 Advertising	0	0	900	0	300	300	
539 Other Contract Services	13,683	32,679	15,051	14,011	15,051	21,324	
TOTAL CONTRACT SVCS & FEES	22,145	42,101	26,911	17,705	24,311	30,584	13.6%
OFFICE FURNITURE/EQUIPMENT							
712 Communication Equip.	14,924	0	0	0	0	0	
714 Computer Equipment	0	157,773	0	0	0	0	
719 Other Capital Outlay	0	9,093	0	0	0	0	
725 Other Equipment	0	32111	0	0	0	10,575	
TOTAL CAPITAL OUTLAY	14924	198,977	0	0	0	10,575	#DIV/0!
CONTRIBUTIONS/TRANSFERS							
820 Civil Service SL Transfer	15,000	10,000	10,000	5,000	5,000	5,000	
TOTAL CONTRIB./CONTINGENCY	15,000	10,000	10,000	5,000	5,000	5,000	-50.0%
GRAND TOTALS	2,286,557	2,585,681	2,566,155	1,231,265	2,543,448	2,657,013	3.5%

ANIMAL CONTROL

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	33,677	34,886	35,180	16,234	35,180	35,180	
114 Overtime	1,797	4,103	3,685	218	3,500	2,500	
115 Longevity Pay	240	288	336	336	336	384	
117 Temporary/Seasonal	7,928	6,116	5,451	4,727	11,375	11,375	
118 Insurance Allowance	0	0	0	0	0	0	
SUB-TOTAL	43,642	45,393	44,652	21,515	50,391	49,439	
PAID BENEFITS							
121 FICA-Social Security	3,125	3,252	3,354	1,666	3,879	3,883	
122 Workers Compensation	825	1,021	1,028	535	1,177	1,056	
123 State Unemployment Tax	116	138	123	58	102	383	
124 TMRS	3,690	3,896	4,895	2,070	5,014	5,187	
126 Health Insurance	3,443	3,602	3,908	2,282	3,908	5,069	
127 Dental Insurance	202	202	202	118	202	202	
128 Long Term Disability	120	125	127	74	127	137	
SUB-TOTAL	11,521	12,235	13,637	6,803	14,409	15,917	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	387	425	789	118	789	789	
SUB-TOTAL	387	425	789	118	789	789	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	0	0	0	0	0	300	
SUB-TOTAL	0	0	0	0	0	300	
TOTAL EMPLOYEE SERVICES	55,550	58,053	59,078	28,436	65,589	66,445	12.5%
SPECIALTY SUPPLIES							
253 Chemicals	131	390	600	777	900	900	
256 Minor Tools/Instruments	150	125	500	312	500	500	
259 Misc. Supplies	1,426	1,792	1,500	1,275	2,000	2,000	
SUB-TOTAL	1,707	2,307	2,600	2,364	3,400	3,400	
OPERATIONAL EQUIPMENT							
262 Communication Equipment	0	0	0	0	0	0	
278 Animal Control Devices	884	4,790	1,500	322	1,000	1,000	
SUB-TOTAL	884	4,790	1,500	322	1,000	1,000	
TOTAL OPERATIONAL SUPPLIES	2,591	7,097	4,100	2,686	4,400	4,400	7.3%
UTILITIES							
321 Light & Power	1,892	2,053	3,465	1,603	3,465	3,465	
323 Trunk Telephone System	580	570	600	318	600	600	
324 Cell Phones	382	399	400	200	400	400	
325 Pagers	(4)	0	0	0	0	0	
SUB-TOTAL	2,850	3,022	4,465	2,121	4,465	4,465	
FACILITY REPAIR/IMPROVEMENTS							
349 Misc. Repairs/Maintenance	0	1,073	0	0	0	0	#DIV/0!
SUB-TOTAL		1,073					
JANITORIAL SUPPLIES/SVC							
352 Cleaning Supplies	808	990	1,000	360	850	850	
353 Cleaning-Paper Products	0	0	0	0	0	0	
SUB-TOTAL	808	990	1,000	360	850	850	
TOTAL FACILITIES OPERATION	3,658	5,085	5,465	2,481	5,315	5,315	-2.7%

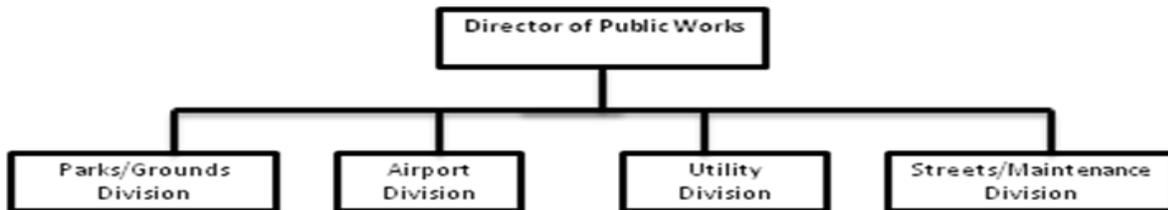
ANIMAL CONTROL

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	7,451	8,572	8,951	4,476	7,951	12,394	
419 Replacement Fund Contrib.	1,583	1,583	753	378	567	0	
TOTAL EQUIPMENT OPERATION	9,034	10,155	9,704	4,854	8,518	12,394	27.7%
CONTRACT SERVICES & FEES							
514 Medical Services	0	0	0	0	0	0	
515 Veterinarian Services	567	534	1,000	587	1,500	1,000	
TOTAL CONTRACT SVCS & FEES	567	534	1,000	587	1,500	1,000	0.0%
GRAND TOTALS	71,400	80,924	79,347	39,044	85,322	89,554	12.9%

Public Works Administration

Department Description

Public Works Administration provides direction and guidance to the Parks, Airport, Utility, and Streets Divisions.



Overview – Purpose and Functions

Responsible for the overall direction and administration of the various public works functions including street and parks maintenance, solid waste collection and disposal, parking, storm water drainage facility maintenance, sidewalk and public facility (building) maintenance. In addition to these general fund activities, public works is responsible for administration of the water/wastewater utilities, airport and cemetery maintenance and equipment services.

Administrative staff is responsible for coordinating the preparation of the annual operating budget for each of the divisions and directing the distribution, allocation and use of resources among the various divisions.

Examples of issues that City Council members typically refer to Public Works staff for correction:

- Streetlight out
- Sidewalk hazards
- Potholes in streets
- Requests for street sweeping
- Local drainage issues
- Sewer backups or odor complaints
- Water leaks
- Traffic concerns
- Traffic signals not working
- Street signs missing or damaged
- Bikeway hazards
- Illegal dumping within city limits
- Parking concerns

Street Maintenance

Maintains the City’s street surfaces, curbs, gutters, and drainage and storm drainage systems. May construct minor street projects. Installs water and sewer utility trench resurfacing.

Parks Maintenance

Maintains the City’s parks and all landscaped surfaces on public property including building grounds, medians, rights-of-way, cemetery, airport, etc. Oversees contract-landscaping services including tree trimming.

Sidewalk Maintenance

Responsible for repair of hazardous publicly owned sidewalks, curbs and gutters in the City to reduce City liability and protect the public. Installs water and sewer system concrete resurfacing.

Flood Control

Operates and maintains the City’s subsurface flood control and storm drainage systems. Maintains culverts, side drains, etc. To minimize flooding within confines of existing drainage facilities. Clean and reshape earth drainage facilities as needed.

Water Utility

Operates and maintains City water, pump station facilities, all water distribution lines and water storage systems. Includes preventative and emergency leak repair, installation of new water extensions and water taps.

Wastewater Utility

Operates and maintains City wastewater treatment plant, pump station facilities, all wastewater collection lines and manholes in the wastewater system. Includes preventative and emergency line cleaning, installation of new sewer extensions and manholes, and televised inspection of contractor/developer-installed lines prior to acceptance by the city.

Position Control- List of Authorized Positions

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
#111	Public Works Director	#01	F	Sal.	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00
#611	Admin. Asst. Public Works	#06	F	Hr.	A-1	19	19	1.00	1.00	0.00
Total								2.00	2.00	0.00

* F = Full Time PPT = Permanent Part time

PUBLIC WORKS ADMINISTRATION

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	50,373	103,149	102,336	45,745	106,726	106,726	
114 Overtime	205	827	200	874	200	200	
115 Longevity Pay	288	336	432	432	432	528	
118 Insurance Allowance	0	0	0	0	0	0	
SUB-TOTAL	50,866	104,312	102,968	47,051	107,358	107,454	
PAID BENEFITS							
121 FICA-Social Security	3,659	7,957	7,898	4,132	8,194	8,204	
122 Workers Compensation	232	360	380	198	394	320	
123 State Unemployment Tax	52	236	153	0	90	383	
124 TMRS	5,235	10,268	13,495	6,121	13,656	14,123	
126 Health Insurance	4,304	7,203	7,816	4,563	7,816	10,138	
127 Dental Insurance	253	404	404	236	404	404	
128 Long Term Disability	171	371	368	223	382	414	
SUB-TOTAL	13,906	26,800	30,514	15,473	30,936	33,986	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	0	150	0	0	100	
SUB-TOTAL	0	0	150	0	0	100	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	0	0	0	0	99	200	
143 Membership/Dues	25	0	0	0	0	0	
144 Subscriptions & Books	0	145	0	0	0	0	
146 Training-Transportation	0	0	250	173	250	175	
147 Training-Lodging	0	545	600	0	0	300	
148 Training-Meals	0	0	105	28	55	100	
SUB-TOTAL	25	690	955	201	404	775	
TOTAL EMPLOYEE SERVICES	64,797	131,803	134,587	62,725	138,698	142,315	5.7%
OFFICE SUPPLIES							
211 General Office Supplies	240	197	100	382	400	200	
215 Postage	187	152	150	24	50	50	
SUB-TOTAL	427	349	250	406	450	250	
OPERATIONAL EQUIPMENT							
261 Office Furniture	1,058	0	0	0	0	0	
269 Other Equipment	0	0	0	158	158	0	
SUB-TOTAL	1,058	0	0	158	158	0	
TOTAL OPERATIONAL SUPPLIES	1485	349	250	564	608	250	0.0%
UTILITIES							
323 Truck Telephone System	118	75	100	26	100	100	
324 Cell Phones	480	479	480	259	480	480	
TOTAL FACILITIES OPERATION	598	554	580	285	580	580	0.0%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	860	1,100	1,148	576	1,148	2,000	
419 Replacement Fund Contrib.	1,125	1,125	535	270	405	0	
SUB-TOTAL	1,985	2,225	1,683	846	1,553	2,000	
OFFICE EQUIPMENT							
461 Office Equipment Rental	845	894	900	224	89	0	
462 Office Equip. Maint	0	0	0	0	275	275	
SUB-TOTAL	845	894	900	224	364	275	
TOTAL EQUIPMENT OPERATION	2,830	3,119	2,583	1,070	1,917	2,275	-11.9%
CONTRACT SERVICES & FEES							
512 Engineering Services	0	8,900	0	0	0	0	
TOTAL CONTRACT SVCS & FEES	0	8,900	0	0	0	0	
GRAND TOTALS	69,710	144,725	138,000	64,644	141,803	145,420	5.4%

Public Works Department – Street Maintenance Division

Department Description

The Street Maintenance Division provides the traveling public with

- High level of customer service to the citizens of Taylor.
- Protecting the investment of the public streets through adequate repairs and preventive maintenance.
- Responding to hazardous and inclement conditions in a timely manner.
- Repairing and updating all street signs.
- Proper drainage maintenance to insure the protection of the citizen's property.
- Citizen Issue Resolution

Mission Statement

Our mission in the Street Department is to continue to insure the maintenance and repair of all the city streets, sidewalks, drainage ways, alleys, street signs and pavement markings within the right of ways of the city limits of Taylor. We will continue to improve and provide the highest level of customer service to the citizens of Taylor.

FY 2008-2009 Accomplishments

- Coordinated and assisted streets closures for special events.
- Crack sealed Hike and Bike trail and other city streets.
- Removed and Replaced buckled sidewalk at the Hike and bike.
- Removed and replaced broken steps at swimming pool in Murphy Park.
- Continued with our tree trimming program cutting low hanging limbs over streets and sidewalks, to provide safe travel for pedestrians and the motoring public.
- Coordinated and assisted the annual Spring Cleanup.
- Continued with street repairs and drainage issues on several city streets and right a ways.
- Staff attended training for line locates regarding new regulations.
- Staff is licensed to administer herbicide to remove curbside grass.
- Staff maintains CDL licenses and certifications.
- Coordinated and assisted the placement of new Christmas lights downtown.
- Improvements to drainage in the 800 Block of Kirk Street.

Progress on FY2008-2009

- Coordinated street closures for Halloween Spectacular 2008 and Blooming Fest 2009.
- Continuous progress on crack sealing.
- In the process of hiring a Light Equipment Operator.
- Continuous progress on expanding the Street Department and taking on new tasks.
- Attended safety program for line locates.
- Continuous prompt and courteous service to all citizens of Taylor.

FY 2009-2010 Goals and Objectives

- Provide prompt and courteous service to all citizens of Taylor.
- Protect the investment of the public streets through adequate repair and preventive maintenance.
- Continue with our crack seal program.
- To fill all Street Maintenance Division positions so we can keep up with the demands and tasks necessary to provide and insure safe traveling for the citizens of Taylor.
- To expand our department and take on new tasks as needed.
- Continue training and safety programs needed to provide employees with the latest regulations and standards needed for their jobs.
- Continue to cross train employees in various aspects of job.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2008-09	2009-10	Difference	
#210	Street Superintendent	#01	F	Sal.	Mgmt Pay Plan	M-1	M-1	1.00	1.00	0.00	
#611	Admin. Asst.	#06	F	Hr.	A-1	19	19	1.00	1.00	0.00	
#322	Crew Leader II	#07	F	Hr.	A-1	22	22	1.00	1.00	0.00	
#323	Crew Leader Heavy Equip.	#07	F	Hr.	A-1	20	20	1.00	0.00	-1.00	
#442	Operator	#07	F	Hr.	A-1	18	18	3.00	3.00	0.00	
#443	Lt. Equip. Operator	#07	F	Hr.	A-1	16	16	1.00	1.00	0.00	
#721	Laborer(Streets)	#08	F	Hr.	A-1	13	13	2.00	2.00	0.00	
* F = Full Time PPT = Permanent Part time								Total	10.00	9.00	-1.00

Streets Performance Measures

**Service
Measures**

	FY 06	FY 07	FY08	FY09
Streets miles maintained	85	87	87	87
Miles of alley paved and unpaved	10	10	10	10
Number of Bridges maintained	13	13	13	13
Number of Street lights	1,069	1,072	1,097	1097
Number of School zone flashers	12	12	12	12

STREET MAINTENANCE

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	264,671	285,406	304,401	132,154	306,121	332,591	
114 Overtime	7,317	3,775	8,000	1,461	5,000	5,000	
115 Longevity Pay	1,440	1,488	1,872	1,872	1,872	2,256	
117 Temporary/Seasonal	0	0	0	0	0	0	
118 Insurance Allowance	2,400	3,138	3,600	1,338	3,600	2,400	
SUB-TOTAL	275,828	293,807	317,873	136,825	316,593	342,247	
PAID BENEFITS							
121 FICA-Social Security	20,794	21,202	24,631	10,886	24,463	26,511	
122 Workers Compensation	24,534	27,351	27,297	14,204	27,297	23,391	
123 State Unemployment Tax	579	967	689	48	479	1,917	
124 TMRS	28,326	28,962	41,051	16,994	40,771	45,640	
126 Health Insurance	24,734	25,271	27,650	16,770	26,055	35,484	
127 Dental Insurance	1,196	1,297	1,415	758	1,399	1,416	
128 Long Term Disability	932	1003	1,096	601	1,102	1,297	
SUB-TOTAL	101,095	106,054	123,829	60,261	121,566	135,656	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	1,887	2,861	3,222	921	2,000	2,000	
132 Uniform Rental	2,427	3,046	3,600	2,657	3,300	3,267	
SUB-TOTAL	4,314	5,908	6,822	3,578	5,300	5,267	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	90	60	135	75	135	135	
143 Membership/Dues	139	133	153	10	153	153	
146 Training-Transportation	0	0	0	0	0	0	
147 Training-Lodging	167	190	260	0	260	0	
148 Training-Meals	269	128	167	180	367	27	
SUB-TOTAL	665	511	715	265	915	315	
TOTAL EMPLOYEE SERVICES	381,902	406,279	449,239	200,929	444,374	483,485	7.6%
OFFICE SUPPLIES							
211 General Office Supplies	938	1,406	1,000	655	1,000	1,000	
SUB-TOTAL	938	1,406	1,000	655	1,000	1,000	
CONSTRUCTION SUPPLIES							
221 Street Repair Materials	66,139	62,940	81,000	51,157	75,000	75,000	
222 Striping & Street Signs	12,366	9,384	14,430	6,357	10,000	10,000	
226 Misc. Hardware	102	101	200	20	200	216	
SUB-TOTAL	78,607	72,426	95,630	57,534	85,200	85,216	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	306	381	350	0	350	350	
SUB-TOTAL	306	381	350	0	350	350	
SPECIALTY SUPPLIES							
252 Medical Supplies	128	197	420	82	300	300	
253 Chemicals	1,171	1,395	3,135	0	1,500	1,500	
256 Minor Tools/Instruments	97	12	240	52	240	240	
259 Misc. Supplies	4,615	2,935	5,000	953	3,000	3,000	
SUB-TOTAL	6,011	4,540	8,795	1,087	5,040	5,040	
OPERATIONAL EQUIPMENT							
262 Communication Equipment	104	164	300	0	0	390	
263 Photographic Equipment	0	0	90	0	0	0	
272 Street Maint. Equipment	2,173	1,116	1,800	283	1,000	1,000	
SUB-TOTAL	2,277	1,280	2,190	283	1,000	1,390	
TOTAL OPERATIONAL SUPPLIES	88,139	80,033	107,965	59,559	92,590	92,996	-13.9%

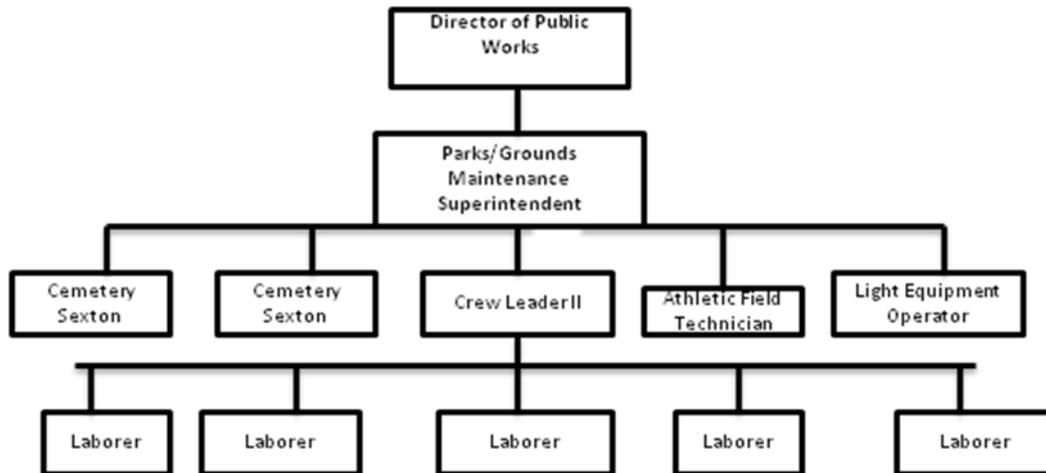
STREET MAINTENANCE

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
FACILITY RENTAL							
312 Annual Lease	840	840	840	0	840	840	
SUB-TOTAL	840	840	840	0	840	840	
UTILITIES							
321 Light & Power	70,258	71,759	120,000	52,583	115,000	110,000	
322 Natural Gas/Propane	829	1,251	1,350	618	1,350	1,350	
323 Truck Telephone System	2,688	2,423	2,050	1,198	2,050	2,050	
324 Cell Phones	758	806	960	405	960	960	
325 Paggers	557	518	680	276	680	684	
SUB-TOTAL	75,090	76,757	125,040	55,080	120,040	115,044	
TOTAL FACILITIES OPERATION	75,930	77,597	125,880	55,080	120,880	115,884	-7.9%
EQUIPMENT RENTAL							
412 Light Equipment Rental	2,694	3,018	3,109	1,554	3,109	2,109	
414 Motor Vehicle Rental	20,796	19,109	19,644	9,810	17,644	18,624	
415 Trucks/Heavy Equip. Rental	70,202	78,449	73,263	39,240	67,896	72,218	
416 Light Equipment Rental/Ext	0	5,850	2,600	0	1,000	1,000	
418 Trucks/Hvy Eq./Ext.	0	0	0	0	0	0	
419 Replacement Fund Contrib.	75,849	75,849	36,076	18,036	27,054	0	
SUB-TOTAL	169,541	182,275	134,692	68,640	116,703	93,951	
OFFICE EQUIPMENT							
461 Office Equipment Rental	140	0	0	0	0	375	
462 Office Equip Maint/Repair	601	734	800	368	800	320	
SUB-TOTAL	741	734	800	368	800	695	
TOTAL EQUIPMENT OPERATION	170,282	183,009	135,492	69,008	117,503	94,646	-30.1%
CONTRACT SERVICES & FEES							
526 Testing/ Cert. Permits	340	344	489	36	489	489	
531 Trash Collection Service	868,593	939,052	915,000	484,230	1,041,000	1,102,500	
539 Other Contract Services	5,970	2,093	7,750	1,246	4,000	4,000	
541 Annual Street Maint.	375,985	251,083	0	0	0	0	
544 Annual Street Rehab.	1,100	0	0	0	0	0	
TOTAL CONTRACT SVCS & FEES	1,251,988	1,192,573	923,239	485,512	1,045,489	1,106,989	19.9%
GRAND TOTALS	1,968,241	1,939,490	1,741,815	870,088	1,820,836	1,894,000	8.7%

Public Works Department-Parks/Grounds Division

Department Description

The Parks Division of Public Works is responsible for maintaining 331 acres of parkland, landscaped areas, athletic facilities, public properties, a municipal airport and a City cemetery.



Mission

To provide the community a safe and pleasant leisure environment by enhancing quality of life standards and improving maintenance provisions.

Goal

The Taylor Parks Department will improve maintenance standards by implementing new maintenance programs, implementing proper equipment that meets safety standards.

FY2008-009 Accomplishments

- Began construction of the Taylor Regional Park and Sports Complex.
- Established a park curfew ordinance.
- Established a joint use agreement with the YMCA for a youth summer camp in Murphy Park.

- Established a joint use agreement with the TISD for a lunch in the park program.
- Extended the Robinson Pool use to include Fridays.
- Replaced the columns at the City cemetery, enclosed the cemetery with fencing and added gates at all entrances.
- Installed street signs in the cemetery.
- Assisted with City events.
- Established compliancy with the Virginia Graeme Baker Spa and Safety Act for Robinson and Murphy Pools.
- Assist the local League Associations with field improvements.
- Established joint use agreements with local League Associations.
- Repainted/Refurbished the Robinson Pool/Restroom building.
- Refurbished the Bull Branch park signs through community service.
- Refurbished all walk bridges in Bull Branch Park through an Eagle Scout project.
- Installed two park benches in Bull Branch Park near the playscape area.
- Planted a live oak tree grove in Bull Branch Park through the Memorial Tree Program for the Taylor Class of 1968.
- Repainted the tennis court restrooms in Murphy Park.
- Relamped all sports lighting in the park system.
- Power washed and painted the Burkett Street Bridge in the Hike & Bike South section.
- Extended the fence to include a grassy area for users at Robinson Pool.
- Installed another shade structure at Robinson Pool.

FY2009-10 Goals and Objectives

- Open, manage and maintain the new Taylor Regional Park & Sports Complex.
- Replace the Murphy Pool lower entrance surface.
- Replace the Bull Branch playscape.
- Raise the tree canopies in the park system.

Parks/Grounds Performance Measures

Service Measures

	FY 07/08	FY 08/09	FY 09/10
Property Maintained			
Parks (acres)	330	331	331
Rights-of-ways (miles)	50	50	50
Airport	150	150	150
Cemetery	114	114	114
Old Sewer Plant Property	65	65	65
Parks and Recreation Advisory Board meetings	8	12	12
Average park/property maintained per Park personnel			
*does not include Right-of-ways	59.9	60	60
Irrigation Systems maintained	10	10	10
Number of documented playground inspections per year	12	12	12
Percent of mowing	63	63	63
Percent of trash collection man-hours	8	8	8
Percent of outdoor restroom cleaning man-hours	12	12	12
Percent of performing other duties as assigned	17	17	17

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2008-09	2009-10	Difference	
#221	Parks/Grounds Supt.	#01	F	Sal.	Mgmt Pay Plan	M-1	M-1	1.00	1.00	0.00	
#220	Recreation Supt.	#01	F	Sal.	Mgmt Pay Plan	-	M-1	0.00	1.00	1.00	
#322	Crew Leader II	#07	F	Hr.	A-1	22	22	2.00	2.00	0.00	
#443	Lt. Equip. Operator	#07	F	Hr.	A-1	16	16	1.00	1.00	0.00	
#430	Athletic Field Tech.	#08	F	Hr.	A-1	15	15	2.00	4.00	2.00	
#721	Laborer	#08	F	Hr.	A-1	13	13	5.00	6.00	1.00	
* F = Full Time PPT = Permanent Part time								Total	11.00	15.00	4.00

PUBLIC WORKS GROUNDS

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	287,041	289,633	269,589	115,927	269,589	441,746	
114 Overtime	8,583	10,680	8,600	2,681	8,600	8,600	
115 Longevity Pay	3,936	3,984	2,208	2,160	2,160	2,544	
118 Insurance Allowance	0	0	0	0	0	0	
SUB-TOTAL	299,560	304,297	280,397	120,768	280,349	452,890	
PAID BENEFITS							
121 FICA-Social Security	22,840	23,462	21,456	9,959	21,447	40,022	
122 Workers Compensation	10,418	11,292	9,540	4,964	10,295	14,608	
123 State Unemployment Tax	449	1,056	689	212	495	3,259	
124 TMRS	30,830	30,330	35,760	14,895	35,745	68,900	
126 Health Insurance	37,359	39,652	44,121	24,267	45,106	82,612	
127 Dental Insurance	1,921	1,904	1,820	977	1,820	3,033	
128 Long Term Disability	1013	1,042	971	534	1,048	1,989	
SUB-TOTAL	104,830	108,738	114,357	55,808	115,956	214,423	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	3,606	2,200	2,650	1,374	2,600	2,650	
132 Uniforms Rental	3,694	4,023	4,300	2,666	4,300	3,120	
SUB-TOTAL	7,300	6,223	6,950	4,040	6,900	5,770	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	345	610	395	320	395	395	
142 Professional Conferences	780	0	0	0	0	0	
143 Membership/Dues	510	470	395	210	395	395	
144 Subscriptions & Books	0	0	0	0	0	0	
146 Training-Transportation	0	17	40	0	40	0	
147 Training-Lodging	0	0	0	0	0	0	
148 Training-Meals	182	222	100	60	100	250	
SUB-TOTAL	1,817	1,319	930	590	930	1,040	
TOTAL EMPLOYEE SERVICES	413,507	420,577	402,634	181,206	404,135	674,123	67.4%
OFFICE SUPPLIES							
211 General Office Supplies	744	720	800	604	800	1,000	
SUB-TOTAL	744	720	800	604	800	1,000	
CONSTRUCTION SUPPLIES							
222 Striping & Street Signs	1,957	903	1,000	230	1,200	1,200	
225 Sand & Gravel	2,566	3,014	6,000	1,894	5,800	6,000	
226 Misc. Hardware	763	1,093	1,000	393	1,000	1,000	
SUB-TOTAL	5,286	5,010	8,000	2,517	8,000	8,200	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	282	899	300	0	300	300	
SUB-TOTAL	282	899	300	0	300	300	
SPECIALTY SUPPLIES							
252 Medical Supplies	350	195	500	324	500	500	
253 Chemicals	3,857	2,100	25,150	7,356	22,650	25,150	
254 Botanical /Landscape	1,810	6,266	5,000	2,813	5,000	5,000	
255 Recreational/Sports Equip.	224	14,111	4,000	0	520	8,000	
256 Minor Tools/Instruments	183	336	400	85	400	400	
259 Misc. Supplies	1,697	1,700	1,200	800	1,200	1,500	
SUB-TOTAL	8,121	24,708	36,250	11,378	30,270	40,550	

PUBLIC WORKS GROUNDS

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
OPERATIONAL EQUIPMENT							
262 Communication Equip.	1,010	0	0	0	68	100	
263 Photographic Equipment	0	0	600	580	600	0	
271 Ground Keeping Equip	2,061	12,129	1,000	668	832	1,000	
277 Sports Equipment	947	0	1,000	298	507	1,000	
279 Other Operational Equip.	1,201	4,605	900	0	200	900	
SUB-TOTAL	5,219	16,734	3,500	1,546	2,207	3,000	
TOTAL OPERATIONAL SUPPLIES	19,652	48,071	48,850	16,045	41,577	53,050	8.6%
FACILITY RENTAL							
311 Long Term Rental	0	1,218	1,218	1,218	1,218	1,278	
313 Short Term Rental	6,425	3,145	4,950	450	3,500	4,950	
SUB-TOTAL	6,425	4,363	6,168	1,668	4,718	6,228	
UTILITIES							
321 Light & Power	0	0	75,203	30,740	75,203	100,000	
324 Cell Phones	445	400	480	206	480	480	
325 Pagers	256	276	340	168	340	340	
SUB-TOTAL	701	676	76,023	31,114	76,023	100,820	
FACILITY REPAIR/IMPROVEMENTS							
342 Electrical Repairs	0	0	0	0	0	0	
344 Furniture Repairs	0	0	0	0	0	0	
346 Concrete Masonry	0	0	0	0	0	0	
347 Pump/Electrical Motor Repair	0	0	0	0	0	0	
349 Misc. Repairs/Maint.	16,282	27,680	23,000	9,367	33,000	30,000	
SUB-TOTAL	16,282	27,680	23,000	9,367	33,000	30,000	
TOTAL FACILITIES OPERATION	23,408	32,719	105,191	42,149	113,741	137,048	30.3%
EQUIPMENT RENTAL							
412 Light Equipment Rental	39,626	43,655	42,573	19,536	35,573	37,317	
414 Motor Vehicle Rental	36,206	37,187	35,848	17,904	32,848	31,909	
418 Trucks/Hvy. Equip. Ext	0	0	0	0	0	0	
419 Replacement Fund Contrib.	36,249	36,249	17,241	8,616	12,924	10,303	
SUB-TOTAL	112,081	117,091	95,662	46,056	81,345	79,529	
TOTAL EQUIPMENT OPERATION	112,081	117,091	95,662	46,056	81,345	79,529	-16.9%
CONTRACT SERVICES & FEES							
523 Outside Printing	0	0	0	0	0	0	
526 Testing/ Cert. Permits	0	48	350	272	350	350	
539 Other Contract Services	92,913	111,088	83,350	18,075	83,350	84,010	
TOTAL CONTRACT SVCS & FEES	92,913	111,136	83,700	18,347	83,700	84,360	0.8%
FIELD EQUIPMENT/VEHICLES							
721 Machine Tools/Apparatus	0	0	0	0	0	0	
725 Other Equipment	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	
GRAND TOTALS	661,561	729,594	736,037	303,803	724,498	1,028,110	39.7%

GENERAL SERVICES-BUILDING MAINTENANCE

Department Description

The Building Maintenance Department is responsible for the maintenance and repair of all City-owned facilities. In addition to providing a preventive maintenance program, the department responds to requests for repairs to plumbing, electrical, heating and cooling systems. Other tasks performed include moving services, painting, and general repairs. The department is also responsible for obtaining contracts for the City's security and cleaning services.

Mission Statement

To provide quality facilities which support the requirements of City employees and citizen services, to provide professional maintenance and repair of environmental, electrical, mechanical, plumbing, and structural systems with the effective use of in-house and contract resources, and to provide customer-oriented custodial and cleaning services for City facilities.

FY 2008-09 Accomplishments

- Installed new carpet and tile at the Annex.
- Installed new carpet and tile in the Public Works Maintenance Building.
- Restriped Annex parking lot.
- Installed new flag lights at Heritage Square.
- Installed new flagpole and light at Moody Museum.
- Installed new A/C unit in the Fleet Shop.
- Built and installed new work shelves at the Annex.
- Responded to over 550 requests from other departments for building maintenance assistance.
- Maintained all City buildings with minimal downtime.

FY 2009-10 Objectives

- Restripe City Hall parking lot.
- Repaint jail, hallways, and various rooms in the Police Department.
- Rewire electrical service at Heritage Park.
- Install tile in the CID room at the Police Department.
- Repaint interior of Annex.
- Install new garage door in the Fleet Shop.
- Install new chair rail in the Library meeting room.
- Build and install new awning over foyer door at the Police Department.
- Install new carpet in hallways at City Hall.
- Replace kennel fence at the Animal Control yard.
- Expand administration office at the Police Department.
- Continue to improve city building maintenance standards with approved funds.
- Monitor the janitorial services contract for City buildings.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2008-09	2009-10	Difference	
#234	General Services Director Bldg. Maint.	#01	F	Sal	Mgmt Pay Plan	E-2	E-2	1.00	1.00	0.00	
#726	Technician	#08	F	Hr.	A-1	17	17	1.00	1.00	0.00	
#725	Custodian	#08	F	Hr.	A-1	-	13	0.00	1.00	1.00	
#725	Custodian	#08	PT	Hr.	A-1	-	13	0.00	0.75	0.75	
* F = Full Time PPT = Permanent Part time								Total	2.00	3.75	1.75

**GENERAL SERVICES-
BUILDING MAINTENANCE**

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	31,604	87,614	86,878	41,555	90,874	103,891	
114 Overtime	1,578	1,135	1,159	569	1,200	1,218	
115 Longevity Pay	48	816	912	912	816	1,008	
116 Regular Part Time	0	0	0	0	0	9,078	
118 Insurance Allowance	0	0	0	0	0	0	
SUB-TOTAL	33,230	89,565	88,949	43,036	92,890	115,195	
PAID BENEFITS							
121 FICA-Social Security	2,354	6,429	6,833	3,336	7,137	8,842	
122 Workers Compensation	1,282	1,561	1,707	888	1,750	2,202	
123 State Unemployment Tax	45	198	153	0	90	767	
124 TMRS	3,420	8,849	11,388	5,311	11,895	15,221	
126 Health Insurance	3,443	7,203	7,816	4,563	7,816	19,009	
127 Dental Insurance	202	404	404	236	404	758	
128 Long Term Disability	114	315	313	189	327	440	
SUB-TOTAL	10,860	24,960	28,614	14,523	29,419	47,239	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	509	495	520	161	520	520	
132 Uniform Rental	0	0	0	0	0	0	
SUB-TOTAL	509	495	520	161	520	520	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	0	0	595	0	0	980	
143 Membership/Dues	0	140	140	100	140	140	
144 Subscriptions & Books	0	0	100	0	0	100	
148 Training-Meals	0	0	22	0	0	22	
SUB-TOTAL	0	140	857	100	140	1,242	
TOTAL EMPLOYEE SERVICES	44,599	115,160	118,940	57,820	122,969	164,196	38.0%
OFFICE SUPPLIES							
211 General Office Supplies	150	2,218	2,150	686	2,150	2,150	
215 Postage	0	84	100	46	100	100	
219 Misc. Occasion	0	74	100	0	75	100	
SUB-TOTAL	150	2,377	2,350	732	2,325	2,350	
CONSTRUCTION SUPPLIES							
222 Striping & Street Signs	108	139	500	239	150	500	
223 Building Materials	930	1,099	1,000	600	1,000	1,000	
226 Misc. Hardware	492	485	750	997	500	1,000	
SUB-TOTAL	1,530	1,723	2,250	1,836	1,650	2,500	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	0	94	100	0	100	100	
SUB-TOTAL	0	94	100	0	100	100	
PUBLIC SAFETY SUPPLIES							
249 Fire Prevention Supplies	1,509	1,499	1,500	1,005	1,500	1,500	
SUB-TOTAL	1,509	1,499	1,500	1,005	1,500	1,500	
SPECIALTY SUPPLIES							
252 Medical Supplies	471	224	300	115	300	300	
253 Chemicals	127	195	300	177	200	300	
256 Minor Tools/Instruments	1,315	1,499	1,500	1,101	1,500	1,500	
259 Misc. Supplies	3,279	4,485	3,500	3,249	4,400	5,835	
SUB-TOTAL	5,192	6,403	5,600	4,642	6,400	7,935	

**GENERAL SERVICES-
BUILDING MAINTENANCE**

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	0	0	0	0	0	
279 Other Operational Equip.	715	749	2,450	0	750	1,200	
SUB-TOTAL	715	749	2,450	0	750	1,200	
TOTAL OPERATIONAL SUPPLIES	9,096	12,844	14,250	8,215	12,725	15,585	9.4%
FACILITY RENTAL							
311 Long Term Rental	1,218	0	0	0	0	0	
SUB-TOTAL	1,218	0	0	0	0	0	
UTILITIES							
321 Light & Power	24,570	29,529	43,500	15,434	28,000	30,500	
322 Natural Gas/Propane	1227	1837	1,800	917	1,700	1,900	
323 Trunk Telephone System	21,735	20,983	21,000	10,217	20,000	22,000	
324 Cell Phones	480	829	888	348	880	888	
SUB-TOTAL	48,012	53,178	67,188	26,916	50,580	55,288	
FACILITY REPAIR/IMPROVEMENTS							
349 Misc. Repairs/Maint.	39,119	46,508	38,750	18,140	29,900	30,000	
SUB-TOTAL	39,119	46,508	38,750	18,140	29,900	30,000	
JANITORIAL SUPPLIES/SVC							
351 Janitorial Service	50,472	54,331	55,000	28,277	55,000	22,600	
352 Cleaning Supplies	8,374	9,107	10,000	5,259	9,000	9,000	
353 Cleaning Paper Products	0	0	0	0	0	0	
SUB-TOTAL	58,846	63,438	65,000	33,536	64,000	31,600	
TOTAL FACILITIES OPERATION	147,195	163,124	170,938	78,592	144,480	116,888	-31.6%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	5,732	6,955	6,415	3,204	5,415	4,098	
419 Replacement Fund Contrib.	2,500	2,500	1,189	594	891	0	
SUB-TOTAL	8,232	9,455	7,604	3,798	6,306	4,098	
FIXED EQUIPMENT MAINT.							
432 Machine Tools Maint/Repair	0	0	0	0	0	0	
439 Other Equip. Maint/Repair	127	200	200	0	200	200	
SUB-TOTAL	127	200	200	0	200	200	
OFFICE EQUIPMENT							
461 Office Equipment Rental	0	1864	1,500	812	1,500	1,850	
462 Office Equip. Maint/Repair	0	560	800	175	800	450	
SUB-TOTAL	0	2424	2,300	987	2,300	2,300	
TOTAL EQUIPMENT OPERATION	8,359	12,079	10,104	4,785	8,806	6,598	-34.7%

**GENERAL SERVICES-
BUILDING MAINTENANCE**

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
523 Outside Printing	0	28	100	82	100	100	
527 Delivery, Courier Service	0	0	0	0	0	0	
528 Advertising	0	130	250	193	100	250	
539 Other Contract Services	6,536	31,760	8,050	3,774	6,200	9,300	
TOTAL CONTRACT SVCS & FEES	6,536	31,918	8,400	4,049	6,400	9,650	14.9%
GRAND TOTALS	215,785	335,126	322,632	153,461	295,380	312,917	-3.0%

Engineering Department

Department Description

The **Engineering Department** strives to provide excellence in the guidance and direction of all planning, design, and construction of capital and development projects in the City of Taylor, while maintaining a commitment to professionalism and cost effective customer service.

Mission Statement

The **Engineering Department** will ensure that all bond projects are managed and delivered to the citizens in a timely manner, review and oversee all development proposals, and implement all ordinances related to construction and development of the city's infrastructure.

FY 2008-09 Accomplishments

- Completed Murphy Dam
- Completed Manhole Rehab
- Completed Mustang Creek Interceptor
- Completed Mustang Cove
- Completed W. Lake Dr. Culvert
- Completed Fire Station Streets
- Completed design for the Upper Pressure Plain
- Completed design for the 2nd Street Project from Main to the Loop
- Completed park improvements for Murphy and Robison Parks
- Began construction of the Taylor Regional Sports Complex
- Began construction of the 2nd phase of Dickey Street Drainage Project
- Began construction of the Taylor Water Tower Project

FY 2008-09 Goals and Objectives

- Design Mallard and Holley Springs Drainage Project
- Design lift station for EWCHEC
- Complete construction of the Taylor Regional Sports Complex
- Complete construction of the 2nd phase of Dickey Street Drainage Project
- Complete construction of the Taylor Water Tower Project
- Begin construction of the 2nd Street Project
- Begin construction of the Safe Routes to School
- Design the Taylor High School Waterline
- Begin construction of the High Place #2 Ground Tank and Pump Station
- Begin construction of the High Plane #3 Water Mains

Position Control-List of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008- 09	2009- 10	Difference
#412	Pub. Works Inspector	#03	F	Hr.	A-1	24	25	2.00	2.00	0.00
							Total	2.00	2.00	0.00

* F = Full Time PPT = Permanent Part time

ENGINEERING INSPECTIONS

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	91,573	94,574	95,810	45,888	99,418	99,418	
114 Overtime	8,079	9,018	7,000	4,233	7,000	5,000	
115 Longevity Pay	1,248	1,344	1,440	1,440	1,440	1,536	
118 Insurance Allowance	0	0	0	0	0	0	
SUB-TOTAL	100,900	104,935	104,250	51,561	107,858	105,954	
PAID BENEFITS							
121 FICA-Social Security	6,845	7,190	8,097	3,829	8,278	8,288	
122 Workers Compensation	795	1,055	924	481	958	727	
123 State Unemployment Tax	90	198	153	0	90	383	
124 TMRS	10,375	10,355	13,495	6,324	13,797	14,269	
126 Health Insurance	6,886	7,203	7,816	4,563	7,816	10,138	
127 Dental Insurance	404	404	404	236	404	404	
128 Long Term Disability	322	340	345	209	358	388	
SUB-TOTAL	25,717	26,746	31,234	15,642	31,701	34,597	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	542	960	261	807	600	
SUB-TOTAL	0	542	960	261	807	600	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	915	105	400	105	370	400	
142 Professional Conferences	0	0	120	0	0	0	
143 Membership/Dues	155	85	105	135	135	135	
144 Subscriptions & Books	0	0	200	0	200	200	
146 Training-Transportation	0	0	230	0	250	250	
147 Training-Lodging	275	0	700	0	400	400	
148 Training-Meals	26	0	210	22	375	315	
SUB-TOTAL	1,371	190	1,965	262	1,730	1,700	
TOTAL EMPLOYEE SERVICES	127,988	132,413	138,409	67,726	142,096	142,851	3.2%
OFFICE SUPPLIES							
211 General Office Supplies	2,346	2,061	2,000	1,516	2,000	2,000	
212 Eng. Copier/Plotter	252	0	0	0	0	0	
213 Photo Supplies	0	0	0	0	0	0	
214 Computer Supplies	0	0	0	0	0	0	
215 Postage	88	0	200	0	200	100	
SUB-TOTAL	2,686	2,061	2,200	1,516	2,200	2,100	
SPECIALTY SUPPLIES							
256 Minor Tools/Instruments	0	46	100	22	100	100	
SUB-TOTAL	0	46	100	22	100	100	
OPERATIONAL EQUIPMENT							
262 Office Equipment Repair	0	0	200	0	0	200	
264 Computer Accessories	0	35	200	0	200	200	
SUB-TOTAL	0	35	400	0	200	400	
TOTAL OPERATIONAL SUPPLIES	2,686	2,142	2,700	1,538	2,500	2,600	-3.7%

ENGINEERING INSPECTIONS

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
UTILITIES							
324 Cell Phones	825	815	960	403	960	960	
 SUB-TOTAL	825	815	960	403	960	960	
TOTAL FACILITIES OPERATION	825	815	960	403	960	960	0.0%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	6,076	7,102	6,415	3,204	5,415	4,098	
419 Replacement Fund Contrib.	2,813	2,813	1,339	666	999	0	
 SUB-TOTAL	8,889	9,915	7,754	3,870	6,414	4,098	
TOTAL EQUIPMENT OPERATION	8,889	9,915	7,754	3,870	6,414	4,098	-47.1%
CONTRACT SERVICES & FEES							
512 Engineering Service	56,606	91,228	40,000	16,049	40,000	35,000	
521 County Recording Fees	0	0	100	0	0	0	
528 Advertising	531	0	200	0	0	0	
539 Other Contract Services	9,624	0	0	0	0	0	
TOTAL CONTRACT SVCS & FEES	66,761	91,228	40,300	16,049	40,000	35,000	-13.2%
GRAND TOTALS	207,149	236,513	190,123	89,586	191,970	185,509	-2.4%

Information Technology Department

Department Description

The Information Technology (IT) Department provides planning, design, implementation, and support of all computer systems and technology needs for the City of Taylor's officials and staff.

Mission Statement

The Information Technology Department provides quality technological based tools, in the most cost-effective manner, to the City of Taylor in order to satisfy the needs of the City and the community.

The following goals assist the Information Technology Department in support of this mission:

- Provide professional level of support and training to technology users.
- Maintain a high level of customer satisfaction.
- Promote a professional and courteous working relationship among internal departments and outside vendors to the City of Taylor.
- Provide information technology maintenance, planning, and development in order to enhance the City of Taylor's technical infrastructure.
- Provide fast and reliable access to all information.
- Promote and evaluate the use of new information system technologies.
- Comply with all rules and laws dictating the storage and use of sensitive information.

FY 2008-2009 Accomplishments

- Established a replacement program for computers, hardware and software.
- Increased security to the network by decreasing and restricting access in various areas.
- Upgraded and installed new computer equipment.

- Implemented on-line backup system on the servers.
- Replaced Taylor1 server.
- Installed Barracuda web and spam filter.
- Installed hard wire connections from City Hall to various remote locations.

FY 2009-2010 Objectives

- Upgrade anti-virus software.
- Upgrade exchange software.
- Upgrade server operating system.
- Establish a standard operating procedures manual.
- Install UPS system on Library IP phone system.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
405	Information Tech. Specialist	#03	F	Hr.	A-1	25	25	1.00	1.00	0.00
* F = Full Time PPT = Permanent Part time Total								1.00	1.00	0.00

INFORMATION TECHNOLOGY

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	0	17,479	35,180	17,059	36,961	36,961	
114 Overtime	0	25	1,015	0	300	300	
115 Longevity Pay	0	0	0	0	0	48	
116 Regular Part Time	0	0	0	0	0	0	
117 Temporary/Seasonal	0	0	0	0	0	0	
118 Insurance Allowance	0	0	0	0	0	0	
SUB-TOTAL	0	17,505	36195	17,059	37,261	37,309	
PAID BENEFITS							
121 FICA-Social Security	0	1,074	2,701	1,225	2,838	2,842	
122 Workers Compensation	0	0	130	68	137	111	
123 State Unemployment Tax	0	88	77	75	45	192	
124 TMRS	0	1,658	4,502	2,106	4,730	4,737	
126 Health Insurance	0	1,801	3,908	2,282	3,908	5,069	
127 Dental Insurance	0	101	202	118	202	202	
128 Long Term Disability	0	78	127	77	133	144	
SUB-TOTAL	0	4,800	11647	5,951	11,993	13,297	
TRAINING/PROFESSIONAL DEV.							
144 Subscriptions & Books	0	0	0	0	0	100	
SUB-TOTAL	0	0	0	0	0	100	
TOTAL EMPLOYEE SERVICES	0	22,305	47,842	23,010	49,254	50,706	6.0%
OFFICE SUPPLIES							
211 General Office Supplies	0	0	200	74	200	200	
SUB-TOTAL	0	0	200	74	200	200	
SPECIALTY SUPPLIES							
256 Minor Tools	0	0	100	0	100	100	
SUB-TOTAL	0	0	100	0	100	100	
OPERATIONAL EQUIPMENT							
267 Computers	0	1,998	0	0	0	0	
SUB-TOTAL	0	1,998	0	0	0	0	
TOTAL OPERATIONAL SUPPLIES	0	1,998	300	74	300	300	0.0%
UTILITIES							
324 Cell Phones	0	300	440	200	440	440	
TOTAL FACILITIES OPERATION	0	300	440	200	440	440	0.0%
CONTRACT SERVICES & FEES							
532 Software Maint./License	5,300	15,799	4,200	4,200	4,200	4,830	
536 Extended Maint/Warranty	0	0	4,539	3,812	4,528	0	
539 Other Contract Services	39,501	21,798	5,568	5,511	16,140	18,226	
TOTAL CONTRACT SVCS & FEES	44,801	37,597	14,307	13,523	24,868	23,056	61.2%
GRAND TOTALS	44,801	62,199	62,889	36,807	74,862	74,502	18.5%

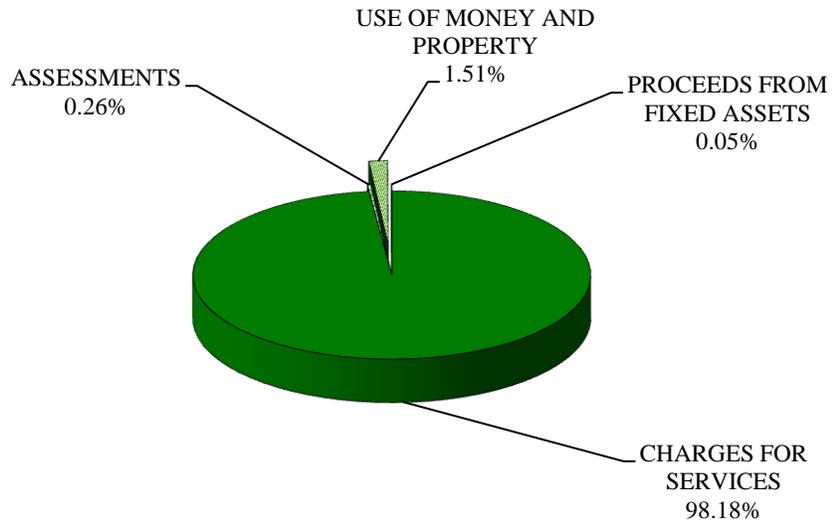
NON-DEPARTMENTAL

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
OPERATIONAL EQUIPMENT							
269 Other Office Equipment	2,150	0	0	0	0	0	
TOTAL OPERATIONAL SUPPLIES	2,150	0	0	0	0	0	#DIV/0!
CONTRACT SERVICES & FEES							
511 Legal Services	0	2850	0	2,850	2,850	0	
512 Engineering Services	11,800	0	0	0	0	0	
522 Insurance and Bonds	53,972	55,254	70,000	28,744	57,000	70,000	
539 Other Contract Services	12,800	0	6,830	0	0	20,000	
543 Credit Card Fees	3,425	3,244	4,200	3,590	6,000	6,000	
TOTAL CONTRACT SVCS & FEES	81,997	61,348	81,030	35,184	65,850	96,000	18.5%
BAD DEBT							
651 Bad Debt Expense	11,152	8,583	4,500	(1,252)	20,000	5,000	
TOTAL BAD DEBT	11,152	8,583	4,500	(1,252)	20,000	5,000	11.1%
CAPITAL IMP/ACQUISITION							
745 Contributions by Developers	301,729	381,545	0	0	0	0	
TOTAL CAPITAL OUTLAY	301,729	381,545	0	0	0	0	0%
CONTRIBUTIONS/TRANSFERS							
815 Interfund Transfers Out	310,564	1,022,718	700,000	0	76,471	100,000	
SUB-TOTAL	310,564	1,022,718	700,000	0	76,471	100,000	
CONTINGENCY RESERVES/CLAIMS							
831 Contingency Reserves	0	0	99,200	0	32,071	100,000	
832 Payment of Claims	0	1776	500	0	0	500	
833 Payment of Refunds	3,473	848	1,000	744	1,000	1,000	
SUB-TOTAL	3,473	2,624	100,700	744	33,071	101,500	
TOTAL CONTRIB./CONTINGENCY	314,037	1,025,342	800,700	744	109,542	201,500	-74.8%
SHORT TERM DEBT/CAPITAL LEASE							
913 Capital Lease Short Term	0	0	64,000	62,400	64,000	62,400	
TOTAL SHORT TERM DEBT	0	0	64,000	62,400	64,000	62,400	-2.5%
GRAND TOTALS	711,065	1,476,818	950,230	97,076	259,392	364,900	-61.6%

**UTILITY FUND
REVENUES**

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
<u>330-INTERGOVERNMENTAL REV.</u>							
229 CDBG CONTRACT	0	0	0	0	0	0	
230 Contributions from Developers	375,814	0	0	0	0	0	
238 Local Reimbursement	0	0	0	6,243	6,243	0	
TOTAL INTERGOVERNMENTAL REV.	375,814	0	0	6,243	6,243	0	0.0%
<u>340-CHARGES FOR SERVICES</u>							
271 Water Services	2,559,499	3,211,538	3,376,100	1,216,956	3,376,100	3,713,710	
272 Connect & Reconnect Fees	86,295	89,702	86,100	54,215	105,000	105,000	
273 Transfer Fees	398	544	500	1,002	2,000	2,000	
274 Late Payment Fees	121,481	139,590	140,000	76,249	145,000	145,000	
275 Sewer Service Charges	1,961,253	2,160,550	2,379,280	901,638	2,226,756	2,226,756	
276 Wholesale Water Charges	198,148	184,812	200,000	101,219	200,000	200,000	
279 Bulk Sewer Disposal Fees	6,160	8,640	7,000	6,820	9,500	9,500	
280 Misc. Water Service Fees	0	0	0	0	0	13,700	
289 Credit Card Processing Fees	4,474	7,804	7,000	4,947	10,000	10,000	
TOTAL CHARGES FOR SERVICES	4,937,708	5,803,180	6,195,980	2,363,046	6,074,356	6,425,666	3.7%
<u>420 ASSESSMENTS</u>							
321 Water Tap Fees	18,513	7,239	7,000	2,450	7,000	7,000	
322 Sewer Tap Fees	3,301	2,915	4,000	2,787	4,000	4,000	
325 Meter Fees	23,938	12,377	20,000	3,040	6,000	6,000	
326 Other Special Assessments	107,753	0	0	0	0	0	
327 Contrib. by Developers	0	0	0	0	0	0	
TOTAL ASSESSMENTS	153,505	22,531	31,000	8,277	17,000	17,000	-45.2%
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	228,824	264,779	125,000	46,411	60,000	60,000	
333 Rental Income (Leases)	36,000	36,000	36,000	18,000	36,000	36,000	
334 Misc. Revenue	14,322	10,029	11,000	1,603	2,500	3,000	
335 Reimbursements	6,294	1,617	2,000	0	0	0	
337 Unrealized Gain/Loss Inv.	5,029	(24,867)	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	290,469	287,558	174,000	66,014	98,500	99,000	-43.1%
<u>460 PROCEEDS GEN FIXED ASSETS</u>							
374 Sale of Surplus Property	14,237	0	0	0	0	0	
376 Bulk Water Sales	547	2,263	1,000	1,811	3,000	3,000	
379 Sale of Misc. Assets	0	(2,691)	0	0	0	0	
TOTAL PROCEEDS GEN FIXED ASSETS	14,784	(428)	1,000	1,811	3,000	3,000	200.0%
GRAND TOTALS	5,772,280	6,112,841	6,401,980	2,445,391	6,199,099	6,544,666	2.2%
Expenditures					6,199,099	6,544,666	
Revenues over Expenditures					0	0	

UTILITY FUND REVENUES BY CATEGORY



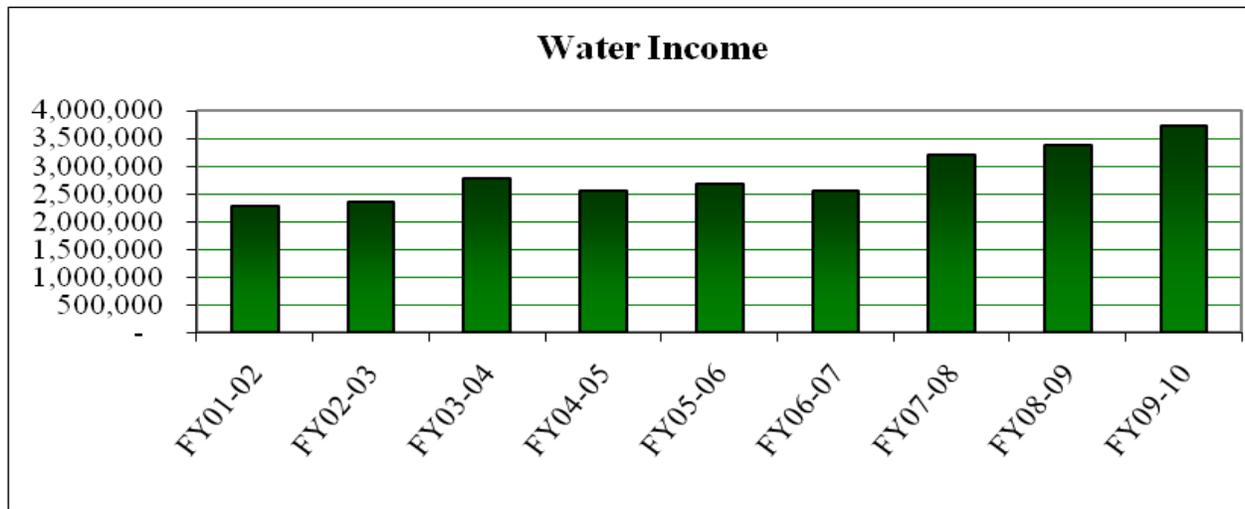
UTILITY FUND

Revenue Assumptions

Charges for Services

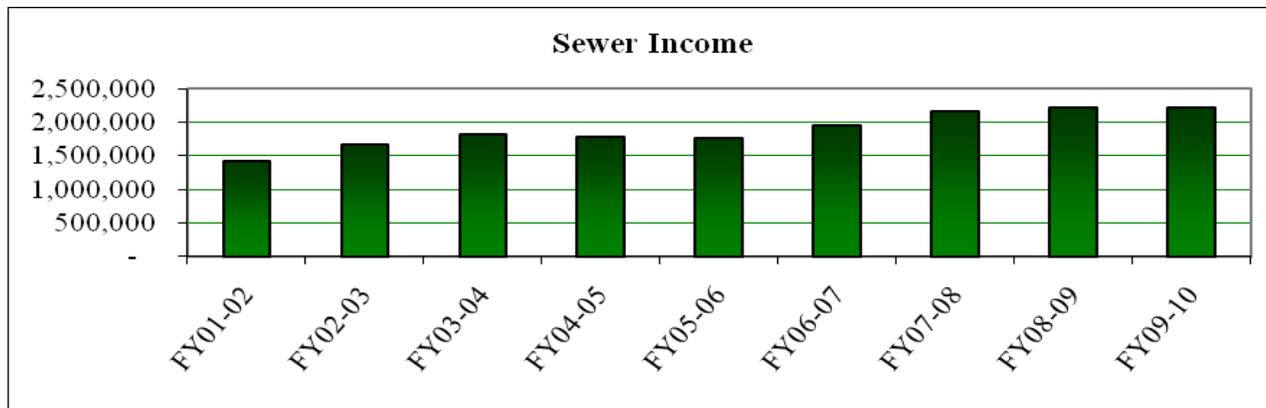
❖ Water Income

Utility Fund revenues for next year are projected to increase 10% over the adopted budget for FY2009-10. Water income is very elastic, and depends a great deal on what the weather does. Water income for FY2009-10 was budgeted at 3,713,710 which contain an increase in the water rates to cover new debt payment for the sell of bonds and an increase for growth.



❖ Sewer Income

Sewer income for FY2009-10 is budgeted at \$2,226,756. Billable gallons are computed base on water consumption average for the months of December, January, and February. No change is anticipated for revenues for sewer income, included in the FY2009-10 budget for total sewer income of \$2,226,756.



❖ Wholesale Water Charges

Wholesale water charges for FY2009-10 are budgeted at \$200,000 which remains the same from the FY2008-09 projected. This revenue is derived from two contracts the city has for the sale of water.

Also, in the category for charges for services are late payment fees, connection fees, transfer fees, bulk sewer disposal fees, and credit card processing fees. The total budgeted within this category for these services are \$285,200 which is an increase of \$13,700 from the projected.

Assessments

The total budgeted amount in FY2009-10 for this category is \$17,000 and the amount budgeted for FY2008-09 is \$31,000.

Use of Money & Property-(*interest income, rental income, misc. income*)

The totaled budgeted amount in FY2008-09 for this category is \$174,000 and the amount budgeted for FY2009-10 is \$99,000. The decrease in the category is interest income. With the fallen interest rates a conservation approach was anticipated for interest income. The city anticipates issuing debt which the proceeds will be invested during the design and construction phase of water and wastewater projects.

Proceeds from Sale of Fixed Assets

For the FY2009-10 this category is budgeted at \$3,000 which remains the same as the projected FY2008-09.

The Utility Fund revenues is budgeted at \$6,544,666 for the FY 2009-10.

**UTILITY FUND EXPENDITURE
DETAIL**

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	749,438	763,679	797,610	352,501	776,921	874,113	
112 Vacation	2,970	(4,295)	0	0	0	0	
114 Overtime	120,420	111,619	119,809	53,403	114,000	112,151	
115 Longevity Pay	5,472	6,480	6,856	6,720	6,768	7,200	
117 Temporary/Seasonal	0	0	0	0	0	0	
118 Insurance Allowance	231	1,154	1,200	450	975	0	
SUB-TOTAL	878,531	878,637	925,475	413,074	898,664	993,464	
PAID BENEFITS							
121 FICA-Social Security	64,416	65,069	72,032	32,805	68,686	65,465	
122 Workers Compensation	25,962	25,899	25,463	13,249	24,581	22,450	
123 State Unemployment Tax	2,334	2,424	1,837	241	1,260	2,797	
124 TMRS	89,777	90,797	120,054	47,273	115,678	111,087	
126 Health Insurance	82,356	84,051	98,577	54,190	87,630	106,452	
127 Dental Insurance	4,449	4,549	4,853	2,595	4,584	4,043	
128 Long Term Disability	2,659	2,722	2,871	1,567	2,797	2,705	
SUB-TOTAL	271,953	275,511	325,687	151,920	305,216	314,999	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	7,505	8,503	10,030	5,237	8,687	8,965	
132 Uniforms Rental	7,212	8,118	7,618	5,718	7,250	4,704	
SUB-TOTAL	14,717	16,621	17,648	10,955	15,937	13,669	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	1,712	3,065	3,090	1,265	3,665	3,400	
142 Professional Conferences	0	180	125	0	0	315	
143 Membership/Dues	1,300	1,125	1,305	182	1,515	1,320	
144 Subscriptions & Books	233	248	537	0	287	275	
146 Training-Transportation	36	0	0	91	100	60	
147 Training-Lodging	609	2,509	2,800	364	1,410	3,150	
148 Training-Meals	544	1,849	1,475	256	1,535	1,360	
SUB-TOTAL	4,434	8,976	9,332	2,158	8,512	9,880	
TOTAL EMPLOYEE SERVICES	1,169,635	1,179,745	1,278,142	578,107	1,228,329	1,332,012	4.2%
OFFICE SUPPLIES							
211 General Office Supplies	2,793	3,799	4,000	2,922	4,000	6,609	
213 Photographic Supplies	85	0	430	118	200	280	
214 Computer Supplies	597	343	600	373	600	1,150	
215 Postage	23,229	29,350	31,800	15,782	30,000	31,000	
SUB-TOTAL	26,704	33,492	36,830	19,195	34,800	39,039	
CONSTRUCTION SUPPLIES							
221 Street Repair Materials	30,113	10,983	36,000	17,039	35,000	35,000	
223 Building Materials	473	1,727	2,000	1,770	2,000	2,000	
224 Clamps	12,674	24,148	26,000	17,828	25,000	25,000	
225 Sand & Gravel	34,554	30,111	30,000	22,177	28,000	28,000	
226 Misc. Hardware	39,767	55,177	55,375	37,119	50,375	50,500	
227 Electrical, Plumbing Supplies	3,719	7,596	9,698	8,020	9,676	10,120	
228 Machine Fabricated Parts	500	469	1,000	80	600	1,050	
SUB-TOTAL	121,800	130,211	160,073	104,033	150,651	151,670	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	568	627	1,050	208	700	500	
SUB-TOTAL	568	627	1,050	208	700	500	

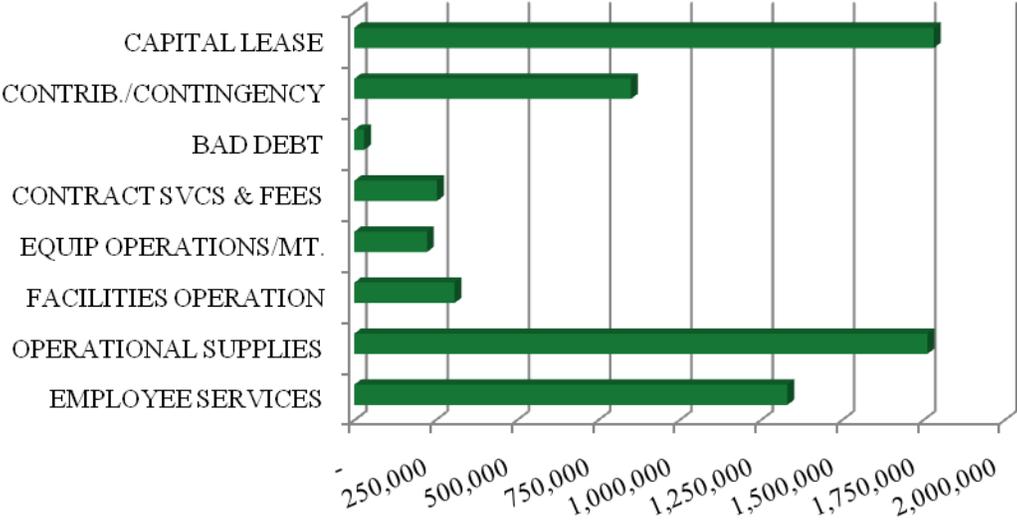
**UTILITY FUND EXPENDITURE
DETAIL**

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
SPECIALTY SUPPLIES							
251 Laboratory Supplies	3,366	3,782	4,857	2,941	4,857	5,057	
252 Medical Supplies	561	800	815	287	700	700	
253 Chemicals	38,543	54,767	56,200	24,190	56,200	58,190	
254 Botanical /Landscape	145	989	1,000	977	1,000	6,000	
256 Minor Tools/Instruments	9,973	8,864	8,784	3,688	5,770	5,770	
258 Treated Water	1,078,761	1,009,618	1,145,951	504,809	1,009,620	1,265,600	
259 Misc. Supplies	110	207	600	169	250	-	
SUB-TOTAL	1,131,459	1,079,027	1,218,207	537,061	1,078,397	1,341,317	
OPERATIONAL EQUIPMENT							
261 Office Furniture	1,870	0	0	0	0	0	
262 Communication Equip.	142	36	500	0	200	200	
264 Computer Accessories	0	0	150	0	0	-	
265 Instruments/Apparatus	1,158	4,000	5,000	1659	4,500	4,000	
267 Computers	2278	0	0	0	0	0	
269 Other Office Equipment	681	0	600	3481	3861	505	
273 Fire Hydrants	5,775	14,532	15,000	3,406	10,000	15,000	
274 Water Valves	2,540	9,949	10,000	9878	10,000	10,600	
275 Water Meters	252,651	228,019	215,000	207,547	210,829	200,000	
279 Other Operational Equip.	0	7,800	0	0	0	0	
SUB-TOTAL	267,095	264,336	246,250	225,971	239,390	230,305	
TOTAL OPERATIONAL SUPPLIES	1,547,626	1,507,693	1,662,410	886,468	1,503,938	1,762,831	6.0%
UTILITIES							
321 Light & Power	184,405	190,152	285,000	137,657	282,250	282,500	
322 Natural Gas/Propane	984	803	1,000	348	700	1,000	
323 Truck Telephone System	4,761	4,347	3,400	2,029	4,200	4,200	
324 Cell Phones	2,412	3,265	2,920	1,964	3,535	5,015	
325 Pagers	1,377	1,533	1,504	919	1,760	1,760	
SUB-TOTAL	193,939	200,100	293,824	142,917	292,445	294,475	
FACILITY REPAIR/IMPROVEMENTS							
341 Roofing Repairs	0	0	0	0	0	0	
342 Electrical Repairs	2,138	2,596	2,950	915	2,150	4,450	
343 Heating/Cooling Repairs	290	2,315	2,500	60	1,000	1,500	
344 Plumbing Repairs	126	141	500	35	300	650	
345 Carpentry & Painting	0	0	0	0	0	0	
347 Pump/Electrical Motor Repair	17515	0	0	0	0	0	
349 Misc. Repairs/Maint.	3,464	5,625	7,000	2,517	6,000	7,000	
SUB-TOTAL	23,533	10,677	12,950	3,527	9,450	13,600	
JANITORIAL SUPPLIES/SVC							
352 Cleaning Supplies	683	735	800	565	800	400	
SUB-TOTAL	683	735	800	565	800	400	
TOTAL FACILITIES OPERATION	218,155	211,512	307,574	147,009	302,695	308,475	0.3%
EQUIPMENT RENTAL							
412 Light Equipment Rental	656	632	727	433	727	600	
414 Motor Vehicle Rental	102,270	106,427	107,769	63,204	101,769	88,083	
415 Trucks, Heavy Equip. Rent	53,339	56,706	59,858	21,744	49,858	60,731	
416 Light Equip. Rental-Exterior	0	2,656	1,700	1,170	1,700	1,700	
418 Trucks, Heavy Equip.-Ext.	0	9,777	3,000	856	3,000	3,000	
419 Replacement Fund Contrib.	66,533	66,533	66,533	33,270	49,905	43,246	
SUB-TOTAL	222,798	242,731	239,587	120,677	206,959	197,360	

**UTILITY FUND EXPENDITURE
DETAIL**

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
FIXED EQUIPMENT MAINT.							
431 Office Equip. Repair/Maint.	0	1,018	0	0	0	0	
432 Machine Tools Maint/Repair	1,661	3,686	4,800	1,184	4,000	5,000	
433 Light Equipment Maint/Rep	1,815	2,326	3,000	918	2,500	2,800	
437 Pumps, Maintenance/Repair	3,158	677	3,800	11,102	3,000	3,800	
438 Electrical Motor Maint/Rep.	1,635	3,387	4,500	397	3,300	4,500	
439 Other Equip. Maint/Repair	9,282	3,324	8,500	1,979	6,500	7,400	
SUB-TOTAL	17,551	14,418	24,600	15,580	19,300	23,500	
FUEL, OIL, FILTERS & TIRES							
445 Fuel, Oil & Lubricants	454	760	1,000	926	1000	2000	
SUB-TOTAL	454	760	1,000	926	1000	2000	
EQUIPMENT OPERATION							
462 Office Equip. Maint/Repair	458	121	500	0	350	750	
SUB-TOTAL	458	121	500	0	350	750	
TOTAL EQUIP OPERATIONS/MT.	241,261	258,030	265,687	137,183	227,609	223,610	-15.8%
CONTRACT SERVICES & FEES							
511 Legal Services	4,200	0	0	6,650	6,650	0	
512 Engineering Services	56,836	45,965	28,200	14,100	38,500	0	
514 Medical Services	1,120	278	2,325	0	1,925	1,817	
519 Other Professional Svcs.	43,620	0	0	58,000	58,000	0	
521 County Recording Fees	180	0	0	0	0	0	
522 Insurance and Bonds	36,045	33,039	50,000	16,771	40,000	45,000	
523 Outside Printing	76	171	300	86	200	0	
525 Landfill Fees	30,335	25,514	40,000	9,954	30,500	40,000	
526 Testing/Cert. Permit	45,726	57,163	62,500	40,395	55,300	86,100	
528 Advertising		824	0	276	0	0	
532 Software Maint./License	0	0	19,798	12,046	14,700	14,700	
537 Bank Charges	6,985	5,909	2,000	716	2,000	2,000	
539 Other Contract Services	73,112	74,052	73,945	30,786	58,990	57,700	
543 Credit Card Fees	4,698	6,100	7,000	5,073	7,000	7,000	
TOTAL CONTRACT SVCS & FEES	302,933	249,015	286,068	194,853	313,765	254,317	-11.1%
BAD DEBT							
651 Bad Debt Expense	76,190	49,645	30,000	(7,976)	90,000	30,000	
TOTAL BAD DEBT	76,190	49,645	30,000	(7,976)	90,000	30,000	0.0%
CAPITAL OUTLAY							
714 Computer Equipment	6,416	2,605	0	0	0	0	
TOTAL CAPITAL OUTLAY	6,416	2,605	0	0	0	0	#DIV/0!
CONTRIBUTIONS/TRANSFERS							
821 Financial/Admin Services	760,000	1,230,000	1,230,000	307,500	992,877	825,788	
SUB-TOTAL	760,000	1,230,000	1,230,000	307,500	992,877	825,788	
CONTINGENCY RESERVES/CLAIMS							
831 Contingency Reserves	0	0	35,000	0	0	24,910	
832 Payment of Claims	0	0	0	0	575	0	
833 Payment of Refunds	91	887	0	5	1,500	0	
SUB-TOTAL	91	887	35,000	5	2,075	24,910	
TOTAL CONTRIB./CONTINGENCY	760,091	1,230,887	1,265,000	307,505	994,952	850,698	-32.8%
LONG-TERM DEBT/CAPITAL LEASE							
921 Transfer to I & S Principal	402,338	419,691	437,488	218,744	512,488	668,083	
922 Transfer to I & S Interest	593,032	819,507	869,611	412,836	1,025,323	1,114,640	
TOTAL DEBT SERVICE	995,370	1,239,198	1,307,099	631,580	1,537,811	1,782,723	36.4%
GRAND TOTALS	5,317,677	5,928,330	6,401,980	2,874,729	6,199,099	6,544,666	2.2%

UTILITY FUND EXPENDITURES by CATEGORY



UTILITY FUND EXPENDITURES

Expenditure Assumptions

100-Employee Services- Cost directly related to the employment of personnel to perform assigned functions and task.

The total employee services budget of \$1,332,012 for FY2009-10 increased by \$53,870 or 4.2% over the prior year budget. Most of the increase is due primarily to salary adjustment and merit increases given during the fiscal year.

200-Operational Supplies- Cost of consumable items needed during performance of regular functions and duties of each department.

The operational supplies are budgeted at \$1,762,831 for the FY2009-10, which is an increase of \$10,421 or 6% from the prior year's budget of \$1,662,410. The major expense in this category is the purchase of treated water from the Brazos River Authority. This budget reflects an increase of 25% in treated water from BRA.

300-Facilities Operational/Maintenance-Cost associated with the operation of facilities where city services are provided.

The facilities maintenance category is budgeted at \$308,475 for the FY2009-10, which is an increase of \$901 or .01% over the prior year's budget of \$307,574. The major increase in this category is the increase in energy cost.

400-Equipment Operations/Maintenance- Costs associated with the operation of vehicles and equipment used in providing city services.

The equipment operations and maintenance category is budgeted at \$223,610 which is a decrease of \$42,077 or 15.8% over the prior year's budget of \$265,687. This decrease is due reduction in fuel cost and the cost to the equipment replacement fee.

500-Contract Services & Fees- Costs incurred by engaging the services of outside agents or agencies.

Total services for FY2009-10 are budgeted at \$254,317 which is a decrease from the prior year budget of \$31,751. The major expenditures in this category are insurance, testing/certification permit and other contract services.

600- Bad Debt Expense- Cost associated with uncollectible receivables, which are written off.

In FY2009-10, this line item remains the same as the prior year.

700- Capital Outlay- Expenditures which result in the acquisition of or addition to fixed assets (min. \$5,000 per item).

No acquisition of capital outlay is budgeted for the FY2009-10 budget.

800-Contribution/Transfers/Contingencies- Direct payments to other governmental agencies or civic organizations for services rendered directly to the city or indirectly to the community.

Contribution, Transfers, and Contingencies for the FY2009-10 are budget at \$850,698 which is a decrease of \$414,302 from the adopted budget for FY2008-09. There is a reserve built into the contingencies to off set any unexpected expenditures that may arise during the fiscal year.

900-Debt Service- These expenditures are composed of interest and principal payments on Bonds that have been sold.

The FY2009-10 is budget at \$1,782,723 which is an increase over prior year's budget of \$475,624 or 36.4%. This is in direct relationship to the issuance of bonds.

Public Utilities – Administration Department

Department Description

The City of Taylor Utility Administration Department manages financial operations and billing services. The Utility Administration department consists of a Utility Billing Manager, Senior Utility Clerk and (1.5) Utility Clerks.

FY 2008-09 Accomplishments

- Ensured excellent customer service to the Taylor community.
- Promoted consumer education programs for efficient utility use, conservation and customer service.
- Streamline workflow for efficiency.

FY 2009-10 Goals and Objectives

- Make changes to our meter reading schedule in order to accommodate growth
- Implement a four cycle billing.
- Implement utility bill check scanning/imaging program.
- Educate our staff through schools and other training opportunities.
- Develop better customer relations.
- Continue to administer the operation of utility billing in an effective and efficient manner.
- Continuous improvement in customer relations.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2008-09	2009-10	Difference	
#131	Utility Supt.	#01	F	Sal	Mgmt Pay Plan	M-1	---	1.00	0.00	-1.00	
#226	Asst. Utility Supt. Utility Billing	#02	F	Sal	Mgmt Pay Plan	M-2	---	1.00	0.00	-1.00	
#236	Manager Administrative	#01	F	Sal	Mgmt Pay Plan	M-2	M-2	1.00	1.00	0.00	
#611	Assistant	#06	F	Hr.	A-1	19	---	1.00	0.00	-1.00	
#625	Utility Clerk	#06	F	Hr.	A-1	15	15	1.00	1.00	0.00	
#624	Senior Utility Clerk	#06	F	Hr.	A-1	17	17	1.00	1.00	0.00	
#640	Clerk	#06	F	Hr.	A-1	15	15	1.00	1.00	0.00	
#715	Service Tech	#08	F	Hr.	A-1	--	17	0.00	1.00	1.00	
#713	U. Maint W. I	#07	F	Hr.	A-1	--	17	0.00	1.00	1.00	
* F = Full Time PPT = Permanent Part time								Total	7.00	6.00	-1.00

Performance Measures

	<u>FY2007-08</u>	<u>FY2008-09</u>	<u>FY2009-10</u>
	<u>Actual</u>	<u>Estimated</u>	<u>Estimated</u>
Water Accounts	5,560	5,494	5,600
Sewer Accounts	5,354	5,215	5,320
Garbage Accounts	5,353	5,236	5,340
Utility Bills Printed Annually	67,413	67,143	67,716
Total Value Billed	\$6,611,126	\$ 7,056,021	\$ 7,284,390

UTILITY ADMINISTRATION

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	236,509	256,640	255,498	117,549	261,984	184,440	
112 Vacation/Holiday	1,135	(3,939)	0	0	0	0	
114 Overtime	3,696	6,844	5,500	1,360	4,000	2,151	
115 Longevity Pay	864	1,152	1,584	1,488	1,488	864	
117 Temporary/Seasonal	0	0	0	0	0	0	
118 Insurance Allowance	231	1,154	1,200	450	975	0	
SUB-TOTAL	242,435	261,851	263,782	120,847	268,447	187,455	
PAID BENEFITS							
121 FICA-Social Security	17,526	19,705	20,250	9,573	20,723	14,610	
122 Workers Compensation	4,063	4,531	4,836	2,516	5,022	2,317	
123 State Unemployment Tax	783	778	536	142	315	1,151	
124 TMRS	24,696	29,803	33,750	11,505	34,539	25,153	
126 Health Insurance	26,685	24,024	28,237	16,706	25,735	30,415	
127 Dental Insurance	1,382	1,365	1,415	792	1,382	1,213	
128 Long Term Disability	847	891	920	531	943	718	
SUB-TOTAL	75,982	81,097	89,944	41,765	88,659	75,577	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	632	595	655	270	655	780	
132 Uniforms Rental	0	0	0	0	0	0	
SUB-TOTAL	632	595	655	270	655	780	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	278	215	480	745	1,055	200	
142 Professional Conferences	0	0	125	0	0	120	
143 Membership/Dues	195	285	215	182	215	70	
144 Subscriptions & Books	233	248	287	0	287	25	
146 Training-Transportation	36	0	0	91	100	60	
147 Training-Lodging	0	361	550	182	550	0	
148 Training-Meals	43	208	210	150	270	50	
SUB-TOTAL	785	1,317	1,867	1,350	2,477	525	
TOTAL EMPLOYEE SERVICES	319,834	344,860	356,248	164,232	360,238	264,337	-25.8%
OFFICE SUPPLIES							
211 General Office Supplies	2,518	3,799	4,000	2,922	4,000	3,609	
213 Photographic Supplies	85	0	150	94	150	0	
214 Computer Supplies	597	343	600	373	600	800	
215 Postage	23,229	29,350	31,800	15,782	30,000	31,000	
SUB-TOTAL	26,429	33,492	36,550	19,171	34,750	35,409	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	42	173	300	0	200	0	
SUB-TOTAL	42	173	300	0	200	0	
SPECIALTY SUPPLIES							
258 Treated Water	1,078,761	1,009,618	1,145,951	504,809	1,009,620	1,265,600	
259 Misc. Supplies	110	207	600	169	250	0	
SUB-TOTAL	1,078,871	1,009,825	1,146,551	504,978	1,009,870	1,265,600	
OPERATIONAL EQUIPMENT							
264 Computer Accessories	0	0	150	0	0	0	
267 Computer	2,278	0	0	0	0	0	
269 Other Office Equipment	681	0	600	3,481	3,861	505	
SUB-TOTAL	2,959	0	750	3,481	3,861	505	
TOTAL OPERATIONAL SUPPLIES	1,108,301	1,043,490	1,184,151	527,630	1,048,681	1,301,514	9.9%

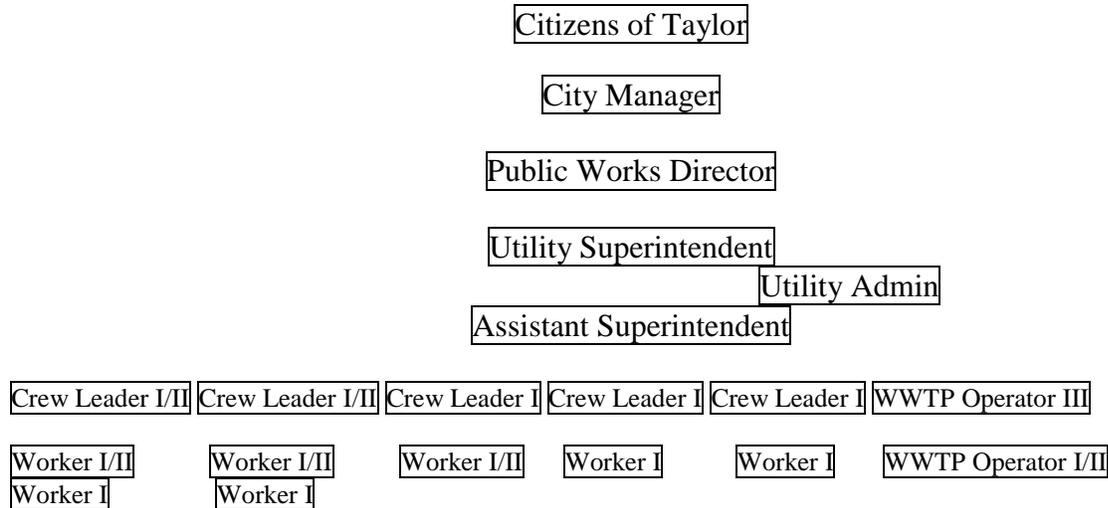
UTILITY ADMINISTRATION

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09			FY2009-10	% Change Prior Year
			ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	ADOPTED BUDGET	
UTILITIES							
321 Light & Power	3,474	3,855	5,250	2,927	5,250	5,500	
322 Natural Gas/Propane	74	0	0	0	0	0	
324 Cell Phones	960	1,087	1,000	945	1,400	960	
SUB-TOTAL	4,508	4,942	6,250	3,872	6,650	6,460	
JANITORIAL SUPPLIES/SVC							
352 Cleaning Supplies	683	735	800	565	800	400	
SUB-TOTAL	683	735	800	565	800	400	
TOTAL FACILITIES OPERATION	5,191	5,677	7,050	4,437	7,450	6,860	-2.7%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	5,961	6,658	6,952	3,480	5,952	6,242	
419 Replacement Fund Contrib.	1,375	1,375	1,375	690	1,035	6,944	
SUB-TOTAL	7,336	8,033	8,327	4,170	6,987	13,186	
Fixed Equipment Maintenance							
431 Office Equip. Repair/Maint.	0	1,018	0	0	0	0	
TOTAL FIXED EQUIP. MAINT.	7,336	9,051	8,327	4,170	6,987	13,186	58.4%
CONTRACT SERVICES & FEES							
512 Engineering Services	56,836	45,965	28,200	14,100	38,500	0	
523 Outside Printing	76	171	300	86	200	0	
532 Software Maint/License	0	0	19,798	12,046	14,700	14,700	
539 Other Contract Services	41,303	36,354	37,945	15,843	30,000	21,700	
TOTAL CONTRACT SVCS & FEES	98,215	82,490	86,243	42,075	83,400	36,400	-57.8%
GRAND TOTALS	1,538,877	1,485,568	1,642,019	742,544	1,506,756	1,622,297	-1.2%

Public Utilities-System Maintenance Department

Department Description:

The Utility Maintenance Department manages all of the City Of Taylor's water and wastewater infrastructure. Our services include the safe delivery and disposal of water and wastewater, fire hydrant maintenance and repair, water and sewer line repair, upkeep of city lift stations, upkeep of water storage facilities, and the deliverance of excellent customer service to our citizens.



Mission Statement:

The Utility Maintenance Department strives to provide the highest quality of water and wastewater services to the citizens of Taylor while ensuring EPA and TCEQ compliance standards are met.

FY 2008/2009 Accomplishments:

- Obtained Superior Water status.
- As of June 2009, Installed 568 new drive by read meters.
- As of June 2009, responded to 394 sewer stops.
- As of June 2009, responded to 326 water leaks.
- Maintained the manhole inspection program.
- Installed new water and wastewater lines for Mustang Cove Industrial Park.
- Demolition of 15 condemned properties.
- Met all requirements stated in the purchase water permit.
- Received no positive Bacteriological water sample.
- Assisted the Engineering Department with the Manhole Rehab Program.
- Maintained a fully staffed department.
- Implemented a clean out installation plan in order to reduce number of sewer stops.
- Repaired Rio Grande water crossing to provide more water to Southwood Hills.

FY 2009/2010 Goals and Objectives:

- Make certain the City of Taylor remains in compliance with EPA and TCEQ standards.
- Continue to maintain an effective working relationship with other departments.
- Continue to respond to water/wastewater issues in a timely and professional manner.
- Promote a professional atmosphere within the department.
- Maintain a fully staffed department.
- Educate staff on new and innovative techniques to perform our daily tasks.
- Educate the public on utility usage awareness.
- Continue to update our metering system as funds permit.
- Continue to update our collection and distribution system as funds permit.
- Utilize the city’s resources in an efficient and effective manner.
- Maintain a high standard of customer service.
- Ensure that employees maintain and upgrade certifications.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
#131	Utility Supt.	#01	F	Sal	Mgmt Pay Plan	---	M-1	0.00	1.00	1.00
#226	Asst. Utility Supt. Administrative	#02	F	Sal	Mgmt Pay Plan	---	M-2	0.00	1.00	1.00
#611	Assistant	#06	F	Hr.	A-1	---	19	0.00	1.00	1.00
#322	Crew Leader II	#07	F	Hr.	A-1	22	22	3.00	3.00	0.00
#323	Crew Leader	#07	F	Hr.	A-1	20	20	2.00	2.00	0.00
#715	Service Tech	#08	F	Hr.	A-1	17	--	1.00	0.00	-1.00
#713	U. Maint W. I	#07	F	Hr.	A-1	17	17	4.00	3.00	-1.00
#712	U. Maint W. II	#07	F	Hr.	A-1	19	19	4.00	4.00	0.00
* F = Full Time PPT = Permanent Part time Total								14.00	15.00	1.00

Total Utilities	24.00	24.00	0.00
------------------------	-------	-------	------

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
#464	Wastewater Plant Op III	#03	F	Hr.	A-1	21	21	1.00	1.00	0.00
#463	Wastewater Plant Op II	#03	F	Hr.	A-1	18	18	1.00	1.00	0.00
#462	Wastewater Plant Op I	#03	F	Hr.	A-1	17	17	1.00	1.00	0.00
* F = Full Time PPT = Permanent Part time Total								3.00	3.00	0.00

Performance Measures:

	2006/2007	2007/2008	2008/2009
Water Leaks	451	420	362
Sewer Stops	716	477	394
Meter Installs	1052	842	568
Water Taps	16	12	10
Sewer Taps	7	16	8
Fire Hydrant Repair/Replace	7	17	7
Water Valve	3	14	6
Water Main/Service Replaced	2	6	0
Sewer Main/Service Replaced	13	8	22

**UTILITY DISTRIBUTION/
COLLECTION**

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	421,580	411,169	446,785	189,830	419,731	592,617	
112 Vacation/Holiday	(166)	(835)	0	0	0	0	
114 Overtime	97,784	88,887	94,309	44,653	90,000	90,000	
115 Longevity Pay	4,368	4,992	4,792	4,752	4,800	5,808	
117 Temporary/Seasonal	0	0	0	0	0	0	
118 Insurance Allowance	0	0	0	0	0	0	
SUB-TOTAL	523,566	504,213	545,886	239,235	514,531	688,425	
PAID BENEFITS							
121 FICA-Social Security	38,339	37,074	42,239	18,960	39,087	41,831	
122 Workers Compensation	19,382	18,329	17,791	9,257	16,727	17,791	
123 State Unemployment Tax	893	1,320	1,071	99	765	1,071	
124 TMRS	53,679	49,910	70,398	29,228	66,345	70,398	
126 Health Insurance	45,336	49,522	58,617	30,639	50,494	65,899	
127 Dental Insurance	2,460	2,594	2,831	1,449	2,612	2,426	
128 Long Term Disability	1,490	1,497	1,608	834	1,511	1,608	
SUB-TOTAL	161,579	160,246	194,555	90,466	177,541	201,024	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	6,150	7,069	8,343	4,009	7,000	7,000	
132 Uniforms Rental	5,848	6,662	6,370	4,722	5,900	3,354	
SUB-TOTAL	11,998	13,731	14,713	8,731	12,900	10,354	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	1,239	2,295	1,920	350	1,920	2,510	
142 Professional Conferences	0	0	0	0	0	195	
143 Membership/Dues	910	840	910	0	1,120	1,120	
144 Subscriptions & Books	0	0	250	0	0	250	
147 Training-Lodging	609	2,019	1,890	0	500	2,950	
148 Training-Meals	441	1,431	915	16	915	1,210	
SUB-TOTAL	3,199	6,585	5,885	366	4,455	8,235	
TOTAL EMPLOYEE SERVICES	700,342	684,775	761,039	338,798	709,427	908,038	19.3%
OFFICE SUPPLIES							
211 General Office Supplies	275	0	0	0	0	3,000	
213 Photographic Supplies	0	0	280	24	50	280	
214 Computer Supplies	0	0	0	0	0	350	
SUB-TOTAL	275	0	280	24	50	3,630	
CONSTRUCTION SUPPLIES							
221 Street Repair Materials	30,113	10,983	36,000	17,039	35,000	35,000	
223 Building Materials	473	1,727	2,000	1,770	2,000	2,000	
224 Clamps	12,674	24,148	26,000	17,828	25,000	25,000	
225 Sand & Gravel	34,554	30,111	30,000	22,177	28,000	28,000	
226 Misc. Hardware	39,428	54,859	55,000	36,861	50,000	50,000	
227 Electrical, Plumbing Supplies	169	7	300	278	278	300	
228 Machine Fabricated Parts	24	100	500	0	100	250	
SUB-TOTAL	117,435	121,935	149,800	95,953	140,378	140,550	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	526	454	750	208	500	500	
SUB-TOTAL	526	454	750	208	500	500	
SPECIALTY SUPPLIES							
252 Medical Supplies	409	601	615	255	500	500	
253 Chemicals	18,177	30,710	31,200	15,210	31,200	31,290	
254 Botanical Landscape	0	0	0	0	0	5,000	
256 Minor Tools/Instruments	9,217	8,121	8,014	3,126	5,000	5,000	
SUB-TOTAL	27,803	39,432	39,829	18,591	36,700	41,790	

**UTILITY DISTRIBUTION/
COLLECTION**

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
OPERATIONAL EQUIPMENT							
262 Communication Equipment	142	36	500	0	200	200	
264 Computer Accessories	0	0	0	0	0	0	
265 Instruments/Apparatus	1,158	4,000	5,000	1,659	4,500	4,000	
273 Fire Hydrants	5,775	14,532	15,000	3,406	10,000	15,000	
274 Water Valves	2,540	9,949	10,000	9,878	10,000	10,600	
275 Water Meters	252,651	228,019	215,000	207,547	210,829	200,000	
279 Other Operational Equip.	0	7,800	0	0	0	0	
SUB-TOTAL	262,266	264,336	245,500	222,490	235,529	229,800	
TOTAL OPERATIONAL SUPPLIES	408,305	426,157	436,159	337,266	413,157	416,270	-4.6%
UTILITIES							
321 Light & Power	7,222	6,502	12,750	4,367	10,000	10,000	
322 Natural Gas/Propane	910	803	1,000	348	700	1,000	
323 Truck Telephone System	3,435	3,148	2,400	1,504	3,100	3,100	
324 Cell Phones	973	1,538	1,440	652	1,440	3,360	
325 Pagers	1,296	1,405	1,374	862	1,630	1,630	
SUB-TOTAL	13,836	13,396	18,964	7,733	16,870	19,090	
FACILITY REPAIR/IMPROVEMENTS							
341 Roofing Repairs	0	0	0	0	0	0	
342 Electrical Repairs	794	701	1,000	198	200	2,000	
343 Heating/Cooling Repairs	0	0	500	0	0	500	
344 Plumbing Repairs	6	0	300	0	100	300	
345 Carpentry, Painting	0	0	0	0	0	0	
349 Misc. Repairs	117	612	1,000	921	1,000	1,000	
SUB-TOTAL	917	1,313	2,800	1119	1,300	3,800	
JANITORIAL SUPPLIES/SVC							
352 Cleaning Supplies	0	0	0	0	0	0	
SUB-TOTAL	0	0	0	0	0	0	
TOTAL FACILITIES OPERATION	14,753	14,709	21,764	8,852	18,170	22,890	5.2%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	71,573	72,172	74,725	46,680	72,725	75,599	
415 Trucks, Heavy Equip. Rental	53,339	56,706	59,858	21,744	49,858	60,731	
416 Light Equip. Rental-Exterior	0	2,656	1,700	1,170	1,700	1,700	
418 Trucks, Heavy Equip.-Ext.	0	9,777	3,000	856	3,000	3,000	
419 Replacement Fund Contrib.	60,558	60,558	60,558	30,282	45,423	27,586	
SUB-TOTAL	185,470	201,869	199,841	100,732	172,706	168,616	
FIXED EQUIPMENT MAINT.							
432 Machine Tools Maint/Repair	0	0	1,000	0	200	1,000	
433 Light Equipment Maint/Rep	1,815	2,326	3,000	918	2,500	2,800	
437 Pumps, Maint. Repair	796	205	800	0	0	800	
438 Electrical Motor Maint/Rep.	140	930	1,500	271	300	1,500	
439 Other Equipment Maint/Rep.	5,599	1,540	3,500	1,351	3,500	3,400	
SUB-TOTAL	8,350	5,001	9,800	2,540	6,500	9,500	
EQUIPMENT OPERATION							
462 Other Equip. Maint./Repair	270	0	250	0	100	250	
SUB-TOTAL	270	0	250	0	100	250	
TOTAL EQUIPMENT OPERATION	194,090	206,870	209,891	103,272	179,306	178,366	-15.0%

**UTILITY DISTRIBUTION/
COLLECTION**

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
514 Medical Services	1,120	218	1,400	0	1,000	892	
526 Testing/Certification	8,341	18,686	15,000	14,440	15,000	38,000	
539 Other Contract Services	24,124	23,589	25,000	8,804	17,990	25,000	
TOTAL CONTRACT SVCS & FEES	33,585	42,493	41,400	23,244	33,990	63,892	54.3%
CAPITAL OUTLAY							
714 Computer Equipment	2,888	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	2,888	0	0	0	0	0	#DIV/0!
GRAND TOTALS	1,353,963	1,375,004	1,470,253	811,432	1,354,050	1,589,456	8.1%

WASTEWATER TREATMENT

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	91,349	95,870	95,327	45,122	95,206	97,056	
112 Vacation/Holiday	2,001	479	0	0	0	0	
114 Overtime	18,940	15,888	20,000	7,390	20,000	20,000	
115 Longevity Pay	240	336	480	480	480	528	
118 Insurance Allowance	0	0	0	0	0	0	
SUB-TOTAL	112,530	112,573	115,807	52,992	115,686	117,584	
PAID BENEFITS							
121 FICA-Social Security	8,551	8,290	9,543	4,272	8,876	9,024	
122 Workers Compensation	2,517	3,039	2,836	1,476	2,832	2,342	
123 State Unemployment Tax	658	326	230	0	180	575	
124 TMRS	11,402	11,084	15,906	6,540	14,794	15,536	
126 Health Insurance	10,335	10,505	11,723	6,845	11,401	10,138	
127 Dental Insurance	607	590	607	354	590	404	
128 Long Term Disability	322	334	343	202	343	379	
SUB-TOTAL	34,392	34,168	41,188	19,689	39,016	38,398	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	723	839	1,032	958	1,032	1,185	
132 Uniforms Rental	1,364	1,456	1,248	996	1,350	1,350	
SUB-TOTAL	2,087	2,295	2,280	1,954	2,382	2,535	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	195	555	690	170	690	690	
142 Professional Conferences	0	180	0	0	0	0	
143 Membership/Dues	195	0	180	0	180	130	
147 Training-Lodging	0	129	360	182	360	200	
148 Training-Meals	60	210	350	90	350	100	
SUB-TOTAL	450	1,074	1,580	442	1,580	1,120	
TOTAL EMPLOYEE SERVICES	149,459	150,110	160,855	75,077	158,664	159,637	-0.8%
CONSTRUCTION SUPPLIES							
226 Misc. Hardware	339	318	375	258	375	500	
227 Electrical, Plumbing Supplies	3,550	7,589	9,398	7,742	9,398	9,820	
228 Machine Fabricated Parts	476	369	500	80	500	800	
SUB-TOTAL	4,365	8,276	10,273	8,080	10,273	11,120	
SPECIALTY SUPPLIES							
251 Laboratory Supplies	3,366	3,782	4,857	2,941	4,857	5,057	
252 Medical Supplies	152	199	200	32	200	200	
253 Chemicals	20,366	24,057	25,000	8,980	25,000	26,900	
254 Botanical /Landscape	145	989	1,000	977	1,000	1,000	
256 Minor Tools/Instruments	756	743	770	562	770	770	
SUB-TOTAL	24,785	29,770	31,827	13,492	31,827	33,927	
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	0	0	0	0	0	
267 Computers	1,870	0	0	0	0	0	
SUB-TOTAL	1,870	0	0	0	0	0	
TOTAL OPERATIONAL SUPPLIES	31,020	38,046	42,100	21,572	42,100	45,047	7.0%
UTILITIES							
321 Light & Power	173,709	179,795	267,000	130,363	267,000	267,000	
322 Natural Gas/Propane	0	0	0	0	0	0	
323 Trunk Telephone	1,326	1,199	1,000	525	1,100	1,100	
324 Cell Phones	479	640	480	367	695	695	
325 Pagers	81	128	130	57	130	130	
SUB-TOTAL	175,595	181,762	268,610	131,312	268,925	268,925	

WASTEWATER TREATMENT

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
FACILITY REPAIR/IMPROVEMENTS							
342 Electrical Repairs	1,344	1,895	1,950	717	1,950	2,450	
343 Heating/Cooling Repairs	290	2,315	2,000	60	1,000	1,000	
344 Plumbing Repairs	120	141	200	35	200	350	
347 Pump & electric motor repair	17,515	0	0	0	0	0	
349 Misc. Repairs	3,347	5,013	6,000	1,596	5,000	6,000	
SUB-TOTAL	22,616	9,364	10,150	2,408	8,150	9,800	
TOTAL FACILITIES OPERATIONS	198,211	191,126	278,760	133,720	277,075	278,725	0.0%
EQUIPMENT RENTAL							
412 Light Equipment Rental	656	632	727	433	727	600	
414 Motor Vehicle Rental	24,736	27,597	26,092	13,044	23,092	6,242	
419 Replacement Fund Contrib.	4,600	4,600	4,600	2,298	3,447	8,716	
SUB-TOTAL	29,992	32,829	31,419	15,775	27,266	15,558	
FIXED EQUIPMENT MAINT.							
432 Machine Tools Maint/Repair	1,661	3,686	3,800	1,184	3,800	4,000	
437 Pumps, Maintenance/Repair	2,362	472	3,000	11,102	3,000	3,000	
438 Electrical Motor Maint/Rep.	1,495	2,457	3,000	126	3,000	3,000	
439 Other Equipment Maint/Rep.	3,683	1,784	5,000	628	3,000	4,000	
SUB-TOTAL	9,201	8,399	14,800	13,040	12,800	14,000	
FUEL, OIL, FILTERS & TIRES							
445 Fuel, Oil & Lubricants	454	760	1,000	926	1,000	2,000	
SUB-TOTAL	454	760	1,000	926	1,000	2,000	
OFFICE EQUIPMENT							
462 Office Equipment Maint/Rep.	188	121	250	0	250	500	
SUB-TOTAL	188	121	250	0	250	500	
TOTAL FACILITIES OPERATION	39,835	42,109	47,469	29,741	41,316	32,058	-32.5%
CONTRACT SERVICES & FEES							
514 Medical Services	0	60	925	0	925	925	
525 Landfill Fees	30,335	25,514	40,000	9,954	30,500	40,000	
526 Testing/Cert. Permits	37,385	38,477	47,500	25,955	40,300	48,100	
528 Advertising	0	824	0	276	0	0	
539 Other Contract Services	370	14,109	5,000	300	5,000	5,000	
TOTAL CONTRACT SVCS & FEES	68,090	78,984	93,425	36,485	76,725	94,025	0.6%
CAPITAL OUTLAY							
714 Computer Equipment	3,528	2,605	0	0	0	0	
TOTAL CAPITAL OUTLAY	3,528	2,605	0	0	0	0	#DIV/0!
GRAND TOTALS	490,143	502,980	622,609	296,595	595,880	609,492	-2.1%

UTILITY NON-DEPARTMENTAL

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2009-10	% Change	
	ACTUAL	ACTUAL	ADOPTED BUDGET	MID-YEAR	ADOPTED BUDGET	Prior Year	
				PROJECTED			
CONTRACT SERVICES & FEES							
511 Legal Services	4,200	0	0	6,650	6,650	0	
519 Other Professional Svcs.	43,620	0	0	58,000	58,000	0	
521 County Recording Fees	180	0	0	0	0	0	
522 Insurance and Bonds	36,045	33,039	50,000	16,771	40,000	45,000	
537 Bank Charges	6,985	5,909	2,000	716	2,000	2,000	
539 Other Contract Services	7,315	0	6,000	5,839	6,000	6,000	
543 Credit Card Fees	4,698	6,100	7,000	5,073	7,000	7,000	
TOTAL CONTRACT SVCS & FEES	103,043	45,048	65,000	93,049	119,650	60,000	-7.7%
BAD DEBT							
651 Bad Debt Expense	76,190	49,645	30,000	(7,976)	90,000	30,000	
TOTAL BAD DEBT	76,190	49,645	30,000	(7,976)	90,000	30,000	0.0%
CONTRIBUTIONS/TRANSFERS							
Transfer to General Fund	760,000	1,230,000	1,230,000	307,500	992,877	825,788	
SUB-TOTAL	760,000	1,230,000	1,230,000	307,500	992,877	825,788	
CONTINGENCY RESERVES/CLAIMS							
831 Contingency Reserves	0	0	35,000	0	0	24,910	
832 Payment of Claims	0	0	0	0	575	0	
833 Payment of Refunds	91	887	0	5	1,500	0	
SUB-TOTAL	91	887	35,000	5	2,075	24,910	
TOTAL CONTRIB./CONTINGENCY	760,091	1,230,887	1,265,000	307,505	994,952	850,698	-32.8%
LONG-TERM DEBT/CAPITAL LEASE							
921 Transfer to I & S Principal	402,338	419,691	437,488	218,744	512,488	668,083	
922 Transfer to I & S Interest	593,032	819,507	869,611	412,836	1,025,323	1,114,640	
TOTAL DEBT SERVICE	995,370	1,239,198	1,307,099	631,580	1,537,811	1,782,723	36.4%
GRAND TOTALS	1,934,694	2,564,778	2,667,099	1,024,158	2,742,413	2,723,421	2.1%

TAX INCREMENT FINANCING FUND

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR PROJECTED	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
<u>BEGINNING FUND BALANCE</u>	0	35,699	102,269	102,269	102,269	194,106	
REVENUES							
<u>310-TAXES</u>							
111 Current Property Tax	21,750	39,783	61,729	0	56,662	55,959	
TOTAL TAXES	21,750	39,783	61,729	0	56,662	55,959	
<u>330-INTERGOVERNMENTAL</u>							
238 Local Reimb./Refund	13,949	25,133	36,600	0	34,275	34,645	
TOTAL TAXES	13,949	25,133	36,600	0	34,275	34,645	
<u>430-USE OF MONEY AND PROPERTY</u>							
331 Interest Income	0	1,654	1,300	642	900	900	
TOTAL TAXES	0	1,654	1,300	642	900	900	
GRAND TOTALS	35,699	66,570	99,629	642	91,837	91,504	-8%
EXPENDITURES							
CONTRACT SERVICES & FEES							
539 Other Contract Services	0	0	0	0	0	61,500	
TOTAL CONTRACT SVCS & FEES	0	0	0	0	0	61,500	
CONTRIBUTIONS/TRANSFERS							
923 Transfers to CIP	0	0	0	0	0	0	
TOTAL CONTRIB./TRANSFERS	0	0	0	0	0	0	
GRAND TOTALS	0	0	0	0	0	61,500	100%
INC./DEC. IN FUND BAL.	35,699	66,570	99,629	642	91,837	30,004	
ENDING FUND BALANCE	35,699	102,269	201,898	102,911	194,106	224,110	

The purpose of this fund is to set aside ad valorem tax for the purpose redevelopment of the reinvestment zone.

HOTEL/MOTEL FUND

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09		FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
			ADOPTED BUDGET	FY2008-09 MID-YEAR			
REVENUES							
<u>BEGINNING FUND BALANCE</u>	4,500	17,420	17,420	17,420	17,420	37,420	
<u>310-TAXES</u>							
143 Hotel Occupancy Tax	81,482	99,598	80,000	39,770	80,000	80,000	
TOTAL TAX REV.	81,482	99,598	80,000	39,770	80,000	80,000	
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	0	0	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	0	0	0	0	0	0	
GRAND TOTALS	81,482	99,598	80,000	39,770	80,000	80,000	0.0%
EXPENDITURES							
CONTRIBUTIONS/TRANSFERS							
812 Pass Through- Agency	68,562	74,698	60,000	23,455	60,000	60,000	
815 Interfund Transfer Out	0	15,400	0	0	0	0	
TOTAL CONTRIB./CONTINGENCY	68,562	90,098	60,000	23,455	60,000	60,000	
GRAND TOTALS	68,562	90,098	60,000	23,455	60,000	60,000	0.0%
INCREASE/DECREASE IN FUND BAL.	12,920	9,500	20,000	16,315	20,000	20,000	
ENDING FUND BALANCE	17,420	26,920	37,420	33,735	37,420	57,420	

Revenue for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of charges for lodging. As of now, there are five motels that collect this tax for the City. Based on an agreement executed with the Taylor Chamber of Commerce, tax receipts up to \$60,000 are transferred to the Chamber for tourism related expenses. The reserve is maintained for discretionary use by the Council.

TEXAS CAPITAL FUND

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09		FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
			ADOPTED BUDGET	FY2008-09 MID-YEAR			
REVENUES							
<u>430 USE OF MONEY & PROPERTY</u>							
333 Rental Income (Leases)	25,021	25,021	25,021	18,765	25,021	25,021	
TOTAL USE OF MONEY & PROPERTY	25,021	25,021	25,021	18,765	25,021	25,021	
GRAND TOTALS	25,021	25,021	25,021	18,765	25,021	25,021	0%
EXPENDITURES							
LONG TERM DEBT/CAPITAL LEASE							
923 Long Term Capital Lease	25,021	25,021	25,021	20,850	25,021	25,021	
TOTAL DEBT SERVICE	25,021	25,021	25,021	20,850	25,021	25,021	
GRAND TOTALS	25,021	25,021	25,021	20,850	25,021	25,021	0%
INCREASE/DECREASE IN FUND BAL.	0		0	(2085)	0	0	

This feature of the Texas Capital fund relates to payments made to the state by the City to payoff a loan for funds borrowed in connection with the establishment of Temple College at Taylor (T-CAT). TCAT pays the City \$2,085 per month in rent which is then paid to the State to satisfy the loan requirement.

MAIN STREET REVENUE FUND

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09		FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
			ADOPTED BUDGET	FY2008-09 MID-YEAR			
REVENUES							
BEGINNING FUND BALANCE	23,952	24,371	24,250	24,250	24,250	17,799	
330-INGOVERNMENTAL REVENUE							
236 Other Contribution	0	1,000	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	0	1,000	0	0	0	0	
440-DONATIONS FROM PRIVATE							
357 Sales& Other Fund Raisers	2,672	4,705	4,000	4,018	4,168	4,000	
358 Taylor Bloomin Festival	11,502	15,052	9,000	1,770	9,786	9,000	
TOTAL USE OF MONEY & PROPERTY	14,174	19,757	13,000	5,788	13,954	13,000	
GRAND TOTALS	14,174	20,757	13,000	5,788	13,954	13,000	0.00%
EXPENDITURES							
TRAINING/PROFESSIONAL DEV.							
141 WorkShop Training	0	0	500	405	500	500	
TOTAL EMPLOYEE SERVICES	0	0	500	405	500	500	
PROGRAMS/SPECIAL EVENTS							
233 City Sponsored Events	0	0	0	692	692	2,000	
234 Fund Raising Goods	0	2,568	2,000	484	1,308	0	
235 Promotional Supplies	0	73	0	0	0	0	
236 Bloomin Festival	6,723	8,237	6,000	1,812	8,405	6,000	
TOTAL OPERATIONAL SUPPLIES	6,723	10,878	8,000	2,988	10,405	8,000	
CONTRIBUTIONS/TRANSFERS							
819 Contributions-Façade Grant	7,032	10,000	10,000	160	9,500	10,000	
TOTAL CONTRIB./CONTINGENCY	7,032	10,000	10,000	160	9,500	10,000	
GRAND TOTALS	13,755	20,878	18,500	3,553	20,405	18,500	1.6%
INCREASE/DECREASE IN FUND BAL.	419	(121)	(5,500)	2,235	(6,451)	(5,500)	
ENDING FUND BALANCE	24,371	24,250	18,750	26,485	17,799	12,299	

The purpose of this fund is to provide incentives for downtown businesses to improve the facades of the building they occupy (Façade Improvement Grants) and to account for donations and proceeds from fundraisers where profits are dedicated to promote downtown development.

CEMETERY LAND PURCHASES FUND

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09		FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
			ADOPTED BUDGET	FY2008-09 MID-YEAR			
REVENUES							
BEGINNING FUND BALANCE	32,677	35,351	38,683	38,683	38,683	41,113	
460 PROCEEDS GEN FIXED ASSETS							
373 Cemetery Lot Sales	2,674	3,332	3,000	1,339	2,430	2,430	
TOTAL PROPERTY GEN FIXED ASSETS	2,674	3,332	3,000	1,339	2,430	2,430	
GRAND TOTALS	2,674	3,332	3,000	1,339	2,430	2,430	-19.00%
EXPENDITURES							
CONTRACT SERVICES & FEES							
528 Advertising	0	0	0	0	0	0	
539 Other Contract Services	0	0	0	0	0	0	
TOTAL CONTRACT SVCS & FEES	0	0	0	0	0	0	
GRAND TOTALS	0	0	0	0	0	0	#DIV/0!
INCREASE/DECREASE IN FUND BAL.	2,674	3,332	3,000	1,339	2,430	2,430	
ENDING FUND BALANCE	35,351	38,683	41,683	40,022	41,113	43,543	

The purpose of this fund is to set aside a percentage of revenue derived from the sale of cemetery plots for purchase of additional land to expand the cemetery. On February 25, 1992 by motion and unanimous vote of the City Council, the percentage of revenue derived from the sale of cemetery plots for future land purchases, was set at 5%.

MUNICIPAL COURT SPECIAL FEE FUND

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
REVENUES							
BEGINNING FUND BALANCE	32,961	41,389	50,151	50,151	50,151	58,578	
410-FINES & FORFEITURES							
412 Building Security Fees	7,529	6,641	7,500	4,739	7,500	7,500	
413 Technology Fees	10,039	8,854	10,000	6,319	10,000	10,000	
TOTAL FINES & FORFEITURES	17,568	15,495	17,500	11,058	17,500	17,500	
GRAND TOTALS	17,568	15,495	17,500	11,058	17,500	17,500	0.00%
EXPENDITURES							
MUNICIPAL COURT BLDG SERCURITY							
CONTRACT SERVICES & FEES							
539 Other Contract Services	0	0	0	0	0	0	
TOTAL CONTRACT SVCS & FEES	0	0	0	0	0	0	
OFFICE FURNITURE/EQUIPMENT							
717 Instruments/Apparatus	0	0	0	0	0	0	
719 Other Capital Outlay	0	0	0	0	0	5,000	
TOTAL CAPITAL OUTLAY	0	0	0	0	0	5,000	
SUB- TOTALS	0	0	0	0	0	5,000	
MUNICIPAL COURT TECHNOLOGY							
OPERATIONAL EQUIPMENT							
267 Computers	2,757	0	1,200	0	1,073	1,200	
269 Other Office Equipment	0	390	1,100	1,000	1,000	0	
TOTAL CONTRACT SVCS & FEES	2,757	390	2,300	1,000	2,073	1,200	-47.8%
CONTRACT SERVICES & FEES							
532 Software Maint/Licensing	6,383	6,343	7,000	0	7,000	2,700	
539 Other Contract Services	0	0	0	0	0	0	
TOTAL CONTRACT SVCS & FEES	6,383	6,343	7,000	0	7,000	2,700	-61.4%
OFFICE FURNITURE/EQUIPMENT							
712 Communication Equip.	0	0	0	0	0	0	
714 Computer Equipment	0	0	0	0	0	8,800	
719 Other Capital Outlay	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	0	0	0	0	0	8,800	#DIV/0!
SUB- TOTALS	9,140	6,733	9,300	1,000	9,073	12,700	36.6%
GRAND TOTALS	9,140	6,733	9,300	1,000	9,073	17,700	90.32%
INCREASE/DECREASE IN FUND BAL.	8,428	8,762	8,200	10,058	8,427	(200)	
ENDING FUND BALANCE	41,389	50,151	58,351	60,209	58,578	58,378	

An assessment fee is charged against all defendants convicted of a misdemeanor charge in which these fees must be used for security devices or services in buildings housing the municipal court and for upgrading technology hardware or services.

**LIBRARY GRANT/
DONATION FUND**

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09			FY2009-10 ADOPTED BUDGET	% Change Prior Year
			ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED		
REVENUES							
BEGINNING FUND BALANCE	101,013	47,095	27,681	27,681	27,681	27,681	
330-INTERGOVERNMENTAL REVENUES							
227 Grants	2,915	6,074	17,635	6,183	17,635	8,000	
229 Other State Grants	0	564	0	0	0	0	
239 Other Local Donations	963	0	0	0	0	0	
TOTAL INTERGOVERNMENTAL REV.	3,878	6,638	17,635	6,183	17,635	8,000	
430 USE OF MONEY & PROPERTY							
331 Interest Income	5,083	1,214	185	150	185	185	
TOTAL USE OF MONEY & PROPERTY	5,083	1,214	185	150	185	185	
440-DONATIONS FROM PRIVATE SOURCES							
354 Proceeds from Bequest	0	0	0	0	0	0	
359 Misc. Donations	342	650	88	38	88	0	
TOTAL PROCEEDS GEN FIXED ASSETS	342	650	88	38	88	0	
GRAND TOTALS	9,303	8,502	17,908	6,371	17,908	8,185	-119%
EXPENDITURES							
SPECIALTY SUPPLIES							
259 Misc. Supplies	0	1,143	4,725	0	4,725	2,185	
TOTAL OPERATIONAL SUPPLIES	0	1,143	4,725	0	4,725	2,185	
CONTRACT SERVICES							
539 Other Contract Services	0	1,202	7,000	0	7,000	2,000	
TOTAL OPERATIONAL SUPPLIES	0	1,202	7,000	0	7,000	2,000	
OFFICE FURNITURE/EQUIPMENT							
715 Other Equipment	59,856	0	0	0	0	0	
718 Library Books	3,365	4,335	6,183	1,436	6,183	4,000	
TOTAL CAPITAL OUTLAY	63,221	4,335	6,183	1,436	6,183	4,000	
CONTRIBUTIONS/TRANSFERS							
815 Interfund Transfers Out	0	21,236	0	0	0	0	
TOTAL CONTRIBUTIONS/TRANSFERS	0	21,236	0	0	0	0	
GRAND TOTALS	63,221	27,916	17,908	1,436	17,908	8,185	-119%
INCREASE/DECREASE IN FUND BAL.	(53,918)	(19,414)	0	4,935	0	0	
ENDING FUND BALANCE	47,095	27,681	27,681	32,616	27,681	27,681	

The purpose of this fund is to set aside for tracking purposes grants and donations to the Library in which funds are designated to be spent on the Library activities and operations.



Fleet Services Department

Department Description

The Fleet Services Department oversees management of the City's fleet and provides service for vehicle maintenance and repair. Our mission is to keep the City's fleet safe and reliable so that the City employees can do their job efficiently and safely.

The City's fleet is comprised of 149 vehicles and equipment consisting of automobiles, pickups, dump trucks, mowers, tractors, backhoes, loaders, etc. to Fire Department pumpers and aerial ladders and Police Department marked and unmarked vehicles. All vehicles needing repairs are brought to the Service Center for inspection and they are either repaired in-house or referred to outside vendors for specialized service. This department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and interruptions of City services to our citizens.

This department provides other fleet services, which includes processing vehicle registrations, developing vehicle and equipment specifications, disposal of surplus vehicles and equipment, and maintaining vehicle history records.

Mission Statement

The Fleet Services Department strives to provide a safe, efficient and cost-effective fleet of vehicles and equipment to all city departments and maintain a high level of quality and professional maintenance.

FY 2008-2009 Accomplishments

- Purchased OBD Analyzer to perform state inspections on the fleet.
- Installed Eco Systems on patrol fleet to improve performance and lower harmful exhaust emissions.
- Monitored safety issues within the department, ensuring a safe and efficient workplace.
- Monitored all city fleet to ensure preventive maintenance was performed at the scheduled intervals.
- Decreased vehicle down time through efficient, cost-effective operations.

FY 2009-2010 Goals and Objectives

- Replace lift to enhance safety for fleet personnel.
- Replace and equip new vehicles and equipment.
- Maintain compliance with federal and state mandates with regards to safety and environment.
- Monitor expenditures and remain within + or – 5% of the budget allocation.
- Maintain minimal downtime of vehicles and equipment in order to increase employee productivity.
- Preserve mechanical, electrical and hydraulic integrity of the City’s fleet, thus extending the useful life of the City’s assets.
- Maintain a high level of customer satisfaction for repair and preventive maintenance services.
- Maintain a safe and efficient fleet for City operations.
- Improve communications within departments.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2008-09	2009-10	Difference
#211	Fleet Services Mgr.	#02	F	Hr.	A-1	24	24	1.00	1.00	0.00
#445	Mechanic	#07	F	Hr.	A-1	18	18	1.00	1.00	0.00
* F = Full Time PPT = Permanent Part time Total								2.00	2.00	0.00

Performance Measures

Workload Indicators	Actual 06-07	Actual 07-08	Re-Estimate 08-09	Estimate 09-10
<i>Fleet</i>	149	149	150	150
<i>Vehicle Maintenance Cost</i>	\$ 251,828	\$ 270,502	\$ 245,000	\$252,100
<i>Fuel Cost</i>	\$ 168,000	\$ 215,000	\$160,000	\$170,000

FLEET SERVICES OPERATION REVENUES

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
<u>340-CHARGES FOR SERVICES</u>							
277 Equipment Rental Fee	599,692	646,094	643,292	323,580	586,679	620,740	
TOTAL CHARGES FOR SERVICES	599,692	646,094	643,292	323,580	586,679	620,740	-3.5%
<u>420 ASSESSMENTS</u>							
329 Payments of claims	8,847	24,762	0	6,628	7,793	0	
TOTAL ASSESSMENTS	8,847	24,762	0	6,628	7,793	0	#DIV/0!
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	0	0	0	0	0	0	
334 Misc. Revenue	20	851	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	20	851	0	0	0	0	#DIV/0!
<u>450- INTERFUND TRANSFER</u>							
365 Transfer from General Fund	0	0	0	0	0	0	
TOTAL INTERFUND TRANSFER	0	0	0	0	0	0	#DIV/0!
GRAND TOTALS	608,559	671,707	643,292	330,208	594,472	620,740	-3.5%
EXPENDITURES	582,688	668,583	643,292	271,438	594,472	620,740	
NET PROFIT/LOSS	25,871	3,124	0	58,770	0	0	

FLEET SERVICES OPERATION FUND

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED BUDGET	MID-YEAR PROJECTED	ADOPTION BUDGET	Prior Year
WAGES & SALARIES						
111 Regular Full Time	75,150	77,306	77,702	37,781	81,636	
112 Vacation/Holiday	0	0	0	0	0	
114 Overtime	1,263	1,388	4,035	1,039	4,035	
115 Longevity Pay	192	288	384	384	384	
118 Insurance Allowance	415	0	0	0	0	
SUB-TOTAL	77,020	78,982	82,121	39,204	86,055	
PAID BENEFITS						
121 FICA-Social Security	5,755	6,115	6,384	3,246	6,606	
122 Workers Compensation	2,200	2,485	2,647	1,378	2,780	
123 State Unemployment Tax	318	198	153	0	90	
124 TMRS	8,047	7,885	10,640	4,842	11,009	
126 Health Insurance	9,182	10,805	7,816	6,192	7,816	
127 Dental Insurance	337	404	404	236	404	
128 Long Term Disability	265	259	280	172	294	
SUB-TOTAL	26,104	28,151	28,324	16,066	28,999	
ALLOWANCES/REIMBURSEMENTS						
131 Uniforms	308	155	330	225	330	
132 Uniforms Rental	1,471	1,784	1,780	831	1,780	
SUB-TOTAL	1,779	1,939	2,110	1,056	2,110	
TRAINING/PROFESSIONAL DEV.						
141 Workshop Training	0	0	250	0	250	
144 Subscriptions & Books	0	0	100	0	100	
147 Training-Lodging	0	0	178	0	0	
148 Training-Meals	0	0	151	0	107	
SUB-TOTAL	0	0	679	0	457	1,029
TOTAL EMPLOYEE SERVICES	104,903	109,072	113,234	56,326	117,621	120,998
OFFICE SUPPLIES						
211 General Office Supplies	152	236	250	88	250	250
SUB-TOTAL	152	236	250	88	250	250
CONSTRUCTION SUPPLIES						
226 Misc. Hardware	2,733	2,500	2,500	2,040	2,500	3,000
SUB-TOTAL	2,733	2,500	2,500	2,040	2,500	3,000
PUBLIC SAFETY SUPPLIES						
249 Fire Prevention Supplies	1,597	1,699	1,700	615	1,700	1,700
SUB-TOTAL	1,597	1,699	1,700	615	1,700	1,700
SPECIALTY SUPPLIES						
252 Medical Supplies	81	39	300	212	300	300
253 Chemicals	2,320	3,318	3,000	2,305	3,000	3,000
256 Minor Tools/Instruments	3,571	3,491	3,500	3,091	3,500	3,500
259 Misc. Supplies	7,931	7,272	7,500	6,553	7,500	7,500
SUB-TOTAL	13,903	14,120	14,300	12,161	14,300	14,300
OPERATIONAL EQUIPMENT						
261 Office Furniture	190	0	0	0	0	0
262 Communication Equipment	100	200	200	0	200	200
264 Computer Accessories	0	54	150	200	150	150
279 Other Operational Equip.	0	13,160	0	0	0	4053
SUB-TOTAL	290	13,414	350	200	350	4,403
TOTAL OPERATIONAL SUPPLIES	18,675	31,969	19,100	15,104	19,100	23,653
						23.8%

FLEET SERVICES OPERATION FUND

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR PROJECTED	FY2008-09 PROJECTED	FY2009-10 ADOPTION BUDGET	% Change Prior Year
UTILITIES							
324 Cell Phones	370	878	880	449	880	880	
325 Pagers	70	6	0	0	0	0	
SUB-TOTAL	440	884	880	449	880	880	
TOTAL FACILITIES OPERATION	440	884	880	449	880	880	0.0%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	3,439	3,360	3,528	1,764	3,528	3,704	
416 Light Equip. Rental-Exterior	5,599	5,564	6,400	270	6,400	6,400	
418 Trucks, Heavy Equip.-Ext.	18,682	2,803	8,000	3,330	8,000	8,000	
419 Replacement Fund Contrib.	2,000	2,000	2,000	996	1,494	2,000	
SUB-TOTAL	29,720	13,727	19,928	6,360	19,422	20,104	
FUEL, OIL & LUBRICANTS							
421 Fuel Line & Pump Repairs	4,594	4,131	4,000	1,742	4,000	4,000	
422 Carburetor Repairs	3,905	3,977	4,000	1,168	4,000	4,000	
423 Transmission System	9,209	11,768	12,000	3,929	12,000	12,000	
424 Brake System	15,968	15,776	16,000	4,792	16,000	16,000	
425 Suspension System	12,456	16,493	14,000	5,522	14,000	14,000	
426 Hydraulic System	12,895	14,746	12,000	7,384	12,000	12,000	
427 Cooling System	5,186	4,990	4,500	2,776	4,500	4,500	
428 Engine Repairs	40,641	30,589	30,000	16,013	30,000	32,000	
429 Body Shop Repairs	15,146	38,478	22,000	12,501	22,000	24,000	
SUB-TOTAL	120,000	140,948	118,500	55,827	118,500	122,500	
FUEL, OIL, FILTERS, TIRES							
441 Fuel (gas, diesel)	167,274	214,565	215,000	55,502	160,000	173,197	
442 Oil, Lubricants, Oil Filters	17,469	26,047	27,000	12,728	27,000	29,000	
445 Tires	26,424	32,262	25,000	16,955	25,000	25,000	
446 Batteries	6,093	6,734	5,000	4,312	7,000	7,000	
447 Electrical	19,683	20,910	19,000	11,882	19,000	19,000	
448 Exhaust Systems	2,424	2,485	2,500	280	2,500	2,500	
449 Misc. Repairs	26,200	25,733	23,000	11,149	23,000	25,000	
SUB-TOTAL	265,567	328,736	316,500	112,808	263,500	280,697	
TOTAL EQUIPMENT OPERATION	415,287	483,411	454,928	174,995	401,422	423,301	-7.0%
CONTRACT SERVICES & FEES							
522 Insurance and Bonds	41,475	41,590	45,150	23,801	45,150	47,500	
526 Testing/Certification	1,908	1,657	2,000	763	2,000	2,000	
532 Software License/Maint	0	0	0	0	0	2,408	
536 Extended Warranty	0	0	0	0	2,197	0	
TOTAL CONTRACT SVCS & FEES	43,383	43,247	47,150	24,564	49,347	51,908	10.1%
CAPITAL OUTLAY							
725 Other Equipment	0	0	8,000	0	6,102	0	
TOTAL CAPITAL OUTLAY	0	0	8,000	0	6,102	0	-100.0%
GRAND TOTALS	582,688	668,583	643,292	271,438	594,472	620,740	-3.5%

FLEET REPLACEMENT FUND

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
REVENUES							
<u>BEGINNING FUND BALANCE</u>	606,333	609,067	594,945	594,945	594,945	563,778	
<u>340-CHARGES FOR SERVICES</u>							
278 Equipment Replacement Fee	260,989	260,989	160,989	80,472	120,708	46,225	
TOTAL CHARGES FOR SERVICES	260,989	260,989	160,989	80,472	120,708	46,225	
<u>460 PROCEEDS GEN FIXED ASSETS</u>							
379 Sale of Misc. Assets	0	780	0	935	1,174	0	
TOTAL PROCEEDS GEN FIXED ASSETS	0	780	0	935	1,174	0	
GRAND TOTALS	260,989	261,769	160,989	81,407	121,882	46,225	-71.29%
EXPENDITURES							
CAPITAL OUTLAY							
<u>710- Office Equipment</u>							
714 Computers	0	0	18,324	0	17,713	0	
	0	0	18,324	0	17,713	0	
<u>720- FIELD EQUIPMENT</u>							
722 Light Equipment	17,614	0	0	0	0	0	
723 Motor Vehicles	84,302	165,073	50,000	0	60,566	100,000	
724 Heavy Equipment	89,569	0	0	0	0	0	
725 Other Equipment	0	44,048	78,500	0	8,000	0	
TOTAL CAPITAL OUTLAY	191,485	209,121	128,500	0	68,566	100,000	
LONG-TERM DEBT/CAPITAL LEASE							
913 Capital Lease Short Term	66,770	66,770	66,770	0	66,770	146,770	
TOTAL DEBT SERVICE	66,770	66,770	66,770	0	66,770	146,770	
GRAND TOTALS	258,255	275,891	213,594	0	153,049	246,770	15.53%
INCREASE/DECREASE IN FUND BAL.	2,734	(14,122)	(52,605)	81,407	(31,167)	(200,545)	
ENDING FUND BALANCE	609,067	594,945	542,340	676,352	563,778	363,233	

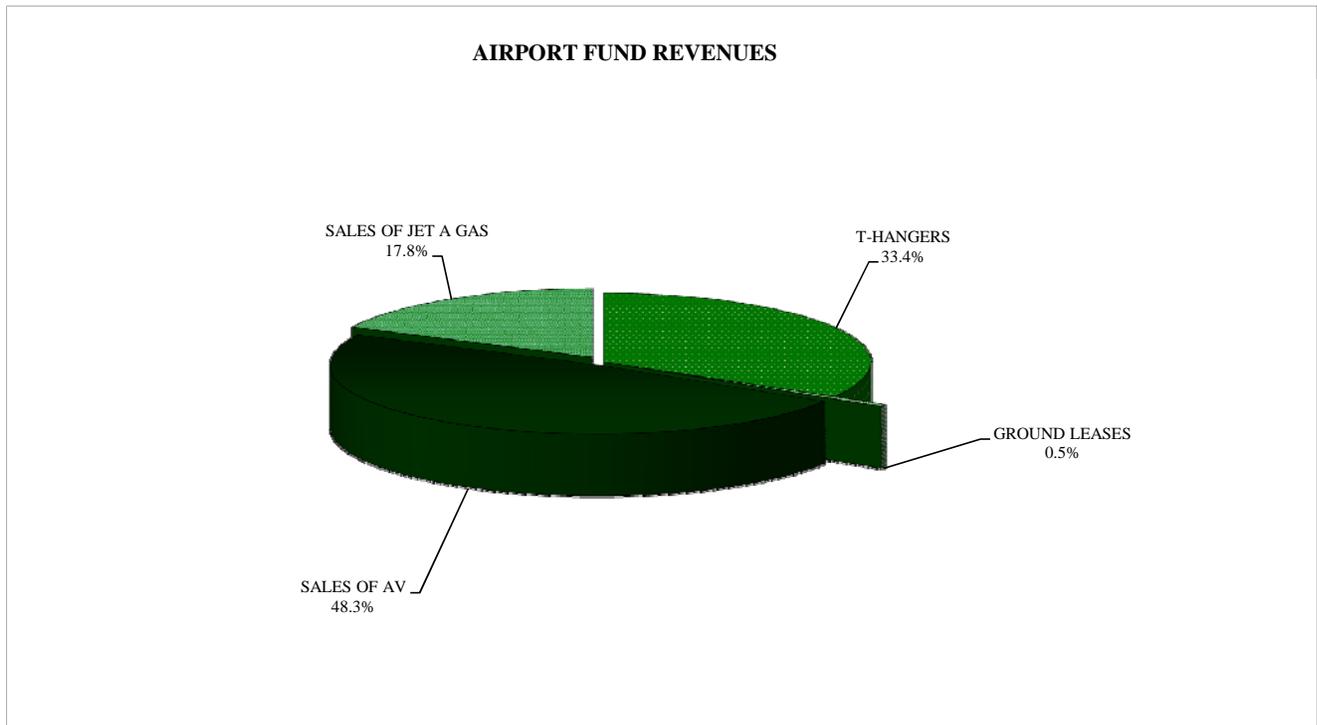
CIVIL SERVICE FUND

	FY2006-07	FY2007-08	FY2008-09 PROPOSED	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED	% Change Prior Year
<u>REVENUES</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>			<u>BUDGET</u>	
<u>BEGINNING FUND BALANCE</u>	44,828	68,651	62,161	62,161	62,161	63,924	
<u>450-INTERFUND OPERATING TRANSFER</u>							
365 Transfer from General Fund	30,000	20,000	20,000	10,000	10,000	10,000	
TOTAL PROCEEDS GEN FIXED ASSETS	30,000	20,000	20,000	10,000	10,000	10,000	
GRAND TOTALS	30,000	20,000	20,000	10,000	10,000	10,000	-50.00%
<u>EXPENDITURES</u>							
100-EMPLOYEE SERVICES							
627 Police							
111 Sick Leave Pay	3,845	18,912	0	0	0	0	
121 FICA	316	1,695	0	0	0	0	
124 TMRS	323	1,551	0	0	0	0	
TOTAL EMPLOYEE SERVICES - Police	4,484	22,158	0	0	0	0	
628 Fire							
111 Sick Leave Pay	1,449	3,698	0	4,154	7,030	0	
121 FICA	121	331	0	372	630	0	
124 TMRS	123	303	0	341	577	0	
TOTAL EMPLOYEE SERVICES - Fire	1,693	4,332	0	4,867	8,237	0	
GRAND TOTALS	6,177	26,490	0	4,867	8,237	0	#DIV/0!
INCREASE/DECREASE IN FUND BAL.	23,823	(6,490)	20,000	5,133	1,763	10,000	
ENDING FUND BALANCE	68,651	62,161	82,161	67,294	63,924	73,924	



AIRPORT FUND REVENUES

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 31-May-09	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
<u>330-INTERGOVERNMENTAL REV.</u>							
229 Other State Grants/Reimb.	4,744	0	0	0	0	0	
234 TEDC Contribution	0	0	0	25,000	25,000	0	
239 Other Local Contributions	400	0	0	0	0	0	
TOTAL INTERGOVERNMENTAL REV.	5,144	0	0	25,000	25,000	0	#DIV/0!
<u>340-CHARGES FOR SERVICES</u>							
281 T-Hangers	114,231	147,625	148,200	101,664	152,270	152,270	
283 Ground Leases	1,869	2,211	2,200	1,102	2,200	2,200	
284 Sale of AV Gas	265,981	318,817	295,000	159,525	220,000	220,000	
285 Sale of Jet A Gas	0	131,347	110,000	62,619	81,200	81,200	
TOTAL CHARGES FOR SERVICES	382,081	600,000	555,400	324,910	455,670	455,670	-18.0%
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	0	0	0	0	0	0	
335 Reimbursements	149	40,387	0	1,619	1,619	0	
TOTAL USE OF MONEY & PROPERTY	149	40,387	0	1,619	1,619	0	#DIV/0!
<u>440 DONATIONS/PRIVATE SOURCE</u>							
356 Sales& Other Fund Raiser	0	350	0	1,000	1,000	1,000	
TOTAL PROCEEDS GEN FIXED ASSETS	0	350	0	1,000	1,000	1,000	#DIV/0!
GRAND TOTALS	387,374	640,737	555,400	352,529	483,289	456,670	-17.8%
Net Profit/Loss	12,213	1,147	(29,742)	155,367	37,973	15,042	

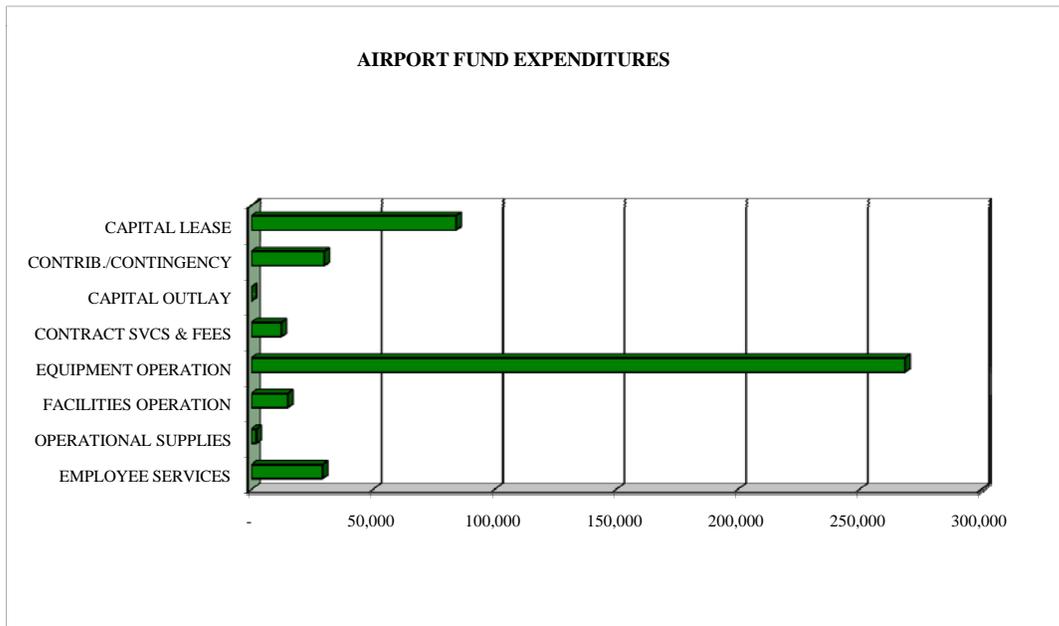


AIRPORT OPERATIONS EXPENDITURES

	FY2008-09					FY2009-10	% Change
	FY2006-07	FY2007-08	ADOPTED	FY2008-09	FY2008-09	ADOPTED	Prior
	ACTUAL	ACTUAL	BUDGET	MID-YEAR	PROJECTED	BUDGET	Year
WAGES & SALARIES							
117 Temporary/Seasonal	24,200	27,246	27,559	12,682	27,428	26,273	
SUB-TOTAL	24,200	27,246	27,559	12,682	27,428	26,273	
PAID BENEFITS							
121 FICA-Social Security	1,850	2,084	2,108	1,053	2,098	2,010	
122 Workers Compensation	79	96	102	53	106	79	
123 State Unemployment Tax	425	216	230	138	200	552	
SUB-TOTAL	2,354	2,396	2,440	1,244	2,404	2,641	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	0	100	0	100	180	
SUB-TOTAL	0	0	100	0	100	180	
TRAINING/PROFESSIONAL DEV.							
142 Professional Conferences	125	0	125	0	125	125	
147 Training-Lodging	150	0	0	0	0	0	
148 Training-Meals	0	0	0	0	0	35	
SUB-TOTAL	275	0	125	0	125	160	
TOTAL EMPLOYEE SERVICES	26,829	29,642	30,224	13,926	30,057	29,254	-3.2%
OFFICE SUPPLIES							
211 General Office Supplies	228	710	125	343	1,125	800	
215 Postage	0	54	0	0	0	0	
217 Office Security	181	126	230	126	230	230	
SUB-TOTAL	409	890	355	812	1,355	1,030	
PROGRAM/SPECIAL EVENTS							
233 City Sponsored Events	855	1,271	800	0	800	800	
SUB-TOTAL	855	1,271	800	0	800	800	
SPECIALTY SUPPLIES							
223 Building Materials	0	0	0	0	0	200	
256 Minor Tools	37	647	0	0	3,838	0	
SUB-TOTAL	37	647	0	0	3,838	200	
TOTAL OPERATIONAL SUPPLIES	1,301	2,808	1,155	812	5,993	2,030	75.8%
UTILITIES							
321 Light & Power	6,493	7,856	12,600	6,382	12,000	12,000	
323 Truck Telephone System	1,024	847	1,000	365	850	850	
325 Pagers	59	69	65	45	65	65	
SUB-TOTAL	7,576	8,772	13,665	6,792	12,915	12,915	
FACILITY REPAIR/MAINT.							
343 Heating/Cooling Repairs	0	0	0	0	0	0	
349 Misc. Repairs/Maint	1,189	2,227	2,000	1,640	2,000	2,000	
SUB-TOTAL	1,189	2,227	2,000	1,640	2,000	2,000	
JANITORIAL SUPPLIES/SVC							
352 Cleaning Supplies	11	0	50	0	50	50	
SUB-TOTAL	11	0	50	0	50	50	
TOTAL FACILITIES OPERATION	8,776	10,999	15,715	8,432	14,965	14,965	-4.8%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	2,465	2,734	2,855	1,428	2,355	2,000	
419 Replacement Fund Contrib.	875	875	875	432	648	0	
SUB-TOTAL	3,340	3,609	3,730	1,860	3,003	2,000	

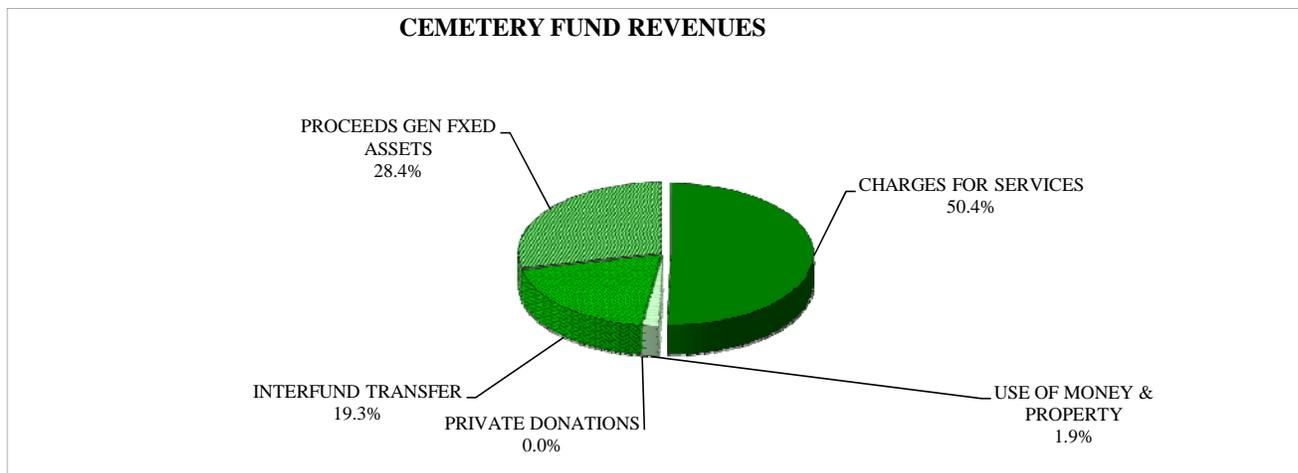
AIRPORT OPERATIONS EXPENDITURES

	FY2008-09					FY2009-10	% Change
	FY2006-07	FY2007-08	ADOPTED	FY2008-09	FY2008-09	ADOPTED	Prior
	ACTUAL	ACTUAL	BUDGET	MID-YEAR	PROJECTED	BUDGET	Year
FUEL, OIL & LUBRICANTS							
422 AV Gas & Jet A Fuel Purchase	220,514	298,758	270,000	94,890	208,900	208,900	
423 Jet A Fuel	20	138,355	135,000	35,406	57,900	57,900	
SUB-TOTAL	220,534	437,113	405,000	130,296	266,800	266,800	
TOTAL EQUIPMENT OPERATION	223,874	440,722	408,730	132,156	269,803	268,800	-34.2%
CONTRACT SERVICES & FEES							
522 Insurance & Bonds	8,091	8,134	7,500	4,045	8,245	8,245	
528 Advertising	552	65	500	50	500	500	
532 Software Maint/License	2,505	1,095	2,615	0	50	2,615	
539 Other Contract Services	12,122	2,708	3,600	300	600	1,000	
TOTAL CONTRACT SVCS & FEES	23,270	12,002	14,215	4,395	9,395	12,360	-13.0%
CAPITAL OUTLAY							
714 Computer Equipment	200	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	200	0	0	0	0	0	#DIV/0!
CONTRIBUTIONS/TRANSFERS							
821 Financial/Admin Services	30,000	30,000	30,000	15,000	30,000	30,000	
TOTAL CONTRIB./CONTINGENCY	30,000	30,000	30,000	15,000	30,000	30,000	0.0%
LONG-TERM DEBT/CAPITAL LEASE							
902 Interest Expense	0	3,864	7,248	0	7,248	6,586	
912 Loan Pmt to General Fund	24,000	72,338	40,383	3,705	40,383	41,045	
921 Transfer to I & S Principal	18,615	19,710	20,805	10,402	20,805	20,805	
922 Transfer to I & S Interest	18,296	17,505	16,667	8,334	16,667	15,783	
TOTAL LONG TERM DEBT/LEASE	60,911	113,417	85,103	22,441	85,103	84,219	-1.0%
GRAND TOTALS	375,161	639,590	585,142	197,162	445,316	441,628	-24.5%



**CEMETERY FUND
REVENUES**

	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09 ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	FY2009-10 ADOPTED BUDGET	% Change Prior Year
BEGINNING BALANCE	53,333	59,193	288,299	288,299	289,299	241,620	
<u>340-CHARGES FOR SERVICES</u>							
286 Grave Digging Services	82,700	77,650	75,000	42,450	77,000	77,000	
287 Gravesite Marking/Locating Fee	1,140	1,110	1,200	600	1,200	1,200	
288 Monument Leveling Fee	0	0	0	0	0	0	
289 Credit Card Processing Fee	0	0	0	0	0	0	
TOTAL CHARGES FOR SERVICES	83,840	78,760	76,200	43,050	78,200	78,200	2.6%
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	0	6,662	5,000	1,169	1,700	1,700	
333 Rental Income (Leases)	500	560	550	0	0	0	
334 Misc. Revenue	1,276	1484	1,000	722	1,200	1,200	
335 Reimbursement/Repayments	97	0	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	1,873	8,706	6,550	1,891	2,900	2,900	-55.7%
<u>440- DONATIONS FROM PRIVATE SOURCE</u>							
359 Cemetery Misc. Donations	100	200	0	0	0	0	
TOTAL PRIVATE DONATIONS	100	200	0	0	0	0	#DIV/0!
<u>450- INTERFUND TRANSFER</u>							
363 Transfer from Cem. Perm. Fund	30,000	242,300	30,000	15,000	30,000	30,000	
TOTAL INTERFUND TRANSFER	30,000	242,300	30,000	15,000	30,000	30,000	0.0%
<u>460- PROCEEDS GEN FIXED ASSETS</u>							
372 Cemetery Lot Sale-Unrestricted	22,515	33,860	25,000	12,547	25,000	30,000	
373 Cemetery Lot Sale-Extended	14,930	12,752	14,000	6,198	14,000	14,000	
TOTAL PROCEEDS GEN FXED ASSETS	37,445	46,612	39,000	18,745	39,000	44,000	12.8%
GRAND TOTALS	153,258	376,578	151,750	78,686	150,100	155,100	2.21%
INCREASE (DECREASE) FUND BALANCE	5,860	229,106	(10,000)	12,526	(47,679)	(2,103)	
ENDING FUND BALANCE	59,193	288,299	278,299	300,825	241,620	239,517	

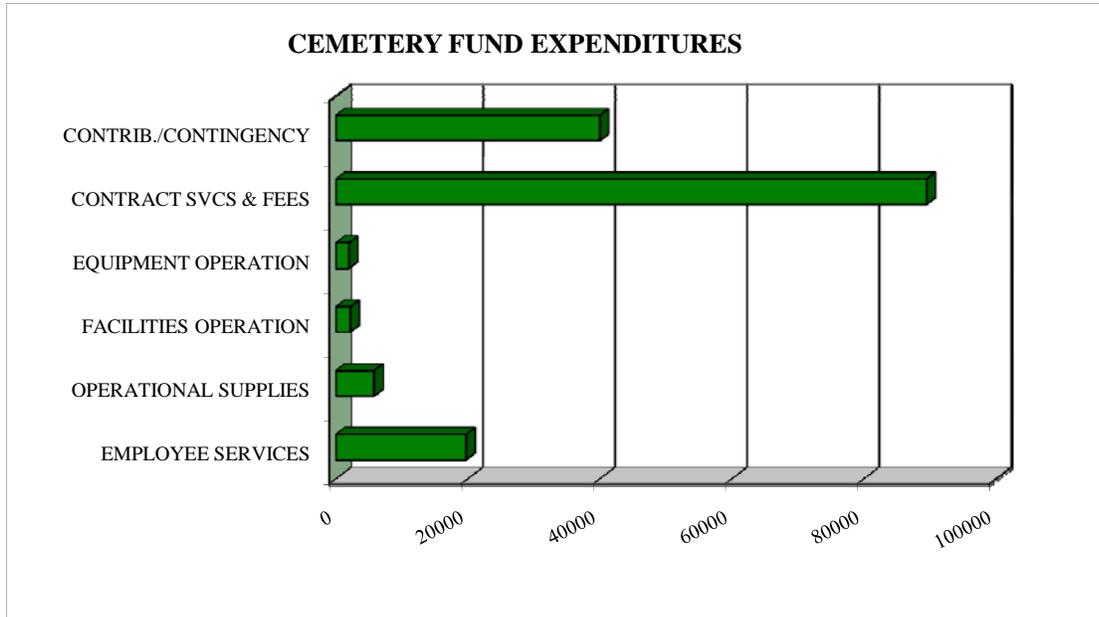


CEMETERY FUND EXPENDITURES

	FY2008-09				FY2009-10	% Change
	FY2006-07 ACTUAL	FY2007-08 ACTUAL	ADOPTED BUDGET	FY2008-09 MID-YEAR PROJECTED	ADOPTED BUDGET	Prior Year
WAGES & SALARIES						
117 Temporary/Seasonal	19,496	20,406	17,473	9,295	17,969	17,969
SUB-TOTAL	19,496	20,406	17,473	9,295	17,969	17,969
PAID BENEFITS						
121 FICA-Social Security	1,486	1,550	1,337	778	1,375	1,375
122 Workers Compensation	863	934	1,008	525	1,037	54
123 State Unemployment Tax	255	147	142	86	83	355
SUB-TOTAL	2,604	2,631	2,487	1,389	2,495	1,784
TOTAL EMPLOYEE SERVICES	22,100	23,037	19,960	10,684	20,464	19,753
OFFICE SUPPLIES						
211 General Office Supplies	33	82	200	140	200	200
SUB-TOTAL	33	82	200	140	200	200
SPECIALTY SUPPLIES						
253 Chemicals	2998	1,780	5,000	0	3,000	3,000
SUB-TOTAL	2998	1,780	5,000	0	3,000	3,000
OPERATIONAL EQUIPMENT						
264 Computer Accessories	0	0	500	281	0	500
279 Other Equipment	156	214	100	15	100	100
SUB-TOTAL	156	214	600	296	100	600
TOTAL OPERATIONAL SUPPLIES	3,187	2,076	5,800	436	3,300	3,800
UTILITIES						
321 Light & Power	471	657	1,175	413	1,000	1,000
322 Natural Gas & Propane	0	0	0	0	0	0
323 Truck Telephone System	577	578	656	269	600	600
324 Cell Phones	0	0	0	0	0	0
325 Pagers	60	43	0	0	0	0
SUB-TOTAL	1,108	1,278	1,831	682	1,600	1,600
FACILITY REPAIR/MAINT.						
349 Misc. Repairs/Maint	3,118	949	600	259	600	600
SUB-TOTAL	3,118	949	600	259	600	600
TOTAL FACILITIES OPERATION	4,226	2,227	2,431	941	2,200	2,200
EQUIPMENT RENTAL						
414 Motor Vehicle Rental	2,866	4,199	3,384	1,692	2,884	2,000
419 Replacement Fund Contrib.	875	875	875	432	648	0
TOTAL EQUIPMENT OPERATION	3,741	5,074	4,259	2,124	3,532	2,000
CONTRACT SERVICES & FEES						
521 County Recording Fees	608	1,104	650	408	850	850
522 Insurance & Bonds	460	398	550	223	450	500
532 Software Maint/License	0	0	0	0	0	0
534 Grave Digging Svcs.	50,500	52,400	55,700	28,200	55,700	55,700
539 Other Contract Services	32,576	31,156	32,400	3,144	32,400	32,400
TOTAL CONTRACT SVCS & FEES	84,144	85,058	89,300	31,975	89,400	89,450

CEMETERY FUND EXPENDITURES

	FY2008-09				FY2009-10		% Change Prior Year
	FY2006-07	FY2007-08	ADOPTED	FY2008-09	FY2008-09	ADOPTED	
	ACTUAL	ACTUAL	BUDGET	MID-YEAR PROJECTED	BUDGET	BUDGET	
CONTRIBUTIONS/TRANSFERS							
815 Transfer Out	30,000	30,000	40,000	20,000	78,883	40,000	
TOTAL CONTRIB./CONTINGENCY	30,000	30,000	40,000	20,000	78,883	40,000	0.0%
GRAND TOTALS	147,398	147,472	161,750	66,160	197,779	157,203	-2.8%



UTILITY IMPACT FUND

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	Year
Beginning Balance	125,569	228,144	279,757	279,757	279,757	293,757	
REVENUES							
<u>340-CHARGES FOR SERVICES</u>							
323 Water Cap. Impact Fee	83,545	38,908	45,000	6,000	10,620	12,000	
324 Sewer Cap. Impact Fee	19,030	12,705	11,000	2,027	3,380	4,000	
TOTAL REVENUES	102,575	51,613	56,000	8,027	14,000	16,000	-71.4%
EXPENDITURES							
<u>500-CONTRACT SERVICES & FEES</u>							
539 Other Contract Services	0	0	0	0	0	0	
TOTAL EXPENSE	0	0	0	0	0	0	0.0%
Net Increase/Loss	102,575	51,613	56,000	8,027	14,000	16,000	-71.4%
Ending Balance	228,144	279,757	335,757	287,784	293,757	309,757	

CEMETERY PERMANENT FUND

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	ADOPTED	Prior
			BUDGET	PROJECTED	BUDGET	Year
<u>BEGINNING FUND BALANCE</u>	946,338	973,817	769,301	769,301	769,301	774,076
REVENUES						
<u>430 USE OF MONEY & PROPERTY</u>						
331 Interest Income	44,826	37,043	30,000	17,731	30,000	30,000
337 Unrealized Gain/Loss	2,334	(15,862)	0	(5,762)	(7,150)	0
TOTAL USE OF MONEY & PROPERTY	47,160	21,181	30,000	11,969	22,850	30,000
<u>440- DONATIONS FROM PRIVATE SOURCES</u>						
354 Bequests	0	0	0	0	0	0
TOTAL INTERFUND TRANSFER	0	0	0	0	0	0
<u>460- PROCEEDS GEN. FIXED ASSETS</u>						
371 Cemetery Lot Sales	13,373	16,658	14,500	6,695	12,000	12,000
TOTAL PROCEEDS GEN. FIXED ASSETS	13,373	16,658	14,500	6,695	12,000	12,000
GRAND TOTALS	60,533	37,839	44,500	18,664	34,850	42,000
						-5.62%
EXPENDITURES						
CONTRIBUTIONS/TRANSFERS						
812 Bank Service Fees	3,054	55	150	45	75	75
813 Transfer out-Cemetery Op Fund	30,000	242,300	30,000	15,000	30,000	30,000
TOTAL CONTRIB./CONTINGENCY	33,054	242,355	30,150	15,045	30,075	30,075
						-0.25%
INCREASE/DECREASE IN FUND BAL.	27,479	(204,516)	14,350	3,619	4,775	11,925
ENDING FUND BALANCE	973,817	769,301	783,651	772,920	774,076	786,001

Chapter 6 Section 6-8 of the City Code establishes a cemetery trust fund subject to control of the City Council. Interest income from the investment of the permanent fund are to be used for beautification and upkeep of the cemetery.

ROADWAY IMPACT FUND

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
BEGINNING FUND BALANCE	0	0	14,620	14,620	14,620	54,404	
REVENUES							
420-ASSESSMENTS							
328 Roadway Impact Fees	0	14,620	14,000	25,021	39,784	40,000	
TOTAL ASSESSMENTS	0	14,620	14,000	25,021	39,784	40,000	
GRAND TOTALS	0	14,620	14,000	25,021	39,784	40,000	186%
EXPENDITURES							
CONTRIBUTIONS/TRANSFERS							
923 Transfers to CIP	0	0	0	0	0	0	
TOTAL CONTRIBUTIONS/TRANSFERS	0	0	0	0	0	0	
GRAND TOTALS	0	0	0	0	0	0	0%
INCREASE/DECREASE IN FUND BAL.	0	14,620	14,000	25,021	39,784	40,000	
ENDING FUND BALANCE	0	14,620	28,620	39,641	54,404	94,404	

An assessment imposed by the City upon new development to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributed to new development within the city.



BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may use long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

The City of Taylor has three types of debt outstanding. **General Obligation Bonds** are backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Revenue Bonds are payable from a specific source of revenue and does not affect the ad valorem tax rate. Revenue debt typically has a “coverage” requirement pursuant to the particular debt covenants. Coverage is the ratio of net pledged revenues to related debt service for a specific year.

Combination Bonds are backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City’s combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding bond issues and debt service requirements appears on the immediately following pages.

Debt Limit

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5 of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service. The City operates under a Home Rule Charter which adopts the constitutional provisions.

❖ Constitutional Ad Valorem Tax Limitation:	\$2.50/\$100
❖ Attorney General Administrative Limitation on Ad Valorem Tax Debt (I &S Tax)	\$1.50/\$100
❖ 2009 Taxable Assessed Valuation	\$747,548,712
❖ 2009 Total Tax Rate (per \$100)	\$ 0.79000
❖ 2009 I&S Tax Rate (per \$100)	\$ 0.21203
❖ Legal Debt Limit	\$165,066

Analysis of Principal & Interest Payments Due - By Fund
Fiscal Year Ending September 30, 2010

		<u>Principal</u>	<u>Interest</u>	<u>Total P & I</u>
General Fund:				
GENERAL OBLIGATION BONDS 2000	100.000%	\$ 115,000	\$ 5,693	\$ 120,693
CERTIFICATES OF OBLIGATION 2000 (3.5 M)	8.890%	\$ 15,113	\$ 748	\$ 15,861
GENERAL OBLIGATION REFUNDING 2002	78.100%	\$ 74,195	\$ 56,285	\$ 130,480
CERTIFICATES OF OBLIGATION 2003 (4.5 M)	35.160%	\$ 66,804	\$ 53,071	\$ 119,875
GENERAL OBLIGATION BONDS 2005	100.000%	\$ 185,000	\$ 199,358	\$ 384,358
CERTIFICATES OF OBLIGATION 2006 (4.2 M)	4.760%	\$ 15,000	\$ 4,673	\$ 19,673
CERTIFICATES OF OBLIGATION 2007 (10 M)	29.895%	\$ 15,000	\$ 114,326	\$ 129,326
CERTIFICATES OF OBLIGATION 2008 (9.6 M)	31.200%	\$ -	\$ 135,005	\$ 135,005
REFUNDING GO BONDS 2009	52.000%	\$ 330,000	\$ 128,825	\$ 458,825
Total		\$ 816,112	\$ 697,983	\$ 1,514,095
Water Enterprise:				
CERTIFICATES OF OBLIGATION 2000 (3.5 M)	50.110%	\$ 85,187	\$ 4,217	\$ 89,404
CERTIFICATES OF OBLIGATION 2003 (4.5 M)	29.570%	\$ 56,183	\$ 44,633	\$ 100,816
CERTIFICATES OF OBLIGATION 2006 (4.2 M)	46.200%	\$ -	\$ 89,000	\$ 89,000
CERTIFICATES OF OBLIGATION 2008 (9.6 M)	34.400%	\$ 75,000	\$ 164,751	\$ 239,751
REFUNDING GO BONDS 2009	48.000%	\$ 215,000	\$ 117,088	\$ 332,088
Total		\$ 431,370	\$ 419,689	\$ 851,059
Wastewater Enterprise:				
REVENUE BONDS 1997	100.000%	\$ 25,000	\$ 116,413	\$ 141,412
CERTIFICATES OF OBLIGATION 2000 (3.5 M)	41.000%	\$ 69,700	\$ 3,450	\$ 73,150
CERTIFICATES OF OBLIGATION 2003 (4.5 M)	35.270%	\$ 67,013	\$ 53,237	\$ 120,250
CERTIFICATES OF OBLIGATION 2006 (4.2 M)	46.200%	\$ -	\$ 89,000	\$ 89,000
CERTIFICATES OF OBLIGATION 2007 (10 M)	70.105%	\$ -	\$ 268,100	\$ 268,100
CERTIFICATES OF OBLIGATION 2008 (9.6 M)	34.400%	\$ 75,000	\$ 164,752	\$ 239,752
Total		\$ 236,713	\$ 694,952	\$ 931,664
Airport Enterprise:				
GENERAL OBLIGATION REFUNDING 2002	21.900%	\$ 20,805	\$ 15,781	\$ 36,586
Total		\$ 20,805	\$ 15,781	\$ 36,586
Grand Total		\$ 1,505,000	\$ 1,828,405	\$ 3,333,404

Analysis of Indebtedness
Debt Outstanding as of September 30, 2009

<u>Name of Issue</u>		<u>Amount</u> <u>Issued</u>	<u>Amount</u> <u>Retired</u>	<u>Amount</u> <u>Outstanding</u>
WATER & SEWER REVENUE BONDS	1997	\$ 2,950,000	\$ 275,000	\$ 2,675,000
GENERAL OBLIGATION BONDS	2000	\$ 2,400,000	\$ 2,285,000	\$ 115,000
CERTIFICATES OF OBLIGATION	2000	\$ 3,500,000	\$ 3,330,000	\$ 170,000
GENERAL OBLIGATION and REF BONDS	2002	\$ 2,055,000	\$ 515,000	\$ 1,540,000
LIMITED TAX NOTES	2002	\$ 640,000	\$ 640,000	\$ -
CERTIFICATES OF OBLIGATION	2003	\$ 4,500,000	\$ 1,005,000	\$ 3,495,000
GENERAL OBLIGATION BONDS	2005	\$ 5,100,000	\$ 235,000	\$ 4,865,000
CERTIFICATES OF OBLIGATION	2006	\$ 4,200,000	\$ 95,000	\$ 4,105,000
CERTIFICATES OF OBLIGATION	2007	\$ 10,000,000	\$ 15,000	\$ 9,985,000
GENERAL OBLIGATION BONDS	2008	\$ 9,615,000	\$ -	\$ 9,615,000
GENERAL OBLIGATION REF BONDS	2009	\$ 8,995,000	\$ 500,000	\$ 8,495,000
Total		\$ 53,955,000	\$ 8,895,000	\$ 45,060,000

Analysis of Principal & Interest Maturities
Fiscal Year Ending September 30, 2010

<u>Name of Issue</u>		<u>Principal</u>	<u>Interest</u>	<u>Total P & I</u>
WATER & SEWER REVENUE BONDS	1997	\$ 25,000	\$ 116,413	\$ 141,413
GENERAL OBLIGATION BONDS	2000	\$ 115,000	\$ 5,693	\$ 120,693
CERTIFICATES OF OBLIGATION	2000	\$ 170,000	\$ 8,415	\$ 178,415
GENERAL OBLIGATION and REF BONDS	2002	\$ 95,000	\$ 72,068	\$ 167,068
CERTIFICATES OF OBLIGATION	2003	\$ 190,000	\$ 150,941	\$ 340,941
GENERAL OBLIGATION BONDS	2005	\$ 185,000	\$ 199,358	\$ 384,358
GENERAL OBLIGATION BONDS	2006	\$ 15,000	\$ 182,673	\$ 197,673
GENERAL OBLIGATION BONDS	2007	\$ 15,000	\$ 382,426	\$ 397,426
CERTIFICATES OF OBLIGATION	2008	\$ 150,000	\$ 464,508	\$ 614,508
GENERAL OBLIGATION REF BONDS	2009	\$ 545,000	\$ 245,913	\$ 790,913
Total		\$ 1,505,000	\$ 1,828,404	\$ 3,333,404

\$2,950,000
CITY OF TAYLOR
WATERWORKS & SEWER SYSTEM REVENUE BONDS
SERIES 1997

Dated December 22, 1997

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

JPMorgan Chase Bank

YEAR ENDING SEPT. 30	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2010	\$ 25,000	4.11%	\$ 116,413	\$ 141,413
2011	\$ 255,000	4.21%	\$ 115,385	\$ 370,385
2012	\$ 265,000	4.26%	\$ 104,650	\$ 369,650
2013	\$ 275,000	4.31%	\$ 93,361	\$ 368,361
2014	\$ 290,000	4.36%	\$ 81,508	\$ 371,508
2015	\$ 305,000	4.36%	\$ 68,864	\$ 373,864
2016	\$ 615,000	4.41%	\$ 55,566	\$ 670,566
2017	\$ 645,000	4.41%	\$ 28,445	\$ 673,445
TOTAL	\$ 2,675,000		\$ 664,190	\$ 3,339,190

Percentage Breakdown:

Sewer 100%

Purpose: Finance costs for constructing, improving, and extending the system and to pay costs of issuance.

\$2,400,000
CITY OF TAYLOR GENERAL OBLIGATION BONDS
SERIES 2000

Dated Sept , 2000

Principal Due: August 15

Interest Due: Feb. 15 and Sept. 30

YEAR ENDING					
<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>	
2010	\$ 115,000	4.950%	\$ 2,846	\$ 117,846	

DEFEASED

TOTAL	\$ 115,000	\$ 2,846	\$ 117,846
--------------	-------------------	-----------------	-------------------

Percentage Breakdown:

GENERAL FUND 100%

Purpose: Construct and improve the street and bridge system of the City; construct and improve City drainage facilities; construct, improve and equip City parks, and pay the costs of issuance associated with the bonds.

\$3,500,000
CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION
SERIES 2000

Dated September 26, 2000

Principal Due: August 15

Interest Due: Feb. 15 and Sept. 30

JPMorgan Chase Bank

YEAR ENDING

SEPT. 30

PRINCIPAL

RATE

INTEREST

TOTAL

2010	\$	170,000	4.95%	\$	128,758	\$	298,758
------	----	---------	-------	----	---------	----	---------

DEFEASED

TOTAL

\$ 170,000

\$ 128,758

\$ 298,758

Percentage Breakdown:

Water	50.11%
Sewer	41.00%
General Fund	<u>8.89%</u>
	100.00%

Purpose: Improving, extending, replacing, repairing and equipping the City's Combined Waterworks and Sewer System; constructing and equipping of Old Town Streetscape Project; and paying for legal, fiscal, and engineering fees and other costs incurred therewith including costs of issuing the Certificates.

\$2,055,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING & IMPROVEMENT BONDS
SERIES 2002

Dated April , 2002

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

JPMorgan Chase Bank

YEAR ENDING SEPT. 30	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2010	\$ 95,000	4.250%	\$ 72,068	\$ 167,068
2011	\$ 105,000	4.250%	\$ 68,030	\$ 173,030
2012	\$ 105,000	4.350%	\$ 63,568	\$ 168,568
2013	\$ 110,000	4.450%	\$ 59,000	\$ 169,000
2014	\$ 120,000	4.500%	\$ 54,105	\$ 174,105
2015	\$ 120,000	4.600%	\$ 48,705	\$ 168,705
2016	\$ 125,000	4.750%	\$ 43,185	\$ 168,185
2017	\$ 130,000	4.750%	\$ 37,248	\$ 167,248
2018	\$ 140,000	4.850%	\$ 31,073	\$ 171,073
2019	\$ 145,000	4.850%	\$ 24,283	\$ 169,283
2020	\$ 110,000	5.000%	\$ 17,250	\$ 127,250
2021	\$ 115,000	5.000%	\$ 11,750	\$ 126,750
2022	\$ 120,000	5.000%	\$ 6,000	\$ 126,000
TOTAL	\$ 1,540,000		\$ 536,263	\$ 2,076,263

Percentage Breakdown:

GENERAL FUND 78.10%
AIRPORT FUND 21.90%
Total 100.00%

Purpose: \$455,000 to refund the Refunded Obligations and pay costs of issuance
 \$1,470,000 for constructing and improving the street and bridge system and pay costs of issuance
 \$130,000 for drainage improvement projects and pay costs of issuance

\$4,500,000
CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION
SERIES 2003

Dated September 25, 2003

Principal Due: August 15

Interest Due: February 15
August 15

JPMorgan Chase Bank

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2010	\$ 190,000	4.13%	\$ 150,941	\$ 340,941
2011	\$ 195,000	4.25%	\$ 143,104	\$ 338,104
2012	\$ 205,000	4.38%	\$ 134,816	\$ 339,816
2013	\$ 215,000	3.80%	\$ 125,848	\$ 340,848
2014	\$ 225,000	3.90%	\$ 117,678	\$ 342,678
2015	\$ 230,000	4.00%	\$ 108,903	\$ 338,903
2016	\$ 240,000	4.10%	\$ 99,703	\$ 339,703
2017	\$ 250,000	4.25%	\$ 89,863	\$ 339,863
2018	\$ 260,000	4.40%	\$ 79,238	\$ 339,238
2019	\$ 270,000	4.40%	\$ 67,798	\$ 337,798
2020	\$ 285,000	4.55%	\$ 55,918	\$ 340,918
2021	\$ 295,000	4.55%	\$ 42,950	\$ 337,950
2022	\$ 310,000	4.65%	\$ 29,528	\$ 339,528
2023	\$ 325,000	4.65%	\$ 15,113	\$ 340,113
TOTAL	\$ 3,495,000		\$ 1,261,396	\$ 4,756,396

Percentage Breakdown:

Water	29.57%
Sewer	35.27%
General Fund	<u>35.16%</u>
	100.00%

Purpose: Improving and extending the City's Water and Wastewater System including purchasing new computer equipment and software; purchasing, renovating and equipping a building located at 109 West 5th Street; purchasing and equippng a fire pumper truck; constructing restrooms in city park; constructing street improvements and payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuance.

\$5,100,000
CITY OF TAYLOR GENERAL OBLIGATION BONDS
SERIES 2005

Dated August 15, 2005

Principal Due: August 15

Interest Due: February 15
August 15

JPMorgan Chase Bank

YEAR ENDING SEPT. 30	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2010	\$ 185,000	4.00%	\$ 199,358	\$ 384,358
2011	\$ 195,000	4.00%	\$ 191,958	\$ 386,958
2012	\$ 210,000	4.00%	\$ 184,158	\$ 394,158
2013	\$ 210,000	4.00%	\$ 175,758	\$ 385,758
2014	\$ 210,000	4.00%	\$ 167,358	\$ 377,358
2015	\$ 235,000	4.00%	\$ 158,958	\$ 393,958
2016	\$ 235,000	4.00%	\$ 149,558	\$ 384,558
2017	\$ 235,000	4.00%	\$ 140,158	\$ 375,158
2018	\$ 235,000	4.00%	\$ 130,757	\$ 365,757
2019	\$ 290,000	4.00%	\$ 121,358	\$ 411,358
2020	\$ 290,000	4.10%	\$ 109,758	\$ 399,758
2021	\$ 500,000	4.10%	\$ 97,868	\$ 597,868
2022	\$ 525,000	4.10%	\$ 77,368	\$ 602,368
2023	\$ 650,000	4.25%	\$ 55,843	\$ 705,843
2024	\$ 325,000	4.25%	\$ 28,218	\$ 353,218
2025	\$ 335,000	4.30%	\$ 14,405	\$ 349,405
TOTAL	\$ 4,865,000		\$ 2,002,832	\$ 6,867,832

Percentage Breakdown:

GENERAL FUND 100%

Purpose: \$1,700,000 acquiring, constructing, improving, renovating and equipping a fire station including the acquisition of any necessary site and related parking;

\$3,400,000 acquiring, constructing, improving, renovating and equipping a new city library including the acquisition of any necessary site and related parking.

\$4,200,000
CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION
SERIES 2006

Dated: December 19, 2006

Principal Due: August 15

Interest Due: February 15
August 15

Bank of America

YEAR ENDING SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2010	\$ 15,000	4.45%	\$ 182,673	\$ 197,673
2011	\$ 15,000	4.45%	\$ 182,005	\$ 197,005
2012	\$ 15,000	4.45%	\$ 181,338	\$ 196,338
2013	\$ 15,000	4.45%	\$ 180,670	\$ 195,670
2014	\$ 15,000	4.45%	\$ 180,003	\$ 195,003
2015	\$ 15,000	4.45%	\$ 179,335	\$ 194,335
2016	\$ 15,000	4.45%	\$ 178,668	\$ 193,668
2017	\$ 50,000	4.45%	\$ 178,000	\$ 228,000
2018	\$ 170,000	4.45%	\$ 175,775	\$ 345,775
2019	\$ 180,000	4.45%	\$ 168,210	\$ 348,210
2020	\$ 190,000	4.45%	\$ 160,200	\$ 350,200
2021	\$ 470,000	4.45%	\$ 151,745	\$ 621,745
2022	\$ 490,000	4.45%	\$ 130,830	\$ 620,830
2023	\$ 510,000	4.45%	\$ 109,025	\$ 619,025
2024	\$ 750,000	4.45%	\$ 86,330	\$ 836,330
2025	\$ 385,000	4.45%	\$ 52,955	\$ 437,955
2026	\$ 805,000	4.45%	\$ 35,823	\$ 840,823
TOTAL	\$ 4,105,000		\$ 2,513,583	\$ 6,618,583

Percentage Breakdown:

Water	47.60%
Sewer	47.60%
General Fund	4.80%
	100.00%

Purpose: (1) Improving and extending the City's Waterworks system including Upper Pressure Plane;

(2) Improving and extending the City's Sewer System including Mustang Creek Wastewater Interceptor and wastewater lines servicing Central Fire Station;

(3) Constructing and equipping a public library, payment of professional services including legal engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$10,000,000
CITY OF TAYLOR CERTIFICATES of OBLIGATION
SERIES 2007

Dated: December, 2007

Principal Due: August 15

Interest Due: February 15
August 15

Bank of America

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2010	\$ 15,000	3.85%	\$ 382,426	\$ 397,426
2011	\$ 15,000	3.85%	\$ 381,851	\$ 396,851
2012	\$ 15,000	3.85%	\$ 381,277	\$ 396,277
2013	\$ 15,000	3.85%	\$ 380,702	\$ 395,702
2014	\$ 15,000	3.85%	\$ 380,128	\$ 395,128
2015	\$ 45,000	3.85%	\$ 379,553	\$ 424,553
2016	\$ 110,000	3.85%	\$ 377,830	\$ 487,830
2017	\$ 60,000	3.85%	\$ 373,617	\$ 433,617
2018	\$ 635,000	3.85%	\$ 371,319	\$ 1,006,319
2019	\$ 685,000	3.85%	\$ 346,998	\$ 1,031,998
2020	\$ 715,000	3.85%	\$ 320,763	\$ 1,035,763
2021	\$ 740,000	3.85%	\$ 293,378	\$ 1,033,378
2022	\$ 765,000	3.85%	\$ 265,036	\$ 1,030,036
2023	\$ 790,000	3.85%	\$ 235,737	\$ 1,025,737
2024	\$ 1,120,000	3.85%	\$ 205,480	\$ 1,325,480
2025	\$ 1,395,000	3.85%	\$ 162,584	\$ 1,557,584
2026	\$ 1,335,000	3.85%	\$ 109,155	\$ 1,444,155
2027	\$ 1,515,000	3.85%	\$ 58,025	\$ 1,573,025
TOTAL	\$ 9,985,000		\$ 5,405,854	\$ 15,390,854

Percentage Breakdown:

Water	70.00%
General Fund	<u>30.00%</u>
	100.00%

Purpose: (1) paying contractual obligations incurred for constructing, improving, extending or expanding the City's water and wastewater system,;
(2) constructing, renovating, improving and/or equipping the City parks and park buildings and acquisition of necessary sites and payment of professional services including legal, engineering architectural and fiscal fees and cost of issuing the Certificates.

\$9,615,000
CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES of OBLIGATION
SERIES 2008

Dated: August, 2008

Principal Due: August 15

Interest Due: February 15
August 15

Regions Bank

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2010	\$ 150,000	7.00%	\$ 464,508	\$ 614,508
2011	\$ 175,000	7.00%	\$ 454,008	\$ 629,008
2012	\$ 180,000	7.00%	\$ 441,758	\$ 621,758
2013	\$ 190,000	7.00%	\$ 429,158	\$ 619,158
2014	\$ 200,000	7.00%	\$ 415,858	\$ 615,858
2015	\$ 235,000	6.75%	\$ 401,858	\$ 636,858
2016	\$ 240,000	4.00%	\$ 385,995	\$ 625,995
2017	\$ 275,000	4.50%	\$ 376,395	\$ 651,395
2018	\$ 270,000	4.00%	\$ 364,020	\$ 634,020
2019	\$ 455,000	4.00%	\$ 353,220	\$ 808,220
2020	\$ 500,000	4.25%	\$ 335,020	\$ 835,020
2021	\$ 565,000	4.30%	\$ 313,770	\$ 878,770
2022	\$ 585,000	4.40%	\$ 289,475	\$ 874,475
2023	\$ 610,000	4.50%	\$ 263,735	\$ 873,735
2024	\$ 710,000	4.60%	\$ 236,285	\$ 946,285
2025	\$ 725,000	4.60%	\$ 203,625	\$ 928,625
2026	\$ 760,000	4.75%	\$ 170,275	\$ 930,275
2027	\$ 1,140,000	4.75%	\$ 134,175	\$ 1,274,175
2028	\$ 1,650,000	4.85%	\$ 80,025	\$ 1,730,025
TOTAL	\$ 9,615,000		\$ 6,113,160	\$ 15,728,160

Percentage Breakdown:

Water	68.80%
General Fund	<u>31.20%</u>
	100.00%

Purpose: (1) constructing, improving, extending or expanding the City's water and wastewater system, including improving and expanding the City's drainage system, (2) constructing, renovating improving and/or equipping the City parks and park buildings, and acquisition of any necessary sites therefor, and (3) professional services including fiscal, engineering, architectural and legal fees and other such costs incurred in connection therewith including costs of issuing the Certificates.

\$8,995,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2009

Dated: MAY, 2009

Principal Due: August 15

Interest Due: February 15
August 15

Bank of America

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2010	\$ 545,000	2.00%	\$ 245,913	\$ 790,913
2011	\$ 970,000	2.00%	\$ 235,013	\$ 1,205,013
2012	\$ 980,000	2.00%	\$ 215,613	\$ 1,195,613
2013	\$ 1,010,000	2.50%	\$ 196,013	\$ 1,206,013
2014	\$ 1,035,000	3.00%	\$ 170,763	\$ 1,205,763
2015	\$ 990,000	3.00%	\$ 139,713	\$ 1,129,713
2016	\$ 675,000	3.25%	\$ 110,013	\$ 785,013
2017	\$ 705,000	3.50%	\$ 88,075	\$ 793,075
2018	\$ 730,000	4.00%	\$ 63,400	\$ 793,400
2019	\$ 420,000	4.00%	\$ 34,200	\$ 454,200
2020	\$ 435,000	4.00%	\$ 17,400	\$ 452,400
				\$ -
TOTAL	\$ 8,495,000		\$ 1,516,113	\$ 10,011,113

Percentage Breakdown:

Water	48.00%
General Fund	<u>52.00%</u>
	100.00%

Purpose: Proceeds from the sale of the Bonds will be used to refund certain of the City's outstanding obligations and pay for the costs associated with issuing the Bonds, including legal and fiscal fees.



GENERAL OBLIGATION BONDS AND GENERAL GOVERNMENT CO's (INTEREST SINKING FUND)

REVENUES	FY2006-07 ACTUAL	FY2007-08 ACTUAL	FY2008-09			FY2009-10	% Change
			ADOPTED BUDGET	FY2008-09 MID-YEAR	FY2008-09 PROJECTED	ADOPTED BUDGET	Prior Year
<u>BEGINNING FUND BALANCE</u>	191,098	162,681	155,140	155,140	155,140	114,733	
<u>310-TAXES</u>							
111 Current Property Taxes	1,295,209	1,305,485	1,383,394	1,310,156	1,435,092	1,514,094	
TOTAL TAXES	1,295,209	1,305,485	1,383,394	1,310,156	1,435,092	1,514,094	
<u>430 USE OF MONEY & PROPERTY</u>							
430 Interest Income	29,371	18,800	14,000	2,448	3,800	4,200	
TOTAL USE OF MONEY & PROPERTY	29,371	18,800	14,000	2,448	3,800	4,200	
<u>450-INTERFUND TRANSFER</u>							
365 Transfer from General Fund	0	0	0	0	0	0	
TOTAL TRANSFERS	0	0	0	0	0	0	
GRAND TOTALS	1,324,580	1,324,285	1,397,394	1,312,604	1,438,892	1,518,294	8.65%
EXPENDITURES							
<u>500-CONTRACT SERVICES & FEES</u>							
537 Bank Fees	6,425	5,879	5,000	0	5,000	5,000	
TOTAL CONTRACT SERVICES & FEES	6,425	5,879	5,000	0	5,000	5,000	
<u>900-LONG TERM DEBT/CAPITAL LEASE</u>							
921 I & S Principal	711,334	646,156	695,771	54,064	770,771	816,112	
922 I & S Interest	635,238	679,791	687,623	353,622	703,528	697,982	
TOTAL LONG TERM DEBT	1,346,572	1,325,947	1,383,394	407,686	1,474,299	1,514,094	
GRAND TOTALS	1,352,997	1,331,826	1,388,394	407,686	1,479,299	1,519,094	9.41%
INCREASE/DECREASE IN FUND BAL.	(28,417)	(7,541)	9,000	904,918	(40,407)	(800)	
ENDING FUND BALANCE	162,681	155,140	164,140	1,060,058	114,733	113,933	

UTILITY CO'S BONDS (I S)

REVENUES	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED BUDGET	MID-YEAR	PROJECTED	ADOPTED BUDGET	Prior Year
<u>430 USE OF MONEY & PROPERTY</u>							
430 Interest Income	7	0	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	7	0	0	0	0	0	
<u>450-INTERFUND TRANSFER</u>							
368 Transfer from Utility Fund	976,907	1,214,779	1,307,098	653,549	1,537,811	1,782,723	
TOTAL TRANSFERS	976,907	1,214,779	1,307,098	653,549	1,537,811	1,782,723	
GRAND TOTALS	976,914	1,214,779	1,307,098	653,549	1,537,811	1,782,723	36.39%
EXPENDITURES							
<u>500-CONTRACT SERVICES & FEES</u>							
537 Bank Fees	1,500	0	0	0	0	0	
TOTAL CONTRACT SERVICES & FEES	1,500	0	0	0	0	0	
<u>900-LONG TERM DEBT/CAPITAL LEASE</u>							
921 I & S Principal	402,338	419,690	437,488	0	512,488	668,083	
922 I & S Interest	574,568	795,089	869,610	434,805	1,025,323	1,114,640	
TOTAL LONG TERM DEBT	976,906	1,214,779	1,307,098	434,805	1,537,811	1,782,723	
GRAND TOTALS	978,406	1,214,779	1,307,098	434,805	1,537,811	1,782,723	36.39%

AIRPORT CO'S (I S)

	FY2006-07	FY2007-08	FY2008-09	FY2008-09	FY2009-10	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	ADOPTED	Prior
			BUDGET	PROJECTED	BUDGET	Year
REVENUES						
<u>430 USE OF MONEY & PROPERTY</u>						
430 Interest Income	0	0	0	0	0	0
TOTAL USE OF MONEY & PROPERTY	0	0	0	0	0	0
<u>450-INTERFUND TRANSFER</u>						
366 Transfer from Airport Fund	36,911	37,215	37,472	18,736	37,472	36,588
TOTAL TRANSFERS	36,911	37,215	37,472	18,736	37,472	36,588
GRAND TOTALS	36,911	37,215	37,472	18,736	37,472	36,588 -2.36%

EXPENDITURES

900-LONG TERM DEBT/CAPITAL LEASE

921 I & S Principal	18,615	19,710	20,805	0	20,805	20,805
922 I & S Interest	18,296	17,050	16,667	8,334	16,667	15,783
TOTAL LONG TERM DEBT	36,911	36,760	37,472	8,334	37,472	36,588
GRAND TOTALS	36,911	36,760	37,472	8,334	37,472	36,588 -2.36%



CAPITAL IMPROVEMENT PROGRAM

A capital improvement is a multi-year plan identifying capital projects to be funded during the planning period. Capital improvements are assets which are considered major purchases or improvement programs that generally have a life span of ten or more years or improvements that are not normally funded through the operating budgets. The City generally plans capital expenditures that may take over a two to five year period.

Capital improvement funds provide for items such as major construction or reconstruction of streets, libraries, and parks. A capital project is major construction, acquisition or renovation activities. Projects in the plan have included water distribution projects, wastewater collection projects, drainage projects, building improvements, park projects, and street projects.

Following is the project summary listing the major capital projects planned for the City. This includes a brief description of the project and listed the funding sources of the project.

General Capital Projects

Project Name: Taylor Regional Park & Sport Complex

Description: Construction of a Sports Complex.

Funding Sources: 2007 and 2008 Certificates of Obligation, sale of land proceeds and grants.

Project Appropriations: Total project costs including prior year authorization \$8,784,062.

Operating Budget Impact: Debt Service cost for the 20 year borrowing will increase an estimated \$264,331 for the FY2009-10 budget. A high impact on the budget once project is completed in early 2010 due to the on set of operation and maintenance cost.



Project Name: Safe Routes to School

Description: Installation of 12,500 linear feet of concrete sidewalk

Funding Sources: Grant through Texas Department of Transportation

Project Appropriations: Budget \$750,000

Operating Budget Impact: Any spent overage will be the City's responsibility

Project Name: Dickey Street Drainage Phase III

Description: New storm drains to remedy flooding of homes and property.

Funding Sources: CDBG Grant

Project Appropriations: Budget: \$382,545. Total project costs including prior year authorization in grant funding \$900,000.

Operating Budget Impact: The grant match will impact the General Fund.



Utility Projects

Project Name: High Plane 1- Elevated Tanks

Description: 1.0 MG Elevated Tower on US 79, Murphy Elevated Tank, Ford Tank Rehab.

Funding Sources: 2006 and 2007 Certificates of Obligation

Project Appropriations: Total project costs including prior year authorizations \$4,593,062

Operating Budget Impact: Debt service costs for the 20 year borrowing will increase \$268,100 for the FY2009-10 budget.



Project Name: High Plane #2- Pump Station

Description:

Funding Sources: 2006 and 2007 Certificates of Obligation

Project Appropriations: Total project costs including prior year authorizations \$3,389,200.

Operating Budget Impact: Debt service costs for the 20 year borrowing will increase \$233,191 for the FY2009-10 budget.



Project Name: High Plane #3-Water Mains

Description: The water mains portion of the High Pressure Plane Improvements consist of 24" mains to connect to the new Pump Station and to the new West Elevated Tank

Funding Sources: 2008 Certificates of Obligation

Project Appropriations: \$3,520,000 total cost of project in the FY2009-10.

Operating Budget Impact: Debt Service cost for the 20 year borrowing will increase \$254,136 for the FY2009-10 budget.

Fee Schedule for City Services 2009-10

I. Public Works

Solid Waste Collection

A. Residential Customers- collected by City on monthly utility bill.

Container/Size	Fees						
	Base Rate			Subtotal	+ Franchise Fee 10%	+ Sales tax (8.25%)	Total Fee- Monthly
Single 96 gallon cart	\$ 10.26	\$ -	\$ -	\$ 10.26	\$ 1.03	\$ 0.85	\$ 12.13
Single 65 gallon cart	\$ 8.84	\$ -	\$ -	\$ 8.84	\$ 0.88	\$ 0.73	\$ 10.45
Each Additional cart	\$ 3.34	\$ -	\$ -	\$ 3.34	\$ 0.33	\$ 0.28	\$ 3.95

B. One time collection of bulky wastes on call

Container /Size	Delivery Charge	Daily Rental	Cost per Haul
2 cu. Yards	\$60.72	\$3.65	\$60.72
3 cu. Yards	\$60.72	\$3.65	\$60.72
4 cu. Yards	\$60.72	\$3.65	\$60.72
6 cu. Yards	\$60.72	\$3.65	\$60.72
8 cu. Yards	\$60.72	\$3.65	\$60.72
10 cu. Yards	\$60.72	\$3.65	\$60.72

C. Commercial Customers- Monthly price includes 8.25% sales tax and 10% franchise fee.

Container /Size	Frequency of Service	Base Fee/Mo.	+ Franchise Fee 10%	+ Sales tax (8.25%)	Total Fee- Monthly	Add'n Pickup
96 Gallon Cart	One X per week pick up	\$ 15.82	\$ 1.58	\$ 1.31	\$ 18.71	\$ 25.00
2 cu. Yards	One X per week pick up	\$ 43.82	\$ 4.38	\$ 3.62	\$ 51.82	\$ 25.00
3 cu. Yards	One X per week pick up	\$ 57.35	\$ 5.74	\$ 4.73	\$ 67.82	\$ 35.00
4 cu. Yards	One X per week pick up	\$ 72.55	\$ 7.26	\$ 5.99	\$ 85.79	\$ 45.00
6 cu. Yards	One X per week pick up	\$ 90.68	\$ 9.07	\$ 7.48	\$ 107.23	\$ 55.00
8 cu. Yards	One X per week pick up	\$ 110.33	\$ 11.03	\$ 9.10	\$ 130.47	\$ 65.00
10 cu. Yards	One X per week pick up	\$ 134.49	\$ 13.45	\$ 11.10	\$ 159.03	\$ 75.00

96 Gallon Cart	Two Xs per week pick up	\$ 22.66	\$ 2.27	\$ 1.87	\$ 26.79	\$ 25.00
2 cu. Yards	Two Xs per week pick up	\$ 72.55	\$ 7.26	\$ 5.99	\$ 85.79	\$ 25.00
3 cu. Yards	Two Xs per week pick up	\$ 99.75	\$ 9.98	\$ 8.23	\$ 117.96	\$ 35.00
4 cu. Yards	Two Xs per week pick up	\$ 126.94	\$ 12.69	\$ 10.47	\$ 150.10	\$ 45.00
6 cu. Yards	Two Xs per week pick up	\$ 149.67	\$ 14.97	\$ 12.35	\$ 176.99	\$ 55.00
8 cu. Yards	Two Xs per week pick up	\$ 182.86	\$ 18.29	\$ 15.09	\$ 216.23	\$ 65.00
10 cu. Yards	Two Xs per week pick up	\$ 211.59	\$ 21.16	\$ 17.46	\$ 250.20	\$ 75.00

96 Gallon Cart	Three X s per week pick up	\$ 27.61	\$ 2.76	\$ 2.28	\$ 32.65	\$ 25.00
2 cu. Yards	Three X s per week pick up	\$ 89.79	\$ 8.98	\$ 7.41	\$ 106.18	\$ 25.00
3 cu. Yards	Three X s per week pick up	\$ 142.06	\$ 14.21	\$ 11.72	\$ 167.99	\$ 35.00
4 cu. Yards	Three X s per week pick up	\$ 183.66	\$ 18.37	\$ 15.15	\$ 217.18	\$ 45.00
6 cu. Yards	Three X s per week pick up	\$ 222.16	\$ 22.22	\$ 18.33	\$ 262.70	\$ 55.00
8 cu. Yards	Three X s per week pick up	\$ 256.91	\$ 25.69	\$ 21.20	\$ 303.80	\$ 65.00
10 cu. Yards	Three X s per week pick up	\$ 293.19	\$ 29.32	\$ 24.19	\$ 346.70	\$ 75.00

Container /Size	Frequency of Service	Base Fee/Mo.	+ Franchise Fee 10%	+ Sales tax (8.25%)	Total Fee- Monthly	Add'n Pickup
96 Gallon Cart	Four X s per week pick up	\$ 34.53	\$ 3.45	\$ 2.85	\$ 40.84	\$ 25.00
3 cu. Yards	Four X s per week pick up	\$ 167.14	\$ 16.71	\$ 13.79	\$ 197.64	\$ 35.00
4 cu. Yards	Four X s per week pick up	\$ 221.00	\$ 22.10	\$ 18.23	\$ 261.33	\$ 45.00
6 cu. Yards	Four X s per week pick up	\$ 250.01	\$ 25.00	\$ 20.63	\$ 295.64	\$ 55.00
8 cu. Yards	Four X s per week pick up	\$ 316.32	\$ 31.63	\$ 26.10	\$ 374.05	\$ 65.00
10 cu. Yards	Four X s per week pick up	\$ 379.32	\$ 37.93	\$ 31.29	\$ 448.54	\$ 75.00

96 Gallon Cart	Five X s per week pick up	\$ 42.80	\$ 4.28	\$ 3.53	\$ 50.61	\$ 25.00
3 cu. Yards	Five X s per week pick up	\$ 207.20	\$ 20.72	\$ 17.09	\$ 245.01	\$ 35.00
4 cu. Yards	Five X s per week pick up	\$ 287.03	\$ 28.70	\$ 23.68	\$ 339.41	\$ 45.00
6 cu. Yards	Five X s per week pick up	\$ 305.27	\$ 30.53	\$ 25.18	\$ 360.98	\$ 55.00
8 cu. Yards	Five X s per week pick up	\$ 399.19	\$ 39.92	\$ 32.93	\$ 472.04	\$ 65.00
10 cu. Yards	Five X s per week pick up	\$ 500.24	\$ 50.02	\$ 41.27	\$ 591.53	\$ 75.00

Delivery Charge:

20 yd Roll-off	Per Delivery	\$ 105.63	\$ 10.56	\$ 8.71	\$ 124.90
30 yd Roll-off	Per Delivery	\$ 105.63	\$ 10.56	\$ 8.71	\$ 124.90
40 yd Roll-off	Per Delivery	\$ 105.63	\$ 10.56	\$ 8.71	\$ 124.90

Daily Rental:

20 yd Roll-off	Per Day	\$ 1.63	\$ 0.16	\$ 0.13	\$ 1.93
30 yd Roll-off	Per Day	\$ 1.63	\$ 0.16	\$ 0.13	\$ 1.93
40 yd Roll-off	Per Day	\$ 1.63	\$ 0.16	\$ 0.13	\$ 1.93

Cost per Haul:

20 yd Roll-off	Per Haul	\$ 325.00	\$ 32.50	\$ 26.81	\$ 384.31
30 yd Roll-off	Per Haul	\$ 390.00	\$ 39.00	\$ 32.18	\$ 461.18
40 yd Roll-off	Per Haul	\$ 455.00	\$ 45.50	\$ 37.54	\$ 538.04

D. Industrial Solid Waste Collection Services- collected by service provider

Total monthly bill of industrial customer x	+ Franchise Fee 2%
---	-----------------------

E. Charges for Spring and Fall Clean Up

Per standard pick-up truck load	\$ 10.00
Trailer (16 to 18 Foot.)	\$ 20.00

F. Assessments

	Fee
Lot Clean up	Actual Cost + 10% admin. Fee
Paving assessment	N/A

II. Public Facility Rental

A. Structures

	Fee	
Upper Pavilion Rental	\$ 150.00	per day +\$100 refundable deposit
Lower Pavilion Rental	\$ 130.00	per day + \$ 75 refundable deposit

B. Public Property

	Fee
Long term rental of space on public property for commercial purposes.	As Negotiated

III. Recreation Fees

A. Pool Admissions-Robinson Park

	Fee
Children (3 and under)	Free
Children (4 to 12 years old)	\$ 2.00
Adults (13 to 59 years old)	\$ 3.00
Seniors (60 and over)	\$ 2.00
Family Passes- 30 admissions	\$ 45.00
Family Passes- 60 admissions	\$ 90.00

Pool Admissions-Murphy Park

	Fee
Children (3 and under)	Free
Children (4 to 12 years old)	\$ 2.00
Adults (13 to 59 years old)	\$ 3.00
Seniors (60 and over)	\$ 2.00
Family Passes- 30 admissions	\$ 45.00
Family Passes- 60 admissions	\$ 90.00

B. Pool Rental

	Fee
Rental of pool for parties	The YMCA will pay the City the regular admission price paid for each person attending parties

C. Daycares and Day camps

	Fee
Use of pool by daycares and day camps	The YMCA will pay the City the regular admission price paid for each daycare child attending the pool

D. YMCA Members

	Fee
Use of pool by YMCA members	The YMCA will pay the City the appropriate gate fee for each member of the YMCA attending the pool

E. Swim lessons

	Fee
Swim lessons provided by the YMCA	The YMCA will pay the City \$5 for each swim lesson participant

F. Recovery Fee (ALL City Fields)

	Fee	
Per Person/Per Season	\$ 5.00	All Sports Included

G. Athletic Fields: (Taylor Regional Park & Sports Complex Only)

	Fee
Rentals (per field, per day)	\$ 50.00
Deposit	\$ 250.00
Lights (per hour, per field)	\$ 20.00
Field Attendant (per attendant, per hour)	\$ 17.00

Include concession, if applicable
Minimum of 2 attendant

H. Concession Stand:(Taylor Regional Park & Sport Complex)

	Fee
Deposit	\$ 250.00
Rentals (per day, per concession stand)	\$ 50.00

Vendors Pay 15% of gross receipts.

I. General Use: (Taylor Regional Park & Sport Complex)

	Fee
Deposit	\$ 100.00
Practice: per field, per month (2per wk@ 2 hrs each)	\$ 200.00

IV. Utilities

A. Deposits for all single family, commercial, industrial, irrigation accounts per connection.

Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. consumption	Deposit Amount
5/8" x 3/4"	< 10,000 gallons per month *	\$ 100.00
3/4"	< 10,000 gallons per month *	\$ 120.00
1"	< 10,000 gallons per month *	\$ 130.00
1-1/2"	< 15,000 gallons per month *	\$ 175.00
2"	< 15,000 gallons per month *	\$ 225.00
3"	< 15,000 gallons per month *	\$ 275.00
4"	< 25,000 gallons per month *	\$ 425.00
6"	< 25,000 gallons per month *	\$ 625.00
8"	< 50,000 gallons per month *	\$ 1,025.00
10"	< 75,000 gallons per month *	\$ 1,525.00
12"	< 150,000 gallons per month *	\$ 2,525.00

If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by City

Deposits for all multi- family dwelling accounts per connection.

Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Factor	Avg. consumption	Deposit Amount
5/8" x 3/4"	\$100 +(((# units -1) x 0.7)x\$100)	< 10,000 gallons per month	Calculated
3/4"	\$120 +(((# units -1) x 0.7)x\$100)	< 10,000 gallons per month	Calculated
1"	\$130 +(((# units -1) x 0.7)x\$100)	< 10,000 gallons per month	Calculated
1-1/2"	\$175+(((# units -1) x 0.7)x\$100)	< 15,000 gallons per month	Calculated
2"	\$225 +(((# units -1) x 0.7)x\$100)	< 15,000 gallons per month	Calculated
3"	\$275 +(((# units -1) x 0.7)x\$100)	< 15,000 gallons per month	Calculated
4"	\$425+(((# units -1) x 0.7)x\$100)	< 25,000 gallons per month	Calculated

If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by City

B. Tap Fees

Water Taps

Tap Size	Fee/Tap
1"	\$1,048.00
1.5"	\$1,480.00
2"	\$1,668.00

Sewer Taps

Tap Size	Fee/Tap
2"	\$800.00
4"	\$929.00
6"	\$993.00

C. Backflow Prevention

Sprinkler System Permit and Inspection		Fee
Initial Permit		\$ 25.00

D. Water Rates

Rates for all single family, commercial, industrial and irrigation accounts per connection.

Meter Size	Initial Consumption	Minimum Charge
5/8" x 3/4"	First 2,000 gallons consumed in billing period	\$ 22.31
1"	First 2,000 gallons consumed in billing period *	\$ 25.39
1"	First 2,000 gallons consumed in billing period.	\$ 30.72
1-1/2"	First 2,000 gallons consumed in billing period	\$ 51.55
2"	First 2,000 gallons consumed in billing period	\$ 76.66
3"	First 2,000 gallons consumed in billing period	\$ 135.27
4"	First 2,000 gallons consumed in billing period	\$ 218.99
6"	First 2,000 gallons consumed in billing period	\$ 428.09

* Total Charge includes monthly minimum **plus \$4.55** per 1,000 gallons in excess of 2,000 gallon minimum per billing period.

Rates for all multi- family dwelling accounts per connection.

Meter Size	Initial Consumption	Minimum Charge
5/8" x 3/4"	First 2,000 gallons consumed in billing period	\$ 22.31
1"	First 2,000 gallons consumed in billing period	\$ 30.72
1-1/2"	First 2,000 gallons consumed in billing period	\$ 51.55
2"	First 2,000 gallons consumed in billing period	\$ 76.66
3"	First 2,000 gallons consumed in billing period	\$ 135.27
4"	First 2,000 gallons consumed in billing period	\$ 218.99
6"	First 2,000 gallons consumed in billing period	\$ 428.09

\$8.79 for each LUE
 \$8.79 for each LUE

Total monthly charge includes monthly minimum **plus \$4.55** per 1,000 gallons in excess of 2,000 gallon minimum per billing period **plus \$8.79** LUE charge per unit minus 1.

Unmetered Fire Protection Systems per connection.

Service Size	Minimum Charge
2"	\$ 8.00
6"	\$ 20.00
8"	\$ 30.00

Bulk Water Rate \$5.00 per 1,000 gallons

E. Sewer Rates

Rates for all Single Family Dwelling accounts per connection.

Meter Size	Initial Consumption	Minimum Charge
5/8" x 3/4"	First 2,000 gallons consumed in billing period	\$ 14.91
1"	First 2,000 gallons consumed in billing period	\$ 14.91
1-1/2"	First 2,000 gallons consumed in billing period	\$ 14.91
2"	First 2,000 gallons consumed in billing period	\$ 14.91
3"	First 2,000 gallons consumed in billing period	\$ 14.91
4"	First 2,000 gallons consumed in billing period	\$ 14.91
6"	First 2,000 gallons consumed in billing period	\$ 14.91

Total "charge" includes monthly minimum **plus \$ 4.83** per 1,000 gallons in excess of 2,000 gallon minimum. Excess usage (above the 2,000 gallon minimum) is based on three consecutive months average water billing during low use period (December, January and February).

Rates for all multi- family dwelling, commercial and industrial accounts per connection.

Meter Size	Initial Consumption	Minimum Charge
5/8" x 3/4"	First 2,000 gallons consumed in billing period	\$ 14.91
1"	First 2,000 gallons consumed in billing period	\$ 14.91
1-1/2"	First 2,000 gallons consumed in billing period	\$ 14.91
2"	First 2,000 gallons consumed in billing period	\$ 14.91
3"	First 2,000 gallons consumed in billing period	\$ 14.91
4"	First 2,000 gallons consumed in billing period	\$ 14.91
6"	First 2,000 gallons consumed in billing period	\$ 14.91

* Total monthly charge includes monthly minimum plus \$4.83 per 1,000 gallons in excess of 2,000 gallon minimum per billing period.

F. Additional Utility Service Fees

	Fee
Connect Fees	\$ 25.00
Administrative/Processing Fee	\$ 25.00
Return Check Fees	\$ 30.00
Reread Fees	\$ 20.00
Transfer Fee	\$ 20.00
Meter Fees (5/8" meter only - all others at actual cost)	\$ 200.00
Fire Hydrant Meter-Deposit	\$ 300.00
Fire Hydrant Meter-Base Fee (no consumption included)	\$ 100.00
Return Trip Fee	\$ 20.00
Lock Fee	\$ 25.00
Plugged/Pulled Meter Fee	\$ 75.00
Meter Flow Test-In-House	\$ 25.00
3rd Party Meter Flow Test-Residential	\$ 95.00
3rd Party Meter Flow Test-Commercial	\$ 175.00

ORDINANCE NO. 2009-25

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF TAYLOR, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009 AND ENDING SEPTEMBER 30, 2010.

WHEREAS, the City Manager of the City of Taylor, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2009 and ending September 30, 2010; and

WHEREAS, a public hearing on such budget would be held on August 25, 2009, was given and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearing was held in accordance with the law on August 25, 2009, prior to final adoption of this ordinance.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

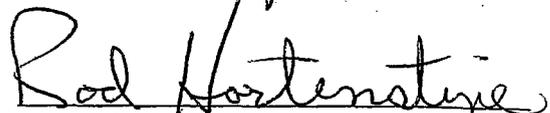
SECTION 1. The attached budget for the fiscal year beginning October 1, 2009 and ending September 30, 2010, is hereby in all things approved and adopted and it shall be effective as of October 1, 2009.

SECTION 2. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 3. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

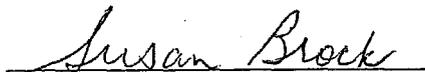
SECTION 4. In accordance with Article VIII of the City Charter, Ordinance No. 2009-25 was introduced before the City Council on August 25, 2009.

PASSED, APPROVED, and ADOPTED on the 3rd day of September, 2009.



Rod Hortenstine, Mayor
Taylor City Council

ATTEST:



Susan Brock, City Clerk

ORDINANCE NO. 2009-26

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF TAYLOR, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2009/10.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Taylor, Texas for the fiscal year 2009/10 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.577962 cents on each One Hundred Dollars (\$100.00) valuation of property.

SECTION 2. That there is hereby levied and there shall be collected for the City of Taylor, Texas, to provide for Interest and Sinking Funds for the fiscal year 2009/10 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.212038 cents on each One Hundred Dollars (\$100.00) valuation of property.

SUMMARY

Maintenance and operation of the Municipal Government	\$0.577962
Interest and Sinking	\$0.212038
Total Tax per \$100.00 of valuation	\$0.790000

SECTION 3. All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Finance Director shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

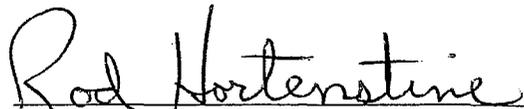
SECTION 4. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 5. A delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid.

SECTION 6. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 7. In accordance with Article VIII, of the City Charter, Ordinance No. 2009-26 was introduced before the City Council on August 25, 2009.

PASSED, APPROVED, and ADOPTED on the 3rd the day of September, 2009.



Rod Hortenstine, Mayor
Taylor City Council

ATTEST:



Susan L. Brock, City Clerk

ORDINANCE NO. 2009-29

AN ORDINANCE AMENDING ORDINANCE NO. 2008-31 ADOPTED ON SEPTEMBER 23, 2008 BY CHANGING CERTAIN RATES AND OTHER SERVICES PROVIDED BY THE CITY

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0 That the certain rates for utilities and other services provided by the city, for the support of the general government of the City of Taylor, Texas be amended in accordance with the changes shown in the attached Exhibit A.

SECTION 2.0 That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to Ordinance No. 2008-31.

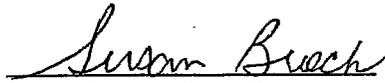
SECTION 3.0 All other provisions of Ordinance No. 2008-31 shall remain in full force and effect.

SECTION 4.0 In accordance with Article 8 of the City Charter, this ordinance was introduced before the City Council of the City of Taylor, Texas on the 10th day of September, 2009.

PASSED, APPROVED, and ADOPTED on the 22nd day of September, 2009.


Rod Hortenstine, Mayor

ATTEST:


Susan Brock, City Clerk

GLOSSARY OF TERMS

Accrual Basis – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accrued Expenses - Expenses incurred but not due until a later date.

ACH- See Automated Clearing House.

Ad Valorem Tax – (current) All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction that are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, the City Council set the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30.

Ad Valorem Tax – (delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1st of the fiscal year in which it is imposed.

Ad Valorem Tax – (penalty and interest) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus a one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Arbitrage - The simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

Assessed Valuations – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

Asset – A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

Audit – A comprehensive review of the manner in which the government's resources were actually utilized. A certified public accountant issues an opinion over the presentation of financial statements, tests the controls over the safekeeping of assets and makes recommendations for improvements where necessary.

Automated Clearing House- The direct fund transfer authorization from one bank account to another.

Authorized Position - Employee positions in the adopted budget to be filled during the year.

Available (Undesignated) Fund Balance- This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

Balanced Budget – Budget in which income equals expenditure.

Bench Mark – A comparison of performance across many organizations in order to better understand one’s own performance.

Beginning Fund Balance – Cash available in a fund from the prior year after payment of the prior year’s expenses and deductions for prior year encumbrances.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

Bond, General Obligation (G.O.) – Bond backed by the full faith, credit taxing power of the government.

Bond, Revenue - Bond backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.

Bonded Debt – That portion of indebtedness represented by outstanding bonds.

Budget – A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

Budgetary Basis- This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar – The schedule of key dates or milestones that the City follows in the preparation, adoption and administration of the budget.

Budget Category – A group of expenses related by function. The City uses five budget categories including: Salaries and Benefits, Supplies and Materials, Repair and Maintenance, Other Services and Charges, and Capital Outlay.

Budgeted Funds – Funds that are planned for certain uses but have not been formally or legally authorized by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

Budget Message - The opening section of the Annual Budget that provides the City Council and the public with an overview of the important aspects of the budget.

Capital Asset – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Expenditures – Outflows of spend-able resources for the acquisitions of long-term assets.

Capital Improvements Program – A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government’s long-term needs.

Capitalized Lease Proceeds – Financing obtained through a three of seven-year leasing program for durable equipment and rolling stock.

Capital Outlay – Fixed asset which have a value of \$5,000 or more and have a useful economic lifetime of more than one year.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Capital Recovery Fee – see Impact Fee

Cash Basis – A basis of accounting under which transactions are recognized only when cash changes “hands”.

Certificate of Obligation (C.O.) – A form of general obligation debt.

Certified Tax Roll – A list of all taxable properties, values and exemptions in the City. This roll is established by the Williamson County Appraisal District.

Comprehensive Annual Financial Report (CAFR) – The financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual funds statements as needed.

Consumer Price Index - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in cost of living (i.e. economic inflation).

Contingency – A budgetary appropriation reserve set aside for emergencies or unforeseen expenditures not budgeted.

Contingency Reserves – A portion of the budgeted ending fund balance or working capital that is not available for appropriation. The intent of the reserves is to provide flexibility, should actual revenues fall short of budgeted revenues and to provide adequate resources to implement budgeted expenditures without regard to the actual cash flow of the fund.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

Council-Manager Government - Form of government where an elected city council is responsible for making policy, passing ordinances, voting appropriations, and having overall supervisory authority in the city government.

Current Taxes – Taxes levied for and due in the current budget period.

Debt Limit- The maximum amount of gross net of debt which is legally permitted.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal interest.

Deficit – (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Delinquent Taxes – Taxes remaining unpaid on and after the date due.

Demand – Reflects the scope of a program in terms of population or user activity.

Department – A logical division or classification of activities within the City. (e.g. Police Department, Community Development, etc.)

Depreciation – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation, or the reserve cost, in order to replace the item at the end of its useful life.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division – A separately budgeted segment of a department.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Ending Fund Balance - The unencumbered cash remaining in a fund at the end of the fiscal year.

Expenditure – The actual outflow of funds paid for an asset obtained or goods and services obtained.

Filing Fee – A processing and review fee charge when any map (or plat) is tender to the planning department.

Fiscal – Pertaining to finances in general.

Fiscal Year – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Taylor has specified October 1 to September 30 as its fiscal year.

Fixed Assets – Assets of a long-term character, that are intended to continue to be held or used such as land, buildings, and improvements other than buildings, machinery and equipment.

Franchise – A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

Full Faith and Credit – A pledge of the general taxing power of the city to repay debt obligations. This term is typically used in reference to general obligation bonds.

Full-Time Equivalent – The numeric breakdown of city positions. A regular full-time employee (40 hours per week) equals one (1.0) full-time equivalent. Part-time positions are calculated as 0.5 full-time equivalents.

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

Fund Balance – The excess of assets over liabilities in a governmental fund.

GAAP – General Accepted Accounting Principles.

General Fund – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

General Obligation (G.O.) Bonds– Bonds for the payment of which the full faith and credit of the City is pledged.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards of and guidelines to financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and, provide a standard by which to measure financial presentations.

Goals – Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

Governmental Funds – Funds, within a governmental accounting system, that support general tax supported governmental activities.

Government Finance Officer's Association - An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

Grants – Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

House Bill 3195- House Bill passed during the 80th Legislative Session requiring the city council or county commissioner's court to identify at the budget stage that the proposed budget anticipates raising more total property taxes than the year before. The bill also requires a separate ratification vote to adopt a budget that raises more total property taxes than in the previous year.

Hotel/Motel Tax – Pursuant to State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel/motel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% of which is collected by the State).

I&S G.O. Bond Fund – Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund)

Impact Fee – A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

Income – Funds available for expenditure during a fiscal year.

Infrastructure – Substructure or underlying foundation of the City (e.g. streets, utility lines water and wastewater treatment facilities, etc.)

Inputs – A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue- Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Funds- A proprietary fund used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

Investments – Securities and real estate held for the generation of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

Legal Debt Margin - The excess of the amount of debt legally authorized over the amount of debt outstanding.

Levy – (Verb) To impose taxes, special assessments, or special charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or special charges imposed by a government.

Liability – Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

Line Item Budget – A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

Modified Accrual Basis – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both “measurable” and “available to finance expenditures within the current period”. Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than

accrued, if approximately offset by interest earning on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

Objectives – Specific, measurable targets set in relation to goals.

Open Meeting Law- Law that states that every regular, special, or called meeting of a governmental body shall be open to the public. Written notice of the time, date, place, and subject of each meeting must be posted in an accessible place to the general public at least 72 hours before the meeting.

Operating Budget – Plans of current, day-to-day expenditures and the proposed means of financing them.

Ordinance – A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute of constitution provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter is less formal and has a lower legal “status”. Ordinarily, statutes or characters will specify or imply those legislative actions that must be by ordinance and those which may be by resolution. Revenue raising measures such as these required for imposition of taxes, special assessments and service charges, universally require ordinances.

Pass-Through Grants – Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Performance Budget – A budget where expenditures are based primarily on measurable performance of activities and work programs.

Performance Indicators – Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Performance Measures – Specific quantitative and qualitative measures of work performed as an objective of the department.

Program – A logical division or classification of activities within the City or within a Department. See also Department.

Property Tax – Taxes that are levied on both real and personal property according to the property’s valuation and tax rate.

Proprietary Fund – Funds, within a governmental accounting system, that operate like business entities. These Funds are characterized as either enterprise or internal service funds.

Reserve – A portion of fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

Retained Earnings – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenue – Funds received as income. It includes such items as tax payments, fees from specific services, fines, franchise fees, etc.

Revenue Bond – Bond whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates)

Resolution- A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Sales Tax – Levied on applicable sales of goods and services at the rate of 8.25 percent in Taylor. The City receives revenue from the sales tax at the rate of 1.5 percent. The Taylor Economic Development Corporation received revenue from sales tax at the rate of .5 percent. Revenue from the remaining portion of the rate is collected by the State.

Service Charges – Service charges are allocated to all Enterprise Fund activities (e.g. water/sewer) for indirect management and administrative support provided by General Fund departments.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purpose (e.g. Hotel/Motel Special Revenue Fund).

Standard Operating Procedures- Step-by-step instructions on how to perform a task or job.

TAV – Taxable assessed valuations.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not included specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Tax Rate – The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

Transfer In/Out – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Undesignated Fund Balance – The excess of a fund's assets over its liabilities and reserves which has not been officially assigned a particular purpose by the governmental board.

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Utility Fund – See Water/Wastewater Utility Fund

Water/Wastewater Utility Fund – A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Williamson County Appraisal District – Established under state law granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the Taxing unit.

Working Capital – The excess of current assets over current liabilities.

