



# FY 2019-20 ANNUAL BUDGET

City of Taylor, TX | 400 Porter Street | Taylor, TX 76574

512-352-3675 | [www.taylortx.gov](http://www.taylortx.gov)





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Taylor  
Texas**

For the Fiscal Year Beginning

**October 1, 2018**

*Christopher P. Morrill*

Executive Director

**Texas Senate Bill 656 Requirement..... 2**

**Mayor & City Council ..... 4**

    City Council Strategic Vision..... 5

**City Manager’s Budget Message.....12**

    Budget-In-Brief..... 18

**User Information .....25**

    Overview of the Budget Book..... 26

    Budget Process & Budget Calendar ..... 28

    Council-Manager Form of Municipal Government..... 31

    Financial & Budget Policies..... 32

**Historical/Demographics.....35**

    History of Taylor..... 36

    Community Profile ..... 39

**Personnel/Boards .....47**

    City Organization Chart..... 48

    City Administration & Leadership..... 49

    Boards & Commissions ..... 50

    Personnel Summary..... 52

**Budget Summaries .....63**

    Budgeted Revenues ..... 64

    Budgeted Expenditures..... 65

    Major Revenue Sources ..... 66

    All Funds Summary ..... 76

    City Departments by Fund ..... 78

    Fund Structure ..... 79

**General Fund .....81**

    Fund Summary ..... 82

Department Narratives & Expenditure Summary:

        City Council ..... 89

        City Management..... 92

        Public Information ..... 98

        Human Resources ..... 103

        Finance..... 108

        Municipal Court ..... 113

        Development Services ..... 118

**General Fund [Cont.]**

Department Narratives & Expenditure Summary [Cont.]:

Main Street ..... 123

Moody Museum..... 128

Public Library..... 129

Fire ..... 134

Police..... 139

Animal Control ..... 141

Streets & Grounds..... 146

Parks & Recreation..... 151

Building Maintenance ..... 156

Engineering ..... 161

Information Technology..... 163

Non-Departmental..... 167

**Special Revenue Funds.....169**

Tax Increment Finance [TIF] Fund..... 170

Hotel Occupancy Tax [HOT] Fund ..... 172

Main Street Revenue Fund ..... 174

Municipal Court Special Fee Fund ..... 177

Library Grant/Donation Fund ..... 180

Municipal Utility Drainage System [MDUS] Fund..... 182

Roadway Impact Fee Fund..... 185

Utility Impact Fee Fund..... 187

Transportation Use Fee [TUF] Fund..... 189

**Proprietary Funds .....193**

Utility Fund..... 194

    Fund Summary ..... 194

Department Narratives & Expenditure Summary:

        Utility Administration..... 197

        Wastewater Treatment Plant [WWTP]..... 202

        Utility Maintenance ..... 204

        Non-Departmental..... 209

Airport..... 211

Cemetery Operating ..... 223

Sanitation ..... 233

**Internal Service Funds.....235**

Fund Summary ..... 236

Department Narratives & Expenditure Summary:

    Fleet Operating ..... 242

    Fleet Replacement ..... 244

**Fiduciary Funds**.....**249**  
     Cemetery Permanent Fund..... 250

**Bonded Debt**.....**255**  
     Narrative – Bonded Debt ..... 256  
     Actual Debt Margin ..... 257  
     Analysis of Principal & Interest Payments ..... 258  
     Summary of Principle & Interest of Debt..... 259  
     Total Debt Summaries & Graphs ..... 260  
     Listing of Individual Debt Obligations ..... 266

**Debt Service Funds**.....**281**  
     General Debt Service Interest & Sinking [I&S] Fund..... 282  
     Utility Interest & Sinking [I&S] Fund ..... 284  
     Airport Interest & Sinking [I&S] Fund ..... 285  
     Municipal Drainage utility System [MDUS] Interest & Sinking [I&S] Fund..... 286  
     Transportation User Fee [TUF] Interest & Sinking [I&S] Fund..... 287

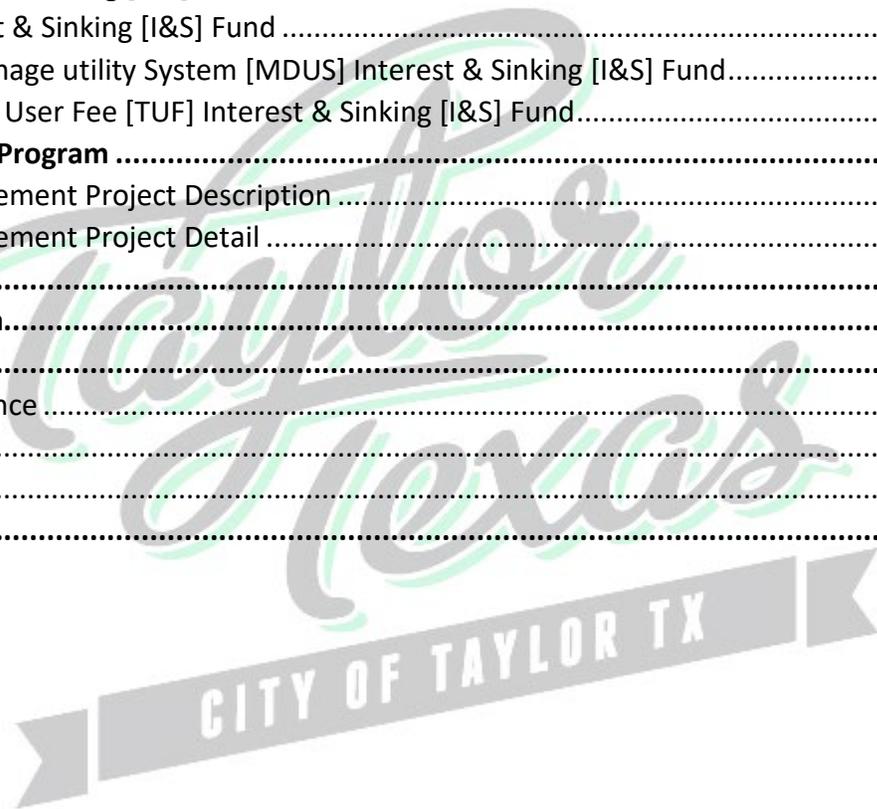
**Capital Improvement Program** .....**289**  
     Capital Improvement Project Description ..... 290  
     Capital Improvement Project Detail ..... 292

**Fee Schedule**.....**295**

**Statistical Information**.....**324**

**Ordinances** .....**327**  
     Budget Ordinance ..... 328  
     Tax Ordinance ..... 329  
     Fee Ordinance ..... 331

**Glossary**.....**334**





THIS PAGE INTENTIONALLY LEFT BLANK



**Texas Senate Bill 656  
Requirement**

As required pursuant to Section 102.007 of the Texas Local Government Code, as amended by S.B. 656:

This budget will raise more total property taxes than last year’s budget by \$903,706, which is a 10.56% increase, and of that amount \$153,674 is tax revenue to be raised from new property added to the tax roll this year.

**RECORD VOTE ON ADOPTION OF THE BUDGET**

The Taylor City Council introduced the FY 2019-20 Budget on August 22, 2019, held a Public Hearing on September 5<sup>th</sup>, 2019, and approved formal adoption on September 12<sup>th</sup>, 2019 through a record vote listed below:

**FOR (3):**

<b>Gerald Anderson</b>	Council Member	District 1
<b>Mitchell Drummond</b>	Council Member	District 2
<b>Brandt Rydell</b>	Mayor	District 3

**AGAINST (2):**

<b>Robert Garcia</b>	Council Member	District 4
<b>Dwayne Ariola</b>	Mayor Pro Tem	At Large

**PROPERTY TAX RATES**

The Taylor City Council set the upper tax limit (not to exceed) and set the public hearing dates for August 22<sup>nd</sup>, 2019 and September 5<sup>th</sup>, 2019 on August 8<sup>th</sup>, 2019. Formal adoption of the tax rate was approved on September 12<sup>th</sup>, 2019 through a record vote of 3-2.

	<u>FY 2018-19</u>	<u>FY 2019-20</u>
Property Tax Rate	0.788000	0.809215
* Effective Tax Rate	0.752537	0.741841
* Rollback Tax Rate	0.809087	0.809215
M & O Tax Rate	0.595998	0.611551
* I & S Tax Rate	0.192002	0.197664

\*This rate is calculated by Williamson County Appraisal District

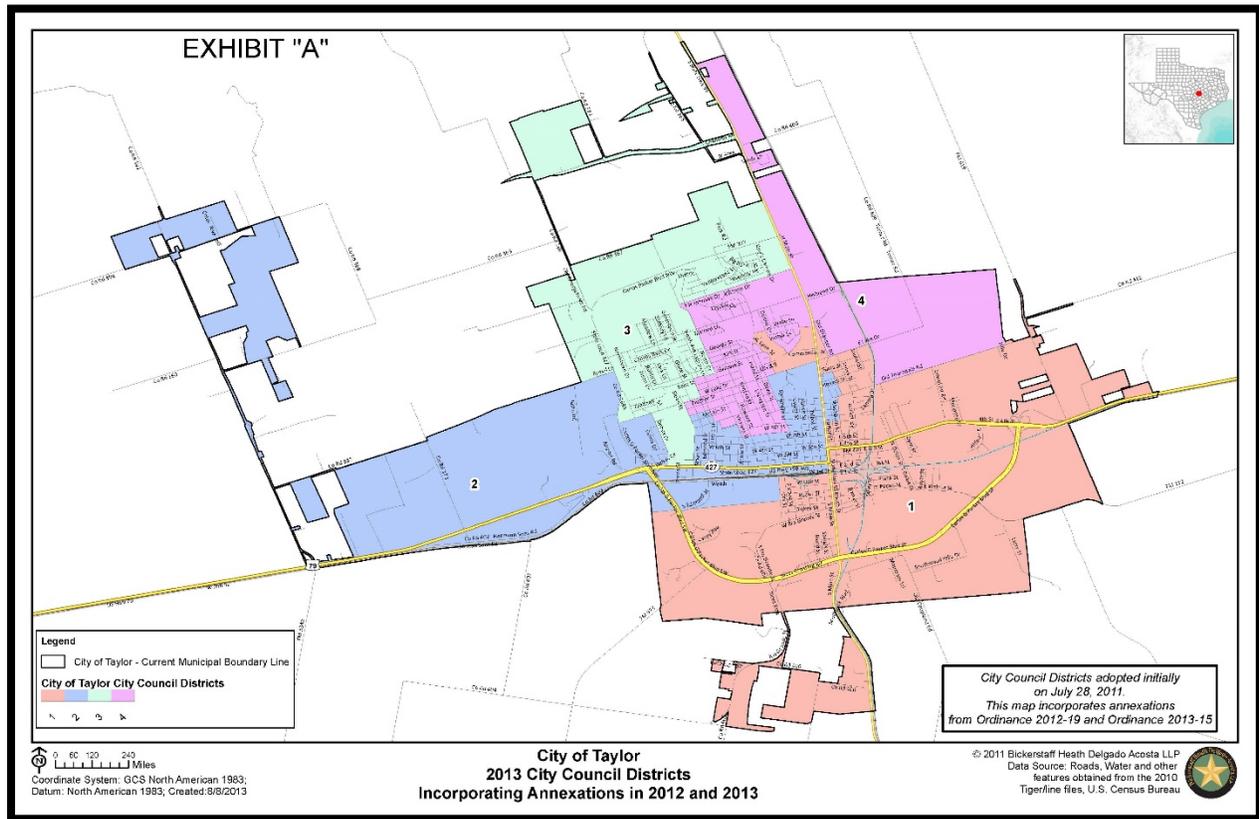
**TOTAL MUNICIPAL DEBT OBLIGATIONS**

As of September 30<sup>th</sup>, 2019, the City of Taylor has an outstanding principal balance of \$22,560,000.



## Mayor & City Council

City Council Members	4
City Council Strategic Vision	5



**District 1**  
Gerald Anderson  
Term  
2019-2022



**District 2**  
Mitchell Drummond  
Term  
2018-2021



**Mayor**  
**District 3**  
Brandt Rydell  
Term  
2018-2021



**District 4**  
Robert Garcia  
Term  
2019-2022



**Mayor Pro-Tem**  
**At Large**  
Dwayne Ariola  
Term  
2017-2020

On August 23<sup>rd</sup>, 2018, City Council approved a final review and update of the City Council Strategic Plan. The plan consists of five hierarchical elements illustrated below:



## Drivers

- **Neighborhoods / Diversity & Population Size**
  - Historical Preservation
  - Housing Diversity, in option/styles, size
  - Retaining historic/history perspective
  - Varied and unique identities
  - Forging a sense of community
  - Connectivity and overall sense of identity to Taylor
  - Increase population, growth rate
  - Attracting/retaining diverse population and incomes
  - Addressing dynamics of household income
  - Encourages creative class
  - Residential development incentives, trade-offs to other neighborhoods
  
- **Community Engagement**
  - Youth Council
  - Boards and Committees: participation, diversity, support of goals
  - Foster dialog and communication
  - Outreach: push out city information
  - Civic participation in community events
  - Participation and Boards and Commissions
  - Proud to be part of Taylor
  - Well maintained attractive neighborhoods (Code Enforcement / Neighborhood financial health)
  
- **Customer Service**
  - Put the customer first
  - Support a culture that consistently delivers exceptional service
  - Focus on business-friendly practices
  - Responsive/follow-up
  - Transparency
  - Accountability
  - Clear, concise, complete
  - Consistent

## Drivers

- **Public Safety**
  - Safe feeling in Taylor
  - Maintain policy/community relations
  - Traffic enforcement and traffic calming
  - “Perception of Safety”
  - Pedestrian safety
  - Adequate staffing
  - Community policing, value of hiring seasoned officers v. rookies, college education standards
  - Revisit goals, impact of civil service system
- **Transportation / Infrastructure / City Facilities**
  - Rebuild/invest
  - Planned approach – Strategic Facilities Plan – current and growth, past and future
  - Multimodal including trains, rails, sidewalks, and bike lanes
  - Master planning and implementation
  - R.O.W issues (Transportation/Thoroughfare Plan)
  - Commuter rail/ridesharing options, depot
  - Regional access
  - Accessibility to metro area/regional
  - Intergovernmental Partnerships: TXDoT, County, CAMPO, CAPCOG, etc.
  - Cemetery roads
  - Prepare for growth
  - Address current needs
  - Current/modernize for accessibility
- **Arts**
  - Entertainment District (Arts/Culture/Entertaining/Dining District)
  - Grow/attract Arts in Taylor
  - Receptiveness/embrace
  - Market Taylor to Arts
  - Destination for Arts
  - Preserve legacy of Arts, private partners, museums, etc.
  - Branding of Taylor
- **Parks/Recreation, Trails, & Open Spaces**
  - Accessibility – inclusiveness and connectivity
  - Completion of Master Plan projects
  - Reinvestment and upgrades to existing parks
  - Options for open space to deal with future needs, set aside for municipal needs
  - Clean and family friendly

## Drivers

- **Economic Vitality / Financial Health**
  - Increase industrial parks and business parks
  - New business, industries, and developments/investments
  - Retail/restaurant spaces – receptive image
  - Downtown as barometer of health
  - Entertainment district
  - Partnerships with economic development stakeholders including Taylor ISD, Taylor Economic Development Corporation, and Chamber of Commerce
  - Rate of growth: need sufficient development to fund maintenance and growth demands
  - Bond ratings
  - Fund reserves
  - Spend within budget
  - Sustainability

### Relationship Between City Council Strategic Vision and FY 2019-20 Budget

Each operating department contains a **Budget Highlight** section that categorizes significant budget items according to the Focus Areas outlined in this section. In addition, certain funds (General Fund, Utility Impact Fee, Roadway Impact Fee, and Municipal Court Special Fee) contain sections titled “**Approved Adjustment to Base (ATB) items pursuant to City Council Focus Areas**” that summarize ATB’s by Focus Area and outline cost summaries.

**Neighborhoods / Diversity & Population Size** include the annual neighborhood clean-up in the Development Services budget.

**Public Safety** items relate to the training and development, special equipment, and medical supplies of the Police, Fire, and Animal Control departments. In addition, the anti-virus and firewall protections utilized to protect the integrity of city information are categorized in this Focus Area.

**Infrastructure / Transportation / City Facilities** highlight budget items related to the city’s technology infrastructure (computer replacements, software, upgraded servers, etc.), streets and utilities infrastructure (street repair materials, fire hydrants, striping and streets signs, etc.), building and equipment maintenance items (roofing, plumbing, fuel system, hangar repairs, etc.), and office equipment (copiers, desks, file cabinets, etc.). Also included are the Comprehensive Plan, Municipal Utility Drainage System (MDUS), Land Use, Utility Impact Fee, and Roadway Impact Fee Studies that guide City Council actions related to rate structures, infrastructure demands, and development codes.

**Economic Vitality / Financial Health** consists of the Over 65 Tax Exemption increase from \$17,500 to \$25,000, implementation of a 3% Cost-of-Living-Adjustment (COLA) for city employees, and conversion from a 1.5:1 to 2:1 Texas Municipal Retirement System (TMRS) contribution. Ensuring the city maintains market competitiveness for salary and benefits reduces turnover and attracts talented employees. In doing so, the city reduces training and recruitment costs and improves the delivery and efficiency of city services – items that contribute to financial stability and adhering to budget limits.

**Community Engagement** includes contributions to civic programs, public meetings and workshops, city sponsored events, and Shop Local promotions.

**Customer Service** highlights budget items that relate to the service of citizens, visitors, and employees. Examples include training and workshops, professional conferences, content creation software (Microsoft Office Suite, Adobe Creative Cloud), and memberships and dues to professional organizations that provide employees the necessary training, skills, and knowledge of innovative trends in their respective fields to continue their professional development and provide the best service possible to the citizens of Taylor. In addition, adding new positions to provide increased services are included in this Focus Area.

**Arts** include an allocated amount for promoting arts and culture to continue to foster an attractive entertainment district.

**Parks, Trails, & Open Spaces** provide for the maintenance and upkeep of landscaping, public spaces, parks, and ball fields for the enjoyment of citizens and visitors.



THIS PAGE INTENTIONALLY LEFT BLANK



## City Manager's Budget Message

Budget-in-Brief

18

Honorable Mayor and Councilmembers,

I formally introduce the City of Taylor's proposed budget for the Fiscal Year 2019-20. As with years past, this budget is a collaborative effort to advance the city's strategic pillars of **Quality of Life, Economic Vitality and Mobility & Infrastructure**.

The City of Taylor is preparing for growth. As housing prices rise in Austin and the surrounding area, Taylor is experiencing growth in demand for the affordable housing offered within the city limits. This demand drove up housing prices in 2019 and resulted in the City of Taylor experiencing one of the highest increases in property values in Williamson County. Overall, property values increased by \$131.16 million, of which \$113.03 million was an increase in the value of existing properties.

#### FY 2018-2019 Review



*Heritage Square Splash Pad*

To meet the demand for affordable housing, the City of Taylor has seen new construction projects come to fruition and have had interest expressed in additional projects. These newly constructed housing units will result in a growing population. Although such growth will correspond with higher tax collections, it will also result in additional demands on the city services provided.

The City of Taylor is preparing for growth by examining its infrastructure. In 2019, the City began a water and wastewater study to examine our flow capacity and identify areas within the City's existing infrastructure that could limit our growth potential. Once these areas of flow reductions and restrictions are identified, funding strategies will be developed to address the deficiencies and allow sufficient water and wastewater facilities to exist that will meet the demand of future growth.

In addition to the newly constructed housing units and utility studies, the City of Taylor also accomplished several other major objectives in-line with the city's strategic pillars during the current 2018-2019 fiscal year:

**Pillar No. 1: Quality of Life**

- ☑ Developed and implemented Development Services Action Plan to improve customer service;
- ☑ Completed significant projects within the city's parks including the completion of the Heritage Square improvements, Robinson Park splash pad, and infrastructure and landscaping elements of the Pierce Skate Park;
- ☑ Held city events such as the annual Car Show, Blackland Prairie Days, 4th of July Fireworks display, and Movies in the Park, among others;
- ☑ Completed safety and maintenance repairs to Murphy Park Pool;
- ☑ Created a crosswalk to promote safety and interaction between Heritage Square and Pierce Skate Park.



*4<sup>th</sup> Street Pedestrian Crosswalk*

**Pillar No. 2: Economic Vitality**

- ☑ Implemented 5th year of 5-year Utility rate study for financial stability and longevity;
- ☑ Completed 380 Agreement updates for the new Holiday Inn and Hart Components commercial businesses;
- ☑ Grand opening of the Holiday Inn hotel located near the Taylor Regional Parks & Sports Complex to promote local commerce during high-activity spring and summer months;
- ☑ Facilitated the repurposing of the Old Taylor High School to include new local businesses and hospitality components such as Plowman's Kitchen and annex apartments, respectively;
- ☑ Significant progress of new housing developments at Avery Glenn [279 Lots] and The Grove [379 Lots];
- ☑ Successfully negotiated with RCR Rail in the initial development stages of a major industrial park.



*Holiday Inn*

**Pillar No. 3: Mobility & Infrastructure**

- ☑ Completed the 2019 Bond Issuance for major streets, drainage, utilities, and general fund projects;
- ☑ Completed drainage and street projects identified by 3rd party engineering firms;
- ☑ Implemented new Wastewater Treatment Plant Supervisory Control and Data Acquisition (SCADA) system;
- ☑ Conducted Water and Wastewater Master Plan components and Geographic Information System (GIS) upgrades;
- ☑ Awarded bid for Gateway signage project.



*New WWTP SCADA System*



*2019 Street Maintenance Project*

As a result of Council’s guidance and initiatives, city staff achieved significant progress towards the improvement of the quality of life for current Taylor citizens while preparing for the growth and service demands addressed in the following fiscal year 2019-2020 budget proposal.

**FY 2019-2020 Summary**

The 2019-20 Budget that I now present to Council recognizes that future growth needs to be planned for, but also recognizes that the City of Taylor has current demands on its resources that must be addressed. Through conservative budgeting approaches and reallocating the limited resources to best address the most critical of these current demands, I feel the budget presented enhances the Council's strategic pillars, addresses the need to retain the City's staff, and fiscally aligns our departments to prepare for the coming growth.

The 2019-20 Budget is supported in part by property tax revenues. I am recommending that Council set the tax rate at the Rollback Rate. The demands on services has far exceeded the funding available in past years, and maximizing tax revenues is important in providing the funding needed to help meet the current demands. In addition, future tax revenue increases will be limited by the new tax reform law recently approved by the State Legislators and such future increases will be based on the taxes collected in 2019-20. Using the rollback rate for FY2019-20 will maximize the available tax revenues in future years.

The FY2019-20 Combined Budget proposes total revenues of \$31,802,346 with total expenditures of \$31,600,907. The General Fund budget for FY2019-20 is \$14,830,304, a 9.05% increase over the FY2018-19 adopted General Fund budget. The City's proposed General Fund revenues equal the operating expenditures within the budget.

This year there was a higher than normal amount of property value under protest and the budget assumes that eighty percent of the remaining protested value will be retained. It is not anticipated that adjustments will be made to the budget due to property value still under protest.

The five-year Capital Improvement Plan (CIP) will be addressed at a later date as part of a holistic, long-term planning agenda. Funding sources and debt issuance schedules will be developed, with a final CIP budget presented to Council after Council has given direction to staff on the priority of projects to include in the CIP.

The budget document includes the General Fund; the City's primary enterprise funds- Utility, Airport, Cemetery and Sanitation Funds; the Special Revenue Funds; the Debt Service Funds; and the Impact Fee Funds.

**Budget Highlights:**

- ☑ The funding to update the Comprehensive Plan. This plan will assist city leaders in making future growth-related land use and zoning decisions.
- ☑ The funding to complete the majority of the Master Drainage Plan, with the remainder of the plan to be completed in FY 2020-21.
- ☑ The addition of three full-time staff positions to the Streets & Grounds department. The additional staff will assist in meeting the street maintenance goals of the City.

- ☑ The addition of two full-time positions to the Parks & Recreation department. The additional staff will assist in meeting the park maintenance goals of the City.
- ☑ The replacement of two part-time positions with one full-time Animal Control Officer. This position will assist in providing additional public animal control as well as animal care in the shelter.
- ☑ The reclassification of the full-time temporary position in the Public Information Office to a full-time employee. This will assist in retaining current staff and provide consistency in the information disseminated to the public.
- ☑ Provide much needed technology upgrades including the replacement of one of our two servers, the upgrade of the Microsoft Office software whose cost will be partially offset by the elimination of the Enterprise Server license fee, and portable computers for field work in the Development Services department.
- ☑ A 3.0% salary and wage increase for all eligible employees. This will assist in maintaining the City's competitive position in the area labor market and is part of a strategy to reduce the turnover rate.
- ☑ Maintain the current level of employee benefits while adding an Employee Assistance Program. We were able to negotiate a rate pass (no increase) for our health care plan.
- ☑ The budget includes funding for the TMRS conversion to a 2:1 match with a thirty percent COLA. This conversion is important for staff retention and recruitment as noted on employee surveys.
- ☑ Funding secured by the FY2018-19 debt issuance will provide much needed street, drainage and utility work. In addition, it will allow for the land acquisition and design work for the proposed Justice Center.
- ☑ The funding to complete the Impact Fee Study on the Utility and Road Impact Fees. The study is due for an update and is a requirement for charging the fee.
- ☑ The initial five-year implementation of the Water and Sewer Stabilization Program is complete and the 2019-20 Budget does not contain a rate increase for the utility systems.
- ☑ A third year of grant funding for one full-time Victims Assistance position to continue victim services in the Taylor community.
- ☑ Provide funding for equipment replacement including the purchase of a compact grader for the streets department.
- ☑ Funding for Public Arts
- ☑ Funding for four HOME Program houses
- ☑ An increase in the Over 65 exemption to \$25,000

**FY 2019-20 Budget-In-Brief****General Fund**

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenue include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development. Revenues are budgeted at \$14,830,304 with the primary revenues sources as follows:

- **Ad Valorem Taxes** – Property tax collections are budgeted at \$7,142,000, an increase of \$679,271 from FY 2018-19. The 2019 certified taxable value per the Williamson County Tax Appraisal District is \$1,209,480,876, with \$21,040,427 in value still under protest. Tax revenues in the General Fund are based on the assumption that eighty percent of the value under protest will be retained. These certified values include the captured property value of the Tax Increment Reinvestment Zone, and such value has been subtracted prior to any tax calculations. Property taxes account for approximately 49% of total revenue for governmental activities.
- **Sales Tax revenue** is budgeted at \$3,395,000, which is an increase from the current budget of \$167,000 (5.2%). Sales tax revenues for 2018-19 have been higher than budgeted, and it is estimated that actual collections for the fiscal year will be approximately \$3,320,000. Sale tax revenues in the proposed 2019-20 budget are \$75,000, or 2.4% greater than these estimated actual collections for the current fiscal year.
- **Franchise Taxes**, which consists of Electric, Cable, Telephone, Gas, and Mixed Beverage represents approximately 6.1% of General Fund revenues. This is the City's third largest revenue source and increases by approximately \$46,675 in the proposed budget.
- **Permits and Licenses** are budgeted at \$333,308, as new development and construction are driving the 13% anticipated increase in budgeted revenues compared to the 2018-19 budgeted amount.
- **Budgeted Inter-Fund Transfers** covers the cost that the General Fund incurs due to providing staff support to the Enterprise Funds. The budgeted transfer of \$1,959,200 is an increase of \$350,000 from the current fiscal year. This increase is the result of a proposed franchise fee charged to the Utility Fund.

General Fund expenditures are budgeted at \$14,830,304; this is an increase of \$1,230,565 or 9.05% from the current year adopted budget. The major changes in expenditures are as follows:

- Additional staffing for the Streets & Grounds and Parks & Recreation departments of \$225,100.
- Full-time Animal Control Officer that replaces two part-time positions for a net increase of \$7,317.
- TMRS conversion to a 2:1 match with a 30% COLA. This conversion will increase our projected TMRS costs by approximately \$63,000.

- A 3.0% salary & wage increase for employees for a budgeted cost of \$215,000. This includes the Federal Insurance Contributions Act (FICA) and Texas Municipal Retirement System (TMRS) cost increases related to the salary and wage adjustment.
- Technology upgrades of \$72,600.
- The HOME Program to rehabilitate existing homes for lower income individuals is funded in part by grants. However, the Council has approved additional improvements and other costs for each home. The budget anticipates four HOME Projects and includes the Council approved costs associated with these four projects of \$84,000.
- Engineering costs have been increased significantly to reflect the current use of outsourced engineering work. The General Fund share of these engineering costs is \$150,000.
- New Equipment Replacement leasing payments are budgeted at 64,000

### **Special Revenue Funds**

The City accounts for resources restricted to, or designated for, specific purposes in special revenue funds. The special revenues funds consist of the following:

- **Tax Increment Fund** - The purpose of this fund is to set aside ad valorem tax for the redevelopment of the downtown reinvestment zone. Revenues are budgeted at \$274,348, which is derived from city property tax, interest income and the captured taxes from Williamson County. Expenditures are budgeted as a \$10,000 transfer to the Main Street Fund for façade grants to businesses in the TIF district; \$25,000 for fire suppression grants to assist businesses in the district with the cost of installing fire suppression systems; and \$339,500 for annual debt service payments. Expenditures are anticipated to exceed revenues by \$100,000 and will be covered by the use of TIF Fund reserves.
- **Hotel/Motel Fund** - Revenues for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of the charges for lodging. There are six current lodging facilities with the addition of the new Holiday Inn Express. Revenues are budgeted at \$70,000 and reflect the negotiated tax incentive for the new facility and the anticipated reduction in collections from the existing facilities. Expenditures are budgeted at \$70,000, of which \$50,000 is paid to the Taylor Chamber of Commerce to be used to promote tourism in Taylor; \$15,000 to the Taylor Marketing Partnership; and \$5,000 to the Main Street Fund for advertising that promotes city sponsored events.

- Main Street Revenue Fund - The purpose of this fund is to provide incentives for downtown businesses to improve the building façades and promote downtown development. This fund accounts for the donations and proceeds from fundraisers and the expenditures associated with such fundraisers. Revenues are budgeted at \$53,600 and include revenues derived from City fund raising events, the annual Blackland Prairie Days, and \$29,600 in transfers from the General Fund, TIF Fund, and Hotel/Motel Fund. The transfers are to assist the programs offered by the Main Street Fund including the façade improvement grants and rent assistance to downtown businesses. Expenditures for the fund are budgeted at \$47,500.
- Municipal Court Special Fee Fund - These funds are collected through the municipal court system and are restricted for building security and technology. Budgeted revenues are 20,464, which is a decrease of \$13,580 and continues the trend of decreasing revenues. Expenditures are budgeted at \$38,553 for security services performed by the police department and the purchase of document scanning software and equipment. This fund has sufficient fund balance to cover the budgeted deficit.
- Library Grant/Donation Fund - The purpose of the fund is to track grants and donations to the library that will be spent on library activities and operations. It is difficult to anticipate what grants and donations will be received in any given year. Revenues are budgeted at \$5,650, which includes \$4,500 for interest income earned. No expenditures are budgeted.

#### **Municipal Drainage Utility System (MDUS) Fund**

MDUS Fund revenues are budgeted at \$500,760 for FY2019-20, in line with the current fiscal year. Expenditures total \$461,227, and are also in line with the current fiscal year. The budget includes an \$180,000 transfer to the General Fund to cover administrative costs and \$280,577 to cover debt payments. The current revenues in the MDUS fund do not support any additional activity in the fund.

#### **Roadway Impact Fund**

Revenues are budgeted at \$36,480, which is generated by anticipated new development. Expenditures are budgeted at \$30,000 for the Impact Fee Rate Study.

#### **Utility Impact Fund**

Revenues are budgeted at \$205,000, which is generated by anticipated new development. Expenditures are budgeted at \$125,000 for the Land Use Study and Impact Fee Rate Study.

**Utility Fund**

Utility fund revenues are budgeted at \$9,860,700. The FY2019-20 budget does not include a rate increase in the water and sewer rates.

- Water income is budgeted at \$4,463,500, which is the same as the current fiscal year. Water revenues in the current fiscal year to date are lower than budgeted, but should increase during the hotter summer months. Without a planned rate increase and the lower than normal revenues in the current fiscal year, the budget reflects the assumption that we will see little to no revenue growth in the next fiscal year from current fiscal year budgeted amounts.
- Sewer income is budgeted at \$4,400,000, which is down \$83,000 from the current fiscal year. Charges for residential customers are based on sewer averages established in the non-irrigation months of December, January and February. Commercial customer sewer charges are based on their water consumption.
- The City's water agreement with the City of Hutto, City of Thrall and Noack W.S.C. for wholesale water is budgeted at \$450,000. There is no change from the current fiscal year.

Expenditures for FY2019-20 are budgeted at \$9,752,944 and is an increase of \$774,594 (8.63%) from the current fiscal year budget. The areas of major increases are as follows:

- A 3.0% salary and wage increase for employee for a budgeted cost of \$29,600. This includes the FICA and TMRS cost increases related to the salary and wage adjustment.
- TMRS conversion to a 2:1 match with a 30% COLA. This conversion will increase are projected TMRS costs by approximately \$9,400
- The Operational supply category is budgeted at \$2,022,400. The major expense in this category is the purchase of treated water from the Brazos River Authority (BRA), which is budgeted at \$1,680,000. Every June the monthly charge is reviewed and, if we have exceeded the floor amount established in the contract, an excess water charge is assessed. In addition, the contract with BRA includes a 5% rate increase every five years. The next contractual rate increase is in August of 2019, and this increase is included in the budgeted expenditures. Other operational supplies included in this category are office and construction supplies, specialty supplies and operational equipment.
- Debt service payments are budgeted at \$2,620,416 for the existing debt.
- Transfer to the General Fund is budgeted at \$1,600,000 and covers the administrative costs, which include the cost of billing and collecting the sewer and water charges. This is an increase of \$350,000 from the current fiscal year budget due to a proposed franchise fee in lieu to the recommended administrative fee increase that was part of the last rate study.

Projected revenues over expenditures in the Utility Fund are \$107,756.

**Airport Fund**

Airport Fund revenues are budgeted at \$429,500, a decrease of \$68,326. The budgeted decrease reflects an adjustment for fuel sales to correlate with actual sales.

The FY2019-20 budgeted expenses total \$427,328, a decrease of \$55,249 from the current year budget. The majority of the decrease is seen in fuel purchases.

**Cemetery Operating Fund**

Revenues in the Cemetery Fund are budgeted at \$212,300, a decrease of \$7,920. The decrease in revenues correlates to actual historical experience. Expenditures are budgeted at \$212,167, an increase of \$5,721. The majority of the increase in expenditures is due to the equipment replacement cost and the 3.0% salary and wage increase.

**Sanitation Fund**

Revenues in the Sanitation Fund are budgeted at \$1,800,000 for FY 2019-20 and expenses are budgeted at \$1,768,700. The major expense within this fund is the solid waste collection contract with Waste Connection. Also included in the expenditures is a transfer to the General Fund of \$164,200 to cover the administrative costs, which include the costs associated with the billing and collecting of charges. No rate increase is proposed for sanitation services.

A recycling program was implemented in FY2017-18. The City opted to subsidize the cost for one-year, which expired in February 2019. Citizens now incur the full cost for recycling of \$3.25 per month.

**Transportation Fund (TUF)**

Revenues are budgeted at \$796,198 and expenditures at \$783,442. Included in the budget is \$300,000 for annual street maintenance, \$120,000 for materials, \$40,000 for engineering work, \$30,000 for street condition assessment, and \$293,442 for debt service payments.

**Debt Service Funds**

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the General Government I&S Fund, revenues are budgeted at \$2,685,742, which is derived mainly from the interest and sinking portion of the ad valorem taxes. Also included in revenues is the transfer in from the TIF fund of \$339,500 for debt assigned to that fund. Expenditures total \$2,664,242, which includes bond payments and bank/paying agent fees.

In the Utility I&S Fund, revenues are budgeted at \$2,620,416, which is a transfer in from the Utility Fund. Expenditures are budgeted at \$2,620,416 to cover the principal and interest payments on existing debt.

In the Airport I&S Fund, revenues are budgeted at \$108,700, which is a transfer in from the Airport Fund. Expenditures are budgeted at \$108,700 for the principal and interest payments on the existing debt.

In the MDUS I&S Fund, revenues are budgeted at \$280,577, which is a transfer in from the MDUS Fund. Expenditures are budgeted at \$280,577 to cover the principal and interest payments on existing debt.

In the TUF I&S Fund, revenues are budgeted a \$293,442, which is a transfer in from the TUF Fund. Expenditures are budgeted at \$293,442 to cover the principal and interest payments on the existing debt.

The bond rating for the city from Standard and Poor's is AA-.

### **Internal Service Fund**

The Internal Service Fund consists of the Fleet Service Operation Fund and Fleet Replacement Fund.

In the Fleet Service Operation Fund for the FY2019-20 budget, revenues are budgeted at \$694,668, with expenditures at \$694,668.

This fund was initiated in 2003-04 as a revolving fund to get better control over the cost of vehicles and equipment. Under this concept each department rents its vehicles and equipment from the Fleet Service Fund. Most maintenance and repairs are handled by this department. Also included in the expenditures are vehicle fuel costs.

In the Fleet Replacement Fund, revenues are budgeted at \$538,922, which come from the various funds at a pro-rated amount based on the value of the equipment and vehicles purchased in the respective departments. Expenditures are budgeted at \$538,922, which covers the capital lease/purchase payments for the equipment that has been purchased. Included in this budget is financing for \$293,000 in vehicle and equipment purchases for the FY2019-20, with annual payments projected to be approximately \$64,000.

The financing of capital equipment is as follows:

- Police- 1 vehicle - \$ 30,000
- Streets/Grounds- Grader - \$120,000
- Utility Maintenance- Boss Pipe Hunter - \$ 60,000
- Streets/Grounds- Tractor - \$ 30,000
- Wastewater- Pickup Truck - \$ 27,000
- Fleet Management- Pickup Truck - \$ 26,000

**Total: \$293,000**

**Summary**

Combined revenues for FY2019-20 for all funds total \$31,802,346 and expenditures total \$31,600,907. Although the demands on the City resources continue to exceed the available funding, this budget uses the available funds to optimize the services provided to our citizens and support the growth and development that is on-going in the City of Taylor.

Respectfully submitted,

Brian LaBorde, City Manager



## User Information

Overview of the Budget Book	26
Budget Process	28
Budget Calendar	29
Council-Manager Form of Municipal Government	31
Financial & Budget Policies	32

The City of Taylor's annual budget is comprised of a table of contents and fourteen sections. These sections can be grouped into three broad categories as follows:

### **Introduction and Information**

- **Texas Senate Bill 656 Requirement:** As required pursuant to Section 102.007 of the Texas Local Government Code and amended by S.B. 656, this section includes the following information:
  - Property Tax Revenue Details,
  - Record votes of City Council on the adoption of the Budget and the Property Tax Rate,
  - Listing of Property Tax Rates such as Effective, Rollback, M & O and I & S,
  - Total Municipal Debt Obligations.
- **Mayor & City Council:** Includes a listing of Council Members, their terms, District Map of the City of Taylor, TX, and City Council Strategic Vision.
- **City Manager's Budget Message:** This letter that accompanies the budget when it is submitted to the Council. The Budget-In-Brief that follows provides information about each fund and the significant changes or events affecting the fund.
- **User Information:** Contains an overview of the Budget Book and its respective sections and categories. This section also includes the budget process summary and budget calendar, a brief summary of the Council-Manager form of municipal government as it relates to the City of Taylor, and City policies.
- **Historical/Demographics:** Provides a synopsis of the City of Taylor's history derived from various articles and newspaper clippings. In addition, a brief community profile is provided.
- **Personnel/Boards:** Includes the City's organizational chart, a listing of City Administration and Leadership, Boards & Commissions, and Personnel Summaries.

### **Financial**

- **Budget summaries:** Contains all budgeted revenues, expenditures, major revenue sources, all funds budget summary, city departments by fund and fund structure.
- **Fund Overview and Detail:** These sections contain detailed budget information for the various funds, departments, and divisions of the City. Where applicable, descriptions, goals, and performance indicators for various departments are given.
- **Municipal Debt:** Contains payment schedules and bond information for the City's general obligation (tax supported) debt and the utility, airport, drainage, Tax Increment Financing (TIF), and Transportation User Fee (TUF) debt.
- **Capital Improvements:** Includes a schedule of capital outlay and improvements (infrastructure) to be made during the coming fiscal year.

**Supporting Information**

- Fee Schedule:** A detailed listing of fees and/or charges for services that will be in effect for the coming fiscal year.
  
- Statistical Information:** Contains miscellaneous city statistics.
  
- Ordinances:**
  - Ordinance No. 2019-22: Approving and Adopting the Budget for FY2019-20.
  - Ordinance No. 2019-23: Adopting the Tax Rate for the Tax Year 2020.
  - Ordinance No. 2019-24: Adopting and changing certain rates and other services provided by the City for Fiscal Year 2019-20.
  
- Glossary:** A list of words and acronyms contained in the annual budget and their meaning.

**Budget Process**

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In February, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Departments calculates personnel costs and the debt service requirements and revenue projections for the new-year. The data combined with the Department requests form a preliminary or “first draft” budget. At this stage, the budget is usually unbalanced; that is departmental requests are usually greater than anticipated revenues.

After receiving the first draft by the City Manager, Assistant City Manager and the Director of Finance, a series of meeting with the individual Department Heads to review and discuss their budget requests. These meetings are held in May and help the City Manager formulate priorities for the proposed budget.

A series of City Council budget workshops are held, usually in June through August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found on City’s website [www.taylortx.gov](http://www.taylortx.gov) and city newsletter as well as the local media coverage.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31<sup>st</sup>. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearings as per Truth-in-Taxation guidelines, the City Council votes on the adoption of the budget. The budget is normally accepted and formally approved by the City Council before September 15. When deemed necessary, the City Council may amend the budget. The budget calendar that follows outlines the budget timeline.

**February**

- **February 26** – Budget Kick-Off Meeting with Department Directors and Administrators
- **February 28** – Review and Discuss Budget Calendar and Guidelines with City Council

**March**

- **March 5** – Meet and Discuss Five-Year Capital Improvement Plan (CIP) with Department Directors

**April**

- **April 1** – Departments Submit Initial Projection of FY 2018-19 and Submit FY 2019-20 Base Budget Requests to Finance, including Adjustment to Base Items.
- **April 22-26** - Finance Department Review of Department Budget Requests and Updates, Changes, or Revises the 5-year CIP with Directors.
- **April 24** - Preliminary Property Tax Appraisal from Williamson County Appraisal District (WCAD)

**May**

- **May 6-10** - First Round of Budget Reviews with City Manager and Department Heads.
- **May 23** - Review and Discuss the FY 2019-20 Budget and CIP with City Council
- **May 27** - Departments Submit Budget Narratives and Performance Measures to Finance.
- **May** - Appraiser Sends Notices of Estimated Appraised Value.
- **May 30** - Preliminary Budget Due to City Manager.

**June**

- **June 27** - Budget Workshop I

**July**

- **July 23-27** - \*Receive Certified Tax Roll from WCAD.

**August**

- **August 1** - Budget / CIP Workshop II
- **August 4** - \*Publication of Effective and Rollback Tax Rates, Statement and Schedules; Submission to Governing Body from the Williamson County Tax Assessor/Collector.
- **August 8** - Budget Workshop III and Establish Upper Tax rate Limit; if Proposed Tax Rate Exceeds Rollback Rate of Effective Rate (Whichever is Lower), Take Record Vote and Schedule Public Hearing.
- **August 11** - Publish Notice of Public Hearing for the FY 2019-20 Tax Rate in the Local Newspaper (Published at Least Seven Days before Public Hearing)
- **August 18** - Publish Notice of Public Hearing for the FY 2019-20 Budget in the Local Newspaper.
- **August 22** - 1<sup>st</sup> Public Hearing on the FY 2019-20 Tax Rate.

**Example** - Regular City Council Meeting

\*Subject to Change

**Example** - Special City Council Meeting

**September**

- **September 5** - 1<sup>st</sup> Public Hearing on the FY 2019-20 Budget.
- **September 5** - 2<sup>nd</sup> Public Hearing on the FY 2019-20 Tax Rate.
- **September 12** - Meeting to Adopt FY 2019-20 Budget & Tax Rate.
- **September 16-19** - \*City Manager Budget Meetings with Employees.
- **September 26** - Meeting to Adopt Fee Schedule.

\*Subject to Change

Example

- Regular City Council Meeting

Example

- Special City Council Meeting



*Deputy City Manager Jeff Jenkins and City Council on the Dais*

The City of Taylor operated under a Commission-Manager form of government from 1926 to 2001. In an election held on May 5, 2001, a charter amendment was approved changing the designation to a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the Mayor and four other members. The Council is elected on a non-partisan basis. Council

members serve three-year staggered terms. The three-year election cycle consists of two members being elected in consecutive years and a single member being elected in the third years of the cycle. Four of the council members are elected by district with the remaining council member being elected at-large. After each election, the five members of the Council select one of the members to serve as Mayor until the next election. The City Council is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and hiring the City Manager, City Attorney and Municipal Court Judges.

The City Manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government and appointing the heads of the various departments.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Division within it but are subject to the supervision and control of the City Manager. A Department Head may supervise more than one Department.

**Budgeting**

- The City Manager shall prepare a proposed budget that is balanced with current revenues plus available unreserved fund balances equal to or greater than current expenditures. A contingency reserve shall be maintained in the major funds (General & Utility Fund) at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City's goal is to maintain a minimum fund balance of three months of operating expenditures for the General Fund. The goal is for each fund is to be self-sufficient and inter-fund transfers should primarily involve reimbursement for costs or services. The annual budget document shall be comprised of all City funds. Each fund shall contain a detailed listing of revenues and expenditures. The departmental budgets within each fund shall contain proposed expenditures, estimated current year expenditures and actual previous year expenditures by line item.

**Revenues & Reserves**

- The City shall budget revenues by analyzing historic revenue amounts for a five year period taking into account the City's current economic development status. The City's fee schedule will be reviewed annually to ensure fees are consistent with the surrounding areas and that the City re-coup its cost for specific services. Contingency reserves shall be maintained in the General Fund and Utility Fund at a level sufficient to provide for emergency and unanticipated revenue shortfalls.

**Expenditures**

- The City shall budget expenditures based on historic expenditures analysis, new expenses and new programs. Each department shall look at their operations in relation to historical expenses and planned new costs. Benefits shall be projected using the rate changes by Texas Municipal Retirement System, Baylor Scott & White Health Plan and the Internal Revenue Service. Modifications and adjustments will be made as necessary in order to ensure a balance budget is achieved.

**Fund Balance**

- Three months (25%) of operating expenditure should be maintained for the General Fund. The intent is for each fund to be self-sufficient.

**Purchasing**

- City departments have the responsibility to see that their budget accounts are not overspent. All purchases over \$300 require a purchase order to be approved at the department head and then the Director of Finance level. Items over \$1,500 to \$2,999 require at least three phone quotes and items over \$3,000 require at least three written quotes, while anything over \$50,000 is subject to be bid out in accordance with state law.

**Cash Management**

- The Director of Finance is responsible for the design and implementation of reliable and effective cash-flow forecasting. The City shall deposit its funds only in a deposit account that is insured by the Federal Deposit Insurance Corporation (FDIC) or fully collateralized by securities which are authorized by law to be used to collateralize the City's deposits.

**Investments**

- The investing of City funds falls under the responsibility of the Director of Finance. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act. The City's investments will be reviewed annually by an independent auditor as part of the annual audit process. The City's investment policies stress:
  1. **Safety** and preservation of principal. This is the foremost objective of the City.
  2. Maintenance of sufficient **liquidity** to meet operating needs
  3. **Diversification** to eliminate the risk of loss from concentration of assets
  4. Optimization of **interest earnings** on the portfolio

**Debt Management**

- Debt shall not be used for current operational expenses. Interest earned from bond proceeds shall be credited to the benefit of the fund to complete the project or to the benefit of the fund responsible for repayment of the debt. In order to maintain the financial reputation of the city of Taylor, the City shall seek the assistance of a financial advisor concerning long term debt.

**Reporting Policies**

- The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) guidelines. A copy of the budget will be available for public viewing at the City of Taylor Library and on the City's website.
- Monthly financial statements will be given to City Council.
- Monthly investment reports will be given to City Council.
- An independent audit will be conducted on an annual basis. The City will produce financial statements in accordance with generally accepted accounting procedures as outlined by the GASB. The City will produce a Comprehensive Annual Financial Report which meets the requirements for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellent in Financial Reporting. The City has received its' eleventh (11) Certificate of Achievement. The City will also produce an annual budget document, which meets the criteria for GFOA's Distinguished Budget Presentation Award. The City has received the award six (6) times for past budgets. These documents will be presented to City Council and will be available for public viewing.



THIS PAGE INTENTIONALLY LEFT BLANK



## Historical / Demographics

History of Taylor	36
Community Profile	39



*West Side of Main Street*

On June 26, 1876, the International & Great Northern Railway reached a point in the vast open cattle ranges of Central Texas called Taylor Station. This station was named for a railroad official and was later called Taylorsville and finally Taylor. In anticipation of the railroad, the Texas Land Company laid out streets, public parks, a square, and sold lots for prices ranging from \$20 to \$350.

Taylor Station was situated on one of the major cattle trails and by August, 1876, it was reported that 146 carloads of cattle had been shipped. With the railroad, came a colonization of farmers and businessmen, mainly from Midwestern and Southern states. The rich pastureland was soon cultivated and began to produce an abundance of cotton. The first cotton gin was built in 1877.

Gradually, civilization developed. Early accounts describe quite a “bloody” place with shoot-outs and lawlessness; but, as more and more people arrived, churches and private schools were established and businesses flourished. A fire in February, 1879, destroyed most of the frame buildings and they were replaced with brick structures.

In 1882, the Missouri-Kansas-Texas Railroad was extended to Taylorsville: the first city election was held, and the Railroad was joined with the Missouri-Pacific to link East and West. A ceremony took place between Taylor and Hutto to celebrate this event, with speeches and an abundance of champagne and beer. The Honorable John R. Hoxie, ex-mayor of Chicago, drove the last spike. Mr. Hoxie became a wealthy cattleman whose ranch north of Taylorsville was described as quite a showplace.

In 1883, public schools were established and the Taylor Water Works pumped water from the springs in Murphy Park as well as from the San Gabriel River to a 75-foot high water tower. Water had previously been hauled into town in barrels and sold door-to-door. As testimony of the favorable economic climate of the times, the First National Bank was organized that year and capital stock of \$50,000 sold in less than an hour! On March 17, 1884, the city fathers changed the charter and the township of Taylorsville became officially known as the City of Taylor.

In the summer of 1884, a dog pound was initiated on the public square. A small boy was paid 25 cents for each stray dog he could round up. The City Marshall then sold them back to the owners for \$1, along with a numbered brass dog tag. The revenue was used for completion of a sewer system.

The Taylor Fair had its origins in the sheep ranchers who brought their flocks together on a common meeting ground to be sheared. While waiting for their flocks to be sheared, they entertained themselves with foot races, roping contests, and wagers of various natures. As they looked forward to meeting old friends and engaging in friendly rivalry, the idea of a yearly fair took root. The fair, held on July 4, 5, & 6 grew to include a parade, judging of livestock, baked goods, handiwork and horse races.

In 1889, Dr. A.V. Doak started a streetcar system that went from the I&GN depot on Main Street to Seventh Street, west to the pavilion on Sloan Street and south to Second Street, then east back to the depot. The dirt streets were often too muddy for any other method of transportation. Two Spanish mules drew each car and two boards were placed between the tracks for the mules to walk on.

The 1890 census showed Taylor having a population of 2,584. By the turn of the century, Taylor was well established as a trade and transportation center. Over 200 Taylor residents owned telephones in 1902. In 1913, a 3,260-foot deep artesian well was drilled. It was the deepest water well in the world at that time and was in use until 1994. The discovery of oil in nearby Thrall in 1915 only served to boost the already booming economy. The Chamber of Commerce was organized in 1925. The census had continued to show an increase in population each decade, even though the county population showed a decrease between 1930 and 1970.

Taylor has had several famous citizens through the years:

- (1888-1923) Elmer "Pet" Brown won the world's middleweight crown in wrestling in 1914.
- (1893-1966) Dan Moody, an attorney and son of Taylor's first mayor, was the first prosecuting attorney in the US to win a legal battle against the Ku Klux Klan. At age 33, he became the youngest governor of Texas.
- (1870-1932) Bill Pickett was a black cowboy who initiated the practice of "bulldogging" or steer wrestling and in 1971 was posthumously inducted into the Cowboy Hall of Fame. He controlled the steer by sinking his teeth into the animal's upper lip as he twisted the neck and brought him down. Pickett died in 1932 after traveling all over the world performing his unusual stunt. There is a bronze statue of Bill Pickett at the Fort Worth Rodeo Grounds.

TAYLOR, TEXAS: was first named Taylorsville for an official (Edward Moses Taylor) of the International and Great Northern Railroads in 1876. Taylor is agriculture and manufacturing –based community with a growing population. While Taylor is considered part of the Austin metropolitan area, it is the most individual and rural community in the area.

**ETHNIC PRIDE:** is a great part of the Taylor “mystique”. The community takes great pride in its ethnic diversity that includes Czech, Polish, German, English, Scotch-Irish, Swedish, Black, Hispanic, Mid-Eastern and other ancestry. This diversity is never more evident than during the annual “Taylor History Days”. Examples of “ethnic Pride” are in the range of eating establishments within the city. Taylor is rightfully known for its great Bar-B-Que restaurants. Kolache, a Slavic pastry, are also widely available.

**STATELY MANSIONS:** are found throughout much of Taylor. Large old homes with two and three stories reflect a time of affluence in a young Taylor. Many of these homes have been maintained by generations of the same family, while others have been faithfully restored and modernized.

**COTTON:** has been one of the mainstays of Taylor’s economy since the early 1800’s. The rich soil and the skilled farmers who worked it made Williamson County a leading cotton producer. Most years will see some 80,000 bales of cotton harvested in the county and over 125,000 shipped from the Taylor Compress.

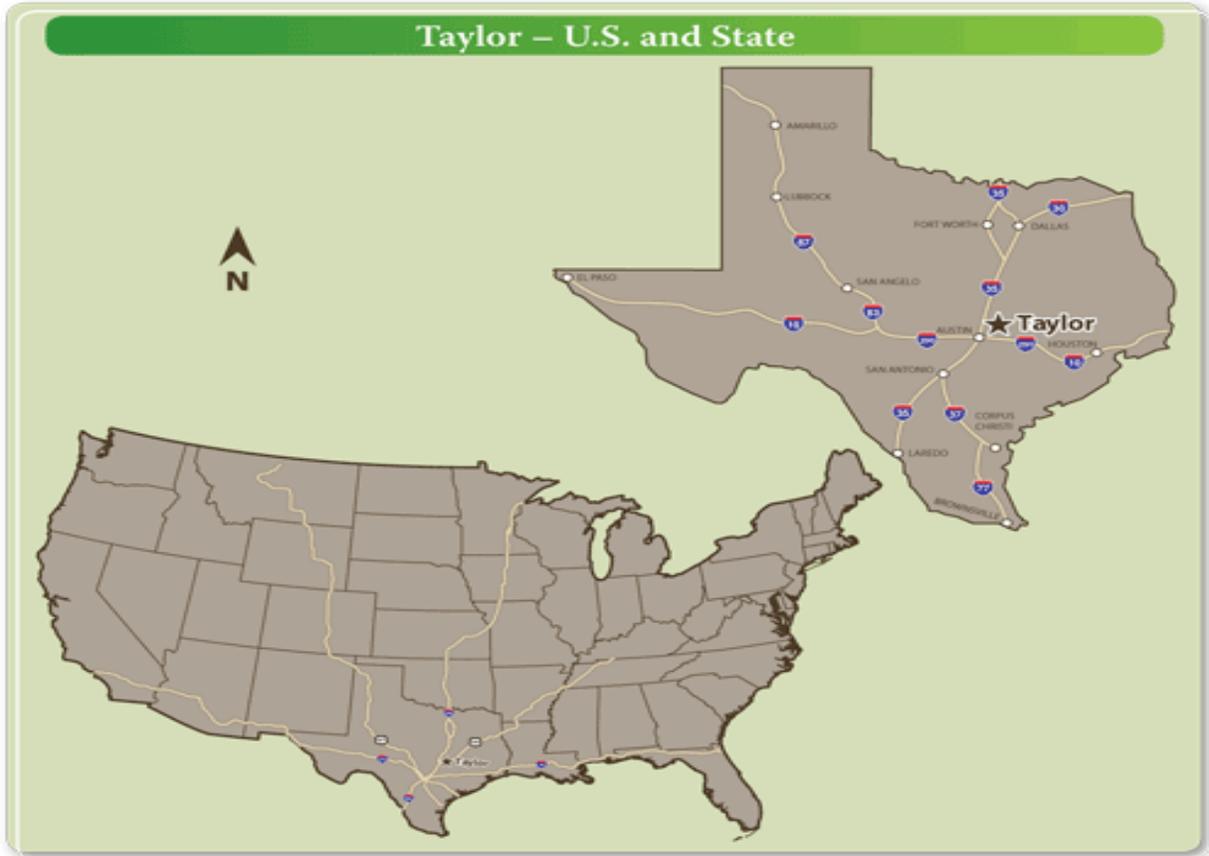
**MOODY MUSEUM:** “In a world where mankind is all-consumed with looking toward the future, we take great pride in preserving our past”. The restoration of the Governor Dan Moody Birthplace-Museum build in 1887 is such an accomplishment. The Moody Museum reflects the traditions of a very distinguished family whose roots stem from Tennessee and Kentucky to Taylor. It is the boyhood home of Texas’s youngest governor, Dan Moody. In 1926, at the age of 33, he became the youngest governor to hold this office in the history of Texas. He won the governorship after running against the famous Ma Ferguson. Dan had previously served as Williamson County Attorney and Texas Attorney General. The home received a Texas Historical marker in 1968. The house was given to the city in 1976 and notes Governor Moody’s many accomplishments. Today, the museum houses many items of furniture and memorabilia from the family and is available for receptions, luncheons and other events.



*East Side of Main Street*

**Location**

The City is located in Central Texas Williamson County, is 29 miles northeast of Austin and 18 miles east of Round Rock. State highway 95 and U.S. highway 79 intersect in downtown Taylor. The City currently occupies a land area of 19.13 square miles in Williamson County.



**Taylor Climate -**

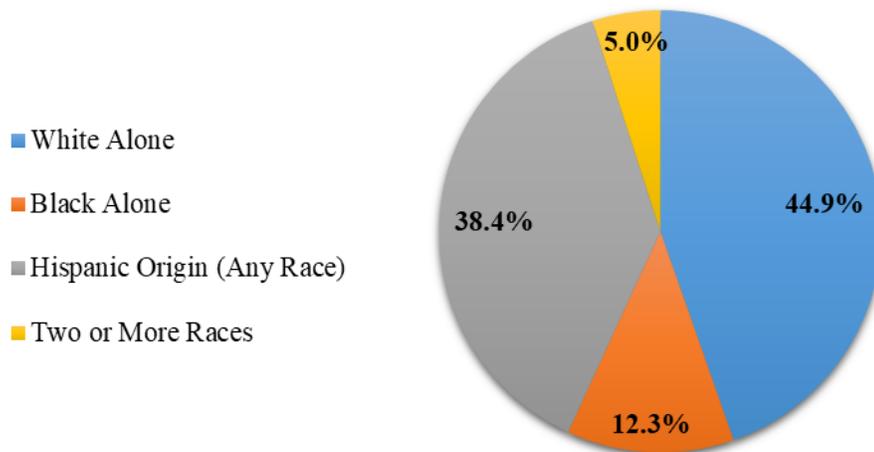
**Temperature - Precipitation**

	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Average high in °F	59	64	72	79	85	91
Average low in °F	36	40	47	54	62	69
Av. precipitation - inch	2.09	2.36	2.64	2.68	5.2	3.78
	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Average high in °F	95	96	90	81	69	61
Average low in °F	72	71	66	56	46	38
Av. precipitation - inch	1.61	2.09	3.31	3.82	2.95	2.56

**Population (2015 - 2020 estimates)**

- The City of Taylor has a population of 17,642; Williamson County is 562,337 and the State of Texas is at 28,797,290.
- 19.8% Population Increase 2010-2017
- Average Age: 39
- Williamson County Texas population growth has been more than 25.1%

**Community Demographics for 2015 - 2020 Estimates \***



\*United States Census Bureau ([www.census.gov/quickfacts/fact/table/taylorcitytexas/PST120217](http://www.census.gov/quickfacts/fact/table/taylorcitytexas/PST120217))

**Film Industry in Taylor**

The City of Taylor is a Certified Film Friendly Texas Community and continues to be a scenic location for production companies. The historical Howard Theater can be used for special premier events and/or private screenings.

Movies that have been filmed in and around Taylor include:

Heartbreak Hotel	1988	The Rookie	2000
The Hot Spot	1989	The Life of David Gale	2001
The War at Home	1995	Lone Star State of Mind	2002
The Big Green	1995	Texas Chainsaw Massacre (2)	2003
Michael	1996	Epicurious	2003
Suburbia	1996	Wendell Baker Story	2004
Purgatory County	1996	Friday Night Lights	2004
Homes Fries	1996	Infamous	2006
Fool's Gold	1997	The Hitcher (2)	2006
Little Boy Blue	1997	Gary the Tennis Coach	2009
Varsity Blues	1999	Killer School Girls from Outer Space	2011
The Monster Hunter	1999	Joe	2013
Where the Heart Is	2000	Transformers: Age of Extinction	2014

**Distinguished Citizens**

Elmer “Pet” Brown was crowned World’s Middleweight Champion in 1914.

Dan Moody (1893-1966), a local Taylor attorney was the first prosecutor in the United States to win a legal battle against the Ku Klux Klan. At the age of 33, he became the youngest Governor of Texas.

Bill Pickett (1870-1932), was a black cowboy who invented and perfected the art of “bulldogging” when he would bring a bull down by biting the tender portion of the bull’s nostril. He was inducted into the Cowboy Hall of Fame in 1971.

Elmore (Rip) Torn, veteran movie actor, was born and raised in Taylor.

**Recreational Highlights**

Murphy Park has 10 lighted tennis courts, swimming pool, lighted baseball fields, miniature golf course, American Legion Hall (which is used frequently for receptions and local events) and a covered pavilion. Taylor has a 2.4-mile hike and bike trail, which is well lit and used frequently by its citizens.

The new Taylor Regional Park is a modern recreation facility with ten lighted tournament quality ball fields complete with wireless scoreboards, shaded stadium style bleachers, moveable pitching mounds and base paths. To include five fields for girl softball up to the collegiate level; five fields for boys baseball ages 12 and under; three concession stands and restrooms; parking for 650 vehicles. The fully lighted park also includes additional athletic fields and amenities, including a full size football field, two soccer fields, two basketball courts, a covered pavilion, two modern playscapes, and a hike and bike trail. The park also features an innovative nature conservation project and a six-acre lake that are perfect for outdoor education. Taylor also has a five acre park located at the entrance to the Taylor Regional Park and Sports Complex with amenities that include a concrete trail and fishing platform, a climbing wall, an angle exercise platform, a feeding station for the ducks and park benches.

Located in the heart of downtown Taylor, the recently renovated Heritage Square provides citizens with an amphitheater for live bands, shaded splash pad with LED lighting, historical garden space, farmer's market pavilion, playground, and a shaded picnic area.

In March 2016, the City of Taylor received a Texas Parks & Wildlife grant for improvements to Robinson Park located in the southwest corner of Taylor. Improvements completed in October 2018 included a splash pad, ball field fencing improvements, and a small overlook along a neighboring creek.

Granger Lake with 4,400 surface acres is ranked as one of the five best crappie-fishing lakes in Texas. It also offers excellent fishing for black or white bass, hybrid stripes, and catfish. The rolling lake shore area provides three overnight campgrounds, sheltered picnic areas, RV hook up, screened overnight cabins, three sheltered group pavilions, two swimming beaches, five boat ramps and one primitive boat launch area. There is limited game bird hunting and feral hog archery hunting on 6,700 acres of Texas Parks and Wildlife (Annual Permit) hunting areas around the lake, Comanche Bluff hiking trail, and over 21 species of birds. Springtime shows off a bounty of bluebonnets and other wild flowers. Granger Lake is located six miles east of Highway 95 on FM 1331; only 10 minutes from Taylor.

The local Main Street Festival in May brings people to experience the fun of the Blackland Prairie Days in the downtown area. The City hosts a Christmas Parade of Lights every year on the first Saturday in December. Christmas events such as Lights of the Blackland display are something to look forward to all year long.

[Continue to Next Page]

## Education

Taylor Independent School District has the following campuses:

Taylor High School (grades 9-12) 355 FM 973  
Legacy Early College High School (grades 9-12) 516 N Main St  
Taylor Middle School (grades 6-8) 304 Carlos Parker Blvd NW  
Main Street Intermediate (grades 4-5) 3101 N Main St  
Naomi Pasemann Elementary School (grades 1-3) 2809 North Drive  
TH Johnson Elementary School (grades PreK and K) 3100 Duck Lane  
Taylor Opportunity Center 1004 Dellinger Drive

Taylor ISD can be contacted at (512) 365-1391

The Texas Academic Performance Reports (TAPR) pull together a wide range of information on the performance of students in each school and district in Texas every year. Performance is shown disaggregated by student groups, including ethnicity and low-income status. The reports also provide extensive information on school and district staff, programs, and student demographics.

Taylor is fortunate to have two private schools, St. Paul Lutheran School (grades PreK -7) and St. Mary's Catholic School (grades PreK -8).

Area Colleges and Universities include:

- Temple College is a comprehensive college, offering transfer programs, technical education, community education, career and workforce training, and cultural activities. The college now offers day and evening classes; technical and workforce training; on-campus, online, hybrid, and web-enhanced courses; and continuing education classes. The main campus is located in Temple with five off-campus locations which include Temple College Taylor Center, East Williamson County Higher Education Center (EWCHEC)-Hutto, Cameron Education Center, Temple College Downtown Center and Texas Bioscience Institute, located on the Scott and White West Campus.
- Texas A&M University, often referred to as A&M or TAMU, is a [co-educational public](#) research [university](#) located in [College Station, Texas](#). It is the [flagship](#) institution of the [Texas A&M University System](#). The sixth-largest university in the United States, A&M enrolls over 69,000 students in ten academic colleges.
- University of Texas at Austin - UT is a major research university offering 156 undergraduate and over 170 graduate degree programs to over 51,000 students in order to provide superior and comprehensive educational opportunities at the baccalaureate through doctoral and special professional education levels.

- The East Williamson County Higher Education Center (EWCHEC) is a multi-institutional teaching center providing a wide array of educational opportunities and workforce readiness programs to all of East Williamson County. Texas State Technical College Waco is excited to be collaborating with Temple College and the communities of East Williamson County to bring residents new opportunities in higher education.

EWCHEC offers associate degree and certificate programs in Air Conditioning, Building Construction, Culinary Arts, Industrial Systems & Engineering Technology, Electrical Construction, Plumbing & Pipefitting, Mechanical Engineering, Machining, and Welding. The center is now housed in the new 112,000 square-foot facility located on 57 acres in Hutto.

**Top Employers (2018)**

<u>Top Employers</u>	<u>Employees</u>	<u>Type</u>
Electric Reliability Council of Texas (ERCOT)	734	Texas Electrical Grid Operation Center
Taylor Independent School District	535	Education
Durcon, Inc.	352	Manufacturer
Baylor Scott & White	180	Healthcare
Floydco, Inc	175	Window Repair & Installation Svcs.
Corrections Corp. of America (T. Don Hutto)	166	Correctional Facility
H.E.B. Grocery Co.	165	Retail
City of Taylor	160	Municipal Government
Burrows Cabinets / TaylorCraft Cabinet Doors	142	Custom Cabinet Manufacturer
Wal-Mart	125	Retail

**Top Taxpayers (2018)**

<u>Top Taxpayers</u>	<u>Total Assessed</u>
Electric Reliability Council of Texas Inc	\$ 31,800,000
Electric Reliability Council of Texas	\$ 18,652,751
CoreCivic	\$ 14,414,050
HEB Grocery Company LP	\$ 11,522,827
Durcon Laboratory Tops Inc.	\$ 11,123,025
OnCor Electric Delivery Company	\$ 11,097,107
Wal-Mart Real Estate Business Trust	\$ 9,859,648
Union Pacific RR Co.	\$ 9,336,245
Taylor CPB Property LLC	\$ 6,359,478
Taylor Plaza LLC	\$ 5,451,250

**Housing**

Average taxable value of homes in Taylor is \$146,351. Main Street Commons is the newest 75-unit affordable housing complex that was completed in 2013. It provides seniors with the opportunity to live in a brand new, high-quality affordable one and two bedroom floor plan apartments.

**Medical**

Baylor Scott & White Hospital - Taylor is a 25-bed critical access hospital with 24-hour Emergency Room service. Radiology, Laboratory, and Surgery are also ready to serve around the clock.

The professional staff provides the most up-to-date medical care for individuals and their loved one with skill and compassion.

Baylor Scott & White Hospital – Taylor is a member of Scott & White Healthcare and is a not-for-profit organization. All generated income goes back into the facility for operating expenses and new equipment. They are a local organization focused on serving the needs of Taylor and the surrounding areas. The hospital is fully accredited by The Joint Commission.

**Government**

The City of Taylor operates under a Council-Manager form of government. All the powers of the City are vested in an elected City Council, consisting of a mayor and four council members. The Council enacts local legislation, determines City policies and employs the City Manager.

**Taxes**

Forty percent of property taxes in Taylor are paid by businesses. Retail sales tax in Taylor is 8.25%. Property Taxes rates for City of Taylor are \$0.809215 per \$100 of assessed value. Rates for the Taylor ISD and Williamson County are \$1.4683 and \$0.458719 per \$100 respectively.

**Utilities/Telephone**

Electricity: You may choose from a number of power service companies. Choose from a list on the internet at: [www.powertochoose.com](http://www.powertochoose.com)

Water and wastewater services: Contact the City of Taylor at 512-352-2066

Natural Gas: Contact ATMOS Gas for information at 1-800-460-3030

Telephone: Look for telephone service companies in the front of your local phone book.

Cable Service: Time Warner Communications at 1-800-418-8848

**Transportation**

Austin Bergstrom International Airport is approximately 35 miles south of Taylor. Taylor Municipal Airport, located just west of town on Highway 79, is city owned and operated. The airport has a 4,000 feet runway and can accommodate small private planes.

**Texas Facts**

Population: 28.8 million

Land Area per Square Mile: 267,339

Texas known as The Lone Star State

Capital: Austin

State Motto: Friendship

State Bird: Mockingbird

State Flower: Bluebonnet

State Tree: Pecan

State Dish: Chili

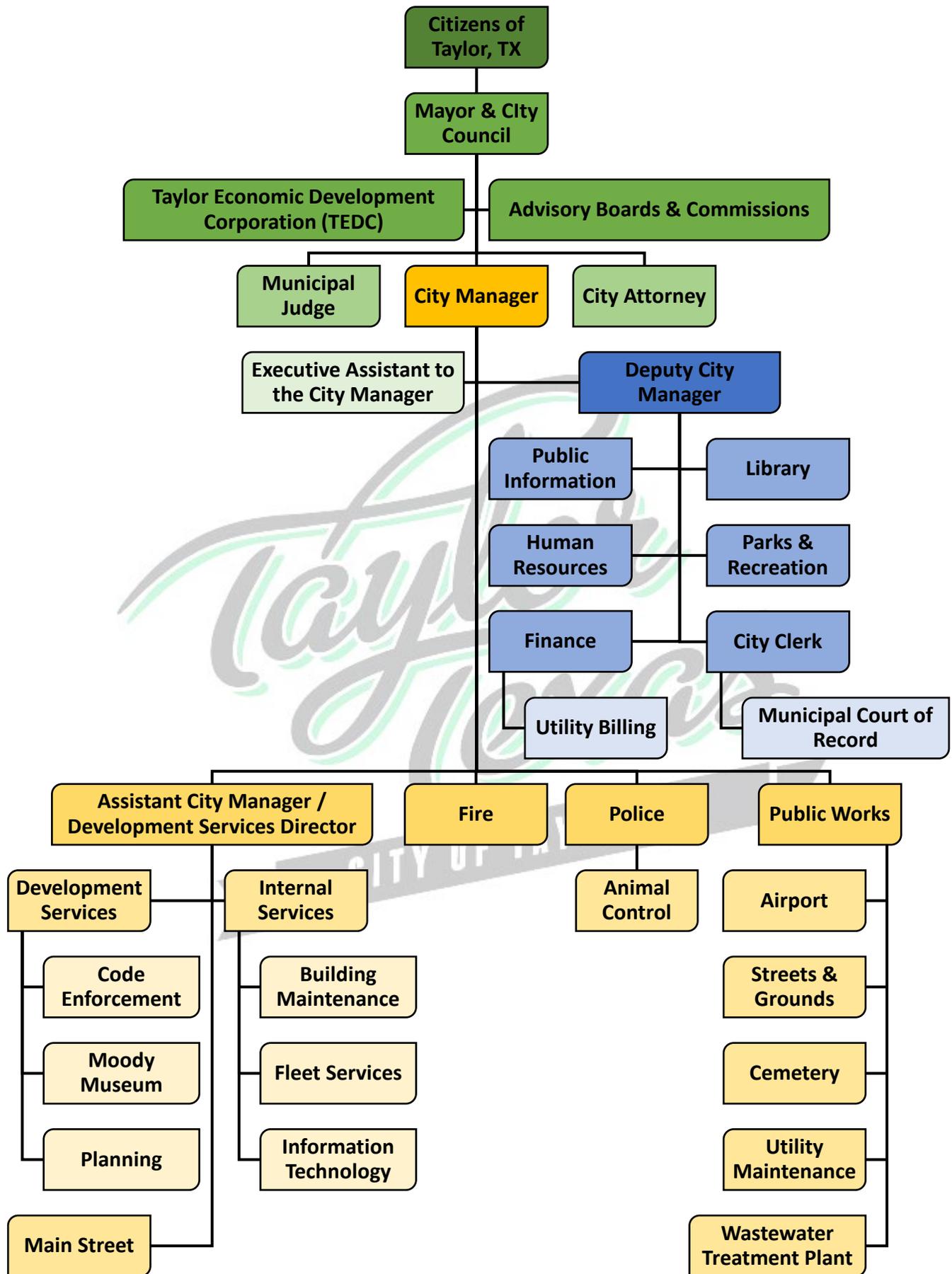
State Mammal: Armadillo

Time Zone: Central, DST, except far west Texas (El Paso Area), Mo



## Personnel / Boards

City Organization Chart	48
City Administration & Leadership	49
Boards & Commissions	50
Personnel Summary	52



**City Manager**

Brian LaBorde

512-352-3774

[brian.laborde@taylortx.gov](mailto:brian.laborde@taylortx.gov)**Deputy City Manager**

Jeffery Jenkins

512-352-3774

[Jeffery.jenkins@taylortx.gov](mailto:Jeffery.jenkins@taylortx.gov)**Assistant City Manager /  
Development Services Director**

Tom Yantis

512-365-3863

[tom.yantis@taylortx.gov](mailto:tom.yantis@taylortx.gov)**Director of Finance**

Jeffrey Wood

512-309-6168

[Jeffrey.wood@taylortx.gov](mailto:Jeffrey.wood@taylortx.gov)**City Clerk**

Dianna Barker

512-352-3676

[dianna.barker@taylortx.gov](mailto:dianna.barker@taylortx.gov)**Fire Chief**

Daniel Baum

512-352-6992

[daniel.baum@taylortx.gov](mailto:daniel.baum@taylortx.gov)**Director of Human Resources & Civil  
Service**

Kim Peterson

512-352-6037

[kim.peterson@taylortx.gov](mailto:kim.peterson@taylortx.gov)**Library Director**

Karen Ellis

512-352-3434

[karen.ellis@taylortx.gov](mailto:karen.ellis@taylortx.gov)**Main Street Manager**

Jan Harris

512-352-3463

[jan.harris@taylortx.gov](mailto:jan.harris@taylortx.gov)**Municipal Court Administrator**

Esther Walton

512-352-5977

[esther.walton@taylortx.gov](mailto:esther.walton@taylortx.gov)**Parks & Recreation Director**

Larry Foos

512-352-5818

[larry.foos@taylortx.gov](mailto:larry.foos@taylortx.gov)**Police Chief**

Henry Fluck

512-352-5551

[henry.fluck@taylortx.gov](mailto:henry.fluck@taylortx.gov)**Public Works Director**

Jim Gray

512-365-7669

[jim.gray@taylortx.gov](mailto:jim.gray@taylortx.gov)**Utility Billing Manager**

Nicole Luna

512-352-2066

[nicole.luna@taylortx.gov](mailto:nicole.luna@taylortx.gov)**Airport Manager**

David Cornelius

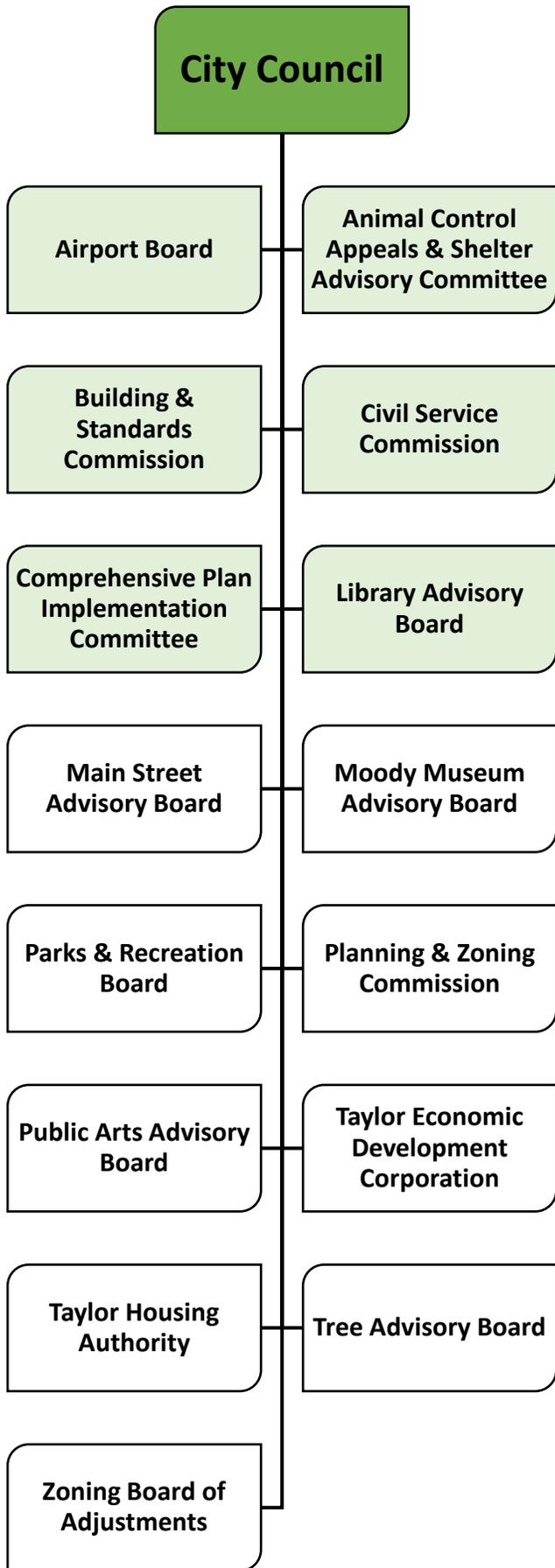
512-352-5747

[david.cornelius@taylortx.gov](mailto:david.cornelius@taylortx.gov)**Animal Control Supervisor**

Sandra Perio

512-352-8483

[sandy.perio@taylortx.gov](mailto:sandy.perio@taylortx.gov)



The City of Taylor has a dedicated group of individuals who give their time and talents to moving the City forward through their participation on City Boards and Commissions. The City of Taylor has over 90 volunteers who participate on 8 advisory boards, 6 decision making boards and 2 special committees. There are many ways to get involved through any of the following boards and commissions.

**Airport Board** meets the fourth Tuesday at 5:30 pm each month and makes recommendations about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

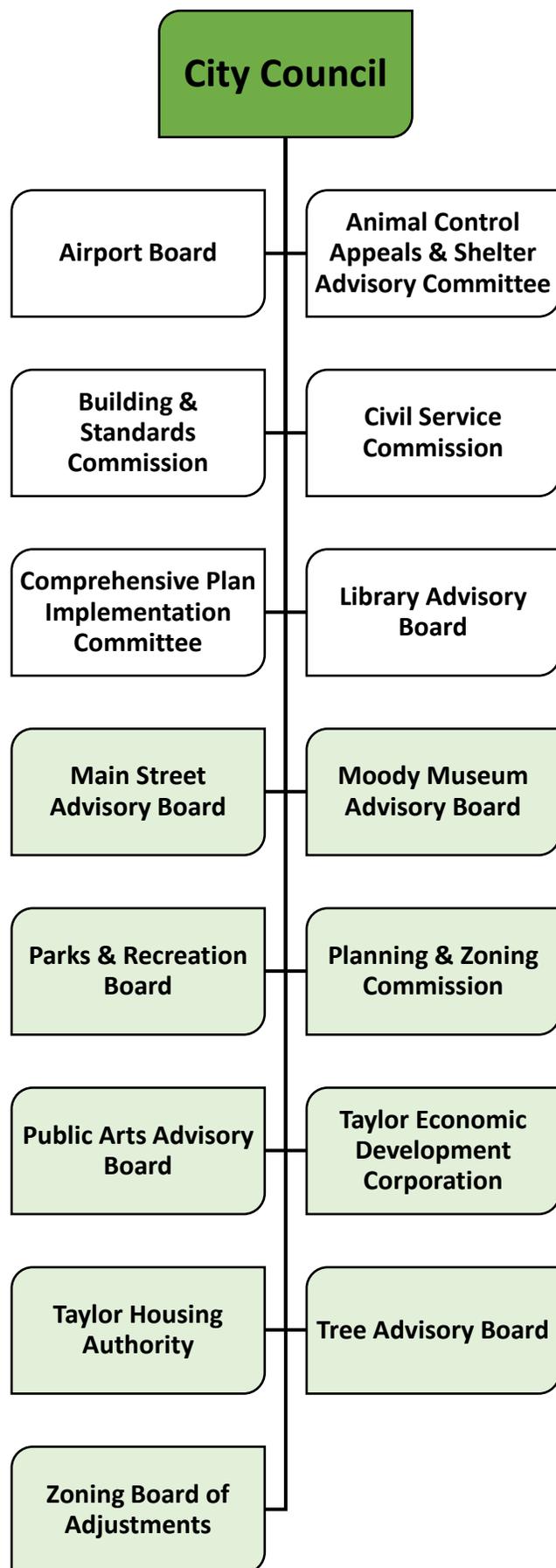
**Animal Control Appeals & Shelter Advisory Committee** meets quarterly and consists of a licensed veterinarian, a county or city official, a representative from an animal welfare organization, and an animal control shelter staff person.

**Building & Standards Commission** meets as needed to provide final interpretations concerning alleged violations of ordinances by upholding or overturning decisions made by the building officials. Members must be knowledgeable with the building, plumbing, mechanical, electrical and fire codes adopted by the city.

**Civil Service Commission** is a three member board appointed by the City Manager to adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

**Comprehensive Plan Implementation Committee** has thirteen members appointed by Council to review the implementation status (Chapter 11) of the Taylor Comprehensive Plan twice a year.

**Library Advisory Board** meets the 2nd Tuesday each month at 6pm and makes recommendations to the City Council regarding library operations and to help ensure that the Library meets the needs of the City.



**Main Street Advisory Board** meets the third Wednesday each month to carry out an annual action plan for implementation of a downtown revitalization program focused on: design/historic preservation, promotion, organization/management, and economic restructuring and development.

**Moody Museum Advisory Board** meets on the third Tuesday at 5:30 pm every other month and makes recommendations regarding the operation of the Moody Museum.

**Parks & Recreation Board** meets the third Wednesday at 6 pm to make recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

**Planning & Zoning Commission** meets the third Wednesday at 6 pm to make recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

**Public Arts Advisory Board** meets as often as necessary and whose purpose is to promote the acquisition by the City of works of art in public places and to raise awareness, interest and funding for art in public places. Members to serve 3 year terms.

**Taylor Economic Development Corporation** meets at 5:00 pm once a month (usually the third Wednesday) and promotes, assists, and enhances economic development activities for the City.

**Taylor Housing Authority** meets on Tuesday afternoon and establishes policy and reviews operations of subsidized housing in Taylor. One member must be a Housing Authority resident.

**Tree Advisory Board** meets quarterly on Tuesday at 6 pm to discuss beautification of the city through the planting and maintenance of trees and assist staff with the annual Arbor Day event.

**Zoning Board of Adjustments** meets on the first Tuesday of the month at 6 pm (or as needed) to hear and decide special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

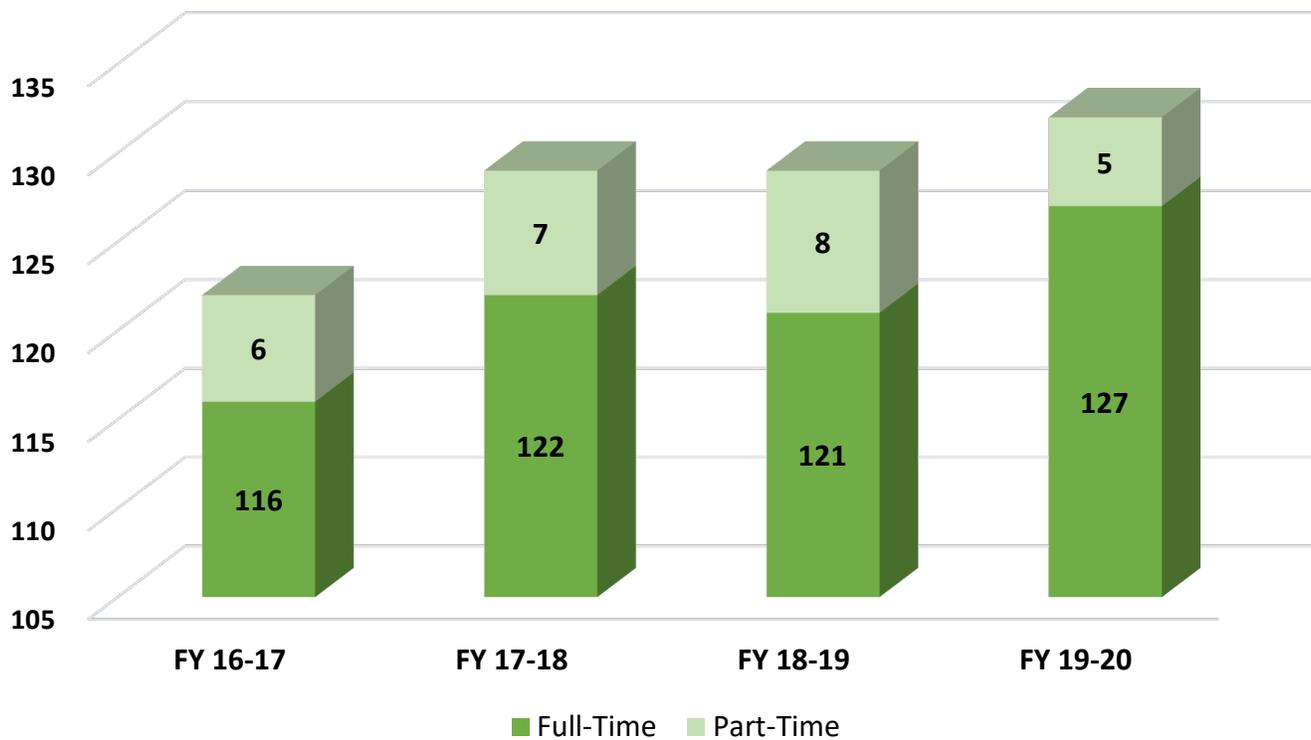
**PERSONNEL SUMMARY – Full-Time Employees**

**FY 2019-2020 Budget**

	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
				Base	Changes	Budget
501 - City Manager Office	4	4	4	4		4
503 - Public Information	1	1	1	1		1
504 - Human Resources	2	2	2	2		2
512 - Finance	4	5	5	5		5
516 - Municipal Court	3	4	4	4		4
522 - Development Services	7	8	8	8		8
524 - Main Street	1	1	1	1		1
532 - Public Library	7	7	7	7		7
542 - Fire	24	24	24	24		24
552 - Police	36	39	39	40		40
558 - Animal Control	2	2	2	2	1	3
563 - Streets & Grounds	14	14	13	13	3	16
565 - Parks & Recreation	6	6	6	6	2	8
566 - Building Maintenance	3	3	3	3		3
573 - Engineering / Inspection	1	1	1	1	(1)	-
575 - Information Technology	1	1	1	1		1
<b>100 - General Fund Total:</b>	<b>116</b>	<b>122</b>	<b>121</b>	<b>122</b>	<b>5</b>	<b>127</b>
701 - Utility Administration	6	6	6	6		6
706 - Wastewater Treatment Plant (WWTP)	3	4	4	4	(1)	3
708 - Utility Maintenance	14	14	14	14	1	15
<b>340 - Utility Fund Total:</b>	<b>23</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>-</b>	<b>24</b>
732 - Airport	1	1	1	1		1
<b>350 - Airport Fund Total:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>1</b>

	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
				Base	Changes	Budget
761 - Cemetery	2	2	2	2		2
<b>370 - Cemetery Fund Total:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>-</b>	<b>2</b>
517 - Fleet Operating	2	2	2	2		2
<b>382 - Fleet Operating Fund Total:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>-</b>	<b>2</b>
<b>Total Full-Time City Employees:</b>	<b>144</b>	<b>151</b>	<b>150</b>	<b>151</b>	<b>5</b>	<b>156</b>

**General Fund - Total Employee Historical Trend**



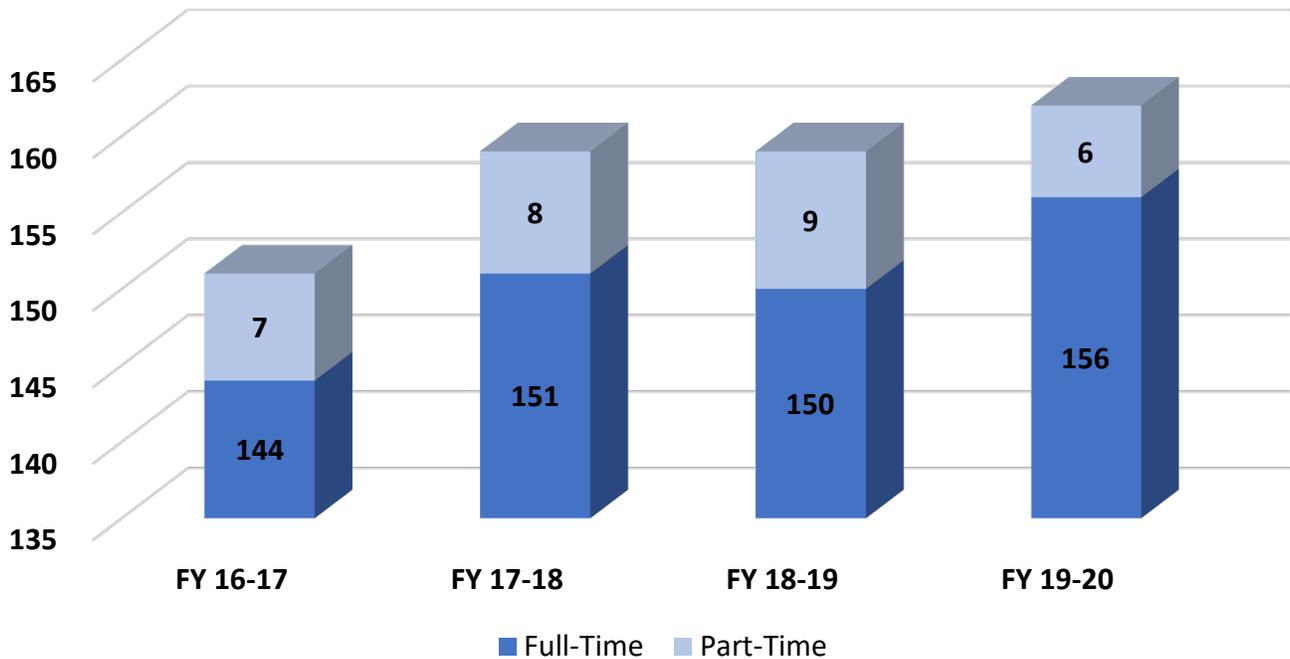
**PERSONNEL SUMMARY – Part-Time Employees**

**FY 2019-2020 Budget**

	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
				Base	Changes	Budget
501 - City Manager Office	-	-	1	1		1
503 - Public Information	-	-	-	-		-
504 - Human Resources	-	-	-	-		-
512 - Finance	-	-	-	-		-
516 - Municipal Court	1	1	1	1		1
522 - Development Services	-	-	-	-		-
524 - Main Street	-	-	-	-		-
532 - Public Library	2	2	2	2		2
542 - Fire	-	-	-	-		-
552 - Police	-	-	-	-		-
558 - Animal Control	1	2	2	2	(2)	-
563 - Streets & Grounds	-	-	-	-		-
565 - Parks & Recreation	-	-	-	-		-
566 - Building Maintenance	2	2	2	2	(1)	1
573 - Engineering / Inspection	-	-	-	-		-
575 - Information Technology	-	-	-	-		-
<b>100 - General Fund Total:</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>(3)</b>	<b>5</b>
701 - Utility Administration	-	-	-	-		-
706 - Wastewater Treatment Plant (WWTP)	-	-	-	-		-
708 - Utility Maintenance	-	-	-	-		-
<b>340 - Utility Fund Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
732 - Airport	1	1	1	1		1
<b>350 - Airport Fund Total:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>1</b>

	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
				Base	Changes	Budget
761 - Cemetery	-	-	-	-	-	-
<b>370 - Cemetery Fund Total:</b>	-	-	-	-	-	-
517 - Fleet Operating	-	-	-	-	-	-
<b>382 - Fleet Operating Fund Total:</b>	-	-	-	-	-	-
<b>Total Part-Time City Employees:</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>(3)</b>	<b>6</b>
<b>Total City Employees:</b>	<b>151</b>	<b>159</b>	<b>159</b>	<b>160</b>	<b>2</b>	<b>162</b>

**All Funds - Total Employee Historical Trend**



	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
				Base	Changes	Budget
<b>501 - City Manager Office</b>						
City Manager	1.00	1.00	1.00	1.00		1.00
Deputy City Manager	-	-	-	-	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	(1.00)	-
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00		1.00
City Clerk	1.00	1.00	1.00	1.00		1.00
Administrative Assistant	-	-	0.50	0.50		0.50
	<b>4.00</b>	<b>4.00</b>	<b>4.50</b>	<b>4.50</b>	<b>-</b>	<b>4.50</b>
<b>503 - Public Information</b>						
Communication Manager	1.00	1.00	1.00	1.00		1.00
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>
<b>504 - Human Resources</b>						
Human Resources Director / Civil Service	1.00	1.00	1.00	1.00		1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>
<b>512 - Finance</b>						
Director of Finance	1.00	1.00	1.00	1.00		1.00
Accountant	1.00	1.00	1.00	1.00		1.00
Budget & Financial Analyst	-	1.00	1.00	1.00		1.00
Payroll Specialist	1.00	1.00	1.00	1.00		1.00
Accounts Payable Clerk	1.00	1.00	1.00	1.00		1.00
	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>	<b>5.00</b>
<b>516 - Municipal Court</b>						
Clerk of the Court of Record	1.00	1.00	1.00	1.00		1.00
Senior Deputy Court Clerk	1.00	1.00	1.00	1.00		1.00
Deputy Court Clerk	1.00	2.00	2.00	2.00		2.00
Municipal Judge	0.50	0.50	0.50	0.50		0.50
	<b>3.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>-</b>	<b>4.50</b>

	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
				Base	Changes	Budget
<b>522 - Development Services</b>						
Assistant City Manager / Director of Development Services	1.00	1.00	1.00	1.00		1.00
Assistant Director of Development Services	-	-	-	-	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00	2.00		2.00
Senior Planner	-	1.00	1.00	1.00		1.00
Planner	1.00	1.00	1.00	1.00	(1.00)	-
Deputy Building Official	-	-	-	-		-
Building Official	1.00	1.00	1.00	1.00	(1.00)	-
Planning Technician	-	-	-	-	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00		1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>-</b>	<b>8.00</b>
<b>524 - Main Street Program</b>						
Main Street Manager	1.00	1.00	1.00	1.00	-	1.00
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>
<b>532 - Public Library</b>						
Library Director	1.00	1.00	1.00	1.00		1.00
Library Assistant	2.00	2.00	2.00	2.00		2.00
Technology Librarian	1.00	1.00	1.00	1.00		1.00
Library Aide	3.50	3.50	3.50	3.50		3.50
Library Aide - Seasonal	0.50	0.50	0.50	0.50		0.50
	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>-</b>	<b>8.00</b>
<b>542 - Fire</b>						
Fire Chief	1.00	1.00	1.00	1.00		1.00
Assistant Fire Chief/Fire Marshall	1.00	1.00	1.00	1.00		1.00
Fire Lieutenant	6.00	6.00	6.00	6.00		6.00
Driver/Operator	6.00	6.00	6.00	6.00		6.00
Firefighter/EMT	9.00	9.00	9.00	9.00		9.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>-</b>	<b>24.00</b>

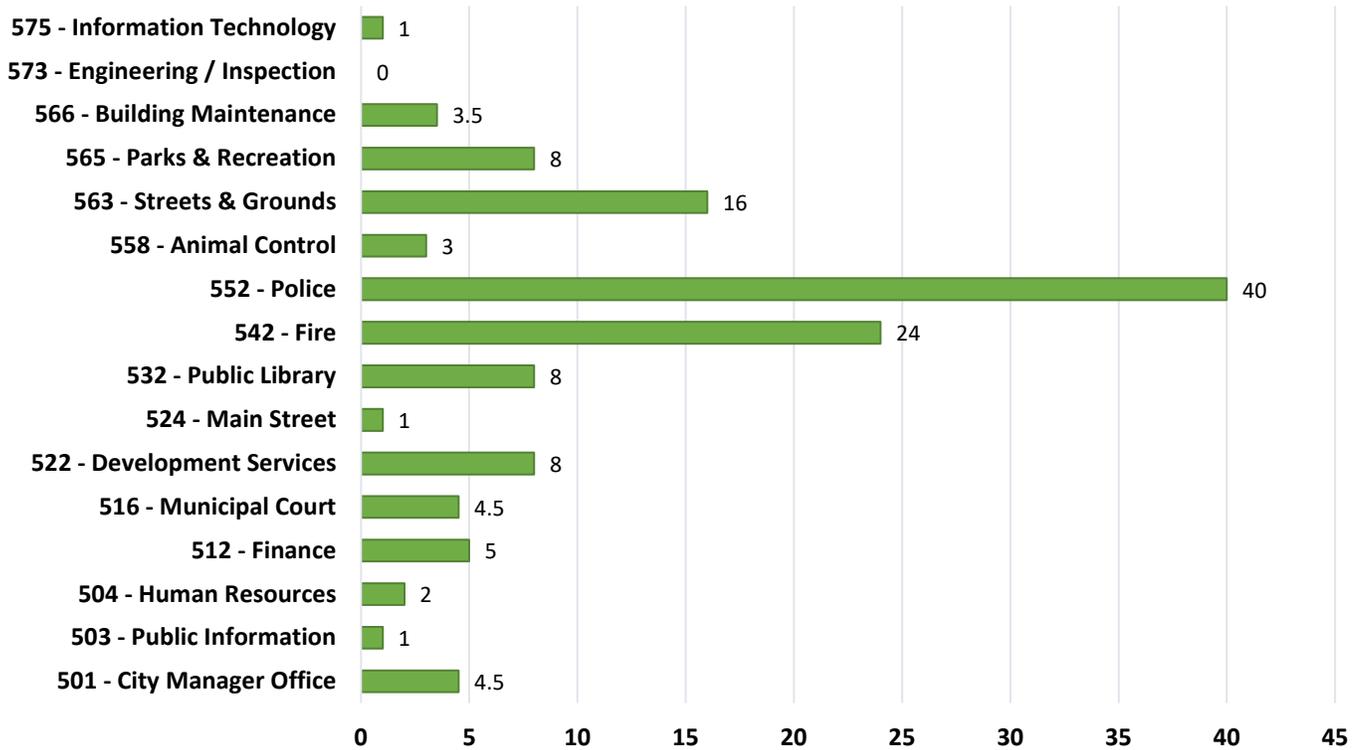
	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
				Base	Changes	Budget
<b>552 - Police</b>						
Police Chief	1.00	1.00	1.00	1.00		1.00
Police Commander	2.00	2.00	2.00	2.00		2.00
Patrol Sergeant	5.00	5.00	5.00	5.00		5.00
Patrol Corporal	4.00	4.00	4.00	4.00		4.00
Police Officer	15.00	15.00	15.00	16.00		16.00
Traffic Unit Officers	-	2.00	2.00	2.00		2.00
Communication Supervisor	1.00	1.00	1.00	1.00		1.00
Communication Officer	6.00	6.00	6.00	6.00		6.00
Support Services Administrator	1.00	1.00	1.00	1.00		1.00
Victims Advocate Assistant	-	1.00	1.00	1.00		1.00
Records Supervisor	1.00	1.00	1.00	1.00		1.00
	<b>36.00</b>	<b>39.00</b>	<b>39.00</b>	<b>40.00</b>	<b>-</b>	<b>40.00</b>
<b>558 - Animal Control</b>						
Animal Control Supervisor	1.00	1.00	1.00	1.00		1.00
Animal Control Officer	0.50	0.50	0.50	0.50	0.50	1.00
Kennel Technician	1.00	1.50	1.50	1.50	(0.50)	1.00
	<b>2.50</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>
<b>563 - Streets &amp; Grounds</b>						
Public Works Director	1.00	1.00	1.00	1.00		1.00
Public Works Superintendent	1.00	1.00	1.00	1.00		1.00
Streets & Grounds Supervisor	-	-	1.00	1.00		1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
Crew Leader II	1.00	1.00	-	-		-
Crew Leader I	1.00	1.00	1.00	1.00		1.00
Equipment Operator III	1.00	1.00	1.00	1.00		1.00
Equipment Operator II	2.00	2.00	2.00	2.00		2.00
Equipment Operator I	6.00	6.00	5.00	5.00	3.00	8.00
	<b>14.00</b>	<b>14.00</b>	<b>13.00</b>	<b>13.00</b>	<b>3.00</b>	<b>16.00</b>
<b>565 - Parks &amp; Recreation</b>						
Parks & Recreation Director	-	-	1.00	1.00		1.00
Parks & Recreation Superintendent	1.00	1.00	1.00	1.00		1.00
Athletic Field Technician	4.00	4.00	4.00	3.00	2.00	5.00
Crew Leader II	1.00	1.00	-	-		-
Crew Leader I	-	-	-	1.00		1.00
	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>2.00</b>	<b>8.00</b>

	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
				Base	Changes	Budget
<b>566 - Building Maintenance</b>						
Director of Internal Services	1.00	1.00	1.00	1.00		1.00
Building Maintenance Superintendent	1.00	1.00	1.00	1.00		1.00
Custodian	1.50	1.50	1.50	1.50	(0.50)	1.00
Building Maintenance Technician	0.50	0.50	0.50	0.50		0.50
	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>(0.50)</b>	<b>3.50</b>
<b>573 - Engineering / Inspection</b>						
Senior Engineer	1.00	1.00	1.00	1.00	(1.00)	-
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>(1.00)</b>	<b>0.00</b>
<b>575 - Information Technology</b>						
Information Technology Specialist	1.00	1.00	1.00	1.00		1.00
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>1.00</b>
<b>100 - General Fund Total:</b>	<b>119.00</b>	<b>125.50</b>	<b>125.00</b>	<b>126.00</b>	<b>3.50</b>	<b>129.50</b>

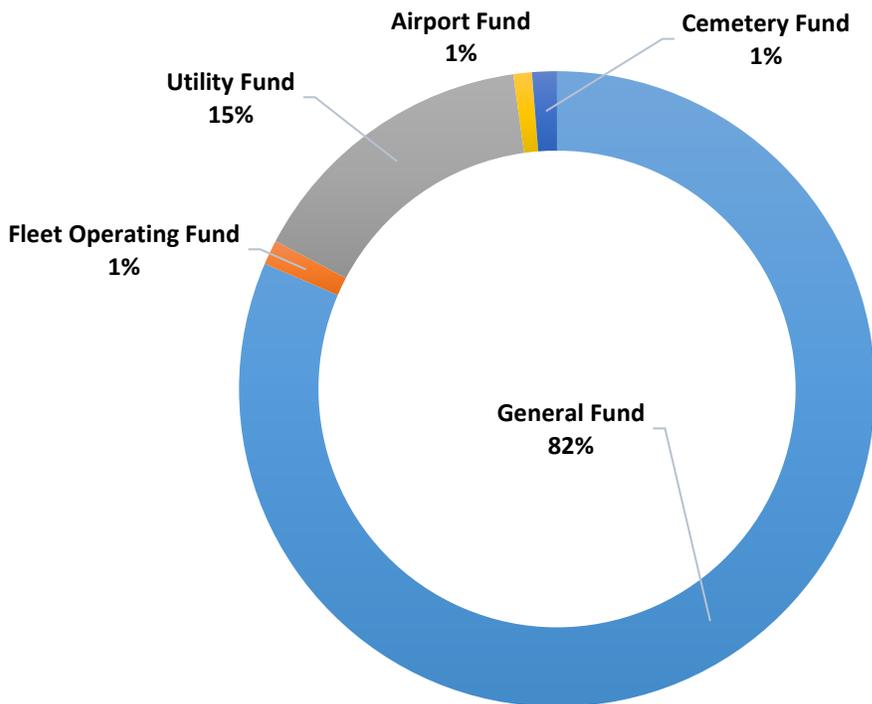
<b>701 - Utility Administration</b>						
Utility Billing Manager	1.00	1.00	1.00	1.00		1.00
Service Technician	2.00	2.00	2.00	2.00		2.00
Senior Utility Clerk	1.00	1.00	1.00	1.00		1.00
Utility Clerk	2.00	2.00	2.00	2.00		2.00
	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>-</b>	<b>6.00</b>
<b>706 - Wastewater Treatment Plant (WWTP)</b>						
Plant Supervisor	-	1.00	1.00	1.00	(1.00)	-
Operator II	1.00	-	-	-		-
Operator I	2.00	3.00	3.00	3.00		3.00
	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>(1.00)</b>	<b>3.00</b>

	FY 16-17	FY 17-18	FY 18-19	FY 19-20		
				Base	Changes	Budget
<b>708 - Utility Maintenance</b>						
Utility Superintendent	1.00	1.00	1.00	1.00		1.00
Assistant Utility Superintendent	-	-	-	-	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
Crew Leader II	1.00	1.00	1.00	1.00		1.00
Crew Leader I	4.00	4.00	4.00	4.00		4.00
Utility Maintenance Worker I	6.00	6.00	6.00	6.00		6.00
Utility Maintenance Worker II	1.00	1.00	1.00	1.00		1.00
	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>1.00</b>	<b>15.00</b>
<b>340 - Utility Fund Total:</b>	<b>23.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>-</b>	<b>24.00</b>
<b>732 - Airport</b>						
Airport Manager	1.00	1.00	1.00	1.00		1.00
Airport Maintenance Technician	0.50	0.50	0.50	0.50		0.50
<b>350 - Airport Fund Total:</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>-</b>	<b>1.50</b>
<b>761 - Cemetery</b>						
Cemetery Coordinator	1.00	1.00	1.00	1.00		1.00
Cemetery Equipment Operator	1.00	1.00	1.00	1.00		1.00
<b>370 - Cemetery Fund Total:</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>
<b>517 - Fleet Operating</b>						
Fleet Services Manager	1.00	1.00	1.00	1.00		1.00
Mechanic	1.00	1.00	1.00	1.00		1.00
<b>382 - Fleet Operating Fund Total:</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>
<b>Total City Employees:</b>	<b>147.50</b>	<b>155.00</b>	<b>154.50</b>	<b>155.50</b>	<b>3.50</b>	<b>159.00</b>

**FY 19-20 General Fund Employee Distribution**



**FY 19-20 City-Wide Employee Distribution**





THIS PAGE INTENTIONALLY LEFT BLANK



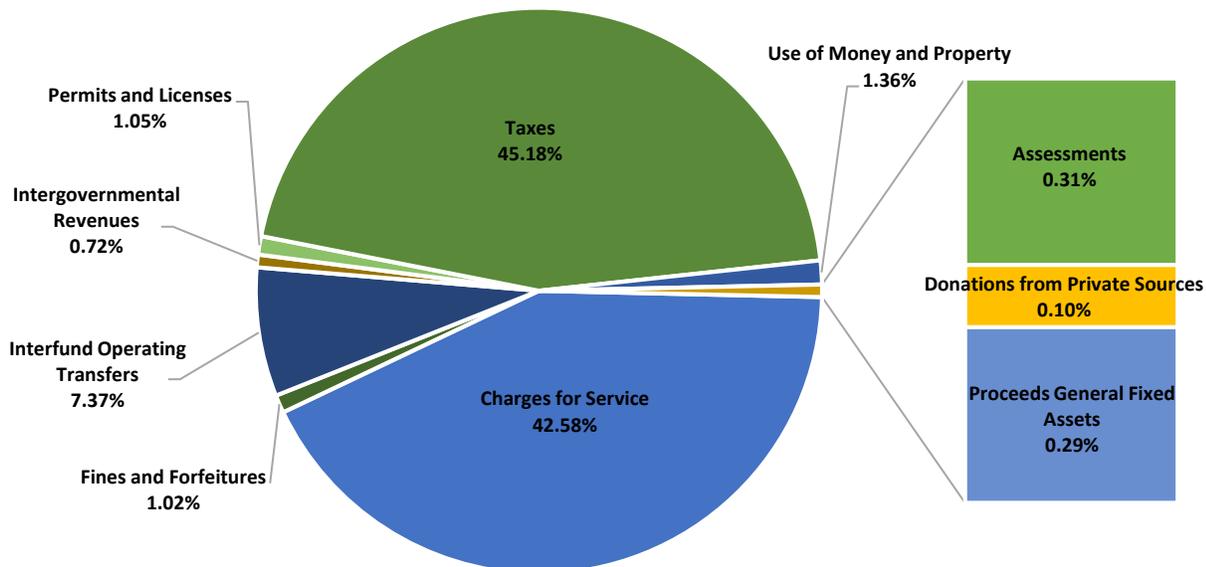
## Budget Summaries

Budgeted Revenues	64
Budgeted Expenditures	65
Major Revenue Sources	66
All Funds Summary	76
City Departments by Fund	78
Fund Structure	79

Overall, **budgeted revenues** are 2.73% higher than FY2019 year-end projections, when adjusted for proceeds from long-term liabilities. Taxes represent 45% of all revenues and is budgeted at \$14.37 million in FY2020. Due to increased property values and a higher property tax rate, property tax revenues are budgeted to increase 8.22% relative to FY2019 year-end projections. Property tax revenues are budgeted at \$9,631,590. Sales tax revenues have been increasing in recent years and are expected to continue this trend in FY2020. Sales tax revenues are budgeted to increase 2.26% relative to FY2019 year-end projections with a budgeted amount of \$3,395,000.

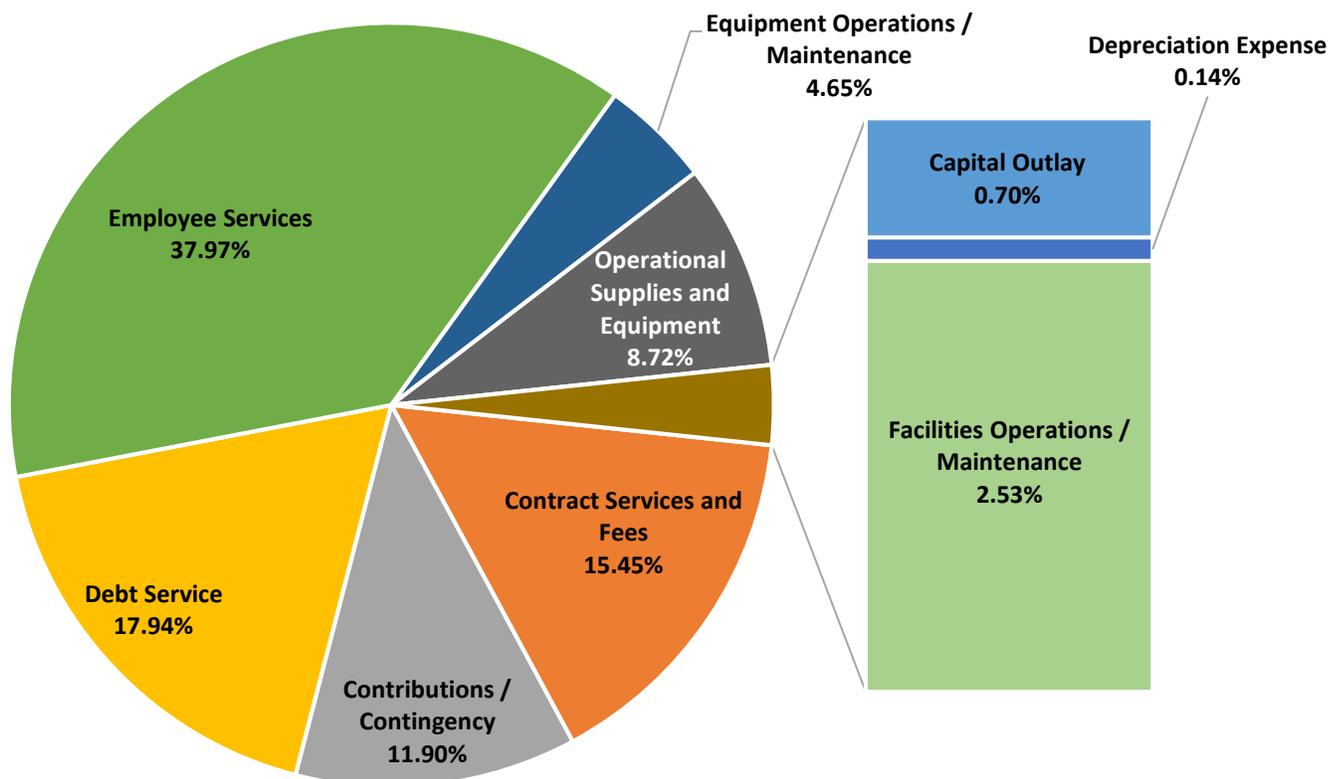
Charges for Service is the second largest portion of budgeted revenues, representing 43% of total revenues. Utility revenues are budgeted in line with FY2019 year-end projections with only a slight increase of 0.66%. Utility rates are not budgeted to increase in FY2020 and total budgeted utility revenues are \$9,860,700.

Account Description	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustments	FY 19-20 Budget
<b>Revenue</b>						
Assessments	101,161	109,540	130,296	98,980	-	98,980
Charges for Service	13,267,014	13,659,955	13,526,760	13,541,798	-	13,541,798
Donations from Private Sources	546,793	22,000	141,700	33,000	-	33,000
Fines and Forfeitures	373,281	428,244	337,264	324,864	-	324,864
Interfund Operating Transfers	1,916,859	2,020,818	2,028,568	2,343,300	-	2,343,300
Intergovernmental Revenues	280,741	265,703	227,535	229,298	-	229,298
Permits and Licenses	280,690	293,744	393,844	334,508	-	334,508
Proceeds General Fixed Assets	82,014	100,450	82,875	93,300	-	93,300
Proceeds General Long Term Liabilities	1,597,303	-	4,371,084	-	-	-
Taxes	12,917,640	13,264,887	13,549,637	14,369,553	-	14,369,553
Use of Money and Property	468,848	338,780	539,747	433,745	-	433,745
<b>Revenue Total</b>	<b>31,832,344</b>	<b>30,504,121</b>	<b>35,329,310</b>	<b>31,802,346</b>	<b>-</b>	<b>31,802,346</b>



**Budgeted expenditures** total \$31,600,907 for FY2020, which is a 2.69% increase from FY2019 year-end projections. Municipal services are labor intensive and, as a result of this, the highest single expenditure category is related to employee costs. Employee Services represents 37.97% of all expenditures. Contract Services is another expenditure that is labor intensive but is performed by workers not employed by the City. Contract Services is budgeted to increase by 5.92% relative to FY2019 year-end projections.

Account Description	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustments	FY 19-20 Budget
<b>Expenditure</b>						
Capital Outlay	132,459	177,960	130,553	191,770	29,274	221,044
Contract Services and Fees	3,740,937	3,960,605	4,610,718	4,392,279	491,353	4,883,632
Contributions / Contingency	3,772,285	4,001,122	3,996,087	3,757,674	3,000	3,760,674
Debt Service	3,040,562	5,125,786	5,188,526	5,670,435	-	5,670,435
Depreciation Expense	1,390,748	43,725	35,483	43,300	-	43,300
Employee Services	10,453,078	11,455,287	10,996,966	11,760,023	239,179	11,999,202
Equipment Operations / Maintenance	1,799,685	1,585,157	1,558,370	1,468,197	-	1,468,197
Facilities Operations / Maintenance	900,935	767,068	800,745	798,185	-	798,185
Operational Supplies and Equipment	2,313,625	2,546,159	2,545,870	2,690,341	65,897	2,756,238
<b>Expenditure Total</b>	<b>27,544,314</b>	<b>29,662,869</b>	<b>29,863,318</b>	<b>30,772,204</b>	<b>828,703</b>	<b>31,600,907</b>



**MAJOR REVENUE SOURCES**

**FY 2019-2020 Budget**

Account Description	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustments	FY 19-20 Budget
<b>Revenue</b>						
<b>310 Taxes</b>						
111-CURRENT PROPERTY TAXES	8,314,625	8,754,644	8,899,619	9,631,590	-	9,631,590
112-DELINQUENT PROPERTY TAXES	47,430	52,000	72,000	52,000	-	52,000
113-PROPERTY TAX-PENALTY&INTERE	41,410	40,000	40,000	40,000	-	40,000
121-CITY SALES TAX	3,244,108	3,227,952	3,320,000	3,395,000	-	3,395,000
131-TELEPHONE	54,560	52,780	51,000	54,000	-	54,000
132-ATMOS GAS FRANCHISE	128,923	106,575	125,000	130,000	-	130,000
133-MIXED BEVERAGE DRINKS	20,631	12,180	20,000	20,000	-	20,000
134-ELECTRIC	522,289	513,590	520,000	527,800	-	527,800
135-CABLE	164,368	169,028	169,000	169,028	-	169,028
136-SOLID WASTE COLLECTIONS	269,067	220,040	220,040	250,000	-	250,000
137-PEG FEES	30,865	33,000	30,000	30,000	-	30,000
141-OCCUPANCY TAX/SKILL GAMES	135	135	15	135	-	135
142-OCCUP. TAX/MOBILE HOMES	-	-	-	-	-	-
143-HOTEL OCCUPANCY TAX	79,229	82,963	82,963	70,000	-	70,000
274-LATE PAYMENT FEE	-	-	-	-	-	-
<b>310 Taxes Total</b>	<b>12,917,640</b>	<b>13,264,887</b>	<b>13,549,637</b>	<b>14,369,553</b>	<b>-</b>	<b>14,369,553</b>
<b>320 Permits and Licenses</b>						
151-PLAT/ZONING PERMITS	22,262	35,525	25,000	25,000	-	25,000
152-BUILDING PERMIT	184,571	182,700	255,000	225,000	-	225,000
153-ELECTRICAL PERMITS	17,947	20,300	40,000	25,000	-	25,000
154-PLUMBING PERMIT FEES	11,865	12,180	16,000	15,000	-	15,000
155-GAS PERMIT FEES	40	508	508	508	-	508
156-MECHANICAL PERMIT FEES	12,298	13,195	28,000	13,195	-	13,195
157-HAULED WASTE PERMIT	650	1,200	1,200	1,200	-	1,200
157-SUBDIVISION DEVLPMNT FEES	-	-	-	-	-	-
158-MANUFACTURED HOMES PERMIT F	-	-	-	-	-	-
159-ANNEX/COMP PLAN FEES	-	-	-	-	-	-
161-TECHNOLOGY FEE	6,942	7,105	7,105	7,105	-	7,105
162-BEER/WINE SALES LICENSES	6,410	7,531	7,531	9,000	-	9,000
163-DOG TAG/LICENSE	220	305	305	305	-	305
164-MISC LICENSES/PERMITS	17,485	13,195	13,195	13,195	-	13,195
<b>320 Permits and Licenses Total</b>	<b>280,690</b>	<b>293,744</b>	<b>393,844</b>	<b>334,508</b>	<b>-</b>	<b>334,508</b>

# MAJOR REVENUE SOURCES

FY 2019-2020 Budget

Account Description	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustments	FY 19-20 Budget
<b>Revenue</b>						
<b>330 Intergovernmental Revenues</b>						
216-FEMA REIMBURSEMENT	-	-	-	-	-	-
218-USDA-RC&D REIMBURSEMENT	-	-	-	-	-	-
219-OTHER FEDERAL GRANTS	-	-	-	-	-	-
221-OFFICER STANDARDS & EDUCATI	2,192	2,192	2,626	2,192	-	2,192
227-GRANTS	-	-	-	-	-	-
229-OTHER STATE GRANTS	102,894	77,763	78,225	55,150	-	55,150
230-CONTRIBUTIONS FROM DEVELOPE	-	-	-	-	-	-
232-CAPITAL AREA PLANNING CO(CA	1,500	1,500	1,500	1,500	-	1,500
234-TEDC CONTRIBUTIONS	-	-	-	-	-	-
235-GENERAL CONTRIBUTIONS	-	-	-	-	-	-
235-TISD-POLICE OFFICER REIMBUR	50,664	47,380	47,380	47,380	-	47,380
236-OTHER CONTRIBUTIONS	-	-	-	-	-	-
237-COUNTY & OTHER LOCAL GRANTS	-	-	-	-	-	-
238-LOCAL REIMBURSEMENTS/REFUND	1,650	3,000	1,500	1,500	-	1,500
239-OTHER LOCAL CONTRIBUTIONS	18,356	18,356	19,000	19,000	-	19,000
241-PILOT-PAYMENT IN LIEU OF TA	29	-	4,576	4,576	-	4,576
242-TIF-WILLIAMSON COUNTY	103,456	115,512	72,728	98,000	-	98,000
<b>330 Intergovernmental Revenues Total</b>	<b>280,741</b>	<b>265,703</b>	<b>227,535</b>	<b>229,298</b>	<b>-</b>	<b>229,298</b>
<b>340 Charges for Service</b>						
251-REFUSE COLLECTION CHARGES	1,343,610	1,392,000	1,392,000	1,392,000	-	1,392,000
252-RECYCLING CHARGES	96,780	157,884	157,884	158,000	-	158,000
258-DOG POUND FEES	13,235	10,000	15,000	10,000	-	10,000
260-DRAINAGE FEES	481,341	496,260	496,260	496,260	-	496,260
261-POOL ADMISSION	24,271	30,000	25,000	30,000	-	30,000
263-TRPSC BANNER DISPLAY	-	-	50	-	-	-
264-PAVILLION/AUDITORIUM RENTAL	6,541	6,000	8,500	6,500	-	6,500
265-LIBRARY SERVICES	9,123	9,000	9,000	9,000	-	9,000
266-PLAN REVIEW FEES	38,795	42,000	60,000	45,000	-	45,000
267-ENGINEERING/INSPECTION FEES	23,600	25,000	25,000	25,000	-	25,000
268-LIBRARY MEETING RM. RENTAL	500	800	1,000	800	-	800
269-PARK FEES	92,142	75,000	75,000	75,000	-	75,000
270-LEAGUE FEES	15,013	15,000	15,000	15,000	-	15,000
271-WATER SERVICE CHARGES	4,380,225	4,463,414	4,400,000	4,463,500	-	4,463,500
272-CONNECT FEES	19,450	17,000	17,000	17,000	-	17,000
273-TRANSFER FEES	1,780	1,500	1,500	1,500	-	1,500
274-LATE PAYMENT FEE	179,466	169,825	185,000	179,500	-	179,500
275-SEWER SERVICE CHARGES	4,365,618	4,483,340	4,325,000	4,400,000	-	4,400,000
276-WHOLESALE WATER CHARGES	525,831	450,000	450,000	450,000	-	450,000

# MAJOR REVENUE SOURCES

FY 2019-2020 Budget

Account Description	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustments	FY 19-20 Budget
<b>Revenue</b>						
<b>340 Charges for Service (Cont.)</b>						
277-ADMIN FEE	50,313	50,000	50,000	52,000	-	52,000
279-BULK SEWER DISPOSAL FEE	38,230	28,000	40,000	38,000	-	38,000
280-MISC. WATER SERVICE FEES	25,972	25,960	25,960	26,000	-	26,000
281-T-HANGER RENT	198,060	213,500	215,000	220,000	-	220,000
282-F. B. OPERATOR HANGER RENT	-	-	-	-	-	-
283-GROUND LEASES	2,280	2,326	2,300	2,300	-	2,300
284-SALE OF AV GAS	155,920	190,000	140,000	150,000	-	150,000
285-SALE OF JET A FUEL	33,519	75,000	37,000	37,500	-	37,500
286-GRAVE DIGGING SERVICES	76,625	106,200	106,200	105,000	-	105,000
287-GRAVESITE MARKING/LOCATING	12,040	2,068	2,068	2,000	-	2,000
288-MONUMENT LEVELING FEE	-	-	-	-	-	-
289-CREDIT CARD PROCESSING FEE	68,658	64,000	76,000	71,000	-	71,000
291-FIRE INSPECTION FEES	8,528	8,500	8,500	8,500	-	8,500
292-FIRE RESPONDER EMS FEES	16,060	19,000	19,000	19,000	-	19,000
293-LIEN FEES	662	500	500	500	-	500
295-POLICE SERVICES	21,294	36,540	36,540	36,540	-	36,540
296-TRANSPORTATION USER FEE	781,636	793,698	793,698	793,698	-	793,698
323-WATER CAP. IMPACT FEE	95,726	122,340	190,000	125,000	-	125,000
324-SEWER CAP. IMPACT FEE	63,317	78,300	125,000	80,000	-	80,000
374-LATE PAYMENT FEES	853	-	800	700	-	700
<b>340 Charges for Service Total</b>	<b>13,267,014</b>	<b>13,659,955</b>	<b>13,526,760</b>	<b>13,541,798</b>	<b>-</b>	<b>13,541,798</b>
<b>410 Fines and Forfeitures</b>						
305-TRUANCY FEE	-	-	-	-	-	-
306-COURT ADMINISTRATION FEE	39,761	27,000	43,000	27,000	-	27,000
307-DEF. DRIVING APP. FEE	8,966	8,000	8,000	8,000	-	8,000
308-DISMISSAL FEE	1,740	1,200	1,200	1,200	-	1,200
309-JUDICIAL FEE-CITY	2,825	2,964	2,964	2,964	-	2,964
310-OMNIBASE LOCAL FEE	2,028	2,100	2,100	2,100	-	2,100
311-MUNICIPAL COURT FINES	227,529	300,000	205,000	210,000	-	210,000
312-CHILD SAFETY FEES	1,744	1,600	2,000	1,800	-	1,800
313-TRAFFIC COURT FEES	6,649	7,000	7,000	7,000	-	7,000
314-WARRANT FEES	24,078	20,000	20,000	20,000	-	20,000
315-NOTICE/ARREST FEES	14,318	13,000	13,000	13,000	-	13,000
317-COURT TIME PAYMENT FEE	9,353	8,300	8,300	8,300	-	8,300
318-LIBRARY FINES	6,320	6,000	6,000	6,000	-	6,000
319-SEIZURE/FORFEITURES	6,563	-	1,200	-	-	-
320-OTHER COURT FEES	-	-	-	-	-	-
320-TRUANCY PREVENTION/DIVERSIO	-	-	-	-	-	-

# MAJOR REVENUE SOURCES

FY 2019-2020 Budget

Account Description	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustments	FY 19-20 Budget
<b>Revenue</b>						
<b>410 Fines and Forfeitures (Cont.)</b>						
321-JURY SERVICES FEE	-	-	-	-	-	-
412-BUILDING SECURITY FEES	9,178	13,320	7,500	7,500	-	7,500
413-TECHNOLOGY FEES	12,229	17,760	10,000	10,000	-	10,000
<b>410 Fines and Forfeitures Total</b>	<b>373,281</b>	<b>428,244</b>	<b>337,264</b>	<b>324,864</b>	-	<b>324,864</b>
<b>420 Assessments</b>						
321-WATER TAP FEES	11,344	17,632	22,000	17,000	-	17,000
322-SEWER TAP FEES	7,496	14,928	20,000	15,000	-	15,000
323-FEE IN LIEU OF SIDEWALKS	-	-	-	-	-	-
324-WEATHERIZATION	1,204	1,500	1,600	1,500	-	1,500
325-METER FEES	17,033	15,000	35,000	20,000	-	20,000
325-PAVING LIEN DEPOSITS	-	-	300	-	-	-
326-OTHER SPECIAL ASSESSMENTS	400	-	100	-	-	-
327-CONTRIBUTIONS FROM DEVELOPE	-	-	-	-	-	-
327-LOT CLEAN UP ASSESSMENTS	16,737	9,000	9,000	9,000	-	9,000
328-FUTURE PARKS	15,188	15,000	-	-	-	-
328-ROADWAY IMPACT FEES	30,669	36,480	40,000	36,480	-	36,480
329-PAYMENT OF CLAIMS	1,090	-	2,296	-	-	-
<b>420 Assessments Total</b>	<b>101,161</b>	<b>109,540</b>	<b>130,296</b>	<b>98,980</b>	-	<b>98,980</b>
<b>430 Use of Money and Property</b>						
331-INTEREST INCOME	250,174	183,740	360,500	260,000	-	260,000
333-RENTAL INCOME (LEASES)	82,793	67,495	81,202	81,200	-	81,200
333-RENTAL INCOME(LEASES)	26,932	25,945	25,945	25,945	-	25,945
334-MISCELLANEOUS REVENUE	39,851	34,600	44,600	39,600	-	39,600
335-REFUNDS AND REIMBURSEMENTS	-	-	-	-	-	-
335-REIMBURSEMENTS/REFUNDS	76,807	27,000	27,500	27,000	-	27,000
336-PARTICIPATION FEE	-	-	-	-	-	-
336-USE OF RESTRICTED FUND BALA	-	-	-	-	-	-
337-UNREALIZED GAIN/LOSS INVES	(7,709)	-	-	-	-	-
337-UNREALIZED GAIN/LOSS INVEST	-	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>468,848</b>	<b>338,780</b>	<b>539,747</b>	<b>433,745</b>	-	<b>433,745</b>

# MAJOR REVENUE SOURCES

FY 2019-2020 Budget

Account Description	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustments	FY 19-20 Budget
<b>Revenue</b>						
<b>440 Donations from Private Sources</b>						
346-POLICE EQUIPMENT DONATIONS	1,200	-	-	-	-	-
349-OTHER PUBLIC SAFETY DONATIO	6,990	-	111,000	5,000	-	5,000
353-CAR SHOW	-	-	-	-	-	-
353-DONATIONS PARKS AND LIBRARY	1,600	-	-	-	-	-
354-NOBLE TRUST BEQUEST	-	-	-	-	-	-
354-TREE REPLACEMENT DONATIONS	-	-	-	-	-	-
354-WINE SWIRL	-	-	-	-	-	-
355-HERITAGE SQ CHRISTMAS LIGHT	-	-	-	-	-	-
355-LOUIS NED BEQUEST	-	-	-	-	-	-
356-CHRISTMAS BAZAAR	-	-	-	-	-	-
356-SALES AND OTHER FUND RAISER	-	-	-	-	-	-
357-SALES AND OTHER FUNDRAISING	7,959	8,000	8,000	8,000	-	8,000
358-TAYLOR BLACKLAND PRAIRIE DA	19,444	10,000	16,000	16,000	-	16,000
359-CEMETERY MISC DONATIONS	-	-	-	-	-	-
359-MISCELLANEOUS DONATIONS	509,600	4,000	6,700	4,000	-	4,000
359-SPOOKTACULAR	-	-	-	-	-	-
<b>440 Donations from Private Sources Total</b>	<b>546,793</b>	<b>22,000</b>	<b>141,700</b>	<b>33,000</b>	-	<b>33,000</b>
<b>450 Interfund Operating Transfers</b>						
361-TRANSFER FROM TIF	30,000	30,000	15,000	10,000	-	10,000
362-TRANSFER FROM H.O.T.	5,000	5,000	5,000	5,000	-	5,000
363-TRNSF IN CEMETERY OPERATING	-	-	-	-	-	-
363-TRNSF IN FROM CEMETERY PERM	25,627	14,500	14,500	15,000	-	15,000
365-TRANSFER FROM GENERAL FUND	247,032	14,600	18,600	14,600	-	14,600
367-TRANSFER FROM MDUS	180,000	180,000	180,000	180,000	-	180,000
369-TRANSFER FROM SANITATION FU	164,200	164,200	164,200	164,200	-	164,200
370-INTERFUND TRANSFER IN	-	347,518	347,518	339,500	-	339,500
371-TRANSFER FROM UTILITY FUND	1,250,000	1,250,000	1,250,000	1,600,000	-	1,600,000
372-TRANSFER FROM AIRPORT FUND	15,000	15,000	15,000	15,000	-	15,000
373-TRANSFER FROM CEMETERY FUND	-	-	18,750	-	-	-
<b>450 Interfund Operating Transfers Total</b>	<b>1,916,859</b>	<b>2,020,818</b>	<b>2,028,568</b>	<b>2,343,300</b>	-	<b>2,343,300</b>

Account Description	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustments	FY 19-20 Budget
<b>Revenue</b>						
<b>460 Proceeds General Fixed Assets</b>						
365-TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
371-CEMETERY LOT SALES -RESTRIC	7,805	6,300	6,300	6,300	-	6,300
372-CEMETERY LOT SALE-UNRESTRIC	70,245	93,150	75,000	86,000	-	86,000
372-PROCEEDS OF CERT. SALE	-	-	-	-	-	-
374-SALE OF SURPLUS EQUIPMENT	-	-	-	-	-	-
374-SALES OF SURPLUS PROPERTY	-	-	-	-	-	-
375-SALE OF LAND	-	-	-	-	-	-
376-BULK WATER SALES	1,539	1,000	1,300	1,000	-	1,000
379-SALE OF MISC. ASSETS	2,425	-	275	-	-	-
<b>460 Proceeds General Fixed Assets Total</b>	<b>82,014</b>	<b>100,450</b>	<b>82,875</b>	<b>93,300</b>	<b>-</b>	<b>93,300</b>
<b>470 Proceeds General Long Term Liabilities</b>						
381-9.615M CO SERIES 08 (2.945M)	-	-	-	-	-	-
382-4.595M GO REF SER 15 (1.695)	-	-	-	-	-	-
382-BOND PROCEEDS 2012	-	-	-	-	-	-
383-12.590M 2019 COs (3.985M)	-	-	3,985,000	-	-	-
383-3.02M GO REF 2017 (1.435M)	1,435,000	-	-	-	-	-
388-BOND PROCEEDS	-	-	-	-	-	-
389-CO BOND PROCEEDS	-	-	-	-	-	-
391-BOND PREMIUM	162,303	-	386,084	-	-	-
392-CAPITAL LEASES	-	-	-	-	-	-
<b>470 Proceeds General Long Term Liabilities Total</b>	<b>1,597,303</b>	<b>-</b>	<b>4,371,084</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue Total</b>	<b>31,832,344</b>	<b>30,504,121</b>	<b>35,329,310</b>	<b>31,802,346</b>	<b>-</b>	<b>31,802,346</b>

**Tax Revenues** are primarily derived from property taxes and sales taxes.

**Property Taxes** are levied on January 1 of each year. The Williamson Central Appraisal District determines the value for each property in the city. Property tax rolls are certified in July and the tax rate is adopted in September, along with the budget. The Williamson County Tax Collector then sends statements to each taxpayer.

Budgeted revenues from ad valorem taxes total \$9,631,590. The adopted property tax rate for FY2020 is \$0.809215 per \$100 of valuation. The property tax rate is made up of two components; the Maintenance & Operations (M&O) rate for general operations and the Interest & Sinking (I&S) rate for debt service. For FY2020, the M&O rate is \$0.611551 and the I&S rate is \$0.197664.

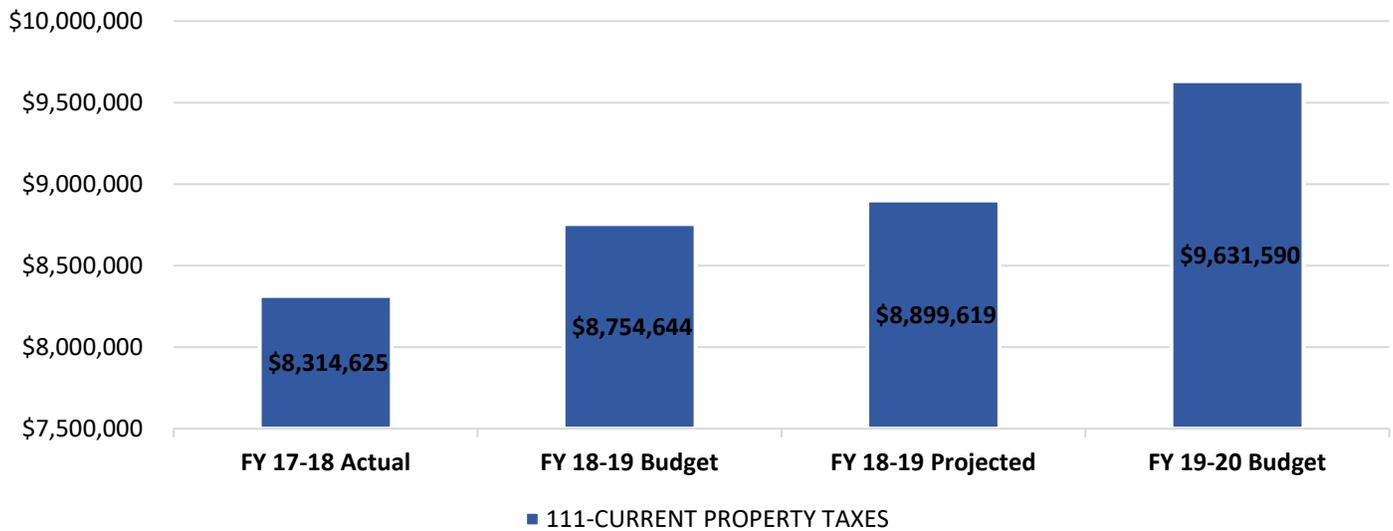
**Sales Tax Revenue** is budgeted at \$3,395,000. The City’s sales tax rate is 8.25% for goods and services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts on a monthly, quarterly, or annual basis.

Of the 8.25% tax, the State retains 6.25% and distributes 2% to the City. The 2% is allocated in the following categories:

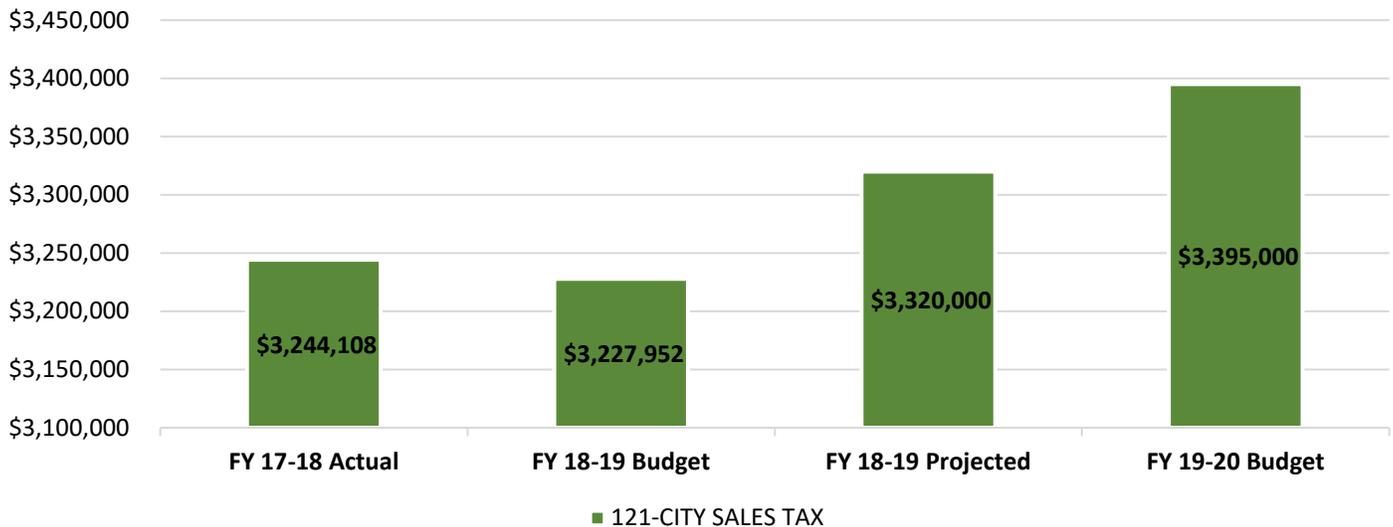
- 1.00% is used for general City operating purposes
- 0.50% is transferred to the Taylor Economic Development Corporation
- 0.50% is used for property tax relief and is included in the sales tax total budgeted in the General Fund

Overall, the City’s sales tax revenues have been increasing year over year, and it is anticipated that new development and population growth will continue this trend for the foreseeable future.

**FY 2019-20 Tax Revenues**



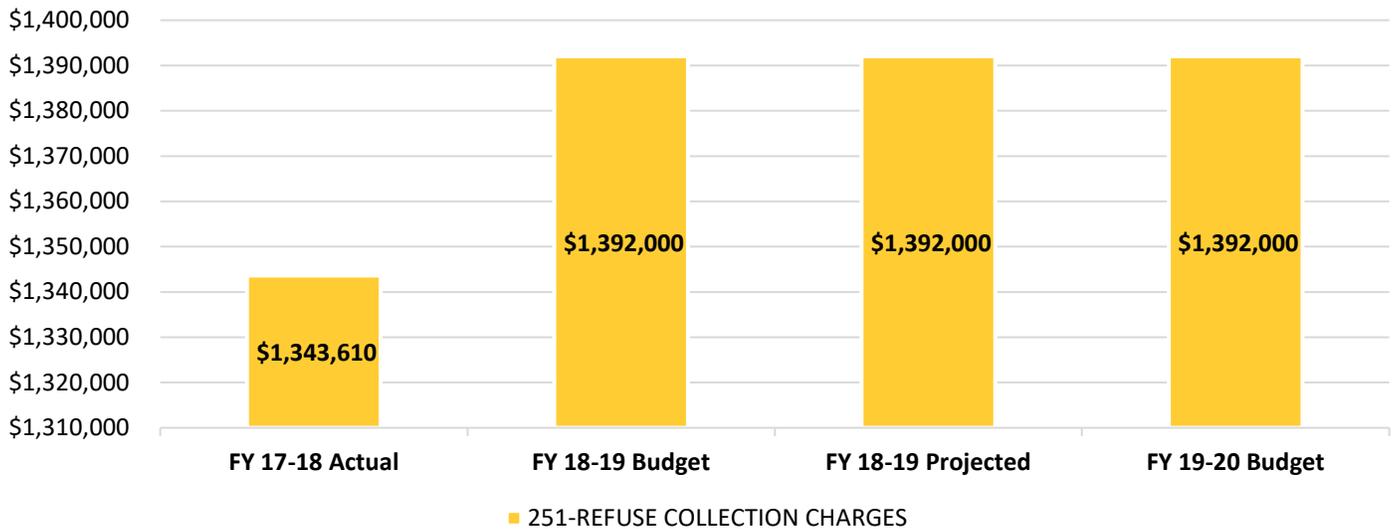
**FY 2019-20 Tax Revenues**



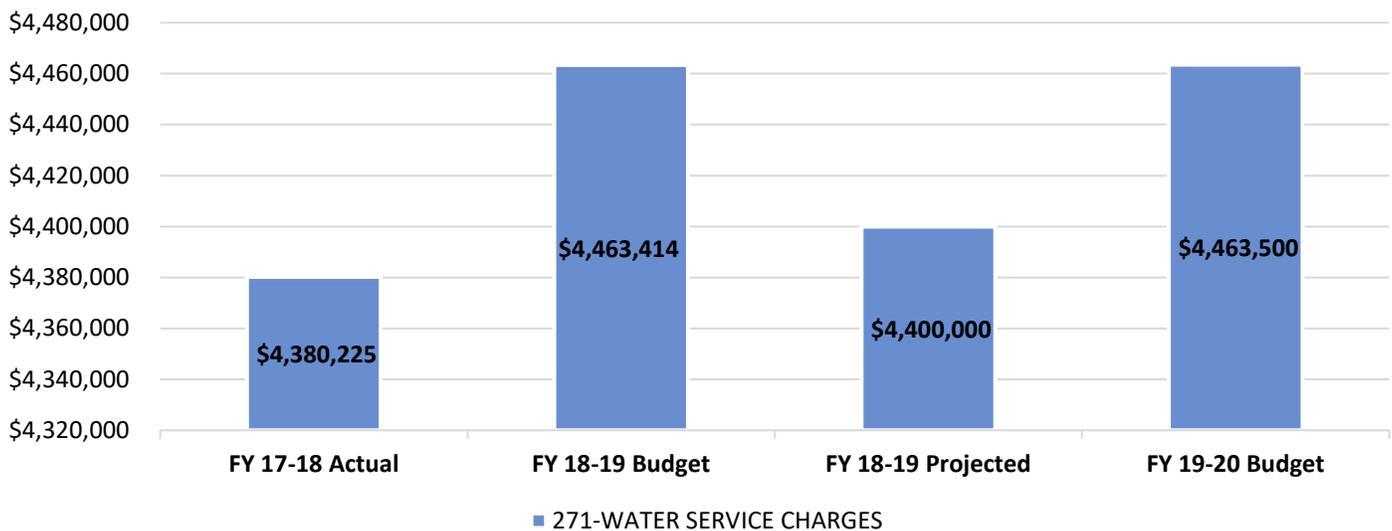
**Service Charges** are fees paid for by the users of the service and are set at a level to cover the cost of the service provided.

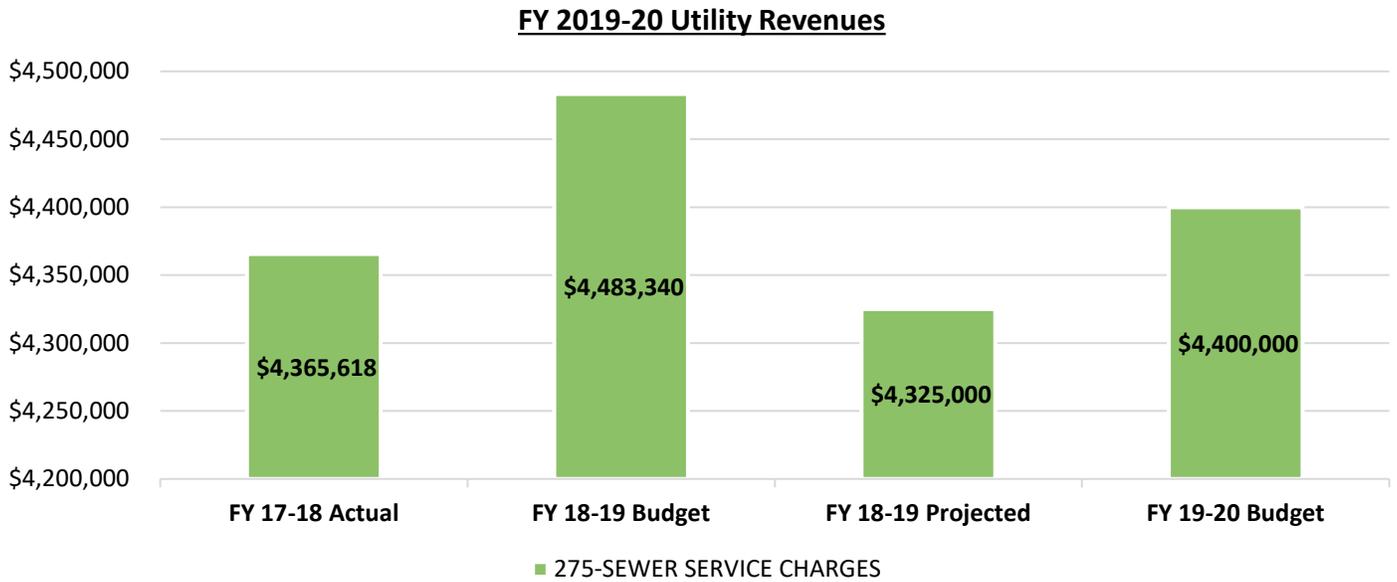
**Utility Revenues** are primarily derived from user charges. User charges are assessed to water, wastewater and sanitation customers based on the amount of water used by premises connected to the utility system and the level of sanitation service received. User charges for water and wastewater are budgeted at \$8,863,500. This represents a 1.59% increase relative to FY2019 year-end projections. User charges for sanitation customers is budgeted at \$1,392,000 and is the same amount as in the FY2019 budget.

**FY 2019-20 Utility Revenues**

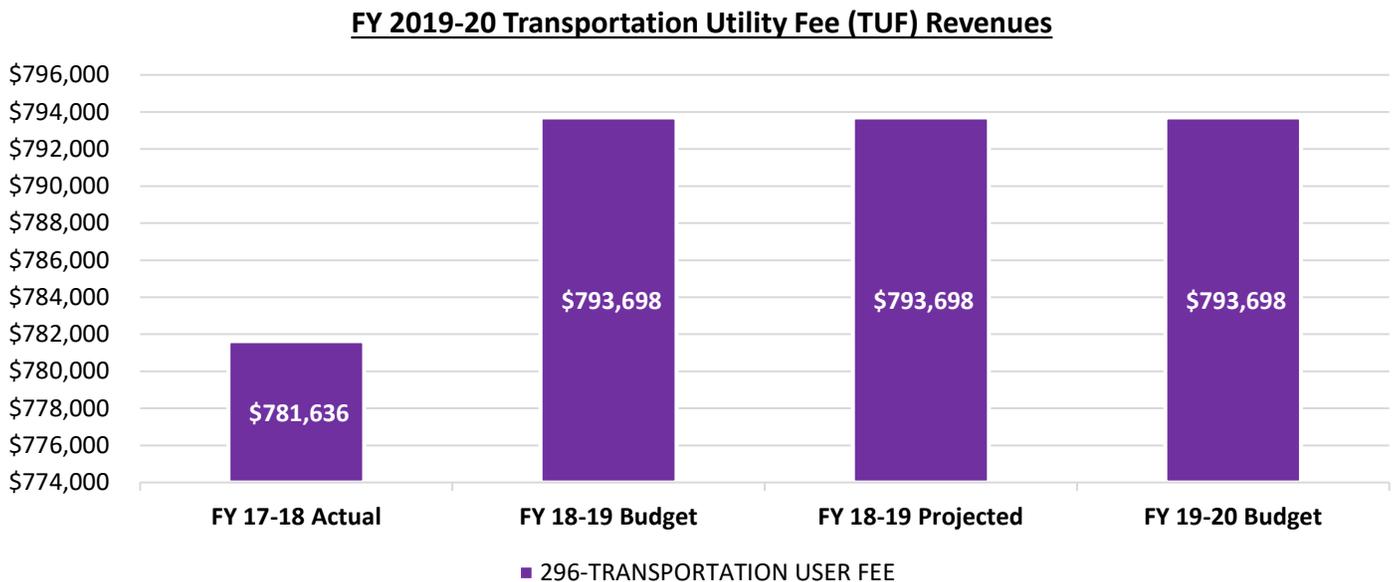


**FY 2019-20 Utility Revenues**



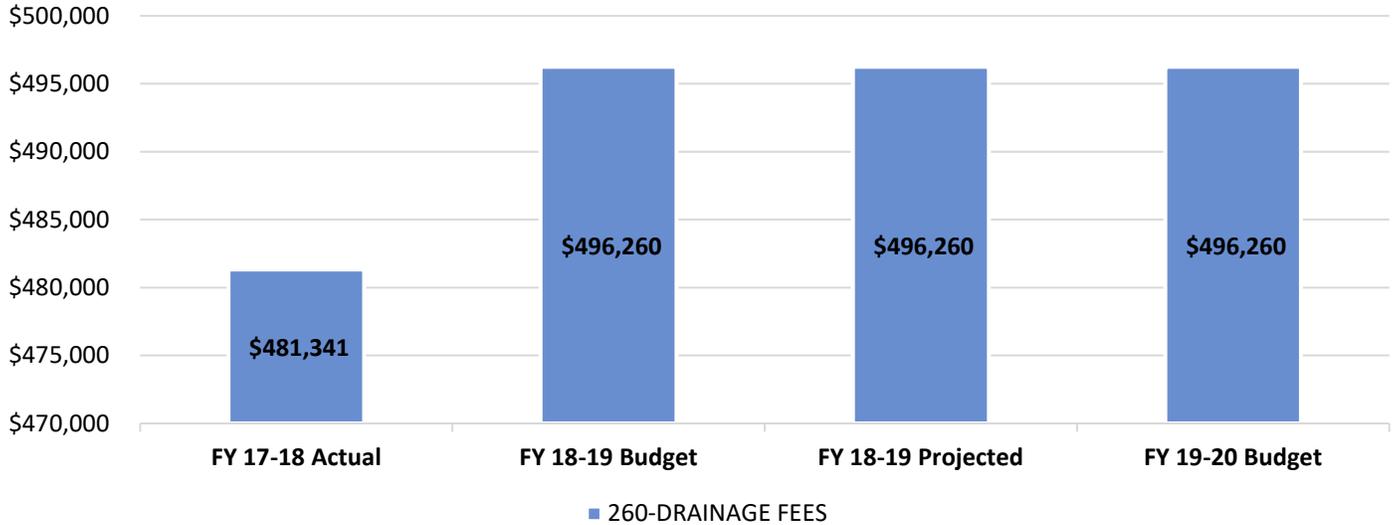


**Transportation User Fee (TUF)** is a fee assessed to each property based on the impact the use of the property has on the transportation system in the City. TUF fees collected are restricted in their use by ordinance for the maintenance and operation of the street and transportation system. TUF fees are budgeted at \$793,698 in FY2020 and is the same amount from the previous year.



**Municipal Drainage Utility System (MDUS)** fee is assessed to each property based on the size of the property and the impact the property has on the drainage system of the City. MDUS fees collected are restricted in their use by ordinance for the maintenance and operation of the City’s drainage system.

**FY 2019-20 MDUS Revenues**



**Interfund Transfers** include transfers between funds to cover the cost of services provided to the fund from cost categories charged to the receiving fund. The biggest interfund transfer budgeted in FY2020 is from the Utility Fund to the General fund to cover the costs charged in the General Fund that are used to support the operations of the Utility Fund.

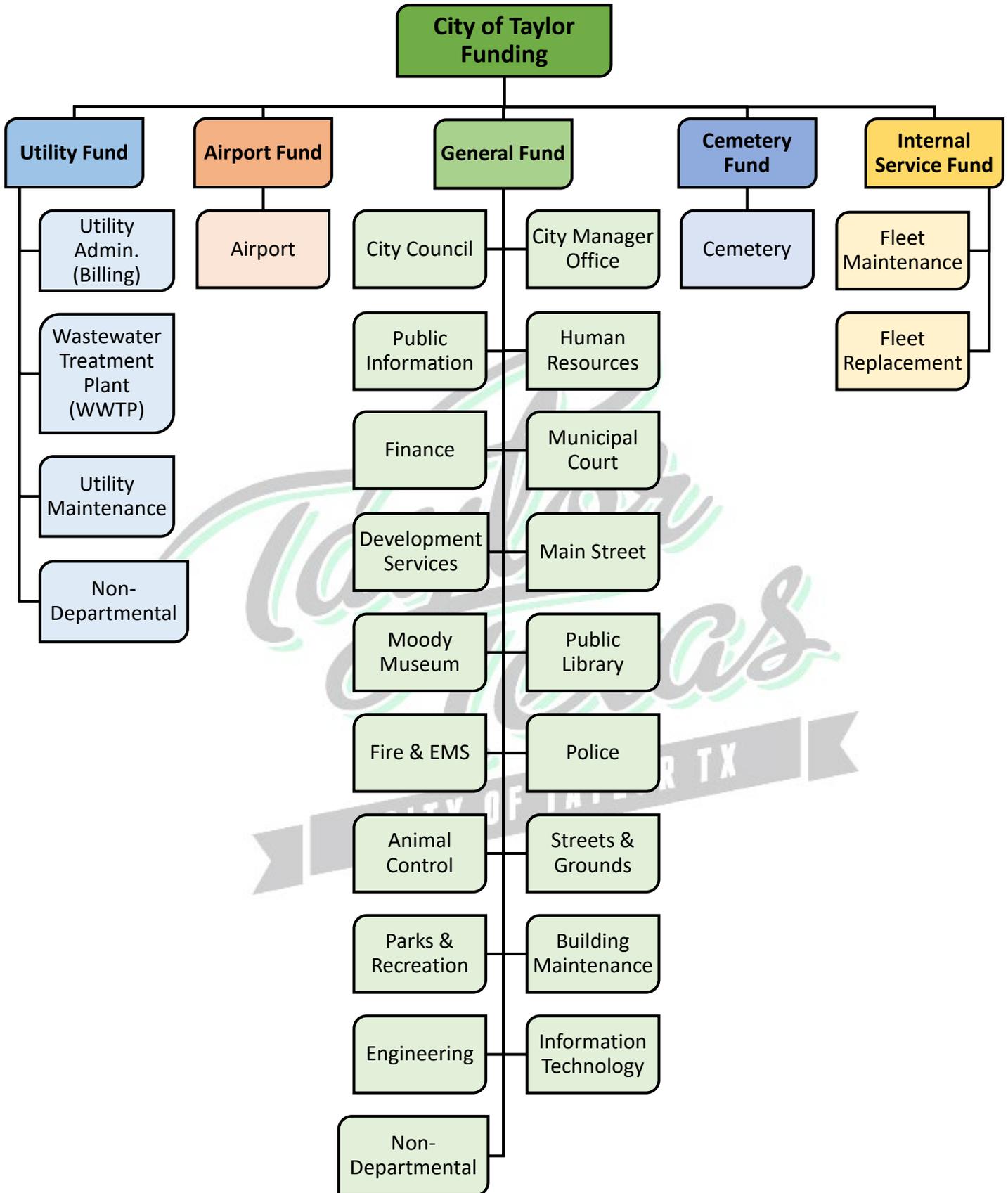
**FY 2019-20 Interfund Transfers Revenues**

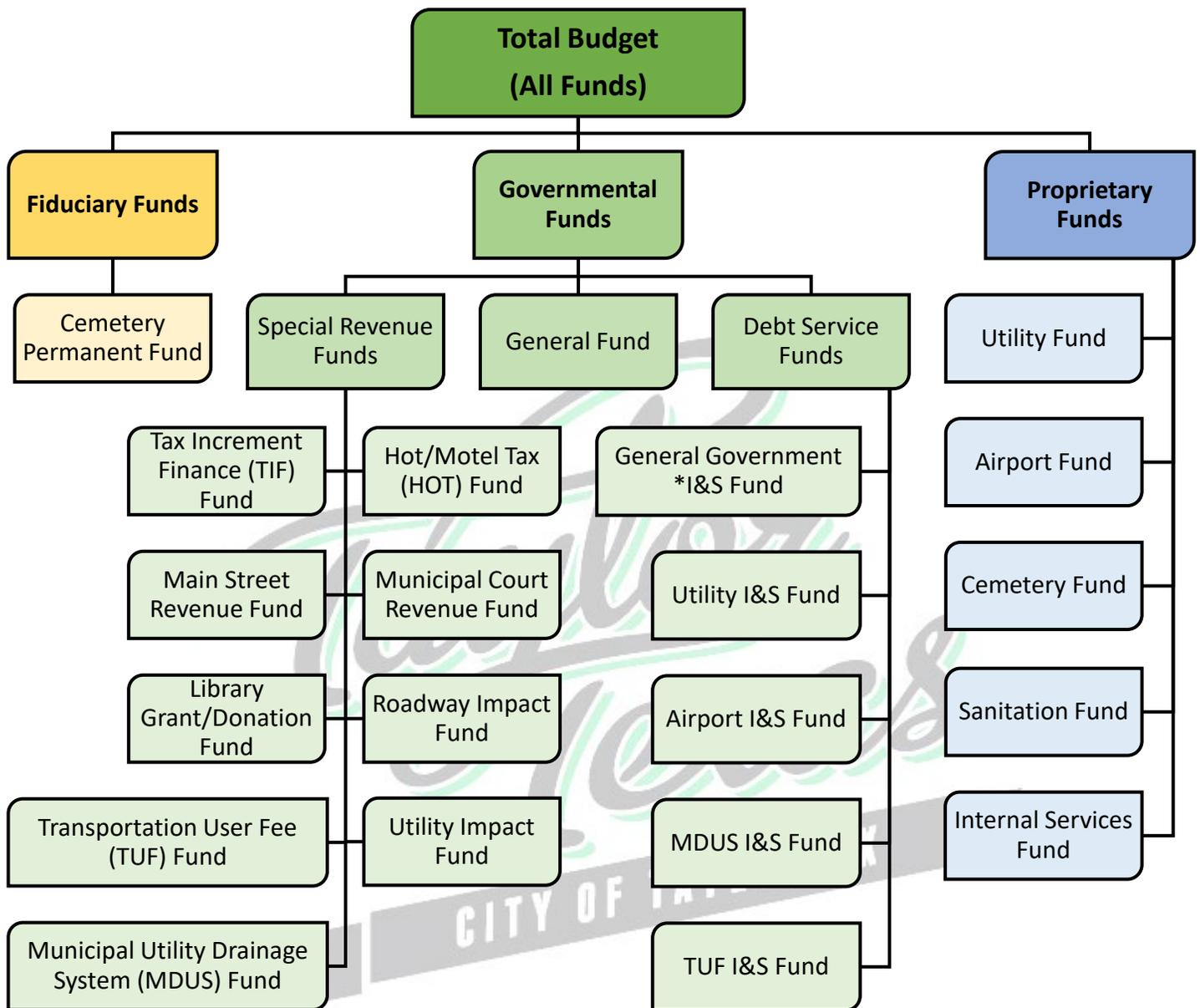


Main Funds	Beginning Fund Balance	Revenues and Sources	Expenditures and Uses	Revenue / Expenditures	Ending Fund Balance
<b>Governmental Funds</b>					
<b>Governmental Funds</b>					
General Fund	3,419,021	14,830,304	14,830,304	-	3,419,021
<b>Governmental Funds Total</b>	<b>3,419,021</b>	<b>14,830,304</b>	<b>14,830,304</b>	<b>-</b>	<b>3,419,021</b>
<b>Special Revenue Funds</b>					
Hotel/Motel Tax (HOT) Fund	97,082	70,000	70,000	-	97,082
Library Grant/Donation Fund	331,423	5,650	-	5,650	337,073
Main Street Revenue Fund	73,786	53,600	47,500	6,100	79,886
Municipal Court Revenue Fund	107,751	20,464	38,553	(18,089)	89,662
Municipal Utility Drainage System (MDUS) Fund	74,487	500,760	461,227	39,533	114,020
Roadway Impact Fund	226,510	36,480	30,000	6,480	232,990
Tax Increment Financing (TIF)	487,958	274,348	374,500	(100,152)	387,806
Transportation User Fee (TUF) Fund	502,678	796,198	783,442	12,756	515,434
Utility Impact Fund	1,323,944	205,000	125,000	80,000	1,403,944
<b>Special Revenue Funds Total</b>	<b>3,225,619</b>	<b>1,962,500</b>	<b>1,930,222</b>	<b>32,278</b>	<b>3,257,897</b>
<b>Debt Service Funds</b>					
General Government I&S Fund	557,132	2,685,742	2,664,242	21,500	578,632
<b>Debt Service Funds Total</b>	<b>557,132</b>	<b>2,685,742</b>	<b>2,664,242</b>	<b>21,500</b>	<b>578,632</b>
<b>Governmental Funds Total</b>	<b>7,201,772</b>	<b>19,478,546</b>	<b>19,424,768</b>	<b>53,778</b>	<b>7,255,550</b>
<b>Proprietary Funds</b>					
<b>Proprietary Funds</b>					
Airport Fund	1,060,988	429,500	427,328	2,172	1,063,160
Cemetery Fund	(31,548)	212,300	212,167	133	(31,415)
Sanitation Fund	265,917	1,800,000	1,768,700	31,300	297,217
Utility Fund	2,436,773	9,860,700	9,752,944	107,756	2,544,529
<b>Proprietary Funds Total</b>	<b>3,732,130</b>	<b>12,302,500</b>	<b>12,161,139</b>	<b>141,361</b>	<b>3,873,491</b>
<b>Proprietary Funds Total</b>	<b>3,732,130</b>	<b>12,302,500</b>	<b>12,161,139</b>	<b>141,361</b>	<b>3,873,491</b>
<b>Fiduciary Funds</b>					
<b>Fiduciary Funds</b>					
Cemetery Permanent Fund	663,110	21,300	15,000	6,300	669,410
<b>Fiduciary Funds Total</b>	<b>663,110</b>	<b>21,300</b>	<b>15,000</b>	<b>6,300</b>	<b>669,410</b>
<b>Fiduciary Funds Total</b>	<b>663,110</b>	<b>21,300</b>	<b>15,000</b>	<b>6,300</b>	<b>669,410</b>
<b>All Funds Total</b>	<b>11,597,012</b>	<b>31,802,346</b>	<b>31,600,907</b>	<b>201,439</b>	<b>11,798,451</b>

<b>*Other Funds</b>	<b>Beginning Fund Balance</b>	<b>Revenues and Sources</b>	<b>Expenditures and Uses</b>	<b>Revenue / Expenditures</b>	<b>Ending Fund Balance</b>
<b>Governmental Funds</b>					
<b>Other Debt Service Funds</b>					
Airport I&S Fund	-	108,700	108,700	-	-
MDUS I&S Fund	-	280,577	280,577	-	-
TUF I&S Fund	-	293,442	293,442	-	-
Utility I&S Fund	-	2,620,416	2,620,416	-	-
<b>Other Debt Service Funds Total</b>	-	<b>3,303,135</b>	<b>3,303,135</b>	-	-
<b>Governmental Funds Total</b>	-	<b>3,303,135</b>	<b>3,303,135</b>	-	-
<b>Proprietary Funds</b>					
<b>Internal Services Funds</b>					
Fleet Operating Fund	-	694,668	694,668	-	-
Fleet Replacement Fund	-	538,922	538,922	-	-
<b>Internal Services Funds Total</b>	-	<b>1,233,590</b>	<b>1,233,590</b>	-	-
<b>Proprietary Funds Total</b>	-	<b>1,233,590</b>	<b>1,233,590</b>	-	-
<hr/>					
<b>Other Funds Total</b>	-	<b>4,536,725</b>	<b>4,536,725</b>	-	-

\*Other Funds including Other Debt Service Funds and Internal Services Funds are included in the Main Funds. These are noted separately as to not overstate the Main Funds Summary.





\*Interest & Sinking



THIS PAGE INTENTIONALLY LEFT BLANK



## General Fund

Fund Summary	82
City Council	89
City Management	92
Public Information	98
Human Resources	103
Finance	108
Municipal Court	113
Development Services	118
Main Street	123
Moody Museum	128
Public Library	129
Fire	134
Police	139
Animal Control	141
Streets & Grounds	146
Parks & Recreation	151
Building Maintenance	156
Engineering	161
Information Technology	163
Non-Departmental	167

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenue include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development. **Revenues** are budgeted at \$14,830,304 with the primary revenues sources as follows:

- **Ad Valorem Taxes** – Property tax collections are budgeted at \$7,142,000, an increase of \$679,271 from FY 2018-19. The 2019 certified taxable value per the Williamson County Tax Appraisal District is \$1,209,480,876, with \$21,040,427 in value still under protest. Tax revenues in the General Fund are based on the assumption that eighty percent of the value under protest will be retained. These certified values include the captured property value of the Tax Increment Reinvestment Zone, and such value has been subtracted prior to any tax calculations. Property taxes account for approximately 49% of total revenue for governmental activities.
- **Sales Tax revenue** is budgeted at \$3,395,000, which is an increase from the current budget of \$167,000 (5.2%). Sales tax revenues for 2018-19 have been higher than budgeted, and it is estimated that actual collections for the fiscal year will be approximately \$3,320,000. Sale tax revenues in the proposed 2019-20 budget are \$75,000, or 2.4% greater than these estimated actual collections for the current fiscal year.
- **Franchise Taxes**, which consists of Electric, Cable, Telephone, Gas, and Mixed Beverage represents approximately 6.1% of General Fund revenues. This is the City’s third largest revenue source and increases by approximately \$46,675 in the proposed budget.
- **Permits and Licenses** are budgeted at \$333,308, as new development and construction are driving the 13% anticipated increase in budgeted revenues compared to the 2018-19 budgeted amount.
- Budgeted **Inter-Fund Transfers** covers the cost that the General Fund incurs due to providing staff support to the Enterprise Funds. The budgeted transfer of \$1,959,200 is an increase of \$350,000 from the current fiscal year. This increase is the result of a proposed franchise fee charged to the Utility Fund.

General Fund **expenditures** are budgeted at \$14,830,304; this is an increase of \$1,230,565 or 9.05% from the current year adopted budget. A few budget highlights include:

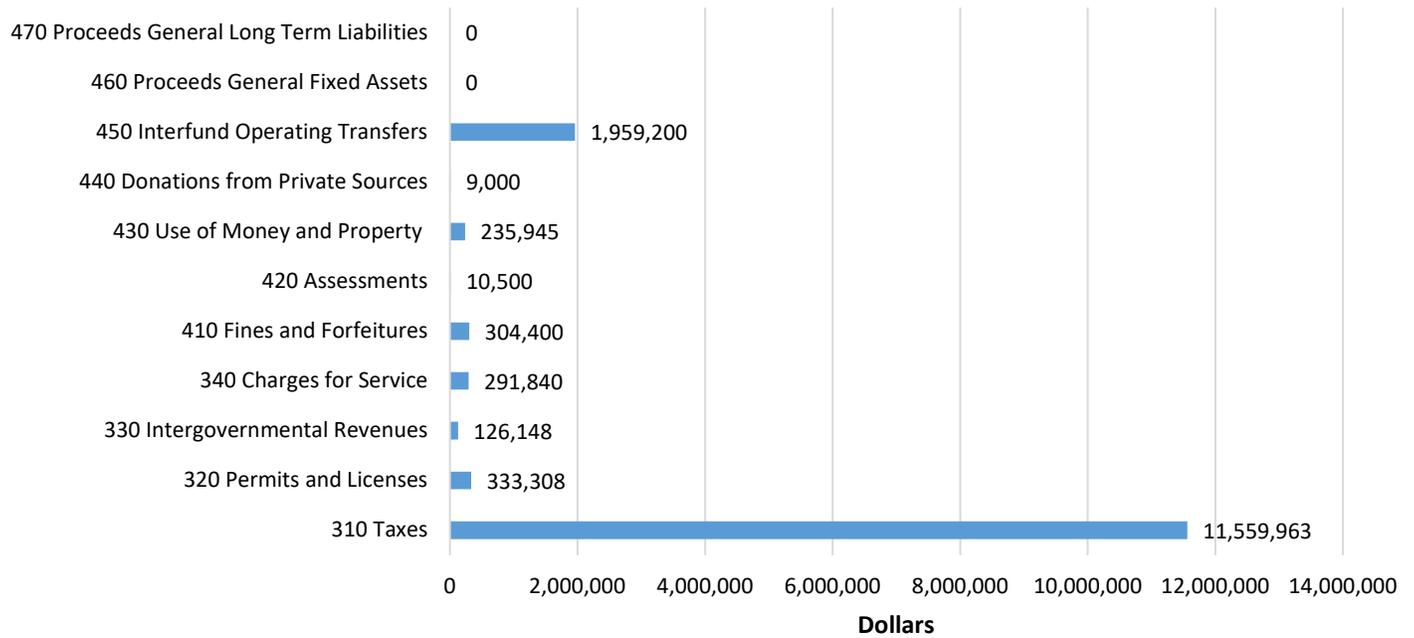
- The HOME Program to rehabilitate existing homes for lower income individuals is funded in part by grants. However, the Council has approved additional improvements and other costs for each home. The budget anticipates four HOME Projects and includes the Council approved costs associated with these four projects of \$84,000.
- Engineering costs have been increased significantly to reflect the current use of outsourced engineering work. The General Fund share of these engineering costs is \$150,000.
- New Equipment Replacement leasing payments are budgeted at 64,000.

Fund balance is anticipated to remain at \$3,419,021 with revenues equal to expenditures.

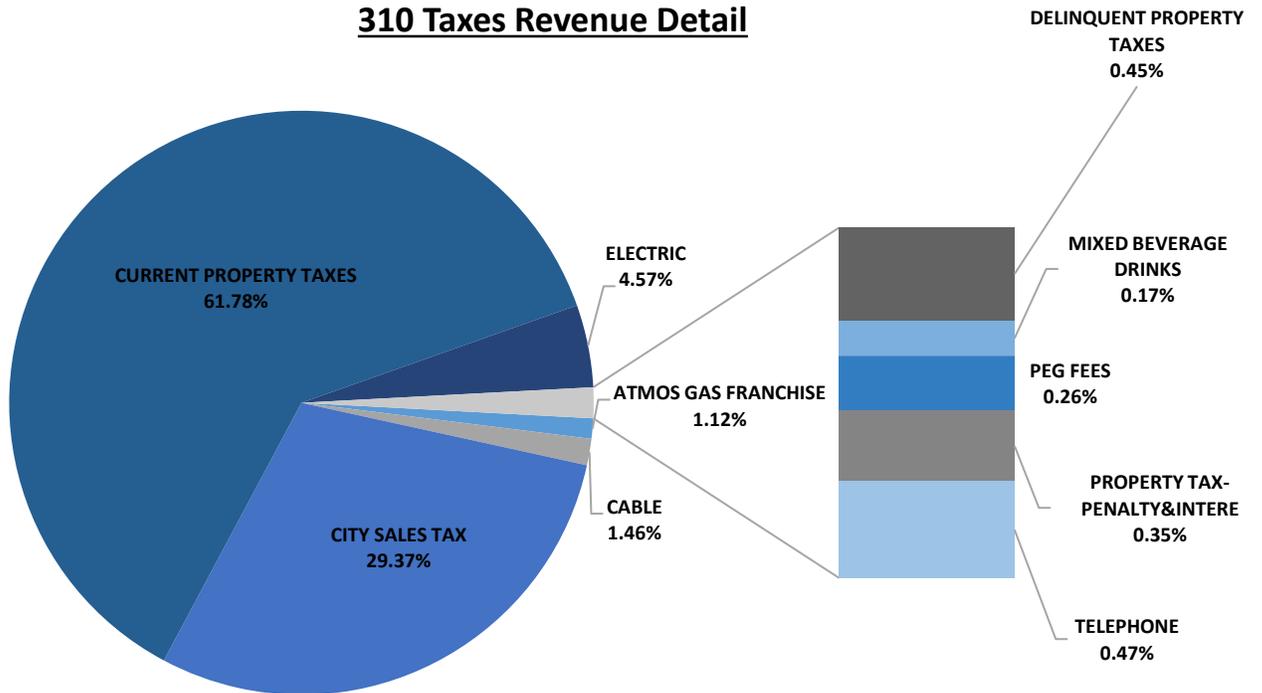
<b>Fund Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Adjustment To Base (ATB)</b>	<b>FY 19-20 Budget</b>
<b>Revenue By Categories</b>						
<b>310 Taxes</b>	<b>10,326,341</b>	<b>10,669,969</b>	<b>10,947,015</b>	<b>11,559,963</b>	-	<b>11,559,963</b>
ATMOS GAS FRANCHISE	128,923	106,575	125,000	130,000	-	130,000
CABLE	164,368	169,028	169,000	169,028	-	169,028
CITY SALES TAX	3,244,108	3,227,952	3,320,000	3,395,000	-	3,395,000
CURRENT PROPERTY TAXES	6,071,622	6,462,729	6,600,000	7,142,000	-	7,142,000
DELINQUENT PROPERTY TAXES	47,430	52,000	72,000	52,000	-	52,000
ELECTRIC	522,289	513,590	520,000	527,800	-	527,800
MIXED BEVERAGE DRINKS	20,631	12,180	20,000	20,000	-	20,000
OCCUP. TAX/MOBILE HOMES	-	-	-	-	-	-
OCCUPANCY TAX/SKILL GAMES	135	135	15	135	-	135
PEG FEES	30,865	33,000	30,000	30,000	-	30,000
PROPERTY TAX-PENALTY&INTERE	41,410	40,000	40,000	40,000	-	40,000
SOLID WASTE COLLECTIONS	-	-	-	-	-	-
TELEPHONE	54,560	52,780	51,000	54,000	-	54,000
<b>320 Permits and Licenses</b>	<b>280,040</b>	<b>292,544</b>	<b>392,644</b>	<b>333,308</b>	-	<b>333,308</b>
<b>330 Intergovernmental Revenues</b>	<b>173,519</b>	<b>145,041</b>	<b>141,582</b>	<b>126,148</b>	-	<b>126,148</b>
<b>340 Charges for Service</b>	<b>279,208</b>	<b>288,340</b>	<b>309,090</b>	<b>291,840</b>	-	<b>291,840</b>
<b>410 Fines and Forfeitures</b>	<b>349,049</b>	<b>394,200</b>	<b>316,800</b>	<b>304,400</b>	-	<b>304,400</b>
<b>420 Assessments</b>	<b>34,619</b>	<b>25,500</b>	<b>11,000</b>	<b>10,500</b>	-	<b>10,500</b>
<b>430 Use of Money and Property</b>	<b>231,347</b>	<b>170,945</b>	<b>265,945</b>	<b>235,945</b>	-	<b>235,945</b>
<b>440 Donations from Private Sources</b>	<b>518,750</b>	<b>4,000</b>	<b>117,200</b>	<b>9,000</b>	-	<b>9,000</b>
<b>450 Interfund Operating Transfers</b>	<b>1,609,200</b>	<b>1,609,200</b>	<b>1,627,950</b>	<b>1,959,200</b>	-	<b>1,959,200</b>
<b>460 Proceeds General Fixed Assets</b>	<b>2,425</b>	-	<b>275</b>	-	-	-
<b>470 Proceeds General Long Term Liabilities</b>	-	-	-	-	-	-
<b>Revenue Total</b>	<b>13,804,498</b>	<b>13,599,739</b>	<b>14,129,501</b>	<b>14,830,304</b>	-	<b>14,830,304</b>

<b>Fund Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Adjustment To Base (ATB)</b>	<b>FY 19-20 Budget</b>
<b>Expenditure By Department</b>						
Animal Control	198,810	210,165	214,037	217,244	7,317	224,561
Building Maintenance	535,775	472,760	511,121	501,225	-	501,225
City Council	141,471	144,079	151,849	164,688	-	164,688
City Manager Office	593,973	613,060	609,633	658,074	14,500	672,574
Development Services	730,124	885,362	701,160	943,847	100,000	1,043,847
Engineering	90,774	125,283	155,966	150,750	-	150,750
Finance	548,694	649,454	669,599	579,367	3,100	582,467
Fire & EMS	2,517,981	2,575,246	2,658,256	2,617,355	-	2,617,355
Human Resources	205,652	260,963	235,888	237,856	3,400	241,256
Information Technology	168,196	159,315	164,420	184,079	34,803	218,882
Main Street	99,714	92,992	98,814	112,181	1,500	113,681
Moody Museum	5,711	8,014	8,524	7,952	-	7,952
Municipal Court	381,057	380,822	373,212	404,259	3,120	407,379
Parks & Recreation	845,062	867,532	871,156	916,183	107,530	1,023,713
Police	3,616,390	3,734,810	3,816,699	3,900,758	12,164	3,912,922
Public Information	136,959	147,735	122,329	170,963	-	170,963
Public Library	457,485	516,059	515,565	479,184	23,954	503,138
Streets & Grounds	1,315,099	1,491,818	1,438,684	1,537,030	137,193	1,674,223
General Non-Departmental	358,409	264,270	346,581	399,777	198,951	598,728
<b>Expenditure Total</b>	<b>12,947,336</b>	<b>13,599,739</b>	<b>13,663,493</b>	<b>14,182,772</b>	<b>647,532</b>	<b>14,830,304</b>

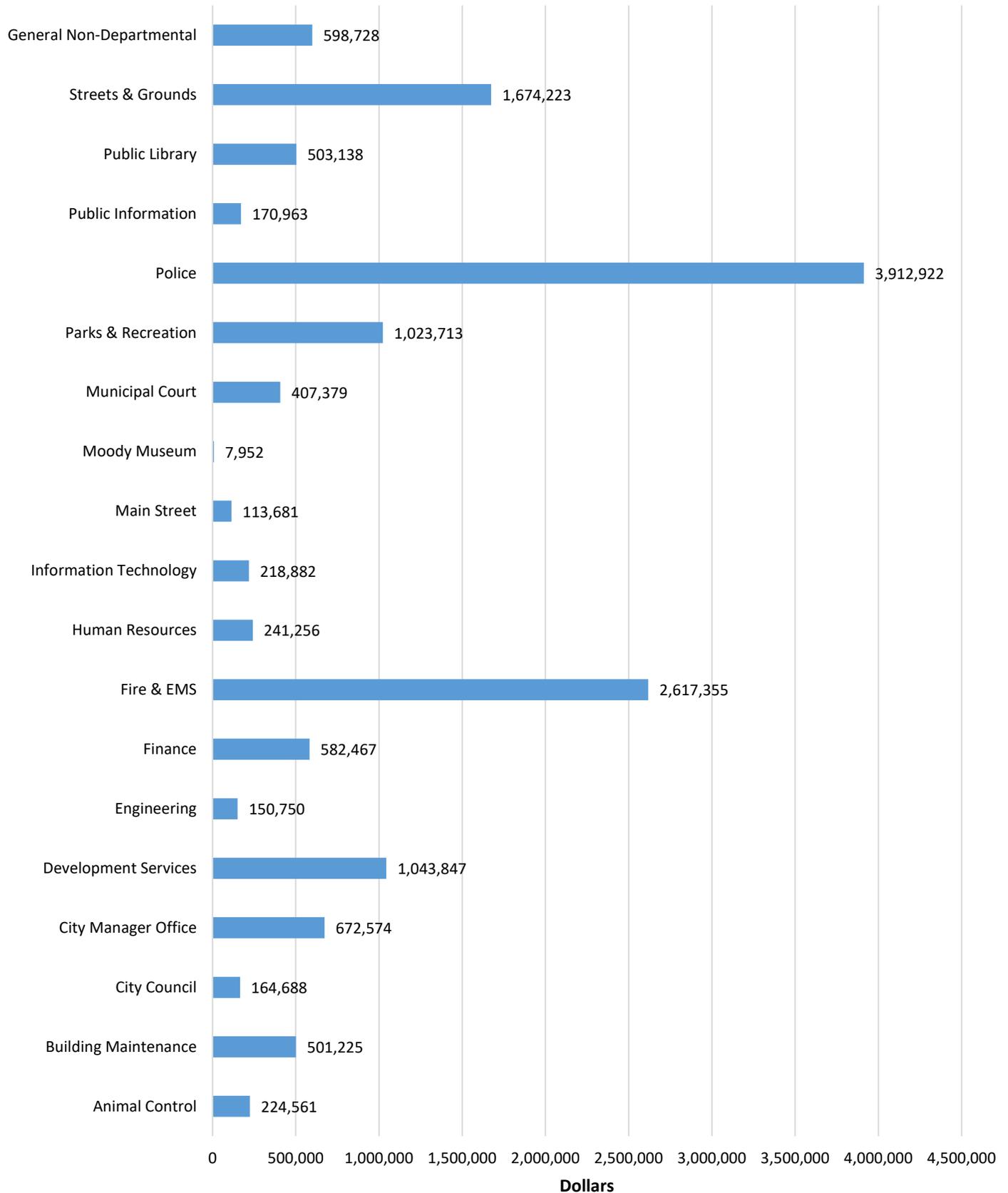
**FY 19-20 General Fund Revenues**



**310 Taxes Revenue Detail**



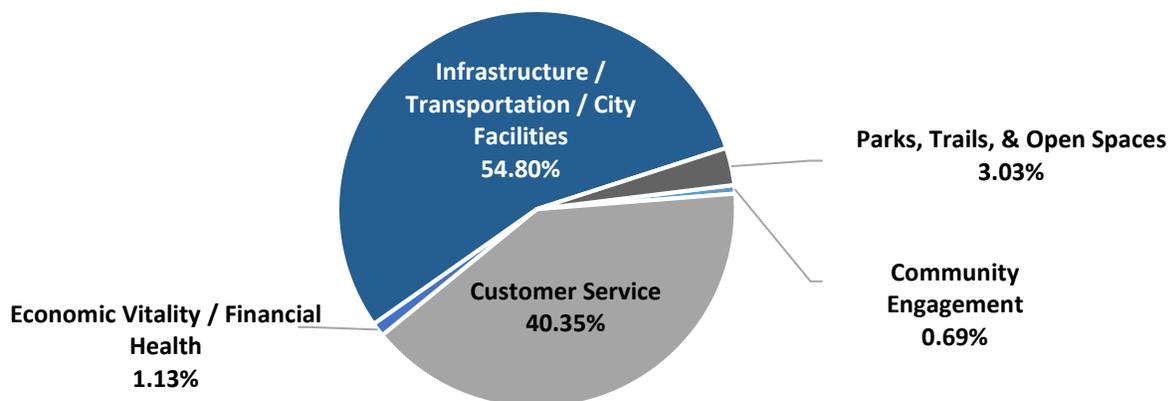
**FY 19-20 General Fund Expenditures By Department**



Approved Adjustment to Base (ATB) items pursuant to City Council Focus Areas	Expenditure
<b>Community Engagement</b>	<b>4,500</b>
<b>Main Street</b>	<b>1,500</b>
Downtown Shop Small Local Promotion	1,500
<b>Police</b>	<b>3,000</b>
WILCO Children Advocacy Center - Additional Contribution	3,000
<b>Customer Service</b>	<b>261,262</b>
<b>City Management</b>	<b>10,000</b>
City Council Strategic Retreat	5,000
Department Director Strategic Retreat	5,000
<b>Finance</b>	<b>1,600</b>
GFOA CPFO Materials and Testing	1,600
<b>Human Resources</b>	<b>3,400</b>
Employee Assistance Program	3,400
<b>Information Technology</b>	<b>16,000</b>
Microsoft Office 365 Business	16,000
<b>Municipal Court</b>	<b>3,120</b>
INCODE - Remote Training	3,120
<b>Parks &amp; Recreation</b>	<b>87,924</b>
2 Full-Time Employees - Field Technician	87,924
<b>Police</b>	<b>2,025</b>
IACP.Net	1,625
Lexus Nexus Legal Updates	400
<b>Streets &amp; Grounds</b>	<b>137,193</b>
3 Full-Time Employees - Equipment Operator 1	137,193
<b>Economic Vitality / Financial Health</b>	<b>7,317</b>
<b>Animal Control</b>	<b>7,317</b>
Convert Part-Time Position to Full-Time Position (Net Cost)	7,317
<b>Non-Departmental</b>	<b>7,317</b>

<b>Infrastructure / Transportation / City Facilities</b>	<b>354,847</b>
<b>City Management</b>	<b>4,500</b>
Clerk King Fireproof File Cabinet	4,500
<b>Development Services</b>	<b>100,000</b>
Comprehensive Plan Update Consultant (Partial Funding)	100,000
<b>Finance</b>	<b>1,500</b>
Director - Office Furniture	1,500
<b>Information Technology</b>	<b>18,803</b>
Power Edge Server	18,803
<b>Non-Departmental</b>	<b>198,951</b>
Back-Up Disaster Recovery	23,951
Municipal Drainage Utility System (MDUS) Study (Partial Funding)	175,000
<b>Police</b>	<b>7,139</b>
High Volume Copier	3,444
Secure ID Card Maker	3,695
<b>Public Library</b>	<b>23,954</b>
New Library Furniture	17,250
New Public Copier	6,704
<b>Parks, Trails, &amp; Open Spaces</b>	<b>19,606</b>
<b>Parks &amp; Recreation</b>	<b>19,606</b>
John Deere Field Groomer	14,500
Power Broom	5,106
<b>Total Approved General Fund ATB Items</b>	
	<b>647,532</b>

**Percent Adjustment to Base (ATB) items Per City Council Focus Areas**





*Upper (Left to Right): CM Garcia, CM Anderson, CM Drummond  
Lower (Left to Right): Mayor Rydell, Mayor Pro-Tem Ariola*

### **Mission:**

The City of Taylor provides a full range of services to its citizens. The primary objective of City government is to provide services to the citizens of Taylor at the lowest reasonable cost. The City Council further refined this objective into the following mission statement:

“To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business. Our Vision for Taylor is a vibrant and diverse community that provides residents the best lifestyle Texas has to offer.”

Pursuant to the mission statement, City Council identified three pillars for strategic growth: **Quality of Life**, **Economic Vitality**, and **Mobility & Infrastructure**. Within these areas for growth and improvement are focal points in the following areas: **Neighborhoods/Diversity & Population Size**, **Community Engagement**, **Public Safety**, **Customer Service**, **Infrastructure/Transportation/City Facilities**, **Arts**, **Economic Vitality/Financial Health**, and **Parks, Trails, & Open Spaces**.

### **Department Description:**

The City of Taylor is a home rule city which operates under a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the five Council members. Responsibilities of the City Council include:

- Adopting the annual budget and ad valorem tax rate to include the general objectives for the City program activities and service levels.
- Appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves capital improvement projects and contracts as prescribed by the City Charter and State law.
- Establishes goals and policies to improve the quality of life of the citizens of Taylor.

Council members serve staggered three-year terms. Four of the Council members are elected by single member districts with the remaining council member being elected at-large. After each election, the five members of the Council select from themselves a Mayor and a Mayor Pro Tem to serve a one-year term.

**FY 19-20 Budget Highlights:**

**Economic Vitality / Financial Health**

- Increase Over 65 Tax Exemption from \$17,500 to \$25,000
- Approve 3% Cost-of-Living-Adjustment and Texas Municipal Retirement System (TMRS) conversion to 2:1 city match for all City Employees:
  - General Fund – \$278,000
  - Utility Fund – \$39,000
  - Airport Fund – \$2,600
  - Cemetery Fund – \$3,200
  - Fleet Operating Fund – \$5,200
  - **Total - \$328,000**

**Customer Service**

- Memberships & Dues for the following organizations:
  - Interagency Council of East Williamson County - \$50
  - Hispanic Council Association - \$100
  - Capital Area Council of Governments - \$1,900
  - Texas Municipal League (TML) - \$3,200
  - Chamber of Commerce - \$500
  - **Total: \$5,750**

**Community Engagement**

- Contributions to the following Civic Programs:
  - Literacy Council Williamson County - \$5,000
  - Williamson / Burnet Counties Opportunities Program - \$5,000
  - Combined Community Action - \$1,500
  - Williamson Children’s Advocacy Center - \$18,000
  - CAMPO Work Program - \$1,265
  - Hope Alliance (Williamson County Crisis Center) - \$10,000
  - United Seniors of Taylor - \$3,000
  - The Shepherd’s Heart - \$10,000
  - **Total: \$35,765**

Budget Summary	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 *ATB	FY 19-20 Budget
Employee Services	18,023	25,894	23,867	26,463		26,463
Operational Supplies	6,406	18,040	10,700	18,280		18,280
Facility Operations & Maint.	2,631	2,880	2,880	2,880		2,880
Equip. Operations & Maint.	-	-	-	-		-
Contract Services & Fees	90,144	61,500	78,637	81,300		81,300
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	24,265	35,765	35,765	35,765		35,765
<b>Total Department Budget:</b>	<b>141,469</b>	<b>144,079</b>	<b>151,849</b>	<b>164,688</b>	<b>-</b>	<b>164,688</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19  
Major Accomplishments**

- Added 28 new staff members, 1 of which was hired for city parks
- Narrowed down possible locations for new Justice Center to 3 preferred sites
- Completed Skate Park, minus one sign
- Completed Heritage Square Park
- Completed 4th Street Pedestrian improvements
- Continued to ensure financial stability of the city by maintaining AA- bond rating
- Created new Public Arts Advisory Board for the implementation of the Public Arts program

**FY 2019-20  
Major Goals & Objectives**

- Complete new animal shelter
- Continue street maintenance and improvements
- Complete new Givens Community Center project
- Continue construction on Gateway sign

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
----------------------	--------------------	-----------------------	--------------------

**Outputs:**

Ordinances introduced	28	25	25
Proclamations presented	20	20	20
Council meetings posted	27	25	25
Boards & commissions reviewed	13	13	13

**Effectiveness:**

Board appointments made	40	40	40
-------------------------	----	----	----

**Efficiencies:**

% Ordinances introduced & approved	95%	98%	95%
% Council meetings held	100%	100%	100%
% Board appointments confirmed	100%	100%	100%



*Deputy City Manager Jeff Jenkins and Parks & Recreation Director  
Larry Foos*



*City Manager Brian LaBorde*

### **Mission:**

To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business while providing quality customer service.

### **Department Description:**

The **City Manager** provides administration and management services for all city departments while executing the policies and objectives formulated by the City Council. As the Chief Executive Officer, the City Manager is directly responsible to the City Council. The City Manager's primary charge is the day-to-day operation of the City through the coordination of all City Department activities and functions that include:

- Ensure responsible organizational and fiscal management of the City.
- Effectively implement and administer the goals and policies established by the City Council.
- Advise City Council on reliable methods of responding to community needs.
- Ensure responses to Citizen requests are handled efficiently.
- Improve customer service

The **Deputy City Manager** provides assistance to the City Manager in planning, organization and the directions of City programs, departments, and services. This position also has the responsibility to:

- Assist in the implementation of policies established by the City Council and City Manager. Direct City Departments as assigned by the City Manager.
- Ensure departments are providing effective, efficient and friendly customer service.
- Serves as Acting City Manager in the absence of the City Manager.

The **Executive Assistant to the City Manager** provides additional support to the City Manager in general administrative activities.

- Provide responsible, confidential and administrative support to the City Manager and Assistant City Manager.
- Coordinates activities and schedules for City Manager.
- Coordinate programs, events or conferences by arranging for facilities and caterer, issuing information or invitations.
- Imparts information, responds to inquiries, receives complaints and resolves problems.
- Serves as Deputy City Clerk in the absence of the City Clerk.

The **City Clerk** is appointed by the City Manager and works closely with the City Manager and the City Council. In general, this position is responsible for maintaining city records, and all clerical matters related to the City Council including:

- Attends Council meetings.
- Prepares Council agendas, and minutes of all Council meetings.
- Serve as the Chief Election Official for all regular and special municipal elections in compliance with the Texas Election Code.

The **City Attorney** provides legal counsel and advice to the Mayor and City Council and City Manager in matters related to City business or City policy. This position is a contract for services that include:

- All actions in the Municipal Court of Record.
- Serve as the City's legal advisor and represents the City in litigation.
- Keep current on recent developments in municipal law.
- Draft and prepare contracts, resolutions, ordinances and other legal documents as needed.
- Attend City Council meetings as needed.



*City Clerk Dianna Barker*

**FY 19-20 Budget Highlights:**

**Customer Service**

- \*City Council Strategic Retreat - \$5,000
- \*Department Director Strategic Retreat - \$5,000
- Memberships & Dues including the following organizations:
  - International City/County Manager Association (ICMA)
  - Texas City Manager Association (TCMA)
  - Chamber of Commerce
  - **Total: \$4,660**
- Professional Conferences including:
  - International City Manager Association Conference – Toronto, Canada
  - Texas City Manager Association Conference – Location Pending
  - **Total: \$8,084**
- Workshop Training:
  - Williamson County Growth Summit - \$240
  - Continuing Education - \$420
  - Texas State Library and Archives Commission (TSLAC) Records Retention Training - \$600
  - **Total: \$1,260**

**Infrastructure / Transportation / City Facilities**

- \*Clerk King Fire-Proof File Cabinet: \$4,500

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	506,219	557,887	516,406	632,728		632,728
Operational Supplies	18,042	21,205	22,809	17,700	14,500	32,200
Facility Operations & Maint.	4,824	3,558	5,200	2,646		2,646
Equip. Operations & Maint.	1,830	1,075	1,831	1,500		1,500
Contract Services & Fees	63,059	29,335	63,387	3,500		3,500
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>593,974</b>	<b>613,060</b>	<b>609,633</b>	<b>658,074</b>	<b>14,500</b>	<b>672,574</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19****Major Accomplishments**

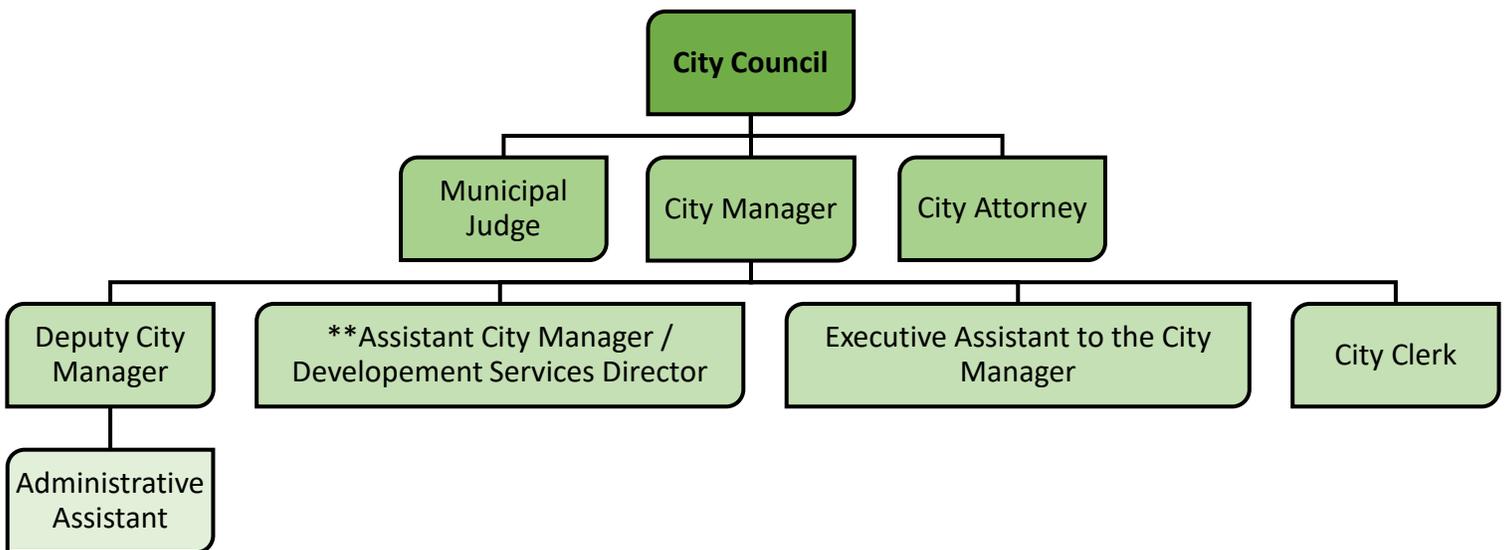
- Implemented 5th year of 5-Year utilities rate study, to stabilize utility fund
- Completed 380 agreement updates for Holiday Inn and Hart Component
- New Holiday Inn opened in Taylor
- Completed bond issuance and project selection for 2019 Infrastructure Bond for streets, drainage, utilities and general fund projects
- Substantially completed Robinson Park Grant, Heritage Square and Pierce Park Skate Park
- Facilitated and funded the Water and Wastewater Master Plans and GIS system upgrade
- Review of Development Services completed along with action plan being implemented to improve customer service and performance
- Funded 2.5% pay adjustment and adjusted employee salaries closer to market rates/experience
- Awarded bid for Gateway signage
- Facilitated new housing development Avery Glen building
- Successfully negotiated with RCR first stages of development of a major industrial park
- Updated the CIP for the coming year
- New WWTP SCADA system was completed
- Completed 9 MDUS projects and 2019 Street Maintenance Project
- Developed and implemented Records Retention Program/training.
- Conduct Boards & Commission member training
- Implement electronic storage program in City Clerk's office of government documents instead of filing paper versions

**FY 2019-20****Major Goals & Objectives**

- Complete update of Comprehensive Plan
- Review and update CIP for next five years
- Develop funding options for the next phase of the CIP
- Update Impact fees
- Update Personnel Policies and Handbook
- Implement budgeted adjustments and proposed TMRS conversion to 2:1 match
- Upgrade technology to improve efficiency and protect against loss of data
- Provide additional communication through social media, video and other formats to better inform residents
- Continue develop partnership opportunities with key strategic partners
- Complete major portions of Master Drainage Plan
- Review funding strategies for overall operations due to impact of SB2
- Bring files in compliance with records retention schedules.
- Continue work on streamlining open records process.
- Continue work on streamlining Boards and Commission appointment process and training

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
City Manager	1.00	1.00	1.00	1.00		1.00
Deputy City Manager	-	-	-	-	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	(1.00)	-
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00		1.00
City Clerk	1.00	1.00	1.00	1.00		1.00
Administrative Assistant	-	-	0.50	0.50		0.50
	<b>4.00</b>	<b>4.00</b>	<b>4.50</b>	<b>4.50</b>	<b>-</b>	<b>4.50</b>

Organization Chart



\*\* Accounted for in the Development Services Budget

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Outputs:</u></b>			
Ordinances introduced	28	25	25
Proclamations presented	20	20	20
Council meetings posted	27	25	25
Boards & commissions reviewed	13	13	13
<b><u>Effectiveness:</u></b>			
Board appointments made	40	40	40
<b><u>Efficiencies:</u></b>			
% Ordinances introduced & approved	95%	98%	95%
% Council meetings held	100%	100%	100%
% Board appointments confirmed	100%	100%	100%



*Louie Miller Famous Barbecue – Located on Main Street*

### **Mission:**

The mission of the Public Information Department is twofold: 1) To promote transparency in city government through accurate and informational communications, both internally and externally, for the City of Taylor; and 2) To promote and maintain a favorable public image through marketing and public relations activities.

### **Department Description:**

The Public Information Department coordinates all communications efforts on behalf of the City. This includes media relations and events; fostering civic involvement and heightening awareness for City activities, services and programs; and coordinating activities designed to provide external and internal audiences with current information regarding all aspects of City operations and services. The Communications Staff should be FEMA-certified and both members of the department are part of the city's Emergency Management Team. The Communications Director will work directly with the Incident Commander on site at the Emergency Operations Center, as the communication liaison to the public and media when emergencies arise in the community, such as severe weather or other major disasters.

**FY 19-20 Budget Highlights:**

**Community Engagement**

- Promotional Supplies for the following City Sponsored Events:
  - Memorial Day - \$400
  - Community Clean-Up - \$500
  - Realtor/Developer Round-Up - \$800
  - Chamber Banquet - \$750
  - **Total: \$2,450**
- Outside Printing for the Following Publications:
  - Community Connections - \$15,000
  - Miscellaneous Inserts - \$2,000
  - Annual Report - \$2,500
  - **Total: \$19,500**

**Customer Service**

- Texas Association of Municipal Information Officers (TAMIO) and City-County Communications & Marketing Association Memberships - \$340
- Software Maintenance and Licensing for Adobe Creative Cloud - \$2,639
- Other Contract Services including:
  - Civic Plus (City Website) - \$6,500
  - Swagit (Streaming Video) - \$9,720
  - Accella (City Online Reporting Software) - \$8,100

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	69,007	91,695	1,195	61,194		61,194
Operational Supplies	2,282	2,650	3,508	4,480		4,480
Facility Operations & Maint.	472	600	602	1,210		1,210
Equip. Operations & Maint.	0	-	0	-		-
Contract Services & Fees	65,198	52,790	117,024	104,079		104,079
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>136,960</b>	<b>147,735</b>	<b>122,329</b>	<b>170,963</b>	<b>-</b>	<b>170,963</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19**  
**Major Accomplishments**

- Restructured the Communications Department to include a contracted Communications Director and an on-site Communications Coordinator
- Maintained the city’s social media presence via Facebook, Twitter, Instagram, and YouTube
- Maintained the city’s monthly newsletter, *Community Connection*
- Managed the city’s website and mobile application; managed the TV channel
- Created marketing collateral to highlight City initiatives including: Community Cleanup, Parks and Recreation activities, Main Street activities, and multiple Mayor/City Manager presentations
- Produced quick, short videos for use on website and social media
- Created “Knowledge is Power” campaign to boost resident subscriptions to our Notify Me feature to keep up with any emergencies/events in the city
- Train new employees on use of the city’s website and how to update pages
- Managed crisis communications as needed; also assisted the Police Department with managing media relations during high-profile arrests and incidents
- Created and distributed the 2018 annual report

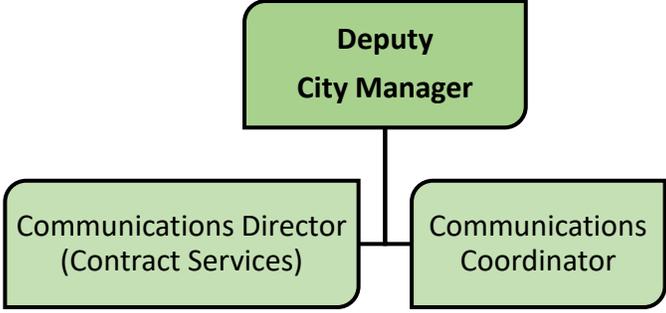
**FY 2019-20**  
**Major Goals & Objectives**

- Produce videos about ongoing projects, City objectives and Development Services projects that highlight the “wins” for the City
- Expand photography of City landmarks, events, staff and other promotional items within the City to create image bank for marketing materials
- Increase social media following on Facebook, Twitter, and Instagram pages.
- Support administration and uses of cable public access channel. Be proficient in populating this channel
- Continue to represent the City of Taylor with community partners in a collaborative effort to promote the city and community to both internal (local) and external (regional) markets
- Focus on higher visibility for the City of Taylor in Austin-based media outlets
- Develop creative marketing programs, flyers, and infographics to support City initiatives across all department
- Continue to manage the Taylor Marketing Partnership’s arrangement with Arsenal and the City of Taylor Chamber of Commerce
- Finalize social media policy for the City

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Outputs:</u></b>			
News releases:	82	110*	110*
*Now includes City News on Website			
Community Connection monthly newsletter	12	12	12
Facebook posts	468	530	540
Channel 10 Council downloads (Blackboard Connect) Now CodeRED calls (emergencies)	0	0	0
<b><u>Efficiencies:</u></b>			
Cost of newsletters (6,300 @ .17)	\$15,000	\$15,000	\$15,000
# Inserts (6,300/mo)	75,600	75,600	75,600
<b><u>Effectiveness:</u></b>			
# Twitter followers (City only)	1,307	1,400	1,500
# Tweets (City and Visit Taylor Made Texas)	375	500	500
# Website visits	220,000	350,000	480,000
# Page views	450,000	650,000	850,000

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Communication Manager	1.00	1.00	1.00	1.00		1.00
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>

**Organization Chart**



**Mission:**

The Human Resources Department supports the City's efforts to attract, develop and retain a diverse, well-qualified and productive workforce that is capable of providing quality services to the citizens of Taylor.

**Department Description:**

The department is responsible for managing all aspects of human resources to support departments and city management for civil service and non-civil service employees across 15 departments. The department consists of 2 full time employees (Director and HR Administrative Assistant) and reports to the City Manager. The Human Resources Director serves as the Civil Service Director to comply and performs work outlined by Chapter 143 Civil Service section of the Local Government Code. Some key responsibilities are:



*Historic Downtown Taylor, TX*

**Human Resources**

- Administer contracts with benefits brokers and providers, coordinate open enrollment and new employee enrollment, comply with reporting requirements and assist with individual employee needs.
- Administer the classification and pay policies, procedure and systems.
- Coordinate recruiting and facilitating onboarding of new employees through new employee orientation.
- Support positive employee relations by administering performance management system, administering employee meetings, surveys, and suggestion programs and assist supervisors to address performance and conduct matters.
- Support employee development by implementing a training plan, organizing recognition events, coordinating service awards, and hosting wellness activities.
- Administer drug and alcohol testing program to include pre-employment, random, reasonable suspicion, post-accident and follow drug and alcohol testing testing for all DOT and Non-DOT safety sensitive employees.
- Maintain employee records in compliance with local, state and federal requirements.
- Ensure all programs, policies and procedures comply with all applicable local, state and federal laws, including Title VII of the Civil Rights Act, Family & Medical Leave Act, Americans with Disabilities Act, and Fair Labor Standards Act.

**Civil Service**

- Administer and comply with Chapter 143 Civil Service Local Government Code for all Police Officers and Firefighters and serve as secretary to the Civil Service Commission
- Recruit for and administer entry-level and promotional examinations to Police and Fire candidates. Coordinate pre-employment hiring process including pre-employment testing and onboarding.
- Maintain the Record and Appointment of all entry-level applicants and promotional candidates
- Set up Appeals for the Commission and Third Party Hearing Examiners and perform other duties as indicated in Chapter 143 and other duties as outlined in Chapter 143.

**FY 19-20 Budget Highlights:**

**Customer Service**

- City Sponsored Events including Employee Health Fair and Wellness Classes - \$700
- City Employee Supervisor Training - \$4,000
- Testing and associated costs for Civil Service exams and Criminal History Checks - \$10,000
- Advertising for Job Postings - \$3,000
- Applicant Tracking System - \$2,090
- \*Newly implemented Employee Assistance Program (EAP) - \$3,000

**Infrastructure / Transportation / City Facilities**

- INCODE Government Software - \$2,102

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	144,142	180,644	147,787	177,389		177,389
Operational Supplies	5,264	9,950	12,172	13,100		13,100
Facility Operations & Maint.	488	665	665	665		665
Equip. Operations & Maint.	1,337	1,062	1,338	1,400		1,400
Contract Services & Fees	54,420	68,642	73,926	45,702	3,000	48,702
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>205,651</b>	<b>260,963</b>	<b>235,888</b>	<b>238,256</b>	<b>3,000</b>	<b>241,256</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19  
Major Accomplishments**

- Administered medical, retirement and other benefits contracts and coordinated benefits enrollment for all new employees and for qualifying life events
- Managed recruiting, hiring and onboarding for all new employees, including executive recruitments for key positions
- Conducted entrance and promotional exams for civil service police and fire positions
- Supported employee development and training, including online and classroom training
- Support positive employee relations through a recognition, two way communications, performance management and evaluation and advised and consulted with supervisors regarding performance and conduct issues
- Completed 2019 Compensation Study. Implemented On Call Pay program and Tuition Reimbursement program
- Provided Wellness Program including flu shots and hosted a Health Fair for City employees

**FY 2019-20  
Major Goals & Objectives**

- Attract, retain, and develop a diverse, well-qualified and productive workforce
- Review and present pay strategies to Council to consider alternative approaches in support of employee recruitment and retention
- Review and revise Personnel Policies
- Conduct and coordinate classroom training, online training and seminars for employees and supervisors
- Continue to implement Chapter 143 of the Local Government Code and serve as secretary of the Civil Service Commission

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Outputs:</u></b>			
# of full-time budgeted positions	151	150	156
# of part-time employees	8	9	6
# of Worker’s Comp claims filed with TML	18	15	15
# of Job Applicants hired	32	31	32
<b><u>Effectiveness:</u></b>			
Employee Turnover Rate (Voluntary)	22%	18%	18%
<b><u>Efficiencies:</u></b>			
Average recruitment process time (calendar days)	107	100	Less than 100

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Human Resources Director/Civil Service	1.00	1.00	1.00	1.00		1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	-	<b>2.00</b>

**Organization Chart**





**Mission:**

The Finance Department is dedicated to providing quality financial management for the City of Taylor’s resources; to provide the highest level of customer service and customer support to the citizens of Taylor regarding financial matters and utility billing issues; and to assist all of the departments of the City at fulfilling the strategic plans set forth by the City Council regarding financial affairs. The Finance Department strives for excellence in the financial matters of the City of Taylor.

**Department Description:**

The Finance Department is responsible for managing the City’s financial resources and provides decision support services to all departments. The Finance Department is also responsible for administering a cash management and investment program, which helps to ensure that City funds receive the greatest rate of return on funds and investments. Other duties of the department include account payable, payroll, procurement, debt management, and utility billing.

*Finance Staff Recognized by City Council for Receiving GFOA Budget Award*

We provide appropriate, essential, and timely financial reports, as well as assisting the City Manager and various departments by providing direction in preparing the annual operating budget. To protect and maintain the City’s finance and provide accountability for financial position to the City Council, management and citizens. The services of this program include: fund accounting in accordance with General Accepted Accounting Principles (GAAP) and the Government Accounting Standard Board (GASB); audit and financial report: fixed asset management; grant accounting; centralized accounts payable services; and implementation of approved financial policies.



*Finance Staff*

**FY 19-20 Budget Highlights:**

**Customer Service**

- Conference Registration costs for the following organizations:
  - Government Finance Officer Association (GFOA) - \$490
  - Government Finance Officer Association of Texas (GFOAT) - \$240
- \*Exam Materials & Fees for the Certified Public Finance Officer (CPFO) certification offered by GFOA - \$1,600
- Budget Software - \$10,000

**Infrastructure / Transportation / City Facilities**

- \*Office Furniture to furnish new office space - \$1,500
- Computer Replacement - \$2,200

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	346,430	395,809	381,247	401,616	1,600	403,216
Operational Supplies	7,901	6,575	10,825	7,750	1,500	9,250
Facility Operations & Maint.	854	1,098	1,398	645		645
Equip. Operations & Maint.	1,806	1,400	1,806	1,930		1,930
Contract Services & Fees	146,184	149,772	147,023	167,426		167,426
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	45,521	94,800	127,300	-		-
<b>Total Department Budget:</b>	<b>548,696</b>	<b>649,454</b>	<b>669,599</b>	<b>579,367</b>	<b>3,100</b>	<b>582,467</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19**  
**Major Accomplishments**

- Finance department completed the annual Comprehensive Annual Financial Report for fiscal year ending September 30, 2018
- City budget was adhered too and budget adjustments and amendments were submitted as needed
- Completed financing for the Series 2019 Certificate of Obligation for water and wastewater projects, street and drainage projects, land acquisition and design for the new Hall of Justice, and improvements to the animal shelter
- Completed financing through a capital lease purchase agreement for vehicles and equipment in the Police, Streets & Grounds, and Building Maintenance departments
- Awarded the Government Finance Officer Association (GFOA) Distinguished Budget Award for adhering to the highest standards of governmental budgeting. First award in six years and one of six achieved by the city to date

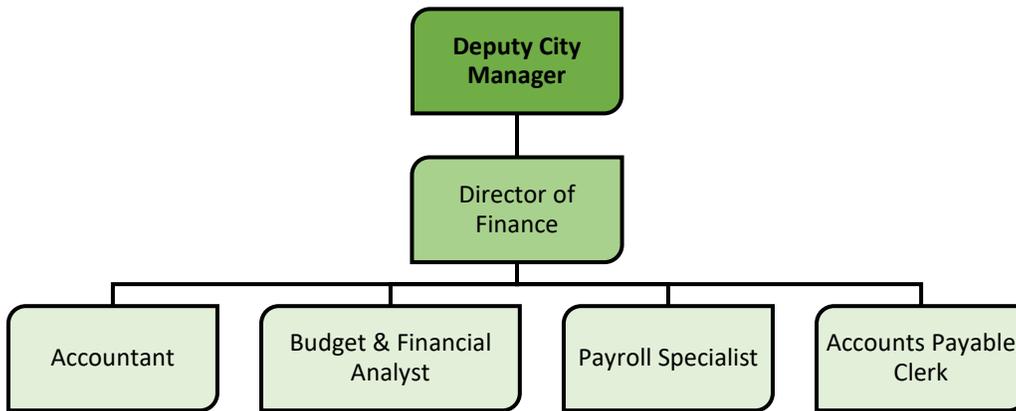
**FY 2019-20**  
**Major Goals & Objectives**

- To earn the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY2019-20
- To earn the GFOA Distinguish Budget Award
- To set up new and existing vendors with EFT payment
- Review and update current policies and procedures
- Adhere to all necessary financial reporting and audit requirements
- Provide support and consult with city departments and management for excellent financial management
- Enhanced internal controls within the department
- Fully integrate new personnel into the department
- Provide enhanced training to current departmental staff

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Outputs:</u></b>			
W-2 statements issued	177	183	Varies
Payroll direct deposits processed	4,894	4,975	Varies
Purchase orders issued	477	447	Varies
Accounts Payable checks issued	4,368	3,290	Varies
# Budget Amendments	2	2	4
Comprehensive Annual Report	1	1	1
<b><u>Effectiveness:</u></b>			
% W-2 issued on time	100%	100%	100%
% Payroll direct deposits on time	100%	100%	100%
GFOA CAFR Award	Yes	Yes	Pending
Bond Rating	AA-	AA-	AA-
<b><u>Efficiencies:</u></b>			
% Payroll direct deposits	100%	100%	100%
# Payroll cycles	26	26	26
Total value of A/P checks	15,627,352	24,283,873	Varies
# ACH/EFT/Draft for A/P payments	450	1,557	Varies

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Director of Finance	1.00	1.00	1.00	1.00		1.00
Accountant	1.00	1.00	1.00	1.00		1.00
Budget & Financial Analyst	-	1.00	1.00	1.00		1.00
Payroll Specialist	1.00	1.00	1.00	1.00		1.00
Accounts Payable Clerk	1.00	1.00	1.00	1.00		1.00
	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	-	<b>5.00</b>

**Organization Chart**

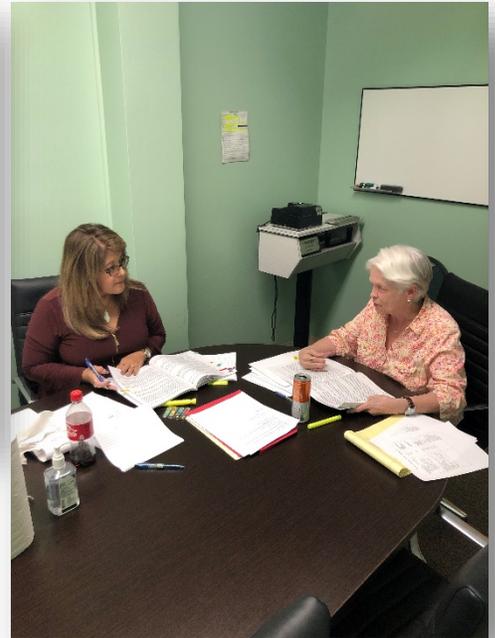


**Mission:**

The court's mission is to provide quality service in a professional manner to ensure trust and confidence in the Taylor Municipal Court of Record. It is the court's goal to treat each person with dignity and respect in the most efficient manner.



*Municipal Clerks*



*Clerk of the Court of Record (Left)*

**Department Description:**

The Municipal Court of Record has original and exclusive jurisdiction over violations of City ordinances and the resolutions, rules, and orders that occur in the territorial jurisdiction of the City and on any property owned by the City in the City's extraterritorial jurisdiction. The basic organization of the Municipal Court consists of judges, court clerks, prosecutors, bailiffs, warrant officers, and defense counsels.

The Municipal Court Clerk's Office is the administrative branch of the Municipal Court and provides all the processing of cases filed in the Court. The clerks' primary responsibility includes managing the cases and the required court procedures to ensure that defendants are timely and correctly handled; administering the daily operations of the Court; maintaining Court records, including the docket and coordinating the scheduling of cases. The Court consists of a Judge, a Clerk of the Court of Record, Sr. Municipal Court Clerk, Deputy Municipal Court Clerks and the City of Taylor Prosecutor.

The Municipal Court handles Class C misdemeanors that originate from penal and traffic citations, citizen complaints, municipal code violations, and misdemeanor arrests, occurring within the territorial limits of the City of Taylor. The clerks process the collection of fines, pleas of not guilty and requests for Trials; manage the scheduling of trials and hearings for dangerous animals and junk vehicle cases. They also issue subpoenas for witnesses to appear for trials, process summons for jurors, prepare appealed cases to transcribe to county court, assist the public in applying for driving safety courses or deferred disposition if they are qualified, and prepare warrants for non-appearing defendants. Because the clerk of the court is also the magistrate's clerk, the clerk is required to have the probable cause affidavits for class A and B misdemeanors and felonies on file for public viewing after the warrants are served. The clerks keep current on legislative law changes and court procedures, report court costs to the State Comptroller, statistics to the Office of Court Administration, and traffic convictions to the Department of Public Safety.

**FY 19-20 Budget Highlights:**

**Customer Service**

- \*INCODE (Govt. Software) Training- \$3,120
- Texas Municipal Clerks Association (TMCA) Conference and Membership Costs - \$2,975
- Court Interpreter - \$1,500

**Infrastructure / Transportation / City Facilities**

- Computer Replacement - \$1,100
- Copier and Printer Supplies - \$1,000

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	293,493	305,569	294,140	308,340	3,120	311,460
Operational Supplies	14,087	10,495	10,995	11,100		11,100
Facility Operations & Maint.	5,543	5,431	5,531	5,725		5,725
Equip. Operations & Maint.	1,099	1,646	1,646	1,650		1,650
Contract Services & Fees	66,834	57,681	60,900	77,444		77,444
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>381,057</b>	<b>380,822</b>	<b>373,212</b>	<b>404,259</b>	<b>3,120</b>	<b>407,379</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19****Major Accomplishments**

- Used Numbering System to manage defendants' appearances with the prosecutor and Judge—provides a means for defendants to understand and know how many defendants are in the queue and their position in the queue to see the prosecutor and/or judge
- Reviewed, revised and developed additional forms for processing court orders and notices to defendants and attorneys to help ensure that defendants have a better understanding about how to comply with court orders
- Utilizing the defendants' locator system to find and communicate with defendants who fail to appear or comply with court orders
- Created new macros to increase clerks' efficiency and ability to faster and more easily process court orders during court sessions
- Changed and added case statuses to payment that can be made through the court website to make it easier for defendants to comply with court ordered payments
- Created better communication with defendants and attorneys by obtaining and adding e-mail addresses to defendants and attorney profiles
- Extended the warrant roundup again to two months to encourage more defendants to dispose of their cases before their cases went to warrant

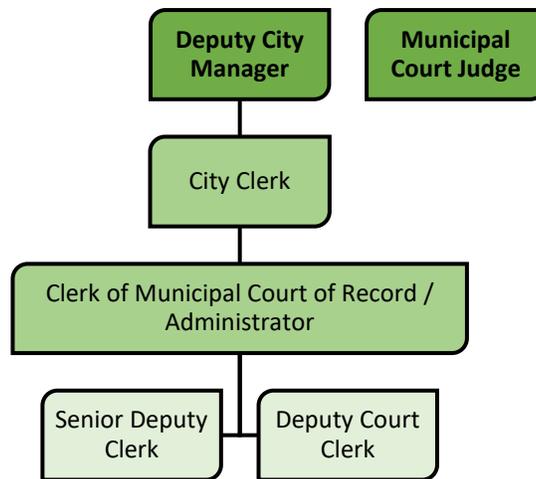
**FY 2019-20****Major Goals & Objectives**

- To review and maximize the use of available technology to make the court more efficient and effective in processing cases to bring about a timelier resolution.
- To complete a procedures manual of court processes and to cross-train all clerical staff
- To develop the scripts for texting and e-mailing defendants and the administrative organizational management of processing those e-mails and texts
- Continue to develop relationships with other courts and their police agencies in order to be able to work together to develop a procedure for all parties to be able to better obtain warrant service in the county
- Continuing to review court processes and cases to ensure proper and efficient processing and handling of defendants, including the following:
  - Update and Revise Court Fee Table in accordance with new legislation
  - Revise and update Incode offense table and synchronizing with Brazos ticket writers.
  - Better coordination with the collection agency in submitting cases and ensuring collection of fines
  - Determine methods of the achieving in-house collections through texting and e-mailing

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b>Inputs:</b>			
# of full-time employees	4	4	4
# of part-time employees	1	1	1
<b>Outputs:</b>			
# of Warrants Issued	623	950	980
# of Warrants Closed	798	800	850
# of Cases Filed	3,393	2,655	2,800
# of Cases Closed	3,766	3,000	3,200

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Clerk of the Court of Record	1.00	1.00	1.00	1.00		1.00
Senior Deputy Court Clerk	1.00	1.00	1.00	1.00		1.00
Deputy Court Clerk	1.00	2.00	2.00	2.00		2.00
Municipal Judge	0.50	0.50	0.50	0.50		0.50
	<b>3.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	-	<b>4.50</b>

**Organization Chart**



**Mission:**

The mission of the Development Services Department is to provide timely quality services for our customers' needs today while proactively planning for tomorrow.

Our commitment to carrying out this mission includes:

- Being responsive to the diverse needs of our customers through the provision of reliable information and consistent services that effectively serve the community's needs;
- Providing services to the citizens of Taylor through the consistent, courteous and professional enforcement of adopted codes and standards;
- Preparing for the future of Taylor and the surrounding region by actively working to encourage quality growth, while striving to protect the unique features of our community that make it an outstanding place to live, work, shop, and play.



*Development Services Staff*

**Department Description:**

The Department of Development Services performs these functions:

- Administration: budget, personnel, strategic planning, policy development, records management, reporting, and cash collections.
- Planning: zoning, platting and subdivision administration, variance processing, site plan review, Development Review Committee (DRC) coordination, long range planning and implementation, annexation and development agreements administration, license agreements, HOA coordination, GIS, liaison to Advisory Boards, tax abatement and sales tax rebate agreement administration, Tax Increment Finance (TIF) district administration, assist City Management and Taylor Economic Development Corporation with requests for information, and volunteer recruitment and retention for advisory boards.
- Building Inspections: plan review, permit issuance, and inspections.
- Code Enforcement: complaint investigation and case management.
- Moody Museum, which includes the general maintenance and operation of the Museum.
- Community Development: housing assistance, work with the Interagency Council of East Williamson County, and selected grants applications and administration.

**FY 19-20 Budget Highlights:**

**Customer Service**

- Staff Development Training - \$1,400
- Professional Conferences - \$4,400
- Memberships & Dues - \$4,565

**Community Engagement**

- Public Meetings and Workshops - \$400

**Neighborhoods / Diversity and Population Size**

- Neighborhood Clean-Up - \$2,000

**Infrastructure / Transportation / City Facilities**

- Computer Replacements - \$6,900
- Software Maintenance Costs including:
  - GIS - \$4,700
  - INCODE (Govt. Software) - \$5,498
  - My Permit Now - \$19,860
- \*Comprehensive Plan (Partial Funding) - \$100,000

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	478,078	636,249	480,895	684,929		684,929
Operational Supplies	15,572	11,200	12,098	20,500		20,500
Facility Operations & Maint.	3,258	4,647	4,350	4,647		4,647
Equip. Operations & Maint.	25,318	25,117	25,317	30,513		30,513
Contract Services & Fees	200,426	208,149	178,500	203,258	100,000	303,258
Capital Outlay	7,470	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>730,122</b>	<b>885,362</b>	<b>701,160</b>	<b>943,847</b>	<b>100,000</b>	<b>1,043,847</b>

**\*Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19****Major Accomplishments**

- Completed issuance of 111 permits for new single-family residences as of July 31, 2019
- 11 platting, 7 rezoning, 7 site development, 2 variance, and 7 annexation submittals have been received this fiscal year to date
- The current average value of new homes for Fiscal Year 2018-19 is \$262,503
- Commercial permits issued so far in Fiscal Year 2018-19 are valued at approximately \$10 million
- Completed and turned over keys to home owners for 4 new HOME program houses and began construction on 6 more
- Issued certificate of occupancy for Holiday Inn Express hotel
- Issued certificates of occupancy for 12 apartments, 1 restaurant and 1 bar at Old Taylor High School campus
- Issued permits for two downtown rehabilitation/adaptive reuse projects, 100 and 104 E. 2nd Street
- Completed the rezoning for the Grove at Bull Creek neighborhood which will include 361 single-family homes
- Completed the annexation of the 750 acre RCR Rail Park property
- Completed an updated inventory of all city-owned property and worked with Taylor Housing Authority and Habitat for Humanity to convey surplus lots for affordable housing

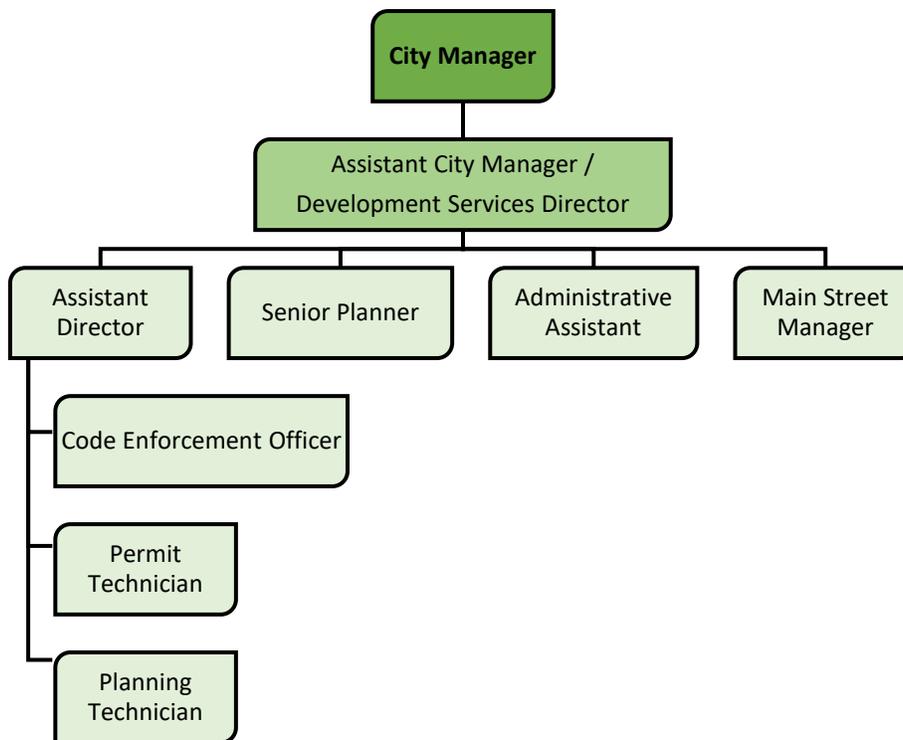
**FY 2019-20****Major Goals & Objectives**

- Complete a major update to the Comprehensive Plan
- Continue to improve customer service by streamlining the application process, improving customer materials and consistently meeting plan review turnaround goals
- Take a more proactive approach to code enforcement issues including substandard buildings and properties.
- Continue to improve the department's website
- Implement process changes mandated by the passage of HB 3167
- Complete and turnover keys for 6 HOME program houses and begin construction on 4 more
- Significantly decrease staff turnover and ensure all staff receive required training and maintain professional certifications

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b>Inputs:</b>			
# of full-time employees	8	8	8
# of part-time employees	0	0	0
<b>Outputs:</b>			
HOME program houses completed	6	4	6
Amy Young program projects completed	0	7	7
Platting applications	18	15	15
Zoning applications	6	8	7
Variance applications	6	2	4
Site Plan applications	9	11	10
New single family residential permits issued	65	133	75
Number of commercial building permits issued	29	15	15
Total number of permits issued	669	732	650
Number of inspections performed	2,907	2,900	2,500
Total value of new residential construction	\$17,335,321	\$35,000,000	\$20,000,000
Total value of new commercial construction	\$11,250,163	\$12,000,000	\$12,000,000
Code Enforcement cases processed	432	550	550

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Assistant City Manager / Director of Development Services	1.00	1.00	1.00	1.00		1.00
Assistant Director of Development Services	-	-	-	-	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00	2.00		2.00
Senior Planner	-	1.00	1.00	1.00		1.00
Planner	1.00	1.00	1.00	1.00	(1.00)	-
Deputy Building Official	-	-	-	-		-
Building Official	1.00	1.00	1.00	1.00	(1.00)	-
Planning Technician	-	-	-	-	1.00	1.00
Permit Technician	1.00	1.00	1.00	1.00		1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>-</b>	<b>8.00</b>

Organization Chart





*Main Street Car Show*

### **Mission:**

Taylor Main Street will promote historical preservation principles and assist in economic development within Taylor's historical downtown business district using the Four Points of Main Street approach, including organization, design, promotions, and economic restructuring, thereby making a significant contribution to the quality of life in our community.

### **Department Description:**

The Main Street Program focuses on downtown revitalization within the context of historic preservation to help diversify the economic base of the community. The Taylor Main Street Program seeks to enhance downtown vibrancy and historic preservation by using the National Main Street Center's Four Point Approach of organization, design, promotion, and economic restructuring. The overall goal is to help provide opportunities to enhance the downtown for citizens and tourists.

**FY 19-20 Budget Highlights:**

**Customer Service**

- Professional Conferences - \$1,900
- Memberships and Dues - \$1,550

**Community Engagement**

- City Sponsored Events including:
  - Spooktacular - \$1,000
  - Car Show - \$6,000
  - Easter Egg Hunt - \$1,000
  - Taylor Swirl - \$2,500
- \*Shop Local Promotion - \$1,500

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	63,696	73,712	64,217	78,701		78,701
Operational Supplies	27,912	15,350	26,282	27,650	1,500	29,150
Facility Operations & Maint.	486	630	630	630		630
Equip. Operations & Maint.	1,011	800	1,011	1,000		1,000
Contract Services & Fees	2,444	2,500	2,507	-		-
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	4,166	-	4,167	4,200		4,200
<b>Total Department Budget:</b>	<b>99,714</b>	<b>92,992</b>	<b>98,814</b>	<b>112,181</b>	<b>1,500</b>	<b>113,681</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19**  
**Major Accomplishments**

- Received National Main Street designation January 2019
- Recognition of the 20<sup>th</sup> Anniversary of the Taylor Main Street Program
- Organized successful Spooktacular, Main Street Car Show, Christmas Bazaar, Blackland Prairie Days, and Easter Egg Hunt at Murphy Park
- Main Street Board through the Economic Restructuring Committee continues mentoring relationship with new downtown businesses that are a part of our Rental Assistance Program
- Continue to assist downtown merchants with their planning of successful Third Thursday events to draw more visitors into our historic downtown and also their Spring, Fall, and Christmas events that showcase downtown
- Assisted downtown merchants with planning of a successful Wine Swirl in the historic down area and several speciality shopping events to bring people downtown
- Currently processed 40+ event permits for events being held in Taylor so that we can assure the safety and success of the event
- Continued to assisted location scouts and productions searching for movie/series/commercials filming sites. This led to several filming events in Taylor to include Bat Bridge Productions filming of “Fear the Walking Dead” and several commercials

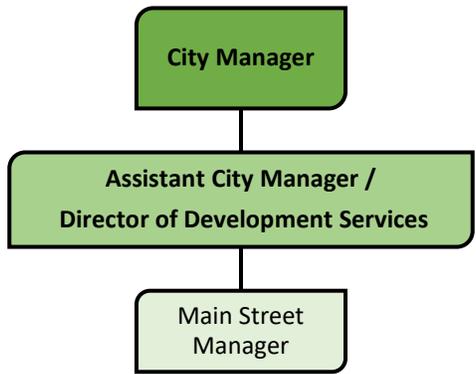
**FY 2019-20**  
**Major Goals & Objectives**

- Continue to recruit businesses to our historic downtown, focusing on restaurants
- Update DowntownTX.org that has been implemented by Texas Historical Commission to include all properties in our downtown area. This site also includes all available properties, lease and purchase, for public use
- Continue to organize and oversee successful events in our downtown area that draw larger crowds and showcase our town
- Help organize and participate in regional meetings to include Main Street and Downtown Managers in the Central Texas area

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Outputs:</u></b>			
Downtown Private Sector Investment (renovations/repairs)	\$200,000	\$200,000	\$300,000
Downtown Private Sector Projects	2	2	2
Downtown Business Start, Expansions, Relocations	5	5	5
Downtown new gain in business starts, expansions, and relocations	5	5	5
Façade Grants Awarded	2	2	2
Value of Façade Grants	\$9,000	\$9,000	\$9,000
Sign Grants Awarded	3	2	2
Value of Sign Grants Awarded	\$1,500	\$1,000	\$1,000
Number of Paint Grants Awarded	2	2	2
Value of Paint Grants Awarded	\$1,000	\$1,000	\$1,000
Downtown Rental Assistance Applications Funded	4	4	4
Value of Downtown Rental Assistance Applications Funded	\$14,600	\$14,600	\$14,600
<b><u>Effectiveness:</u></b>			
Percent of grant applications funded	100%	100%	100%

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Main Street Manager	1.00	1.00	1.00	1.00		1.00
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>

**Organization Chart**



**About:**

The museum is the boyhood home of the youngest governor of Texas, Dan Moody. The home is located at 114 W. Ninth Street and is available for tours every Saturday and Sunday from 2 p.m. to 5 p.m. Special tours can also be requested.



*Moody Museum*

Born in 1893 in Taylor, Texas, Dan Moody grew up to be the youngest governor of Texas. As a small boy, Dan worked on the family dairy farm and later found work as an electrician. As District Attorney, he accomplished a task that no one else had ever dreamed possible: He was the first person to successfully prosecute and convict a member of the Ku

Klux Klan for a crime in 1923. Governor Moody served two terms from 1927 to 1931 and later opened a law office in Austin, Texas.

His family home has been fully restored and still contains many of the family heirlooms and furnishings. The City of Taylor provides landscape and building maintenance support to keep a valued community treasure at its best.

**FY 19-20 Budget Highlights:**

**Parks, Trails, & Open Spaces**

- Botanical / Landscape Maintenance - \$500

**Infrastructure / Transportation / City Facilities**

- Miscellaneous Repairs / Maintenance - \$1,000

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	-	-	-	-	-	-
Operational Supplies	712	1,860	2,226	2,000		2,000
Facility Operations & Maint.	3,773	4,829	4,823	4,127		4,127
Equip. Operations & Maint.	-	-	-	-		-
Contract Services & Fees	1,226	1,325	1,475	1,825		1,825
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>5,712</b>	<b>8,014</b>	<b>8,524</b>	<b>7,952</b>	<b>-</b>	<b>7,952</b>

**\*Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.



*City Library*

### **Mission:**

The mission of the Taylor Public Library is to promote a lifelong love of reading and to provide educational, informational, and recreational resources to patrons of all ages, cultural and economic backgrounds.

### **Department Description:**

The City of Taylor has the oldest established public library in Williamson County, started as an effort of the Sesame Circle, a women's study group in 1899. The library building is 20,000 sf, with a 2,000 sf meeting room and lots of room to grow. Currently Taylor Public Library has holdings of 53,013 items including books, audiocassettes, CDs, DVDs, electronic databases, periodicals, microfilm, e-books, e-magazines & local history materials. The Library has 12,065 card holders. The Library provides 4 computers for access to the card catalog, 15 public access computers with the Internet, Microsoft Office and a resume program. Two special children's computers provide educational games in the Children's Area. The Library also has 11 laptop computers for programming and classes. The Library also has 20 iPad Pros as part of grant to provide afterschool coding programming along with a collection of robots.

The Taylor Public Library works closely with area schools & daycares. The Library has a cooperative agreement with Temple College at Taylor and houses the nursing curriculum materials for the college. Library staff consists of the Library Director, the Technology Librarian, two Library Assistants, three Library Aides, one Permanent Part Time Library Aide and a temporary Library Intern during the summer.

**FY 19-20 Budget Highlights:**

**Customer Service**

- Summer Intern - \$1,752
- Professional Conferences - \$720
- Memberships and Dues - \$1,076
- Newspaper and Magazine Subscriptions - \$2,550

**Infrastructure / Transportation / City Facilities**

- Public Printer Supplies - \$2,000
- Public Internet - \$1,200
- \*New Public Copier - \$6,704
- \*New Library Furniture - \$17,250

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	360,848	402,660	402,602	369,215		369,215
Operational Supplies	15,679	27,766	27,685	29,530		29,530
Facility Operations & Maint.	21,678	25,964	25,874	21,190		21,190
Equip. Operations & Maint.	1,110	950	800	1,000		1,000
Contract Services & Fees	11,742	14,459	14,804	11,379		11,379
Capital Outlay	46,426	44,260	43,800	46,870	23,954	70,824
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>457,484</b>	<b>516,059</b>	<b>515,565</b>	<b>479,184</b>	<b>23,954</b>	<b>503,138</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19  
Major Accomplishments**

- Hired new staff for the Technology Librarian and Permanent PT Library Aide
- Library staff attendance of the Texas Library Association Exhibit Halls in Austin
- Mental Health First Aid training for all library staff
- Replacement of public computers
- Addition of a print management for the public computers
- Public internet upgraded to high speed fiber optic via e-rate application
- Began a weeding project of adult books following national and Texas standards
- The Unattended Child Policy was updated and revised
- Special programs: the Polar Express Party, the Princess Party, Spring Break
- Summer Reading Program: new online reading incentive program and 50 different events & programs
- First annual Peeps Diorama contest was held in April, with many entries
- Digitized historic yearbooks available online, finishing a yearlong project
- 1994-2018 Obituary Index updated and posted online

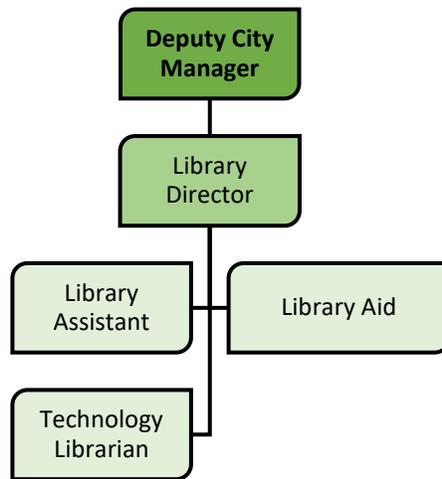
**FY 2019-20  
Major Goals & Objectives**

- Continue examination of collections to pull outdated and underutilized materials
- Rearrange collections for better access and space to grow
- Continue to examine library policies for needed revision or updates
- Replace existing library photocopier
- Replace selected lounge furniture

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Outputs:</u></b>			
Items Circulated	61,669	57,384	59,500
Items Added to Collection	3,201	3,478	3,525
Programs Provided, All	196	216	235
Interlibrary Loans Processed	335	390	365
New Library Cards Issued, All	667	1,318	1,350
Reference Requests	4,040	5,375	5,450
Library Wi-Fi Sessions	33,096	30,562	32,500
<b><u>Efficiencies:</u></b>			
Total Collections	57,410	57,500	57,850
Program Attendance	4,365	6,275	6,500
Library Visits	61,623	61,280	61,500
Hours Open	2,635	2,568	2,625
Registered Library Patrons	12,405	13,250	14,600
<b><u>Effectiveness:</u></b>			
Items Per Capita (pop. 15,191)	3.2	3.7	3.8
Circulation Per Capita	3.5	3.7	3.9
Library Visits Per Capita	3.5	4.0	4.0
Registered Patrons Per Capita	0.7	0.8	0.9
Savings for Patrons	\$842,721	\$957,131	\$1,071,540

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Library Director	1.00	1.00	1.00	1.00		1.00
Library Assistant	2.00	2.00	2.00	2.00		2.00
Technology Librarian	1.00	1.00	1.00	1.00		1.00
Library Aide	3.50	3.50	3.50	3.50		3.50
Library Aide - Seasonal	0.50	0.50	0.50	0.50		0.50
	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	-	<b>8.00</b>

**Organization Chart**





*City Fire Engine*

**Mission:**

It is the mission of the Taylor Fire Department to deliver timely, effective, courteous service and professional protection from any and all hazards that may occur in our community. We shall protect lives and property by mitigating and/or resolving emergencies threatening the wellness of our citizens and by preventing emergencies from occurring. We will do so with pride, taking ownership of our decisions and responsibilities and accept nothing less than excellence as we strive to make a difference in our community.

**Department Description:**

The Taylor Fire Department provides Fire, Emergency Medical first response and care, Rescue, Emergency Management, Hazardous Materials responses, Fire Prevention Education, Fire Investigations, and Code Enforcement as an essential service our community has grown to depend upon. Through the leadership of our Department Head, Fire Marshal, administrative staff, and company officers, we provide a professional, efficient, and effective service to all in need. The fire department employs a highly trained and dedicated firefighting force and maintains the resources necessary to achieve our main objectives of “Serving with Pride, Taking Ownership, Seeking Excellence and Making a Difference” as we serve the citizens of Taylor.

The employees of the Fire Department are our greatest assets and we firmly believe that training is a vital component of retaining valued members. Because the fire service is in a constant state of change, training is essential to our preparedness and customer service abilities. Our training program helps us maintain our annual requirements with the Texas Commission on Fire Protection, the Texas Department of Health and Human Services, the National Fire Protection Association, State & Federal Emergency Management Agencies, along with other state and federal agencies as well as gaining us the highest point value possible on our Insurance Services Organization ISO PPC ratings.

The department continues to seek ways to work smarter and more efficiently with a strong and constant emphasis on firefighter safety and survival while still providing the best possible service to our citizens and area visitors.

**FY 19-20 Budget Highlights:**

**Public Safety**

- Training and Professional Development - \$26,613
- Turnout Protective Gear - \$15,000
- Fire Prevention Supplies - \$1,750
- Medical Supplies - \$3,500
- Minor Tools and Instruments - \$15,800

**Infrastructure / Transportation / City Facilities**

- Office Supplies - \$2,300
- Computers - \$3,300
- Equipment Repairs and Maintenance - \$1,000

**Customer Service**

- Testing and Certification Permits - \$12,330

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	1,971,005	2,044,769	2,069,992	2,137,221		2,137,221
Operational Supplies	92,303	108,344	109,633	90,600		90,600
Facility Operations & Maint.	28,605	30,021	30,253	30,084		30,084
Equip. Operations & Maint.	313,921	331,507	328,273	298,400		298,400
Contract Services & Fees	59,556	60,605	85,605	61,050		61,050
Capital Outlay	52,589	-	34,500	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>2,517,979</b>	<b>2,575,246</b>	<b>2,658,256</b>	<b>2,617,355</b>	<b>-</b>	<b>2,617,355</b>

**\*Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19  
Major Accomplishments**

- After a distinguished career as Fire Chief, Pat Ekiss retired and Daniel Baum was appointed as the new Fire Chief
- Continued our efforts to build a cohesive and seamless working relationship with our Building Department partners to seek ways to improve relationships with area developers and to educate the consumer on rules and regulations concerning development within our city
- Continued to maintain all necessary components of our Public Protection Class Rating (ISO) with a specific focus on continuing that effort towards further improvement to a rating of 2 (from the current 3) which would result in further reducing the annual insurance cost to every business and homeowner
- Maintained our Fire Hydrant Maintenance Program by GPS location of all fire hydrants within our city boundaries. Continued annual flow testing, service, numbering and painting of each hydrant
- Continued to improve the quality of our fleet by placing order for a new Engine 2 which has an anticipated delivery date of October 2019. This addition will greatly improve our fleet readiness and allow us to have both a reserve engine and a reserve ladder truck again, although they are both over twenty years old and not always dependable. We will need to consider replacement of both over the next few years

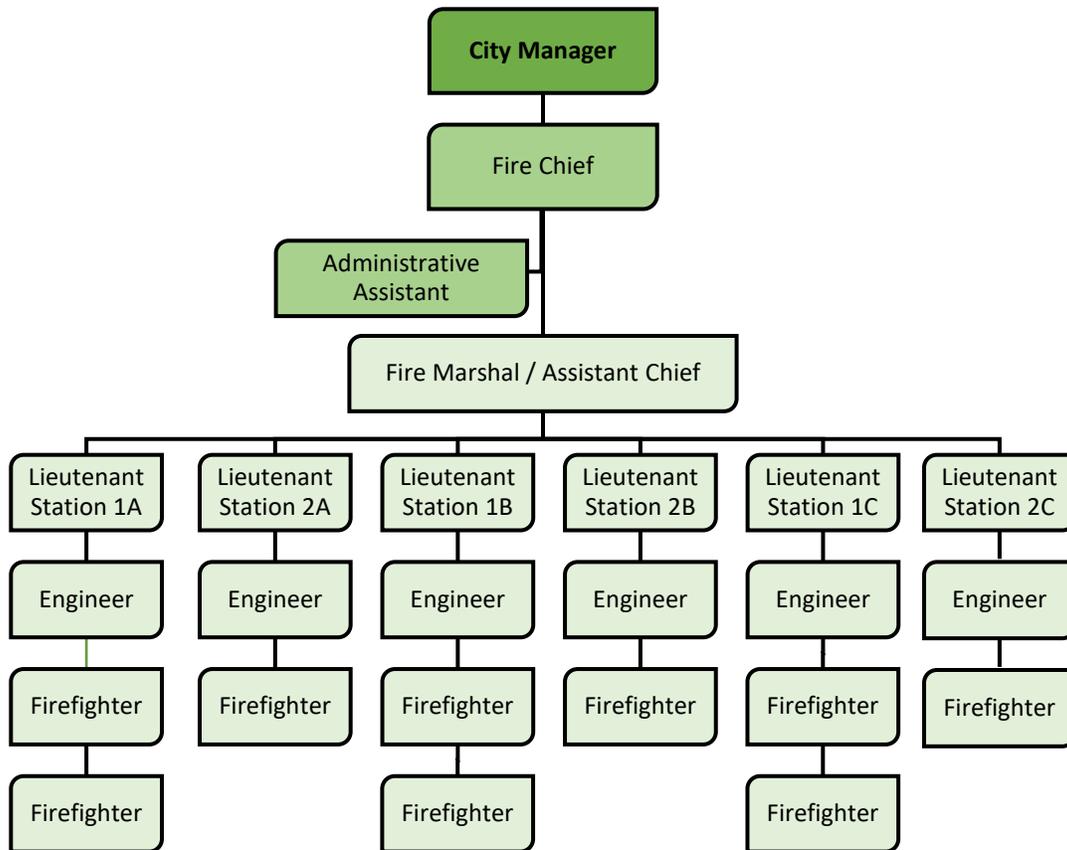
**FY 2019-20  
Major Goals & Objectives**

- Continued to seek ways to better serve our citizens and guests
- Continued progress towards furthering replacement of aging front line fleet
- Continued to seek ways to enhance our medical response program and first responder program to include serious involvement in the development and structure of the system. Seek ways of offering additional services to our citizens without raising taxes or charging fees for service. This will be an on-going process
- Continued progress towards efforts to improve the city PPC rating from a 3 to a 2
- Continued fire safety code inspections at businesses throughout the city
- Furthered our educating of the public on general safety tips, fire prevention, and handling of emergencies in the workplace and the home
- Enhanced exposure and utilization of our dedicated Honor Guard program and Honor Guard Academies
- Reduced the number of on-the-job injuries within our department
- Continued to grow and support the Volunteer Rehab Response Support Team
- Encouraged levels of higher education and increased learning opportunities for our members

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Outputs:</u></b>			
# of Fire Related Responses	79	77	79
# of Emergency Medical Services (EMS)	1,358	1,450	1,493
# of Other Response Calls	626	616	634
Total Request for Emergency Services	2,063	2,143	2,206
<b><u>Resource Utilization:</u></b>			
% of overlapping incidents (both stations committed)	24%	23%	25%
<b><u>Effectiveness:</u></b>			
Average First Unit Response Time Within City Limits (min:sec)	5:29	5:54	5:30

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Fire Chief	1.00	1.00	1.00	1.00		1.00
Assistant Fire Chief/Fire Marshall	1.00	1.00	1.00	1.00		1.00
Fire Lieutenant	6.00	6.00	6.00	6.00		6.00
Driver/Operator	6.00	6.00	6.00	6.00		6.00
Firefighter/EMT	9.00	9.00	9.00	9.00		9.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	-	<b>24.00</b>

**Organization Chart**





*City Police Vehicle*

### **Mission:**

It is the mission of the Taylor Police Department to provide the highest level of proactive and responsive service to the City of Taylor in partnership with neighborhoods and the entire community. We shall endeavor to detect and solve problems to thereby afford the citizens of Taylor the highest quality of life possible. This service shall be provided with honor, integrity and pride.

### **Department Description:**

The Taylor Police Department is a progressive, values based organization that works in partnership with the community to address issues that affect the quality of life, and in concert with stakeholders, seeks to improve the quality of life for the residents, businesses, and visitors of the City of Taylor. We are a 24/7 full-service law enforcement agency with our own Communications/911 center.

Taylor continues to maintain a low violent crime rate and the Taylor Police Department continues to achieve a high clearance rate of Part I Crimes. The department's command structure and organizational chart shows the number of sworn classifications under the Police Chief include 2 appointed Commanders, 5 Sergeants, 4 Corporals, and 18 Police Officers. The staffing contains a minimal number of specialized positions, deploying 22 of our 30 officers (73%) to patrol duties or traffic enforcement duties.

Last year Council approved the addition of (1) Police Officer to serve as School Resource Officer at the Taylor Middle School beginning August 2019. The Taylor Police Department was also awarded a two-year continuation grant through the Office of the Governor allowing our Victims Services Coordinator position, which is 80% grant funded and 20% city funded, to continue through 2020.

**FY 19-20 Budget Highlights - POLICE:**

**Customer Service**

- Uniforms, Vests, Badges, etc. - \$24,305
- Training and Professional Development - \$43,959
- \*Lexus Nexus Legal Updates - \$400
- \*IACP.Net - \$1,625

**Community Engagement**

- National Night Out - \$2,000
- \*WILCO Children’s Advocacy Center – Additional Contribution - \$3,000

**Public Safety**

- Firearms Supplies - \$6,800
- Investigative Supplies - \$2,500

**Infrastructure / Transportation / City Facilities**

- Computer Replacement - \$8,200
- \*Secure Police ID Card Maker - \$3,695
- \*High Volume Copier - \$3,444

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	3,100,164	3,173,627	3,219,525	3,329,450	2,025	3,331,475
Operational Supplies	47,231	45,980	76,747	49,230	7,139	56,369
Facility Operations & Maint.	33,262	35,051	35,051	32,976		32,972
Equip. Operations & Maint.	292,810	313,410	312,920	281,890		281,890
Contract Services & Fees	117,534	151,742	157,456	192,212		192,212
Capital Outlay	10,392	-	-	-		-
Contributions & Contingencies	15,000	15,000	15,000	15,000	3,000	18,000
<b>Total Department Budget:</b>	<b>3,616,392</b>	<b>3,734,810</b>	<b>3,816,699</b>	<b>3,900,758</b>	<b>12,164</b>	<b>3,912,922</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 19-20 Budget Highlights – ANIMAL CONTROL (ACO):**

**Customer Service**

- Training and Professional Development - \$2,591
- Hoses, sprayers, etc. - \$450
- Bowls, Leashes, Food, etc. - \$3,675

**Public Safety**

- Animal Control Devices - \$750

**Economic Vitality**

- \*Convert PT Animal Control Officer and PT Kennel Technician to (1) FT Animal Control Officer Position (Net Cost) - \$7,317

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	134,041	145,327	118,271	157,216	7,317	164,533
Operational Supplies	9,865	11,130	8,327	8,380		8,380
Facility Operations & Maint.	8,942	11,037	11,037	11,169		11,169
Equip. Operations & Maint.	15,824	19,181	19,181	19,269		19,269
Contract Services & Fees	30,137	23,490	57,221	21,210		21,210
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>198,810</b>	<b>210,165</b>	<b>214,037</b>	<b>217,244</b>	<b>7,317</b>	<b>224,561</b>

\***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19****Major Accomplishments**

- The Police Department had a high clearance rate for Part I Crimes of 36%
- The City of Taylor was a National Award Winner for National Night Out by placing 31<sup>st</sup> in the Nation and 6<sup>th</sup> in the State of Texas for cities with populations of 15,000 – 49,999. This is Taylor’s 11<sup>th</sup> consecutive year as a National Award Winner
- The Office of the Governor awarded the Taylor Police Department a 2-year continuation grant in the amount of \$145,644 allowing our Victim Services Coordinator position to continue through 2020
- An additional Police Officer position was approved by Council, enabling Taylor Police Department to station a School Resource Officer in Taylor Middle School, in addition to the School Resource Officer currently stationed at Taylor High School
- School Resource Officer Matt Bodiford instructed 9<sup>th</sup> grade students on proper interaction with law enforcement during traffic stops and other encounters
- Provided Civilian Response to Active Shooter Training to members of Taylor Independent School District and community stakeholders
- Officer Luera received the Hope Alliance Office of the Year Award for providing outstanding service to victims of crime
- Sergeant Morehouse was recognized for his life-saving actions when dealing with a male subject who had taken Heroin and Xanax and was found not breathing and with no pulse

**FY 2019-20****Major Goals & Objectives**

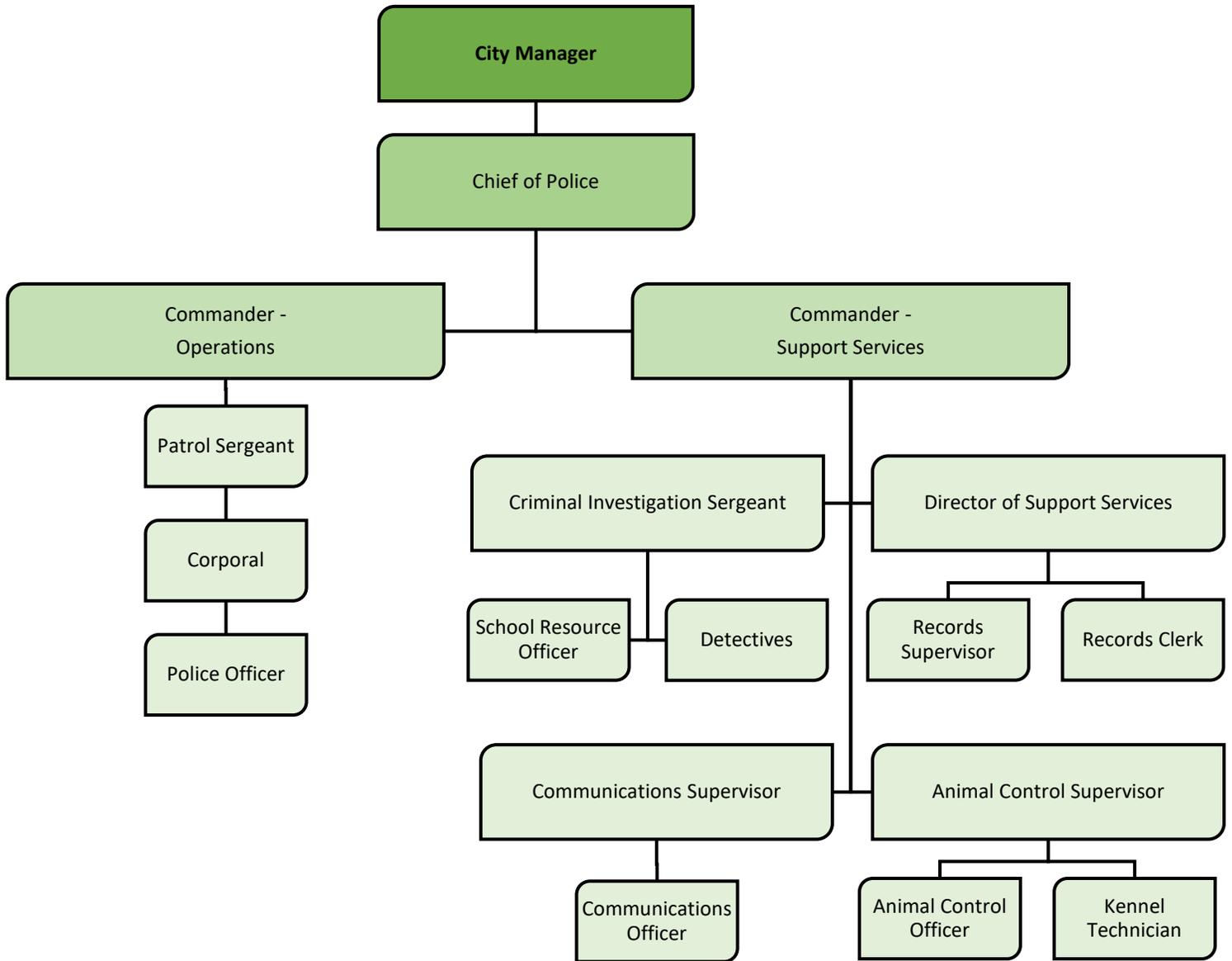
- Add four new police officer positions, which adds one additional officer to each patrol shift
- Continue the process of policy and procedure revision to meet Texas Police Chiefs Association – Best Practices Recognition Program standards
- Complete inventory of the Property Room and destruction of unneeded items.
- Complete the replacement of our current Police Radio System (handhelds, dispatch consoles and in-car radios)
- Complete the replacement of our new Records Management System (RMS) and Computer Aided Dispatch (CAD) that is National Incident Based Reporting System (NIBRS) compliant
- Continue with our Victim Services Coordinator position to provide needed services to victims of crime and their families and apply for an additional 2-year continuance grant
- Apply for the Edward Byrne Memorial Justice Assistance Grant (JAG) to enable our department to purchase License Plate Readers
- Reclassify P/T Animal Control Officer and P/T Kennel Tech positions as Full-Time positions to make the positions more appealing and enable us to draw from a larger pool of experienced applicants and reduce turnover and long-term vacancies
- Continue to make improvements and upgrades to Animal Shelter

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Outputs:</u></b>			
Offense Reports – Total	1,889	1,731	1,818
Arrests	613	531	558
Calls for Service	16,441	16,395	17,215
Traffic Stops	6,247	5,786	6,075
Citations	7,451	6,966	7,314
Accidents	425	470	494
<b><u>Effectiveness:</u></b>			
Clearance Rate for Part I Offenses	36%	37%	40%
<b><u>Efficiencies:</u></b>			
Patrol and Traffic Staffing as a % of sworn Classifications under Police Chief	76%	73%	73%

<b>Personnel Summary - POLICE</b>	<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Changes</b>	<b>FY 19-20 Budget</b>
Police Chief	1.00	1.00	1.00	1.00		1.00
Police Commander	2.00	2.00	2.00	2.00		2.00
Patrol Sergeant	5.00	5.00	5.00	5.00		5.00
Patrol Corporal	4.00	4.00	4.00	4.00		4.00
Police Officer	15.00	15.00	15.00	16.00		16.00
Traffic Unit Officers	-	2.00	2.00	2.00		2.00
Communication Supervisor	1.00	1.00	1.00	1.00		1.00
Communication Officer	6.00	6.00	6.00	6.00		6.00
Support Services Administrator	1.00	1.00	1.00	1.00		1.00
Victims Advocate Assistant	-	1.00	1.00	1.00		1.00
Records Supervisor	1.00	1.00	1.00	1.00		1.00
	<b>36.00</b>	<b>39.00</b>	<b>39.00</b>	<b>40.00</b>	-	<b>40.00</b>

<b>Personnel Summary – ACO</b>	<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Changes</b>	<b>FY 19-20 Budget</b>
Animal Control Supervisor	1.00	1.00	1.00	1.00		1.00
Animal Control Officer	0.50	0.50	0.50	0.50	0.50	1.00
Kennel Technician	1.00	1.50	1.50	1.50	(0.50)	1.00
	<b>2.50</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	-	<b>3.00</b>

Organization Chart





*Streets & Grounds Staff Completing Heritage Square Christmas Decorations*

### **Mission:**

The Street /Grounds Department will continue to improve and provide the highest level of customer service to the citizens of Taylor.

### **Department Description:**

The Street / Grounds Division is responsible for maintaining city streets, drainage ways, city owned sidewalks, street signs, pavement markings, parkland, municipal airport, public properties and the city cemetery. The Street/Grounds Division provides the traveling public with:

- High level of customer service.
- Protection of the investment of the public streets through adequate repairs and preventive maintenance.
- Timely response to hazardous and inclement conditions.
- Repair and replacement of all street signs.
- Proper drainage maintenance.
- Citizen Issue Resolution

**FY 19-20 Budget Highlights:**

**Customer Service**

- \*Added 3 Equipment Operators - \$137,193
- Training and Professional Development - \$4,602

**Infrastructure / Transportation / City Facilities**

- Street Repair Materials - \$52,345
- Striping and Street Signs - \$22,043
- Street Maintenance Equipment - \$1,370

**Parks, Trails, & Open Spaces**

- Grounds Keeping Equipment - \$2,740

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	741,969	820,103	823,479	890,874	137,193	1,028,067
Operational Supplies	72,782	140,858	139,771	104,162		104,162
Facility Operations & Maint.	101,003	126,139	81,413	82,180		82,180
Equip. Operations & Maint.	261,290	273,470	261,291	256,710		256,710
Contract Services & Fees	138,051	131,248	132,730	203,104		203,104
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>1,315,094</b>	<b>1,491,818</b>	<b>1,438,684</b>	<b>1,537,030</b>	<b>137,193</b>	<b>1,674,223</b>

**\*Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19**  
**Major Accomplishments**

- Coordinated and assisted the annual Spring and Fall Cleanup
- Assisted with Spooktacular
- Assisted with all Special Events: Blackland Prairie Days, Car Show, Halloween, Christmas lighting and banners
- Continued with street repairs and drainage issues on several city streets and right of ways
- Fix ongoing water issue along Mallard Drive
- Developed an Accela trouble request program
- Maintaining CDS licenses and certifications.
- Provide barricades & street closure for various events
- Sweeping program
- Finished Avery Glen Phase I
- Street work in Cemetery, building new roads
- Continued operator training program
- Continued PW Asphalt Program
- Improved the Crack Seal Program
- Inspection Program

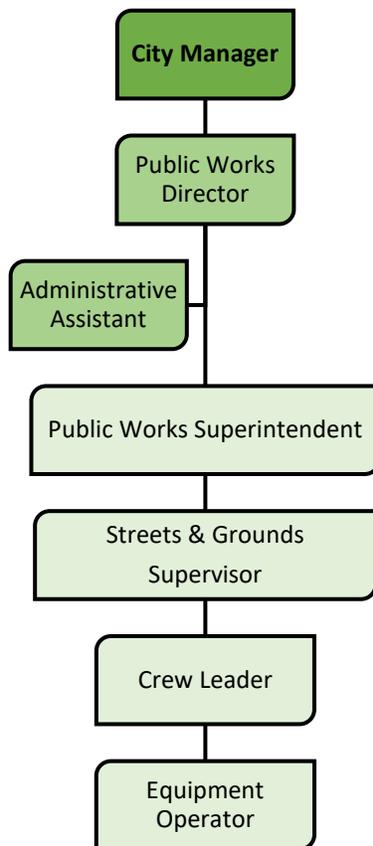
**FY 2019-20**  
**Major Goals & Objectives**

- Provide prompt and courteous service to all citizens of Taylor
- Protect the investment of the public streets through adequate repair and preventive maintenance
- Continue with our crack seal program
- To continue acquiring Street/Grounds Maintenance Division positions so we can keep up with the demands and tasks necessary to provide and insure safe traveling for the public
- Continue training and safety programs needed to provide employees with the latest regulations and standards need for their jobs
- Continue to cross train employees in various aspects of job
- Continue IWORQ data
- Improved Asphalt street work
- Improve City drainage

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b>Inputs:</b>			
# of full-time employees	14	13	16
# of Temp employees	5	0	0
<b>Outputs:</b>			
Patching in tons	521	1,240	1,600
Crack sealing in tons	15	17	18
Tac Oil in gallons	995	3,690	4000
Sweeping Debris			No program
Park Acreage	243	243	243
Cemetery Acreage	127	127	127
Airport Acreage	185	185	185
City Properties Acreage	3	3	3
Trustee Properties Acreage	2	2	2
Right of Way Acreage	122	122	122
Total Acreage Crew Cuts	682	439	439
<b>Effectiveness:</b>			
% Utility cuts repaired within 30 days	65%	95%	85%
% Sweeping completed on schedule	85%	85%	85%
% Park Mowing with 25 days	90%	100%	100%
<b>Efficiencies:</b>			
Street miles maintained per employee	28	27.2	17
Street miles maintained	112	136	136
Park acreage per employee	60.75	48.6	48.6

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Public Works Director	1.00	1.00	1.00	1.00		1.00
Public Works Superintendent	1.00	1.00	1.00	1.00		1.00
Streets & Grounds Supervisor	-	-	1.00	1.00		1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
Crew Leader II	1.00	1.00	-	-		-
Crew Leader I	1.00	1.00	1.00	1.00		1.00
Equipment Operator III	1.00	1.00	1.00	1.00		1.00
Equipment Operator II	2.00	2.00	2.00	2.00		2.00
Equipment Operator I	6.00	6.00	5.00	5.00	3.00	8.00
	<b>14.00</b>	<b>14.00</b>	<b>13.00</b>	<b>13.00</b>	<b>3.00</b>	<b>16.00</b>

**Organization Chart**





*Taylor Regional Park & Sports Complex*

**Mission:**

To enhance the quality of life through positive recreational experiences in the community by maintaining and enhancing park facilities and athletic fields and facilitating quality special event programming and sports tournaments.

**Department Description:**

The Parks and Recreation Department is responsible for maintaining twenty athletic fields, three pools and a splash pad, developing and implementing city wide special events, sustaining tourism through activities at the Taylor Regional Park and Sports Complex and providing other recreational activities through cooperation with local leagues and associations.

**FY 19-20 Budget Highlights:**

**Customer Service**

- \*Added 2 Field Technicians - \$87,924
- Training and Professional Development - \$3,136
- Sports Equipment - \$9,140

**Parks, Trails, & Open Spaces**

- Botanical and Landscape Supplies - \$5,824
- \*John Deere Field Groomer - \$14,500
- \*Power Broom - \$5,106

**Infrastructure / Transportation / City Facilities**

- Computer Replacement - \$1,100

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	333,043	417,544	410,819	440,947	87,924	528,871
Operational Supplies	60,290	85,530	88,354	93,204	19,606	112,810
Facility Operations & Maint.	155,543	151,953	139,656	139,736		139,736
Equip. Operations & Maint.	100,881	105,472	98,794	112,213		112,213
Contract Services & Fees	188,989	107,033	133,533	130,083		130,083
Capital Outlay	6,309	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>845,055</b>	<b>867,532</b>	<b>871,156</b>	<b>916,183</b>	<b>107,530</b>	<b>1,023,713</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19**  
**Major Accomplishments**

- Attendance at the TRP figures continue to remain consistent with previous years with totals (including some) over 100,000
- Good Life Taylor donated \$12,000.00 for the development of the 9 hole disc golf course
- Added new LED energy efficient lighting to Murphy Park tennis courts
- Resurfaced 2 tennis courts in Murphy Park
- Taylor received a bid to host 18 U Triple Crown Sports Nationals for 2018. This event will draw teams from across the country
- Completed construction of Robinson Park Splash Pad
- Completed improvements to Robinson Park baseball field
- Received Tree City USA designation
- Added a scenic overlook to Robinson Park
- Added seasonal, free YOGA in the Park exercise program
- Added 2 week youth swim team at the Murphy Park Pool
- Planted trees in Murphy Park for Arbor Day 2018

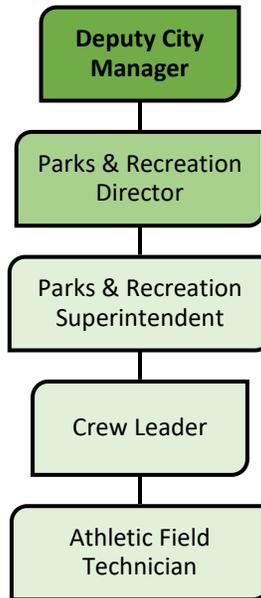
**FY 2019-20**  
**Major Goals & Objectives**

- Increase revenues at the TRP to over \$105,000.00
- Work closely with local community groups to provide high quality recreational ballfields for the local youth leagues
- Increase field maintenance procedures for all city athletic fields
- Complete renovations to Robinson Park
- Develop long term partnerships with local youth and athletic associations
- Develop and improvement of youth and adult sports/recreation programming
- Plant trees at the TRP for Arbor Day 2019

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Inputs:</u></b>			
# of full-time employees	6	6	8
# of part-time employees	0	0	0
<b><u>Outputs:</u></b>			
Park Acres Maintained	65	240	240
Pools Maintained	3	2	2
Splashpads Maintained	0	1	2
Pavilions Maintained	4	4	4
Athletic Fields Maintained	20	20	20
8 Tennis Courts/3 Pickleball Courts	10	11	11
Tournaments Held	33	51	55
Revenue Generated	\$75,000	\$103,769	\$105,000
Park Visitors	100,000	96,484	100,000
<b><u>Efficiencies:</u></b>			
Acres maintained per employee	16	40	30
Fields maintained per employee	5	5	3.5
Revenue generated per tournament	\$2,273	\$3,052	\$3,200
Visitors per tournament	3,000	2,838	3,000
Pool Revenue Generated	\$26,000	\$25,200	\$26,000
<b><u>Effectiveness:</u></b>			
% field maintenance requests resolved in 30 days	100%	99%	99%
% of available weekends vs. # of tournaments held	94%	99%	99%
% of pool maintenance issues resolved within 7 days	100%	99%	99%

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Parks & Recreation Director	-	-	1.00	1.00		1.00
Parks & Recreation Superintendent	1.00	1.00	1.00	1.00		1.00
Athletic Field Technician	4.00	4.00	4.00	3.00	2.00	5.00
Crew Leader II	1.00	1.00	-	-		-
Crew Leader I	-	-	-	1.00		1.00
	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>2.00</b>	<b>8.00</b>

**Organization Chart**





*City Hall Office Renovations*

**Mission:**

To provide quality facilities which support the requirements of City employees and citizen services, to provide professional maintenance and repair of environmental, electrical, mechanical, plumbing, and structural systems with the effective use of in-house and contract resources, and to provide customer-oriented custodial and cleaning services for City facilities.

**Department Description:**

The Building Maintenance Department is responsible for the maintenance and repair of all City-owned facilities. In addition to providing a preventive maintenance program, the department responds to requests for repairs to plumbing, electrical, heating and cooling systems. Other tasks performed include janitorial services, painting, and general repairs. The department is also responsible for obtaining contracts for the City's security and fire systems.

**FY 19-20 Budget Highlights:**

**Infrastructure / Transportation / City Facilities**

- Drills, Hand Tools, etc. - \$1,500
- Flags, Batteries/Bulbs, Filters, etc. - \$3,500
- Roofing Repairs - \$25,000
- Plumbing Repairs - \$7,000
- Building Materials - \$2,000
- Miscellaneous Hardware - \$2,000
- Ant Control - \$600

**Public Safety**

- Fire Prevention Supplies - \$2,500
- Medical Supplies - \$2,000

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	253,965	276,391	266,084	262,575		262,575
Operational Supplies	27,622	26,529	29,122	23,365		23,365
Facility Operations & Maint.	216,107	124,133	166,158	156,556		156,556
Equip. Operations & Maint.	18,038	27,207	27,257	24,129		24,129
Contract Services & Fees	20,042	18,500	22,500	34,600		34,600
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>535,774</b>	<b>472,760</b>	<b>511,121</b>	<b>501,225</b>	<b>-</b>	<b>501,225</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19  
Major Accomplishments**

- Renovated Council Chamber by replacing carpet, ceiling tiles and painting walls
- Installed new ceiling tiles in City Hall foyer
- Upgraded the exit and emergency lights
- Painted offices in City Hall
- Repaired fascia on Victoria Fire Station
- Replaced HVAC systems to improve efficiency
- Repaired prolonged roof leaks in all city facilities
- Maintained all City buildings with minimal downtime

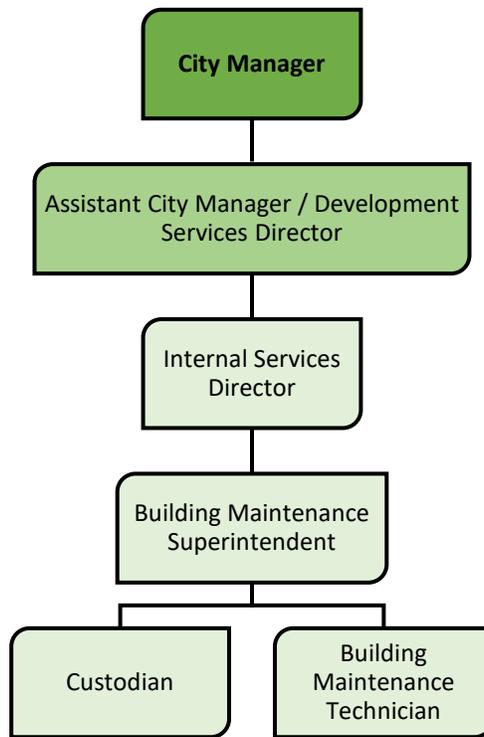
**FY 2019-20  
Major Goals & Objectives**

- Replace carpet in Public Works offices
- Install more AED's in city facilities
- Replace HVAC systems to increase energy efficiency in city buildings
- Keep all city facilities up to an acceptable level of quality, safety and in compliance with legal standards
- Repaint offices at various locations
- Continue to provide quality customer service

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b>Inputs:</b>			
# of full-time employees	3	3	3
# of part-time employees	2	2	1
<b>Outputs:</b>			
# of Work Orders completed	550	600	625
# of City Facilities maintained	19	19	19
<b>Effectiveness:</b>			
% of Work Orders completed within 2 working days	97%	97%	98%
<b>Efficiencies:</b>			
Facility Maintenance Cost	\$140,000	\$140,000	\$140,000

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Director of Internal Services	1.00	1.00	1.00	1.00		1.00
Building Maintenance Superintendent	1.00	1.00	1.00	1.00		1.00
Custodian	1.50	1.50	1.50	1.50	(0.50)	1.00
Building Maintenance Technician	0.50	0.50	0.50	0.50		0.50
	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>(0.50)</b>	<b>3.50</b>

**Organization Chart**



**Mission:**

The Engineering Department will ensure that all bond projects are managed and delivered to the citizens in a timely manner, review and oversee all development proposals, and implement all ordinances related to construction and development of the city’s infrastructure.

**Department Description:**

The Engineering Department strives to provide excellence in the guidance and direction of all planning, design, and construction of capital and development projects in the City of Taylor, while maintaining a commitment to professionalism and cost-effective customer service. Please see the CIP section for more details.

**FY 19-20 Budget Highlights:**

**Infrastructure / Transportation / City Facilities**

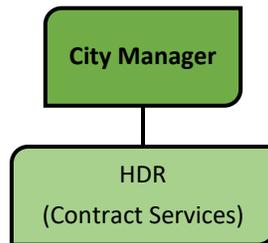
- Funding for HDR Engineering Services - \$150,000

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	325	77,010	326	-		-
Operational Supplies	-	1,700	-	-		-
Facility Operations & Maint.	798	1,488	900	750		750
Equip. Operations & Maint.	11,635	5,515	4,740	-		-
Contract Services & Fees	78,016	39,570	150,000	150,000		150,000
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>90,774</b>	<b>125,283</b>	<b>155,966</b>	<b>150,750</b>	<b>-</b>	<b>150,750</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Senior Engineer	1.00	1.00	1.00	1.00	(1.00)	-
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>(1.00)</b>	<b>0.00</b>

**Organization Chart**



**Mission:**

The Information Technology Department strives to provide the best support and innovation in the delivery of information technology products and services to all city employees and the community.

**Department Description:**

The Information Technology Department is responsible for maintaining, repairing and safeguarding the technology hardware that the City utilizes to provide necessary services to the citizens of Taylor. It has the responsibility to standardize and inventory the hardware and software components that make up the technology systems throughout the City.

**FY 19-20 Budget Highlights:**

**Infrastructure / Transportation / City Facilities**

- Computer Accessories - \$500
- \*PowerEdge R640 Server - \$18,803
- AT&T Internet - \$21,264
- On Technology IT Consultant - \$27,264

**Public Safety**

- Trend Micro Anti-Virus - \$2,100
- Barracuda Web/Spam Filter - \$3,500

**Customer Service**

- \*Microsoft Office 365 Business - \$16,000
- Adobe Creative Cloud - \$1,300

<b>Information Technology</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	62,538	68,305	62,594	70,662		70,662
Operational Supplies	846	900	900	900	18,803	19,703
Facility Operations & Maint.	28,531	22,920	31,736	31,736		31,736
Equip. Operations & Maint.	6,500	6,900	8,900	15,127		15,127
Contract Services & Fees	69,781	60,290	60,290	65,654	16,000	81,654
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>168,196</b>	<b>159,315</b>	<b>164,420</b>	<b>184,079</b>	<b>34,803</b>	<b>218,882</b>

**\*Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19****Major Accomplishments**

- Upgraded City Hall and Municipal Court camera system
- Upgraded internet services at WWTP, Airport and Moody Museum
- Installed camera system at Heritage Square, Pierce Park and TRPSC
- Upgraded management personnel to Surface Pro devices
- Upgraded Windows 7 to Windows 10
- Assisted Tax Assistance setup in City Hall and the Library
- Upgraded cell phones to latest technology
- Continued replacement of computers and laptops to the latest technology

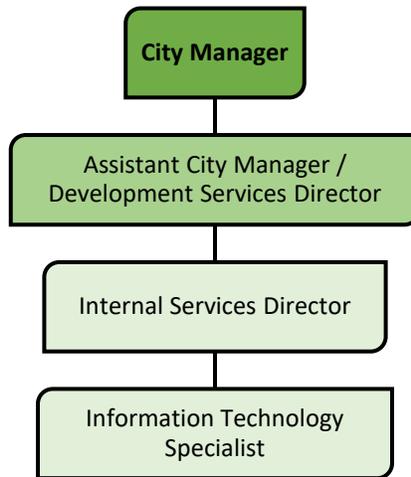
**FY 2019-20****Major Goals & Objectives**

- Upgrade internet services at the Library
- Continual replacement of computers and laptops
- Continual upgrade of Windows 7 to Windows 10
- Continual replacement of cell phones to the latest technology
- Comply with all rules and laws dictating the storage and use of sensitive information
- Provide professional level of support and training to technology users
- Maintain a high level of customer satisfaction
- Provide information technology maintenance, planning, and development in order to enhance the City of Taylor's technical infrastructure

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Inputs:</u></b>			
# of full-time employees	1	1	1
# of part-time employees	0	0	0
<b><u>Outputs:</u></b>			
# of Personal Computers and Laptops	145	145	145
# of Network/Email/Web/File Servers	7	7	7
# of Service Requests	500	500	525
<b><u>Effectiveness:</u></b>			
% of Support Calls resolved within 24 hours	93%	94%	94%
<b><u>Efficiencies:</u></b>			
Average response time for service requests	30	30	30

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Information Technology Specialist	1.00	1.00	1.00	1.00		1.00
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>

**Organization Chart**



**About:**

The Non-Departmental budget consists of budget items that are either not particular to a single department or they apply to all departments within the fund.

It may include items such as interfund transfers out of the General Fund, property and sales tax rebates, other contributions to local organizations, and payment of insurance claims, for example.



**FY 19-20 Budget Highlights:**

**Economic Vitality / Financial Health**

- Ordinance Update - \$40,000
- \*Master Drainage Plan (Partial Funding) - \$175,000

**Infrastructure / Transportation / City Facilities**

- \*Back-Up Disaster Recovery - \$23,951

**Community Engagement**

- HOME Program (4 Houses) - \$84,000

**Arts**

- Public Arts Projects - \$10,000

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	-	-	-	-	-	-
Operational Supplies	-	-	-	-	-	-
Facility Operations & Maint.	-	-	-	-	-	-
Equip. Operations & Maint.	-	-	-	-	-	-
Contract Services & Fees	215,043	126,619	216,897	135,000	198,951	333,951
Capital Outlay	-	-	14,000	-	-	-
Contributions & Contingencies	143,367	137,651	115,684	264,777	-	264,777
<b>Total Department Budget:</b>	<b>358,409</b>	<b>264,270</b>	<b>346,581</b>	<b>399,777</b>	<b>198,951</b>	<b>598,728</b>

**\*Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.



THIS PAGE INTENTIONALLY LEFT BLANK



## Special Revenue Funds

Tax Increment Finance (TIF) Fund	170
Hotel Occupancy Tax (HOT) Fund	172
Main Street Revenue Fund	174
Municipal Court Special Fee Fund	177
Library Grant / Donation Fund	180
Municipal Utility Drainage System (MDUS) Fund	182
Roadway Impact Fee Fund	185
Utility Impact Fee Fund	187
Transportation User Fee (TUF) Fund	189

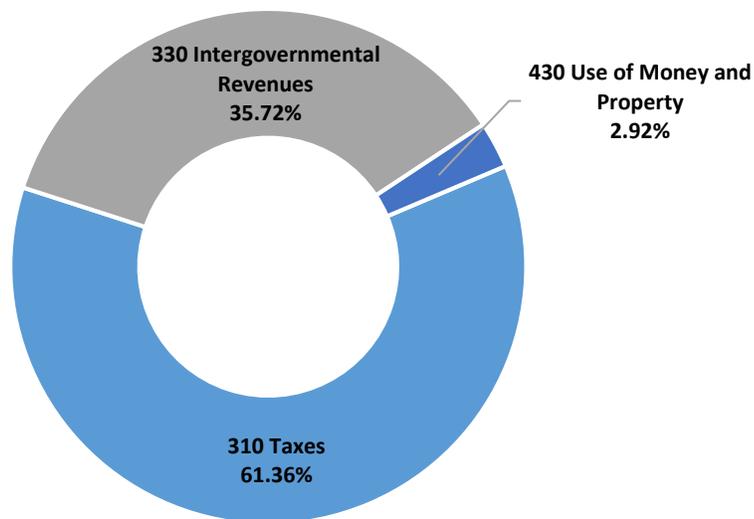
The purpose of this fund is to set aside ad valorem tax for the redevelopment of the downtown reinvestment zone. **Revenues** are budgeted at \$274,348, which is derived from city property tax, interest income and the captured taxes from Williamson County. **Expenditures** are budgeted as a \$10,000 transfer to the Main Street Fund for façade grants to businesses in the TIF district; \$25,000 for fire suppression grants to assist businesses in the district with the cost of installing fire suppression systems; and \$349,500 for annual debt service payments. Expenditures are anticipated to exceed revenues by \$100,000 and will be covered by the use of TIF Fund reserves.

<b>Fund Schedule</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Adjustment To Base (ATB)</b>	<b>FY 19-20 Budget</b>
<b>Revenue By Categories</b>						
<b>310 Taxes</b>						
CURRENT PROPERTY TAXES	176,962	195,108	149,619	168,348	-	168,348
<b>310 Taxes Total</b>	<b>176,962</b>	<b>195,108</b>	<b>149,619</b>	<b>168,348</b>	-	<b>168,348</b>
<b>330 Intergovernmental Revenues</b>						
TIF-WILLIAMSON COUNTY	103,456	115,512	72,728	98,000	-	98,000
<b>330 Intergovernmental Revenues Total</b>	<b>103,456</b>	<b>115,512</b>	<b>72,728</b>	<b>98,000</b>	-	<b>98,000</b>
<b>430 Use of Money and Property</b>						
INTEREST INCOME	10,311	7,000	18,000	8,000	-	8,000
<b>430 Use of Money and Property Total</b>	<b>10,311</b>	<b>7,000</b>	<b>18,000</b>	<b>8,000</b>	-	<b>8,000</b>
<b>Revenue By Categories Total</b>	<b>290,729</b>	<b>317,620</b>	<b>240,347</b>	<b>274,348</b>	-	<b>274,348</b>

<b>Expenditure By Department</b>						
<b>100 Employee Services</b>	-	-	-	-	-	-
<b>500 Contract Services and Fees</b>						
OTHER CONTRACT SERVICES	-	305,038	250,000	-	-	-
OTHER PROFESSIONAL SERVICES	-	-	50,000	-	-	-
<b>500 Contract Services and Fees Total</b>	-	<b>305,038</b>	<b>300,000</b>	-	-	-
<b>700 Capital Outlay</b>	-	-	-	-	-	-

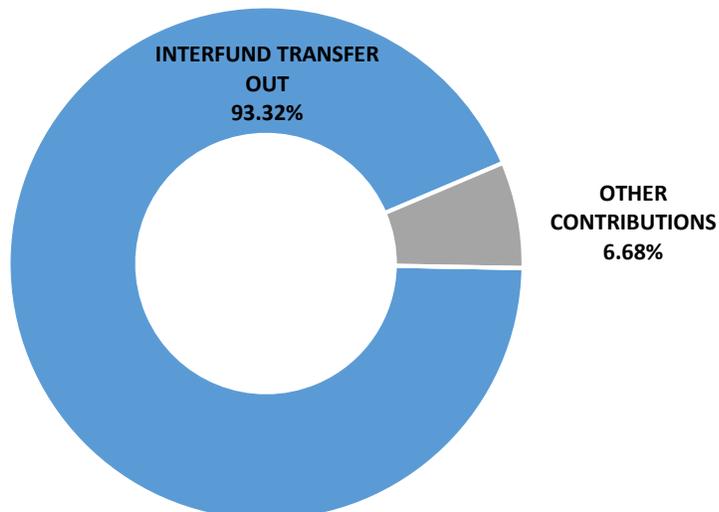
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>800 Contributions / Contingency</b>						
INTERFUND TRANSFER OUT	30,000	377,518	360,000	349,500	-	349,500
OTHER CONTRIBUTIONS	-	25,000	25,000	25,000	-	25,000
TRANSFER TO CIP	239,171	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>269,171</b>	<b>402,518</b>	<b>385,000</b>	<b>374,500</b>	<b>-</b>	<b>374,500</b>
<b>Expenditure By Department Total</b>	<b>269,171</b>	<b>707,556</b>	<b>685,000</b>	<b>374,500</b>	<b>-</b>	<b>374,500</b>

FY 19-20 Tax Increment Financing (TIF) Revenues



FY 19-20 Tax Increment Financing (TIF) Expenditures

**800 Contributions / Contingency Expenditure Detail**



**Revenues** for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of the charges for lodging. There are six current lodging facilities with the addition of the new Holiday Inn Express. Based on an agreement executed with the Taylor Chamber of Commerce, tax receipts up to \$50,000 are transferred to the Chamber for tourism related expenses. The reserve is maintained for discretionary use by City Council.

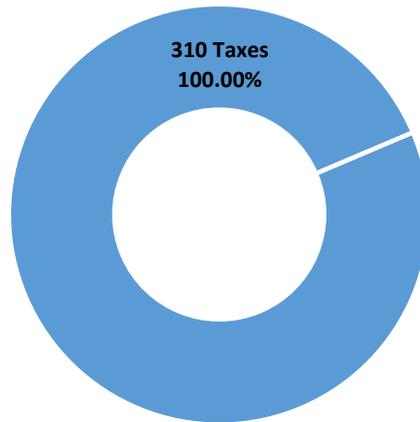
Revenues are budgeted at \$70,000 and reflect the negotiated tax incentive for the new facility and the anticipated reduction in collections from the existing facilities. **Expenditures** are budgeted at \$70,000, of which \$50,000 is paid to the Taylor Chamber of Commerce to be used to promote tourism in Taylor; \$15,000 to the Taylor Marketing Partnership; and \$5,000 to the Main Street Fund for advertising that promotes city sponsored events.

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>310 Taxes</b>						
HOTEL OCCUPANCY TAX	79,229	82,963	82,963	70,000	-	70,000
LATE PAYMENT FEE	-	-	-	-	-	-
<b>310 Taxes Total</b>	<b>79,229</b>	<b>82,963</b>	<b>82,963</b>	<b>70,000</b>	-	<b>70,000</b>
<b>420 Assessments</b>						
OTHER SPECIAL ASSESSMENTS	-	-	-	-	-	-
<b>420 Assessments Total</b>	-	-	-	-	-	-
<b>430 Use of Money and Property</b>						
INTEREST INCOME	-	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	-	-	-	-	-	-
<b>Revenue By Categories Total</b>	<b>79,229</b>	<b>82,963</b>	<b>82,963</b>	<b>70,000</b>	-	<b>70,000</b>

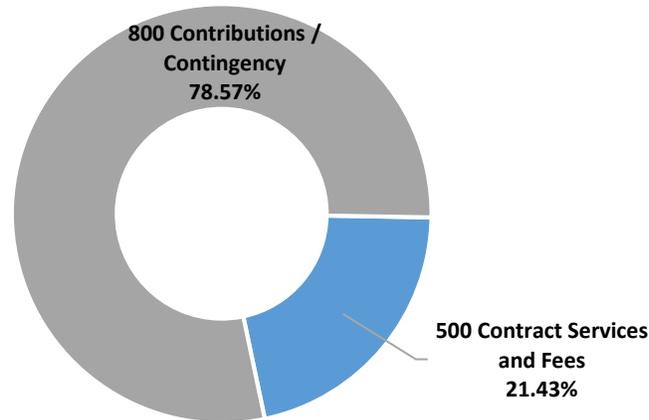
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>						
ADVERTISING	-	-	-	-	-	-
ENGINEERING SERVICES	-	-	-	-	-	-
LEGAL SERVICES	-	-	-	-	-	-
OTHER CONTRACT SERVICES	17,724	20,000	12,000	15,000	-	15,000
SOFTWARE MAINT/LICENSING	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>17,724</b>	<b>20,000</b>	<b>12,000</b>	<b>15,000</b>	-	<b>15,000</b>

<b>Fund Schedule</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Adjustment To Base (ATB)</b>	<b>FY 19-20 Budget</b>
<b>800 Contributions / Contingency</b>						
380-AGREEMENT PAYOUT	-	-	-	-	-	-
INTERFUND TRANSFER OUT	5,000	5,000	5,000	5,000	-	5,000
PASS THROUGHGS- AGENCY	50,000	50,000	50,000	50,000	-	50,000
<b>800 Contributions / Contingency Total</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>-</b>	<b>55,000</b>
<b>Expenditure By Department Total</b>	<b>72,724</b>	<b>75,000</b>	<b>67,000</b>	<b>70,000</b>	<b>-</b>	<b>70,000</b>

**FY 19-20 Hotel Occupancy Tax (HOT) Revenues**



**FY 19-20 Hotel Occupancy Tax (HOT) Expenditures**



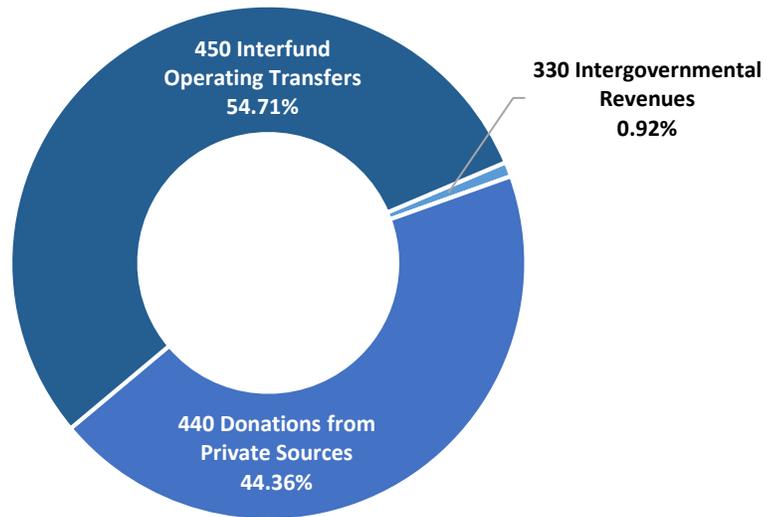
The purpose of this fund is to provide incentives for downtown businesses to improve the façades of the building they occupy (Façade Improvement Grants), assist the downtown businesses with rental assistance, and to account for donations and proceeds from fundraisers where profits are dedicated to promote downtown development.

**Revenues** are budgeted at \$53,600 and include revenues derived from City fund raising events, the annual Blackland Prairie Days, and \$29,600 in transfers from the General Fund, TIF Fund, and Hotel/Motel Fund. The transfers are to assist the programs offered by the Main Street Fund including the façade improvement grants and rent assistance to downtown businesses. **Expenditures** for the fund are budgeted at \$47,500.

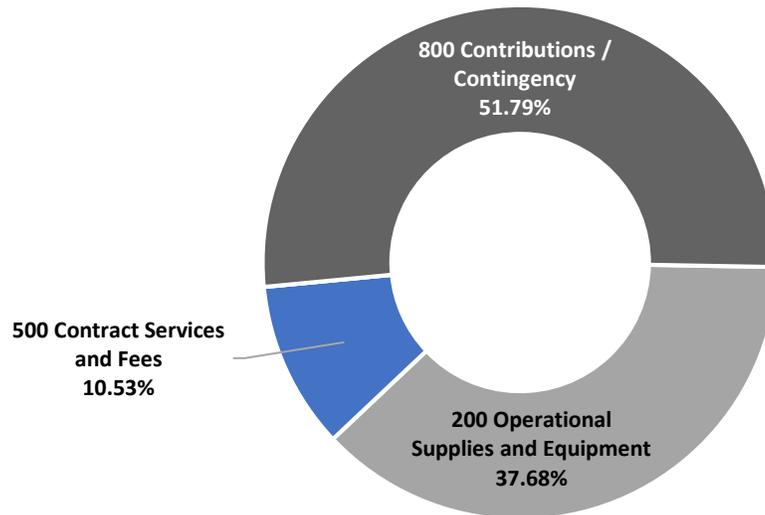
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>330 Intergovernmental Revenues</b>						
GENERAL CONTRIBUTIONS	-	-	-	-	-	-
OTHER CONTRIBUTIONS	-	-	-	-	-	-
TEDC CONTRIBUTIONS	-	-	-	-	-	-
<b>330 Intergovernmental Revenues Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>430 Use of Money and Property</b>						
INTEREST INCOME	-	-	-	-	-	-
REFUNDS AND REIMBURSEMENTS	-	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>440 Donations from Private Sources</b>						
CAR SHOW	-	-	-	-	-	-
CHRISTMAS BAZAAR	-	-	-	-	-	-
HERITAGE SQ CHRISTMAS LIGHT	-	-	-	-	-	-
SALES AND OTHER FUNDRAISING	7,959	8,000	8,000	8,000	-	8,000
SPOOKTACULAR	-	-	-	-	-	-
TAYLOR BLACKLAND PRAIRIE DA	19,444	10,000	16,000	16,000	-	16,000
WINE SWIRL	-	-	-	-	-	-
<b>440 Donations from Private Sources Total</b>	<b>27,403</b>	<b>18,000</b>	<b>24,000</b>	<b>24,000</b>	<b>-</b>	<b>24,000</b>
<b>450 Interfund Operating Transfers</b>						
TRANSFER FROM GENERAL FUND	14,600	14,600	14,600	14,600	-	14,600
TRANSFER FROM H.O.T.	5,000	5,000	5,000	5,000	-	5,000
TRANSFER FROM TIF	30,000	30,000	15,000	10,000	-	10,000
<b>450 Interfund Operating Transfers Total</b>	<b>49,600</b>	<b>49,600</b>	<b>34,600</b>	<b>29,600</b>	<b>-</b>	<b>29,600</b>
<b>Revenue By Categories Total</b>	<b>77,003</b>	<b>67,600</b>	<b>58,600</b>	<b>53,600</b>	<b>-</b>	<b>53,600</b>

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Expenditure By Department</b>						
<b>100 Employee Services</b>						
REGULAR FULL TIME	-	-	-	-	-	-
<b>100 Employee Services Total</b>	-	-	-	-	-	-
<b>200 Operational Supplies and Equipment</b>						
CHRISTMAS BAZAAR	-	-	-	-	-	-
CITY SPONSORED EVENTS	7,825	7,900	7,825	7,900	-	7,900
FUND RAISING GOODS	-	-	-	-	-	-
MISC. SUPPLIES	146	-	-	-	-	-
PROMOTIONAL SUPPLIES	-	-	-	-	-	-
SPOOKTACULAR	-	-	-	-	-	-
TAYLOR BLACKLAND PRAIRIE DAY	9,970	10,000	11,000	10,000	-	10,000
WINE SWIRL	-	-	-	-	-	-
<b>200 Operational Supplies and Equipment Total</b>	<b>17,941</b>	<b>17,900</b>	<b>18,825</b>	<b>17,900</b>	-	<b>17,900</b>
<b>500 Contract Services and Fees</b>						
ADVERTISING	5,011	5,000	5,000	5,000	-	5,000
OUTSIDE PRINTING	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>5,011</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	-	<b>5,000</b>
<b>700 Capital Outlay</b>						
OTHER CAPITAL OUTLAY	-	-	-	-	-	-
<b>700 Capital Outlay Total</b>	-	-	-	-	-	-
<b>800 Contributions / Contingency</b>						
FACADE GRANT	12,051	30,000	30,000	10,000	-	10,000
OTHER CONTRIBUTIONS	-	-	-	-	-	-
RENTAL ASSISTANCE	14,561	14,600	14,561	14,600	-	14,600
<b>800 Contributions / Contingency Total</b>	<b>26,612</b>	<b>44,600</b>	<b>44,561</b>	<b>24,600</b>	-	<b>24,600</b>
<b>Expenditure By Department Total</b>	<b>49,564</b>	<b>67,500</b>	<b>68,386</b>	<b>47,500</b>	-	<b>47,500</b>

**FY 19-20 Main Street Revenue Fund Revenues**



**FY 19-20 Main Street Revenue Fund Expenditures**



An assessment fee is charged against all defendants convicted of a misdemeanor charge in which these fees must be used for security devices or services in buildings, housing the municipal court, and for upgrading technology hardware or services.

**Budgeted revenues** are 20,464, which is a decrease of \$13,580 and continues the trend of decreasing revenues. **Expenditures** are budgeted at \$38,553 for security services performed by the police department and the purchase of document scanning software and equipment. This fund has sufficient fund balance to cover the budgeted deficit.

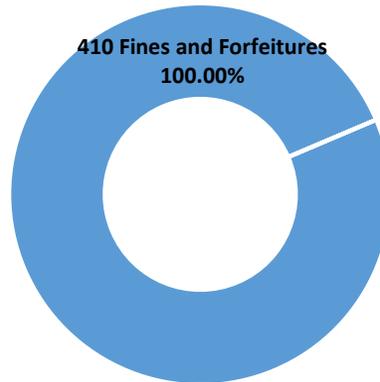
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>410 Fines and Forfeitures</b>						
BUILDING SECURITY FEES	9,178	13,320	7,500	7,500	-	7,500
JUDICIAL FEE-CITY	2,825	2,964	2,964	2,964	-	2,964
JURY SERVICES FEE	-	-	-	-	-	-
TECHNOLOGY FEES	12,229	17,760	10,000	10,000	-	10,000
TRUANCY PREVENTION/DIVERSIO	-	-	-	-	-	-
<b>410 Fines and Forfeitures Total</b>	<b>24,232</b>	<b>34,044</b>	<b>20,464</b>	<b>20,464</b>	<b>-</b>	<b>20,464</b>
<b>450 Interfund Operating Transfers</b>						
INTERFUND TRANSFER IN	-	-	-	-	-	-
<b>450 Interfund Operating Transfers Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue By Categories Total</b>	<b>24,232</b>	<b>34,044</b>	<b>20,464</b>	<b>20,464</b>	<b>-</b>	<b>20,464</b>

<b>Expenditure By Department</b>						
<b>100 Employee Services</b>						
FICA SOCIAL SECURITY	713	606	603	612	-	612
PROFESSIONAL CONFERENCES	-	-	-	-	-	-
REGULAR FULL TIME	9,316	7,923	7,882	8,000	-	8,000
RETIREMENT - TMRS	1,128	960	955	970	-	970
TRAINING- LODGING	-	-	-	-	-	-
TRAINING- MEALS	-	-	-	-	-	-
TRAINING- TRANSPORTATION	-	-	-	-	-	-
WORKSHOP TRAINING	-	-	-	-	-	-
<b>100 Employee Services Total</b>	<b>11,157</b>	<b>9,489</b>	<b>9,440</b>	<b>9,582</b>	<b>-</b>	<b>9,582</b>

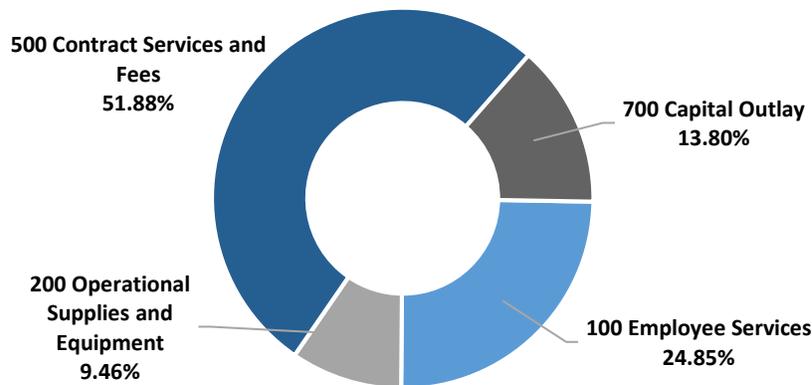
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>200 Operational Supplies and Equipment</b>						
COMPUTER ACCESSORIES	-	-	-	-	-	-
COMPUTERS	3,851	-	-	800	2,349	3,149
MISC. HARDWARE	768	-	-	-	-	-
OFFICE SECURITY	-	-	-	-	500	500
OTHER OFFICE EQUIPMENT	1,440	-	8,000	-	-	-
OTHER OPERATIONAL EQUIPMENT	2,607	-	8,500	-	-	-
<b>200 Operational Supplies and Equipment Total</b>	<b>8,666</b>	<b>-</b>	<b>16,500</b>	<b>800</b>	<b>2,849</b>	<b>3,649</b>
<b>300 Facilities Operations / Maintenance</b>						
TRUNK TELEPHONE SYSTEM	-	-	-	-	-	-
<b>300 Facilities Operations / Maintenance Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>500 Contract Services and Fees</b>						
OTHER CONTRACT SERVICES	2,782	-	-	-	-	-
SOFTWARE MAINT/LICENSING	4,725	2,007	2,007	2,000	18,002	20,002
<b>500 Contract Services and Fees Total</b>	<b>7,507</b>	<b>2,007</b>	<b>2,007</b>	<b>2,000</b>	<b>18,002</b>	<b>20,002</b>
<b>700 Capital Outlay</b>						
COMMUNICATION EQUIPMENT	-	-	-	-	-	-
COMPUTER EQUIPMENT	-	-	-	-	5,320	5,320
INSTRUMENTS/APPARATUS	-	-	-	-	-	-
OTHER CAPITAL OUTLAY	-	-	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,320</b>	<b>5,320</b>
<b>Expenditure By Department Total</b>	<b>27,330</b>	<b>11,496</b>	<b>27,947</b>	<b>12,382</b>	<b>26,171</b>	<b>38,553</b>

Approved Adjustment to Base (ATB) items pursuant to City Council Focus Areas	Expenditure
<b>Customer Service</b>	<b>25,671</b>
<b>Technology</b>	<b>25,671</b>
Additional INCODE Software and Related Services - Intial Cost	18,002
Additional INCODE Software and Related Services - Scanners (4)	5,320
Zoom Software	149
Zoom Software - (Computer & iPad)	2,200
<b>Public Safety</b>	<b>500</b>
<b>Building Security</b>	<b>500</b>
Security Technology	500
<b>Total Approved General Fund ATB Items</b>	
	<b>26,171</b>

**FY 19-20 Municipal Court Special Fee Fund Revenues**



**FY 19-20 Municipal Court Special Fee Fund Expenditures**



The purpose of the fund is to track grants and donations to the library that will be spent on library activities and operations. It is difficult to anticipate what grants and donations will be received in any given year. **Revenues** are budgeted at \$5,650, which includes \$4,500 for interest income earned. No **expenditures** are budgeted

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>330 Intergovernmental Revenues</b>						
GRANTS	-	-	-	-	-	-
OTHER LOCAL CONTRIBUTIONS	-	-	-	-	-	-
OTHER STATE GRANTS	1,120	1,150	2,725	1,150	-	1,150
<b>330 Intergovernmental Revenues Total</b>	<b>1,120</b>	<b>1,150</b>	<b>2,725</b>	<b>1,150</b>	<b>-</b>	<b>1,150</b>
<b>430 Use of Money and Property</b>						
INTEREST INCOME	4,345	4,240	5,000	4,500	-	4,500
MISCELLANEOUS REVENUE	-	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>4,345</b>	<b>4,240</b>	<b>5,000</b>	<b>4,500</b>	<b>-</b>	<b>4,500</b>
<b>440 Donations from Private Sources</b>						
LOUIS NED BEQUEST	-	-	-	-	-	-
MISCELLANEOUS DONATIONS	640	-	500	-	-	-
NOBLE TRUST BEQUEST	-	-	-	-	-	-
<b>440 Donations from Private Sources Total</b>	<b>640</b>	<b>-</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue By Categories Total</b>	<b>6,105</b>	<b>5,390</b>	<b>8,225</b>	<b>5,650</b>	<b>-</b>	<b>5,650</b>

**Expenditure By Department****100 Employee Services**

SUBSCRIPTIONS AND BOOKS

- - - - - - -

**100 Employee Services Total**

- - - - - - -

**200 Operational Supplies and Equipment**

APPLIANCES

- - - - - - -

COMPUTERS

8,440 - - - - - - -

GENERAL OFFICE SUPPLIES

- - - - - - -

MISC. HARDWARE

- - - - - - -

MISC. SUPPLIES

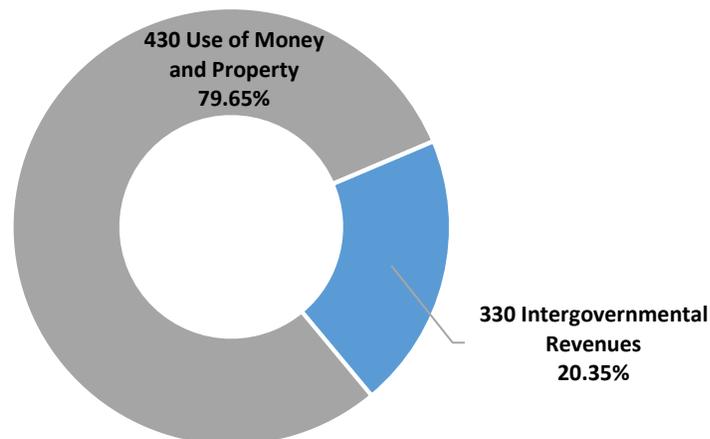
- - - - - - -

OFFICE FURNITURE

- - - - - - -

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
OTHER OFFICE EQUIPMENT	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-
<b>200 Operational Supplies and Equipment Total</b>	<b>8,440</b>	-	-	-	-	-
<b>300 Facilities Operations / Maintenance</b>						
MISC. REPAIRS/MAINT.	-	-	-	-	-	-
<b>300 Facilities Operations / Maintenance Total</b>	-	-	-	-	-	-
<b>500 Contract Services and Fees</b>						
OTHER CONTRACT SERVICES	1,500	-	1,500	-	-	-
SOFTWARE MAINT/LICENSING	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>1,500</b>	-	<b>1,500</b>	-	-	-
<b>700 Capital Outlay</b>						
GRANT EQUIPMENT	-	-	-	-	-	-
LIBRARY BOOKS	9,273	-	4,553	-	-	-
OFFICE FURNITURE	-	-	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>9,273</b>	-	<b>4,553</b>	-	-	-
<b>800 Contributions / Contingency</b>						
INTERFUND TRANSFERS OUT	-	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	-	-	-	-	-	-
<b>Expenditure By Department Total</b>	<b>19,213</b>	-	<b>6,053</b>	-	-	-

**FY 19-20 Library Grant / Donation Fund Revenues**



**MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) FUND – Fund  
Summary**

**FY 2019-2020 Budget**

The City Council investigated the establishment of a rate for a Municipal Drainage Utility System (MDUS) beginning in 2006. Current legislation allows a City to collect a fee to address drainage related issues in the community including localized flooding, emergency operations, and the cost of providing infrastructure and facilities that permit the safe drainage of storm water. [Chapter 552.041 of the Texas Local Government Code](#) provides strict guidelines on determining a rate that must be equitable, fair and reasonable among all customer classes.

MDUS Fund **revenues** are budgeted at \$500,760 for FY2019-20, in line with the current fiscal year. Expenditures total \$461,227, and are also in line with the current fiscal year. **Expenditures** include an \$180,000 transfer to the General Fund to cover administrative costs and \$280,577 to cover debt payments. The current revenues in the MDUS fund do not support any additional activity in the fund.

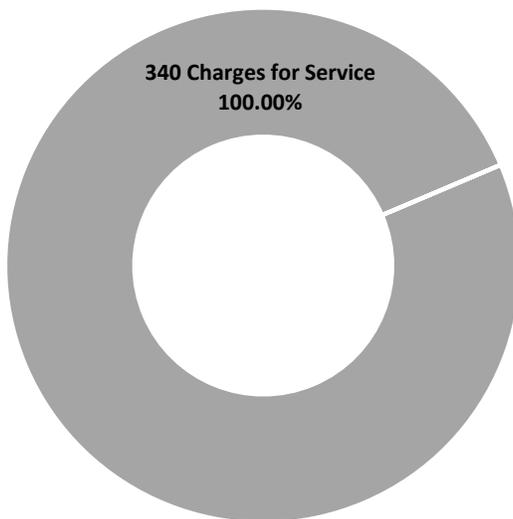
<b>Fund Schedule</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Adjustment To Base (ATB)</b>	<b>FY 19-20 Budget</b>
<b>Revenue By Categories</b>						
<b>330 Intergovernmental Revenues</b>						
LOCAL REIMBURSEMENTS/REFUND	-	-	-	-	-	-
OTHER FEDERAL GRANTS	-	-	-	-	-	-
OTHER LOCAL CONTRIBUTIONS	-	-	-	-	-	-
OTHER STATE GRANTS	-	-	-	-	-	-
<b>330 Intergovernmental Revenues Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>340 Charges for Service</b>						
CREDIT CARD PROCESSING FEE	-	-	-	-	-	-
DRAINAGE FEES	481,341	496,260	496,260	496,260	-	496,260
LATE PAYMENT FEE	4,824	4,825	5,000	4,500	-	4,500
<b>340 Charges for Service Total</b>	<b>486,165</b>	<b>501,085</b>	<b>501,260</b>	<b>500,760</b>	<b>-</b>	<b>500,760</b>
<b>430 Use of Money and Property</b>						
INTEREST INCOME	-	-	-	-	-	-
MISCELLANEOUS REVENUE	-	-	-	-	-	-
REIMBURSEMENTS/REFUNDS	-	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>460 Proceeds General Fixed Assets</b>						
TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
<b>460 Proceeds General Fixed Assets Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) FUND – Fund Summary

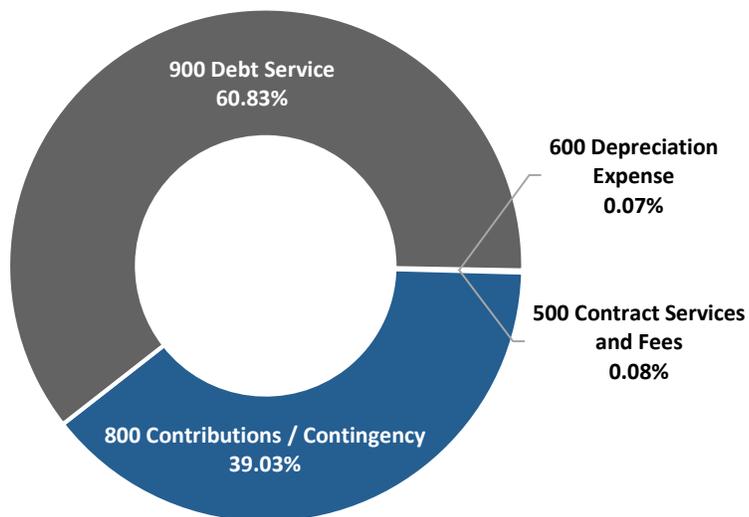
FY 2019-2020 Budget

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>470 Proceeds General Long Term Liabilities</b>						
BOND PROCEEDS 2012	-	-	-	-	-	-
<b>470 Proceeds General Long Term Liabilities Total</b>	-	-	-	-	-	-
<b>Revenue By Categories Total</b>	<b>486,165</b>	<b>501,085</b>	<b>501,260</b>	<b>500,760</b>	-	<b>500,760</b>
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>						
ADVERTISING	-	-	-	-	-	-
BANK FEES	358	358	358	350	-	350
CREDIT CARD FEES	-	-	-	-	-	-
ENGINEERING SERVICES	-	-	-	-	-	-
LEGAL SERVICES	-	-	-	-	-	-
OTHER CONTRACT SERVICES	1,766	-	-	-	-	-
OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>2,124</b>	<b>358</b>	<b>358</b>	<b>350</b>	-	<b>350</b>
<b>600 Depreciation Expense</b>						
BAD DEBT	299	425	400	300	-	300
DEPRECIATION EXPENSE	-	-	-	-	-	-
<b>600 Depreciation Expense Total</b>	<b>299</b>	<b>425</b>	<b>400</b>	<b>300</b>	-	<b>300</b>
<b>700 Capital Outlay</b>						
OTHER CAPITAL OUTLAY	-	-	-	-	-	-
<b>700 Capital Outlay Total</b>	-	-	-	-	-	-
<b>800 Contributions / Contingency</b>						
INTERFUND TRANSFERS OUT	180,000	180,000	180,000	180,000	-	180,000
TRANSFER TO CIP	616,409	150,000	150,000	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>796,409</b>	<b>330,000</b>	<b>330,000</b>	<b>180,000</b>	-	<b>180,000</b>
<b>900 Debt Service</b>						
TRANSFER TO I&S INTEREST	41,525	39,725	41,525	155,577	-	155,577
TRANSFER TO I&S PRINCIPAL	90,000	90,000	90,000	125,000	-	125,000
<b>900 Debt Service Total</b>	<b>131,525</b>	<b>129,725</b>	<b>131,525</b>	<b>280,577</b>	-	<b>280,577</b>
<b>Expenditure By Department Total</b>	<b>930,357</b>	<b>460,508</b>	<b>462,283</b>	<b>461,227</b>	-	<b>461,227</b>

FY 19-20 MDUS Fund Revenues



FY 19-20 MDUS Fund Expenditures



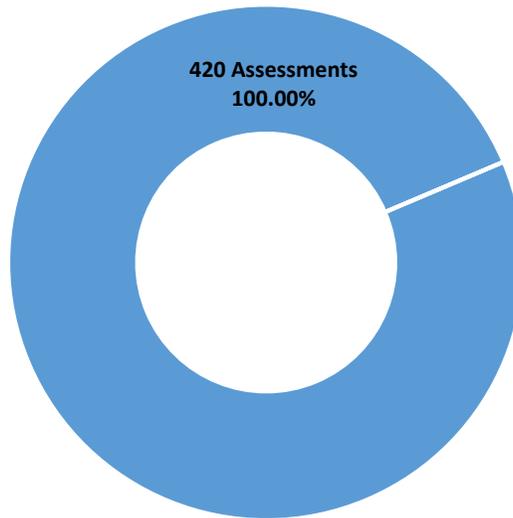
A roadway assessment imposed by the city upon new development to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributed to new development within the city.

Revenues are budgeted at \$36,480, which is generated by anticipated new development. Expenditures are budgeted at \$30,000 for the Impact Fee Rate Study.

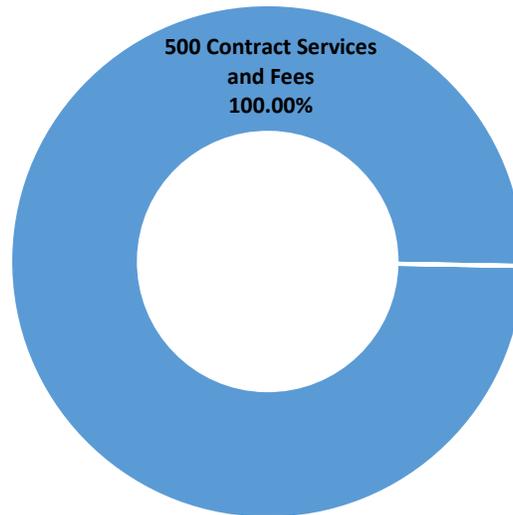
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>420 Assessments</b>						
ROADWAY IMPACT FEES	30,669	36,480	40,000	36,480	-	36,480
<b>420 Assessments Total</b>	<b>30,669</b>	<b>36,480</b>	<b>40,000</b>	<b>36,480</b>	<b>-</b>	<b>36,480</b>
<b>Revenue By Categories Total</b>						
	<b>30,669</b>	<b>36,480</b>	<b>40,000</b>	<b>36,480</b>	<b>-</b>	<b>36,480</b>
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>						
ADVERTISING	-	-	-	-	-	-
ENGINEERING SERVICES	-	-	-	-	-	-
OTHER CONTRACT SERVICES	-	-	-	-	30,000	30,000
OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>
<b>700 Capital Outlay</b>						
CONSTRUCTION	-	-	-	-	-	-
CONSTRUCTION IMPROVE-GRANTS	-	-	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>800 Contributions / Contingency</b>						
PAYMENT OF REFUNDS	-	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure By Department Total</b>						
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>

Approved Adjustment to Base (ATB) items pursuant to City Council Focus Areas	Expenditure
<b>Infrastructure / Transportation / City Facilities</b>	<b>30,000</b>
<b>Roadway Impact</b>	<b>30,000</b>
Roadway Impact Fee Study	30,000
<hr/>	
<b>Total Approved General Fund ATB Items</b>	<b>30,000</b>

**FY 19-20 Roadway Impact Fee Fund Revenues**



**FY 19-20 Roadway Impact Fee Fund Expenditures**



A water and wastewater assessment imposed by the city upon new development to generate revenue for funding or recouping the cost of capital improvements or facility expansions necessitated by and attributed to new development within the city.

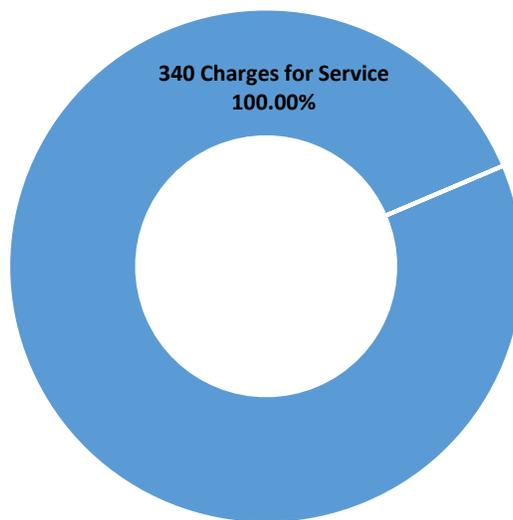
**Revenues** are budgeted at \$205,000, which is generated by anticipated new development.

**Expenditures** are budgeted at \$125,000 for the Land Use Study and Impact Fee Rate Study.

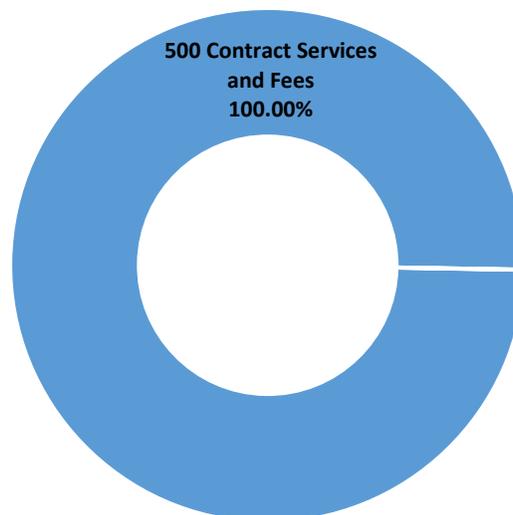
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>340 Charges for Service</b>						
SEWER CAP. IMPACT FEE	63,317	78,300	125,000	80,000	-	80,000
WATER CAP. IMPACT FEE	95,726	122,340	190,000	125,000	-	125,000
<b>340 Charges for Service Total</b>	<b>159,043</b>	<b>200,640</b>	<b>315,000</b>	<b>205,000</b>	<b>-</b>	<b>205,000</b>
<b>Revenue By Categories Total</b>	<b>159,043</b>	<b>200,640</b>	<b>315,000</b>	<b>205,000</b>	<b>-</b>	<b>205,000</b>
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>						
ENGINEERING SERVICES	-	-	-	-	-	-
OTHER CONTRACT SERVICES	-	-	-	-	125,000	125,000
<b>500 Contract Services and Fees Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>125,000</b>	<b>125,000</b>
<b>700 Capital Outlay</b>						
CONSTRUCTION IMPROVE-GRANTS	-	-	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>800 Contributions / Contingency</b>						
INTERFUND TRANSFERS OUT	19,769	-	-	-	-	-
PAYMENT OF REFUNDS	-	-	1,500	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>19,769</b>	<b>-</b>	<b>1,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure By Department Total</b>	<b>19,769</b>	<b>-</b>	<b>1,500</b>	<b>-</b>	<b>125,000</b>	<b>125,000</b>

Approved Adjustment to Base (ATB) items pursuant to City Council Focus Areas	Expenditure
<b>Infrastructure / Transportation / City Facilities</b>	<b>125,000</b>
<b>Utility Impact</b>	<b>125,000</b>
Land Use Study	100,000
Utility Impact Fee Study	25,000
<hr/>	
<b>Total Approved General Fund ATB Items</b>	<b>125,000</b>

**FY 19-20 Utility Impact Fee Fund Revenues**



**FY 19-20 Utility Impact Fee Fund Expenditures**



The Taylor City Council made a decision on Feb. 11, 2016 to address the City’s street repair and maintenance challenges by approving a Transportation User Fee ordinance that will go into effect beginning June 1, 2016 for residents and businesses located inside the city limits.

The TUF is structured in separate flat rates for commercial and residential units within the City limits. The assessed fee for residential units will be \$8 a month and for commercial units will be based on a five-tier structure ranging from \$25 to \$133 based on size and trip generation factors.

The TUF establishes a dedicated revenue source in which the money raised can only be used for street repair, reconstruction and maintenance as well as sidewalk maintenance. The projected revenue that will be generated from the TUF is estimated to be more than \$700,000 annually.

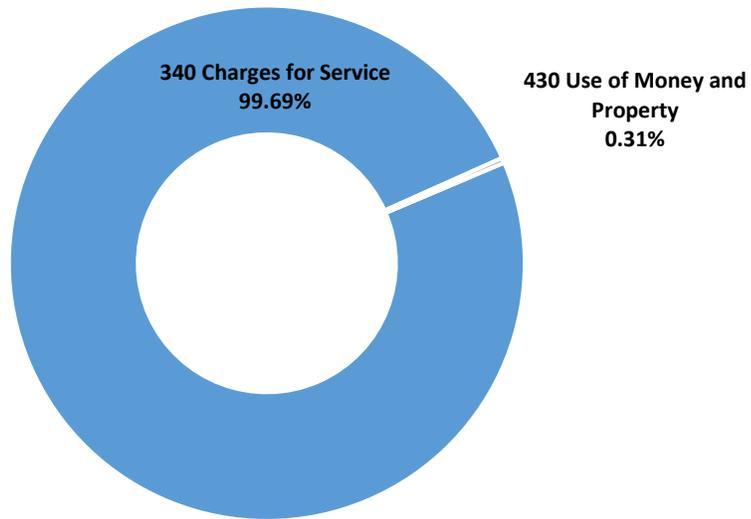
**Revenues** are budgeted at \$796,198 and **expenditures** at \$783,442. Included in the budget is \$300,000 for annual street maintenance, \$120,000 for materials, \$40,000 for engineering work, \$30,000 for street condition assessment, and \$293,442 for debt service payments.

<b>Fund Schedule</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Adjustment To Base (ATB)</b>	<b>FY 19-20 Budget</b>
<b>Revenue By Categories</b>						
<b>340 Charges for Service</b>						
CREDIT CARD PROCESSING FEE	-	-	-	-	-	-
LATE PAYMENT FEE	-	-	-	-	-	-
TRANSPORTATION USER FEE	781,636	793,698	793,698	793,698	-	793,698
<b>340 Charges for Service Total</b>	<b>781,636</b>	<b>793,698</b>	<b>793,698</b>	<b>793,698</b>	<b>-</b>	<b>793,698</b>
<b>430 Use of Money and Property</b>						
INTEREST INCOME	-	-	21,000	2,500	-	2,500
<b>430 Use of Money and Property Total</b>	<b>-</b>	<b>-</b>	<b>21,000</b>	<b>2,500</b>	<b>-</b>	<b>2,500</b>
<b>470 Proceeds General Long Term Liabilities</b>						
12.590M 2019 COs (3.985M)	-	-	3,985,000	-	-	-
BOND PREMIUM	-	-	386,084	-	-	-
<b>470 Proceeds General Long Term Liabilities Total</b>	<b>-</b>	<b>-</b>	<b>4,371,084</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue By Categories Total</b>	<b>781,636</b>	<b>793,698</b>	<b>5,185,782</b>	<b>796,198</b>	<b>-</b>	<b>796,198</b>

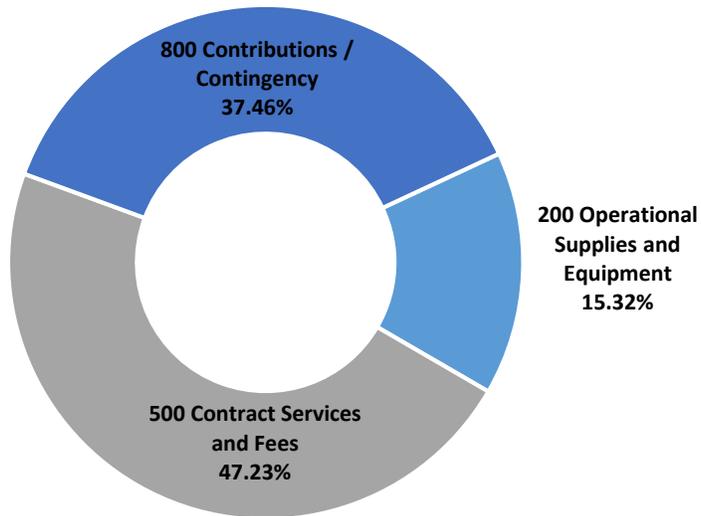
<b>Expenditure By Department</b>						
<b>200 Operational Supplies and Equipment</b>						
STREET REPAIR MATERIALS	-	-	15,000	120,000	-	120,000
STRIPING AND STREET SIGNS	-	-	-	-	-	-
<b>200 Operational Supplies and Equipment Total</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>120,000</b>	<b>-</b>	<b>120,000</b>

<b>Fund Schedule</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Adjustment To Base (ATB)</b>	<b>FY 19-20 Budget</b>
<b>500 Contract Services and Fees</b>						
ADVERTISING	225	-	-	-	-	-
ANNUAL STREET MAINTENANCE	-	250,000	400,000	300,000	-	300,000
CREDIT CARD FEES	-	-	-	-	-	-
ENGINEERING SERVICES	60,096	-	40,000	40,000	-	40,000
OTHER CONTRACT SERVICES	-	-	-	-	-	-
OTHER PROFESSIONAL SERVICES	30,250	-	-	30,000	-	30,000
SOFTWARE MAINT/LICENSING	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>90,571</b>	<b>250,000</b>	<b>440,000</b>	<b>370,000</b>	<b>-</b>	<b>370,000</b>
<b>600 Depreciation Expense</b>						
BAD DEBT	378	-	500	-	-	-
<b>600 Depreciation Expense Total</b>	<b>378</b>	<b>-</b>	<b>500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>800 Contributions / Contingency</b>						
INTERFUND TRANSFERS OUT	-	-	1,100	293,442	-	293,442
TRANSFER TO CIP	715,091	510,000	510,000	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>715,091</b>	<b>510,000</b>	<b>511,100</b>	<b>293,442</b>	<b>-</b>	<b>293,442</b>
<b>900 Debt Service</b>						
BOND ISSUANCE COSTS	-	-	61,000	-	-	-
<b>900 Debt Service Total</b>	<b>-</b>	<b>-</b>	<b>61,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure By Department Total</b>	<b>806,040</b>	<b>760,000</b>	<b>1,027,600</b>	<b>783,442</b>	<b>-</b>	<b>783,442</b>

FY 19-20 Transportation User Fee (TUF) Fund Revenues



FY 19-20 Transportation User Fee (TUF) Fee Fund Expenditures





THIS PAGE INTENTIONALLY LEFT BLANK



## Proprietary Funds

Utility Fund	194
Fund Summary	194
Utility Administration	197
Wastewater Treatment Plant (WWTP)	202
Utility Maintenance	204
Non-Departmental	209
Airport	211
Cemetery Operating	223
Sanitation	233

Utility fund **revenues** are budgeted at \$9,860,700. The FY2019-20 budget does not include a rate increase in the water and sewer rates.

- Water income is budgeted at \$4,463,500, which is the same as the current fiscal year. Water revenues in the current fiscal year to date are lower than budgeted, but should increase during the hotter summer months. Without a planned rate increase and the lower than normal revenues in the current fiscal year, the budget reflects the assumption that we will see little to no revenue growth in the next fiscal year from current fiscal year budgeted amounts.
- Sewer income is budgeted at \$4,400,000, which is down \$83,000 from the current fiscal year. Charges for residential customers are based on sewer averages established in the non-irrigation months of December, January and February. Commercial customer sewer charges are based on their water consumption.
- The City's water agreement with the City of Hutto, City of Thrall and Noack W.S.C. for wholesale water is budgeted at \$450,000. There is no change from the current fiscal year.

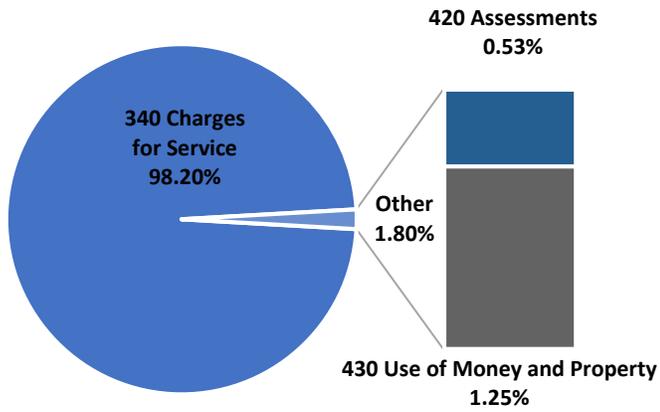
**Expenditures** for FY2019-20 are budgeted at \$9,752,944 and is an increase of \$774,594 (8.63%) from the current fiscal year budget. The areas of major increases are as follows:

- A 3.0% salary and wage increase for employee for a budgeted cost of \$29,600. This includes the FICA and TMRS cost increases related to the salary and wage adjustment.
- TMRS conversion to a 2:1 match with a 30% COLA. This conversion will increase are projected TMRS costs by approximately \$9,400
- The Operational supply category is budgeted at \$2,022,400. The major expense in this category is the purchase of treated water from the Brazos River Authority (BRA), which is budgeted at \$1,680,000. Every June the monthly charge is reviewed and, if we have exceeded the floor amount established in the contract, an excess water charge is assessed. In addition, the contract with BRA includes a 5% rate increase every five years. The next contractual rate increase is in August of 2019, and this increase is included in the budgeted expenditures. Other operational supplies included in this category are office and construction supplies, specialty supplies and operational equipment.
- Debt service payments are budgeted at \$2,620,416 for the existing debt.
- Transfer to the General Fund is budgeted at \$1,600,000 and covers the administrative costs, which include the cost of billing and collecting the sewer and water charges. This is an increase of \$350,000 from the current fiscal year budget due to a proposed franchise fee in lieu to the recommended administrative fee increase that was part of the last rate study.

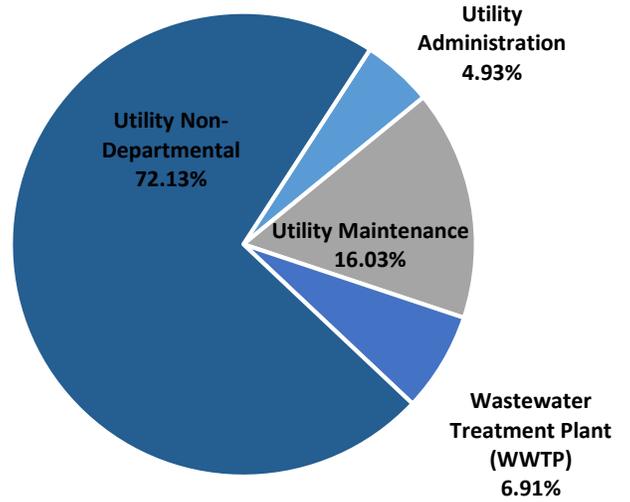
Projected revenues over expenditures in the Utility Fund are \$107,756.

Fund Summary	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
320 Permits and Licenses	650	1,200	1,200	1,200	-	1,200
330 Intergovernmental Revenues	-	-	-	-	-	-
<b>340 Charges for Service</b>	<b>9,641,275</b>	<b>9,737,214</b>	<b>9,554,460</b>	<b>9,683,000</b>	-	<b>9,683,000</b>
ADMIN FEE	50,313	50,000	50,000	52,000	-	52,000
BULK SEWER DISPOSAL FEE	38,230	28,000	40,000	38,000	-	38,000
CONNECT FEES	19,450	17,000	17,000	17,000	-	17,000
CREDIT CARD PROCESSING FEE	59,214	53,000	65,000	60,000	-	60,000
LATE PAYMENT FEE	174,642	165,000	180,000	175,000	-	175,000
MISC. WATER SERVICE FEES	25,972	25,960	25,960	26,000	-	26,000
SEWER SERVICE CHARGES	4,365,618	4,483,340	4,325,000	4,400,000	-	4,400,000
TRANSFER FEES	1,780	1,500	1,500	1,500	-	1,500
WATER SERVICE CHARGES	4,380,225	4,463,414	4,400,000	4,463,500	-	4,463,500
WHOLESALE WATER CHARGES	525,831	450,000	450,000	450,000	-	450,000
<b>420 Assessments</b>	<b>35,873</b>	<b>47,560</b>	<b>77,000</b>	<b>52,000</b>	-	<b>52,000</b>
<b>430 Use of Money and Property</b>	<b>119,076</b>	<b>99,793</b>	<b>158,500</b>	<b>123,500</b>	-	<b>123,500</b>
<b>450 Interfund Operating Transfers</b>	<b>232,432</b>	-	<b>4,000</b>	-	-	-
<b>460 Proceeds General Fixed Assets</b>	<b>1,539</b>	<b>1,000</b>	<b>1,300</b>	<b>1,000</b>	-	<b>1,000</b>
<b>470 Proceeds General Long Term Liabilities</b>	-	-	-	-	-	-
<b>Revenue Total</b>	<b>10,030,845</b>	<b>9,886,767</b>	<b>9,796,460</b>	<b>9,860,700</b>	-	<b>9,860,700</b>
<b>Expenditure By Department</b>						
Utility Administration	1,715,784	480,998	458,106	480,633	-	480,633
Utility Maintenance	1,670,485	1,467,547	1,487,606	1,563,268	-	1,563,268
Wastewater Treatment Plant (WWTP)	670,659	590,476	634,577	674,273	-	674,273
Utility Non-Departmental	4,125,532	6,439,329	6,281,047	7,034,770	-	7,034,770
<b>Expenditure Total</b>	<b>8,182,460</b>	<b>8,978,350</b>	<b>8,861,336</b>	<b>9,752,944</b>	-	<b>9,752,944</b>

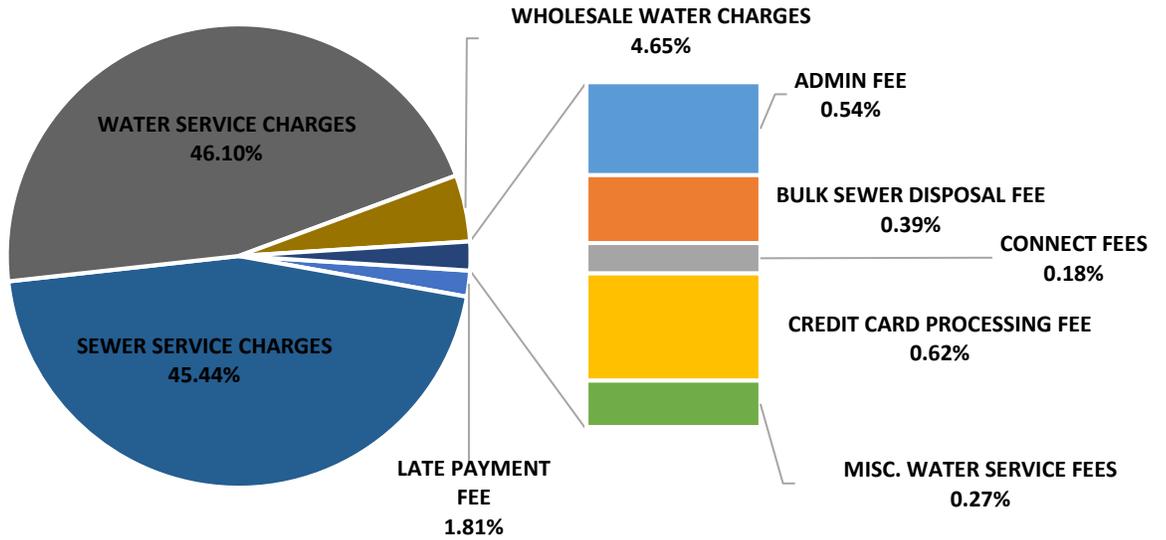
**FY 19-20 Utility Revenues**



**FY 19-20 Utility Expenditures**



**340 Charges for Service Revenue Detail**





*Utility Billing Staff*

**Mission:**

The mission statement of the City of Taylor Utility Billing Department is to provide the citizens of Taylor with prompt and courteous customer service while maintaining an accurate and efficient utilities billing and collection system.

**Department Description:**

The City of Taylor Utility Administration Department manages financial operations, billing services, and utility meter repair and maintenance.

**FY 19-20 Budget Highlights:**

**Customer Service**

- Training and Professional Development - \$1,170
- Utility Billing Postage - \$38,400

**Infrastructure / Transportation / City Facilities**

- Minor Tools and Instruments - \$270
- Meter Gaskets, Washers, etc. - \$1,300
- Datapros Billing - \$14,400

**Public Safety**

- Brinks Security - \$7,500

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	315,167	334,547	312,437	332,278		332,278
Operational Supplies	45,967	44,170	45,370	53,570		53,570
Facility Operations & Maint.	2,790	3,889	3,924	2,381		2,381
Equip. Operations & Maint.	23,120	23,590	22,033	29,639		29,639
Contract Services & Fees	64,977	74,802	74,342	62,765		62,765
Depreciation / Bad Debt	1,263,765					
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>1,715,782</b>	<b>480,998</b>	<b>458,106</b>	<b>480,633</b>	<b>-</b>	<b>480,633</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19  
Major Accomplishments**

- Created an information brochure for new customers on how to read and understand the utility bill
- Changed the water and sewer portion of the utility bill to show how we calculate water and sewer charges
- Added informational page on the UB web page to show and explain the new billing format.
- Began accepting IVR (pay by phone) credit card payments
- Installed and began using chip card readers.
- Continuous updating of Utility Billing policies and procedures to become more efficient
- Implemented the new Incode autopay option through the payment website
- Increased collection of old bad debt balances from returning customers
- Continuous education of customers to help them understand our billing, policies and procedures, and changes to services
- Implemented the last rate increase as recommended in a rate study by Black & Veatch. This was the final increase in the 5 year plan
- Assisted Siemens in providing billing and meter data for future AMI system. This project has been put on hold

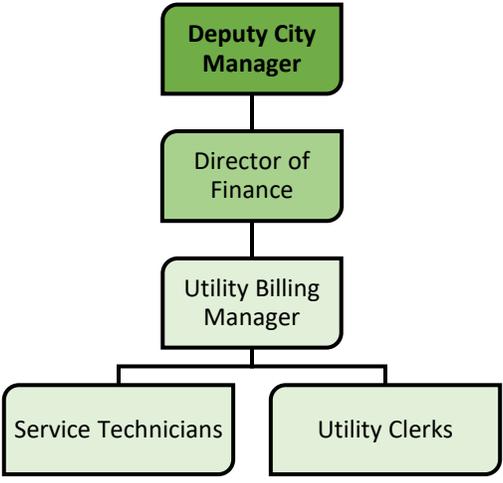
**FY 2019-20  
Major Goals & Objectives**

- Continue providing excellent customer service and administer the operation of Utility Billing in an effective and efficient manner
- Implement service order program that will allow technicians to receive requests electronically as opposed to paper print outs
- Continue to educate our staff through schools and other training opportunities
- Implement meter replacement schedule for commercial meters throughout the district
- Implement meter replacement schedule for residential meters throughout the district
- Continue research for ABM for AMI system update
- Continue Bad Debt file audit
- Continue Customer Account file audit
- Promote paperless e-bill option to customers in order to reduce the amount of paper bills mailed each month
- Research E-check capabilities on payment website
- Work on sending unclaimed refunds to the state
- Update new customer information and collaborate with other City departments to create a “Welcome Packet” for new residents
- Update division job descriptions
- Policy and procedures update
- Research options to assist those who are on a fixed income and have difficulty paying their utility bills

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Outputs:</u></b>			
Average # Accounts Billed Per Month	6,353	6,670	Varies
Average # Late Notices Per Month	1,426	1,497	Varies
Average # Accounts Subject to Cut Off Per Month	393	412	Varies
Average # New Connections Per Month	124	130	Varies
Average # Finaled Accounts Per Month	43	45	Varies
Average # Transfers Per Month	5	6	Varies
<b><u>Efficiencies:</u></b>			
Average # Meters Read Per Month	6,353	6,670	Varies
# Completed Service Orders	4,843	5,085	Varies
# Payments Taken	63,878	67,072	Varies
# Bank Drafts	7,933	8,329	Varies
# Web Payments	\$10,575	\$11,103	Varies
<b><u>Effectiveness:</u></b>			
Meter Reading Error Rate	<1%	<1%	<1%
% of Bank Draft Customers	9.63%	9.63%	7%
% of Web Payment Customers	12.84%	12.84%	13%

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Utility Billing Manager	1.00	1.00	1.00	1.00		1.00
Service Technician	2.00	2.00	2.00	2.00		2.00
Senior Utility Clerk	1.00	1.00	1.00	1.00		1.00
Utility Clerk	2.00	2.00	2.00	2.00		2.00
	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	-	<b>6.00</b>

**Organization Chart**





*Public Works Vac Truck*

**Mission:**

The Utility Maintenance Department continually strives to provide the highest quality of water and wastewater services to the citizens of Taylor, while trying to maintain a high level of customer satisfaction, and ensuring all EPA and TCEQ compliance standards are met.

**Department Description:**

The Utility Maintenance Department manages all the City of Taylor’s water and wastewater infrastructure, which includes 127.99 miles of water mains, 92 miles of sanitary sewer mains, and 6,000 service connections. Our services include the safe delivery of potable water, and the proper disposal of wastewater, fire hydrant maintenance and repair, water and sewer line repair, upkeep of city lift stations, upkeep of water storage facilities, and the deliverance of the best customer service possible to our citizens.

**FY 19-20 Budget Highlights – WASTEWATER TREATMENT PLANT (WWTP):**

**Customer Service**

- Uniforms - \$1,800
- Training and Professional Development - \$6,005

**Infrastructure / Transportation / City Facilities**

- Miscellaneous Hardware - \$1,000
- Electrical Plumbing Supplies - \$5,000
- Laboratory Supplies - \$16,370
- Chemicals - \$14,840

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	236,888	279,637	273,159	206,822		206,822
Operational Supplies	26,844	28,829	28,579	39,600		39,600
Facility Operations & Maint.	212,123	153,714	184,817	191,660		191,660
Equip. Operations & Maint.	52,100	45,736	45,462	59,931		59,931
Contract Services & Fees	142,701	82,560	102,560	176,260		176,260
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>670,656</b>	<b>590,476</b>	<b>634,577</b>	<b>674,273</b>	<b>-</b>	<b>674,273</b>

\***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 19-20 Budget Highlights – UTILITY MAINTENANCE (UM):**

**Customer Service**

- Uniforms - \$4,606
- Training and Professional Development - \$12,975

**Infrastructure / Transportation / City Facilities**

- Street Repair Materials - \$36,000
- Building Materials - \$2,000
- Sand and Gravel - \$25,000
- Fire Hydrants - \$13,200

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	848,196	951,429	948,546	996,255		996,255
Operational Supplies	178,021	236,450	220,448	247,430		247,430
Facility Operations & Maint.	50,272	34,822	44,066	50,119		50,119
Equip. Operations & Maint.	480,918	156,474	154,374	126,567		126,567
Contract Services & Fees	113,077	88,372	120,172	142,897		142,897
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	-	-	-		-
<b>Total Department Budget:</b>	<b>1,670,485</b>	<b>1,467,547</b>	<b>1,487,606</b>	<b>1,563,268</b>	<b>-</b>	<b>1,563,268</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19  
Major Accomplishments**

- Kept manhole inspection program current
- Met all requirements stated in the purchase water permit
- Even with employee turnover, we have re-filled all positions
- Located over 100 different locations for utilities
- Kept up meter program
- Resolved customer complaints in a timely manner
- Fixed over 230 water leaks
- Continued doing road cutting for street dept. to fix our utility cuts
- Finished Rehab project on Southwood Hills Tower
- Installed new sewer line at Jeff's Resurrections
- Sent key personnel to classes to maintain licensing
- Helped other departments as needed
- Have pamphlets at Utility Billing for utility awareness
- Water/Wastewater complaints have been handled in a timely and orderly fashion
- Working on Consumer Confidence Report (CCR) for 2017
- Continued to update our Utility mapping
- Remained EPA and TCEQ Compliant
- Continue Progress with Iworqs

**FY 2019-20  
Major Goals & Objectives**

- Maintain a high standard of customer service
- Utilize the city's resources in a efficient and effective manner
- Educate the public about utility usage awareness
- Promote a professional atmosphere with every department
- Continue to respond to water and sewer problems in a timely and professional manner
- Make certain the City of Taylor continues to be compliant with EPA and TCEQ policies
- Update our metering system as funds permit
- Update distribution and collection system as funds permit
- Make sure employees have access to schools for continued education
- Update our utility mapping
- Keep Iworqs and monthly reports up to date and turned in on time
- Finish SOP (Standard Operating Procedures) for the WWTP

**UTILITY FUND – Wastewater Treatment Plant (WWTP), Utility  
Maintenance (UM)**

**FY 2019-2020 Budget**

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Outputs:</u></b>			
Water Leaks	466	280	315
Sewer Stops	344	240	275
Water Taps	20	24	25
Sewer Taps	21	12	25
Fire Hydrant Repair/Replace	40	13	10
Water Valves Repair/Replace	17	3	8
Sewer Main/Service Replaced	56	27	20
Camera Jobs	30	26	30
City Side Cleanouts	31	13	25
Line Locates	287	243	250
<b><u>Effectiveness:</u></b>			
Maintenance Costs for Pumps and Motors	\$11,638	\$16,500	\$17,300
Maintenance Costs for Storage Tanks	\$5,000	\$5,000	\$5,000
<b><u>Efficiencies:</u></b>			
# of Bacteriological Water Sample Positives	0	2	0

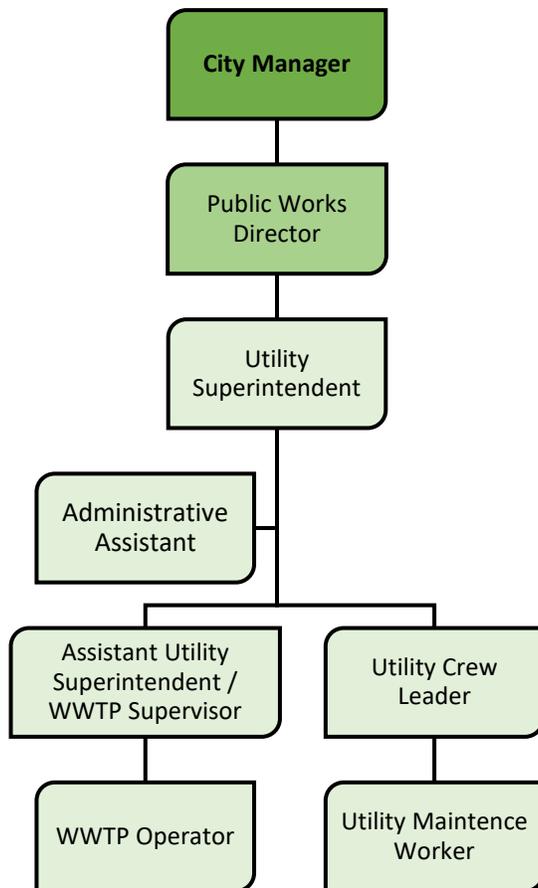
**UTILITY FUND – Wastewater Treatment Plant (WWTP), Utility Maintenance (UM)**

**FY 2019-2020 Budget**

<b>Personnel Summary - WWTP</b>	<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Changes</b>	<b>FY 19-20 Budget</b>
Plant Supervisor	-	1.00	1.00	1.00	(1.00)	-
Operator II	1.00	-	-	-		-
Operator I	2.00	3.00	3.00	3.00		3.00
	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>(1.00)</b>	<b>3.00</b>

<b>Personnel Summary – UM</b>	<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Changes</b>	<b>FY 19-20 Budget</b>
Utility Superintendent	1.00	1.00	1.00	1.00		1.00
Assistant Utility Superintendent	-	-	-	-	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
Crew Leader II	1.00	1.00	1.00	1.00		1.00
Crew Leader I	4.00	4.00	4.00	4.00		4.00
Utility Maintenance Worker I	6.00	6.00	6.00	6.00		6.00
Utility Maintenance Worker II	1.00	1.00	1.00	1.00		1.00
	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>1.00</b>	<b>15.00</b>

Organization Chart



**About:**

The Non-Departmental budget consists of budget items that are either not particular to a single department or they apply to all departments within the fund.



*Bull Branch Park*

It may include items such as interfund transfers out of the Utility Fund, the purchase of treated water, reserves for rate stability, and funds for Utility debt payments, for example.

**FY 19-20 Budget Highlights:**

**Economic Vitality / Financial Health**

- Reserve for Utility Rate Stability - \$140,000

**Infrastructure / Transportation / City Facilities**

- Utility / Transportation User Fee (TUF) Rate Study - \$42,500
- Fire Hydrant Replacement - \$50,000
- Leak Detection Repairs & Replacements - \$200,000

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	-	-	-	-	-	-
Operational Supplies	1,598,523	1,665,143	1,598,524	1,680,000		1,680,000
Facility Operations & Maint.	-	1,764	-	1,764		1,764
Equip. Operations & Maint.	-	-	-	-		-
Contract Services & Fees	104,468	82,310	113,981	234,000		234,000
Depreciation / Bad Debt	31,649	37,500	29,283	37,500		37,500
Capital Outlay	-	133,700	33,700	144,900		144,900
Contributions & Contingencies	1,445,641	2,179,953	2,166,600	2,316,190		2,316,190
Debt Service	945,250	2,338,959	2,338,959	2,620,416		2,620,416
<b>Total Department Budget:</b>	<b>4,125,532</b>	<b>6,439,329</b>	<b>6,281,047</b>	<b>7,034,770</b>	<b>-</b>	<b>7,034,770</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.



THIS PAGE INTENTIONALLY LEFT BLANK

Airport Fund **revenues** are budgeted at \$429,500, a decrease of \$68,326. The budgeted decrease reflects an adjustment for fuel sales to correlate with actual sales.

The FY2019-20 budgeted **expenses** total \$427,328, a decrease of \$55,249 from the current year budget. The majority of the decrease is seen in fuel purchases.

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>330 Intergovernmental Revenues</b>						
OTHER LOCAL CONTRIBUTIONS	-	-	-	-	-	-
OTHER STATE GRANTS	2,646	4,000	10,500	4,000	-	4,000
TEDC CONTRIBUTIONS	-	-	-	-	-	-
<b>330 Intergovernmental Revenues Total</b>	<b>2,646</b>	<b>4,000</b>	<b>10,500</b>	<b>4,000</b>	-	<b>4,000</b>
<b>340 Charges for Service</b>						
F. B. OPERATOR HANGER RENT	-	-	-	-	-	-
GROUND LEASES	2,280	2,326	2,300	2,300	-	2,300
LATE PAYMENT FEES	853	-	800	700	-	700
SALE OF AV GAS	155,920	190,000	140,000	150,000	-	150,000
SALE OF JET A FUEL	33,519	75,000	37,000	37,500	-	37,500
T-HANGER RENT	198,060	213,500	215,000	220,000	-	220,000
<b>340 Charges for Service Total</b>	<b>390,632</b>	<b>480,826</b>	<b>395,100</b>	<b>410,500</b>	-	<b>410,500</b>
<b>420 Assessments</b>						
PAYMENT OF CLAIMS	-	-	2,296	-	-	-
<b>420 Assessments Total</b>	-	-	<b>2,296</b>	-	-	-
<b>430 Use of Money and Property</b>						
INTEREST INCOME	15,354	13,000	19,000	15,000	-	15,000
MISCELLANEOUS REVENUE	-	-	-	-	-	-
REIMBURSEMENTS/REFUNDS	20,356	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>35,710</b>	<b>13,000</b>	<b>19,000</b>	<b>15,000</b>	-	<b>15,000</b>
<b>440 Donations from Private Sources</b>						
SALES AND OTHER FUND RAISER	-	-	-	-	-	-
<b>440 Donations from Private Sources Total</b>	-	-	-	-	-	-

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>450 Interfund Operating Transfers</b>						
INTERFUND TRANSFER IN	-	-	-	-	-	-
<b>450 Interfund Operating Transfers Total</b>	-	-	-	-	-	-
<b>Revenue By Categories Total</b>	<b>428,988</b>	<b>497,826</b>	<b>426,896</b>	<b>429,500</b>	<b>-</b>	<b>429,500</b>

**Expenditure By Department****100 Employee Services**

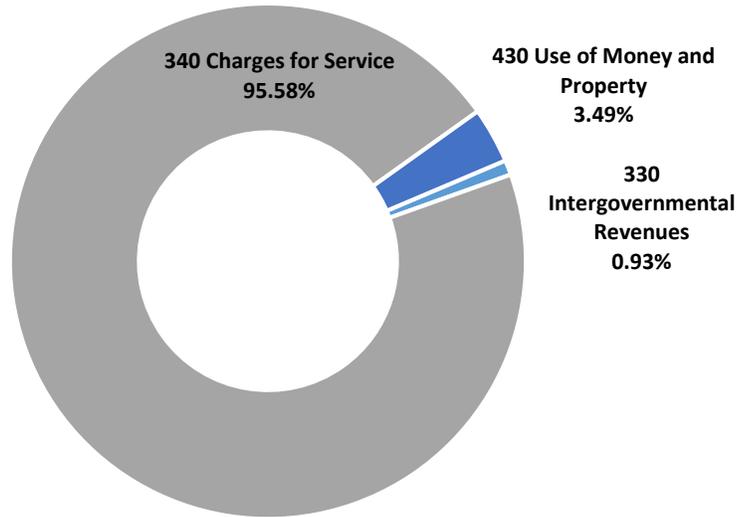
CERTIFICATION PAY	-	-	-	-	-	-
DENTAL INSURANCE	354	309	354	434	-	434
FICA SOCIAL SECURITY	4,252	5,010	4,253	4,710	-	4,710
HEALTH INSURANCE	-	-	-	2,953	-	2,953
INSURANCE ALLOWANCE	1,200	1,200	1,200	-	-	-
LONG TERM DISABILITY	136	146	137	165	-	165
LONGEVITY PAY	360	432	360	494	-	494
OVERTIME	152	400	200	400	-	400
PROFESSIONAL CONFERENCES	-	260	-	260	-	260
REGULAR FULL TIME	45,783	50,628	44,799	51,124	-	51,124
REGULAR PART TIME	11,874	12,894	11,875	9,847	-	9,847
RETIREMENT-TMRS	10,592	7,939	9,623	7,059	-	7,059
STATE UNEMPLOYMENT TAXES	324	243	324	231	-	231
SUBSCRIPTIONS AND BOOKS	129	200	200	200	-	200
TEMPORARY/SEASONAL	-	-	-	-	-	-
TRAINING- LODGING	-	100	-	100	-	100
TRAINING- MEALS	-	-	-	-	-	-
TRAINING- TRANSPORTATION	-	100	-	100	-	100
UNIFORMS (BUY)	210	300	300	300	-	300
UNUM LIFE	116	118	117	120	-	120
VISION INSURANCE	47	43	47	67	-	67
WORKERS COMPENSATION	100	418	500	140	-	140
<b>100 Employee Services Total</b>	<b>75,629</b>	<b>80,740</b>	<b>74,289</b>	<b>78,704</b>	<b>-</b>	<b>78,704</b>

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>200 Operational Supplies and Equipment</b>						
CITY SPONSORED EVENTS	-	1,000	-	700	-	700
COMPUTER ACCESSORIES	-	500	200	-	-	-
COMPUTER SUPPLIES	261	300	150	300	-	300
COMPUTERS	628	-	-	650	-	650
FOOD/MEALS	-	-	-	-	-	-
GENERAL OFFICE SUPPLIES	478	700	700	700	-	700
GROUNDS KEEPING EQUIPMENT	-	300	100	-	-	-
MINOR TOOLS/INSTRUMENTS	-	200	200	200	-	200
MISC. HARDWARE	-	-	-	-	-	-
OFFICE FURNITURE	-	150	150	-	-	-
OFFICE SECURITY	187	-	3,050	2,300	-	2,300
OTHER OFFICE EQUIPMENT	648	-	-	-	-	-
POSTAGE	-	100	-	100	-	100
<b>200 Operational Supplies and Equipment Total</b>	<b>2,202</b>	<b>3,250</b>	<b>4,550</b>	<b>4,950</b>	<b>-</b>	<b>4,950</b>
<b>300 Facilities Operations / Maintenance</b>						
CARPENTRY/PAINTING	-	-	-	-	-	-
CELL PHONES	941	1,200	1,200	1,200	-	1,200
CLEANING- PAPER PRODUCTS	82	100	100	100	-	100
CLEANING SUPPLIES	72	100	100	100	-	100
CONCRETE MASONARY	-	-	-	-	-	-
ELECTRICAL REPAIRS	-	-	-	-	-	-
HEATING/COOLING REPAIRS	-	-	-	-	-	-
LIGHT & POWER	7,320	6,134	6,250	6,795	-	6,795
MISC. REPAIRS/MAINT	7,284	8,650	8,650	10,650	-	10,650
PAGERS	-	-	-	-	-	-
PLUMBING REPAIRS	-	-	-	-	-	-
ROOFING REPAIRS	-	-	-	-	-	-
TRUNK TELEPHONE SYSTEM	844	850	850	850	-	850
<b>300 Facilities Operations / Maintenance Total</b>	<b>16,543</b>	<b>17,034</b>	<b>17,150</b>	<b>19,695</b>	<b>-</b>	<b>19,695</b>

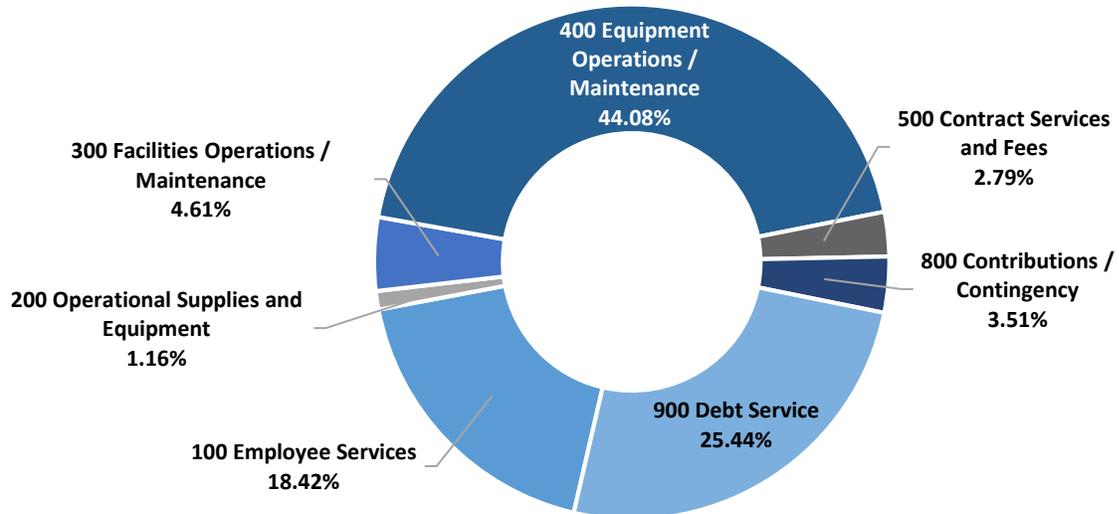
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>400 Equipment Operations / Maintenance</b>						
AV GAS FUEL PURCHASES	140,039	180,000	177,700	145,000	-	145,000
JET A FUEL PURCHASES	28,093	43,175	43,175	26,500	-	26,500
MOTOR VEHICLE RENTAL	6,500	6,900	5,951	6,775	-	6,775
OIL, FUEL AND LUBRICANTS	-	-	-	-	-	-
OTHER EQUIP MAINT/REPAIR	-	-	-	-	-	-
REPLACEMENT FUND CONTRIBUTIO	6,032	5,570	5,570	10,094	-	10,094
<b>400 Equipment Operations / Maintenance Total</b>	<b>180,664</b>	<b>235,645</b>	<b>232,396</b>	<b>188,369</b>	<b>-</b>	<b>188,369</b>
<b>500 Contract Services and Fees</b>						
ADVERTISING	335	260	260	260	-	260
BANK FEES	204	-	-	-	-	-
CREDIT CARD FEES	-	-	-	-	-	-
ENGINEERING SERVICES	-	-	-	-	-	-
EXTENDED MAINTENANCE WARRANT	-	-	-	-	-	-
INSURANCE AND BONDS	6,346	6,528	6,528	6,500	-	6,500
OTHER CONTRACT SERVICES	1,129	1,800	1,800	2,100	-	2,100
OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-
SOFTWARE MAINT/LICENSING	3,062	2,650	2,650	2,650	-	2,650
TESTING/CERT. PERMITS	194	400	400	400	-	400
<b>500 Contract Services and Fees Total</b>	<b>11,270</b>	<b>11,638</b>	<b>11,638</b>	<b>11,910</b>	<b>-</b>	<b>11,910</b>
<b>600 Depreciation Expense</b>						
BAD DEBT	298	300	300	-	-	-
DEPRECIATION- FIXED ASSETS	89,197	-	-	-	-	-
<b>600 Depreciation Expense Total</b>	<b>89,495</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>700 Capital Outlay</b>						
COMMUNICATION EQUIPMENT	-	-	-	-	-	-
COMPUTER EQUIPMENT	-	-	-	-	-	-
OTHER EQUIPMENT	-	-	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>800 Contributions / Contingency</b>						
CONTINGENCY RESERVES	-	-	-	-	-	-
FINANCIAL/ADMIN SERVICES	-	-	-	-	-	-
INTERFUND TRANSFERS OUT	15,000	15,000	15,000	15,000	-	15,000
PAYMENT OF REFUNDS	-	-	-	-	-	-
RESERVE FOR PERSONNEL	-	710	710	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>15,000</b>	<b>15,710</b>	<b>15,710</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>
<b>900 Debt Service</b>						
BOND ISSUANCE COSTS	-	-	-	-	-	-
INTEREST EXPENSE	(2,636)	-	-	-	-	-
PRINCIPAL - SHORT TERM	-	-	-	-	-	-
REPAY LOAN FROM GENERAL FUND	-	12,700	12,700	-	-	-
TRANSFER TO I&S INTEREST	47,360	45,560	45,500	43,700	-	43,700
TRANSFER TO I&S PRINCIPAL	-	60,000	60,000	65,000	-	65,000
<b>900 Debt Service Total</b>	<b>44,724</b>	<b>118,260</b>	<b>118,200</b>	<b>108,700</b>	<b>-</b>	<b>108,700</b>
<b>Expenditure By Department Total</b>	<b>435,527</b>	<b>482,577</b>	<b>474,233</b>	<b>427,328</b>	<b>-</b>	<b>427,328</b>

**FY 19-20 Airport Fund Revenues**



**FY 19-20 Airport Fund Expenditures**



**Mission:**

To be the preferred general aviation destination in Central Texas by providing effective, efficient and courteous products and services to the aviation community.

**Department Description:**

The Taylor Municipal Airport is designated as a Community Service, General Aviation airport, serving eastern Williamson County. According to the 2010 Texas Airport System Plan (TASP), General Aviation airports make up nearly eighty-five percent



*Helicopter in Airport Hangar*

of the airports in the National Plan of Integrated Airport Systems (NPIAS) and nearly ninety-two percent of the aviation facilities in Texas. A 2017 Texas Department of Transportation (TXDoT) study showed that Aviation is an important contributor to the local, state and national economies, providing over ninety-four billion dollars of economic activity to the State of Texas. As one of only 106 Community Service airports state-wide, the Taylor Municipal Airport is an important factor to the local economy, providing over six million dollars of economic impact, according to the recent TXDoT study.

The Taylor Municipal Airport Office is responsible for the safe and efficient operation of the airport and associated facilities. The staff's primary responsibilities include: monitoring the inventory and sales of aviation fuel; ensuring that all navigational and airport lighting are operational; leasing and administration of airport hangars and tie-down spaces; monitoring and documenting aircraft operations; providing ground to air radio communication advisories to aircraft operating at Taylor, upon request; conducting safety and maintenance inspections; maintaining Airport records; providing administrative and logistical support; interacting with TXDoT Aviation planners and staff to ensure the future needs of the airport and the community are met; and to serve as an informal "ambassador" for the City of Taylor to transient aircrews and their clients while flying through Taylor. The airport staff consists of one full-time Manager and one part-time Operations Technician/Building Maintenance Assistant.

**FY 19-20 Budget Highlights:**

**Infrastructure / Transportation / City Facilities**

- Hangar Repairs - \$2,000
- Lighting/NAVAIDS Repair - \$1,400
- Fuel System Repairs - \$4,500

**Customer Service**

- AV Gas Fuel Purchases - \$145,000
- Jet A Fuel Purchases - \$26,500

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	75,630	80,740	74,289	78,704		78,704
Operational Supplies	2,202	3,250	4,550	4,950		4,950
Facility Operations & Maint.	16,543	17,034	17,150	19,695		19,695
Equip. Operations & Maint.	180,664	235,645	232,396	188,369		188,369
Contract Services & Fees	11,270	11,638	11,638	11,910		11,910
Depreciation / Bad Debt	89,495	300	300	-		-
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	15,000	15,710	15,710	15,000		15,000
Debt Service	44,724	118,260	118,200	108,700		108,700
<b>Total Department Budget:</b>	<b>435,529</b>	<b>482,577</b>	<b>474,233</b>	<b>427,328</b>	<b>-</b>	<b>427,328</b>

**\*Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19  
Major Accomplishments**

- Installed a security camera system and also added additional door locks on hangar door to enhance airport security
- Participated in the annual TXDoT Routine Airport Maintenance Program (RAMP)
- Coordinated and implemented a five-year Capital Improvement Project (CIP) program with TXDoT Aviation for future airport improvements
- Maintained 100% occupancy of all hangar space
- Received site approval and FCC frequency allocations for a \$200,000 TXDoT project for the design and construction of a new Automated Weather Observing System (AWOS), which will enhance flight safety at the airport
- Award of a \$100,000 design project for a new aircraft parking apron, which will be utilized for future expansion of additional airport facilities

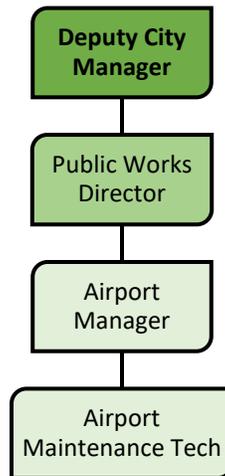
**FY 2019-20  
Major Goals & Objectives**

- Continue execution of projects within the existing TXDoT CIP program
- Continue participation in the TXDoT RAMP
- Host a traditional “Fly-In”, possibly in conjunction with other City-sponsored events
- Successful project completion and FAA acceptance of the new AWOS

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Inputs:</u></b>			
Number of Hangars	64	64	64
<b><u>Outputs:</u></b>			
Landings/Take-offs	17,706	18,000	18,500
100LL Gallons Sold	43,449	42,000	43,000
Jet A Gallons Sold	11,431	12,000	13,000
100LL Sales Revenue	\$155,920	\$152,000	\$155,000
Jet A Sales Revenue	\$36,209	\$31,000	\$32,000
<b><u>Effectiveness:</u></b>			
Hangar Occupancy Rate	100%	100%	100%
<b><u>Efficiencies:</u></b>			
TXDoT RAMP Program Grant	\$2,631	\$4,000	\$4,300
TXDoT CIP Grants	\$200,000	\$310,000	\$600,000

<b>Personnel Summary</b>	<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Changes</b>	<b>FY 19-20 Budget</b>
Airport Manager	1.00	1.00	1.00	1.00		1.00
Airport Maintenance Technician	0.50	0.50	0.50	0.50		0.50
	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	-	<b>1.50</b>

**Organization Chart**





THIS PAGE INTENTIONALLY LEFT BLANK

**Revenues** in the Cemetery Fund are budgeted at \$212,300, a decrease of \$7,920. The decrease in revenues correlates to actual historical experience. **Expenditures** are budgeted at \$212,167, an increase of \$5,721. The majority of the increase in expenditures is due to the equipment replacement cost and the 3.0% salary and wage increase.

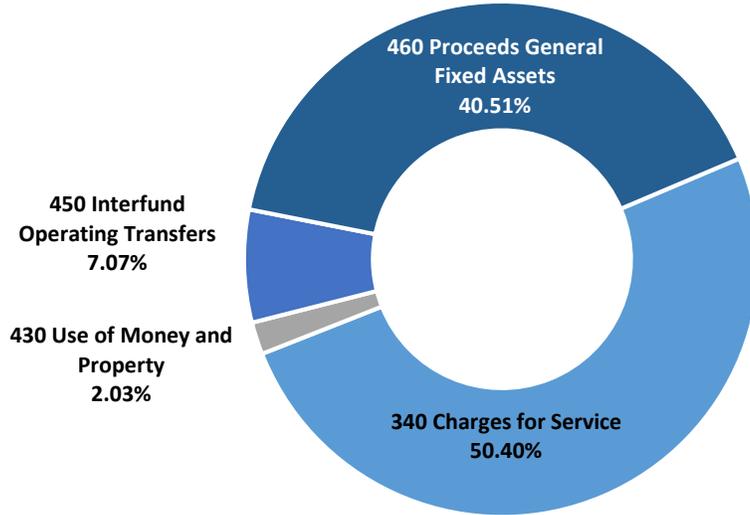
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>330 Intergovernmental Revenues</b>						
FEMA REIMBURSEMENT	-	-	-	-	-	-
<b>330 Intergovernmental Revenues Total</b>	-	-	-	-	-	-
<b>340 Charges for Service</b>						
CREDIT CARD PROCESSING FEE	-	-	-	-	-	-
GRAVE DIGGING SERVICES	76,625	106,200	106,200	105,000	-	105,000
GRAVESITE MARKING/LOCATING	12,040	2,068	2,068	2,000	-	2,000
MONUMENT LEVELING FEE	-	-	-	-	-	-
<b>340 Charges for Service Total</b>	<b>88,665</b>	<b>108,268</b>	<b>108,268</b>	<b>107,000</b>	-	<b>107,000</b>
<b>430 Use of Money and Property</b>						
INTEREST INCOME	-	-	-	-	-	-
MISCELLANEOUS REVENUE	3,285	3,100	3,100	3,100	-	3,100
REIMBURSEMENTS/REFUNDS	-	-	-	-	-	-
RENTAL INCOME (LEASES)	-	1,202	1,202	1,200	-	1,200
<b>430 Use of Money and Property Total</b>	<b>3,285</b>	<b>4,302</b>	<b>4,302</b>	<b>4,300</b>	-	<b>4,300</b>
<b>440 Donations from Private Sources</b>						
CEMETERY MISC DONATIONS	-	-	-	-	-	-
<b>440 Donations from Private Sources Total</b>	-	-	-	-	-	-
<b>450 Interfund Operating Transfers</b>						
INTERFUND TRANSFER IN	-	-	-	-	-	-
TRNSF IN FROM CEMETERY PERM	25,627	14,500	14,500	15,000	-	15,000
<b>450 Interfund Operating Transfers Total</b>	<b>25,627</b>	<b>14,500</b>	<b>14,500</b>	<b>15,000</b>	-	<b>15,000</b>
<b>460 Proceeds General Fixed Assets</b>						
CEMETERY LOT SALE-UNRESTRIC	70,245	93,150	75,000	86,000	-	86,000
<b>460 Proceeds General Fixed Assets Total</b>	<b>70,245</b>	<b>93,150</b>	<b>75,000</b>	<b>86,000</b>	-	<b>86,000</b>
<b>Revenue By Categories Total</b>	<b>187,822</b>	<b>220,220</b>	<b>202,070</b>	<b>212,300</b>	-	<b>212,300</b>

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Expenditure By Department</b>						
<b>100 Employee Services</b>						
CERTIFICATION PAY	-	-	-	-	-	-
DENTAL INSURANCE	641	618	641	620	-	620
FICA SOCIAL SECURITY	4,868	5,517	4,868	5,607	-	5,607
HEALTH INSURANCE	13,977	14,763	13,978	14,763	-	14,763
INSURANCE ALLOWANCE	-	-	-	-	-	-
LONG TERM DISABILITY	190	200	191	218	-	218
LONGEVITY PAY	288	384	288	384	-	384
OVERTIME	2,413	1,500	1,500	1,500	-	1,500
REGULAR FULL TIME	63,851	72,141	63,427	72,694	-	72,694
REGULAR PART TIME	-	-	-	-	-	-
RETIREMENT- TMRS	552	8,734	8,030	9,295	-	9,295
STATE UNEMPLOYMENT TAXES	324	324	324	324	-	324
TEMPORARY/SEASONAL	-	-	-	-	-	-
UNIFORM RENTAL	292	400	700	728	-	728
UNIFORMS (BUY)	246	300	300	300	-	300
UNUM LIFE	167	163	167	168	-	168
VISION INSURANCE	94	86	94	95	-	95
WORKERS COMPENSATION	1,141	1,120	1,141	166	-	166
<b>100 Employee Services Total</b>	<b>89,044</b>	<b>106,250</b>	<b>95,649</b>	<b>106,862</b>	<b>-</b>	<b>106,862</b>
<b>200 Operational Supplies and Equipment</b>						
CHEMICALS	95	500	1,460	500	-	500
COMPUTER ACCESSORIES	-	-	-	-	-	-
COMPUTERS	-	-	600	-	-	-
FOOD/MEALS	268	400	400	400	-	400
GENERAL OFFICE SUPPLIES	287	600	600	600	-	600
GROUNDS KEEPING EQUIPMENT	275	500	700	500	-	500
MEDICAL SUPPLIES	-	-	-	-	-	-
MINOR TOOLS/INSTRUMENTS	50	250	250	250	-	250
MISC OCCASIONS	-	-	-	-	-	-
OFFICE FURNITURE	-	-	-	-	-	-

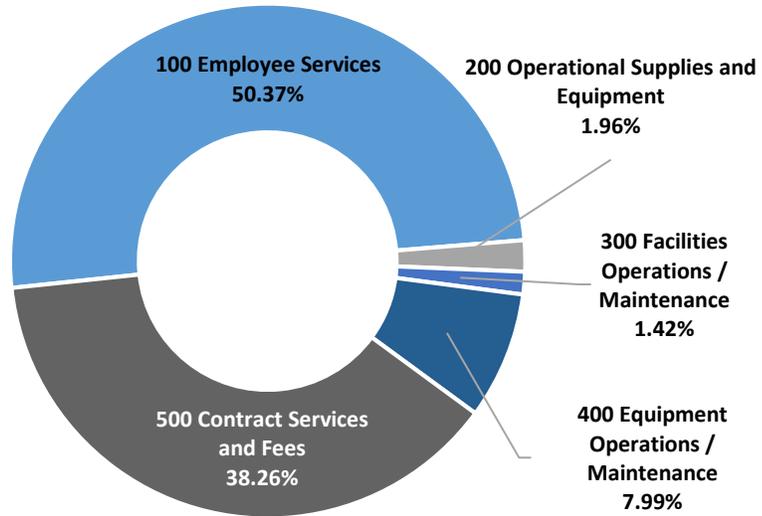
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
OFFICE SECURITY	768	760	760	760	-	760
OTHER OPERATIONAL EQUIPMENT	79	350	350	350	-	350
SAND AND GRAVEL	400	800	800	800	-	800
STREET MAINTENANCE EQUIPMENT	-	-	-	-	-	-
<b>200 Operational Supplies and Equipment Total</b>	<b>2,222</b>	<b>4,160</b>	<b>5,920</b>	<b>4,160</b>	<b>-</b>	<b>4,160</b>
<b>300 Facilities Operations / Maintenance</b>						
CELL PHONES	570	600	600	600	-	600
CLEANING- PAPER PRODUCTS	-	-	-	-	-	-
LIGHT & POWER	881	951	781	708	-	708
MISC REPAIRS/MAINT	132	500	500	500	-	500
NATURAL GAS, PROPANE	-	-	-	-	-	-
PAGERS	-	-	-	-	-	-
TRUNK TELEPHONE SYSTEM	828	750	750	750	-	750
WIRELESS DATA SERVICES	-	-	-	456	-	456
<b>300 Facilities Operations / Maintenance Total</b>	<b>2,411</b>	<b>2,801</b>	<b>2,631</b>	<b>3,014</b>	<b>-</b>	<b>3,014</b>
<b>400 Equipment Operations / Maintenance</b>						
LIGHT EQUIPMENT RENTAL	2,000	2,100	2,100	2,000	-	2,000
MOTOR VEHICLE RENTAL	6,470	6,900	6,900	6,775	-	6,775
REPLACEMENT FUND CONTRIBUTIO	-	-	-	8,185	-	8,185
<b>400 Equipment Operations / Maintenance Total</b>	<b>8,470</b>	<b>9,000</b>	<b>9,000</b>	<b>16,960</b>	<b>-</b>	<b>16,960</b>
<b>500 Contract Services and Fees</b>						
ADVERTISING	-	-	-	-	-	-
COUNTY RECORDING FEES	1,239	1,050	1,050	1,050	-	1,050
GRAVE DIGGING SERVICES	47,675	53,000	53,000	52,680	-	52,680
INSURANCE AND BONDS	579	680	680	680	-	680
OTHER CONTRACT SERVICES	8,666	27,880	27,280	26,561	-	26,561
OUTSIDE PRINTING	165	200	200	200	-	200
SOFTWARE MAINT/LICENSING	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>58,324</b>	<b>82,810</b>	<b>82,210</b>	<b>81,171</b>	<b>-</b>	<b>81,171</b>

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>600 Depreciation Expense</b>						
DEPRECIATION - FIXED ASSETS	502	-	-	-	-	-
<b>600 Depreciation Expense Total</b>	<b>502</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>700 Capital Outlay</b>						
OTHER CAPITAL OUTLAY	-	-	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>800 Contributions / Contingency</b>						
CONTINGENCY RESERVES	-	443	-	-	-	-
FINANCIAL/ADMIN SERVICES	-	-	-	-	-	-
GROUNDSKEEPING SERVICES	-	-	-	-	-	-
INTERFUND TRANSFERS OUT	-	-	12,500	-	-	-
RESERVE FOR PERSONNEL	-	982	-	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>-</b>	<b>1,425</b>	<b>12,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure By Department Total</b>	<b>160,973</b>	<b>206,446</b>	<b>207,910</b>	<b>212,167</b>	<b>-</b>	<b>212,167</b>

FY 19-20 Cemetery Operating Fund Revenues



FY 19-20 Cemetery Operating Fund Expenditures





*Moody Museum Garden*

### **Mission:**

Be attentive and responsive to individuals and families during difficult times and support the overall needs of the community.

### **Department Description:**

According to Williamson County property records, the first cemetery land in Taylor was acquired in 1889. A tract of thirty acres in the John Winsett Survey was sold to the City of Taylor by John S. Barues and Jacob S. Whitmore. The oldest burial site is that of the Vance family which dates to 1853. The oldest stone marker is that of John S. Miller who died in 1878. It is located in the northwestern section of the cemetery.

The City of Taylor Cemetery occupies over 114 acres of rolling hillside located on East Fourth Street, one mile east of Taylor City Hall.

The cemetery staff consists of a Director, a cemetery coordinator and one maintenance worker. The cemetery coordinator's primary responsibilities include selling space to the public, marking the family plot for the opening and closing of the space for the interment, scheduling and assisting interments, receiving money, keeping records of purchases and interments, processing reports, surveying graves for headstone settings, and assisting families with new and existing plots, budgeting procedure techniques.

**FY 19-20 Budget Highlights:**

**Parks, Trails, & Open Spaces**

- Sand and Gravel - \$800
- Groundskeeping Equipment - \$500

**Customer Service**

- Grave Digging Services - \$52,680

<b>Cemetery</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	89,043	106,250	95,649	106,862		106,862
Operational Supplies	2,222	4,160	5,920	4,160		4,160
Facility Operations & Maint.	2,411	2,801	2,631	3,014		3,014
Equip. Operations & Maint.	8,470	9,000	9,000	16,960		16,960
Contract Services & Fees	58,324	82,810	82,210	81,171		81,171
Depreciation / Bad Debt	502	-	-	-		-
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	1,425	12,500	-		-
<b>Total Department Budget:</b>	<b>160,971</b>	<b>206,446</b>	<b>207,910</b>	<b>212,167</b>	<b>-</b>	<b>212,167</b>

**\*Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19  
Major Accomplishments**

- Maintained and updated records
- Continued to increase knowledge of cemetery processes
- Assisted with Cemetery Committee

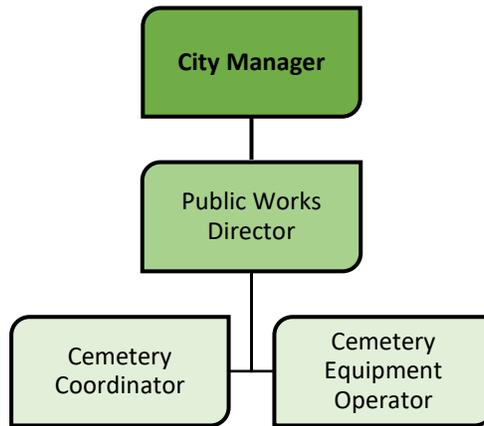
**FY 2019-20  
Major Goals & Objectives**

- To redo the water lines in the cemetery
- Continue to provide services for families to improve overall customer service
- Enforcement of the rules and regulations in the cemetery
- Improvement in the roads
- The primary objective for the Taylor City Cemetery Office is to serve the public and to be professional and courteous at all times
- Evaluating headstone leveling programs

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Inputs:</u></b>			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
<b><u>Outputs:</u></b>			
Spaces Sold	146	70	80
Internments/Disinternments	127	103	113
Survey's Completed	76	65	70
Acres Maintained	114	114	114
<b><u>Effectiveness:</u></b>			
Maintenance Yearly	24	24	24

<b>Personnel Summary</b>	<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Changes</b>	<b>FY 19-20 Budget</b>
Cemetery Coordinator	1.00	1.00	1.00	1.00		1.00
Cemetery Equipment Operator	1.00	1.00	1.00	1.00		1.00
	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>-</b>	<b>2.00</b>

**Organization Chart**



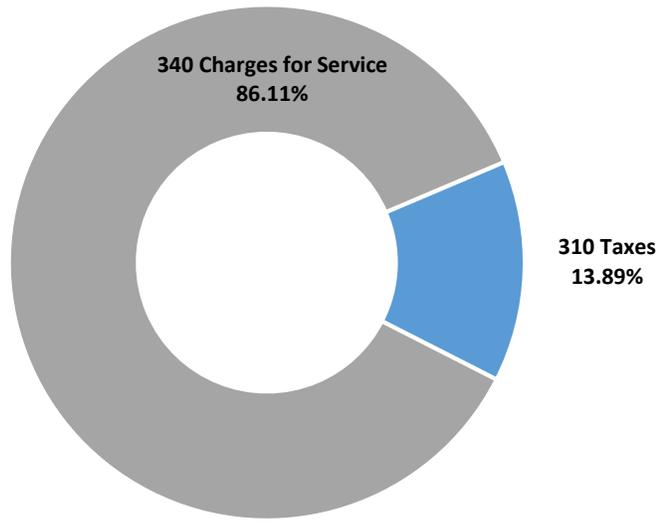
The main purpose of this fund is to identify and isolate solid waste operation costs and revenues to increase financial accountability.

**Revenues** in the Sanitation Fund are budgeted at \$1,800,000 for FY 2019-20 and **expenses** are budgeted at \$1,768,700. The major expense within this fund is the solid waste collection contract with Waste Connection. Also included in the expenditures is a transfer to the General Fund of \$164,200 to cover the administrative costs, which include the costs associated with the billing and collecting of charges. No rate increase is proposed for sanitation services.

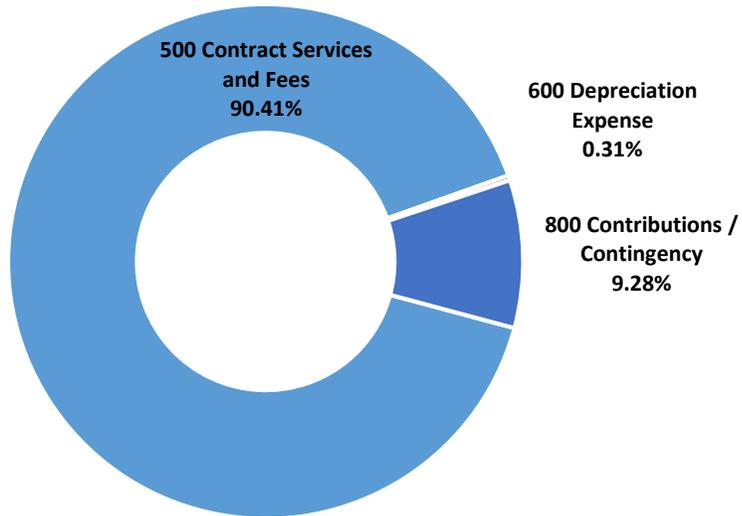
A recycling program was implemented in FY2017-18. The City opted to subsidize the cost for one-year, which expired in February 2019. Citizens now incur the full cost for recycling of \$3.25 per month.

<b>Fund Schedule</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 Adjustment To Base (ATB)</b>	<b>FY 19-20 Budget</b>
<b>Revenue By Categories</b>						
<b>310 Taxes</b>						
SOLID WASTE COLLECTIONS	269,067	220,040	220,040	250,000	-	250,000
<b>310 Taxes Total</b>	<b>269,067</b>	<b>220,040</b>	<b>220,040</b>	<b>250,000</b>	<b>-</b>	<b>250,000</b>
<b>340 Charges for Service</b>						
CREDIT CARD PROCESSING FEE	-	-	-	-	-	-
LATE PAYMENT FEE	-	-	-	-	-	-
RECYCLING CHARGES	96,780	157,884	157,884	158,000	-	158,000
REFUSE COLLECTION CHARGES	1,343,610	1,392,000	1,392,000	1,392,000	-	1,392,000
<b>340 Charges for Service Total</b>	<b>1,440,390</b>	<b>1,549,884</b>	<b>1,549,884</b>	<b>1,550,000</b>	<b>-</b>	<b>1,550,000</b>
<b>Revenue By Categories Total</b>	<b>1,709,457</b>	<b>1,769,924</b>	<b>1,769,924</b>	<b>1,800,000</b>	<b>-</b>	<b>1,800,000</b>
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>						
CREDIT CARD FEES	-	-	-	-	-	-
TRASH COLLECTION SERVICE	1,500,104	1,587,330	1,587,330	1,599,000	-	1,599,000
<b>500 Contract Services and Fees Total</b>	<b>1,500,104</b>	<b>1,587,330</b>	<b>1,587,330</b>	<b>1,599,000</b>	<b>-</b>	<b>1,599,000</b>
<b>600 Depreciation Expense</b>						
BAD DEBT	4,660	5,500	5,000	5,500	-	5,500
<b>600 Depreciation Expense Total</b>	<b>4,660</b>	<b>5,500</b>	<b>5,000</b>	<b>5,500</b>	<b>-</b>	<b>5,500</b>
<b>800 Contributions / Contingency</b>						
INTERFUND TRANSFERS OUT	164,200	164,200	164,200	164,200	-	164,200
<b>800 Contributions / Contingency Total</b>	<b>164,200</b>	<b>164,200</b>	<b>164,200</b>	<b>164,200</b>	<b>-</b>	<b>164,200</b>
<b>Expenditure By Department Total</b>	<b>1,668,964</b>	<b>1,757,030</b>	<b>1,756,530</b>	<b>1,768,700</b>	<b>-</b>	<b>1,768,700</b>

FY 19-20 Sanitation Fund Revenues



FY 19-20 Sanitation Fund Expenditures





## Internal Service Funds

Fund Summary	236
Fleet Operating	242
Fleet Replacement	244

The Internal Service Fund consists of the Fleet Service Operation Fund and Fleet Replacement Fund.

In the Fleet Service Operation Fund for the FY2019-20 budget, revenues are budgeted at \$694,668, with expenditures at \$694,668.

This fund was initiated in 2003-04 as a revolving fund to get better control over the cost of vehicles and equipment. Under this concept each department rents its vehicles and equipment from the Fleet Service Fund. Most maintenance and repairs are handled by this department. Also included in the expenditures are vehicle fuel costs.

In the Fleet Replacement Fund, revenues are budgeted at \$538,922, which come from the various funds at a pro-rated amount based on the value of the equipment and vehicles purchased in the respective departments. Expenditures are budgeted at \$538,922, which covers the capital lease/purchase payments for the equipment that has been purchased. Included in this budget is financing for \$293,000 in vehicle and equipment purchases for the FY2019-20, with annual payments projected to be approximately \$64,000.

The financing of capital equipment is as follows:

- Police- 1 vehicle - \$ 30,000
- Streets/Grounds- Grader - \$120,000
- Utility Maintenance- Boss Pipe Hunter - \$ 60,000
- Streets/Grounds- Tractor - \$ 30,000
- Wastewater- Pickup Truck - \$ 27,000
- Fleet Management- Pickup Truck - \$ 26,000

**Total: \$293,000**

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>330 Intergovernmental Revenues</b>						
OTHER STATE GRANTS	-	-	-	-	-	-
<b>330 Intergovernmental Revenues Total</b>	-	-	-	-	-	-
<b>340 Charges for Service</b>						
EQUIPMENT RENTAL FEE	676,492	670,394	670,394	694,668	-	694,668
EQUIPMENT REPLACEMENT FEE	915,556	535,554	535,554	538,922	-	538,922
<b>340 Charges for Service Total</b>	<b>1,592,048</b>	<b>1,205,948</b>	<b>1,205,948</b>	<b>1,233,590</b>	-	<b>1,233,590</b>

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>420 Assessments</b>						
PAYMENT OF CLAIMS	4,805	-	1,557	-	-	-
<b>420 Assessments Total</b>	<b>4,805</b>	<b>-</b>	<b>1,557</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>430 Use of Money and Property</b>						
INTEREST INCOME	6,024	-	23,801	-	-	-
MISCELLANEOUS REVENUE	149	-	708	-	-	-
REIMBURSEMENTS/ REFUNDS	-	-	-	-	-	-
REIMBURSEMENTS/REFUNDS	1,935	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>8,108</b>	<b>-</b>	<b>24,509</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>450 Interfund Operating Transfers</b>						
INTERFUND TRANSFER IN	6,655	-	-	-	-	-
TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
<b>450 Interfund Operating Transfers Total</b>	<b>6,655</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>460 Proceeds General Fixed Assets</b>						
SALE OF MISC. ASSETS	-	-	-	-	-	-
SALE OF SURPLUS EQUIPMENT	51,059	-	1,356	-	-	-
<b>460 Proceeds General Fixed Assets Total</b>	<b>51,059</b>	<b>-</b>	<b>1,356</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>470 Proceeds General Long Term Liabilities</b>						
BANK ESCROW	-	-	-	-	-	-
BOND PROCEEDS-SERIES 2018	-	-	-	-	-	-
CAPITAL EQUIP LOAN PROCEEDS	-	-	-	-	-	-
<b>470 Proceeds General Long Term Liabilities Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue By Categories Total</b>	<b>1,662,675</b>	<b>1,205,948</b>	<b>1,233,370</b>	<b>1,233,590</b>	<b>-</b>	<b>1,233,590</b>

**Expenditure By Department****100 Employee Services**

BUSINESS MEALS	-	-	-	100	-	100
CERTIFICATION PAY	100	-	100	-	-	-
DENTAL INSURANCE	641	618	641	620	-	620
FICA SOCIAL SECURITY	8,174	9,168	8,174	9,291	-	9,291

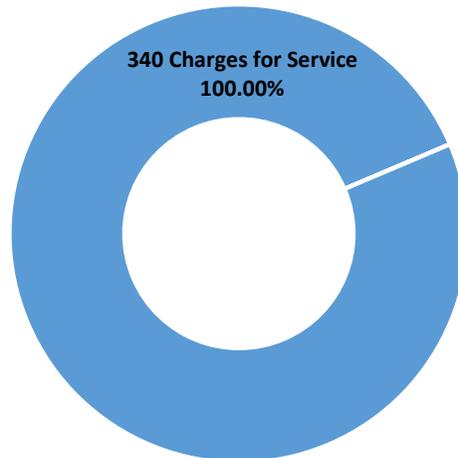
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
HEALTH INSURANCE	13,977	14,763	13,978	14,763	-	14,763
INSURANCE ALLOWANCE	-	-	-	-	-	-
LONG TERM DISABILITY	335	340	336	356	-	356
LONGEVITY PAY	912	1,008	912	1,104	-	1,104
MEMBERSHIPS AND DUES	226	226	232	232	-	232
OVERTIME	679	2,000	2,000	1,992	-	1,992
REGULAR FULL-TIME	116,252	115,577	114,012	119,991	-	119,991
RETIREMENT-TMRS	10,337	14,513	14,053	15,403	-	15,403
STATE UNEMPLOYMENT TAXES	324	324	324	324	-	324
SUBSCRIPTIONS AND BOOKS	-	150	150	150	-	150
TRAINING- LODGING	-	-	-	-	-	-
TRAINING- MEALS	-	100	100	100	-	100
TRAINING- TRANSPORTATION	-	-	-	-	-	-
UNIFORM RENTAL	1,063	1,500	1,500	1,500	-	1,500
UNIFORMS (BUY)	405	450	450	500	-	500
UNUM LIFE	293	271	293	279	-	279
VISION INSURANCE	94	86	94	95	-	95
WORKERS COMPENSATION	2,613	2,413	2,613	275	-	275
WORKSHOP TRAINING	754	2,000	2,000	2,000	-	2,000
<b>100 Employee Services Total</b>	<b>157,179</b>	<b>165,507</b>	<b>161,962</b>	<b>169,075</b>	<b>-</b>	<b>169,075</b>
<b>200 Operational Supplies and Equipment</b>						
CHEMICALS	3,417	3,500	3,500	3,500	-	3,500
COMMUNICATION EQUIPMENT	-	-	-	-	-	-
COMPUTER ACCESSORIES	92	100	100	100	-	100
COMPUTERS	-	900	900	-	-	-
FIRE PREVENTION SUPPLIES	471	500	500	500	-	500
GENERAL OFFICE SUPPLIES	306	350	350	350	-	350
MEDICAL SUPPLIES	448	500	500	500	-	500
MINOR TOOLS/INSTRUMENTS	1,491	2,500	2,500	2,500	-	2,500
MISC. HARDWARE	3,490	3,500	3,500	3,500	-	3,500
MISC. SUPPLIES	8,768	8,000	8,000	8,000	-	8,000
OFFICE FURNITURE	-	-	-	-	-	-

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
OTHER OPERATIONAL EQUIPMENT	5,470	-	-	-	-	-
PHOTOGRAPHIC EQUIPMENT	-	-	-	-	-	-
<b>200 Operational Supplies and Equipment Total</b>	<b>23,953</b>	<b>19,850</b>	<b>19,850</b>	<b>18,950</b>	-	<b>18,950</b>
<b>300 Facilities Operations / Maintenance</b>						
CELL PHONES	1,041	1,200	1,200	1,200	-	1,200
PAGERS	-	-	-	-	-	-
ROOFING REPAIRS	-	-	-	-	-	-
TRUNK TELEPHONE SYSTEM	57	50	50	50	-	50
WIRELESS DATA SERVICES	352	456	456	456	-	456
<b>300 Facilities Operations / Maintenance Total</b>	<b>1,450</b>	<b>1,706</b>	<b>1,706</b>	<b>1,706</b>	-	<b>1,706</b>
<b>400 Equipment Operations / Maintenance</b>						
BATTERIES	11,476	10,000	11,000	11,000	-	11,000
BODY SHOP PARTS	30,507	22,000	22,000	22,000	-	22,000
BRAKE SYSTEM	18,275	16,000	16,000	16,000	-	16,000
CARBURETOR REPAIRS	2,735	3,075	3,075	3,075	-	3,075
COOLING SYSTEM PARTS	6,729	5,000	5,000	5,000	-	5,000
ELECTRICAL	20,001	20,000	20,000	20,000	-	20,000
ENGINES/MOTOR PARTS	35,569	35,000	35,000	35,000	-	35,000
EXHAUST SYSTEMS	1,805	3,000	3,000	3,000	-	3,000
FUEL (GAS, DIESEL)	155,209	160,000	165,000	165,000	-	165,000
FUEL LINE AND PUMP REPAIRS	3,564	3,500	3,500	3,500	-	3,500
HYDRAULIC SYSTEM PARTS	12,887	12,000	12,000	12,000	-	12,000
LIGHT EQUIP RENTAL-EXTERNAL	3,540	4,000	4,000	4,000	-	4,000
MISCELLANEOUS PARTS	35,014	33,000	33,000	33,000	-	33,000
MOTOR VEHICLE RENTAL	-	-	-	-	-	-
OIL,LUBRICANTS,OIL FILTERS	32,668	30,000	30,000	30,000	-	30,000
REPLACEMENT FUND CONTRIBUTIO	-	-	-	10,662	-	10,662
SUSPENSION SYSTEM	14,561	15,000	15,000	15,000	-	15,000
TIRES	36,445	33,000	33,000	33,000	-	33,000
TRANSMISSION SYSTEM	9,053	13,000	13,000	13,000	-	13,000
TRUCKS,HEAVY EQUIP RENTAL	-	-	-	-	-	-

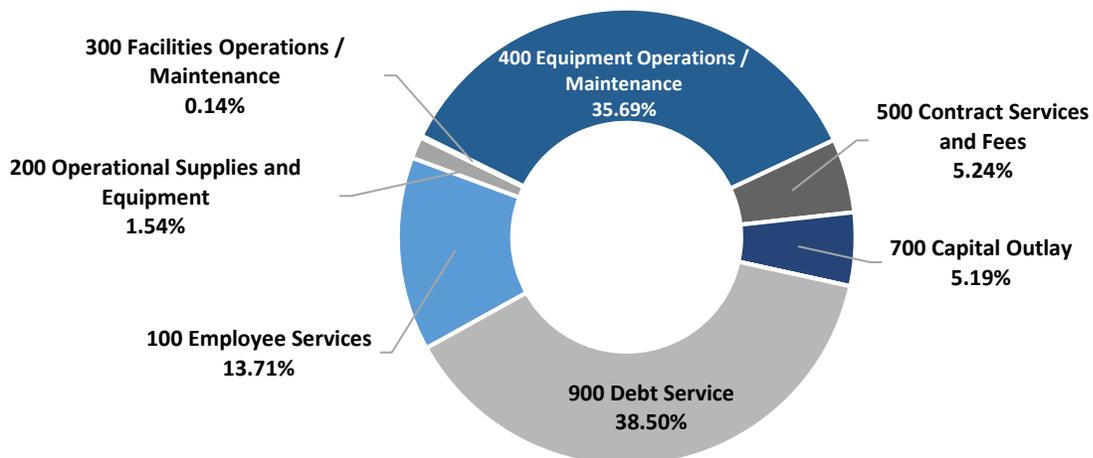
Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
TRUCKS,HEAVY EQUIP RENTAL-EX	6,089	6,000	6,000	6,000	-	6,000
<b>400 Equipment Operations / Maintenance Total</b>	<b>436,127</b>	<b>423,575</b>	<b>429,575</b>	<b>440,237</b>	-	<b>440,237</b>
<b>500 Contract Services and Fees</b>						
EXTENDED MAINTENANCE WARRANT	1,131	1,131	1,131	1,131	-	1,131
INSURANCE AND BONDS	55,865	55,235	55,865	58,500	-	58,500
OTHER PROFESSIONAL SERVICES	-	-	32,000	-	-	-
OUTSIDE PRINTING	137	137	137	137	-	137
SOFTWARE LICENSE/MAINTENANCE	5,316	3,408	3,408	3,408	-	3,408
TESTING/CERT. PERMITS	903	1,500	1,500	1,500	-	1,500
<b>500 Contract Services and Fees Total</b>	<b>63,352</b>	<b>61,411</b>	<b>94,041</b>	<b>64,676</b>	-	<b>64,676</b>
<b>600 Depreciation Expense</b>						
DEPRECIATION EXPENSE	573,528	-	-	-	-	-
DEPRECIATION-FIXED ASSETS	-	-	-	-	-	-
<b>600 Depreciation Expense Total</b>	<b>573,528</b>	-	-	-	-	-
<b>700 Capital Outlay</b>						
COMMUNICATION EQUIPMENT	-	-	292,000	-	-	-
COMPUTER EQUIPMENT	-	-	352,000	-	-	-
HEAVY EQUIPMENT	321,185	-	-	-	-	-
LIGHT EQUIPMENT	-	-	-	-	-	-
LIGHT EQUIPMENT	-	-	-	-	-	-
MOTOR VEHICLES	4,926	37,000	374,000	63,974	-	63,974
OTHER EQUIPMENT	-	-	12,500	-	-	-
<b>700 Capital Outlay Total</b>	<b>326,111</b>	<b>37,000</b>	<b>1,030,500</b>	<b>63,974</b>	-	<b>63,974</b>
<b>800 Contributions / Contingency</b>						
CONTINGENCY RESERVES	-	443	-	-	-	-
PAYMENT OF CLAIMS	-	-	-	-	-	-
RESERVE FOR PERSONNEL	-	1,668	-	24	-	24
<b>800 Contributions / Contingency Total</b>	-	<b>2,111</b>	-	<b>24</b>	-	<b>24</b>

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>900 Debt Service</b>						
CAP LEASE INTEREST PAYALBE	41,396	62,252	62,252	50,049	-	50,049
CAP LEASE PRINCIPAL	-	342,531	367,216	399,003	-	399,003
CAPITAL LEASE SHORT TERM	-	93,771	50,338	25,896	-	25,896
LONG-TERM INTEREST	-	-	-	-	-	-
NOTE PAYABLE INTEREST	12,176	-	-	-	-	-
<b>900 Debt Service Total</b>	<b>53,572</b>	<b>498,554</b>	<b>479,806</b>	<b>474,948</b>	<b>-</b>	<b>474,948</b>
<b>Expenditure By Department Total</b>	<b>1,635,272</b>	<b>1,209,714</b>	<b>2,217,440</b>	<b>1,233,590</b>	<b>-</b>	<b>1,233,590</b>

**FY 19-20 Internal Service Funds Revenues**



**FY 19-20 Internal Service Funds Expenditures**





*City Police Vehicle*

### **Mission:**

The Fleet Operating department strives to provide a safe, efficient and cost-effective fleet of vehicles and equipment to all city departments and maintain a high level of quality and professional maintenance.

### **Department Description:**

The Fleet Operating Department oversees management of the City's fleet and provides service for vehicle maintenance and repair. Our mission is to keep the City's fleet safe and reliable so that the City employees can do their job efficiently and safely.

The City's fleet is comprised of 168 vehicles and equipment consisting of automobiles, pickups, dump trucks, mowers, tractors, backhoes, loaders, trailers, etc. to Fire Department pumpers and aerial ladders and Police Department marked and unmarked vehicles. All vehicles needing repairs are brought to the Service Center for inspection and they are either repaired in-house or referred to outside vendors for specialized service. This department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and interruptions of City services to our citizens.

This department provides other fleet services, which includes processing vehicle registrations, developing vehicle and equipment specifications, disposal of surplus vehicles and equipment, and maintaining vehicle history records.

**FY 19-20 Budget Highlights - OPERATING:**

**Customer Service**

- Training and Professional Development - \$2,482
- Miscellaneous Hardware - \$3,500

**Infrastructure / Transportation / City Facilities**

- Vehicle Repair Supplies - \$124,575
- Fuel, Oil, Filters, Tires, etc. - \$295,000
- iWorq Workload System - \$1,908

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	157,179	165,507	161,962	169,075		169,075
Operational Supplies	23,953	19,850	19,850	18,950		18,950
Facility Operations & Maint.	1,450	1,706	1,706	1,706		1,706
Equip. Operations & Maint.	436,127	423,575	429,575	440,237		440,237
Contract Services & Fees	63,351	61,411	62,041	64,676		64,676
Capital Outlay	-	-	-	-		-
Contributions & Contingencies	-	2,111	-	24		24
<b>Total Department Budget:</b>	<b>682,060</b>	<b>674,160</b>	<b>675,134</b>	<b>694,668</b>	<b>-</b>	<b>694,668</b>

**\*Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 19-20 Budget Highlights – REPLACEMENT:**

**Infrastructure / Transportation / City Facilities**

- Police- 1 vehicle - \$ 30,000
- Streets/Grounds - Grader - \$120,000
- Utility Maintenance - Boss Pipe Hunter - \$ 60,000
- Streets/Grounds - Tractor - \$ 30,000
- Wastewater - Pickup Truck - \$ 27,000
- Fleet Management - Pickup Truck - \$ 26,000
- **TOTAL - \$293,000**

<b>Budget Summary</b>	<b>FY 17-18 Actual</b>	<b>FY 18-19 Budget</b>	<b>FY 18-19 Projected</b>	<b>FY 19-20 Base</b>	<b>FY 19-20 *ATB</b>	<b>FY 19-20 Budget</b>
Employee Services	-	-	-	-	-	-
Operational Supplies	-	-	-	-	-	-
Contract Services & Fees	-	-	32,000	-	-	-
Depreciation Expense	573,528	-	-	-	-	-
Capital Outlay	326,111	37,000	1,030,500	63,974	-	63,974
Contributions & Contingencies	-	-	-	-	-	-
Debt Service	53,572	498,554	479,806	474,948	-	474,948
<b>Total Department Budget:</b>	<b>953,211</b>	<b>535,554</b>	<b>1,542,306</b>	<b>538,922</b>	<b>-</b>	<b>538,922</b>

\*Adjustment to Base: Additional service, personnel, and/or equipment added to base operating budget.

**FY 2018-19  
Major Accomplishments**

- Purchased trucks for Utility Maintenance, Streets/Grounds, and Bldg. Mnt.
- Purchased (1) marked vehicle for the Police Department
- Passed ASE certifications to further education
- Upgraded hydraulic press for safety and effective operations
- Monitored and performed preventive maintenance on fleet vehicles and equipment
- Decreased vehicle down time through efficient, cost-effective operations

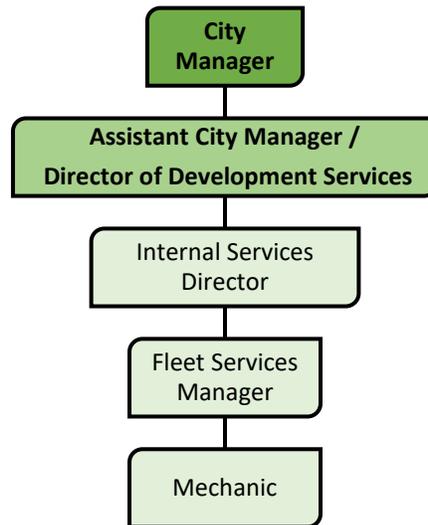
**FY 2019-20  
Major Goals & Objectives**

- Replace and equip new vehicles and equipment
- Upgrade diagnostic equipment
- Maintain compliance with federal and state mandates with regards to safety and environment
- Continue technical training on the latest technology
- Maintain ASE certifications of our technicians
- Monitor expenditures and remain within + or – 5% of the budget allocation
- Preserve mechanical, electrical and hydraulic integrity of the City's fleet, thus extending the useful life of the City's assets
- Maintain a high level of customer satisfaction for repair and preventive maintenance services
- Maintain a safe and efficient fleet for City operations

Performance Measures	FY 17-18 Actual	FY 18-19 Projected	FY 19-20 Target
<b><u>Inputs:</u></b>			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
<b><u>Outputs:</u></b>			
# of Fleet Vehicles and Equipment	168	168	168
# of Work Orders Completed	900	800	775
<b><u>Effectiveness:</u></b>			
% Work Orders on Preventative Maintenance	25%	25%	25%
<b><u>Efficiencies:</u></b>			
Fleet Maintenance Cost	\$260,000	\$190,000	\$180,000
Fuel Cost	\$138,000	\$160,000	\$150,000
Gallons	66,400	65,000	65,000

Personnel Summary	FY 16-17	FY 17-18	FY 18-19	FY 19-20 Base	FY 19-20 Changes	FY 19-20 Budget
Fleet Services Manager	1.00	1.00	1.00	1.00		1.00
Mechanic	1.00	1.00	1.00	1.00		1.00
	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	-	<b>2.00</b>

**Organization Chart**





THIS PAGE INTENTIONALLY LEFT BLANK



## Fiduciary Funds

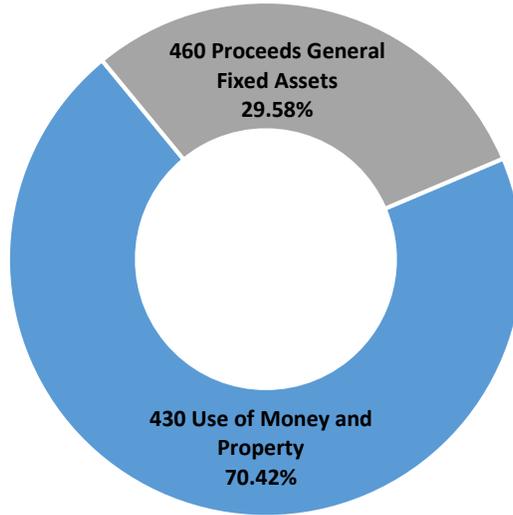
Cemetery Permanent Fund	250
-------------------------	-----

Chapter 6 Section 6-8 of the City Code establishes a cemetery trust fund subject to control of the City Council. Interest income from the investment of the permanent fund are to be used for beautification and maintenance of the cemetery.

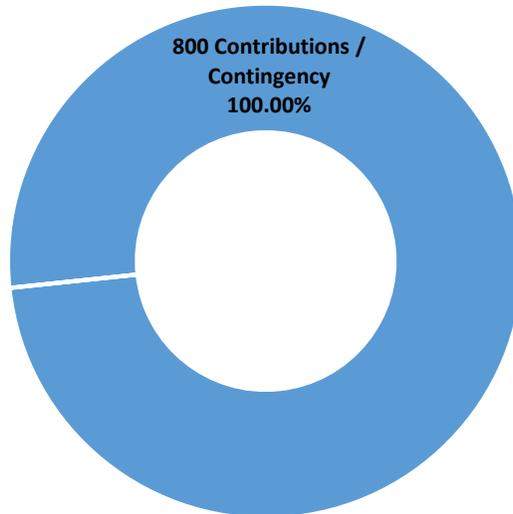
**Revenues** in the Cemetery Permanent Fund are budgeted at \$21,300, an increase of \$500 from the FY 18-19 budget amount. The increase in revenues is due to an increase in interest income. **Expenditures** are budgeted at \$15,000, an increase of \$500. The increase in expenditures is due an interfund transfer to the Cemetery Operating Fund and moving Bank Finance/Service Fees to a different fund.

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>430 Use of Money and Property</b>						
INTEREST INCOME	26,987	14,500	14,500	15,000	-	15,000
UNREALIZED GAIN/LOSS INVES	(557)	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>26,430</b>	<b>14,500</b>	<b>14,500</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>
<b>450 Interfund Operating Transfers</b>						
TRNSF IN CEMETERY OPERATING	-	-	-	-	-	-
<b>450 Interfund Operating Transfers Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>460 Proceeds General Fixed Assets</b>	<b>7,805</b>	<b>6,300</b>	<b>6,300</b>	<b>6,300</b>	<b>-</b>	<b>6,300</b>
<b>Revenue By Categories Total</b>	<b>34,235</b>	<b>20,800</b>	<b>20,800</b>	<b>21,300</b>	<b>-</b>	<b>21,300</b>
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>	<b>75</b>	<b>-</b>	<b>75</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>800 Contributions / Contingency</b>	<b>25,627</b>	<b>14,500</b>	<b>12,000</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>
<b>Expenditure By Department Total</b>	<b>25,702</b>	<b>14,500</b>	<b>12,075</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>

FY 19-20 Cemetery Permanent Fund Revenues



FY 19-20 Cemetery Permanent Fund Expenditures





THIS PAGE INTENTIONALLY LEFT BLANK



## Bonded Debt

Narrative – Bonded Debt	256
Actual Debt Margin	257
Analysis of Principle & Interest Payments	258
Summary of Principle & Interest of Debt	259
Total Debt Summaries & Graphs	260
Listing of Individual Debt Obligations	266

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may use long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

The City of Taylor has two types of debt outstanding:

**General Obligation Bonds** are backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

**Combination Certificates of Obligation** are backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City’s combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding bond issues and debt service requirements appears on the immediately following pages.

**Debt Limit**

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5 of the Texas Constitution is applicable to the City and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service. The City operates under a Home Rule Charter which adopts the constitutional provisions.

**Debt Limitation Summary**

- Constitutional Ad Valorem Tax Limitation:	\$2.50 / \$100
- Attorney General Administrative Limitation on Ad Valorem Tax Debt (I & S Tax):	\$1.50 / \$100
- 2019 Taxable Assessed Valuation:	\$1,192,039,120
- 2019 Total Tax Rate (per \$100):	0.809215
- 2019 I & S Tax Rate (per \$100)	0.197664
- Maximum Annual Ad Valorem Tax Debt Service, 2019	\$2,321,241

The certified 2019 taxable value per the Williamson Central Appraisal District is \$1,209,480,876 with \$21,040,427 still under review. The TIF captured value amount is \$24,886,814. Assuming 80% of the total under review, this gives a total taxable value of \$1,201,426,403. Subsequent to receiving the appraisal values from the Williamson Central Appraisal District, the City Council approved an increase in the Over 65 exemption amount. It was estimated that the increase in this exemption would result in a reduction of \$9,387,283 in taxable value, resulting in a total taxable value of \$1,192,039,121 for the calculation of tax revenue. The current rate for revenue was calculated using a maintenance and operation tax rate of 0.611551 per \$100 of taxable value and a collection rate of 98.5% as follows:

Total Taxation Value	1,226,313,217
Estimate on TIF Value	24,886,814
Estimated Over 65 Reduction	9,387,283
<b>Total Taxation Value for M&amp;O and I&amp;S</b>	<b>1,192,039,120</b>
Proposed Tax Rate per \$100 Valuation	0.809215
<b>Gross Revenues from Taxes</b>	<b>9,646,159</b>
Estimated Percentage of Collections	98.5%
<b>Total Estimated Fund from Tax Levy</b>	<b>9,501,467</b>

<u>Distribution of Tax Revenue</u>	<u>Tax Rate</u>	<u>Total</u>
Maintenance & Operation (M&O)	0.611551	7,180,578
Interest & Sinking (I&S)	0.197664	2,320,889
<b>TOTAL:</b>	<b>0.809215</b>	<b>9,501,467</b>

In March 2019, Standard & Poor’s affirmed its AA- long-term rating and underlying rating, with a stable outlook on the city’s general obligations (GO) debt.

# ANALYSIS OF PRINCIPLE & INTEREST PAYMENTS

FY 2019-2020 Budget

Fund	Debt Issuance	Fund Allocations	Principle	Interest	Total P & I
<b>General Fund</b>	CERTIFICATE OF OBLIGATION 2013	100.00%	55,000	114,000	169,000
	CERTIFICATES OF OBLIGATION 2007	29.79%	95,000	99,389	194,389
	CERTIFICATES OF OBLIGATION 2010	51.60%	100,000	4,250	104,250
	CERTIFICATES OF OBLIGATION 2012	33.33%	45,000	19,075	64,075
	CERTIFICATES OF OBLIGATION 2018	37.68%	190,000	57,300	247,300
	CERTIFICATES OF OBLIGATION 2019	14.34%	25,000	106,924	131,924
	COMB-CERTIFICATES OF OBLIGATION 2017	30.34%	95,000	42,615	137,615
	GENERAL OBLIGATION REFUNDING 2009	51.19%	170,000	6,800	176,800
	GENERAL OBLIGATION REFUNDING 2010	27.32%	85,000	9,245	94,245
	GENERAL OBLIGATION REFUNDING 2012	73.21%	400,000	72,000	472,000
	GENERAL OBLIGATION REFUNDING 2015	63.11%	320,000	45,645	365,645
	GENERAL OBLIGATION REFUNDING 2016	36.77%	-	117,800	117,800
	GENERAL OBLIGATION REFUNDING 2017	47.52%	-	46,200	46,200
<b>General Fund Total</b>		<b>596.20%</b>	<b>1,580,000</b>	<b>741,243</b>	<b>2,321,243</b>
<b>Utility (Water/Sewer) Fund</b>	CERTIFICATES OF OBLIGATION 2006	97.80%	190,000	160,200	350,200
	CERTIFICATES OF OBLIGATION 2007	70.21%	620,000	221,374	841,374
	CERTIFICATES OF OBLIGATION 2010	48.40%	95,000	4,038	99,038
	CERTIFICATES OF OBLIGATION 2019	35.15%	55,000	219,383	274,383
	COMB-CERTIFICATES OF OBLIGATION 2017	42.51%	-	66,798	66,798
	GENERAL OBLIGATION REFUNDING 2009	48.81%	265,000	10,600	275,600
	GENERAL OBLIGATION REFUNDING 2012	26.79%	180,000	17,600	197,600
	GENERAL OBLIGATION REFUNDING 2015	36.89%	225,000	33,424	258,424
	GENERAL OBLIGATION REFUNDING 2016	63.23%	-	202,600	202,600
	GENERAL OBLIGATION REFUNDING 2017	52.48%	-	54,400	54,400
<b>Utility (Water/Sewer) Fund Total</b>		<b>522.27%</b>	<b>1,630,000</b>	<b>990,417</b>	<b>2,620,417</b>
<b>Airport Fund</b>	COMB-CERTIFICATES OF OBLIGATION 2017	27.15%	40,000	41,088	81,088
	GENERAL OBLIGATION REFUNDING 2010	7.68%	25,000	2,613	27,613
<b>Airport Fund Total</b>		<b>34.83%</b>	<b>65,000</b>	<b>43,701</b>	<b>108,701</b>
<b>Municipal Drainage Utility System (MDUS) Fund</b>	CERTIFICATES OF OBLIGATION 2012	66.67%	95,000	37,925	132,925
	CERTIFICATES OF OBLIGATION 2019	18.86%	30,000	117,652	147,652
<b>Municipal Drainage Utility System (MDUS) Fund Total</b>		<b>85.53%</b>	<b>125,000</b>	<b>155,577</b>	<b>280,577</b>
<b>Tax Increment Financing (TIF) Fund</b>	CERTIFICATES OF OBLIGATION 2018	62.32%	245,000	94,500	339,500
<b>Tax Increment Financing (TIF) Fund Total</b>		<b>62.32%</b>	<b>245,000</b>	<b>94,500</b>	<b>339,500</b>
<b>Transportation User Fee (TUF) Fund</b>	CERTIFICATES OF OBLIGATION 2019	31.65%	85,000	208,442	293,442
<b>Transportation User Fee (TUF) Fund Total</b>		<b>31.65%</b>	<b>85,000</b>	<b>208,442</b>	<b>293,442</b>
<b>Grand Total</b>			<b>3,730,000</b>	<b>2,233,880</b>	<b>5,963,880</b>

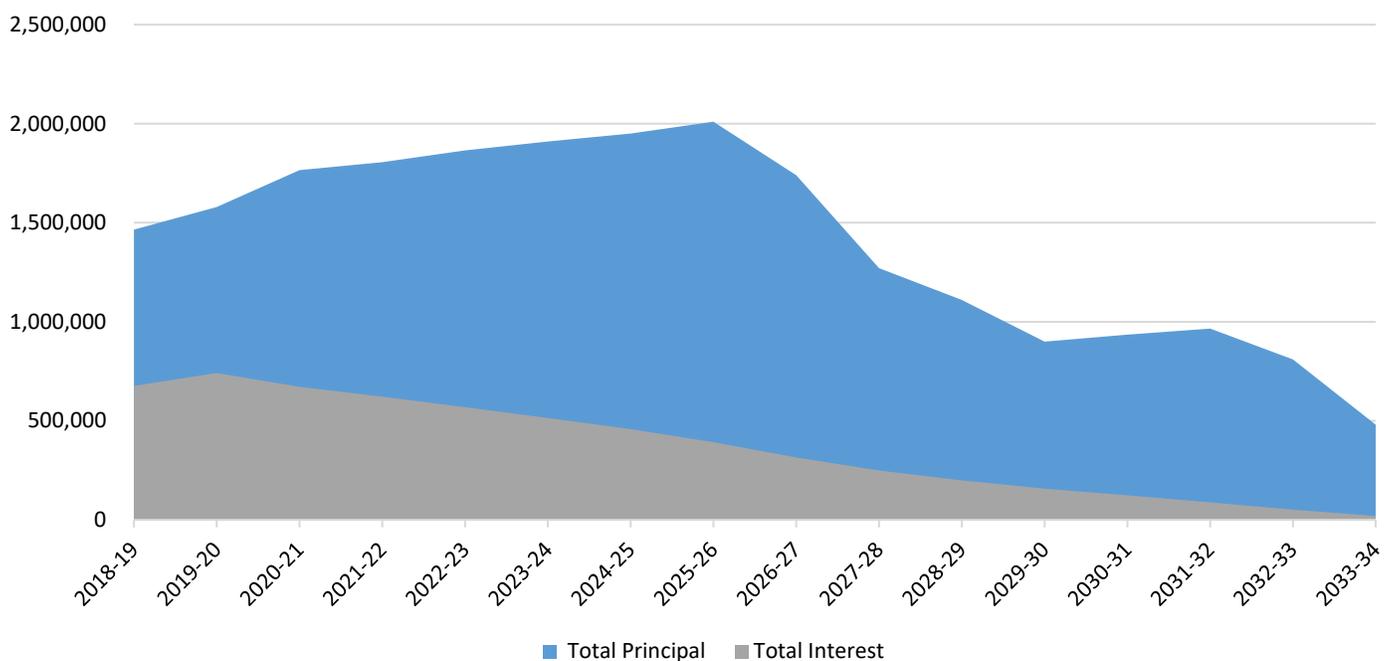
**SUMMARY OF PRINCIPLE & INTEREST OF DEBT****FY 2019-2020 Budget**

<b>Debt Issuance</b>	<b>Total Principle</b>	<b>Total Interest</b>	<b>Total Bond</b>
CERTIFICATES OF OBLIGATION 2006	3,780,000	895,118	4,675,118
CERTIFICATES OF OBLIGATION 2007	9,060,000	1,997,154	11,057,154
GENERAL OBLIGATION REFUNDING 2009	855,000	51,600	906,600
CERTIFICATES OF OBLIGATION 2010	370,000	24,625	394,625
GENERAL OBLIGATION REFUNDING 2010	485,000	40,861	525,861
CERTIFICATES OF OBLIGATION 2012	2,260,000	508,375	2,768,375
GENERAL OBLIGATION REFUNDING 2012	4,275,000	387,200	4,662,200
CERTIFICATE OF OBLIGATION 2013	2,900,000	1,229,000	4,129,000
GENERAL OBLIGATION REFUNDING 2015	3,830,000	368,500	4,198,500
GENERAL OBLIGATION REFUNDING 2016	8,010,000	3,791,000	11,801,000
COMB-CERTIFICATES OF OBLIGATION 2017	5,225,000	1,794,105	7,019,105
GENERAL OBLIGATION REFUNDING 2017	2,970,000	813,500	3,783,500
CERTIFICATES OF OBLIGATION 2018	5,440,000	1,058,873	6,498,873
CERTIFICATES OF OBLIGATION 2019	12,590,000	6,147,926	18,737,926
<b>Grand Total</b>	<b>62,050,000</b>	<b>19,107,837</b>	<b>81,157,837</b>

**Total Tax-Supported Debt**

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	1,465,000	676,803	2,141,803
2019-20	1,580,000	741,242	2,321,242
2020-21	1,765,000	671,300	2,436,300
2021-22	1,805,000	621,158	2,426,158
2022-23	1,865,000	568,161	2,433,161
2023-24	1,910,000	514,072	2,424,072
2024-25	1,950,000	457,797	2,407,797
2025-26	2,010,000	392,635	2,402,635
2026-27	1,740,000	315,267	2,055,267
2027-28	1,270,000	248,830	1,518,830
2028-29	1,110,000	199,995	1,309,995
2029-30	900,000	157,515	1,057,515
2030-31	935,000	123,490	1,058,490
2031-32	965,000	88,120	1,053,120
2032-33	810,000	51,600	861,600
2033-34	480,000	19,200	499,200
<b>Total</b>	<b>22,560,000</b>	<b>5,847,183</b>	<b>28,407,183</b>

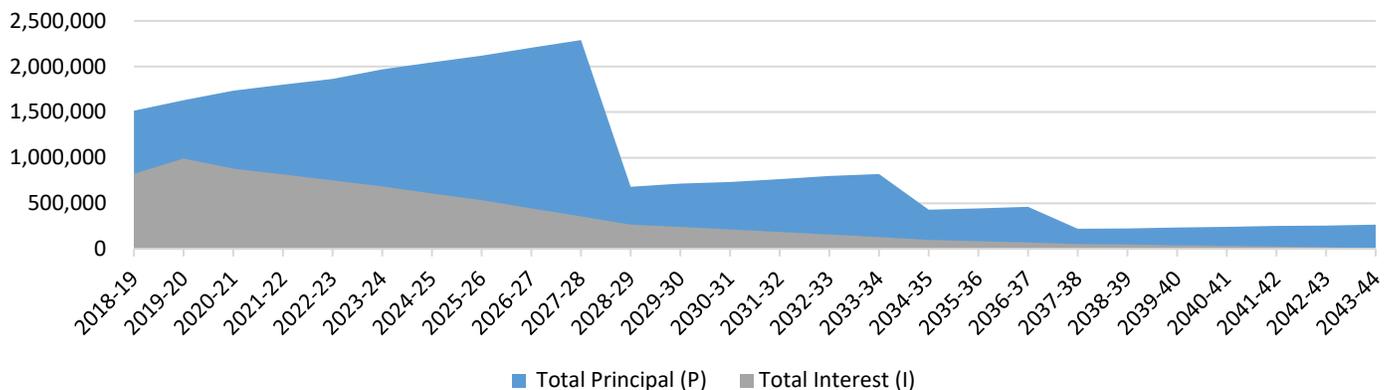
**Total Tax-Supported Debt**



**Total Utility Debt**

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	1,515,000	823,959	2,338,959
2019-20	1,630,000	990,416	2,620,416
2020-21	1,735,000	881,376	2,616,376
2021-22	1,800,000	818,489	2,618,489
2022-23	1,865,000	751,976	2,616,976
2023-24	1,970,000	682,961	2,652,961
2024-25	2,045,000	608,350	2,653,350
2025-26	2,120,000	532,949	2,652,949
2026-27	2,205,000	444,364	2,649,364
2027-28	2,290,000	356,141	2,646,141
2028-29	680,000	265,131	945,131
2029-30	715,000	240,076	955,076
2030-31	735,000	213,676	948,676
2031-32	765,000	186,531	951,531
2032-33	800,000	158,241	958,241
2033-34	820,000	128,661	948,661
2034-35	430,000	98,336	528,336
2035-36	445,000	83,666	528,666
2036-37	460,000	68,506	528,506
2037-38	220,000	54,094	274,094
2038-39	225,000	47,494	272,494
2039-40	235,000	40,463	275,463
2040-41	240,000	32,825	272,825
2041-42	250,000	25,025	275,025
2042-43	255,000	16,900	271,900
2043-44	265,000	8,613	273,613
<b>Total</b>	<b>26,715,000</b>	<b>8,559,221</b>	<b>35,274,221</b>

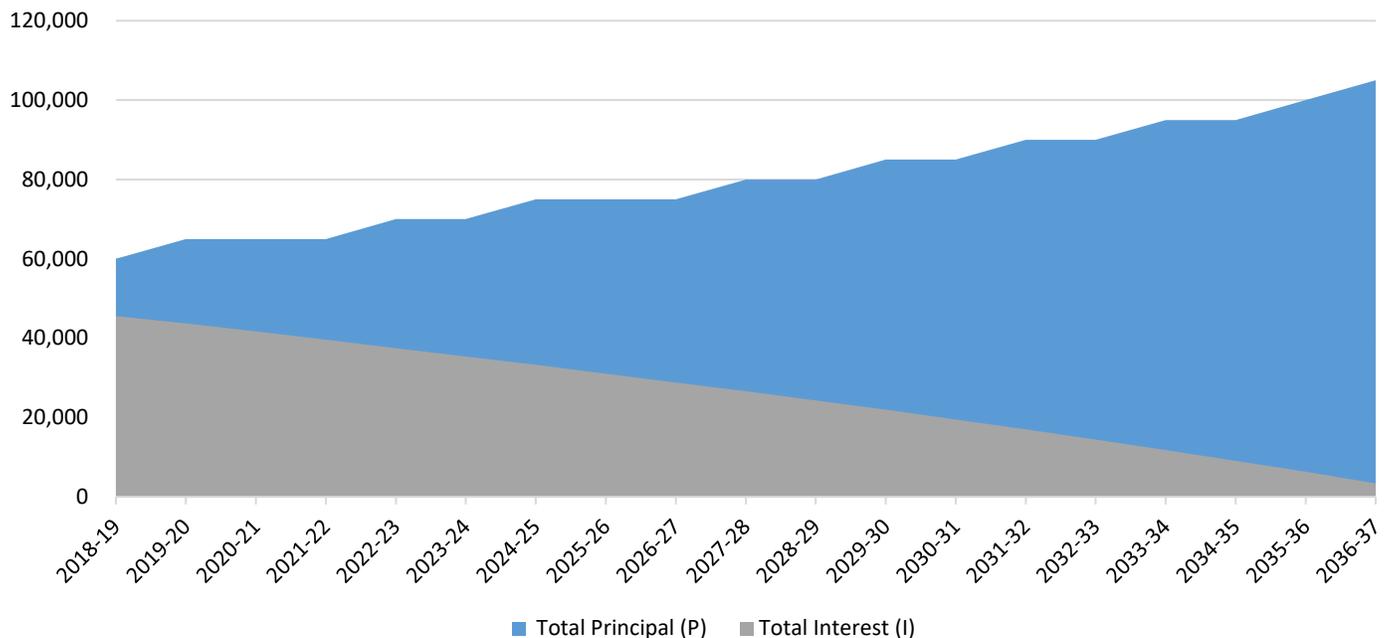
**Total Utility Debt**



**Total Airport Debt**

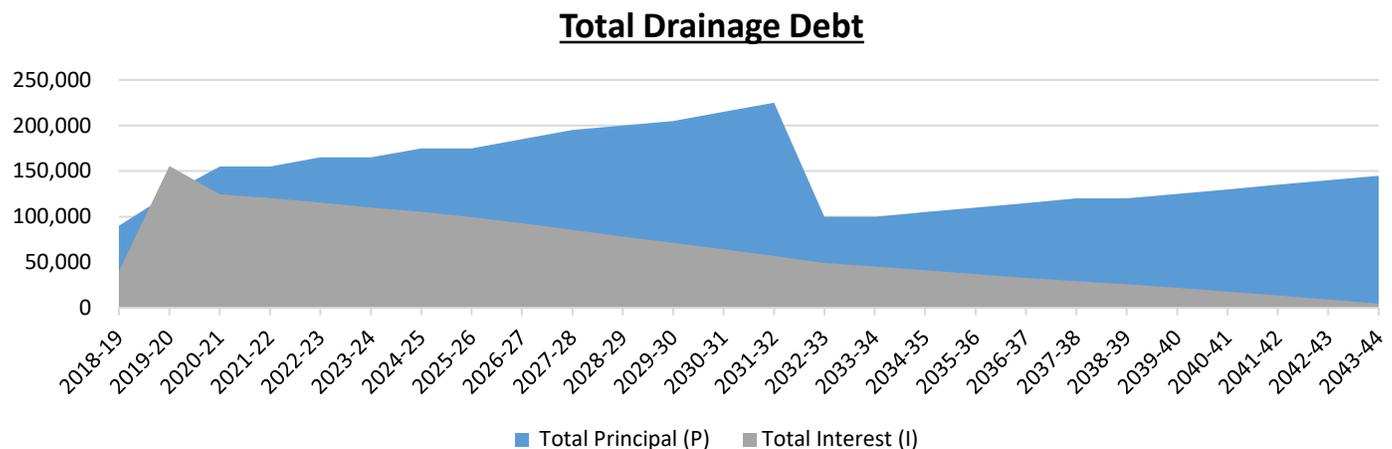
Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	60,000	45,560	105,560
2019-20	65,000	43,700	108,700
2020-21	65,000	41,700	106,700
2021-22	65,000	39,594	104,594
2022-23	70,000	37,488	107,488
2023-24	70,000	35,388	105,388
2024-25	75,000	33,288	108,288
2025-26	75,000	31,038	106,038
2026-27	75,000	28,788	103,788
2027-28	80,000	26,613	106,613
2028-29	80,000	24,293	104,293
2029-30	85,000	21,973	106,973
2030-31	85,000	19,508	104,508
2031-32	90,000	17,043	107,043
2032-33	90,000	14,433	104,433
2033-34	95,000	11,823	106,823
2034-35	95,000	9,068	104,068
2035-36	100,000	6,313	106,313
2036-37	105,000	3,413	108,413
<b>Total</b>	<b>1,525,000</b>	<b>491,024</b>	<b>2,016,024</b>

**Total Airport Debt**



**Total Drainage Debt**

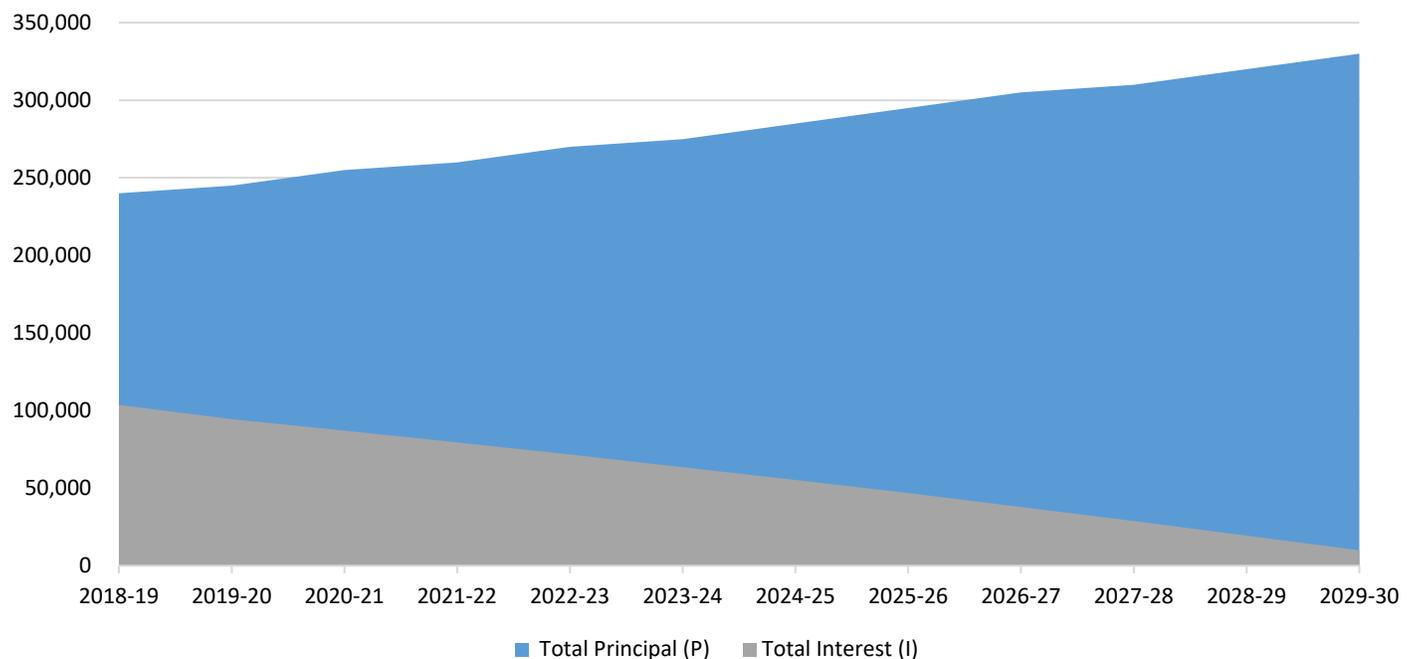
Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	90,000	39,725	129,725
2019-20	125,000	155,577	280,577
2020-21	155,000	124,750	279,750
2021-22	155,000	120,450	275,450
2022-23	165,000	115,550	280,550
2023-24	165,000	109,800	274,800
2024-25	175,000	105,513	280,513
2025-26	175,000	99,388	274,388
2026-27	185,000	92,738	277,738
2027-28	195,000	85,688	280,688
2028-29	200,000	78,238	278,238
2029-30	205,000	71,388	276,388
2030-31	215,000	64,388	279,388
2031-32	225,000	57,038	282,038
2032-33	100,000	49,338	149,338
2033-34	100,000	45,338	145,338
2034-35	105,000	41,338	146,338
2035-36	110,000	37,138	147,138
2036-37	115,000	32,738	147,738
2037-38	120,000	29,288	149,288
2038-39	120,000	25,688	145,688
2039-40	125,000	21,938	146,938
2040-41	130,000	17,875	147,875
2041-42	135,000	13,650	148,650
2042-43	140,000	9,263	149,263
2043-44	145,000	4,713	149,713
<b>Total</b>	<b>3,875,000</b>	<b>1,648,527</b>	<b>5,523,527</b>



**Total Tax Increment Financing (TIF) Debt**

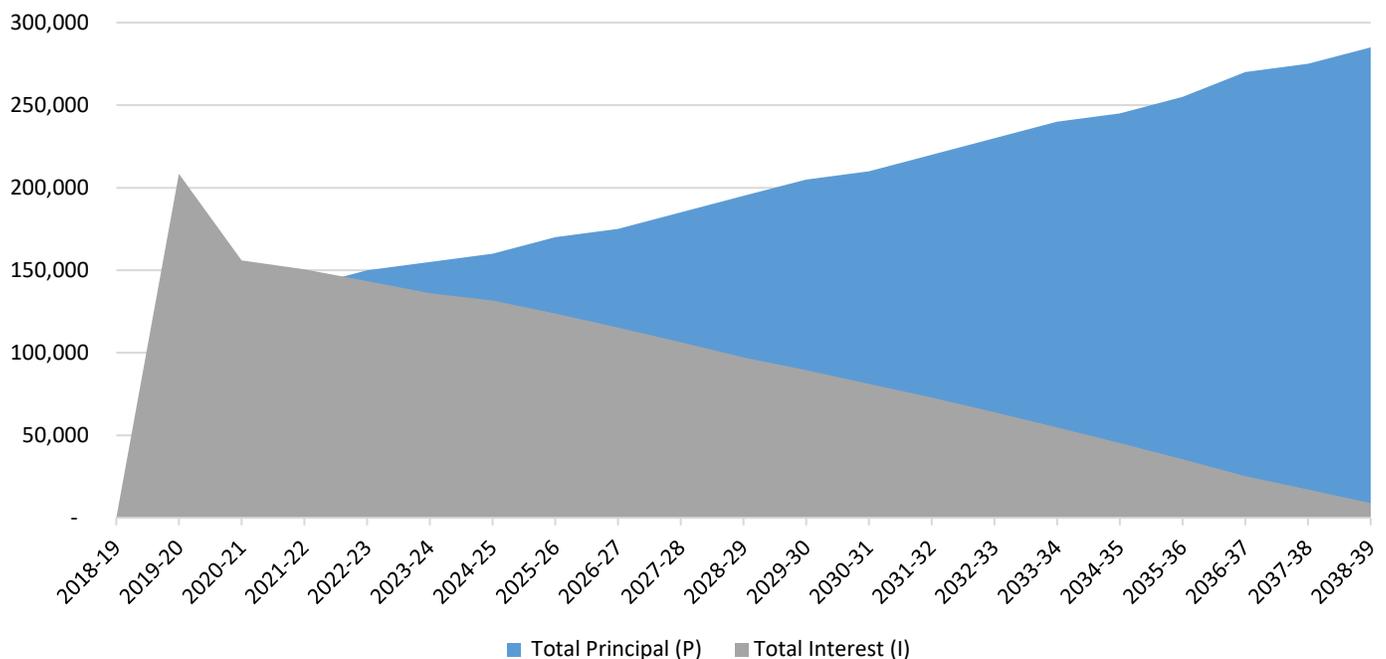
Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	240,000	103,678	343,678
2019-20	245,000	94,500	339,500
2020-21	255,000	87,150	342,150
2021-22	260,000	79,500	339,500
2022-23	270,000	71,700	341,700
2023-24	275,000	63,600	338,600
2024-25	285,000	55,350	340,350
2025-26	295,000	46,800	341,800
2026-27	305,000	37,950	342,950
2027-28	310,000	28,800	338,800
2028-29	320,000	19,500	339,500
2029-30	330,000	9,900	339,900
<b>Total</b>	<b>3,390,000</b>	<b>698,428</b>	<b>4,088,428</b>

**Total Tax Increment Financing (TIF) Debt**



Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	-	-	-
2019-20	85,000	208,442	293,442
2020-21	135,000	155,919	290,919
2021-22	140,000	150,519	290,519
2022-23	150,000	143,519	293,519
2023-24	155,000	136,019	291,019
2024-25	160,000	131,756	291,756
2025-26	170,000	123,756	293,756
2026-27	175,000	115,256	290,256
2027-28	185,000	106,506	291,506
2028-29	195,000	97,256	292,256
2029-30	205,000	89,456	294,456
2030-31	210,000	81,256	291,256
2031-32	220,000	72,856	292,856
2032-33	230,000	64,056	294,056
2033-34	240,000	54,856	294,856
2034-35	245,000	45,256	290,256
2035-36	255,000	35,456	290,456
2036-37	270,000	25,256	295,256
2037-38	275,000	17,156	292,156
2038-39	285,000	8,906	293,906
<b>Total</b>	<b>3,985,000</b>	<b>1,863,461</b>	<b>5,848,461</b>

**Total Transportation User Fee (TUF) Debt**



**\$4,200,000**  
**CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION**  
**SERIES 2006**

Dated: December 19, 2006

Principal Due: August 15

Interest Due: February 15  
 August 15

Paying Agent: Bank of America

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 180,000	4.45%	\$ 168,210	\$ 348,210
2020	\$ 190,000	4.45%	\$ 160,200	\$ 350,200
2021	\$ 470,000	4.45%	\$ 151,745	\$ 621,745
2022	\$ 490,000	4.45%	\$ 130,830	\$ 620,830
2023	\$ 510,000	4.45%	\$ 109,025	\$ 619,025
2024	\$ 750,000	4.45%	\$ 86,330	\$ 836,330
2025	\$ 385,000	4.45%	\$ 52,955	\$ 437,955
2026	\$ 805,000	4.45%	\$ 35,823	\$ 840,823
<b>TOTAL</b>	<b>\$ 3,780,000</b>		<b>\$ 895,118</b>	<b>\$ 4,675,118</b>

<b>Water</b>	<b>48.90%</b>
<b>Sewer</b>	<b>48.90%</b>
<b>General Fund</b>	<b><u>2.20%</u></b>
	<b>100.00%</b>

Purpose: 1) Improving and extending the City's Waterworks system including the Upper Pressure Plane; 2) Improving and extending the City's Sewer System including Mustang Creek Wastewater Interceptor and wastewater lines servicing the Central Fire Station; 3) Constructing and equipping a public Library, payment of professional services including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$10,000,000  
CITY OF TAYLOR CERTIFICATES OF OBLIGATION  
SERIES 2007

Dated: December, 2007

Principal Due: August 15

Interest Due: February 15  
August 15

Paying Agent: Bank of America

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 685,000	3.85%	\$ 346,998	\$ 1,031,998
2020	\$ 715,000	3.85%	\$ 320,763	\$ 1,035,763
2021	\$ 740,000	3.85%	\$ 293,378	\$ 1,033,378
2022	\$ 765,000	3.85%	\$ 265,036	\$ 1,030,036
2023	\$ 790,000	3.85%	\$ 235,737	\$ 1,025,737
2024	\$ 1,120,000	3.85%	\$ 205,480	\$ 1,325,480
2025	\$ 1,395,000	3.85%	\$ 162,584	\$ 1,557,584
2026	\$ 1,335,000	3.85%	\$ 109,155	\$ 1,444,155
2027	\$ 1,515,000	3.85%	\$ 58,025	\$ 1,573,025
<b>TOTAL</b>	<b>\$ 9,060,000</b>		<b>\$ 1,997,154</b>	<b>\$ 11,057,154</b>

Water 70.21%  
 General Fund 29.79%  
100.00%

Purpose: (1) paying contractual obligations incurred for constructing, improving, extending or expanding the City's water and wastewater system;  
 (2) constructing, renovating, improving and/or equipping the City parks and park buildings and acquisition of necessary sites and payment of professional services including legal, engineering, architectural and fiscal fees and cost of issuing the Certificates.

**\$8,995,000**  
**GENERAL OBLIGATION REFUNDING BOND**  
**SERIES 2009**

Dated: August, 2009

Principal Due: August 15

Interest Due: February 15  
 August 15

Paying Agent: The Bank of New York

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 420,000	4.00%	\$ 34,200	\$ 454,200
2020	\$ 435,000	4.00%	\$ 17,400	\$ 452,400
<b>TOTAL</b>	<b>\$ 855,000</b>		<b>\$ 51,600</b>	<b>\$ 906,600</b>

<b>Water</b>	<b>48.8%</b>
<b>General Fund</b>	<b><u>51.2%</u></b>
	<b>100%</b>

Purpose: Proceeds from the sale of the Bonds will be used to refund certain of the City's outstanding obligations and pay for the costs associated with issuing the Bonds, including legal and fiscal fees.

**\$8,780,000**  
**CITY OF TAYLOR CERTIFICATES OF OBLIGATION**  
**SERIES 2010**

Dated: August, 2010

Principal Due: August 15

Interest Due: February 15  
 August 15

Paying Agent: Regents Bank

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 175,000		\$ 16,338	\$ 191,338
2020	\$ 195,000		\$ 8,287	\$ 203,287
<b>TOTAL</b>	<b>\$ 370,000</b>		<b>\$ 24,625</b>	<b>\$ 394,625</b>

<b>Wastewater</b>	<b>21.07%</b>
<b>Water</b>	<b>27.33%</b>
<b>General Fund</b>	<b><u>51.60%</u></b>

Purpose: Paying contractual obligations incurred or to be incurred for (i) constructing, improving and/or renovating City parks, (ii) constructing, improving, extending and or expanding City streets, including drainage, sidewalks and right-of-ways, (iii) constructing, improving, extending and/or expanding the City's water and wastewater system, and (iv) professional services including fiscal, engineering, architectural and legal fees and other such costs incurred in connection therewith including the costs of issuing the Certificates

**\$3,945,000**  
**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BOND**  
**SERIES 2010**

Dated: August, 2010

Principal Due: August 15

Interest Due: February 15  
 August 15

Paying Agent: Regions Bank

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 145,000	3.200%	\$ 16,498	\$ 161,498
2020	\$ 110,000	3.200%	\$ 11,858	\$ 121,858
2021	\$ 115,000	3.625%	\$ 8,338	\$ 123,338
2022	\$ 115,000	3.625%	\$ 4,169	\$ 119,169
<b>TOTAL</b>	<b>\$ 485,000</b>		<b>\$ 40,861</b>	<b>\$ 525,861</b>

<b>Water/Wastewater</b>	<b>65.00%</b>
<b>Airport</b>	<b>7.68%</b>
<b>General Fund</b>	<b><u>27.32%</u></b>
	<b>100.00%</b>

Sale of bonds will be used to refund certain of the City's outstanding obligations and pay for costs associated with issuing the bonds, including legal and fiscal fees.

2002 General Obligation Refunding and Improvement Bonds (\$1,235,000)

1997 Waterworks and Sewer System Revenue Bonds (\$2,650,000)

**\$3,000,000**  
**CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION**  
**SERIES 2012**

Dated: August, 2012

Principal Due: August 15

Interest Due: February 15  
 August 15

Paying Agent: Regions Bank

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 140,000	2.000%	\$ 59,800	\$ 199,800
2020	\$ 140,000	2.000%	\$ 57,000	\$ 197,000
2021	\$ 145,000	2.000%	\$ 54,200	\$ 199,200
2022	\$ 145,000	2.000%	\$ 51,300	\$ 196,300
2023	\$ 150,000	2.500%	\$ 48,400	\$ 198,400
2024	\$ 155,000	2.500%	\$ 44,650	\$ 199,650
2025	\$ 155,000	2.500%	\$ 40,775	\$ 195,775
2026	\$ 160,000	3.000%	\$ 36,900	\$ 196,900
2027	\$ 165,000	3.000%	\$ 32,100	\$ 197,100
2028	\$ 170,000	3.000%	\$ 27,150	\$ 197,150
2029	\$ 175,000	3.000%	\$ 22,050	\$ 197,050
2030	\$ 180,000	3.000%	\$ 16,800	\$ 196,800
2031	\$ 185,000	3.000%	\$ 11,400	\$ 196,400
2032	\$ 195,000	3.000%	\$ 5,850	\$ 200,850
<b>TOTAL</b>	<b>\$ 2,260,000</b>		<b>\$ 508,375</b>	<b>\$ 2,768,375</b>

<b>Drainage</b>	<b>66.67%</b>
<b>General Fund</b>	<b><u>33.33%</u></b>
	<b>100.00%</b>

Purpose: (i) Constructing, improving, extending and/or expanding th City's drainage system; (ii) constructing, improving and/or renovating parks; (iii) constructing, improving, extending and/or expanding City streets, including drainage, sidewalks and right-of-ways, (iv) constructing, improving, extending and/or expanding the City's water and wastewater system, and (v) professional services including fiscal, engineering, architectural and legal fees and other such cost incurred in connection therewith including the costs of issuing the Certificates.

**\$5,450,000**  
**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING**  
**SERIES 2012**

Dated: August, 2012

Principal Due: August 15

Interest Due: February 15  
 August 15

Paying Agent: The Bank of New York Mellon Trust

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 575,000	2.000%	\$ 101,100	\$ 676,100
2020	\$ 580,000	2.000%	\$ 89,600	\$ 669,600
2021	\$ 785,000	2.500%	\$ 78,000	\$ 863,000
2022	\$ 810,000	2.500%	\$ 58,375	\$ 868,375
2023	\$ 940,000	2.500%	\$ 38,125	\$ 978,125
2024	\$ 290,000	2.500%	\$ 14,625	\$ 304,625
2025	\$ 295,000	2.500%	\$ 7,375	\$ 302,375
<b>TOTAL</b>	<b>\$ 4,275,000</b>		<b>\$ 387,200</b>	<b>\$ 4,662,200</b>

**Percentage Breakdown:**

<b>W &amp; S</b>	<b>26.79%</b>
<b>General Fund</b>	<b><u>73.21%</u></b>
	<b>100.00%</b>

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

**\$3,000,000**  
**CITY OF TAYLOR COMBINATION TAX & REVENUE**  
**SERIES 2013**

**Dated: November 2013**

**Principal Due: August 15**

**Interest Due: February 15**  
**August 15**

**Paying Agent: Wilmington Trust**

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 50,000	4.000%	\$ 116,000	\$ 166,000
2020	\$ 55,000	4.000%	\$ 114,000	\$ 169,000
2021	\$ 25,000	4.000%	\$ 111,800	\$ 136,800
2022	\$ 30,000	4.000%	\$ 110,800	\$ 140,800
2023	\$ 25,000	4.000%	\$ 109,600	\$ 134,600
2024	\$ 65,000	4.000%	\$ 108,600	\$ 173,600
2025	\$ 250,000	4.000%	\$ 106,000	\$ 356,000
2026	\$ 260,000	4.000%	\$ 96,000	\$ 356,000
2027	\$ 270,000	4.000%	\$ 85,600	\$ 355,600
2028	\$ 280,000	4.000%	\$ 74,800	\$ 354,800
2029	\$ 295,000	4.000%	\$ 63,600	\$ 358,600
2030	\$ 305,000	4.000%	\$ 51,800	\$ 356,800
2031	\$ 315,000	4.000%	\$ 39,600	\$ 354,600
2032	\$ 330,000	4.000%	\$ 27,000	\$ 357,000
2033	\$ 345,000	4.000%	\$ 13,800	\$ 358,800
<b>TOTAL</b>	<b>\$ 2,900,000</b>		<b>\$ 1,229,000</b>	<b>\$ 4,129,000</b>

**General Fund 100.00%**

Purpose: Proceeds from the sales of the Certificates will be used for (i) constructing, improving, extending and/or expanding City streets, including drainage, sidewalks and right-of-ways, and (ii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

**\$4,595,000**  
**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS**  
**SERIES 2015**

**Dated: December 2015**

**Principal Due: August 15**

**Interest Due: February 15**  
**August 15**

**Paying Agent: JP Morgan Chase**

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 45,000	2.089%	\$ 80,009	\$ 125,009
2020	\$ 545,000	2.089%	\$ 79,069	\$ 624,069
2021	\$ 600,000	2.089%	\$ 67,684	\$ 667,684
2022	\$ 610,000	2.089%	\$ 55,150	\$ 665,150
2023	\$ 620,000	2.089%	\$ 42,407	\$ 662,407
2024	\$ 705,000	2.089%	\$ 29,455	\$ 734,455
2025	\$ 705,000	2.089%	\$ 14,727	\$ 719,727
<b>TOTAL</b>	<b>\$ 3,830,000</b>		<b>\$ 368,500</b>	<b>\$ 4,198,500</b>

**Percentage Breakdown:**

**General Fund 100.00%**

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

**\$8,010,000**  
**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS**  
**SERIES 2016**

Dated: April 2016

Principal Due: August 15

Interest Due: February 15  
 August 15

Paying Agent: The Bank of New York Mellon

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ -		\$ 320,400	\$ 320,400
2020	\$ -		\$ 320,400	\$ 320,400
2021	\$ -		\$ 320,400	\$ 320,400
2022	\$ -		\$ 320,400	\$ 320,400
2023	\$ -		\$ 320,400	\$ 320,400
2024	\$ -		\$ 320,400	\$ 320,400
2025	\$ -		\$ 320,400	\$ 320,400
2026	\$ 720,000	1.750%	\$ 320,400	\$ 1,040,400
2027	\$ 1,115,000	1.850%	\$ 291,600	\$ 1,406,600
2028	\$ 1,615,000	1.900%	\$ 247,000	\$ 1,862,000
2029	\$ 440,000	1.950%	\$ 182,400	\$ 622,400
2030	\$ 765,000	2.000%	\$ 164,800	\$ 929,800
2031	\$ 790,000	2.050%	\$ 134,200	\$ 924,200
2032	\$ 820,000	2.100%	\$ 102,600	\$ 922,600
2033	\$ 860,000	2.150%	\$ 69,800	\$ 929,800
2034	\$ 885,000	2.200%	\$ 35,400	\$ 920,400
<b>TOTAL</b>	<b>\$ 8,010,000</b>		<b>\$ 3,791,000</b>	<b>\$ 11,801,000</b>

General Fund 100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$5,340,000

COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION

SERIES 2017 Dated:

January 2017

Principal Due: August 15

Interest Due: February 15  
August 15

Paying Agent: The Bank of New York Mellon

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 120,000		\$ 154,100	\$ 274,100
2020	\$ 135,000		\$ 150,500	\$ 285,500
2021	\$ 170,000		\$ 146,450	\$ 316,450
2022	\$ 175,000		\$ 141,350	\$ 316,350
2023	\$ 200,000		\$ 136,100	\$ 336,100
2024	\$ 175,000		\$ 130,100	\$ 305,100
2025	\$ 180,000		\$ 124,850	\$ 304,850
2026	\$ 195,000	1.750%	\$ 119,450	\$ 314,450
2027	\$ 190,000	1.850%	\$ 113,600	\$ 303,600
2028	\$ 385,000	1.900%	\$ 108,090	\$ 493,090
2029	\$ 395,000	1.950%	\$ 96,925	\$ 491,925
2030	\$ 410,000	2.000%	\$ 85,470	\$ 495,470
2031	\$ 420,000	2.050%	\$ 73,580	\$ 493,580
2032	\$ 430,000	2.100%	\$ 61,400	\$ 491,400
2033	\$ 310,000	2.150%	\$ 48,930	\$ 358,930
2034	\$ 320,000	2.200%	\$ 39,940	\$ 359,940
2035	\$ 325,000	2.200%	\$ 30,660	\$ 355,660
2036	\$ 340,000	2.200%	\$ 21,235	\$ 361,235
2037	\$ 350,000	2.200%	\$ 11,375	\$ 361,375

<b>TOTAL</b>	<b>\$ 5,225,000</b>		<b>\$ 1,794,105</b>	<b>\$ 7,019,105</b>
--------------	---------------------	--	---------------------	---------------------

General Fund 100.00%

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations incurred or to be incurred by the City for (1) constructing, equipping and improving the City's Airport, (2) constructing, improving and extending the City's water and wastewater system including the wastewater treatment plant to replace climber screen, climber screen conveyor and container, influent gates, (3) constructing, designing, improving, equipping and renovating the City buildings including energy efficiency equipment, and (4) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the cost of issuance in connection with the Certificates.

**\$3,020,000**  
**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS**  
**SERIES 2017**

Dated: November 2017

Principal Due: August 15

Interest Due: February 15  
 August 15

Paying Agent: The Bank of New York Mellon

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 455,000	2.000%	\$ 109,700	\$ 564,700
2020	\$ -	2.000%	\$ 100,600	\$ 100,600
2021	\$ 140,000	4.000%	\$ 100,600	\$ 240,600
2022	\$ 145,000	4.000%	\$ 95,000	\$ 240,000
2023	\$ 160,000	4.000%	\$ 89,200	\$ 249,200
2024	\$ 260,000	4.000%	\$ 82,800	\$ 342,800
2025	\$ 270,000	4.000%	\$ 72,400	\$ 342,400
2026	\$ 270,000	4.000%	\$ 61,600	\$ 331,600
2027	\$ 290,000	4.000%	\$ 50,800	\$ 340,800
2028	\$ 690,000	4.000%	\$ 39,200	\$ 729,200
2029	\$ 290,000	4.000%	\$ 11,600	\$ 301,600
<b>TOTAL</b>	<b>\$ 2,970,000</b>		<b>\$ 813,500</b>	<b>\$ 3,783,500</b>

<b>W &amp; S</b>	<b>52.48%</b>
<b>General Fund</b>	<b>47.52%</b>
	<b>100.00%</b>

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations (the "Refundung Obligations) to achieve a debt service savings and paying the costs of issuing the Bonds.

**\$5,440,000**  
**COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION**  
**SERIES 2018**

Dated: July 2018

Principal Due: August 15

Interest Due: February 15  
 August 15

Paying Agent: The Bank of New York Mellon

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ 380,000	3.000%	\$ 166,373	\$ 546,373
2020	\$ 435,000	3.000%	\$ 151,800	\$ 586,800
2021	\$ 450,000	3.000%	\$ 138,750	\$ 588,750
2022	\$ 455,000	3.000%	\$ 125,250	\$ 580,250
2023	\$ 475,000	3.000%	\$ 111,600	\$ 586,600
2024	\$ 490,000	3.000%	\$ 97,350	\$ 587,350
2025	\$ 500,000	3.000%	\$ 82,650	\$ 582,650
2026	\$ 520,000	3.000%	\$ 67,650	\$ 587,650
2027	\$ 535,000	3.000%	\$ 52,050	\$ 587,050
2028	\$ 550,000	3.000%	\$ 36,000	\$ 586,000
2029	\$ 320,000	3.000%	\$ 19,500	\$ 339,500
2030	\$ 330,000	3.000%	\$ 9,900	\$ 339,900
<b>TOTAL</b>	<b>\$ 5,440,000</b>		<b>\$ 1,058,873</b>	<b>\$ 6,498,873</b>

<b>TIRZ</b>	<b>62.32%</b>
<b>General Fund</b>	<b>37.68%</b>
	<b>100.00%</b>

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations incurred or to be incurred by the City for (i) constructing, equipping and improving the City parks, (ii) acquisition and installation of public safety equipment and vehicles including a new radio system for the police and fire departments and a new fire truck, and (iii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

**\$12,590,000**  
**COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION**  
**SERIES 2019**

Dated: April 2019

Principal Due: August 15

Interest Due: February 15  
 August 15

Paying Agent: The Bank of New York Mellon

**YEAR ENDING**

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2019	\$ -	0.000%	\$ -	\$ -
2020	\$ 195,000	4.000%	\$ 652,400	\$ 847,400
2021	\$ 470,000	4.000%	\$ 490,850	\$ 960,850
2022	\$ 485,000	5.000%	\$ 472,050	\$ 957,050
2023	\$ 515,000	5.000%	\$ 447,800	\$ 962,800
2024	\$ 535,000	2.750%	\$ 422,050	\$ 957,050
2025	\$ 555,000	5.000%	\$ 407,338	\$ 962,338
2026	\$ 580,000	5.000%	\$ 379,588	\$ 959,588
2027	\$ 605,000	5.000%	\$ 350,588	\$ 955,588
2028	\$ 640,000	5.000%	\$ 315,588	\$ 960,338
2029	\$ 670,000	4.000%	\$ 290,338	\$ 958,338
2030	\$ 450,000	4.000%	\$ 508,338	\$ 711,538
2031	\$ 470,000	4.000%	\$ 241,538	\$ 713,538
2032	\$ 490,000	4.000%	\$ 223,538	\$ 714,738
2033	\$ 515,000	4.000%	\$ 199,738	\$ 720,138
2034	\$ 530,000	4.000%	\$ 190,138	\$ 714,538
2035	\$ 550,000	4.000%	\$ 164,538	\$ 713,338
2036	\$ 570,000	4.000%	\$ 143,338	\$ 711,338
2037	\$ 600,000	3.000%	\$ 111,338	\$ 718,538
2038	\$ 615,000	3.000%	\$ 103,538	\$ 715,538
2039	\$ 630,000	3.125%	\$ 85,538	\$ 712,088
2040	\$ 360,000	3.250%	\$ 352,088	\$ 422,400
2041	\$ 370,000	3.250%	\$ 52,400	\$ 420,700
2042	\$ 385,000	3.250%	\$ 35,700	\$ 423,675
2043	\$ 395,000	3.250%	\$ 28,675	\$ 421,163
2044	\$ 410,000	3.250%	\$ 11,163	\$ 423,325
<b>TOTAL</b>	<b>\$ 12,590,000</b>		<b>\$ 6,680,188</b>	<b>\$ 18,737,926</b>

<b>General Fund</b>	<b>14.34%</b>
<b>Utility</b>	<b>35.15%</b>
<b>TUF</b>	<b>31.65%</b>
<b>MDUS</b>	<b>18.86%</b>
	<b>100.00%</b>

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of (i) constructing, improving and extending the City's water and wastewater system, including acquiring equipment; (ii) constructing and improving the City's drainage and flood control facilities; (iii) constructing, improving and upgrading the City's streets including drainage, sidewalks, right-of-way and related traffic improvements; (iv) constructing, designing, improving and equipping the Justice Center including land acquisition; (v) constructing, improving, upgrading and equipping the City's Animal Shelter; and (vi) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.



THIS PAGE INTENTIONALLY LEFT BLANK



## Debt Service Funds

General Debt Service Interest & Sinking (I&S) Fund	282
Utility I&S Fund	284
Airport I&S Fund	285
Municipal Drainage Utility System (MDUS) I&S Fund	286
Transportation User Fee (TUF) I&S Fund	287

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the General Government I&S Fund, revenues are budgeted at \$2,685,742, which is derived mainly from the interest and sinking portion of the ad valorem taxes. Also included in revenues is the transfer in from the TIF fund of \$339,500 for debt assigned to that fund. Expenditures total \$2,664,242, which includes bond payments and bank/paying agent fees.

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>310 Taxes</b>						
CURRENT PROPERTY TAXES	2,066,041	2,096,807	2,150,000	2,321,242	-	2,321,242
<b>310 Taxes Total</b>	<b>2,066,041</b>	<b>2,096,807</b>	<b>2,150,000</b>	<b>2,321,242</b>	<b>-</b>	<b>2,321,242</b>
<b>430 Use of Money and Property</b>						
INTEREST INCOME	25,170	25,000	33,000	25,000	-	25,000
REIMBURSEMENTS/REFUNDS	13,174	-	500	-	-	-
<b>430 Use of Money and Property Total</b>	<b>38,344</b>	<b>25,000</b>	<b>33,500</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>
<b>450 Interfund Operating Transfers</b>						
INTERFUND TRANSFER IN	-	347,518	347,518	339,500	-	339,500
TRANSFER FROM GENERAL FUND	-	-	-	-	-	-
<b>450 Interfund Operating Transfers Total</b>	<b>-</b>	<b>347,518</b>	<b>347,518</b>	<b>339,500</b>	<b>-</b>	<b>339,500</b>
<b>470 Proceeds General Long Term Liabilities</b>						
3.02M GO REF 2017 (1.435M)	1,435,000	-	-	-	-	-
4.595M GO REF SER 15 (1.695)	-	-	-	-	-	-
9.615M CO SERIES 08 (2.945M)	-	-	-	-	-	-
BOND PREMIUM	162,303	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-
<b>470 Proceeds General Long Term Liabilities Total</b>	<b>1,597,303</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue By Categories Total</b>	<b>3,701,688</b>	<b>2,469,325</b>	<b>2,531,018</b>	<b>2,685,742</b>	<b>-</b>	<b>2,685,742</b>

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>						
BANK/PAYING AGENT FEES	2,674	3,325	3,130	3,500	-	3,500
<b>500 Contract Services and Fees Total</b>	<b>2,674</b>	<b>3,325</b>	<b>3,130</b>	<b>3,500</b>	<b>-</b>	<b>3,500</b>
<b>800 Contributions / Contingency</b>						
INTERFUND TRANSFER OUT	7,447	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>7,447</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>900 Debt Service</b>						
I & S INTEREST	645,175	778,842	778,842	835,742	-	835,742
PRINCIPAL RETIREMENT	1,273,888	1,760,000	1,760,000	1,825,000	-	1,825,000
<b>900 Debt Service Total</b>	<b>1,919,063</b>	<b>2,538,842</b>	<b>2,538,842</b>	<b>2,660,742</b>	<b>-</b>	<b>2,660,742</b>
<b>Expenditure By Department Total</b>	<b>1,929,184</b>	<b>2,542,167</b>	<b>2,541,972</b>	<b>2,664,242</b>	<b>-</b>	<b>2,664,242</b>

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the Utility I&S Fund, revenues are budgeted at \$2,620,416, which is a transfer in from the Utility Fund. Expenditures are budgeted at \$2,620,416 to cover the principal and interest payments on existing debt.

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>430 Use of Money and Property</b>						
INTEREST INCOME	-	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	-	-	-	-	-	-
<b>450 Interfund Operating Transfers</b>						
FROM PUBLIC UTILITIES FUND	2,390,250	2,338,959	2,338,959	2,620,416	-	2,620,416
<b>450 Interfund Operating Transfers Total</b>	<b>2,390,250</b>	<b>2,338,959</b>	<b>2,338,959</b>	<b>2,620,416</b>	-	<b>2,620,416</b>
<b>Revenue By Categories Total</b>	<b>2,390,250</b>	<b>2,338,959</b>	<b>2,338,959</b>	<b>2,620,416</b>	-	<b>2,620,416</b>
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>						
BANK FEES	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	-	-	-	-	-	-
<b>800 Contributions / Contingency</b>						
INTERFUND TRANSFER OUT	-	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	-	-	-	-	-	-
<b>900 Debt Service</b>						
I & S INTEREST	854,137	823,959	858,350	990,416	-	990,416
I & S PRINCIPAL	1,536,113	1,515,000	1,445,000	1,630,000	-	1,630,000
<b>900 Debt Service Total</b>	<b>2,390,250</b>	<b>2,338,959</b>	<b>2,303,350</b>	<b>2,620,416</b>	-	<b>2,620,416</b>
<b>Expenditure By Department Total</b>	<b>2,390,250</b>	<b>2,338,959</b>	<b>2,303,350</b>	<b>2,620,416</b>	-	<b>2,620,416</b>

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the Airport I&S Fund, revenues are budgeted at \$108,700, which is a transfer in from the Airport Fund. Expenditures are budgeted at \$108,700 for the principal and interest payments on the existing debt.

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>430 Use of Money and Property</b>						
INTEREST INCOME	-	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	-	-	-	-	-	-
<b>450 Interfund Operating Transfers</b>						
FROM AIRPORT OPERATING FUND	107,360	105,560	105,560	108,700	-	108,700
<b>450 Interfund Operating Transfers Total</b>	<b>107,360</b>	<b>105,560</b>	<b>105,560</b>	<b>108,700</b>	-	<b>108,700</b>
<b>Revenue By Categories Total</b>	<b>107,360</b>	<b>105,560</b>	<b>105,560</b>	<b>108,700</b>	-	<b>108,700</b>
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>						
BANK/PAYING AGENT FEES	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	-	-	-	-	-	-
<b>900 Debt Service</b>						
I & S PRINCIPAL	60,000	60,000	60,000	65,000	-	65,000
I&S INTEREST	47,353	45,560	47,360	43,700	-	43,700
<b>900 Debt Service Total</b>	<b>107,353</b>	<b>105,560</b>	<b>107,360</b>	<b>108,700</b>	-	<b>108,700</b>
<b>Expenditure By Department Total</b>	<b>107,353</b>	<b>105,560</b>	<b>107,360</b>	<b>108,700</b>	-	<b>108,700</b>

# MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) DEBT SERVICE

## I & S FUND

FY 2019-2020 Budget

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the MDUS I&S Fund, revenues are budgeted at \$280,577, which is a transfer in from the MDUS Fund. Expenditures are budgeted at \$280,577 to cover the principal and interest payments on existing debt.

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>430 Use of Money and Property</b>						
INTEREST INCOME	-	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	-	-	-	-	-	-
<b>450 Interfund Operating Transfers</b>						
INTERFUND TRANSFER IN	131,525	129,725	129,725	280,577	-	280,577
<b>450 Interfund Operating Transfers Total</b>	<b>131,525</b>	<b>129,725</b>	<b>129,725</b>	<b>280,577</b>	-	<b>280,577</b>
<b>Revenue By Categories Total</b>	<b>131,525</b>	<b>129,725</b>	<b>129,725</b>	<b>280,577</b>	-	<b>280,577</b>
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>						
BANK FEES	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	-	-	-	-	-	-
<b>800 Contributions / Contingency</b>						
INTERFUND TRANSFER OUT	-	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	-	-	-	-	-	-
<b>900 Debt Service</b>						
I & S INTEREST	41,525	39,725	41,525	155,577	-	155,577
PRINCIPAL RETIREMENT	90,000	90,000	90,000	125,000	-	125,000
<b>900 Debt Service Total</b>	<b>131,525</b>	<b>129,725</b>	<b>131,525</b>	<b>280,577</b>	-	<b>280,577</b>
<b>Expenditure By Department Total</b>	<b>131,525</b>	<b>129,725</b>	<b>131,525</b>	<b>280,577</b>	-	<b>280,577</b>

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the TUF I&S Fund, revenues are budgeted a \$293,442, which is a transfer in from the TUF Fund. Expenditures are budgeted at \$293,442 to cover the principal and interest payments on the existing debt.

Fund Schedule	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	FY 19-20 Base	FY 19-20 Adjustment To Base (ATB)	FY 19-20 Budget
<b>Revenue By Categories</b>						
<b>450 Interfund Operating Transfers</b>						
INTERFUND TRANSFER IN	-	-	-	293,442	-	293,442
<b>450 Interfund Operating Transfers Total</b>	-	-	-	<b>293,442</b>	-	<b>293,442</b>
<b>Revenue By Categories Total</b>						
	-	-	-	<b>293,442</b>	-	<b>293,442</b>
<b>Expenditure By Department</b>						
<b>500 Contract Services and Fees</b>						
BANK/PAYING AGENT FEES	-	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	-	-	-	-	-	-
<b>800 Contributions / Contingency</b>						
INTERFUND TRANSFERS OUT	-	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	-	-	-	-	-	-
<b>900 Debt Service</b>						
I & S INTEREST	-	-	-	208,442	-	208,442
I & S PRINCIPAL	-	-	-	85,000	-	85,000
<b>900 Debt Service Total</b>	-	-	-	<b>293,442</b>	-	<b>293,442</b>
<b>Expenditure By Department Total</b>						
	-	-	-	<b>293,442</b>	-	<b>293,442</b>



THIS PAGE INTENTIONALLY LEFT BLANK



## Capital Improvement Program

Capital Improvement Project Descriptions	290
Capital Improvement Project Detail	292

A capital improvement is a multi-year plan identifying capital projects to be funded during the planning period. **Capital expenditures** are assets that are considered major purchases or improvement programs and generally have a life span of ten or more years. The city allocates funding for estimated expenditures over a five year period beginning with the upcoming fiscal year (FY 2019-20).

Capital improvement funds provide for items such as major construction or reconstruction of streets, libraries, parks, and drainage. A capital project is a major construction, acquisition, or renovation activities. Projects in the plan have included water distribution, water collection, drainage, building improvements, parks, and streets projects.

<b>GENERAL FUND</b>		
<b>Project</b>	<b>Description</b>	<b>FY 19-20 [City Cost]</b>
Gateway, Wayfinding Projects	Signs located at the city gateways designed to promote tourism, brand recognition, and directional assistance to drivers and citizens.	145,000
Dickey-Givens Center	Re-design and building improvements of a community center with historical significance in the city.	150,000
Master Drainage Study	Study identifying priority drainage areas and potential projects to mitigate future risks and damage.	175,000
Animal Shelter	Re-design and building improvements of local animal shelter to provide better customer service to both citizens and animals.	250,000
<b>General Fund Sub-Total:</b>		<b>720,000</b>

<b>TRANSPORTATION USER FEE (TUF)</b>		
<b>Project</b>	<b>Description</b>	<b>FY 19-20 [City Cost]</b>
3rd Street (Shaw to Davis)	Complete street reconstruction project determined by contracted engineering firm. Includes engineering design and construction costs.	1,086,250
N. Lynn Street (W. Lake to Gilmore)	Complete street reconstruction project determined by contracted engineering firm. Includes engineering design and construction costs.	1,570,000
W. Lake Drive (Carlos Parker to Old Georgetown)	Complete street reconstruction project determined by contracted engineering firm. Includes engineering design and construction costs.	988,750
Robinson Street (Dead End through Railroad)	Complete street reconstruction project determined by contracted engineering firm. Includes engineering design and construction costs.	1,722,476
Annual Street Maintenance	Annual street overlay and chip seal projects.	490,000
CR 101 Widening	Collaborative effort with Williamson county to improve a shared local road.	1,210,000
<b>TUF Fund Sub-Total:</b>		<b>7,067,476</b>

**UTILITY FUND**

<u>Project</u>	<u>Description</u>	<u>FY 19-20 [City Cost]</u>
WWTP - Replace Influent Pumps & Valves	Replacing critical infrastructure to city-owned and operated wastewater treatment plant.	1,180,000
W/WW -Trouble Areas and Point Repairs	Significant repairs and/or replacement of utility lines identified by contracted engineering firm through smoke and leak detection tests.	550,000
Fire Hydrant Replacement Program	Annual fire hydrant replacement program. Ten hydrants scheduled for replacement.	50,000
WW-Lift Station Portable Generator	Purchase of portable lift station generator for use with Texas Commission on Environmental Quality (TCEQ) – required backup power connections.	100,000
<b>Utility Fund Sub-Total:</b>		<b>1,880,000</b>

**AIRPORT FUND**

<u>Project</u>	<u>Description</u>	<u>FY 19-20 [City Cost]</u>
Terminal Apron Construction	Construction of terminal apron for airplane parking.	160,000
<b>Airport Fund Sub-Total:</b>		<b>172,500</b>

**DRAINAGE FUND**

<u>Project</u>	<u>Description</u>	<u>FY 19-20 [City Cost]</u>
Edmonds Phase 2 (6th St. to Ceclia)	Construction and/or repair of curb and gutter, storm drains, culverts, and other drainage elements identified by contracted engineering firm.	798,563
Edmonds Phase 3 (Cecilia to Mclain)	Construction and/or repair of curb and gutter, storm drains, culverts, and other drainage elements identified by contracted engineering firm.	813,125
1st/Royal/Walnut	Construction and/or repair of curb and gutter, storm drains, culverts, and other drainage elements identified by contracted engineering firm.	229,300
Mclain (Contingent on Remaining Funds)	Construction and/or repair of curb and gutter, storm drains, culverts, and other drainage elements identified by contracted engineering firm.	122,500
<b>Drainage Fund Sub-Total:</b>		<b>1,963,488</b>

**TOTAL: 11,803,464**

**CAPITAL IMPROVEMENT PROJECT (CIP) DETAIL**

**FY 2019-2020 Budget**

<b>GENERAL</b>					
<b>Project</b>	<b>Nonrecurring Project</b>	<b>Funding Source</b>	<b>Total Cost Estimate</b>	<b>Grants / Others</b>	<b>FY 19-20 [City Cost]</b>
Gateway, Wayfinding Projects	X	TIF	290,000		145,000
Dickey-Givens Center	X	CDBG/ General Fund	525,000	375,000	150,000
Master Drainage Study	X	General Fund	250,000		175,000
Animal Shelter	X	2019 Bond	250,000		250,000
<b>General Fund Sub-Total:</b>			<b>1,315,000</b>	<b>375,000</b>	<b>720,000</b>

<b>STREETS &amp; SIDEWALKS</b>					
<b>Project</b>	<b>Nonrecurring Project</b>	<b>Funding Source</b>	<b>Total Cost Estimate</b>	<b>Grants / Others</b>	<b>FY 19-20 [City Cost]</b>
3rd Street (Shaw to Davis)	X	CDBG/2019 Bond	1,576,250	490,000	1,086,250
N. Lynn Street (W. Lake to Gilmore)	X	2019 Bond	1,570,000		1,570,000
W. Lake Drive (Carlos Parker to Old Georgetown)	X	2019 Bond	988,750		988,750
Robinson Street (Dead End through Railroad)	X	2019 Bond	1,722,476		1,722,476
Annual Street Maintenance		TUF	490,000		490,000
CR 101 Widening	X	Wilco Bond/Bond	13,000,000	11,700,000	1,210,000
<b>TUF Fund Sub-Total:</b>			<b>19,347,476</b>	<b>12,190,000</b>	<b>7,067,476</b>

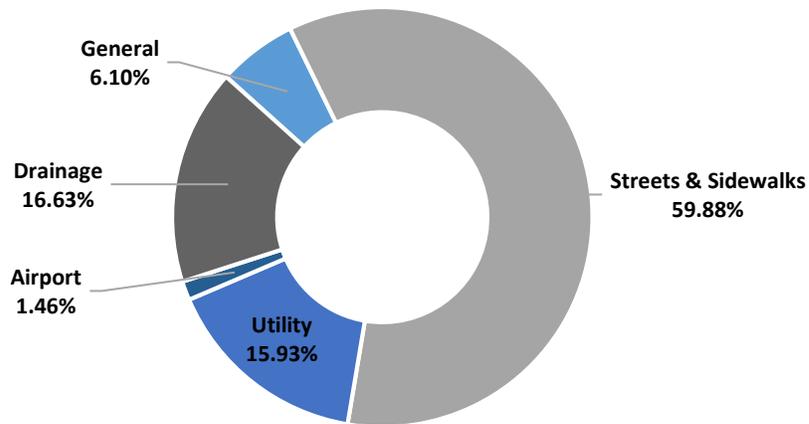
<b>UTILITY</b>					
<b>Project</b>	<b>Nonrecurring Project</b>	<b>Funding Source</b>	<b>Total Cost Estimate</b>	<b>Grants / Others</b>	<b>FY 19-20 [City Cost]</b>
WWTP - Replace Influent Pumps & Valves	X	2019 Bond	1,180,000		1,180,000
W/WW -Trouble Areas and Point Repairs		2019 Bond	550,000		550,000
Fire Hydrant Replacement Program		Utility	50,000		50,000
WW-Lift Station Portable Generator	X	2019 Bond	100,000		100,000
<b>Utility Fund Sub-Total:</b>			<b>1,880,000</b>	<b>-</b>	<b>1,880,000</b>

<b>AIRPORT</b>					
<b>Project</b>	<b>Nonrecurring Project</b>	<b>Funding Source</b>	<b>Total Cost Estimate</b>	<b>Grants / Others</b>	<b>FY 19-20 [City Cost]</b>
Terminal Apron Construction	X	TxDOT Grant, C.O Bonds #1	1,600,000	1,440,000	160,000
Old Apron Rehab-Engineering/Design	X	TxDOT Grant, C.O Bonds #1	125,000	112,500	12,500
<b>Airport Fund Sub-Total:</b>			<b>1,725,000</b>	<b>1,552,500</b>	<b>172,500</b>

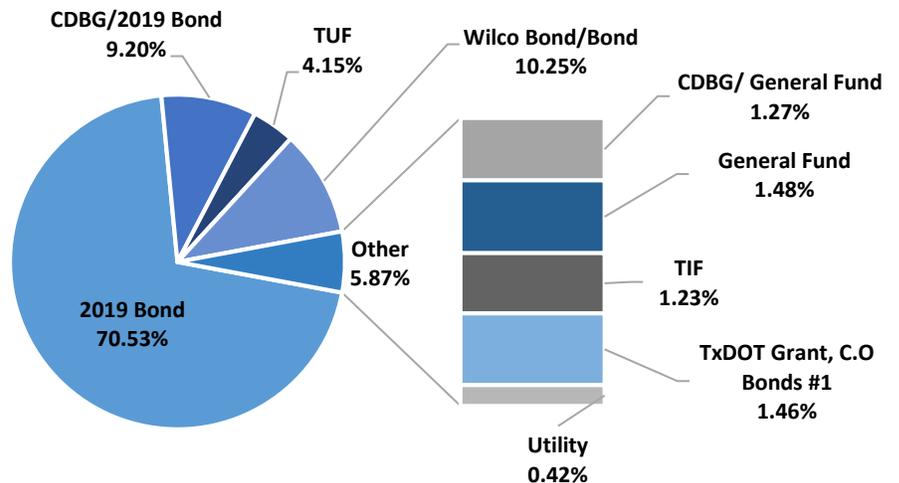
<b>DRAINAGE</b>					
<u>Project</u>	<u>Nonrecurring Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 19-20 [City Cost]</u>
Edmonds Phase 2 (6th St. to Ceclia)	X	2019 Bond	1,597,125		798,563
Edmonds Phase 3 (Cecilia to Mclain)	X	2019 Bond	1,626,250		813,125
1st/Royal/Walnut	X	2019 Bond	458,600		229,300
Mclain (Contingent on Remaining Funds)	X	2019 Bond	245,000		122,500
<b>Drainage Fund Sub-Total:</b>			<b>3,926,975</b>	<b>-</b>	<b>1,963,488</b>

<b>TOTAL:</b>	<b>28,194,451</b>	<b>14,117,500</b>	<b>11,803,464</b>
---------------	-------------------	-------------------	-------------------

**FY 19-20 CIP Detail by Purpose [City Cost]**



**FY 19-20 CIP Detail by Funding Source [City Cost]**





THIS PAGE INTENTIONALLY LEFT BLANK



## Fee Schedule

**AIRPORT**

<u>Hanger and Tie Down Rental</u>		<u>Monthly Fee</u>
Hangar A	10 Units	\$ 218
Hangar B	6 Units	\$ 145
Hangar C	12 Units	\$ 304
Hangar D	12 Units	\$ 304
Hangar E	8 Units	\$ 304
E-1 & E-7	2 Units	\$ 368
E-6 & E-12	2 Units	\$ 410
Hangar F	12 Units	\$ 319
Hangar F-6A	1 Units	\$ 204
Tie Downs	27	\$ 43
Over Night Tie Downs	8	\$ 6 per night if no fuel is purchased
Late Payment fee, if not paid by due date		10%
Long Term ground lease for hangar construction		as negotiated

Fuel Sales

AV Gas LL100	as determined by City Manager
Jet A	as determined by City Manager

**ANIMAL CONTROL**

<u>Animal Adoption</u>	\$ 80
------------------------	-------

Annual Animal Registration

If registration is done by veterinarian , the veterinarian retains \$1.50 of the fee and remits remainder to the City. All veterinarian costs incurred are passed on to the owner.

Dog/Cat - Altered (Spayed or neutered) proof is required	\$ 5	Per tag
Dog/Cat - Unaltered (Not spayed or neutered)	\$ 15	Per tag

<u>Boarding Fees (on or off-site)</u>	\$ 15	Per day
---------------------------------------	-------	---------

<u>Dangerous Dog/Vicious Animal Registration</u>	\$ 50	Per animal, per year
--	-------	----------------------

Please refer to City of Taylor, Code of Ordinances, Chapter 4 for definitions and procedures regarding dangerous dogs/vicious animals. The Code of Ordinances is available on the City of Taylor website.

Owner Surrender

Animal-*Animal is heartworm negative, current on vaccinations, altered and deemed adoptable by Animal Control Supervisor	\$ 30	Per occurrence
--	-------	----------------

Animal-*Animal is heartworm negative and deemed adoptable by Animal Control Supervisor, however needs vaccinations and/or alteration	\$	80	Per occurrence
Litters (under 10 weeks of age)	\$	60	

Pick-up:

Deceased Animal	\$	35	Per occurrence
Deceased Animal - After Hours	\$	50	Per occurrence

Impound fee

Live Animal	\$	35	Per occurrence
Live Animal - After Hours	\$	50	Per occurrence

Rabies quarantine:

10 days boarding fee + impound fee + registration fee (if necessary)

Rabies vaccination

\$	25	Per year
----	----	----------

Specialized Food

\$	10	Minimum
----	----	---------

Return Charges:

Loose animals that are picked up	\$	35	Per occurrence
Loose animals that are picked up(2nd occurrence per annum)	\$	55	
Loose animals that are picked up(3rd occurrence per annum)	\$	75	
Loose livestock that are picked up	\$	65	Per occurrence

**CEMETERY**

Grave Digging Fees

Normal Size	Weekdays 9am - 4pm	\$	1,298
Normal Size	Weekdays after 3:30 pm; Holidays/Weekends	\$	1,408
Infant or Ashes	Weekdays 9am - 4pm	\$	660
Infant or Ashes	Weekdays after 3:30 pm; Holidays/Weekends	\$	770
Oversize	Weekdays 9am - 4pm	\$	1,540
Oversize	Weekdays after 3:30 pm; Holidays/Weekends	\$	1,650
Disinterment	Weekdays 9am - 4pm	\$	1,870
Disinterment	Weekdays after 3:30 pm; Holidays/Weekends	\$	2,145

Sale of Cemetery Spaces

Adult	\$	1,139	+ \$25 deed filing fee for each sale
Infant/Child or Ashes	\$	569	+ \$25 deed filing fee for each sale

Other Fees

Location & marking of gravestone	\$	25	
Transfer of lots/spaces by grantee	\$	35	
Temporary grave markers	\$	25	

**FIRE DEPARTMENT**

**Following fees to be paid in advance by licensed party who holds permit:**

Fire Department Permits/Fees

Site and subdivision plans	\$	100	
False Alarm (after 3rd Alarm)	\$	50	Per occurrence
Special Events (includes plans review and inspection) <i>See also Planning &amp; Development fees</i>	\$	100	
Controlled burn in city limits - Approved	\$	50	
Controlled burn in city limits - Unapproved	\$	300	Fine

Fire reports \$ 3

Inspections

CSI Inspection	\$	40	
Annual safety inspection - commercial buildings:		No charge	
Re-inspection fee - after second inspection	\$	50	
Fire final	\$	100	
Assisted living institutions	\$	50	
Day care centers (providing care for less than 10)	\$	50	
Day care centers (providing care for 11 or more)	\$	50	
Nursing homes	\$	100	
Hospital	\$	100	
Foster/adoption home	\$	25	
Mobile/Food Trailer Inspection	\$	35	

Test/Acceptance Test/ Plans Review

Fuel distribution tank and pipe installation (plans review and testing)	\$	150	
Hydrant flow test	\$	100	
Suppression System Plans Review	\$	300	Per each system
Suppression System Test	\$	50	
Suppression System Test/Acceptance Per Floor Test <200(>200 \$.50 per device)	\$	100	
Suppression System Fire Pump Test/Acceptance test	\$	25	
Fire Alarm System Plan Review	\$	100	
Fire Alarm System /test/acceptance test	\$	75	
Carnival Inspection	\$	100	

Interior Seasonal Event	\$	100
Kitchen vent hood suppression system plan review	\$	100
Kitchen vent hood suppression system / Test/acceptance test	\$	50
LP tank storage installation (plans review and testing)	\$	150
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.)	\$	50
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.) plans review	\$	100

Fines for Negligent or Irresponsible Actions

- 1 A fine shall be charged for negligent, irresponsible, or otherwise unacceptable and malicious acts.
- 2 Charges may be filed in Municipal Court by the Taylor Fire Department, and a fine may be assessed.
- 3 Fines for such acts shall be assessed as follows:
  - Misadventure and/or Deliberate Risk taking (each incident) \$200 minimum plus Municipal Court Costs, if any.
  - Failure to respond to Lawful Warning or Order (each occurrence) \$200 minimum plus Municipal Court Costs, if any.
  - Injury to Fire Personnel due to deliberate act (each injury) - Any and all medical costs incurred by the employee, rehabilitation costs, loss of income, and any further compensation that may be necessary.
  - Damage to Fire Apparatus, equipment or property due to a deliberate act (each item)-The replacement cost of the individual item (see list)
- 4 Unauthorized Control Burn Fee - Any burning that violates the city ordinance or state law not allowing burning thirty minutes before dawn or thirty minutes after dusk (each incident)-\$300 plus Municipal Court Costs, if any.

Note: The following list is not all-inclusive of equipment that may be damaged or contaminated during the course of a respond effort. Additional equipment that is not herein listed may be charged at actual replacement costs.

Following fees may be assessed against the insurance companies requesting Fire/EMS service at which the Taylor Fire Department responded. The same fees may be charged for specialized use or rental- such as but not limited to movie production or stand by services.

Apparatus

Aerial Apparatus	\$	600	per truck, per hour
Brush Truck	\$	325	per truck, per hour
Chief Vehicle	\$	150	per hour
Class A Pumper	\$	450	per truck, per hour
Command Unit	\$	150	per hour
Heavy Rescue Truck (staffed with 2 personnel)	\$	500	per truck, per hour
Medical Response Vehicle (staffed with 2 personnel)	\$	150	per truck, per hour
Rehab (staffed with 1 personnel)	\$	75	per hour
Tanker Apparatus	\$	350	per truck, per hour

Personnel

Fire Inspectors	\$	35	per hour
Fire Investigators	\$	75	per hour
Firefighter	\$	35	per hour
Haz-Mat Awareness	\$	25	per hour
Haz-Mat Operation	\$	35	per hour
Haz-Mat Tech	\$	40	per hour
Incident Commander	\$	75	per hour

Swift Water Team \$ 200 per hour

Haz-Mat

Absorbent \$ 17 per bag  
 Barricade Tape \$ 20 per roll  
 Broom \$ 20 each  
 Disposable Coveralls \$ 20 each  
 Disposable Goggles \$ 10 pair  
 Drum Liners \$ 8 each  
 Latex Gloves \$ 5 pair  
 Lite-Dri \$ 20 per 50lb bag  
 Plug and Patch Kit \$ 30 each  
 Poly Sheeting \$ 50 per roll  
 Shovel \$ 50 each  
 Top-Sol \$ 30 per bag

Protective Equipment Replacement

Bunker Coat \$ 800 each  
 Bunker Pants \$ 800 each  
 FF Boots \$ 275 pair  
 FF Gloves \$ 65 pair  
 Helmet \$ 275 each  
 Nomex Hood \$ 25 each

Firefighting Agents

AFFF Foam \$ 22 per gallon  
 Class A Foam \$ 17 per gallon  
 Light Water \$ 20 per gallon  
 Micro-Blaze \$ 30 per gallon

Emergency Medical Service

AED (use of FD Automatic External Defibrillator) \$ 200 each use  
 AED Pads \$ 25 each use  
 Biohazard \$ 10 per incident  
 CPR \$ 150 each patient  
 Dispatch Fee \$ 80 per incident  
 Flat Rate \$ 300 per incident  
 Spinal Immobilization \$ 200 each patient

Firefighting Equipment Replacement

A-Frame Combo Ladder \$ 414 each  
 Attic Folding Ladder 10' \$ 255 each  
 Attic Folding Ladder 8' \$ 230 each

Deluge Monitor w/o pie & tips	\$	2,080	each
Extension Ladder 24'	\$	525	each
Extension Ladder 35'	\$	925	each
Foam Aerator Tube	\$	396	each
Fog Nozzle 1.0"	\$	510	each
Fog Nozzle 1.5-1.75"	\$	625	each
Fog Nozzle 2.5"	\$	680	each
Fog Nozzle 2.5" Master	\$	825	each
Fog Nozzle 2.5" Play pipe	\$	1,095	each
Hose 1.0"	\$	75	each 50'
Hose 1.0" booster	\$	125	each 50'
Hose 1.75"	\$	115	each 50'
Hose 2.5"	\$	145	each 50'
Hose 3.0"	\$	225	each 50'
Hose 5.0"	\$	685	each 100'
Motorola Portable Radio 800 MHz	\$	3,500	each
Motorola Portable Radio VHF	\$	1,000	each
PASS Alarm	\$	200	each
Roof Ladder 12'	\$	275	each
Roof Ladder 14'	\$	335	each
SCBA Air Mask	\$	240	each
SCBA Air Mask complete	\$	2,300	each
SCBA Spare Cylinders	\$	570	each
Stacked Tips w/Shaper	\$	566	each

Rescue Equipment Used

Acetylene Cutting Kit	\$	185	per hour
Air Bags	\$	275	per hour
Air Impact Tools	\$	85	per hour
Ajax Cutting Tool	\$	35	per hour
Milwaukee Saws-All	\$	65	per hour
Oxygen with Mask	\$	90	per hour
Porta Power	\$	85	per hour
Rescue Tools: Spreaders, Cutters, Rams	\$	300	per hour

Fire Equipment Used

ABC Extinguisher	\$	45	each
Axe(s)	\$	12	per hour
Barricade/Scene Tape	\$	20	
Bolt Cutters (HD)	\$	12	per hour
Cellular Phone w/long dist. Chg.	\$	25	
Chain Saw	\$	40	per hour
CO2 Extinguisher	\$	45	each

Explosive Meter	\$	180	
Gas Plug/Gasoline Plug Kit	\$	45	
Generator	\$	45	per hour
Hall Runner	\$	15	each
Halligan Tool	\$	12	per hour
Hand Lights	\$	15	each
K-Tool	\$	20	
PPV Fans	\$	50	per hour
Purple K Extinguisher	\$	75	each
Rescue (K-12) Saw	\$	40	per hour
Rolls of Plastic	\$	30	each
Salvage Covers	\$	25	each
Scene Lights	\$	32	per hour
Tank, Portable/Fold-a-Tank	\$	150	
Water Extinguisher	\$	15	each
Windshield Tool	\$	10	

The following Fire/EMS fees are assessed and may be recovered by a loss recovery contractor as provided in Ordinance 2010-15:

Motor Vehicle Incidents

**Level 1-** \$ **435**

Provides hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

**Level 2-** \$ **495**

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. Billed at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

**Level 3- Car Fire** \$ **605**

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

**Level 4-** \$ **1,800**

Includes Level 1 & 2 services as well as extraction (heavy rescue tools, ropes, airbags, cribbing, etc.) Billed at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. Will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. The level is to be billed only if equipment is deployed.

**Level 5-** \$ **2,200**

Includes Level 1, 2 & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). Billed at this level any time a helicopter is utilized to transport the patient(s).

**Level 6-**

**Itemized Response:** The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

Hazmat

**Level 1-** \$ 700

**Basic Response:** Claim will include engine response, first responder assignment, perimeter established, evacuations, set-up and command.

**Level 2-** \$ 2,500

**Intermediate Response:** Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

**Level 3-** \$ 5,900

**Advanced Response:** Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of materials and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ \$300.00/Hazmat team.**

Pipeline Incidents/Power Line Incidents

\*Includes, but not limited to : Gas, Sewer, Septic to Sewer, and Water Pipelines

**Level 1-** \$ 400

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command. Includes inspection without damage or breakage.

**Level 2-** \$ 1,000

**Intermediate Responses:** Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair.

**Level 3- Itemized Claim Charges**

**Advanced Response:** Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair to intermediate to major pipeline damage. May include set-up and removal or decon center, detection, recovery and identification of material. Disposal and environment clean up.

Fire Investigation

**Fire Investigation Team-** \$ 275 per hour

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification Equipment, Mobile Detection Unit, and Fire Report

Fires

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized per person, at various pay levels for itemized products used.

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident:

<b>Assignment-</b>	\$	400	per hour, per engine
Includes: Scene Safety, Investigation, Fire/Hazard Control	\$	500	per hour, per truck

Water Incidents

**Level 1-** **\$400 + \$50/hr, per rescue person**

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

**Level 2-** **\$800 + \$50/hr, per rescue person**

**Intermediate Response:** includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. The City will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

**Level 3-** **\$2,000+\$50 per hour, per rescue person + \$100 per hour per Hazmat team member**

**Advanced Response:** includes Level 1 and Level 2 services as well as D.A.R.T activation, donning breathing apparatus and detection equipment. Setup and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment cleanup. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

**Level 4-**

**Itemized Response:** The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

Back Country or Special Rescue

Minimum: \$400 for the first response vehicle + \$50/hr per rescue person.

Additional Rates: \$400/hr per response vehicle and \$50/hr per rescue person.

**Itemized Response:** each incident will be billed with custom mitigation rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

Chief Response:

\$ 250 per hour

This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

Miscellaneous:

Engine	\$	400	per hour
Truck	\$	500	per hour

Miscellaneous equipment \$ 300 per hour

Mitigation Rate Notes

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided. These average mitigation rates were determined by itemizing costs for typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortize schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates(an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

**LIBRARY SERVICES**

Library Meeting Room

Should there be damages or cleaning needed, the deposit will NOT be refunded. In addition to the deposit, charges to defray clearing or repairs or loss of equipment will be charged to the responsible group.

Refundable Deposit	\$	200	
Individuals/Non Profit	\$	50	first two hours
Individuals/Non Profit - Additional Hours	\$	25	each additional hour
Business/Commercial	\$	100	first two hours
Business/Commercial - Additional Hours	\$	50	each additional hour

Library Fees

Library card - Non-resident Individual	\$	10	per year
Library card - Non-resident Family	\$	25	per year
Library card - Resident			no charge
Library card - replacement (1st replacement)	\$	2	
Library card - subsequent replacement cards	\$	5	
Copies - Black & White	\$	0.10	per impression
Copies - Color	\$	0.25	per impression
Overdue book	\$	0.10	per day; \$5 maximum
Lost or damaged book			Cost to replace/repair
Processing fee for lost or damaged book(s)	\$	5	per book, non-refundable
PayPal online processing fee	\$	1	

**MISCELLANEOUS FEES AND PERMITS**

Taxicab

Vehicle permit fee	\$	150	per vehicle
Taxicab driver's permit	\$	25	per year
Horse drawn carriage permit	\$	25	6 months
Non-Motorized (Ex. Pedal Cabs)	\$	25	per vehicle

Street Closures

Special Events (non-parade, non-filming)	\$	75
Parade	\$	75

<u>Processing Fee for Credit Card Payments made in-house or online</u>	\$	3
--	----	---

Film Production Fees

<b>Activity:</b>	<b>Cost per Calendar Day</b>	
Film Application Fee	\$	25
	\$	500
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area.		
Partial, non-disruptive use of a public building, park, right-of-way, or public area.	\$	250
	\$	50
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking.		
	\$	25
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking.		
	\$	50
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles.		
Filming	\$	250
		=+min of one police officer & vehicle at rates specified under police Dept. Fees

**PARKS AND RECREATION**

Public Facility Rental

Murphy Park: Upper Pavilion Rental	\$	150	per day + \$100 refundable deposit
Lower Pavilion Rental	\$	130	per day + \$75 refundable deposit
Robinson Park: Pavilion	\$	25	per day
Bull Branch Park: Pavilion	\$	25	per day
Taylor Regional Park: Pavilion	\$	25	per day
Heritage Square: Amphitheater	\$	125	half day (less than 4 hours)
	\$	250	full day (4 hours or more)
	\$	62.50	half day (non-profit rate)
	\$	125	full day (non-profit rate)
	\$	500	refundable deposit
Heritage Square: Pavilion	\$	75	half day (less than 4 hours)
	\$	150	full day (4 hours or more)
	\$	37.50	half day (non-profit rate)
	\$	75	full day (non-profit rate)
	\$	300	refundable deposit

Non-profit renter must be able to produce proof of non-profit status.

Public Property

Long term rental of space on public property for commercial purposes As Negotiated

Recreation Fees

Swimming Pool Admission: (Robinson Park & Murphy Park)

Children (3 and under)		Free
Children (4 to 12 years old)	\$	2
Adults (13 to 59 years old)	\$	3
Seniors (60 and over)	\$	2
Family Passes - 30 admissions	\$	45
Family Passes - 60 admissions	\$	90

Pool Rental for Parties:

The YMCA will pay the City the regular admission price paid for each person attending parties.

Pool use for daycares and day camps:

The YMCA will pay the City the regular admission price paid for each daycare child or day campers attending the pool.

Pool use for YMCA members:

The YMCA will pay the City appropriate gate fee for each member of the YMCA attending the pool.

Swim Lessons:

The YMCA will pay the City \$5.00 for each swim lesson participant

General Use of Athletic Fields:

**Taylor Regional Park & Sports Complex**

Deposit	\$	100	
Hourly Use	\$	25	per hour, per field
Hourly Use with lights	\$	45	per hour, per field
Practice: per field, per month (2/week@2hrs each)	\$	200	
Gate fee	\$	10	per participating team

**Robinson Park**

Deposit (weekend rental)	\$	100	
Maintenance to field outside regular operating hours	\$	34	per/hr @ request of the renter
Rental Fee w/no lights	\$	25	per/day
Rental Fee with lights	\$	45	per/day

Recovery fee (ALL City fields) - All sports included \$ 5 per person/per season

**Athletic Fields (Taylor Regional Park & Sports Complex Only-Baseball/Softball only)**

Deposit	\$	250	Include concession, if applicable
Field attendants (minimum of 2 attendants)	\$	17	per attendant, per hour
Lights	\$	50	per field
Rentals	\$	100	per field, per day
Field Re-drag/Re-chalk	\$	25	per field, per drag/chalk

**Football and Soccer Fields**

Field Rental	\$	150	per field, per day
Lights	\$	50	per field

Concession Stand (Taylor Regional Park & Sport Complex)

Concession Rentals Pay 10% of gross receipts

Deposit	\$	250	
---------	----	-----	--

Beverage Use

(Cost per bottle calculated by dividing current case price by the number of bottles per case)

Vendors (Must obtain permission prior to event)

With Electricity	\$	35	per day
No electricity	\$	25	per day

**PLANNING AND DEVELOPMENT SERVICES , ENGINEERING AND CONSTRUCTION**

All permits submitted through MyGovernmentOnline will be assessed a **\$15 Technology Fee**

Properties located within a Neighborhood Empowerment Zone may be eligible for a 50% reduction in the following fees:

Zoning, Platting, Site Plan, Building, Plumbing, Mechanical, Electrical, and Gas

**Building Permits**

All permits calculated on a per square foot basis will be charged a Weatehrization Fee of \$ 0.005 Per Sq. Ft.

**New Residential and Residential Additions**

(Excludes multi-family greater than four units and mixed use)

Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	1.00	Per Sq. Ft.

(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)

The permit fee includes intial inspections and one re-inspection. **Each re-inspection required after the first re-inspection will be charged an inspection fee of \$55.**

**Residential Remodel**

(Excludes multi-family greater than four units and mixed use)

Plan Review Fee (Collected at time of application)	\$	75	
Permit Fee (Collected upon permit approval)	\$	0.50	Per Sq. Ft.

(Includes Building, Electrical, Plumbing, and Mechanical - \$0.125 per sq. ft. each)

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$55.

**Residential Manufactured Home**

Plan Review Fee (Collected at time of application)	\$	75	
Permit Fee (Collected upon permit approval)	\$	0.50	Per Sq. Ft.

(Includes Building, Electrical, Plumbing, and Mechanical - \$0.125 per sq. ft. each)

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$55.

**Manufactured Home Park**

Manufactured Home Park - additions or alterations to spaces	\$	25	per space
Manufactured Home Park - original permit application	\$	400	
Manufactured Home Park License (Annual Fee - 10 spaces or less)	\$	250	
Manufactured Home Park License (Annual Fee - greater than 10 spaces)	\$	500	

**New Commercial and Commercial Additions**

(Includes multi-family greater than four units and mixed use)

Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	1.00	Per Sq. Ft.

(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$75.

**New Commercial - Shell Building**

Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	0.60	Per Sq. Ft.

(Includes Building, Electrical, Plumbing, and Mechanical - \$0.15 per sq. ft. each)

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$75.

**Commercial - Tenant Finish Out**

Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
--	----	------	-------------

Permit Fee (Collected upon permit approval) \$ 0.80 Per Sq. Ft.  
 (Includes Building, Electrical, Plumbing, and Mechanical - \$0.20 per sq. ft. each)

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of **\$75**.

**Commercial Remodel**

(Includes multi-family greater than four units and mixed use)

Plan Review Fee (Collected at time of application) \$ 0.15 Per Sq. Ft.  
 Permit Fee (Collected upon permit approval) \$ **0.50** Per Sq. Ft.  
 (Includes Building, Electrical, Plumbing, and Mechanical - \$0.125 per sq. ft. each)

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$75

**Miscellaneous Electrical Permits**

"T" Pole \$ 40 + Inspection Fees  
 Meter \$ 40 + Inspection Fees  
 Loop  
 Miscellaneous Electrical \$ 40 + Inspection Fees

**Miscellaneous Mechanical Permits**

HVAC Change Out - Less than 2,000 CFM \$ 40 + Inspection Fees  
 HVAC Change Out - Greater than 2,000 CFM \$ 65 + Inspection Fees  
 HVAC Electric Hook-up \$ 40 + Inspection Fees  
 Miscellaneous Mechanical \$ 40 + Inspection Fees

**Miscellaneous Plumbing Permits**

Lawn Irrigation System \$ 40 + Inspection Fees  
 Yard Line Repair (water, sewer, gas) \$ 40 + Inspection Fees  
 Gas Meter Release \$ 40 + Inspection Fees  
 Water Well (to ensure no backflow or cross connection to City water) \$ 40 + Inspection Fees  
 Miscellaneous Plumbing \$ 40 + Inspection Fees

**Other Miscellaneous Permits**

Accessory Structures **less than 200** square feet - \$ 40 (Accessory Dwelling Units follow Residential Fees)

Accessory Structures **greater than 200** square feet - \$ 40 or \$0.20 per sq. ft. whichever is greater + inspection fees (Accessory Dwelling Units follow Residential Fees)

Certificate of Occupancy - Commercial (Includes Customer Service Inspection - CSI) \$ 80 + Inspection Fees  
 Customer Service Inspection (CSI) - Residential \$ 80 + Inspection Fees

Demolition	\$	25	+ Inspection Fees
Driveway	\$	40	+ Inspection Fees
Fence (Under 6 feet tall)	\$	25	+ Inspection Fees
Fence (Over 6 feet tall)	\$	55	+ Inspection Fees
Foundation Leveling and Repair - \$40 + \$0.10 per sq. ft. + inspection fees			
<b>Mobile Food Vendors and Food Courts</b>	\$	150	+ Inspection Fees
Moving - from outside City Limits	\$	130	+ \$35 escort fee
Moving - within City Limits	\$	65	+ \$35 escort fee
Pool (above ground)	\$	50	+ plumbing and electrical and inspection fees
Pool (in ground)	\$	100	+ plumbing and electrical and inspection fees
Porch or Deck	\$	40	+ Inspection Fees
Tent Revival	\$	35	
Work in the City Right-of-Way (no engineering review)	\$	40	+ Inspection Fees
Work in the City Right-of-Way (with engineering review)	\$	40	+ 1% of project cost + engineering inspection fees
Engineering inspection fees			
<b>Inspection Fees</b>			
Initial Inspection (Residential)	\$	55	
Each Re-inspection (Residential)	\$	55	
Initial Inspection (Commercial)	\$	75	
Each Re-inspection (Commercial)	\$	75	
<b>Medical gas inspections/re-inspections</b>	\$	250	
Engineering inspections		3%	of project cost
Inspections after normal hours (M - F - 8 a.m. to 5 p.m.)	\$	100	per hour
<b>Fees for Work Without a Permit</b>			
Work without a permit - First Offense			Double the permit fee
Work without a permit - Second and Subsequent Offenses filed in Municipal Court			Triple the permit fee & citation
<b><u>Planning, Zoning, Subdivision, Site Development</u></b>			
<b>Annexation</b>			
Voluntary Annexation (with notice)	\$	100	application fee + \$250 review fee + notices
Voluntary Annexation (without notice)	\$	100	application fee + \$150 review fee
<b>Comprehensive Plan</b>			
Land Use Plan Amendment	\$	100	application fee + \$250 review fee + notices
Thoroughfare Plan Amendment	\$	100	application fee + \$250 review fee + notices
<b>Zoning</b>			
Re-zoning	\$	100	application fee + \$250 review fee + notices
Specific Use Permit	\$	100	application fee + \$250 review fee + notices
Planned Development Initial Submittal	\$	100	application fee + \$500 review fee + notices

<b>Planned Development Re-Submittal</b>	\$	300	review fee for each re-submittal
<b>Appeals</b>	\$	100	application fee + \$150 review fee + notices
Variance	\$	100	application fee + \$150 review fee + notices
<b>Special Exceptions</b>	\$	100	application fee + \$150 review fee + notices
<b>Zoning Verification Letter</b>	\$	50	
<b>Site Development</b>	\$	100	application fee + \$300 review fee
Site Plan Initial Submittal	\$	300	review fee for each re-submittal
<b>Site Plan Re-Submittal</b>			
<b>Site Development Inspection Fee</b>	\$	0.05	per sq. ft. of impervious cover paid at plan approval
<b>Subdivision</b>			
<u>Final Plats (includes Amended Plats and Re-Plats)</u>			
Final Plat Initial Submittal	\$	100	application fee + \$300 review fee + \$30 per lot
<b>Final Plat Re-Submittal</b>	\$	300	review fee for each re-submittal
<u>Preliminary Plats</u>			
Preliminary Plat Initial Submittal	\$	100	application fee + \$550 review fee + \$35 per lot
<b>Preliminary Plat Re-Submittal</b>	\$	300	review fee for each re-submittal
<u>Subdivision Improvement Plans (Construction Plans)</u>			
Improvement Plans Initial Submittal	\$	500	application fee + 1% of improvement cost paid prior to plan approval
Improvement Plans Re-Submittal	\$	500	review fee for each re-submittal
<b>Improvements Inspection Fee</b>		3%	of improvements cost paid at plan approval
Variance	\$	100	application fee + \$150 review fee + notices
<b>Plat Certification</b>	\$	50	
<b>Miscellaneous Fees</b>			
Recording Fees (all application types)			Set by Williamson County - paid by applicant
Mailed Notices (all application types)	\$	5	per notice

**Professional services recovery fee:** If an outside consultant for the city is required for an applicant's project, the applicant is required to pay the estimated fee for such service prior to such service being conducted and shall pay or receive a refund for the difference between the estimated fee and the actual fee within thirty (30) days of the city's receipt of an invoice from the outside consultant for the services rendered. The city may require that additional fees be deposited when the original fee is exhausted or is projected to be exhausted. In such event, the city shall prepare an estimate of the additional fees for the outside consultant and send the applicant written notice of the additional fees that must be deposited, accompanied by the estimate. The applicant shall pay the estimated additional fee deposit within fifteen (15) days of date of the notice.

Sign Permits

Banner	\$	25	
Approved banner signs shall be displayed for a maximum of 90 days per calendar year. Non-profit, faith-based, governmental, and service clubs are exempt from paying the fee.			
New Sign or Sign Re-Facing	\$	40	+ \$1.60 per square foot
Temporary Use Directional Sign	\$	25	per calendar year per real estate agency + \$5 for each sign
Only allowed to be displayed from noon to 5 p.m. on Sundays. Can be displayed in the right-of-way as an off-site sign. See sign ordinance for additional requirements.			
Temporary Use Directional Sign Redemtion Fee	\$	25	first sign + \$5 each additional sign
Sign Initial Inspection Fee	\$	50	
Each Re-Inspection	\$	50	

Roadway Impact Fees

**FOR PROPERTY PLATTED/SUBDIVIDED PRIOR TO FEBRUARY 13, 2014 AND AFTER APRIL 24, 2007**

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Single Family (1 LUE Equivalency)	\$	480.32	
Residential Multi-Family (0.61 LUE Equivalency)	\$	293.00	
Retail/Commercial (1000/Sq Ft = 1.73 LUE Equivalency)	\$	830.95	
Industrial (1000/Sq Ft = 1.01 LUE Equivalency)	\$	485.12	
Prison (1000/Sq Ft = 2.40 LUE Equivalency)	\$	1,152.77	
Schools (0.09 LUE Equivalency/Student)	\$	43.23	

**ROADWAY IMPACT FEES ORDINANCE 2014-03 ADOPTED FEBRUARY 13, 2014**

**FOR PROPERTY DEVELOPED AFTER FEBRUARY 13, 2014**

EFFECTIVE FEE

SERVICE AREA ONE (1)	\$	480	PER L.U.E.
SERVICE AREA TWO (2)	\$	318	PER L.U.E.

Sidewalks

Cash-in-Lieu Fee	\$	10	per Sq Ft
------------------	----	----	-----------

Right-of-way License

Original License	\$	350	
------------------	----	-----	--

Impact Fees (For projects platted between 1/10/02 and 4/24/06)

\*Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

\*All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

<u>Meter Type</u>	<u>Meter Size</u>	<u>Ratio to 5/8" Meter</u>	<u>Water Fee</u>	<u>Sewer Fee</u>	<u>Total Fee</u>
Simple	5/8" x 3/4"	1	\$923	\$272	\$ 1,195
Simple	3/4"	1.50	\$1,384	\$409	\$ 1,793
Simple	1"	2.50	\$2,307	\$681	\$ 2,989
Simple	1-1/2"	5	\$4,615	\$1,362	\$ 5,977
Simple	2"	8	\$7,384	\$2,179	\$ 9,563
Compound	2"	8	\$7,384	\$2,179	\$ 9,563
Turbine	2"	10	\$9,230	\$2,724	\$ 11,954
Compound	3"	16	\$14,768	\$4,359	\$ 19,127
Turbine	3"	24	\$22,151	\$6,538	\$ 28,690
Compound	4"	25	\$23,074	\$6,811	\$ 29,885
Turbine	4"	42	\$38,765	\$11,442	\$ 50,207
Compound	6"	50	\$46,149	\$13,622	\$ 59,770
Turbine	6"	92	\$84,914	\$25,064	\$ 109,977
Compound	8"	80	\$73,838	\$21,795	\$ 95,633
Turbine	8"	160	\$147,676	\$43,589	\$ 191,265
Compound	10"	115	\$106,142	\$31,330	\$ 137,472
Turbine	10"	250	\$230,744	\$68,108	\$ 298,852
Compound	12"	330	\$304,582	\$89,903	\$ 394,484

Impact Fees (For projects platted after (4/24/06)

\*Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

\*All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

<u>Meter Type</u>	<u>Meter Size</u>	<u>Ratio to 5/8" Meter</u>	<u>Water Fee</u>	<u>Sewer Fee</u>	<u>Total Fee</u>
Simple	5/8" x 3/4"	1	\$943	\$531	\$ 1,474
Simple	3/4"	1.50	\$1,415	\$796	\$ 2,211
Simple	1"	2.50	\$2,359	\$1,327	\$ 3,686
Simple	1-1/2"	5	\$4,717	\$2,654	\$ 7,371
Simple	2"	8	\$7,548	\$4,246	\$ 11,794
Compound	2"	8	\$7,548	\$4,246	\$ 11,794
Turbine	2"	10	\$9,435	\$5,308	\$ 14,743
Compound	3"	16	\$15,096	\$8,493	\$ 23,589
Turbine	3"	24	\$22,644	\$12,739	\$ 35,383
Compound	4"	25	\$23,587	\$13,270	\$ 36,857
Turbine	4"	42	\$39,627	\$22,294	\$ 61,921
Compound	6"	50	\$47,175	\$26,540	\$ 73,715

Turbine	6"	92	\$86,801	\$48,834	\$ 135,635
Compound	8"	80	\$75,479	\$42,464	\$ 117,943
Turbine	8"	160	\$150,958	\$84,928	\$ 235,886
Compound	10"	115	\$108,501	\$61,042	\$ 169,543
Turbine	10"	250	\$235,873	\$132,700	\$ 368,573
Compound	12"	330	\$311,352	\$175,164	\$ 486,516

Impact Fees (For projects platted after (1/26/12))

<u>Meter Type</u>	<u>Meter Size</u>	<u>Ratio to 5/8" Meter</u>	<u>Water Fee</u>	<u>Sewer Fee</u>	<u>Total Fee</u>
Simple	5/8" x 3/4"	1	\$1,770	\$1,230	\$ 3,000
Simple	3/4"	1.50	\$2,655	\$1,845	\$ 4,500
Simple	1"	2.50	\$4,425	\$3,075	\$ 7,500
Simple	1-1/2"	5	\$8,850	\$6,150	\$ 15,000
Simple	2"	8	\$14,160	\$9,840	\$ 24,000
Compound	2"	8	\$14,160	\$9,840	\$ 24,000
Turbine	2"	10	\$17,700	\$12,300	\$ 30,000
Compound	3"	16	\$28,320	\$19,680	\$ 48,000
Turbine	3"	24	\$42,480	\$29,520	\$ 72,000
Compound	4"	25	\$44,250	\$30,750	\$ 75,000
Turbine	4"	42	\$74,340	\$51,660	\$ 126,000
Compound	6"	50	\$88,500	\$61,500	\$ 150,000
Turbine	6"	92	\$162,840	\$113,160	\$ 276,000
Compound	8"	80	\$141,600	\$98,400	\$ 240,000
Turbine	8"	160	\$283,200	\$196,800	\$ 480,000
Compound	10"	115	\$203,550	\$141,450	\$ 345,000
Turbine	10"	250	\$442,500	\$307,500	\$ 750,000
Compound	12"	330	\$584,100	\$405,900	\$ 990,000

**POLICE DEPARTMENT**

<u>Accident Report</u>	\$	6	Per report
CD of Report	\$	5	Per CD
<u>Alarm panel monitoring subscription</u>	\$	24	Per month
<u>Applicant Fingerprinting Cards</u>	\$	2.50	Per card
<u>Dispatching fee for other jurisdiction -</u>			
By contract as negotiated by City Manager and approved by City Council			
<u>Fingerprinting Service</u>	\$	10	Per set

<u>Parade Permit</u>	\$	25	
<u>Police Report</u>	\$	0.25	Per page
<u>Police unit (vehicle)</u>	\$	25	Per hour
<u>Security fee for off-duty police officer (3 hrs/officer minimum)</u>	\$	42	Per hour

**SOLID WASTE COLLECTION**

Collected by City on monthly utility bill. Pick up once per week.

Residential

Fees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax(8.25%)**

Container Size:

Single 96 gallon cart	\$	12.04	Base Fee/month
Each additional cart	\$	3.91	Base Fee/month

Curbside Recycling (pickup every other week):

Single 96 gallon cart	\$	3.25	Base Fee/month
Each additional cart	\$	3.25	Base Fee/month
Multi-Family Resident - Single User	\$	7	Base Fee/month
Multi-Family Resident - Multiple Users	\$	16	Base Fee/month

Customer requesting a one time additional waste/bulk item(s) collection (in additional to normal service) will be advised of a one-time additional charge prior to the scheduling of the additional pickup. Pricing determined by service provider.

Commercial

Fees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax (8.25%)**

Container Size:

**96 Gallon Cart (additional pick up is \$25):**

One X Per week pick up	\$	18.91	Base Fee/month
Two X s Per week pick up	\$	27.08	Base Fee/month
Three X s Per week pick up	\$	33	Base Fee/month
Four X s Per week pick up	\$	41.27	Base Fee/month
Five X s Per week pick up	\$	51.15	Base Fee/month

**2 Cubic Yards (additional pick up is \$25):**

One X Per week pick up	\$	52.37	Base Fee/month
Two X s Per week pick up	\$	86.71	Base Fee/month
Three X s Per week pick up	\$	107.32	Base Fee/month

**3 Cubic Yards (additional pick up is \$35):**

One X Per week pick up	\$	68.54	Base Fee/month
Two X s Per week pick up	\$	119.23	Base Fee/month
Three X s Per week pick up	\$	169.79	Base Fee/month
Four X s Per week pick up	\$	199.77	Base Fee/month
Five X s Per week pick up	\$	247.66	Base Fee/month

**4 Cubic Yards (additional pick up is \$45):**

One X Per week pick up	\$	86.71	Base Fee/month
Two X s Per week pick up	\$	151.72	Base Fee/month
Three X s Per week pick up	\$	219.51	Base Fee/month
Four X s Per week pick up	\$	264.16	Base Fee/month
Five X s Per week pick up	\$	343.08	Base Fee/month

**6 Cubic Yards (additional pick up is \$55):**

One X Per week pick up	\$	108.38	Base Fee/month
Two X s Per week pick up	\$	178.90	Base Fee/month
Three X s Per week pick up	\$	265.54	Base Fee/month
Four X s Per week pick up	\$	298.84	Base Fee/month
Five X s Per week pick up	\$	364.88	Base Fee/month

**8 Cubic Yards (additional pick up is \$65):**

One X Per week pick up	\$	131.88	Base Fee/month
Two X s Per week pick up	\$	218.56	Base Fee/month
Three X s Per week pick up	\$	307.07	Base Fee/month
Four X s Per week pick up	\$	378.08	Base Fee/month
Five X s Per week pick up	\$	477.12	Base Fee/month

**10 Cubic Yards (additional pick up is \$75):**

One X Per week pick up	\$	160.76	Base Fee/month
Two X s Per week pick up	\$	252.90	Base Fee/month
Three X s Per week pick up	\$	350.43	Base Fee/month
Four X s Per week pick up	\$	453.38	Base Fee/month
Five X s Per week pick up	\$	597.90	Base Fee/month

Roll Offs - include the following: (Delivery Charge + Daily Rental + Haul Cost)

Delivery Charge:

\*Delivery Charge is calculated at **Fee per delivery + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	126.25	Fee per delivery
30 yd Roll-Off	\$	126.25	Fee per delivery
40 yd Roll-Off	\$	126.25	Fee per delivery

Daily rental:

\*Daily Rental is calculated at **Rate/day + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	1.95	Rate/day
30 yd Roll-Off	\$	1.95	Rate/day
40 yd Roll-Off	\$	1.95	Rate/day

Haul cost:

\*Haul Cost is calculated at **Cost per haul + Franchise fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	388.46	Cost per haul
30 yd Roll-Off	\$	466.14	Cost per haul
40 yd Roll-Off	\$	543.83	Cost per haul

One time collection of Bulky wastes on call for 2 cu yd, 3 cu yd, 4 cu yd, 6 cu yd, 8 cu yd or 10 Cubic yards

Delivery Charge	\$	72.58	Fee/delivery
Daily Rental	\$	4.35	Rate/day
Haul cost	\$	72.58	Cost per haul

Industrial Solid Waste Collection Services - collected by service provider

Spring and Fall cleanup

Per Standard pick-up truck load	\$	10	
Trailer (16' to 18')	\$	20	

Assessments

Lot clean up	Actual cost + 10% admin fee
Paving assessment	n/a

Lien Fees

Filing of Lien with Williamson County	Per current County rate
Release of Lien with Williamson County	Per current County rate

Waste Hauling

Liquid waste hauler discharge permit	\$	100	each year (1) vehicle
	\$	25	each additional vehicle
Discharge fee	\$	0.05	(or \$50.00 per 1,000 gals.) per gallon (based on the size of tanker).

For Special Industrial Wastes that are manifested by State regulation, excluding water or wastewater treatment plant sludge, the rate per haul of a roll off container is \$205.00.

Disposal charges shall be determined following receipt of a waste profile determining handling and classification of the specific waste stream.

Rates are subject to modification by City approval.

**UTILITIES**

Deposits for all single family, commercial, industrial, irrigation accounts per connection.

\*Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

<u>Meter Size</u>	<u>Avg. Gallons consumption/month**</u>	<u>Deposit Amount</u>
5/8" x 3/4"	<10,000	\$ 100
3/4"	<10,000	\$ 120
1"	<10,000	\$ 130
1½"	<15,000	\$ 175
2"	<15,000	\$ 225
3"	<15,000	\$ 275
4"	<25,000	\$ 425
6"	<25,000	\$ 625
8"	<50,000	\$ 1,025
10"	<75,000	\$ 1,525
12"	<150,000	\$ 2,525

\*\*If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Deposits for all multi-family dwelling accounts per connection.

\*Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

<u>Meter Size</u>	<u>Avg. Gallons consumption/month**</u>	<u>Deposit Amount calculated as follows:</u>
5/8" x 3/4"	<10,000	\$100 +(((# units -1) x 0.7)x\$100)
3/4"	<10,000	\$120 +(((# units -1) x 0.7)x\$100)
1"	<10,000	\$130 +(((# units -1) x 0.7)x\$100)
1½"	<15,000	\$175 +(((# units -1) x 0.7)x\$100)
2"	<15,000	\$225 +(((# units -1) x 0.7)x\$100)
3"	<15,000	\$275 +(((# units -1) x 0.7)x\$100)
4"	<25,000	\$425 +(((# units -1) x 0.7)x\$100)

\*\*If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Tap Fees

Water Taps

1"	\$	1,375	per tap
1½"	\$	1,735	per tap
2"	\$	1,929	per tap

Sewer Taps

4"	\$	1,338.94	per tap
6"	\$	1,491.16	per tap

Backflow Prevention

Initial Permit	\$	25	
----------------	----	----	--

Water Rates

**Rates for all single family, commercial, industrial and irrigation accounts per connection.**

Total monthly charges include the minimum base rate plus block rate structure for single family, commercial, and industrial. For irrigation the minimum base rate plus **\$6.93** per 1,000 gallons.

**Base Rate**

<u>Meter Size</u>	<u>Monthly Minimum Charge</u>	
5/8" x 3/4"	\$	32.25
1"	\$	53.87
1½"	\$	80.61
2"	\$	129.02
3"	\$	258.05
4"	\$	403.19
6"	\$	807.34
Living Unit Equivalent (LUE)	\$	13.17 for each LUE

**Residential:**

Block 1	per kgals. (0-2,000 gallons)	\$	3.28
Block 2	per kgals. (2001-5,000 gallons)	\$	3.61
Block 3	per kgals. (5,001-9,000 gallons)	\$	3.92
Block 4	per kgals. (above-9,000 gallons)	\$	4.58

**Non-Residential:**

Block 1	per kgals. (0-15,000 gallons)	\$	4.43
Block 2	per kgals. (15,001-45,000 gallons)	\$	4.87
Block 3	per kgals. (45,001-120,000 gallons)	\$	5.31
Block 4	per kgals. (above-120,000 gallons)	\$	5.75

**Irrigation:**

All usage \$ 6.93 per 1,000 gallons

Bulk Water Rate \$ 6.17 per 1,000 gallons

Sewer Rates

**Rates for all Single Family Dwelling accounts per connection.**

Total "charge" includes monthly minimum plus \$6.91-per 1,000 gallons . Usages is based on three consecutive months average water billing during low use period (December, January and February).

<u>Meter Size</u>	<u>Monthly Minimum Charge</u>
5/8" x 3/4"	\$ 28.84
1"	\$ 28.84
1½"	\$ 28.84
2"	\$ 28.84
3"	\$ 28.84
4"	\$ 28.84
6"	\$ 28.84

**Rates for all multi- family dwelling, commercial and industrial accounts per connection.**

Total monthly charge includes monthly minimum plus \$6.91- per 1,000 gallons.

<u>Meter Size</u>	<u>Monthly Minimum Charge</u>
5/8" x 3/4"	\$ 28.84
1"	\$ 28.84
1½"	\$ 28.84
2"	\$ 28.84
3"	\$ 28.84
4"	\$ 28.84
6"	\$ 28.84

Additional Utility Service Fees:

Administrative/Processing Fee	\$ 25
After Hours Connection Fee	\$ 50
Connect Fees	\$ 25
Fire Hydrant Meter-Base Fee (no consumption included)	\$ 100
Fire Hydrant Meter-Deposit	\$ 600
Late Fee (Applied to balance of account if not paid by due date indicated on bill)	10%
Lock Fee	\$ 25
Meter Fee	\$ 275

\*Meter Fee is either \$275 or cost of meter at time of City purchase - whichever amount is greater.

Meter Flow Test-In-House	\$ 40
Plugged/Pulled Meter Fee	\$ 75

Reconnect Fee	\$	25
Reread Fees	\$	20
Return Check & NSF Electronic Draft Fees	\$	30
Return Trip Fee	\$	20
Third Party Meter Flow Test-Commercial	\$	175
Third Party Meter Flow Test-Residential	\$	95
Transfer Fee	\$	20
Unauthorized Usage Fee (customer turns water back on to avoid the after charge)	\$	75

Municipal Drainage Utility System

Equivalent Residential Unit (ERU)		Monthly Rate	
Residential (includes multi-family) = 1 ERU/Unit	\$	3	Per ERU
Non-residential= \$3.00 per 2,500 sq ft of impervious area	\$	3	minimum fee



**Statistical Information**

	Sep-16	Sep-17	Sep-18	Sep-19
<b>Number of employees (excluding police and fire):</b>				
Classified	67	67	66	66
Exempt	21	21	23	23
<b>Area in square miles</b>	19.1	19.1	21	21
<b>City of Taylor facilities and services:</b>				
Miles of streets (paved and unpaved)	112	112	114	114
Miles of alleys (paved and unpaved)	10	10	10	10
Number of Bridges	16	16	16	16
Bridge deck (sq. ft.)	40,435	40,435	40,435	40,435
Number of Street Lights	1,114	1,114	1,114	1,114
<b>Culture and Recreation:</b>				
Parks	8	8	9	9
Park acreage	331	331	332	332
Swimming pools	2	2	2	2
Football/Soccer Fields	3	3	3	3
Baseball and Softball fields	20	20	20	20
Tennis courts	8	8	8	8
<b>Fire Protection:</b>				
Number of stations	2	2	2	2
Number of fire personnel and officers	24	24	24	24
Number of calls answered	1,487	2,211	2,063	2,063
Number of inspections conducted	292	323	329	329
<b>Police Protection:</b>				
Number of stations	1	1	1	1
Number of sworn officers	27	27	29	29
Non sworn officers	9	9	12	12
Number of patrol units	18	18	23	23
<b>Number of law violations:</b>				
Physical arrests	459	459	708	708
Traffic violations	2,842	1,368	7,436	7,436
Parking violations	21	21	15	15
<b>Water System:</b>				
Miles of water mains	121.00	121	123	123
Number of service connections	5,605	6,013	6,456	6,456
Number of fire hydrants	598	598	619	619
Daily average consumption in gallons	2,077,750	2,077,750	2,002,231	2,002,231
Maximum daily capacity of plant in gallons (MGD)	12.00	12	12	12

	Sep-16	Sep-17	Sep-18	Sep-19
<b>Wastewater System:</b>				
Miles of sanitary sewers	89	89	91	91
Miles of storm sewers	4.00	4	4	4
Number of treatment plants	1	1	1	1
Number of service connections	5,450	5,747	5,848	5,848
Daily average treatment in gallons	1,339,000	1,339,000	1,494,000	1,494,000
Maximum daily capacity of treatment plant in gallons (MGD)	4.00	4	4	4
<b>Facilities and services not included in the primary government:</b>				
<b>Airport:</b>				
Number of Hangers	52	52	64	64
Number of Tie-Downs	27	27	27	27
Length of runway (ft.)	4,000	4,000	4,000	4,000
<b>Cemetery:</b>				
Number of platted plots	9,857	9,857	9,857	9,857
Number of plots owned	5,620	5,620	5,620	5,620
Acres maintained	135	135	137	137



THIS PAGE INTENTIONALLY LEFT BLANK



## Ordinances

Budget Ordinance	328
Tax Ordinance	329
Fee Ordinance	331

ORDINANCE NO. 2019-22

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF TAYLOR, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020.

WHEREAS, the City Manager of the City of Taylor, Texas, has heretofore submitted, in accordance with the state law and the City’s Charter, a budget for said City, for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and

WHEREAS, a public hearing on such budget was held on September 5, 2019, was given notice and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearing was held prior to the final adoption of this ordinance.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. The attached budget for the fiscal year beginning October 1, 2019, and ending September 30, 2020, is hereby in all things approved and adopted and it shall be effective as of October 1, 2019.

SECTION 2. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 3. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. In accordance with Article VIII of the City Charter, Ordinance No. 2019-22 was introduced before the City Council on August 22, 2019.

PASSED, APPROVED, and ADOPTED on the 12<sup>th</sup> day of September, 2019.

  
Brandt Rydell, Mayor  
Taylor City Council

ATTEST:

  
Dianna Barker, City Clerk



ORDINANCE NO. 2019-23

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF TAYLOR, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2019-20.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Taylor, Texas for the fiscal year 2019-20 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.611551 cents on each One Hundred Dollars (\$100.00) valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE

THIS TAX RATE WILL EFFECTIVELY BE RAISED BY EIGHT PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$52.00

SECTION 2. That there is hereby levied and there shall be collected for the City of Taylor, Texas, to provide for Interest and Sinking Funds for the fiscal year 2019-20 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.197664 cents on each One Hundred Dollars (\$100.00) valuation of property.

SUMMARY

Maintenance and Operation of the Municipal Government	\$0.611551
Interest and Sinking	\$0.197664
Total Tax per \$100.00 of valuation	\$0.809215

SECTION 3. All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Director of Finance shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

**SECTION 4.** The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

**SECTION 5.** A delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid.

**SECTION 6.** That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

**SECTION 7.** In accordance with Article VIII, of the City Charter, Ordinance No. 2019-23 was introduced before the City Council on August 22, 2019.

**PASSED, APPROVED, and ADOPTED** on the 12<sup>th</sup> the day of September, 2019.



Brandt Rydell, Mayor  
Taylor City Council

ATTEST:



Dianne Barker, City Clerk

## ORDINANCE NO. 2019-24

AN ORDINANCE AMENDING ORDINANCE NO. 2019-07 ADOPTED ON FEBRUARY 28, 2019 BY CHANGING CERTAIN RATES AND OTHER SERVICES PROVIDED BY THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

**SECTION 1.0** That the certain rates and fees for services provided by the city, for the support of the general government of the City of Taylor, Texas be amended in accordance with the changes shown in the attached Exhibit A - Fee Schedule.

**SECTION 2.0** That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to Ordinance No. 2019-07.

**SECTION 3.0** All other provisions of Ordinance No. 2019-07 shall remain in full force and effect.

**SECTION 4.0** In accordance with Article VIII of the City Charter, Ordinance 2019-24 was introduced before the Taylor City Council on the 12<sup>th</sup> day of September, 2019.

**SECTION 5.0** This Ordinance shall be in full force and effect on October 1<sup>st</sup>, 2019.

PASSED, APPROVED, and ADOPTED on the 26 day of September 2019.

  
Brandt Rydell, Mayor

ATTEST:

  
Dianna Barker, City Clerk

Ordinance 2019-24 Fee Ord. Amendment



**Glossary**

**Accrual Basis** – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**Accrued Expenses** - Expenses incurred but not due until a later date.

**ACH**- See Automated Clearing House.

**ADA**- American Disability Act

**Adjustment to Base (ATB)** - items are additional service programs, personnel, and/or equipment that was not part of, nor approved as a continuing program in previous budgets..

**Ad Valorem Tax – (current)** All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction that are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, the City Council set the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30.

**Ad Valorem Tax – (delinquent)** All taxes are due on receipt of bill and are delinquent if not paid before February 1<sup>st</sup> of the fiscal year in which it is imposed.

**Ad Valorem Tax – (penalty and interest)** A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus a one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

**Appropriation** – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

**Arbitrage** - The simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

**Assessed Valuations** – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

**Asset** – A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

**Audit** – A comprehensive review of the manner in which the government’s resources were actually utilized. A certified public accountant issues an opinion over the presentation of financial statements, tests the controls over the safekeeping of assets and makes recommendations for improvements where necessary.

- Automated Clearing House (ACH)** - The direct fund transfer authorization from one bank account to another.
- Authorized Position** - Employee positions in the adopted budget to be filled during the year.
- Available (Undesignated) Fund Balance**- This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.
- AWOS** – Automated Weather Observation System.
- Balanced Budget** – Budget in which income equals expenditure.
- Base Budget**- A recurring set of funds provided to a department at the onset of each budget period. The base budget is used to keep the department functioning, and is derived from the previous year's spending and adjustments such as inflation.
- Bench Mark** – A comparison of performance across many organizations in order to better understand one's own performance.
- Beginning Fund Balance** – Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year encumbrances.
- Bond** – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate.
- Bond, General Obligation (G.O.)** – Bond backed by the full faith, credit taxing power of the government.
- Bond, Revenue** - Bond backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.
- Bonded Debt** – That portion of indebtedness represented by outstanding bonds.
- Budget** – A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.
- Budgetary Basis**- This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.
- Budget Calendar** – The schedule of key dates or milestones that the City follows in the preparation, adoption and administration of the budget.
- Budget Category** – A group of expenses related by function. The City uses five budget categories including: Salaries and Benefits, Supplies and Materials, Repair and Maintenance, Other Services and Charges, and Capital Outlay.

**Budgeted Funds** – Funds that are planned for certain uses but have not been formally or legally authorized by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

**Budget Message** - The opening section of the Annual Budget that provides the City Council and the public with an overview of the important aspects of the budget.

**CAPCOG** – Capital Area Council of Governments

**Capital Asset** – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

**Capital Expenditures** – Outflows of spend-able resources for the acquisitions of long-term assets.

**Capital Improvements Program** – A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government’s long-term needs.

**Capitalized Lease Proceeds** – Financing obtained through a three of seven-year leasing program for durable equipment and rolling stock.

**Capital Outlay** – Fixed asset which have a value of \$5,000 or more and have a useful economic lifetime of more than one year.

**Capital Projects Fund** – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

**Capital Recovery Fee** – see Impact Fee

**Cash Basis** – A basis of accounting under which transactions are recognized only when cash changes “hands”.

**CDBG** – Community Development Block Grant

**CDC** – Community Development Corporation

**Certificate of Obligation (C.O.)** – A form of general obligation debt.

**Certified Tax Roll** – A list of all taxable properties, values and exemptions in the City. This roll is established by the Williamson County Appraisal District.

**Comprehensive Annual Financial Report (CAFR)** – The financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combing statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual funds statements as needed.

**CIP** – Capital Improvement Projects.

**COBRA** -Consolidated Omnibus Budget Reconciliation Act.

**Comprehensive Plan Implementation Committee (CPIC)** is a committee made up of town residents. The CPIC is responsible for ensuring that the implementation of the Comprehensive Plan accurately reflects the interests of the community and the work is synthesized into final, consistent policies and ordinances.

**Consumer Price Index** - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in cost of living (i.e. economic inflation).

**Contingency** – A budgetary appropriation reserve set aside for emergencies or unforeseen expenditures not budgeted.

**Contingency Reserves** – A portion of the budgeted ending fund balance or working capital that is not available for appropriation. The intent of the reserves is to provide flexibility, should actual revenues fall short of budgeted revenues and to provide adequate resources to implement budgeted expenditures without regard to the actual cash flow of the fund.

**Contractual Services** – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

**Council-Manager Government** - Form of government where an elected city council is responsible for making policy, passing ordinances, voting appropriations, and having overall supervisory authority in the city government.

**Current Taxes** – Taxes levied for and due in the current budget period.

**Debt Limit**- The maximum amount of gross net of debt which is legally permitted.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal interest.

**Deficit** – (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

**Delinquent Taxes** – Taxes remaining unpaid on and after the date due.

**Demand** – Reflects the scope of a program in terms of population or user activity.

**Department** – A logical division or classification of activities within the City. (e.g. Police Department, Community Development, etc.)

**Depreciation** – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation, or the reserve cost, in order to replace the item at the end of its useful life.

**Distinguished Budget Presentation Awards Program** – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Division** – A separately budgeted segment of a department.

**EEOC** - Equal Employment Opportunity Commission

**Encumbrance** – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Ending Fund Balance** - The unencumbered cash remaining in a fund at the end of the fiscal year.

**EPA** – Environmental Protection Agency

**Expenditure** – The actual outflow of funds paid for an asset obtained or goods and services obtained.

**FMLA** - Family Medical Leave Act

**Filing Fee** – A processing and review fee charge when any map (or plat) is tender to the planning department.

**Fiscal** – Pertaining to finances in general.

**Fiscal Year** – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Taylor has specified October 1 to September 30 as its fiscal year.

**Fixed Assets** – Assets of a long-term character, that are intended to continue to be held or used such as land, buildings, and improvements other than buildings, machinery and equipment.

**Franchise** – A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

**Full Faith and Credit** – A pledge of the general taxing power of the city to repay debt obligations. This term is typically used in reference to general obligation bonds.

**Full-Time Equivalent** – The numeric breakdown of city positions. A regular full-time employee (40 hours per week) equals one (1.0) full-time equivalent. Part-time positions are calculated as 0.5 full-time equivalents.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

**Fund Balance** – The excess of assets over liabilities in a governmental fund.

**General Fund** – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

**General Obligation (G.O.) Bonds**– Bonds for the payment of which the full faith and credit of the City is pledged.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards of and guidelines to financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and, provide a standard by which to measure financial presentations.

**GIS** – Geographic Information System

**Goals** – Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

**GASB - Governmental Accounting Standard Board**

**Governmental Funds** – Funds, within a governmental accounting system, that support general tax supported governmental activities.

**Government Finance Officer's Association (GFOA)** - An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

**Grants** – Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

**HIPPA** - Health Insurance Portability and Accountability Act

**House Bill 3195-** House Bill passed during the 80<sup>th</sup> Legislative Session requiring the city council or county commissioner's court to identify at the budget stage that the proposed budget anticipates raising more total property taxes than the year before. The bill also requires a separate ratification vote to adopt a budget that raises more total property taxes than in the previous year.

**Hotel/Motel Tax** – Pursuant to State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel/motel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% of which is collected by the State).

**I&S G.O. Bond Fund** – Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund)

**Impact Fee** – A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

**Income** – Funds available for expenditure during a fiscal year.

**Infrastructure** – Substructure or underlying foundation of the City (e.g. streets, utility lines water and wastewater treatment facilities, etc.)

**Inputs** – A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

**Interfund Transfers** – Amounts transferred from one fund to another.

**Intergovernmental Revenue-** Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**Internal Service Funds-** A proprietary fund used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component unites, or to other governments, on a cost-reimbursement basis.

**Investments** – Securities and real estate held for the generation of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

**Legal Debt Margin** - The excess of the amount of debt legally authorized over the amount of debt outstanding.

**Levy** – (Verb) To impose taxes, special assessments, or special charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or special charges imposed by a government.

**Liability** – Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

**Line Item Budget** – A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.) separately, along with the dollar amount budgeted for each specified category.

**Long-Term Debt** – Debt with a maturity of more than one year after the date of issuance.

**MDUS** – Municipal Drainage Utility System

**Modified Accrual Basis** – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both “measurable” and “available to finance expenditures within the current period”. Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earning on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

**Objectives** – Specific, measurable targets set in relation to goals.

**Open Meeting Law**- Law that states that every regular, special, or called meeting of a governmental body shall be open to the public. Written notice of the time, date, place, and subject of each meeting must be posted in an accessible place to the general public at least 72 hours before the meeting.

**Operating Budget** – Plans of current, day-to-day expenditures and the proposed means of financing them.

**Ordinance** – A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute or constitution provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter is less formal and has a lower legal “status”. Ordinarily, statutes or characters will specify or imply those legislative actions that must be by ordinance and those which may be by resolution. Revenue raising measures such as these required for imposition of taxes, special assessments and service charges, universally require ordinances.

**Pass-Through Grants** – Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

**Performance Budget** – A budget where expenditures are based primarily on measurable performance of activities and work programs.

**Performance Indicators** – Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

**Performance Measures** – Specific quantitative and qualitative measures of work performed as an objective of the department.

**Program** – A logical division or classification of activities within the City or within a Department. See also Department.

**Property Tax** – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

**Proprietary Fund** – Funds, within a governmental accounting system, that operate like business entities. These Funds are characterized as either enterprise or internal service funds.

**Reserve** – A portion of fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

**Retained Earnings** – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**Revenue** – Funds received as income. It includes such items as tax payments, fees from specific services, fines, franchise fees, etc.

**Revenue Bond** – Bond whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates)

**Resolution**- A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**Sales Tax** – Levied on applicable sales of goods and services at the rate of 8.25 percent in Taylor. The City receives revenue from the sales tax at the rate of 1.5 percent. The Taylor Economic Development Corporation received revenue from sales tax at the rate of .5 percent. Revenue from the remaining portion of the rate is collected by the State.

**Service Charges** – Service charges are allocated to all Enterprise Fund activities (e.g. water/sewer) for indirect management and administrative support provided by General Fund departments.

**Special Revenue Fund** – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purpose (e.g. Hotel/Motel Special Revenue Fund).

**Standard Operating Procedures**- Step-by-step instructions on how to perform a task or job.

**TAV** – Taxable assessed valuations.

**TISD** - Taylor Independent School District

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

**TCAT** - Temple College at Taylor

**TAKS** - Texas Assessment of Knowledge Test

**TCEQ** – Texas Commission of Environmental Quality

**TEA** - Texas Education Agency

**TEDC** – Taylor Economic Development Corporation

**TMRS** -Texas Municipal Retirement System

**TUF**- Transportation User Fee

**Transfer In/Out** – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

**Undesignated Fund Balance** – The excess of a fund’s assets over its liabilities and reserves which has not been officially assigned a particular purpose by the governmental board.

**Unreserved Fund Balance** – The portion of a fund’s balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charges** – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

**Utility Fund** – See Water/Wastewater Utility Fund

**Water/Wastewater Utility Fund** – A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

**Williamson County Appraisal District (WCAD)**– Established under state law granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the Taxing unit.

**Working Capital** – The excess of current assets over current liabilities.



THIS PAGE INTENTIONALLY LEFT BLANK

*Taylor  
Texas*

**CITY OF TAYLOR TX**