

CITY OF TAYLOR, TEXAS



FISCAL YEAR 2012-13

ANNUAL BUDGET



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CITY OF TAYLOR

CITY COUNCIL

(Bottom Row Left to Right/Second Row Left to Right):

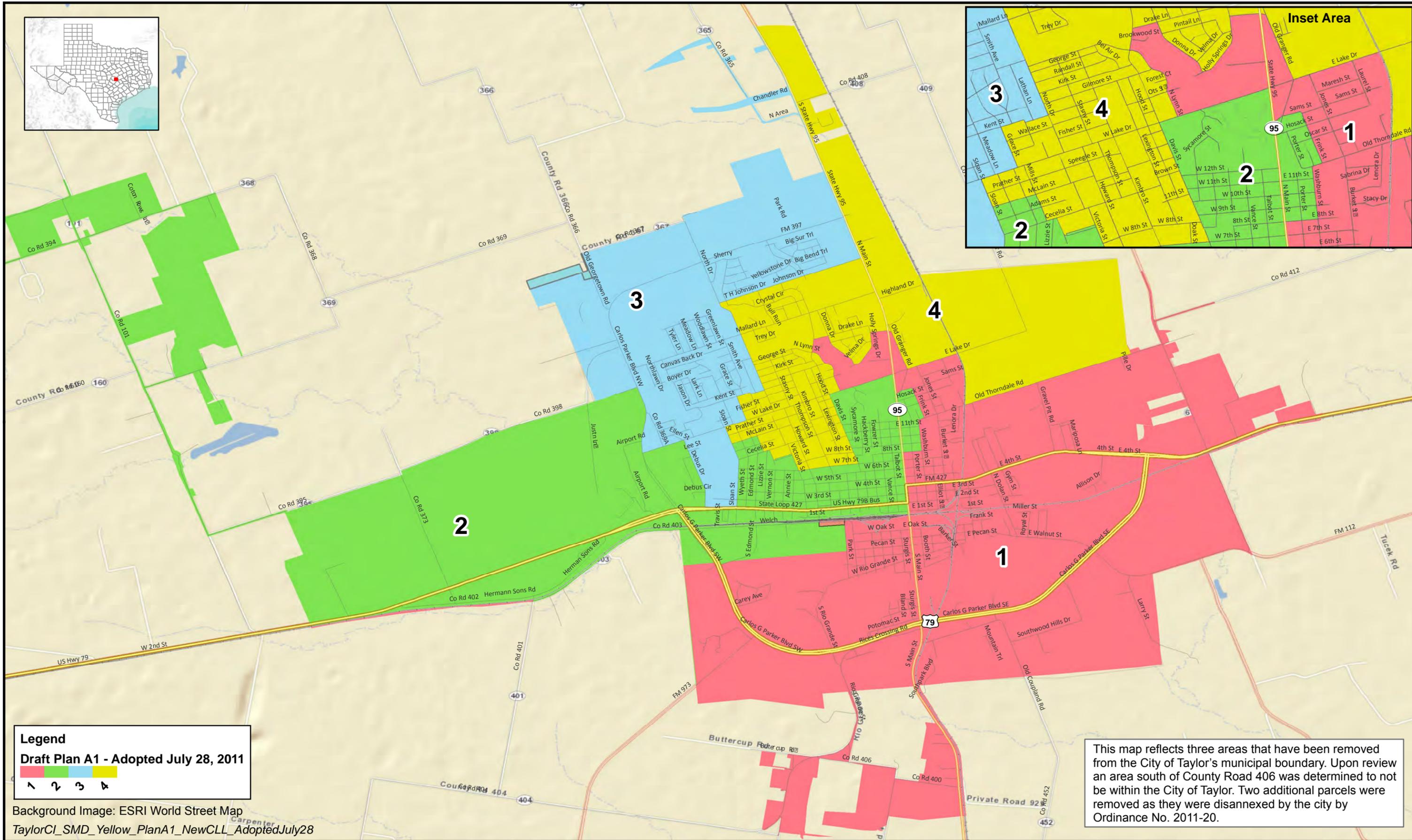
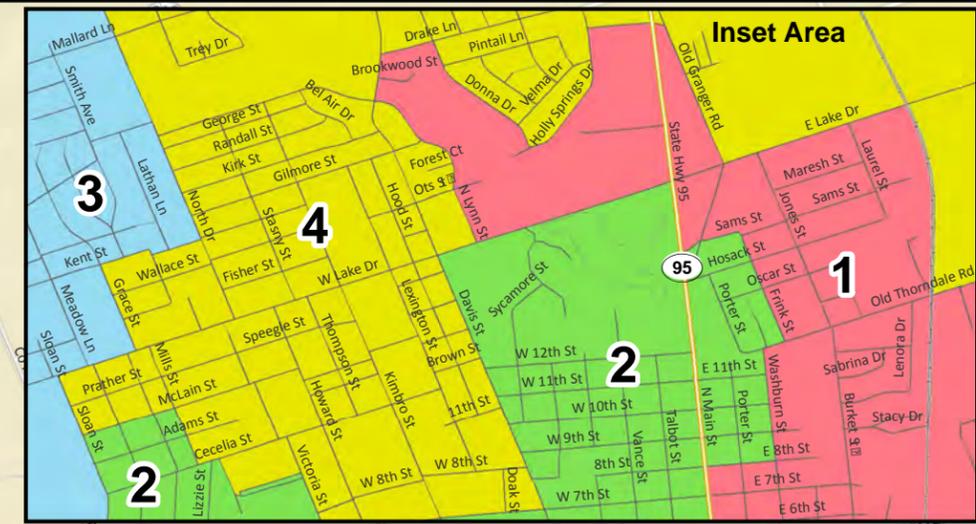
Donald R. Hill- Mayor/District 1

Christopher Gonzales- Mayor Pro-Tem/District 2

Jesse Ancira- Council Member at Large

Brandt Rydell - Council Member/District 3

Chris Osborn- Council Member/District 4



Legend
Draft Plan A1 - Adopted July 28, 2011

Background Image: ESRI World Street Map
 TaylorCI_SMD_Yellow_PlanA1_NewCLL_AdoptedJuly28

This map reflects three areas that have been removed from the City of Taylor's municipal boundary. Upon review an area south of County Road 406 was determined to not be within the City of Taylor. Two additional parcels were removed as they were disannexed by the city by Ordinance No. 2011-20.

0 0.2 0.4 0.8 Miles
 Coordinate System: GCS North American 1983;
 Datum: North American 1983; Created: 7/30/11

City of Taylor

Draft Plan A1 - Adopted July 28, 2011

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 Data Source: Roads, Water and other features obtained from the 2010 Tiger/line files, U.S. Census Bureau

TELEPHONE DIRECTORY

CITY HALL

352-3675

Administration

City Manager 352-3677 ext.15
Asst. City Manager/Police Chief 352-6475
City Clerk 352-3676 ext. 14
Executive Asst. to CM 352-3774 ext. 27
Public Information Officer 352-5448 ext. 17

Human Resources

Director 352-5993 ext.22
Receptionist 352-3675 ext.10

Finance

Director 352-5997 ext.21
Accountant 352-5997 ext.37
Accounts Payable 352-5997 ext.32
Payroll/Accounting Specialist 352-5997 ext.20

Planning & Development

Director 352-5990 ext.16
Administrative Assistant 365-3863 ext.12
City Planner 365-3863 ext.24
Associate Planner 352-5997 ext.23
Building Insp/Code Enforcement 352-6891 ext.18

Main Street Program

Director 352-3675 ext.36

LIBRARY

Director 352-3434
Information Technician 352-3434
Library Assistants 352-3434

MUNICIPAL COURT

Judge 352-5977
Clerk of the Court of Records 352-5977
Court Clerk 352-5977

PUBLIC WORKS

Administration

Director 352-3633 ext.39
Administrative Assistant 352-3633 ext.31
Engineering Inspector 352-6398 ext.30
Engineering Inspector 352-6398 ext.35

Building & Fleet Services

Director 352-2247 ext.11
Building Maintenance 352-2247
Fleet Services 352-5818

Parks Department

Recreation Superintendent 352-5818

Streets& Grounds Department

Superintendent 352-6257
Administrative Assistant 352-5818

Water Department

Superintendent 365-1422
Administrative Assistant 352-3251
Wastewater Plant 352-2412

UTILITY BILLING

Utility Billing Manager 352-2066 ext.11
Utility Billing Clerks 352-2066

POLICE DEPARTMENT

Chief 352-5552
Administrative Assistant 352-5552
Field Services Division 352-5552
Support Services Division 352-5552
Metro 365-2509
Emergency 911

FIRE DEPARTMENT

Chief 352-6992
Central Fire Station 352-6752
Northwest Fire Station 352-5232
Emergency 911

Visit us on the internet at:

www.taylor.tx.gov

You can email most City employees by using the following addressing method:

first.name.last.name@taylor.tx.gov

For example, you can email Finance Director Rosemarie Dennis at:

rosemarie.dennis@taylor.tx.gov

BUDGET MESSAGE



September 13, 2012

**The Honorable Mayor and City Council
City of Taylor, Texas**

Dear Mayor Hill, Mayor Pro-Tem Gonzales and Members of the City Council:

The adopted budget for the fiscal year 2012-13 is submitted in accordance with the City of Taylor Charter and has been filed with the City Clerk. This budget represents the combined efforts of the City Council, Management and Department Heads to allocate the City's financial resources to the functions and responsibilities of municipal government to meet the goals established by the City Council within the limitations of sound financial policies.

This document contains the adopted revenue and expenditure estimates for General Government Funds, Proprietary or Business Type Funds and a single Trust and Agency Fund. The 2012-13 fiscal year which begins October 1, 2012 and ends on September 30, 2013 continues to achieve the same level of service to citizens and addresses the needs of the future.

The economic condition continues to play an important part in the development and planning of the FY2012-13 budget in which several goals and priorities were identified. The issues addressed were: **1)** to continue to maintain fiscal soundness; **2)** to maintain current programs and services to its citizens; and **3)** to limit budget growth; **4)** to recognize available funding limitations; **5)** to assess staff workload/personnel; and **6)** to seek supplemental funding through grants and federal appropriations.

Staff began working on the 2012-13 budget in late March with the distribution of the budget packets. Department Heads were asked to produce a proposed budget for their departments operating line items. Meetings are held with Department Heads and expenditures were discussed and some changes were made in the budget to produce a balanced budget. The City continues to keep fifteen positions frozen in which most of these positions are carried over from the FY2011-12 budget. No pay raises for employees, no capital outlay and no new programs were added in this budget. Very little emphasis has been placed on expanding existing or adding new programs or making significant additional capital investments despite the fact that the needs certainly exist. Should the local economy outperform these conservative estimates during the year, staff will be able to provide plans for supplementing existing programs at the time funds become available. The budget reflects a balanced budget and the City will maintain a three month operating fund balance.

The budget is a plan of action that addresses which resources of the City will be used to accomplish objectives that the City Council believes necessary. The adopted budget meets the current challenges and helps accomplish opportunities recognized by the City Council and staff.

The City of Taylor, Texas City Council voted in 2006 to authorize development of a long-range strategic plan. The development of this plan included input from citizens, elected leaders and staff; including a wide cross-section of ideas and opinions.

City of Taylor Mission: “To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well being, and success of Taylor residents and the growth of business.

Our Vision for Taylor is a vibrant and diverse community that provides residents the best lifestyle Texas has to offer.

The strategic plan is a planning guide to assist in decision making and setting priorities for developing a comprehensive strategic vision for the City of Taylor. The plan has six strategic goals and objectives:

Long Term Objectives:

- 1) Infrastructure- Invest in infrastructure to support growth of business and enhance the quality of life of its citizens.
 - ❖ Continue measurable improvement of Taylor’s utilities, streets and drainage.
 - ❖ Improve e-government systems.
 - ❖ Continue to expand capacity at the Taylor Municipal Airport.
- 2) Economic Development- Offer a business friendly environment and support that attraction of new jobs and investment to the City.
 - ❖ Expand educational opportunities for Taylor’s citizens.
 - ❖ Continue to develop retail in Taylor.
 - ❖ Increase Taylor’s exposure to potential future residents and investors.
- 3) Community Development – Continue to develop a vibrant, inviting community.
 - ❖ Improve Taylor’s physical appearance and quality of life.
 - ❖ Boost community pride.
- 4) Parks and Recreation- Facilities will continue to be improved so that they are fun, attractive amenities for citizens and visitors.
 - ❖ Continually maintain and improve Taylor’s parks and sport complex.
 - ❖ Enhance the library’s capability to serve citizens.
 - ❖ Expand the Moody Museum’s role as a tourist attraction.
- 5) Public Safety- Provide a safe and healthy community for Taylor’s citizens.
 - ❖ Police Department will enhance the safety of the City and defend human dignity.

- ❖ Fire Department will be a leading fire service organization prepared to respond to citizen needs.
- 6) City Operations- Continue to operate as a progressive and fiscally responsible organization.
- ❖ Provide a working environment that attracts and retains well trained, motivated employees.
 - ❖ Supplement City revenue.
 - ❖ Repair and upgrade City facilities.

Short Term Objectives

- 1) Develop a plan for street rehabilitation and an ongoing sustainable maintenance plan.
- 2) Complete the construction of 2nd Street and Sloan Street.
- 3) Complete the construction of Holly Springs Drainage Project.
- 4) Seek out potential savings by Refunding previous issued bond.
- 5) Move the Utility Administration Department to City Hall, this will allow greater efficiency in the operation of the department.

All the above strategic objectives are opportunities to improve services and facilities to the citizens of Taylor. Major issues or challenges that impact the budget and the budget planning for the City of Taylor include:

- ❖ Residential building permits have increased from the prior year. In 2011 residential permits totaled 13 with a value of \$578,090. The current year reflects 19 permits issued with a total value of \$2,579,258.
- ❖ Commercial permits have also seen a growth from the prior year. The City issued 8 new commercial permits at a value of \$5,012,000.
- ❖ The City of Taylor's population has increased to 15,191 based on the 2010 census from 13,475 in 2000. Continued annexations are anticipated.

FY2012-13 BUDGET AT A GLANCE

General Fund:

The General Fund is the chief operating fund of the City and is used to account for all financial resources except those required to be accounted for in another fund. The General Fund provides traditional local government services, such as public safety, parks, libraries, streets, and administration.

The General Fund revenues are budgeted by \$10,809,889 with the primary revenues sources as follows:

- ❖ Ad Valorem Taxes- The 2012 preliminary certified 2012 taxable value per the Tax Appraisal District shows \$657,291,958 is approved values and \$140,544,497 under review by the Williamson County Appraisal Board. The budget proposes to keep the current tax rate of \$0.813893 which will provide \$4,358,597 of maintenance and operation tax revenue.
- ❖ Sales Tax revenue is budgeted at \$2,300,000 which is an increase from the FY2011-12 budget by \$69,520 or 3.1%.
- ❖ Franchise Tax which consists of Electric, Cable, Telephone, Gas, Mixed Beverage, and Solid Waste Collection represent approximately 8.9% of the General Fund revenues. These taxes have been held close to its current funding levels.
- ❖ Charges for Services are budgeted at \$1,518,000 which is 14% of total revenues in the General Fund. Solid Waste Collection revenues are budgeted in the General Fund. This is one of the major contributors to this category.
- ❖ Fines & Forfeitures- This revenue category has been reduced by 11.5% over the previous year.
- ❖ Miscellaneous Revenue-This is comprised of intergovernmental revenues, assessments, interest income, donations and sale of property which represents \$185,599 or 1.7% of total revenue.
- ❖ Transfers from the Utility Fund are budgeted at \$850,000, Airport Fund \$30,000, Cemetery Fund \$40,000 and Municipal Drainage Utility System at \$71,587.

Expenditures are budgeted at \$10,809,889; this is an increase of \$112,979 or 1.1% from the prior year adopted budget. The major changes in increases/decreases in expenditures are as follows:

- ❖ Employees Services total \$6,831,375 which is an increase of \$11,603 or less than 1% from the adopted budget. This category reflects the following:
 - a) Health Insurance decrease by \$7,583 from the FY2011-12 adopted budget.
 - b) The Texas Municipal Retirement System (TMRS) did increase the city's contribution rate by \$21,841 or 3.6%. During the FY2011-12 the City adopted a provision that allowed city employees to become "vested" after obtaining five years of service credits.
 - c) Reclassification of positions is proposed in this budget.
- ❖ Operational supplies are budgeted at \$399,681. This is an increase of 7.3% over last year's budget. The office and construction supplies, program/special events, specialty supplies and operational equipment are higher than the FY2011-12 budget.

- ❖ Facilities Operations category decreased by 15.3%; due to the recent change in electricity supplier savings are seen in this category.
- ❖ Equipment Operations increased by 20.3% which is due to an increase in equipment rental cost.
- ❖ Contract Services increased over the FY2011-12 by 5.5% due to increases by various vendors for services that are outsourced. The major expense in contract services is solid waste service which is outsourced.
- ❖ A total of \$62,400 is included for the principle and interest payment for the Motorola radios for the police and fire department. This lease will be completed in 2015.
- ❖ No transfer for Capital Projects is budgeted in the FY2012-13.
- ❖ Contributions for Civic Programs are budgeted at \$80,762 for various organizations, which is the same amount as in the FY2011-12 adopted budget.

The budget reflects a balanced budget, leaving a fund balance of \$3,661,015 which exceeds just over the three months of operating reserves of \$2,702,472.

Utility Fund

Utility fund revenues are budgeted at \$7,316,500, which is higher than the adopted FY2011-12 budget by \$478,622 or 7%. The current year projected revenues are higher due to high water consumption. No rate increase is proposed in this budget.

- ❖ Water income is budgeted at \$4,177,500. This is an increase from the FY2011-12 budget by \$334,884. Water sales for the current year are expected to exceed the amount budgeted due to an increase in watering by residents due to continued drought conditions.
- ❖ Sewer income is budgeted at \$2,350,000 and the charges for residential customers are based on sewer averages. The months of December, January and February are used to determine what a residential customer will pay for sewer.
- ❖ The City's water agreement with the City of Hutto, City of Thrall and Noack for wholesale water is budgeted at \$400,000.
- ❖ All other charges for services are budgeted at \$313,700 which is an increase from the previous year's budget by \$20,700.
- ❖ Assessments are budgeted at \$28,100 which is an increase the previous budget. This is due to the increase seen in development.

Expenses are budgeted at \$7,316,500 which reflects an increase over the adopted budget of \$6,837,878. The areas of major increases are as follows:

- ❖ Employee services totaled \$1,169,042 which includes:
 - a) Health Insurance is budgeted at \$119,229, a slight decrease from the current year projected.
 - b) The Texas Municipal Retirement System (TMRS) line item is budgeted at \$106,501 which is a decrease from the current projected.

- ❖ Operational supply category is budgeted at \$1,854,511. This category includes the purchase of treated water from Brazos River Authority which is budgeted at \$1,462,023. Other operational supplies are office and construction supply, specialty supply and operational equipment included in this category.
- ❖ The proposed budget includes \$227,477 in facilities operation expenditures. The major expense in this category is light and power which is budgeted at \$204,751. Also in this category are facility repair and maintenance which is budgeted at \$13,600.
- ❖ Equipment operation and maintenance is budgeted at \$181,240. This represents the annual amount for vehicles and equipment repairs and maintenance.
- ❖ Transfer of principle and interest for bond payments is budgeted at 2,327,091 for the existing debt.
- ❖ Transfer to the General Fund is budgeted at \$850,000.

The budget for the Utility Fund is budgeted to match on-going revenues to on-going expenses.

Special Revenue Funds

These funds account for the accumulation and disbursement of legally restricted resources to expend for a specific purpose. The special revenues funds consist of the following funds:

- ❖ ***Tax Increment Fund-*** The purpose of this fund is to set aside ad valorem tax for the purpose of redevelopment of the downtown reinvestment zone. Revenues are budgeted at \$101,952 which is derived from property tax, interest income and a reimbursement from Williamson County Tax Appraisal office. \$20,000 is budgeted for façade grants to businesses in the TIF district. The ending fund balance is budgeted at \$534,422.
- ❖ ***Hotel/Motel Fund-*** Revenues for this fund come from taxes levied on guests staying at hotels/motels in Taylor. Revenues are budgeted at \$60,000 and expenditures at \$45,000, which is paid to the Taylor Chamber of Commerce to be used to promote tourism in Taylor. Budgeted ending fund balance is for FY2012-13 is \$93,569. The reserve is maintained for discretionary use by the Council throughout the year as needed.
- ❖ ***Texas Capital Fund-***Revenues and expenditures are budgeted at \$25,023. This fund is basically a pass through account. Payments are made to the state by the City to pay off a loan for funds borrowed in connection with the establishment of Temple College at Taylor (TCAT). TCAT repays the city, which is then paid to the State to satisfy the loan requirement.
- ❖ ***Main Street Revenue Fund-*** The purpose of this fund is to provide incentives for downtown businesses to improve the facades of the building they occupy and to account for donations and proceeds from fundraisers where profits are dedicated to promote downtown development. Revenues are budgeted at \$15,800 which is derived from city fund raising events and the annual Taylor Zest Fest. Expenditures are budgeted at \$32,500 which provides incentives to downtown businesses to improve the facades of the buildings they occupy through Façade Improvement Grants. The ending fund balance is budgeted at \$10,481 for the FY2012-13.
- ❖ ***Cemetery Land Purchases Fund-*** The purpose of this fund is to set aside a percentage of revenues derived from sale of cemetery plots for purchase of additional land to expand the cemetery. Revenues are budgeted at \$2,600 and the ending fund balance for FY2012-13 is budgeted at \$213,584 which \$203,495 is for cemetery improvements.

- ❖ ***Municipal Court Special Fee Fund-*** These funds are collected through municipal court and are restricted mainly for building security and technology. Budgeted revenues for FY2012-13 are \$17,000 and no expenditures were budgeted. The ending fund balance is budgeted at \$115,036.
- ❖ ***Library Grant/Donation Fund-*** These funds are collected through specific grants and donations made to the City of Taylor's Public Library. Generally, it is difficult to know actually what grants and donations will be received in any given time. In the FY2012-13 revenues are budgeted \$11,285 of this amount \$10,000 is a grant for computers that will be received during this fiscal year. Expenditures are budgeted for the purchase of computer for \$10,000. The ending fund balance is budgeted at \$360,958.

Internal Service Fund

The Internal Service Fund consists of the Fleet Service Operation Fund and Fleet Replacement Fund.

- ❖ In the Fleet Service Fund for the FY2012-13 budget, revenues are budgeted at \$653,443 and expenditures are budgeted at the same level. This fund was initiated in 2003-04 as a revolving fund to get better control over the costs of vehicles and equipment. Under this concept each department essentially rents its vehicles and equipment from the Fleet Service Fund.
- ❖ In the Fleet Replacement Fund no revenues are budgeted due to budget constraints. Expenditures are budgeted at \$102,045 which is for debt payments on a bond issuance and a capital lease-purchase arrangement. No capital outlay purchase is budgeted in the FY2012-13.

Other Funds:

Airport Fund

Airport Fund revenues are budgeted at \$475,022 for FY2012-13. The Airport Board recommended a 2.7% increase per CPI for rental of T-hangers that is proposed in the fee schedule.

The FY2012-13 budgeted expenses total \$474,504; this is an increase of \$6,690 or 1.4% over the FY2011-12 adopted budget. Revenues over expenditures have been favorable in this fund which could be used to pay down more quickly the debt owed to the General Fund.

Cemetery Operating Fund

Revenues in the Cemetery Fund are budgeted at \$176,550, with no rate increases included for the FY2012-13 in the category of charges for services. Expenditures total \$187,391, which includes one full time position in the Cemetery fund. Operating expenses were increased by \$25,757 or 15.9% over the previous year.

Utility Impact Fund

Revenues are budgeted at \$21,000 which is generated by new development. No expenditures are budgeted for this fund.

Cemetery Permanent Fund

The “Cemetery Permanent Fund” was established as a “trust and agency fund” and held in trust by the City, subject to control by the City Council. Interest income from the investment of the permanent funds is to be used for beautification and upkeep of the cemetery which is transferred to the Cemetery Operating Fund.

Revenues in the Cemetery Permanent Fund are budgeted at \$40,000, which the majority will come from interest income. Expenditures are budgeted at \$50,025 for the FY2012-13, which consists of bank charges and a transfer to the Cemetery Operating Fund. The ending fund balance is budgeted at \$743,490.

Roadway Impact Fund

Revenues are budgeted at \$22,000 which is generated by new development. No expenditures are budgeted for this fund. The ending fund balance is budgeted at \$172,173.

Municipal Drainage Utility System (MDUS) Fund

MDUS Fund revenues are budgeted at \$323,075 for FY2012-13. This is an increase over the FY2011-12 budget, but a decrease from the FY11-12 projections. The ending fund balance is budgeted at \$434,907.

Debt Service Funds

This fund type is employed to account for resources used to service the principal and interest on long-term debt such as general obligation, revenue bonds, certificates of obligation and tax notes. These are the sinking funds used to account for the accumulation of funds for principal and interest payments on the City’s bonded indebtedness. They are bound by bond covenants and there is little flexibility in revising the revenue or expenditures scheduled for next year.

In the General Obligation & Government CO’s Fund, revenues are budgeted at \$1,807,209 which is derived mainly from the interest and sinking portion of the ad valorem taxes. Expenditures total \$1,807,209 which includes \$1,806,009 in principal and interest payments on existing debt.

Revenues budgeted for the Utility CO’s and Revenue Bonds are at \$2,327,091 which is a transfer from the Utility Fund. Expenditures are budgeted at \$2,327,091 which will cover the principal and interest payments on existing debt.

The Airport CO's revenues are budgeted at \$34,423 which is a transfer from the Airport Fund. Expenditures are budgeted at \$34,423 which is for the principal and interest payments on the existing debt.

The MDUS CO's revenues are budgeted at \$131,300 which is a transfer from the MDUS Fund. Expenditures are budgeted at the same amount which is for the principal and interest payments on the debt that was issued in 2012.

The bond rating received this year for the City Certificates of Obligation was A1 by Moody's Investment Services and A+ by Standard and Poor's.

Summary

Combined revenues for FY2012-13 for all funds total \$24,473,457 and expenditures total \$24,229,800. The operating budgets are conservative based on the current economy but continues to provide services to our citizens as well as support the progress and development that is happening in the City of Taylor.

Conclusion

The FY2012-13 is submitted herein for consideration. This budget continues to build on the City's successes, moving steadily forward, seeking to meet the goals of preserving community character, while prudently planning for future growth. The City's overall financial position is very sound. The reserves in all funds are adequate and will continue to be monitored. This monitoring is accomplished through continued refinement of the City's long term objectives.

The staff appreciates the amount of work expended by each Council member in fulfilling the obligations of his office and we will continue to provide the best support possible to execute the policies established by the Council in this exercise.

Finally, I wish to thank all of the departments and staff members who contributed their effort, time and creative energy in developing this plan. As always, no effort will be spared in continuing to try to manage the City's resources in a cost-effective and equitable manner.

Respectfully Submitted,

Jim Dunaway, City Manager



USER INFORMATION

USER INFORMATION

BUDGET CONTENTS

The City of Taylor's annual budget is comprised of a table of contents and fifteen sections. These fifteen sections can be grouped into three broad categories.

Introduction and Information

- ❖ Table of Contents: Indicates topic and page number location.
- ❖ Budget Message: This letter that accompanies the budget when it is submitted to the Council.
- ❖ Budget at a Glance: Provides information about each fund and the changes or events affecting that fund.
- ❖ User Information: Describes the budget and budget process to include a budget calendar.
- ❖ Historical/Demographics: Provides a synopsis of the City of Taylor's history derived from various articles and newspaper clippings. It also contains a community profile.
- ❖ Personnel/Boards: Includes the City's organizational chart; a listing of citywide personnel; and a listing of City officials, staff, boards, and commissions.

Financial

- ❖ Budget summaries: Contains summaries of budget totals for all budgeted funds for the City.
- ❖ General Fund, Utility Fund and Other Funds: These sections contain detailed budget information for the various funds, departments, and divisions of the City. Where applicable, descriptions, goals, and performance indicators for various departments and divisions are given.
- ❖ Taxes & Debt: Displays various data about the City's ad valorem (property) tax. Contains payment schedules and bond information for the City's general obligation (tax supported) debt and revenue debt that are featured in this sections.
- ❖ Capital Improvements: Includes a schedule of capital outlay and improvements (infrastructure) to be made during the coming fiscal year.

Supporting Information

- ❖ Fee Schedule: A detailed listing of fees and/or charges for services that will be in effect for the coming fiscal year.

- ❖ Copies of the Ordinances: Generated by the budget progress and can be found in the Ordinance section. This includes:
 - Ordinance No. 2012-27: Approving and Adopting the Budget for FY2012-13.
 - Ordinance No. 2012-28: Adopting the Tax Rate.
 - Ordinance No. 2012-31: Adopting and changing certain rates and other services provided by the City.

- ❖ Glossary: A list of words and acronyms contained in the annual budget and their meaning.

THE CITY ORGANIZATION

The City of Taylor operated under a Commission-Manager form of government from 1926 to 2001. In an election held on May 5, 2001, a charter amendment was approved changing the designation to a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the Mayor and four other members. The Council is elected on a non-partisan basis. Council members serve three year staggered terms. The three-year election cycle consists of two members being elected in consecutive years and a single member being elected in the third years of the cycle. Four of the council members are elected by district with the remaining council member being elected at-large. After each election, the five members of the Council select one of the members to serve as Mayor until the next election. The City Council is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and hiring the City Manager, City Attorney and Municipal Court Judges.

The City Manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government and appointing the heads of the various departments.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Division within it, but are subject to the

supervision and control of the City Manager. A Department Head may supervise more than one Department.

THE BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In March, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Human Resource Department calculates personnel costs and the Finance calculates debt service requirements and revenue projections for the new-year. The data combined with the Department requests form a preliminary or “first draft” budget. At this stage, the budget is usually unbalanced; that is departmental requests are usually greater than anticipated revenues.

After receiving the first draft by the City Manager, Assistant City Manager and the Finance Director, a series of meeting with the individual Department Heads to review and discuss their budget requests. These meetings are held in June and help the City Manager formulate priorities for the proposed budget.

A series a City Council budget workshops are held, usually in July and August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found on City’s website www.taylortx.gov and city newsletter as well as the local media coverage.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31st. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearing, the City Council votes on the adoption of the budget. The budget is normally accepted and formally approved by the City Council before September 15. When deemed necessary, the City Council may amend the budget. The budget calendar that follows outlines the budget process.

CITY FUNDS

As mentioned previously, the City is organized into Funds. For financial purposes, a fund is a separate accounting entity with revenues and expenses segregated for the purpose of carrying out a specific purpose or activity.

Governmental Funds are used to account for tax-supported activities. These activities are usually associated with a typical local government's operation, such as Fire and Police protection.

- ❖ General Funds- Chief operating fund which accounts for all transactions not required to be accounted for in any other funds. The following Departments are included in the General Fund:

City Council	Animal Control
City Management	Fire
Public Information	Public Works Administration
Human Resource	PW-Streets & Grounds
Finance	Parks & Recreation
Municipal Court	Engineering Inspections
Planning & Development:	GS-Building Maintenance
Planning & Inspections	Information Technology
Main Street Program	Moody Museum
Public Library	Non-Departmental
Police	

- ❖ Special Revenue Fund- Fund used to account for the proceeds of certain specific revenue sources that are legally restricted or designated by council to expenditures for specified purposes. The special revenues funds in the City of Taylor include:

Tax Increment Fund	Library Grant/Donation Fund
Hotel/Motel Fund	Texas Capital Fund
Main Street Revenue Fund	Cemetery Land Purchases Fund
Municipal Court Special Fee Fund	

- ❖ Municipal Drainage Utility System (MDUS) –made its debut in FY2010, as the newest fund in the City's financial structure. MDUS is operated as a utility fund, with collected revenues used to fund drainage related expenditures and projects
- ❖ Debt Service Fund- Accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.

Proprietary Funds are used to account for a government's business-type activities. The costs of providing certain goods and services (water and wastewater service) to the citizens of Taylor and should be financed or recovered primarily through user charges. The following funds are proprietary funds in the City of Taylor:

- ❖ The Utility Fund accounts for operations related to providing water and wastewater service to the citizens of Taylor. The Utility Fund contains the following Departments:
 - Utility Administration
 - Wastewater Treatment
 - Utility Distribution/Collection
- ❖ Airport Fund accounts for operations related to providing a facility for corporate, industrial, and recreational users to land and store their aircraft.

BUDGET BASIS

The accounts of the City are organized on the basis of funds and accounts groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of distinct, self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses.

The City's accounting records for all governmental funds are maintained on the modified accrual basis of accounting. This method recognizes revenue when it is measurable and available and expenditures when goods or services are received. All the proprietary funds are accounted from using the accrual basis of accounting; revenue is recognized when it is earned and expenses are recognized when they are incurred.

The Comprehensive Annual Financial Report (CAFR) shows that status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. An exception is the treatment of capital outlay in the proprietary funds. The budget does not show depreciation expense.

FINANCIAL AND BUDGET POLICIES

Budgeting

- ❖ The City Manager shall prepare a proposed budget that is balanced with current revenues plus available unreserved fund balances equal to or greater than current expenditures. A contingency reserve shall be maintained in the major funds (General & Utility Fund) at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City's goal is to maintain a minimum fund balance of three months of operating expenditures for the General Fund. The goal is for each fund is to be self-sufficient and inter-fund transfers should primarily involve reimbursement for costs or services. The annual budget document shall be comprised of all City funds. Each fund shall contain a detailed listing of revenues and expenditures. The departmental budgets within each fund shall contain proposed expenditures, estimated current year expenditures and actual previous year expenditures by line item.

Revenues & Reserves

- ❖ The City shall budget revenues by analyzing historic revenue amounts for a five year period taking into account the City's current economic development status. The City's fee schedule will be reviewed annually to ensure fees are consistent with the surrounding areas and that the City re-coup its cost for specific services. Contingency reserves shall be maintained in the General Fund and Utility Fund at a level sufficient to provide for emergency and unanticipated revenue shortfalls.

Expenditures

- ❖ The City shall budget expenditures based on historic expenditures analysis, new expenses and new programs. Each department shall look at their operations in relation to historical expenses and planned new costs. Benefits shall be projected using the rate changes by Texas Municipal Retirement System, Blue Cross Blue Shield of Texas Plan and the Internal Revenue Service. Modifications and adjustments will be made as necessary in order to ensure a balance budget is achieved.

Fund Balance

- ❖ Three months of operating expenditure should be maintained for the General Fund. The intent is for each fund to be self-sufficient.

Purchasing

- ❖ City departments have the responsibility to see that their budget accounts are not over spent. All purchases over \$300 required a purchase order to be approved by department head and then the Finance Director level. Items over \$1,500 to \$2,999 require at least three phone quotes and items over \$3,000 require at least three written quotes and anything over \$50,000 is subject to be bid out.

Cash Management

- ❖ The Finance Director is responsible for the design and implementation of reliable and effective cash-flow forecasting. The City shall deposit its funds only in a deposit account that is insured by the Federal Deposit Insurance Corporation (FDIC) or fully collateralized by securities which are authorized by law to be used to collateralize the City's deposits.

Investments

- ❖ The investing of City funds falls under the responsibility of the Finance Director. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act. The City's investments will be reviewed annually by an independent auditor as part of the annual audit process. The City's investment policies stress:

1. **Safety** and preservation of principal
2. Maintenance of sufficient **liquidity** to meet operating needs
3. **Diversification** to eliminate the risk of loss from concentration of assets
4. Optimization of **interest earnings** on the portfolio

Debt Management

- ❖ Debt shall not be used for current operational expenses. Interest earned from bond proceeds shall be credited to the benefit of the fund to complete the project or to the benefit of the fund responsible for repayment of the debt. In order to maintain the financial reputation of the city of Taylor, the City shall seek the assistance of a financial advisor concerning long term debt.

Reporting Policies

- ❖ The budget will be prepared in accordance with GASB (Governmental Accounting Standard Board) guidelines. A copy of the budget will be available for public viewing at the City of Taylor Library and on the City's website.
- ❖ Monthly financial statements will be given to City Council.
- ❖ Monthly investment reports will be given to City Council.
- ❖ An independent audit will be conducted on an annual basis. The City will produce financial statement in accordance with generally accepted accounting procedures as outlined by the GASB. The City will produce a Comprehensive Annual Financial Report which meets the requirements for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellent in Financial Reporting. The City has received its' third Certificate of Achievement. The City will also produce an annual budget document, which meets the criteria for GFOA's Distinguished Budget Presentation Award. The City has received the award for its past budgets. These documents will be presented to City Council and will be available for public viewing.

FY2012-13 BUDGET AND TAX CALENDAR

Date	Schedule Events
13-Apr	Budget worksheets to department heads
28-May	Completed FY2012-13 budget worksheets & input data in system
June 11-15	Meet with Dept. Heads on budget.
May	Appraiser sends notices of appraised value
4-Jun	Completed FY2012-13 budget narratives/performance measures
Jun 18-22	Staff Review- meetings with CM and managers
26-Jul	Budget Workshop I
22-Jul	Receive certified tax roll appraisal
1-Aug	Publication of effective and rollback tax rates
9-Aug	Budget Workshop II and Discuss tax rate; if proposed rate will exceed the rollback rate of the effective tax rate (whichever is lower), take record vote and schedule Public Hearing
13-Aug	Publish Notice #1 of Public Hearing
16-Aug	1st Public Hearing on tax rate (special meeting)
20-Aug	Publish Notice #2 of Public Hearing
23-Aug	2nd Public Hearing on tax rate and budget (if needed - if we elect to go above the effective tax rate)
13-Sep	Meeting to adopt budget, tax rate and fee schedule

HISTORICAL/ DEMOGRAPHICS

HISTORY OF TAYLOR

On June 26, 1876, the International & Great Northern Railway reached a point in the vast open cattle ranges of Central Texas called Taylor Station. This station was named for a railroad official and was later called Taylorsville and finally Taylor. In anticipation of the railroad, the Texas Land Company laid out streets, public parks, a square, and sold lots for prices ranging from \$20 to \$350.

Taylor Station was situated on one of the major cattle trails and by August, 1876, it was reported that 146 carloads of cattle had been shipped. With the railroad, came a colonization of farmers and businessmen, mainly from Midwestern and Southern states. The rich pastureland was soon cultivated and began to produce an abundance of cotton. The first cotton gin was built in 1877.

Gradually, civilization developed. Early accounts describe quite a “bloody” place with shoot-outs and lawlessness; but, as more and more people arrived, churches and private schools were established and businesses flourished. A fire in February, 1879, destroyed most of the frame buildings and they were replaced with brick structures.

In 1882, the Missouri-Kansas-Texas Railroad was extended to Taylorsville: the first city election was held, and the Railroad was joined with the Missouri-Pacific to link East and West. A ceremony took place between Taylor and Hutto to celebrate this event, with speeches and an abundance of champagne and beer. The Honorable John R. Hoxie, ex-mayor of Chicago, drove the last spike. Mr. Hoxie became a wealthy cattleman whose ranch north of Taylorsville was described as quite a showplace.

In 1883, public schools were established and the Taylor Water Works pumped water from the springs in Murphy Park as well as from the San Gabriel River to a 75-foot high water tower. Water had previously been hauled into town in barrels and sold door-to-door. As testimony of the favorable economic climate of the times, the First National Bank was organized that year and capital stock of \$50,000 sold in less than an hour! On March 17, 1884, the city fathers changed the charter and the township of Taylorsville became officially known as the City of Taylor.

In the summer of 1884, a dog pound was initiated on the public square. A small boy was paid 25 cents for each stray dog he could round up. The City Marshall then sold them back to the owners for \$1, along with a numbered brass dog tag. The revenue was used for completion of a sewer system.

The Taylor Fair had its origins in the sheep ranchers who brought their flocks together on a common meeting ground to be sheared. While waiting for their flocks to be sheared, they entertained themselves with foot races, roping contests, and wagers of various natures. As they looked forward to meeting old friends and engaging in friendly rivalry, the idea of a yearly fair took root. The fair, held on July 4, 5, & 6 grew to include a parade, judging of livestock, baked goods, handiwork and horse races.

In 1889, Dr. A.V. Doak started a streetcar system that went from the I&GN depot on Main Street to Seventh Street, west to the pavilion on Sloan Street and south to Second Street, then east back to the depot. The dirt streets were often too muddy for any other method of transportation. Two Spanish mules drew each car and two boards were placed between the tracks for the mules to walk on.

The 1890 census showed Taylor having a population of 2,584. By the turn of the century, Taylor was well established as a trade and transportation center. Over 200 Taylor residents owned telephones in 1902. In 1913, a 3,260-foot deep artesian well was drilled. It was the deepest water well in the world at that time and was in use until 1994. The discovery of oil in nearby Thrall in 1915 only served to boost the already booming economy. The Chamber of Commerce was organized in 1925. The census had continued to

show an increase in population each decade, even though the county population showed a decrease between 1930 and 1970.

Taylor has had several famous citizens through the years:

- (1888-1923) Elmer “Pet” Brown won the world’s middleweight crown in wrestling in 1914.
- (1893-1966) Dan Moody, an attorney and son of Taylor’s first mayor, was the first prosecuting attorney in the US to win a legal battle against the Ku Klux Klan. At age 33, he became the youngest governor of Texas.
- (1870-1932) Bill Pickett was a black cowboy who initiated the practice of “bulldogging” or steer wrestling and in 1971 was posthumously inducted into the Cowboy Hall of Fame. He controlled the steer by sinking his teeth into the animal’s upper lip as he twisted the neck and brought him down. Pickett died in 1932 after traveling all over the world performing his unusual stunt. There is a bronze statue of Bill Pickett at the Fort Worth Rodeo Grounds.

TAYLOR, TEXAS: was first named Taylorsville for an official (Edward Moses Taylor) of the International and Great Northern Railroads in 1876. Taylor is agriculture and manufacturing –based community with a growing population. While Taylor is considered part of the Austin metropolitan area, it is the most individual and rural community in the area.

ETHNIC PRIDE: is a great part of the Taylor “mystique”. The community takes great pride in its ethnic diversity that includes Czech, Polish, German, English, Scotch-Irish, Swedish, Black, Hispanic, Mid-Eastern and other ancestry. This diversity is never more evident than during the annual “Taylor History Days”. Examples of “ethnic Pride” are in the range of eating establishments within the city. Taylor is rightfully known for its great Bar-B-Que restaurants. Kolache, a Slavic pastry, are also widely available.

STATELY MANSIONS: are found throughout much of Taylor. Large old homes with two and three stories reflect a time of affluence in a young Taylor. Many of these homes have been maintained by generations of the same family, while others have been faithfully restored and modernized.

COTTON: has been one of the mainstays of Taylor’s economy since the early 1800’s. The rich soil and the skilled farmers who worked it made Williamson County a leading cotton producer. Most years will see some 80,000 bales of cotton harvested in the county and over 125,000 shipped from the Taylor Compress.

MOODY MUSEUM: “In a world where mankind is all-consumed with looking toward the future, we take great pride in preserving our past”. The restoration of the Governor Dan Moody Birthplace-Museum build in 1887 is such an accomplishment. The Moody Museum reflects the traditions of a very distinguished family whose roots stem from Tennessee and Kentucky to Taylor. It is the boyhood home of Texas’s youngest governor, Dan Moody. In 1926, at the age of 33, he became the youngest governor to hold this office in the history of Texas. He won the governorship after running against the famous Ma Ferguson. Dan had previously served as Williamson County Attorney and Texas Attorney General. The home received a Texas Historical marker in 1968. The house was given to the city in 1976 and notes Governor Moody’s many accomplishments. Today, the museum houses many items of furniture and memorabilia from the family and is available for receptions, luncheons and other events.

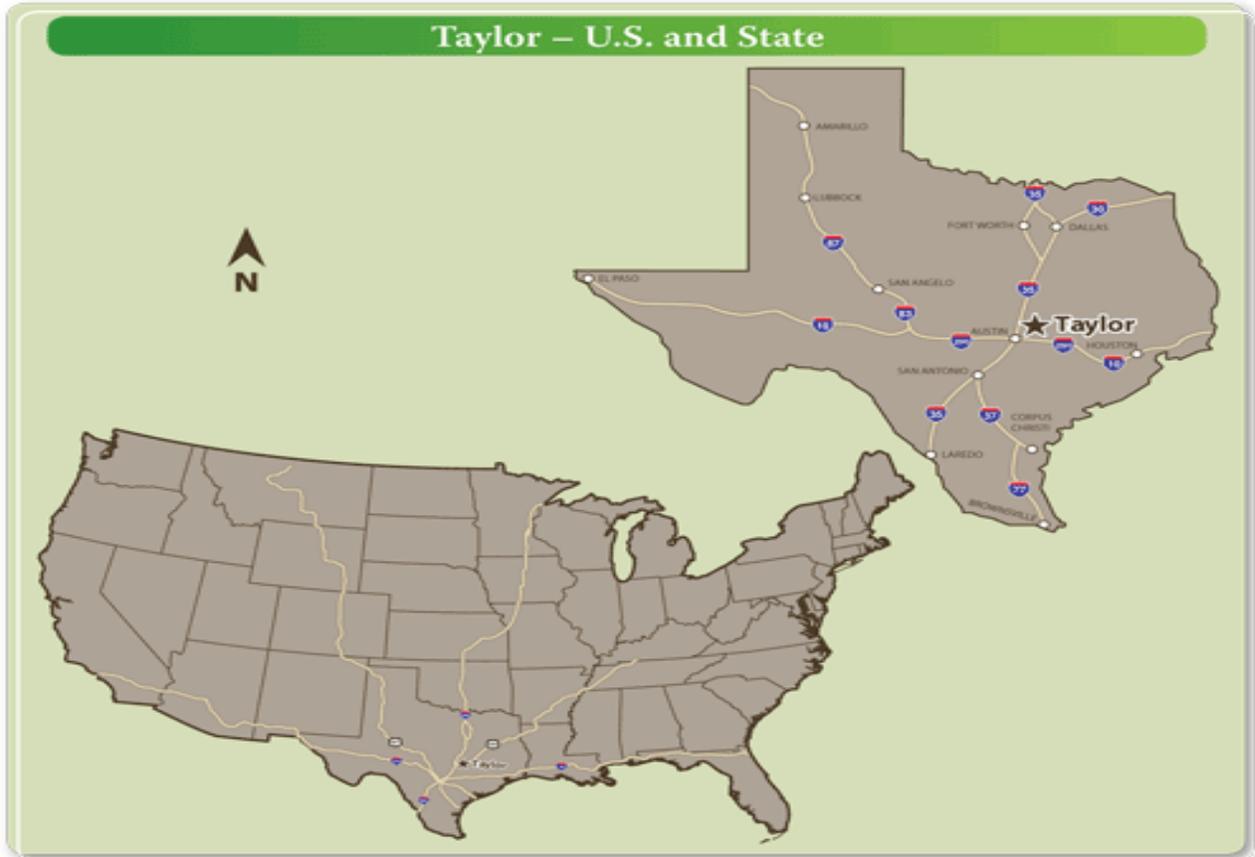
Today, light industry and diversified farming contribute to Taylor’s prosperity. Taylor has continued to grow over the years.

COMMUNITY PROFILE

Taylor is located in the heart of Blackland country

Location

Located in Williamson County, is 29 miles northeast of Austin and 17 miles east of Interstate Highway 35. State highway 95 and U.S. highway 79 intersect in downtown Taylor.



Climate -

Temperature - Precipitation

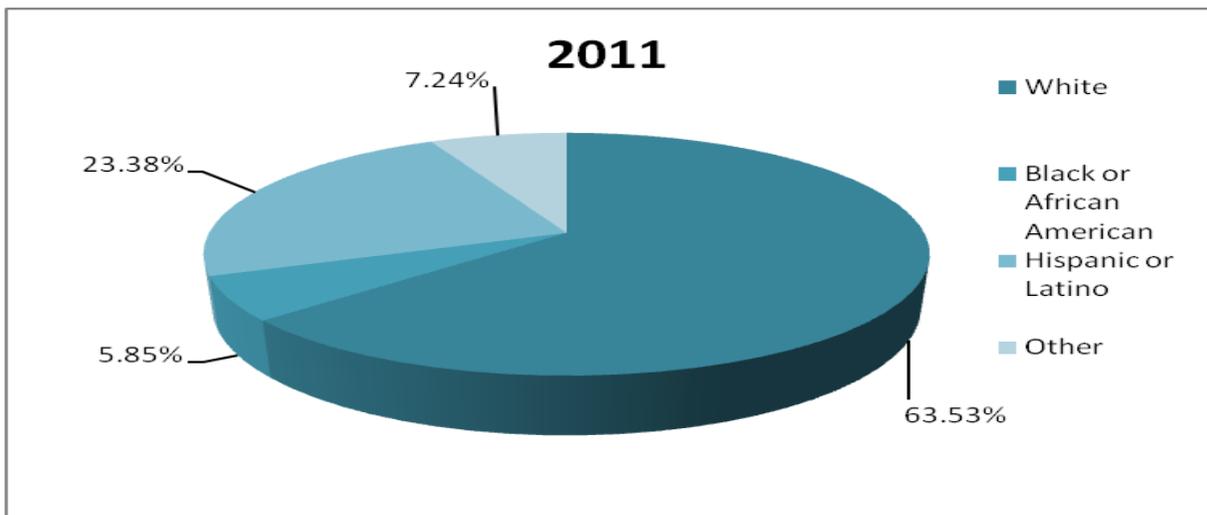
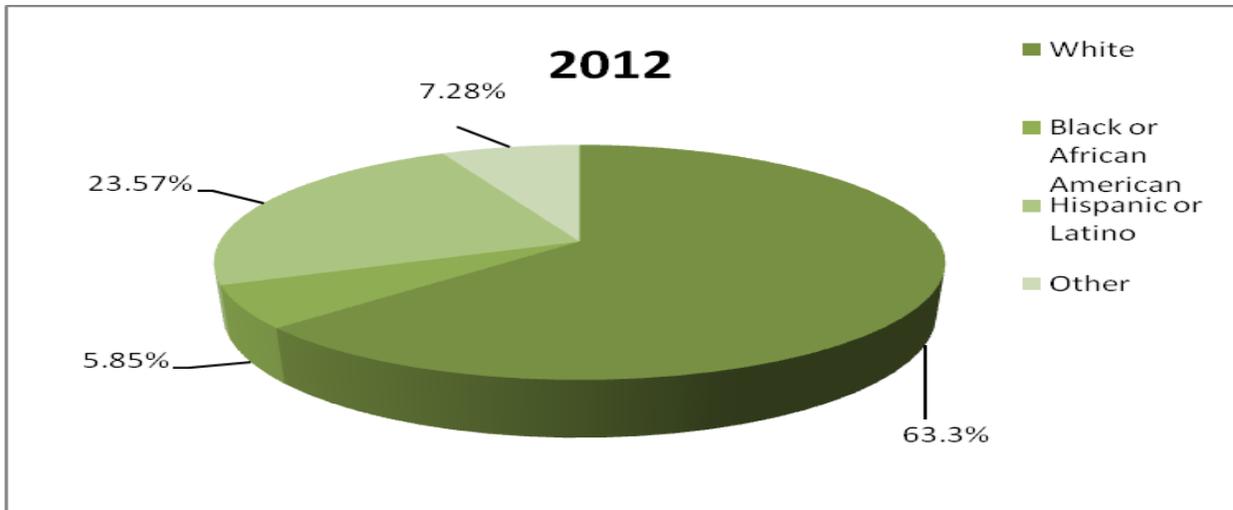
	Jan	Feb	March	April	May	June
Average high in °F	59	64	72	79	85	91
Average low in °F	36	40	47	54	62	69
Av. precipitation - inch	2.09	2.36	2.64	2.68	5.2	3.78

	July	Aug	Sep	Oct	Nov	Dec
Average high in °F	95	96	90	81	69	61
Average low in °F	72	71	66	56	46	38
Av. precipitation - inch	1.61	2.09	3.31	3.82	2.95	2.56

Population

The City of Taylor has a population of 15,191; Williamson County’s population is 429,907.

Basic Facts: Ethnic Background



*Sources – National Weather service Forecast Office and Texas State Data Center.

Distinguished Citizens

Elmer “Pet” Brown was crowned World’s Middleweight Champion in 1914.

Dan Moody (1893-1966), a local Taylor attorney was the first prosecutor in the United States to win a legal battle against the Ku Klux Klan. At the age of 33, he became the youngest Governor of Texas.

Bill Pickett (1870-1932), was a black cowboy who invented and perfected the art of “bulldogging” when he would bring a bull down by biting the tender portion of the bulls nostril. He was inducted into the Cowboy Hall of Fame in 1971.

Elmore (Rip) Torn, veteran movie actor, was born and raised in Taylor.

Recreational Highlights

Murphy Park has 10 lighted tennis courts, swimming pool, lighted baseball fields, miniature golf course, American Legion Hall (which is used frequently for receptions and local events) and a covered pavilion. Taylor has a 2.4-mile hike and bike trail, which is well lit and used frequently by its citizens. The new Taylor Regional Park is a state-of-art recreation facility has ten lighted tournament quality ball fields complete with wireless scoreboards, shaded stadium style bleachers, moveable pitching mounds and base paths. To include five fields for girl softball up to the collegiate level; five fields for boys baseball ages 12 and under; three concession stands and restrooms; parking for 650 vehicles. The fully lighted park also includes additional athletic fields and amenities, including a full size football field, tow soccer fields, two basketball courts, a covered pavilion, two modern playscapes, and a hike and bike trail. The park also features an innovative nature conservation project and a six-acre lake that are perfect for outdoor education. Taylor also has a five acre park located at the entrance to the Taylor Regional Park and Sports Complex that will be completed in late fall of 2012. New amenities include a concrete trail and fishing platform, a climbing wall, an angle exercise platform, a feeding station for the ducks and park benches.

Granger Lake with 4,400 surface acres is ranked as one of the five best crappie-fishing lakes in Texas. It also offers excellent fishing for black or white bass, hybrid stripes, and catfish. The rolling lake shore area provides three overnight campgrounds, sheltered picnic areas, RV hook up, screened overnight cabins, three sheltered group pavilions, two swimming beaches, five boat ramps and one primitive boat launch area. There is limited game bird hunting and feral hog archery hunting on 6,700 acres of Texas Parks and Wildlife (Annual Permit) hunting areas around the lake, Comanche Bluff hiking trail, and over 21 species of birds. Springtime shows off a bounty of bluebonnets and other wild flowers. Granger Lake is located six miles east of Highway 95 on FM 1331; only 10 minutes from Taylor.

The Taylor Jaycees, through the hard work of many volunteers, sponsor two large activities during the year. The Rattlesnake Sacking Championship and the Taylor International Bar-B-Que Cook-Off bring in visitors from all over the state and surrounding states to enjoy the festivities.

The local Main Street Festival in May brings people to experience the fun of the Zest Fest in the downtown area. Christmas events such as; Lights of the Blackland display are something to look forward to all year long.

Education

Taylor Independent School District has three elementary schools, one middle school and one high school with a new high school to be opened in the fall. TISD can be contacted at 512/352-6361.

Each Year the Texas Education Agency assigns an accountability rating to each school in the State of Texas. The TEA takes into consideration how a campus does on the Texas Assessment of Knowledge and Skills Test (TAKS), State Developed Alternative Assessment II (SDAA which is given to those student not able to take the TAKS) completion rates and annual dropout rates. The possible rating awarded are: Academically Unacceptable, Academically Acceptable, Recognized and Exemplary.

NOVEMBER 2011 T.E.A. ACCOUNTABILITY RATINGS

Taylor Independent School District: "*Academically Acceptable*"

Taylor High School (9-12): "*Academically Acceptable*"

Taylor Middle School (6-8): "*Academically Acceptable*"

T.H. Johnson Elementary School (3-4-5): "*Academically Acceptable*"

Naomi Pasemann Elementary School (PK-K-1-2): "*Academically Acceptable*"

Legacy Early College (9-12): "*Academically Acceptable*"

Opportunity Center (6-12): "*Academically Acceptable*"

Taylor is fortunate to have two private schools, St. Paul Lutheran School and St. Mary's Catholic School.

Area Colleges and Universities include:

- Temple Junior College at Taylor- A public community colleges that offers a wide variety of classes and certificate programs are offered year round. The main campus is located in Temple as well as a center in Cameron.
- Texas A&M University, often referred to as A&M or TAMU, is a coeducational public research university located in College Station, Texas. It is the flagship institution of the Texas A&M University System. The seventh-largest university in the United States, A&M enrolls over 49,000 students in ten academic colleges.
- University of Texas at Austin- A major research university offering more than 100 undergraduate and 170 graduate degree programs in order to provide superior and comprehensive educational opportunities at the baccalaureate through doctoral and special professional education levels.
- The Round Rock Higher Education Center combines the efforts of Texas State University-San Marcos, Austin Community College, and Temple College at Taylor to offer educational programs and workforce training in the Williamson County and Austin

area. These colleges and university also offer some certificate programs, Associate degree, Bachelor's and Master's degree.

Top Employers

ERCOT (635)	Corrections Corp of America (161)
Taylor Independent School District (548)	H.E.B (161)
Wal-Mart (240)	City of Taylor (155)
Durcon Laboratory Tops (211)	Floyd's Glass Co. (130)
Scott & White Clinic (163)	Burrows Cabinet (100)

Housing

Homes range in price from \$50,000 to \$400,000. A beautiful new 75-unit affordable housing complex is being built and will be completed in 2013. This will provide seniors with the opportunity to live in a brand new, high-quality affordable apartment. The Main Street Commons will offer one and two bedroom floor plans in an energy efficient building with professional management and maintenance staff located on-site. The plan includes a community room and kitchen, fitness center, library, business center and a media room.

Medical

Scott & White Hospital - Taylor is a 25-bed critical access hospital with 24-hour Emergency Room service. Radiology, Laboratory, and Surgery are also ready to serve around the clock.

The professional staff provides the most up-to-date medical care for individuals and their loved one with skill and compassion.

Scott & White Hospital – Taylor is a member of Scott & White Healthcare and is a not-for-profit organization. All generated income goes back into the facility for operating expenses and new equipment. They are a local organization focused on serving the needs of Taylor and the surrounding areas. The hospital is fully accredited by The Joint Commission.

Government

The City of Taylor operates under a Council-Manager form of government. All the powers of the City are vested in an elected City Council, consisting of a mayor and four council members. The Council enacts local legislation, determines City policies and employs the City Manager.

Taxes

Forty percent of property taxes in Taylor are paid by businesses. Retail sales tax in Taylor is 8.25%. Property Taxes rates for City of Taylor are \$0.813893 per \$100 of assessed value. Rates for the Taylor ISD and Williamson County are \$1.45 and \$0.449029 per \$100 respectively.

Utilities/Telephone

Electricity: You may choose from a number of power service companies. Choose from a list on the internet at: www.powertochoose.com

Water and wastewater services: Contact the City of Taylor at 512-352-2066

Natural Gas: Contact ATMOS Gas for information at 1-800-460-3030

Telephone: Look for telephone service companies in the front of your local phone book.

Cable Service: Time Warner Communications at 1-800-418-8848

Transportation

Austin Bergstrom International Airport is approximately 35 miles south of Taylor. Taylor Municipal Airport, located just west of town on Highway 79, is city owned and operated. The airport has a 4,000 feet runway and can accommodate small private planes.

Texas Facts

Population: 25.7 million

Land Area per Square Mile: 261,231.71

Capital: Austin

State Motto: Friendship

State Bird: Mockingbird

State Flower: Bluebonnet

State Tree: Pecan

State Dish: Chili

Time Zone: Central, DST, except far west Texas (El Paso Area), Mountain Standard Time.

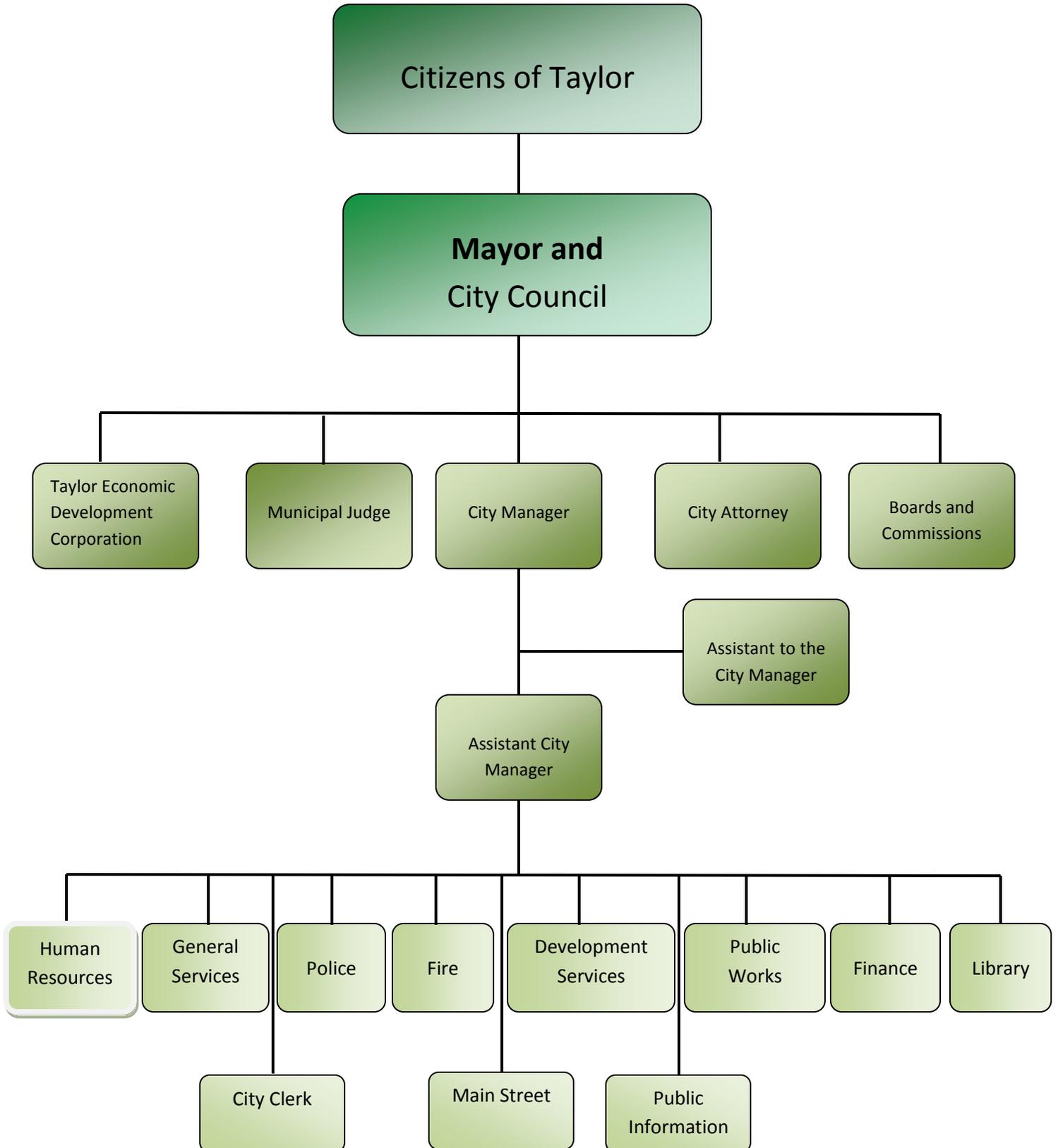
**CITY OF TAYLOR
MISCELLANEOUS STATISTICS**

Form of Government: Council/Manager

	Sep-09	Sep-10	Sep-11	Sep-12
Number of employees (excluding police and fire):				
Classified	64	64	67	67
Exempt	22	17	21	21
Area in square miles	13.5	13.5	19.1	19.1
City of Taylor facilities and services:				
Miles of streets (paved and unpaved)	87	92	93	93
Miles of alleys (paved and unpaved)	10	10	10	10
Number of Bridges	13	13	16	16
Bridge deck (sq. ft.)	24,808	24,808	40,435	40,435
Number of Street Lights	1,097	1,097	1,097	1,097
Culture and Recreation:				
Parks	8	8	8	8
Park acreage	462	462	462	462
Swimming pools	2	2	2	2
Tennis courts	10	10	10	10
Fire Protection:				
Number of stations	2	2	2	2
Number of fire personnel and officers	25	25	24	24
Number of calls answered	2,302	1,788	1,833	1,787
Number of inspections conducted	427	503	342	143
Police Protection:				
Number of stations	1	1	1	1
Number of police personnel and officers	26	27	28	25
Number of patrol units	12	12	12	12
Number of law violations:				
Physical arrests	730	699	530	721
Traffic violations	3,489	2,457	3,755	2,838
Parking violations	63	87	72	66
Water System:				
Miles of water mains	109.00	111.00	119.00	119.00
Number of service connections	5,443	5,678	5,584	5,605
Number of fire hydrants	582	582	596	598
Daily average consumption in gallons	2,200,000	2,093,000	2,242,236	2,239,357
Maximum daily capacity of plant in gallons (MGD)	3.88	3.88	12.00	12.00
Wastewater System:				
Miles of sanitary sewers	86	89	89	89
Miles of storm sewers	2.98	2.98	4.00	4.00
Number of treatment plants	1	1	1	1
Number of service connections	5,215	5,472	5,300	5,450
Daily average treatment in gallons	1,692,000	1,585,000	1,635,000	1,498,449
Maximum daily capacity of treatment plant in gallons (MGD)	4.00	4.00	4.00	4.00
Facilities and services not included in the primary government:				
Airport:				
Number of Hangers	52	52	52	52
Length of runway (ft.)	4,000	4,000	4,000	4,000
Cemetery:				
Number of platted plots	9,857	9,857	9,857	9,857
Number of plots owned	5,162	5,183	5,257	5,334
Acres maintained	135	135	135	135

PERSONNEL/BOARDS

City of Taylor Organizational Chart



CITY OF TAYLOR
PRINCIPAL OFFICIALS

City Council

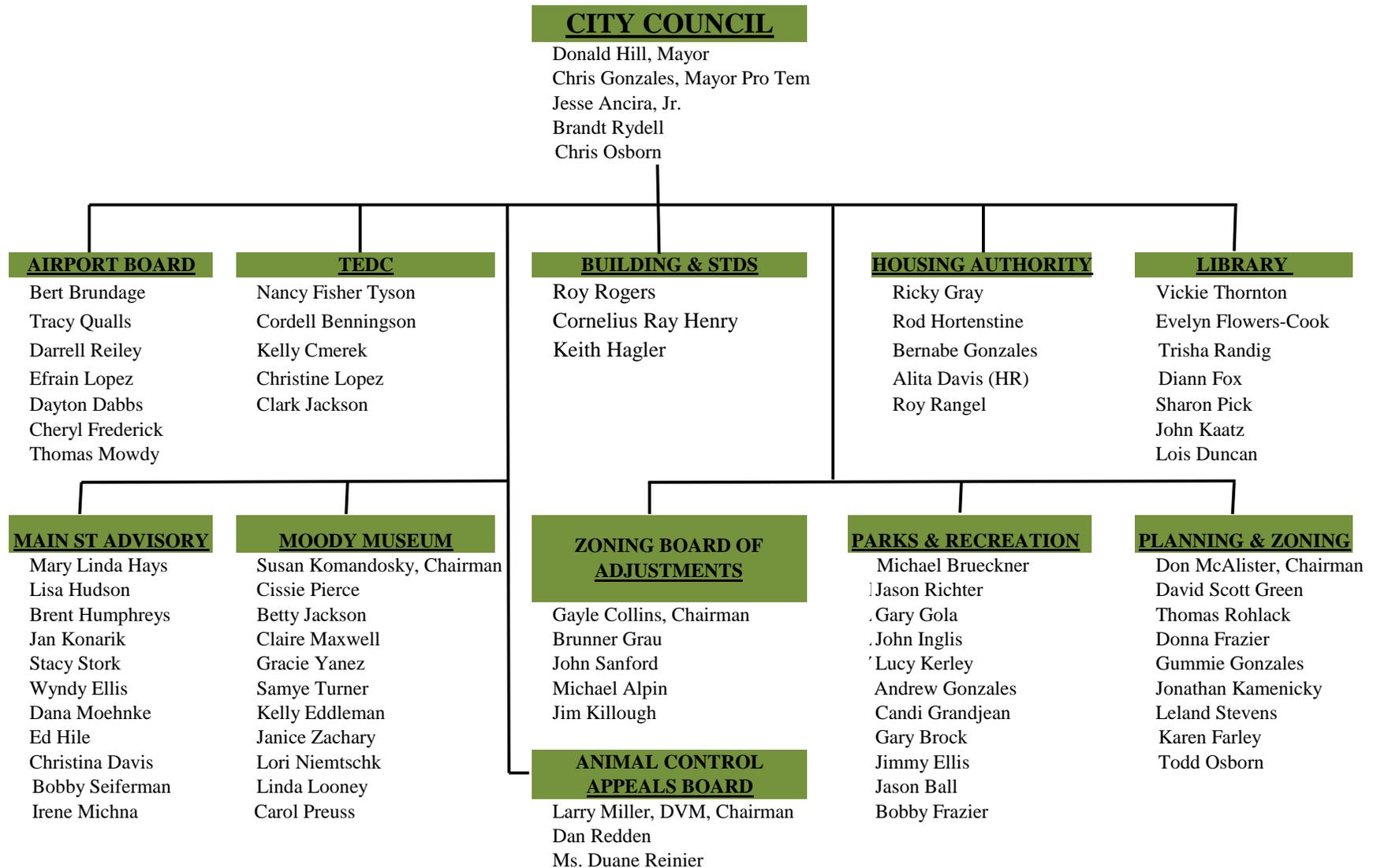
Donald Hill.....	Mayor
Christopher Gonzales.....	Mayor Pro Tem
Chris Osborn.....	Council Member
Jesse Ancira.....	Council Member
Brandt Rydell.....	Council Member

City Staff :

Jim D. Dunaway.....	City Manager
Esther Walton	Assistant to the City Manager
Jeff Straub.....	Assistant City Manager
Ted Hejl.....	City Attorney
Susan Brock.....	City Clerk
Rosemarie Dennis.....	Director of Finance
Pat Ekiss.....	Fire Chief
Karen Ellis.....	Director, Library
Bob Van Til.....	Director of Planning & Development
Starla Hall.....	Director, Human Resources
Danny Thomas.....	Director of Public Works
Lisa Thompson.....	Director of Internal Services
Jean Johnson.....	Public Information Officer
Deby Lannen.....	Main Street Manager
Daniel Ramsey.....	Interim Police Chief

City of Taylor Organizational Chart

City Council- Boards and Commissions



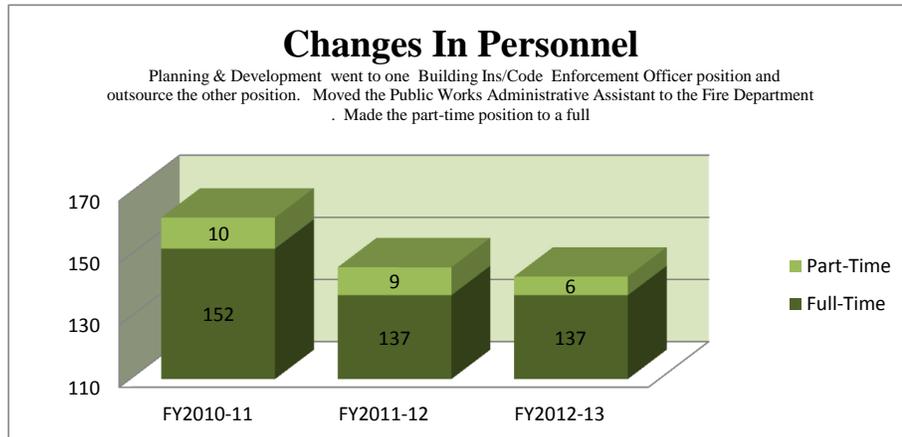
CITY OF TAYLOR PERSONNEL

NUMBER OF FULL-TIME POSITIONS BY DEPARTMENT

	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>
City Management	4	4	4
Public Information	1	1	1
Human Resource	2	2	2
Finance	4	4	4
Municipal Court	3	4	4
Planning & Development	5	5	4
Main Street	1	1	1
Library	7	7	7
Fire	26	24	24
Police	39	33	33
Animal Control	1	1	1
Public Works Admin.	2	2	1
Streets & Grounds	19	13	13
Parks & Recreation	7	6	6
Internal Services	3	3	3
Engineering	2	2	2
Information Technology	1	1	1
Utility Administration	6	6	6
Utility Collection & Distrib.	15	14	14
Wastewater	2	2	2
Airport Operation	0	0	1
Cemetery Operation	0	0	1
Fleet Services Operation	2	2	2
	<u>152</u>	<u>137</u>	<u>137</u>

NUMBER OF PART-TIME POSITIONS BY DEPARTMENT

	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>
Municipal Court	1	1	1
Planning & Development	1	1	1
Library	1	0	0
Animal Control	1	1	1
Internal Services	1	1	1
Airport Operation	3	3	1
Cemetery Operation	2	2	1
	<u>10</u>	<u>9</u>	<u>6</u>



PERSONNEL LISTING
Three Year Comparison of the Number of Budgeted Positions

	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>
City Management Department			
Full-Time:			
City Manager	1	1	1
Asst. City Manager	1	1	1
Asst. to the CM	0	0	1
Executive Assistant	1	1	0
City Clerk	1	1	1
Total City Management Department	4	4	4
Public Information Department			
Full-Time:			
Public Information Officer	1	1	1
Total Public Information Department	1	1	1
Human Resources Department			
Full-Time:			
Human Resource/CS Director	1	1	1
Receptionist/Admin. Clerk	1	1	1
Total Human Resources Department	2	2	2
Finance Department			
Full-Time:			
Finance Director	1	1	1
Accountant	1	1	1
Payroll /Acct. Specialist	1	1	1
Account Clerk	1	1	1
Total Finance Department	4	4	4
Municipal Courts Department			
Full-Time:			
Clerk of the Court of Record	1	1	1
Senior Deputy Municipal Court Clerk	0	0	1
Deputy Municipal Court Clerk	2	3	2
<i>Subtotal</i>	3	4	4
Part-Time			
Municipal Judge	1	1	1
Total Municipal Courts Department	4	5	5
Planning & Development			
Full-Time:			
Planning & Development Director	1	1	1
Building Inspector/Code Enf.	1	1	1
Planner	1	1	1
Activities Coordinator	1	1	0
Administrative Assistant	1	1	1
<i>Subtotal</i>	5	5	4
Part-Time			
Associate Planner	1	1	1
Total Planning & Development Department	6	6	5

PERSONNEL LISTING
Three Year Comparison of the Number of Budgeted Positions

	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>
Main Street Department			
Full-Time:			
Main Street Manager	1	1	1
Total Main Street Department	1	1	1
Library Department			
Full-Time:			
Library Director	1	1	1
Library Assistant	2	2	2
Technology Librarian	1	1	1
Library Aide	3	3	3
<i>Subtotal</i>	7	7	7
Part-Time			
Library Aide	1	0	0
Total Library Department	8	7	7
Fire Department			
Full-Time:			
Fire Chief	1	1	1
Asst. Fire Chief	0	1	1
Fire Lieutenant	6	6	6
Driver/Operator	6	6	6
Firefighter/EMT	12	9	9
Administrative Assistant	1	1	1
Total Fire Department	26	24	24
Police Department			
Full-Time:			
Police Chief	1	1	1
Asst. Police Chief	1	0	0
Police Captain	2	1	1
Patrol Sergeant	4	4	4
Patrol Corporal	4	4	4
Patrol Officer	16	15	15
Communication Supervisor	1	1	1
Communication Officer	7	4	4
Administrative Assistant	1	1	1
Records Supervisor	1	1	1
Records Clerk	1	1	1
Total Police Department	39	33	33
Animal Control Department			
Full-Time:			
Animal Control Officer	1	1	1
<i>Subtotal</i>	1	1	1
Part-Time			
Animal Control Officer	1	1	1
Total Animal Control Department	2	2	2

PERSONNEL LISTING
Three Year Comparison of the Number of Budgeted Positions

	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>
Public Works Admin. Department			
Full-Time:			
Public Works Director	1	1	1
Administrative Assistant	1	1	0
Total Public Works Admin. Department	2	2	1
Street & Ground Department			
Full-Time:			
Public Works Superintendent	1	1	1
Grounds Superintendent	1	0	0
Administrative Assistant	1	1	1
Crew Leader II	2	1	1
Crew Leader	1	1	1
Heavy Equipment Operator	3	0	0
Heavy Equipment Operator II	0	2	2
Heavy Equipment Operator III	0	1	1
Equipment Operator I	1	6	6
Light Equipment Operator	2	0	0
Laborer	7	0	0
Total Street & Grounds Department	19	13	13
Parks & Recreation Department			
Full-Time:			
Recreation Superintendent	1	1	1
Crew Leader II	1	1	1
Athletic Field Tech.	4	3	4
Laborer	1	1	0
Total Parks & Recreation Department	7	6	6
Internal Services Department			
Full-Time:			
Internal Services Director	1	1	1
Building Maintenance Supervisor	1	0	0
Building Maintenance Superintendent	0	1	1
Custodian	1	1	1
<i>Subtotal</i>	3	3	3
Part-Time			
Custodian	1	1	1
Total Internal Services Department	4	4	4
Engineering Department			
Full-Time:			
Public Works Inspector	2	2	2
Total Engineering Department	2	2	2
Information Technology Department			
Full-Time:			
Information Technology Specialist	1	1	1
Total Information Technology Department	1	1	1

PERSONNEL LISTING
Three Year Comparison of the Number of Budgeted Positions

	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>
Utility Administration Department			
Full-Time:			
Utility Billing Manager	1	1	1
Utility Maint. Worker I	1	1	1
Service Technician	1	1	1
Senior Utility Clerk	1	1	1
Utility Clerk	2	2	2
Total Utility Administration Department	6	6	6
Wastewater Department			
Full-Time:			
WWP Operator II	1	1	1
WWP Operator I	1	1	1
Total Wastewater Department	2	2	2
Utility Maintenance Department			
Full-Time:			
Utility Superintendent	1	1	1
Asst. Utility Superintendent	1	0	0
Administrative Assistant	1	1	1
Crew Leader II	3	3	3
Crew Leader	2	2	2
Utility Maint. Worker I	3	3	3
Utility Maint. Worker II	4	4	4
Total Utility Administration Department	15	14	14
Fleet Services Department			
Full-Time:			
Fleet Services Manager	1	1	1
Mechanic	1	1	1
Total Engineering Department	2	2	2
Airport Department			
Full-Time:			
Airport Manager	0	0	1
<i>Subtotal</i>	0	0	1
Part-Time:			
Airport Clerk	3	3	1
Total Airport Department	3	3	2
Cemetery Department			
Full-Time:			
Cemetery Clerk	0	0	1
<i>Subtotal</i>	0	0	1
Part-Time:			
Cemetery Clerk	2	2	1
Total Engineering Department	2	2	2
TOTAL ALL DEPARTMENTS	162	146	143



BUDGET SUMMARIES

CITY OF TAYLOR

COMBINED SUMMARY OF ESTIMATED REVENUES AND EXPENDITURES OF ALL FUNDS

	<u>FY2012-13 Adopted Revenues</u>	<u>FY2012-13 Adopted Expenditures</u>	<u>FY2012-13 Adopted Balance</u>
Operating Budgets:			
General Fund	\$ 10,809,889	\$ 10,809,889	0
Cemetery Fund	176,550	187,391	(10,841)
Proprietary Funds			
Utility Fund	\$ 7,316,500	\$ 7,316,500	0
Airport Fund	475,022	474,504	518
Subtotal	\$ 7,791,522	\$ 7,791,004	\$ 518
Subtotal Operating	\$ 18,777,961	\$ 18,788,284	\$ (10,323)
Special Revenue			
Tax Increment Financing Fund	\$ 101,952	\$ 20,000	\$ 81,952
Hotel/Motel Fund	\$ 60,250	\$ 45,000	\$ 15,250
Texas Capital Fund	25,023	25,023	0
Main Street Fund	15,800	32,500	(16,700)
Cemetery Land Purchases Fund	2,600	0	2,600
Municipal Court Special Fund	17,000	0	17,000
Library Grant/Donation Fund	11,285	10,000	1,285
Municipal Drainage Utility Fund	323,075	203,157	119,918
Subtotal Special Revenue	\$ 556,985	\$ 335,680	\$ 221,305
Other Funds:			
Utility Impact Fund	21,000	0	21,000
Roadway Impact Fund	22,000	0	22,000
Cemetery Permanent Fund	40,000	50,025	(10,025)
Subtotal	\$ 83,000	\$ 50,025	\$ 32,975
Internal Service Funds			
Fleet Services Operation Fund	\$ 653,443	\$ 653,443	0
Fleet Replacement Fund	102,045	102,045	0
Subtotal	755,488	755,488	0
Debt Services Funds			
General & CO's I&S Fund	\$ 1,807,209	\$ 1,807,509	\$ (300)
Utility CO's I&S Fund	2,327,091	2,327,091	0
Airport CO's	34,423	34,423	0
MDUS I & S	131,300	131,300	0
Subtotal	\$ 4,300,023	\$ 4,300,323	\$ (300)
Total	\$ 24,473,457	\$ 24,229,800	\$ 243,657

SUMMARY OF SOURCES AND USES FY2012-13
(in thousands)

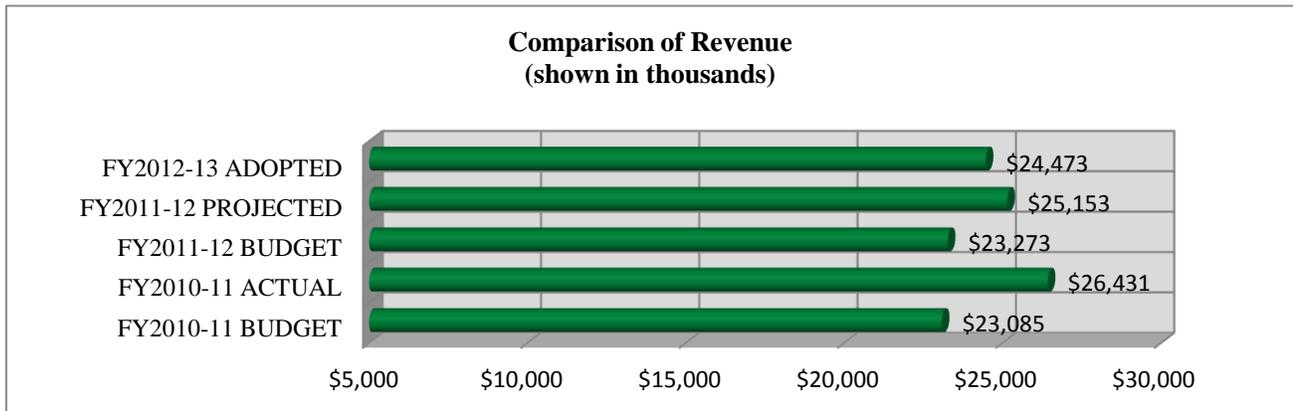
	GENERAL FUND	UTILITY FUND	SPECIAL REVENUE FUNDS	INTERNAL SERVICE FUNDS	DEBT SERVICE FUNDS	AIRPORT FUND	CEMETERY OPERATING FUND	OTHER FUNDS	TOTAL
REVENUES									
Taxes	7,725	0	123	0	1,806	0	0	0	9,654
Permits & Licences	91	0	0	0	0	0	0	0	91
Intergovernmental	42	0	48	0	0	0	0	0	90
Charges for Services	1,518	7,241	323	756	0	475	80	21	10,414
Fines & Forfeitures	298	0	17	0	0	0	0	0	315
Assessments	8	28	0	0	0	0	0	22	58
Use of Money & Property	130	45	27	0	2	0	2	24	230
Donations	6	0	16	0	0	0	0	0	22
Interfund Transfers	992	0	0	0	2,492	0	50	0	3,534
Proceeds Gen. Fixed Assets	0	2	3	0	0	0	44	16	65
TOTAL REVENUES (Sources)	10,810	7,316	557	756	4,300	475	176	83	24,473
EXPENDITURES									
Employees Services	6,826	1,169	0	133	0	46	41	0	8,215
Operational Supplies	400	1,855	13	23	0	1	9	0	2,301
Facilities Operations	513	227	0	4	0	11	3	0	758
Equipment Operations/Maintenance	602	181	0	453	0	297	5	0	1,538
Contract Services & Fees	2,209	269	0	41	2	9	89	0	2,619
Bad Debt	5	30	0	0	0	0	0	0	35
Capital Outlay	51	17	10	0	0	0	0	0	78
Contribution/Transfers/Contingency	142	1,241	288	0	0	30	40	50	1,791
Debt Service	62	2,327	25	102	4,298	80	0	0	6,894
TOTAL EXPENDITURES (USES)	10,810	7,316	336	756	4,300	474	187	50	24,229
Estimated Addition (Use) of Fund Balance-9/30/2012	0	0	221	0	0	1	(11)	33	244
Beginning Fund Balance Projected as of 9/30/2012	3,661	1,512	927	62	146	(22)	59,727	1,317	67,330
Projected Ending Fund Balance as of 9/30/2013	3,661	1,512	1,148	62	146	(21)	59,716	1,350	67,574

A summary of the revenue and expenditure categories budgeted for the FY2012-13. Other funds included Roadway Impact, Utility Impact and Cemetery Permanent Fund. Graphs displaying the percentage of total budget for each fund are on the next page.

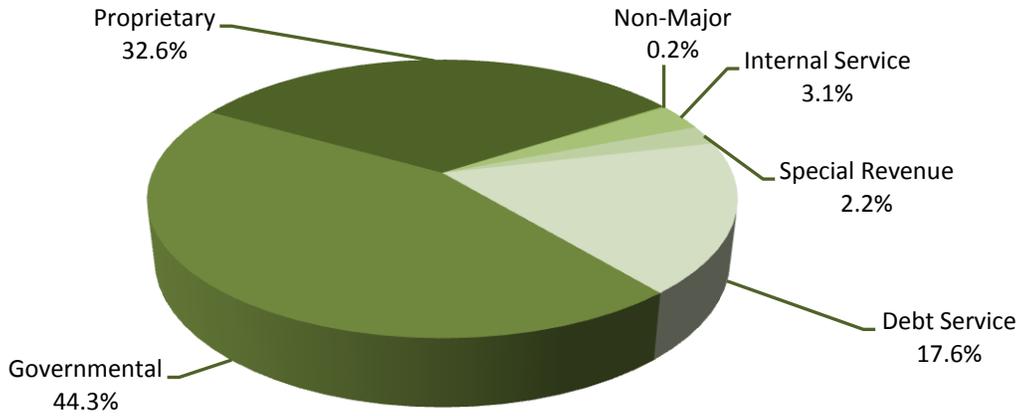
SUMMARY OF REVENUES - ALL FUNDS

(in thousands)

REVENUES	FY2010-11		FY2011-12		FY2012-13
	BUDGET	ACTUAL	BUDGET	PROJECTED	ADOPTED BUDGET
General Fund	\$ 10,541	\$ 11,275	\$ 10,697	\$ 11,376	\$ 10,810
Utility Fund	6,856	8,176	6,838	7,359	7,316
Airport Fund	445	670	479	439	475
Cemetery Operating Fund	146	145	137	176	176
Municipal Drainage Utility System	0	674	156	781	323
<i>Special Revenue Funds:</i>					
Tax Increment Financing Fund	103	92	92	102	102
Hotel/Motel Fund	80	62	80	56	60
Texas Capital Fund	25	25	25	25	25
Main Street Fund	22	23	21	20	16
Cemetery Land Purchase Fund	2	3	3	3	3
Municipal Court Special Fee Fund	18	23	21	17	17
Library Grant/Donations Fund	10	358	5	1	11
<i>Internal Service Funds</i>					
Fleet Operating Service Fund	602	628	621	637	653
Fleet Replacement Fund	0	20	0	33	103
Civil Service Fund	5	6	10	22	0
<i>Debt Service Funds</i>					
General Obligation & CO's Fund	1,637	1,694	1,544	1,586	1,808
Utility CO's Fund	2,460	2,460	2,432	2,329	2,327
Airport CO's Fund	38	36	38	38	34
MDUS CO's Fund	0	0	0	0	131
<i>Other Funds</i>					
Cemetery Permanent Fund	42	22	34	32	40
Utility Impact Fee Fund	26	19	18	77	21
Roadway Impact Fee Fund	27	20	22	44	22
TOTAL REVENUES	\$ 23,085	\$ 26,431	\$ 23,273	\$ 25,153	\$ 24,473



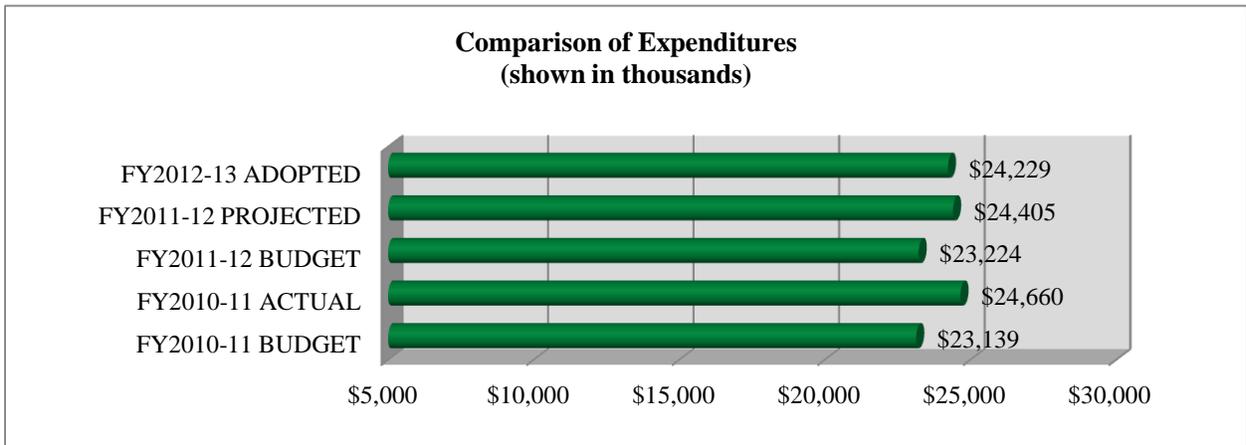
REVENUE by CATEGORY



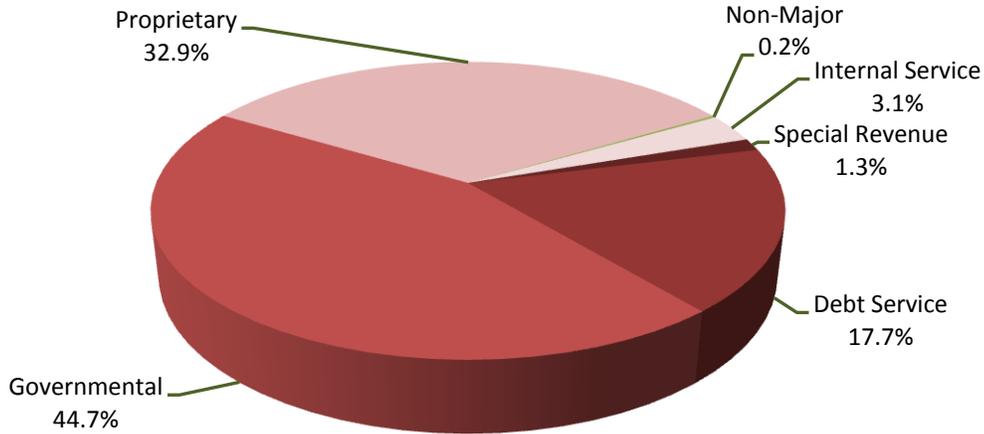
<u>Category</u>	<u>Fund</u>	<u>Adopted Budget</u>
Governmental	General Fund	\$ 10,809,889
	Roadway Impact	\$ 22,000
	Library Grant & Donations	\$ 11,285
	Sub-Total	10,843,174
Proprietary	Utility	\$ 7,316,500
	Airport	\$ 475,022
	Cemetery	\$ 176,550
	W & WW Impact	\$ 21,000
	Sub-Total	7,989,072
Non-Major	Cemetery Permanent	\$ 40,000
	Sub-Total	40,000
Internal Service	Fleet Operating	\$ 653,443
	Fleet Replacement	\$ 102,045
	Sub-Total	755,488
Special Revenue	TIF	\$ 101,952
	Hotel/Motel	\$ 60,250
	TX Capital	\$ 25,023
	Main Street	\$ 15,800
	Cemetery Land Purchase	\$ 2,600
	Muni Court Sec & Tech	\$ 17,000
	MDUS	\$ 323,075
	Sub-Total	545,700
Debt Service	General I & S	\$ 1,807,209
	MDUS I & S	\$ 131,300
	Utility I & S	\$ 2,327,091
	Airport I & S	\$ 34,423
	Sub-Total	4,300,023
Grand Total		24,473,457

SUMMARY OF EXPENDITURES- ALL FUNDS

EXPENDITURES	FY2010-11	FY2010-11	FY2011-12	FY2011-12	FY2012-13
	BUDGET	ACTUAL	BUDGET	PROJECTED	ADOPTED BUDGET
General Fund	\$ 10,541	\$ 11,358	\$ 10,697	\$ 10,821	\$ 10,810
Utility Fund	6,856	6,740	6,838	7,359	7,316
Airport Fund	442	438	467	434	474
Cemetery Operating Fund	260	332	162	172	187
Municipal Drainage Utility System	0	518	60	622	203
<i>Special Revenue Funds:</i>					
Tax Increment Financing Fund	32	7	20	9	20
Hotel/Motel Fund	69	54	60	61	45
Texas Capital Fund	25	25	25	25	25
Main Street Fund	24	23	36	22	33
Cemetery Land Purchase Fund	0	42	0	0	0
Municipal Court Special Fee Fund	31	8	0	0	0
Library Grant/Donations Fund	10	39	5	5	10
<i>Internal Service Funds</i>					
Fleet Operating Service Fund	602	629	621	637	653
Fleet Replacement Fund	80	213	97	200	103
Civil Service Fund	0	7	0	22	0
<i>Debt Service Funds</i>					
General Obligation & CO's Fund	1,638	1,694	1,644	1,586	1,808
Utilitiy CO's Fund	2,460	2,460	2,432	2,329	2,327
Airport CO's Fund	38	36	38	38	34
MDUS CO's Fund	0	0	0	0	131
<i>Other Funds</i>					
Cemetery Permanent Fund	31	23	22	50	50
Utility Impact Fee Fund	0	14	0	13	0
Roadway Impact Fee Fund	0	0	0	0	0
TOTAL EXPENDITURES	\$ 23,139	\$ 24,660	\$ 23,224	\$ 24,405	\$ 24,229



EXPENDITURES by CATEGORY



<u>Category</u>	<u>Fund</u>		<u>Adopted Budget</u>
Governmental	General	\$	10,809,889
	Roadway Impact	\$	-
	Library Grant & Donations	\$	10,000
	Sub-Total		\$ 10,819,889
Proprietary	Utility	\$	7,316,500
	Airport	\$	474,504
	Cemetery	\$	187,391
	W & WW Impact	\$	-
	Sub-Total		\$ 7,978,395
Non-Major	Cemetery Permanent	\$	50,025
	Sub-Total		\$ 50,025
Internal Service	Fleet Operating	\$	653,443
	Fleet Replacement	\$	102,045
	Sub-Total		\$ 755,488
Special Revenue	TIF	\$	20,000
	Hotel/Motel	\$	45,000
	TX Capital	\$	25,023
	Main Street	\$	32,500
	Cemetery Land Purchase	\$	-
	Muni Court Sec & Tech	\$	-
	MDUS	\$	203,157
	Sub-Total		\$ 325,680
Debt Service	General I & S	\$	1,807,509
	MDUS I & S	\$	131,300
	Utility I & S	\$	2,327,091
	Airport I & S	\$	34,423
	Sub-Total		4,300,323
Grand Total			\$ 24,229,800



GENERAL FUND

GENERAL FUND REVENUES

	FY2009-10 BUDGET	FY2010-11 ACTUAL	FY2011-12		FY2012-13		% Change Prior Year
			ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	ADOPTED BUDGET	
<u>310-TAXES</u>							
111 Current Property Tax	4,106,761	4,277,266	4,370,000	4,323,529	4,410,000	4,358,597	
112 Delinquent Property Tax	139,396	52,942	65,000	54,297	65,000	65,000	
113 Property Tax-Penalty	81,858	58,703	62,000	21,351	38,000	38,000	
121 City Sales Tax	2,239,950	2,219,629	2,230,480	1,130,794	2,250,000	2,300,000	
131 Telephone	61,786	57,713	62,000	27,282	58,000	60,000	
132 Gas	108,822	95,619	100,000	34,637	97,000	97,000	
133 Mixed Beverage	2,281	6,888	6,600	1,083	2,300	2,300	
134 Electric	453,739	468,324	457,000	316,819	535,000	487,800	
135 Cable	124,849	124,868	124,000	64,925	140,000	160,830	
136 Solid Waste Collection	148,447	146,107	150,000	65,425	155,000	155,000	
141 Occupancy/Skill Games	345	330	330	285	285	285	
142 Occup.Tax/Mobile Homes	55	500	500	0	500	500	
SUB-TOTAL	7,468,289	7,508,889	7,627,910	6,040,427	7,751,085	7,725,312	1.28%
<u>320- PERMITS & LICENSES</u>							
151 Plat/Zoning Permits	6,066	5,370	5,000	2,325	5,000	5,500	
152 Building Permit	33,157	29,809	35,000	6,892	95,000	40,000	
153 Electrical Permit	18,173	12,996	18,000	2,484	6,000	6,000	
154 Plumbing Permit	12,775	10,738	15,650	2,550	6,500	6,500	
155 Gas Permit	4,124	3,634	5,300	1,580	5,000	5,000	
156 Mechanical Permit	15,809	9,539	15,000	2,246	6,500	6,500	
158 Manufactured Homes Permit	0	0	600	9,608	0	0	
162 Beer/Wines Sales License	5,988	2,685	7,000	3,785	6,000	6,000	
163 Dog Tag License	4,517	6,041	15,000	2,479	5,500	5,500	
164 Mis. Business Permit/Lic.	12,600	11,408	12,500	4,457	8,000	10,000	
SUB-TOTAL	113,209	92,220	129,050	38,406	143,500	91,000	-29.48%
<u>330-INTERGOVERNMENTAL</u>							
218 USDA-RC&D Reimb.	3,000	4,500	0	0	0	0	
219 Other Federal Grants	10,575	218,483	0	2,625	2,625	0	
221 Officers Standards Grant	2,408	2,327	2,400	0	0	0	
229 Other State Grant	4,000	3,570	0	0	0	0	
232 Capital Area Planning Co.	750	750	750	0	0	0	
234 TEDC Contribution	0	14,500	0	0	0	0	
235 TISD-Police Officer Reimb.	47,999	42,605	40,000	9,507	40,000	42,000	
237 County/Local Grants	9,987	12,931	0	0	0	0	
238 Local Reimb/Refunds	0	9,986	0	0	0	0	
239 Other Local Contribution	0	64,091	0	0	0	0	
SUB-TOTAL	78,719	373,743	43,150	12,132	42,625	42,000	-2.67%
<u>340-CHARGES FOR SERVICES</u>							
251 Refuse Collection Charges	1,218,644	1,239,879	1,210,000	471,765	1,254,000	1,265,000	
258 Dog Pound Fees	9,393	7,237	10,000	5,641	10,000	10,000	
261 Pool Admission	30,738	37,721	39,000	11,817	39,000	39,000	
264 Pavillion/Auditorium Rent	9,660	3,602	7,000	3,799	7,000	7,000	
265 Library Services	9,491	9,680	9,500	3,869	8,000	9,000	
266 Plan Review	1,300	1,717	1,500	433	1,500	1,500	
267 Engineering/Inspection	5,596	2,270	5,000	868	1,500	1,500	
268 Library Meeting Rm. Rent	875	975	1,000	725	1,500	1,500	
269 TRPSC Fees	33,212	101,034	80,000	63,579	100,000	112,000	
270 League Fees	2,970	3,325	4,000	7,828	10,000	10,000	
289 Credit Card Processing Fee	3,456	5,301	5,000	2,430	5,500	5,500	
291 Fire Inspection Fee	6,276	4,618	5,000	2,524	7,500	7,500	
292 Fire Responder Ems Fee	11,971	23,356	18,000	8,941	18,000	18,000	
293 Lien Fees	230	880	900	320	500	500	
295 Police Services	25,217	46,165	30,000	14,827	30,000	30,000	
SUB-TOTAL	1,369,029	1,487,760	1,425,900	599,366	1,494,000	1,518,000	6.46%

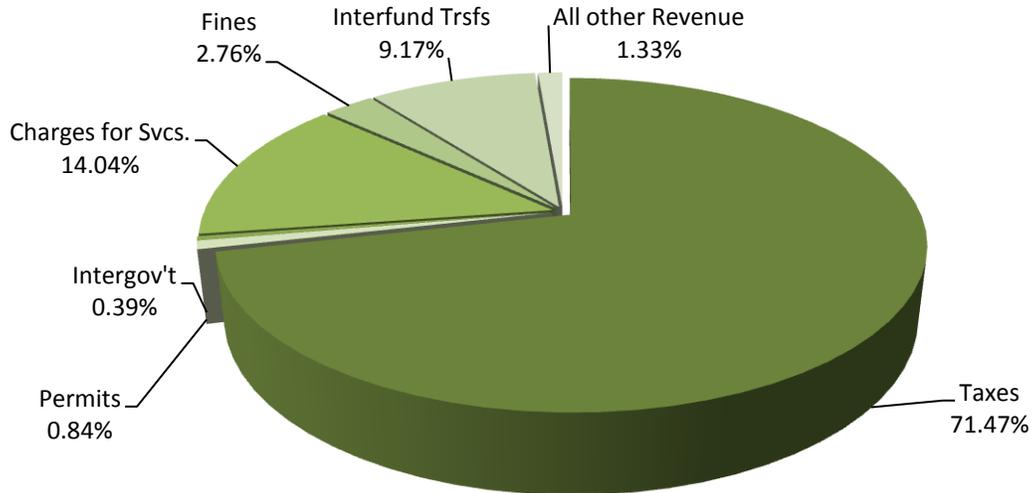
GENERAL FUND REVENUES

	FY2009-10 BUDGET	FY2010-11 ACTUAL	FY2011-12		FY2011-12 PROJECTED	FY2012-13	% Change Prior Year
			ADOPTED BUDGET	FY2011-12 MID-YEAR		ADOPTED BUDGET	
<u>410-FINES & FORFEITURES</u>							
306 Court Administration Fee	26,611	19,551	12,000	17,169	26,000	26,000	
307 Def. Driving App. Fee	4,763	4,715	6,000	260	500	500	
308 Dismissal Fee	5,460	5,181	6,500	270	500	500	
309 Judicial Fee-City	1,327	1,922	1,800	713	1,200	1,200	
310 Omnibase Local Fee	1,395	1,738	1,600	925	1,600	1,600	
311 Municipal Court Fines	187,681	254,897	230,000	97,136	180,000	200,000	
312 Child Safety Fees	5,107	20,722	14,000	(13,149)	0	5,200	
313 Traffic Court Fees	4,853	7,352	7,000	2,677	5,000	5,000	
314 Warrant Fees	21,036	29,235	28,000	15,454	28,000	28,000	
315 Notice/Arrest Fees	11,265	14,616	12,000	5,487	12,000	12,000	
317 Court Time Payment Fees	10,655	12,130	11,000	5,334	11,000	11,000	
318 Library Fines	7,030	6,754	7,000	3,537	7,000	7,000	
319 Seizures/Forfeitures	638	2,503	0	0	0	0	
320 Other Court Fees	-	1,603	0	195	195	0	
SUB-TOTAL	287,821	382,919	336,900	136,008	272,995	298,000	-11.55%
<u>420-ASSESSMENTS</u>							
324 Weatherization	0	0	0	160	700	700	
325 Paving Lien Deposits	123	0	0	0	0	0	
326 Other Special Assessments	3,918	960	1,000	2,622	3,000	3,000	
327 Lot Clean Up Assessments	6,160	11,771	10,000	2,344	2,500	2,500	
329 Payment of Claims	0	0	0	0	720	1,790	
SUB-TOTAL	10,201	12,731	11,000	5,126	6,920	7,990	-27.36%
<u>430-USE OF MONEY & PROPERTY</u>							
331 Interest Income	41,966	35,232	35,000	13,166	30,000	30,000	
333 Rental Income (Lease)	17,984	34,149	18,000	17,148	27,150	25,000	
334 Collection/General Revenue	44,102	44,214	15,000	16,466	25,000	25,000	
335 Reimbursement/Repayment	79,703	54,506	70,000	36,801	40,000	50,000	
337 Unrealized Gain/Loss Invest.	(20,402)	(14,584)	0	(7,477)	0	0	
SUB-TOTAL	163,353	153,517	138,000	76,104	122,150	130,000	-5.80%
<u>440-DONATIONS</u>							
349 Other Public Safety	4,466	12,129	5,000	4,111	5,000	6,000	
353 Donations Parks	1,204	0	0	1,000	1,589	0	
354 Tree Replacement Donations		0	0	4,350	4,350	0	
355 Louis Ned Bequest	0	287,098	0	0	0	0	
359 Misc. Donations	2,660	34,056	0	0	0	0	
SUB-TOTAL	8,330	333,283	5,000	9,461	10,939	6,000	20.00%
<u>450-INTERFUND OPERATING TRANSFE</u>							
367 Transfer from MDUS	0	0	60,000	30,000	611,120	71,587	
370 Transfer In	0	9,000	0	0	0	0	
371 Transfer from Utility Fund	800,000	850,000	850,000	0	850,000	850,000	
372 Transfer from Airport Fund	30,000	30,000	30,000	15,000	30,000	30,000	
373 Transfer from Cemetery Fund	40,000	40,000	40,000	20,000	40,000	40,000	
SUB-TOTAL	870,000	929,000	920,000	65,000	1,531,120	991,587	7.78%
<u>460-PROCEEDS GEN FIXED ASSETS</u>							
374 Sale of Surplus Equipment	1,767	0	0	400	400	0	
375 Sales of Land	0	0	0	0	0	0	
379 Sale of Misc. Assets	0	577	0	0	0	0	
SUB-TOTAL	1,767	577	0	400	400	0	0.00%
TOTAL REVENUES	10,370,718	11,274,639	10,636,910	6,982,430	11,375,734	10,809,889	1.63%
BEGINNING FUND BALANCE	3,544,401	3,189,511	3,105,895		3,105,895	3,661,015	
Increases/Decrease to Fund Bal.	(354,890)	(83,616)	0		555,120	0	
ENDING FUND BALANCE	3,189,511	3,105,895	3,105,895		3,661,015	3,661,015	

GENERAL FUND REVENUE

FY12/13

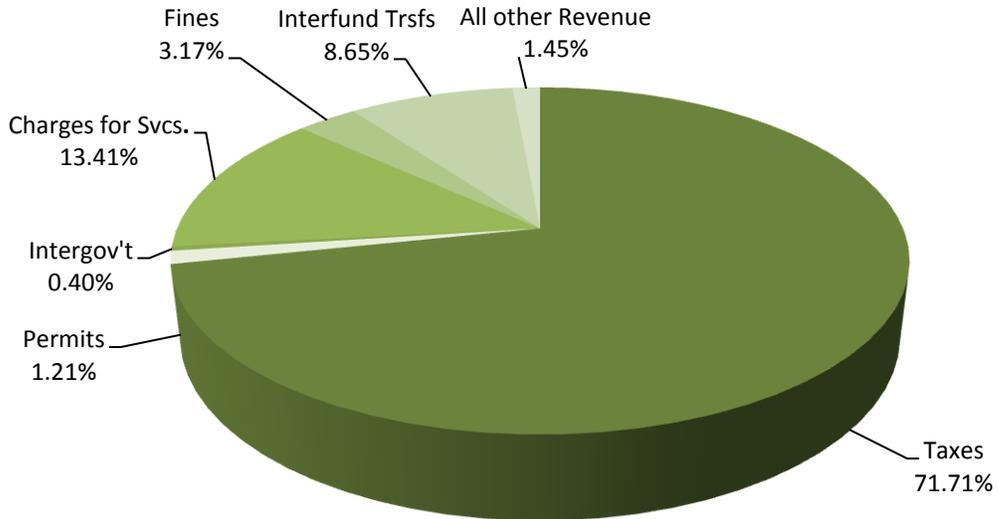
\$10,809,889



GENERAL FUND REVENUE

FY11/12

\$10,636,910



GENERAL FUND REVENUES

Revenue Assumptions

Taxes

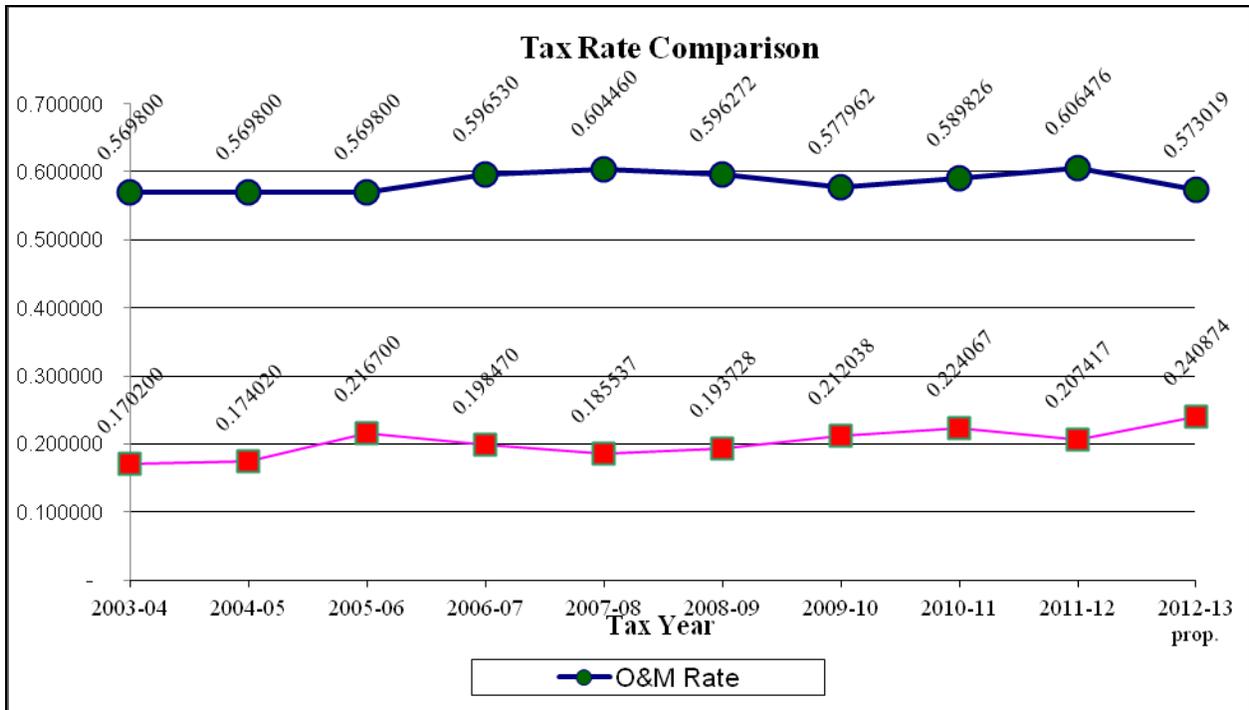
Ad Valorem Tax- The preliminary certified 2012 taxable value per the Tax Appraisal District shows \$657,291,958 is approved values and \$140,544,497 is under review by the Williamson County Appraisal Board. What is provided for maintenance and operation tax of .573019 per \$100 of taxable value and a collection rate of 98.5% as stated below:

Estimated Total Taxation Value	\$768,956,543
Proposed Tax Rate per \$100 Valuation	<u>0.813893</u>
Gross Revenues from taxes	\$ 6,258,483
Estimated percentage of collections	<u>98.5%</u>
Total estimated funds from tax levy	\$ 6,164,606

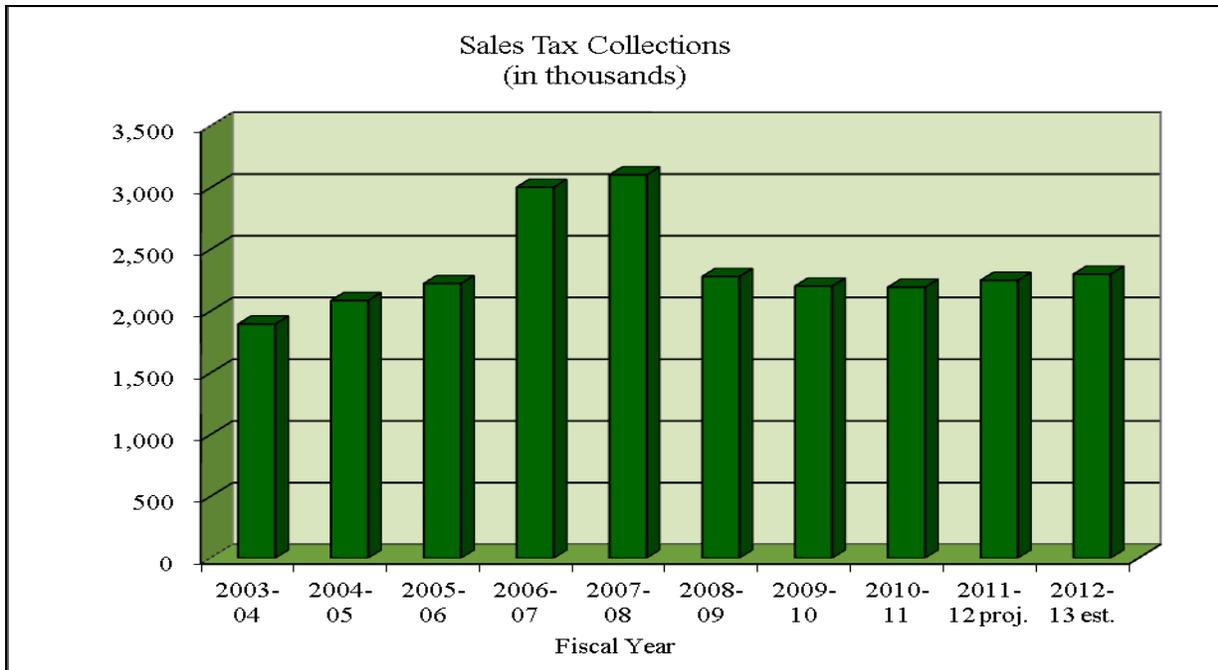
Distribution of Tax Revenue:

	<u>Tax Rate</u>	<u>Total</u>
Maintenance & Operation	0.573019	\$4,358,597
Interest & Sinking	<u>0.240874</u>	<u>\$1,806,009</u>
TOTAL	0.813893(Current Tax Rate)	\$6,164,606

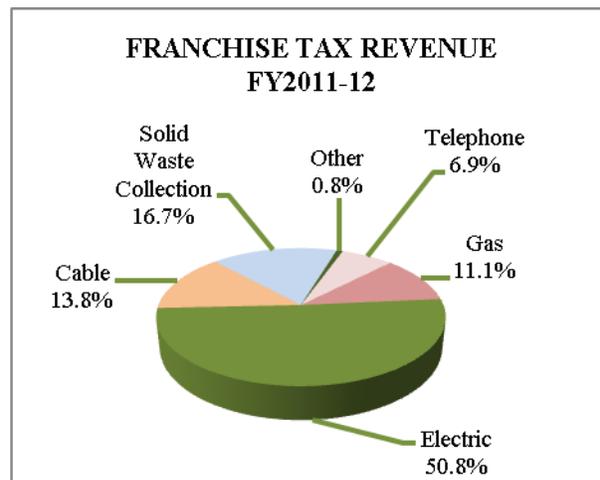
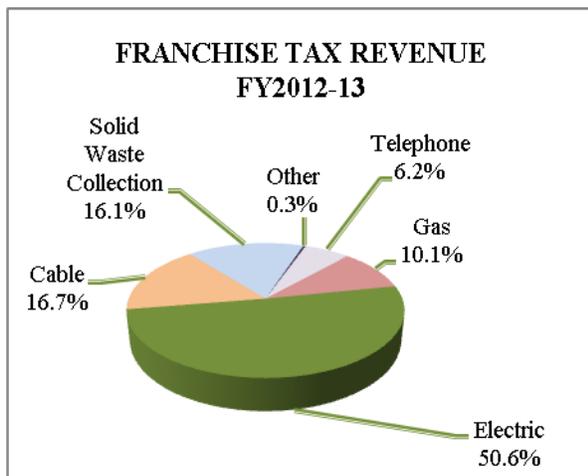
Note-The 2012 Certified values were received on July 19th by then the working proposed budget was already in place. This budget reflects the use of the preliminary values.



Sales Tax- The FY2012-13 proposed budget is \$2,300,000 which is an increase of \$69,520 or 3.1% from the FY2011-12 budget. However, when compared to the FY2011-12 projected it's a \$50,000 or 2.2% increase. The City's sales tax revenue is experiencing modest increases during the FY2011-12 when compared to the FY2010-11 and it is the assumption that sales tax will perform much better then the FY2011-12 budget as the economy improves.



Franchise Tax (Electric, Gas, Telephone, Cable, Mixed Beverage, Solid Waste and Misc. Occupancy Tax) - Projections for the FY2012-13 reflect an increase from the prior year budget. This assumption is based on the projected ending revenues for FY2011-12. Franchise tax revenue in the FY2011-12 was budgeted totaling \$907,860. In the FY2012-13 proposed budget, franchise tax is budgeted at \$966,800.



Permits & Licenses

Revenues in the permits and licenses categories reflect a decrease over the last year's budget. This proposed budget is more reflective of the FY2010-11 actual. New development of FY2012-13 is unknown at this time. The proposed budget for FY2012-13 is \$91,000 which is a decrease from the adopted budget amount of \$129,050 for the FY2011-12, but projections are at \$143,500.

Intergovernmental Revenues

In this category, there are revenue sources from federal, state, county, and other local sources which come to the City by means of grants, contributions, and donation proceeds. This category is somewhat difficult to predict, since grant funding is unknown until the award and may not fall in the budget year planned.

Charges for Services

This category comprises of revenues that are charged for services rendered by the city. In the FY2012-13 proposed budget reflects an increase from the FY2011-12 adopted budget by \$114,455 or 5.5%. The majority increase is refuse collection charges. This increase is due to the 3.9% increase rates that were approved during the FY2011-12. This category is 20.4% of total revenue for the general fund and is the second largest revenue category.

Transfers

In the FY2012-13 proposed budget, includes transfers of \$991,587 from the Utility Fund (\$850,000), Airport Fund (\$30,000), Cemetery Fund (\$40,000) and Municipal Drainage Utility Fund (\$71,587).

Fines & Forfeitures

Court Fines and Fees-The FY2012-13 proposed budget reflects a total of \$291,000. The projected for court fines for FY2011-12 is estimated to be a decreased from the adopted budget. Court fines and fees in the FY2012-13 proposed budget reflects a decrease of \$38,900 or 11.5% from the FY2011-12 adopted budget.

Library fines-The FY2012-13 proposed budget reflects the same budgeted amount as the FY2011-12 adopted budget of \$7,000.

Miscellaneous Revenues

These categories consist of: assessments, use of money and property, donations, and sale of asset. The combined budget for these categories is proposed at \$143,990 for the FY2012-13 which is decreased from the FY2011-12 adopted budget by \$10,010 or 6.5%.

GENERAL FUND EXPENDITURE DETAIL

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	4,870,385	4,757,777	4,716,271	2,139,537	4,522,009	4,693,394	
114 Overtime	126,818	131,763	115,579	64,821	140,690	132,915	
115 Longevity Pay	40,946	46,744	47,616	42,864	43,104	45,204	
116 Regular Part Time	87,052	93,292	95,621	37,519	79,685	79,685	
117 Temporary/Seasonal	19,389	13,500	14,297	5,925	13,062	13,997	
118 Insurance Allowance	11,726	12,730	11,700	6,595	13,315	12,900	
SUB-TOTAL	5,156,316	5,055,806	5,001,084	2,297,261	4,811,865	4,978,095	
PAID BENEFITS							
121 FICA-Social Security	389,749	370,791	385,031	175,977	369,230	382,293	
122 Workers Compensation	107,209	96,619	84,919	43,407	79,632	91,323	
123 State Unemployment Tax	24,609	8,743	31,590	283	32,937	9,837	
124 TMRS	673,361	674,454	614,792	295,656	609,748	636,633	
126 Health Insurance	550,720	443,638	549,695	244,808	511,439	542,112	
127 Dental Insurance	21,623	22,470	24,700	13,396	23,552	26,618	
128 Long Term Disability	18,794	19,371	14,231	6,690	13,683	14,201	
SUB-TOTAL	1,786,065	1,636,086	1,704,958	780,217	1,640,221	1,703,017	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	12,909	22,249	27,970	26,820	40,217	32,459	
132 Uniforms Rental	6,282	5,363	7,568	2,990	7,962	6,146	
133 Business Transportation	9	0	150	0	175	200	
135 Business Meals	946	2,250	1,650	1,367	1,907	2,335	
SUB-TOTAL	20,146	29,862	37,338	31,177	50,261	41,140	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	11,123	10,387	14,803	10,160	19,815	19,010	
142 Professional Conferences	3,829	3,597	10,220	6,067	12,792	11,720	
143 Membership/Dues	11,723	16,382	18,662	11,351	18,858	19,801	
144 Subscriptions & Books	10,165	8,140	9,854	3,781	9,875	17,495	
145 Tuition	0	0	0	0	0	600	
146 Training-Transportation	3,174	2,967	5,552	2,240	5,999	8,386	
147 Training-Lodging	10,449	4,122	12,691	5,034	13,514	19,670	
148 Training-Meals	5,143	1,628	4,610	1,488	4,454	7,309	
SUB-TOTAL	55,606	47,223	76,392	40,121	85,307	103,991	
TOTAL EMPLOYEE SERVICES	7,018,133	6,768,977	6,819,772	3,148,776	6,587,654	6,826,243	0.1%
OFFICE SUPPLIES							
211 General Office Supplies	43,290	41,898	38,683	24,411	41,519	44,123	
213 Photographic Supplies	63	0	290	0	1,200	1,440	
214 Computer Supplies	7,230	6,908	9,667	3,655	8,392	9,580	
215 Postage	14,804	11,146	13,160	4,793	12,083	13,040	
217 Office Security	1,255	923	955	251	3,120	1,555	
219 Misc. Occasion	286	212	550	264	550	550	
SUB-TOTAL	66,928	61,087	63,305	33,374	66,864	70,288	
CONSTRUCTION SUPPLIES							
221 Street Repair Materials	34,957	34,188	63,055	22,229	60,890	63,355	
222 Striping & Street Signs	10,118	9,704	16,420	6,695	16,420	16,420	
223 Building Materials	970	1,194	1,100	404	800	1,000	
225 Sand & Gravel	5,859	8,555	33,700	10,689	21,115	21,450	
226 Misc. Hardware	1,817	2,120	2,692	806	2,792	3,192	
SUB-TOTAL	53,721	55,761	116,967	40,823	102,017	105,417	
PROGRAM/SPECIAL EVENTS							
231 Elections	11,142	4998	21000	132	10,000	20,000	
232 Food/Meals	2,256	1,877	3,355	4,354	6,852	11,655	
233 City Sponsored Events	4,691	4,435	5,300	1,455	4,800	13,900	
235 Promotional Supplies	1,550	0	3,080	0	2,700	3,080	
236 Misc. Occassions	8,240	8,879	8,760	5,258	8,760	8,760	
237 Training Supplies	0	0	0	0	0	100	
SUB-TOTAL	27,879	20,189	41,495	11,199	33,112	57,495	

GENERAL FUND EXPENDITURE DETAIL

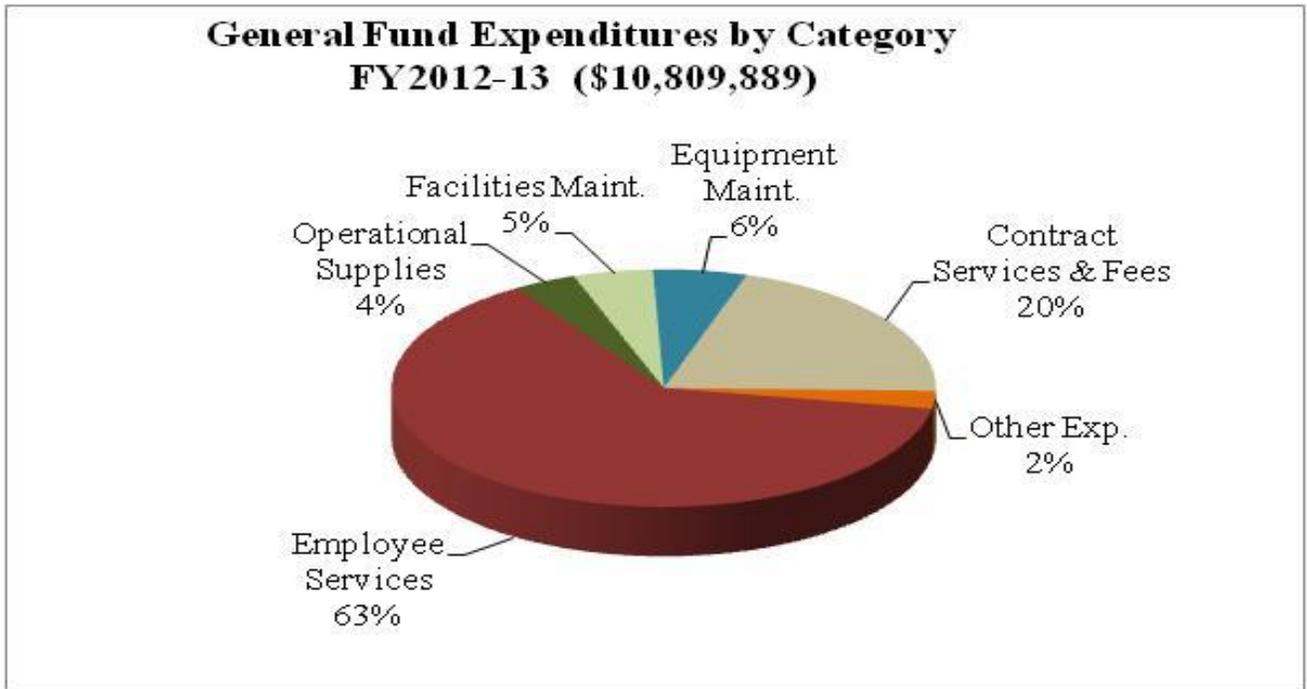
	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
PUBLIC SAFETY SUPPLIES							
241 Reference Books	226	304	1,000	1037	1,037	1,000	
242 Fire Arms Supplies	1,570	2,596	3,000	2,947	3,350	6,000	
243 Investigation Supplies	1,492	1,851	2,350	1,058	2,350	2,350	
247 Turnout Protective Gear	9,784	12,415	13,000	10,130	16,700	17,576	
248 House Supplies	922	665	750	279	800	400	
249 Fire Prevention Supplies	3,366	2,976	3,500	1,700	3,350	3,800	
SUB-TOTAL	17,360	20,807	23,600	17,151	27,587	31,126	
SPECIALTY SUPPLIES							
252 Medical Supplies	4,581	2,603	3,480	3,294	6,727	6,580	
253 Chemicals	33,233	34,365	38,445	5,695	36,745	32,868	
254 Botanical /Landscape	5,125	5,270	7,800	5,817	8,322	7,800	
255 Recreational/Sport Equip.	16,978	12,255	11,900	3,378	12,575	8,100	
256 Minor Tools/Instruments	14,389	11,346	13,660	3,303	27,510	16,410	
259 Misc. Supplies	34,737	26,822	23,140	19,813	34,335	27,983	
SUB-TOTAL	109,043	92,661	98,425	41,300	126,214	99,741	
OPERATIONAL EQUIPMENT							
261 Office Furniture	1,467	1296	900	570	570	1,500	
262 Communication Equip.	76	180	890	0	890	890	
264 Computer Accessories	0	395	1,100	199	1,000	1,295	
265 Instruments/Apparatus	3,879	11736	10450	7473	10,950	11,490	
266 General Electronic Equip	0	209	0	268	268	0	
267 Computers	19,034	6,847	2,700	3,702	7,961	1,800	
269 Other Office Equipment	16,024	3,994	1,860	0	200	1,020	
271 Ground Keeping Equip	2,924	2,346	2,099	3,162	3,780	5,539	
272 Street Maint. Equipment	426	1,204	1,270	45	1,270	1,270	
277 Sports Equipment	943	738	3370	1621	3,370	3,370	
278 Animal Control Devices	1,764	850	900	197	900	900	
279 Other Operational Equip.	4,077	6,140	3,300	2,082	3,300	6,540	
SUB-TOTAL	50,614	35,935	28,839	19,319	34,459	35,614	
TOTAL OPERATIONAL SUPPLIES	325,545	286,440	372,631	163,166	390,253	399,681	7.3%
FACILITY RENTAL							
311 Long Term Rental	18,242	14,768	20,699	14,372	22,474	1,899	
312 Annual Lease	1,680	840	840	420	840	840	
313 Short Term Rental	4,400	5,470	4,760	2,724	5,210	5,660	
SUB-TOTAL	24,322	21,078	26,299	17,516	28,524	8,399	
UTILITIES							
321 Light & Power	348,196	381,248	393,500	91,819	251,000	283,587	
322 Natural Gas/Propane	9,765	8,094	14,240	5,887	9,450	11,725	
323 Truck Telephone System	45,361	50,075	48,015	24,264	50,309	49,865	
324 Cell Phones	13,673	18,197	25,622	10,314	26,967	21,040	
325 Pagers	3,923	1,533	2,140	555	699	0	
326 Wireless Data Services	5,939	6,151	5,940	2,891	5,940	11,428	
SUB-TOTAL	426,857	465,298	489,457	135,730	344,365	377,645	
FACILITY REPAIR/IMPROVEMENTS							
349 Misc. Repairs/Maint.	65,600	93,099	74,300	72,336	154,000	103,150	
SUB-TOTAL	65,600	93,099	74,300	72,336	154,000	103,150	
JANITORIAL SUPPLIES/SVC							
351 Janitorial Service	26,796	0	0	0	0	0	
352 Cleaning Supplies	17,611	19,062	15,595	9,558	22,850	23,885	
SUB-TOTAL	44,407	19,062	15,595	9,558	22,850	23,885	
TOTAL FACILITIES OPERATION	561,186	598,537	605,651	235,140	549,739	513,079	-15.3%

GENERAL FUND EXPENDITURE DETAIL

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
EQUIPMENT RENTAL							
412 Light Equipment Rental	38,973	52,924	70,340	35,160	71,788	46,905	
414 Motor Vehicle Rental	272,518	291,018	257,608	128,772	264,718	285,291	
415 Trucks, Heavy Equip. Rent	133,386	155,962	156,154	78,072	157,654	154,086	
416 Light Equipment Rental/Ext	635	0	3,360	237	0	0	
418 Trucks, Hvy. Equip. Ext	200	0	3,120	0	3,120	3,120	
419 Replacement Fund Contrib.	10,303	0	0	0	0	102,045	
SUB-TOTAL	456,015	499,904	490,582	242,241	497,280	591,447	
FIXED EQUIPMENT MAINT.							
436 Other Equip Maint/Repair	0	1,081	0	0	0	0	
SUB-TOTAL	0	1,081	0	0	0	0	
OFFICE EQUIPMENT							
461 Office Equipment Rental	2,006	1,850	2,225	1,485	1,850	1,850	
462 Office Equip. Maint/Repair	9,085	7,255	7,550	3,127	7,535	8,660	
SUB-TOTAL	11,091	9,105	9,775	4,612	9,385	10,510	
TOTAL EQUIP OPERATIONS/MT.	467,106	510,090	500,357	246,853	506,665	601,957	20.3%
CONTRACT SERVICES & FEES							
511 Legal Services	101,737	104,865	111,000	46,516	105,000	105,000	
512 Engineering Services	93,283	57,236	43,200	29,650	38,200	38,200	
513 Audit Services	40,000	49,500	53,200	53,200	53,200	49,000	
514 Medical Services	7,220	2,941	4,000	2,365	7,500	7,500	
515 Veterinarian Services	4,630	6,074	5,085	3,831	7,500	7,500	
519 Other Professional Svcs.	18,786	36,369	18,300	1,354	9,800	18,000	
521 County Recording Fees	5,390	4,250	5,000	500	4,000	4,500	
522 Insurance and Bonds	49,003	38,259	50,000	18,886	38,000	38,000	
523 Outside Printing	21,920	18,305	24,680	10,586	22,352	26,450	
524 Laundry & Cleaning	1,538	490	0	101	250	300	
526 Testing/Cert. Permit	5,351	15,657	15,272	4,790	17,671	18,880	
527 Delivery, Courier Svc.	426	545	490	159	370	350	
528 Advertising	12,000	10,896	19,415	3,742	10,062	12,300	
529 Elections/Judge/Jury Svcs.	408	180	600	222	400	400	
531 Trash Collection Services	1,190,012	1,225,542	1,190,000	625,984	1,240,000	1,262,379	
532 Software Maint./License	46,901	40,706	46,609	31,995	47,028	53,131	
533 CAD Entity Fee	46,378	49,961	50,238	27,293	50,238	50,240	
536 Extended Warranty-Maint	1,975	3,007	5,300	1,425	4,272	4,000	
537 Bank Charges	897	909	140	350	375	390	
538 County Tax Collect Fee	1,719	1,748	2,000	1,992	1,992	2,150	
539 Other Contract Services	371,992	418,073	444,590	208,639	498,320	504,704	
543 Credit Card Fees	3,324	5,507	5,300	2,104	5,500	5,500	
TOTAL CONTRACT SVCS & FEES	2,024,890	2,091,020	2,094,419	1,075,684	2,162,030	2,208,874	5.5%
BAD DEBT							
651 Bad Debt Expense	7,493	2,880	3,000	2,618	5,100	5,100	
TOTAL BAD DEBT	7,493	2,880	3,000	2,618	5,100	5,100	70.0%
CAPITAL OUTLAY							
712 Communication Equip.	0	0	22,000	21,440	21,440	9,025	
718 Library Books	42,187	43,513	42,000	19,575	42,000	42,000	
719 Other Capital Outlay	0	286,074	0	0	0	0	
741 Land	0	48,254	0	0	0	0	
745 Contributions by Developers	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	42,187	377,841	64,000	41,015	63,440	51,025	-20.3%

GENERAL FUND EXPENDITURE DETAIL

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR PROJECTED	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
CONTRIBUTIONS/TRANSFERS							
813 Contributions to Civic Prog.	93,359	78,762	65,762	21,300	65,791	65,791	
815 InterFund Transfer Out	105,766	555,120	0	0	61,618	0	
816 Sales Tax Rebate	11,152	14,805	3,650	9,047	9,047	11,800	
819 Other Contributions	0	0	15,000	15,000	15,000	15,000	
820 Civil Service SL Transfer	6,271	10,612	10,000	5,000	20,500	0	
SUB-TOTAL	216,548	659,299	94,412	50,347	171,956	92,591	
CONTINGENCY RESERVES/CLAIMS							
831 Contingency Reserves	0	0	80,268	723	321,177	48,739	
832 Payment of Claims	0	655	0	0	0	0	
833 Payment of Refunds	121	116	0	260	200	200	
SUB-TOTAL	121	771	80,268	983	321,377	48,939	
TOTAL CONTRIB./CONTINGENCY	216,670	660,070	174,680	51,330	493,333	141,530	-19.0%
SHORT TERM DEBT/CAPITAL LEASE							
913 Capital Lease Short Term	50,762	52,539	54,378	54,378	54,378	56,281	
914 Cap. Lease Short Term-Int.	11,637	9,861	8,022	8,022	8,022	6,119	
TOTAL SHORT TERM DEBT	62,399	62,400	62,400	62,400	62,400	62,400	0.0%
GRAND TOTALS	10,725,609	11,358,255	10,696,910	5,026,982	10,820,614	10,809,889	1.1%



GENERAL FUND EXPENDITURES

Expense Assumptions

100-Employee Services- Cost directly related to the employment of personnel to perform assigned functions and task.

The total employee services budget of \$6,826,243 for FY2012-13 an increase of \$6,471 over the prior year adopted budget. In the FY2012-13 proposed budget there are 15 frozen positions in the General Fund, but remain as authorized position. City management will review these positions during the FY2012-13 to make a determination as to unfreeze any of the vacant positions.

The city's health insurance premium with Blue Cross and Blue Shield of Texas remains unchanged from the FY2010-11 budget for individual coverage.

The portion that the city covers for the employees is a 2 to 1 match to the Texas Municipal Retirement System (TMRS). The city's contribution rate increased from 12.07 to 12.99% totaling \$636,633 in the proposed budget. An increase of \$21,841 or 3.6% from the FY2011-12 adopted budget.

The city pays for the employee a long term disability insurance which is proposed at \$14,201 and dental insurance at \$26,618.

Training and development is proposed at \$103,991. This is an increase from the FY2011-12 adopted budget by \$27,599 or 36.1%.

200-Operational Supplies- Cost of consumable items needed during performance of regular functions and duties of each department.

The operational supplies are proposed at \$399,681 for the FY2012-13, which is an increase of \$27,050 or 7.3% over the prior year adopted budget of \$ 372,631.

300-Facilities Operational/Maintenance-Cost associated with the operation of facilities where city services are provided.

The facilities maintenance category is proposed at \$513,079 for the FY2012-13, which is a decrease of \$92,572 or 15.3% from the prior year adopted budget of \$605,651. This category includes the expenditures such as electricity, natural gas, telephone, cell phones and facility rental.

400-Equipment Operations/Maintenance- Costs associated with the operation of vehicles and equipment used in providing city services.

The equipment operations and maintenance category is proposed at \$601,957 for the FY2012-13, which is an increase of \$101,600 or 20.3% over the prior year adopted budget of \$500,357. This category includes maintenance of copiers, postage machines and rental fees for vehicles and equipment maintenance which are associated with the Fleet Operating Service Fund. The Fleet Replacement Fund is also included in this category. The proposed for rental fees are associated with the Fleet Operating Service is \$486,282 and Fleet Replacement Fund at \$102,045. This accounts for the majority of the expenditures in this category.

500-Contract Services & Fees- Costs incurred by engaging the services of outside agents or agencies.

Total contract services for FY2012-13 are proposed at \$2,208,874 which is an increase from the prior year adopted budget of \$2,094,419. This is an increase of \$114,455 or 5.5%. The expenditures included in this category are trash collection services, legal services, audit services, insurance and other miscellaneous contract services.

600- Bad Debt Expense- Cost associated with uncollectible receivables, which are written off.

For the FY2012-13 the proposed budget is \$5,100 for this category. This is an increase from the prior year adopted budget by \$2,100. This is related to utility accounts that had been written off due to non-payment. Solid waste collection charges are included which is reflective in the General Fund.

700- Capital Outlay- Expenditures which result in the acquisition of or addition to fixed assets (min. \$5,000 per item).

Acquisition of capital outlay is budgeted at \$51,025 this is a decrease from prior year adopted budget by \$12,975 or 20.3%. The FY2012-13 proposed budget includes a mobile data terminal that is needed for first out vehicles to obtain pre-plan data while enroute to calls. Ten percent of the library budget is attributed to the purchase of books which is reflected in this category. This purchase is necessary for the Library to maintain their accreditation.

800-Contribution/Transfer/Contingencies- Direct payments to other governmental agencies or civic organizations for services rendered directly to the city or indirectly to the community.

Contribution, Transfers and Contingencies for the FY2012-13 are proposed at \$141,530 which is decrease of \$33,150 or 19% from the FY2011-12 adopted budget. Proposed in the FY2012-13 are contingency reserves of \$48,739. Contingency reserves are to cover any expected expenditures.

Overall, the total General Fund expenditures are proposed at \$10,809,889 for the FY2012-13 budget. This is an increased from the FY2011-12 adopted budget of \$10,696,910 by \$112,979 or 1.1%.

CITY COUNCIL

Department Description

The City of Taylor is a home rule city which operates under a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the Mayor and four Council members. Responsibilities of the City Council include:

- Adopting the annual budget and general objectives for the City program activities and service levels.
- Establishing utility and solid waste collection rates and city fees for services.
- Reviewing and adopting ordinances and resolutions.
- Approving capital improvement projects and contracts as prescribed by the City Charter and State law.
- Establishing goals and policies to improve the quality of life of the citizens of Taylor.
- Appointing members to boards and commissions and committees.
- Hiring the City Manager, City Attorney and Municipal Court of Record Judge.

Council members serve staggered three year terms. Four of the Council members are elected by single member district with the remaining council member being elected at-large. After each election, the five members of the Council select from themselves a Mayor and a Mayor Pro Tem to serve a one year term.

Department Mission Statement

The City of Taylor provides a full range of services to its citizens. The primary objective of City government is to provide services to the citizens of Taylor at the lowest reasonable cost. The City Council further refined this objective into the following mission statement:

“To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well being, and success of Taylor residents and the growth of business. Our Vision for Taylor is a vibrant and diverse community that provides residents the best lifestyle Texas has to offer.”

FY2011-12 ACCOMPLISHMENTS

- Received street inventory to assist in determining future funding for maintenance program.
- Adopted a redistricting plan for election precincts.
- Adopted the International Building Family of Codes
- Approved TMRS Vesting for 5 yrs
- Approved MDUS Rate increase to satisfy repayment of debt to city general fund
- Secured funding for a community recreation center
- Negotiated agreements to secure new businesses in Taylor
- Completed and planned for continued improvements in drainage issues including culverts on Mallard Lane and Holly Springs
- Initiated discussions on charter amendments

- Approved enhanced transparency initiatives including Financial Transparency and Swagit Video project.

PROGRESS ON 2011/12 OBJECTIVES

- Invest in infrastructure to support the growth of business and enhance the quality of life of its citizens.
- Continue to offer a business friendly environment and support the attraction of new jobs and investment.
- Continue to develop a vibrant, inviting community.
- Continue to improve parks and recreational facilities so that they are fun, attractive amenities for citizens and visitors.
- Provide a safe and healthy community for Taylor's citizens.
- Continue to operate as a progressive and fiscally responsible organization.
- Continued to address issue of naming and renaming newly annexed streets
- Continue to see progress in major rehabilitation and rebuilding of Second Street and Sloan Street

FY 2012/2013 GOALS AND OBJECTIVES

- Completion of major construction of 2nd and Sloan Streets
- Completion of a community recreation center
- Develop a plan for street rehabilitation and an ongoing sustainable maintenance plan
- Conduct an election to amend the city charter
- Continue to provide transparency of local government activities
- Continue to expand communication and cooperative efforts with local, county, state, and federal organizations
- Ensure financial stability of the city

CITY COUNCIL

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
117 Temporary/Seasonal	0	1,200	1,500	0	1,200	1,200	
SUB-TOTAL	0	1,200	1,500	0	1,200	1,200	
PAID BENEFITS							
122 Workers Compensation	0	204	907	284	0	907	
SUB-TOTAL	0	204	907	284	0	907	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	0	0	0	107	0	
SUB-TOTAL	0	0	0	0	107	0	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	0	0	225	175	345	225	
142 Professional Conferences	0	520	1,000	630	1,500	2,200	
143 Membership/Dues	0	305	4,425	2,474	4,400	4,700	
144 Subscriptions & Books	0	0	55	0	0	7,600	
146 Training-Transportation	0	317	750	360	1,039	1,400	
147 Training-Lodging	0	776	1,400	555	1,400	3,200	
148 Training-Meals	0	228	730	349	700	1,300	
SUB-TOTAL	0	2,146	8,585	4,543	9,384	20,625	
TOTAL EMPLOYEE SERVICES	0	3,550	10,992	4,827	10,691	22,732	106.8%
OFFICE SUPPLIES							
211 General Office Supplies	0	0	0	0	0	1,300	
214 Computer supplies	0	0	0	0	0	250	
215 Postage	0	0	0	0	0	150	
SUB-TOTAL	0	0	0	0	0	1,700	
PROGRAM/SPECIAL EVENTS							
231 Elections	0	4,998	21,000	132	10,000	20,000	
232 Food/Meals	0	660	1,000	50	800	1,000	
233 City Sponsored Events	0	1,286	1,500	296	500	1,500	
SUB-TOTAL	0	6,944	23,500	478	11,300	22,500	
OPERATIONAL EQUIPMENT							
259 Misc. Supplies	0	1,220	1,960	64	1,000	1,500	
264 Computer Accessories	0	223	500	199	400	500	
267 Computers	0	536	0	0	0	0	
SUB-TOTAL	0	1,979	2,460	263	1,400	2,000	
TOTAL OPERATIONAL SUPPLIES	0	8,923	25,960	741	12,700	26,200	0.9%
UTILITIES							
324 Cell Phones	0	150	5,000	459	2,250	1,000	
TOTAL FACILITIES OPERATION	0	150	5,000	459	2,250	1,000	-80.0%
CONTRACT SERVICES & FEES							
511 Legal Services	0	86,446	80,000	38,176	80,000	80,000	
521 County Recording Fees	0	0	0	0	0	500	
523 Outside Printing	0	96	2,000	133	400	1,000	
528 Advertising	0	0	0	0	0	4,350	
TOTAL CONTRACT SVCS & FEES	0	86,542	82,000	38,309	80,400	85,850	4.7%
CONTRIBUTIONS/TRANSFERS							
813 Contributions to Civic Prog.	0	78,762	65,762	21,300	65,791	65,791	
TOTAL CONTRIBUTION/TRSF	0	78,762	65,762	21,300	65,791	65,791	0.0%
GRAND TOTALS	0	177,927	189,714	65,636	171,832	201,573	6.3%

CITY MANAGEMENT DEPARTMENT

DEPARTMENT DESCRIPTION

The **City Manager** provides the general administration of the City while executing the policies and objectives formulated by the City Council. As the Chief Executive Officer, the City Manager is directly responsible to the City Council. His primary charge is the day-to-day operation of the City through the coordination of all City Department activities and functions that include:

1. Ensure responsible organizational and fiscal management of the City.
2. Effectively implement and administer the goals and policies established by the City Council.
3. Advise City Council on reliable methods of responding to community needs.

The **Assistant City Manager** provides assistance to the City Manager in planning and management of City programs, departments, and services. This position also has the responsibility to:

1. Assist in the implementation of policies established by the City Council and City Manager.
2. Direct City Departments as assigned by the City Manager.
3. Improve the quality and accountability of all city operations.
4. Ensure departments are providing effective, efficient and friendly customer service.
5. Serves as Acting City Manager in the absence of the City Manager.

The **Assistant to the City Manager** provides administrative support to the City Manager in general administrative activities and operations of the City.

1. Relate directives from the City Manager to staff as instructed.
2. Provide complex responsible, confidential and administrative support to the City Manager, Assistant City manager in the overall administration of City operations.
3. Provides full coordination of all activities of the office of the City manager.
4. Provides and coordinates input to the City Manager on all matters.
5. Support the public in person or by phone.
6. Coordinate programs, events or conferences by arranging for facilities and caterer, issuing information or invitations.
7. Administer the City Management budget.
8. Imparts information, responds to inquiries, receives complaints and resolves problems.
9. Act as a technical resource on more difficult administrative support problems or specialized issues; monitor quality and timeliness of unit work.
10. Provide backup assistance to Human Resources Director.
11. Serves as Deputy City Clerk in the absence of the City Clerk.

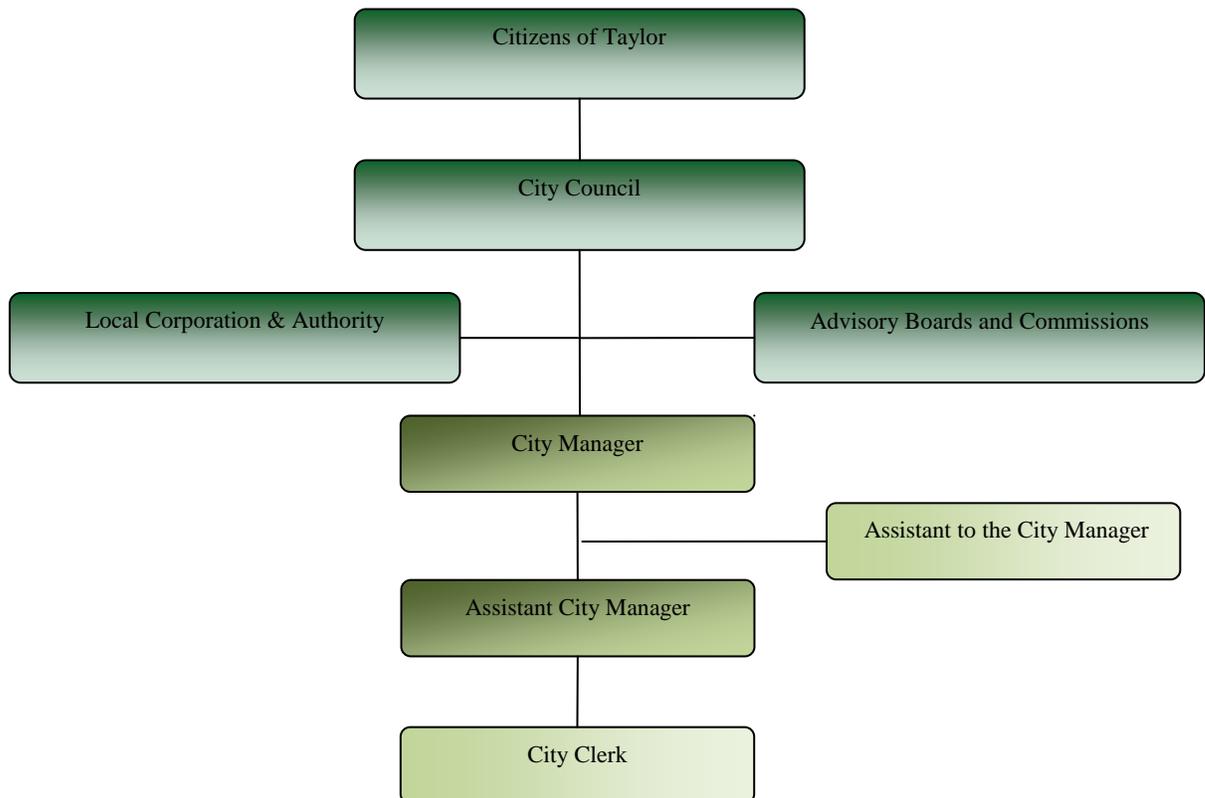
The **City Clerk** is appointed by the City Manager and works closely with the City Manager and the City Council. In general, this position is responsible for maintaining city records, and all clerical matters related to the City Council including:

1. Attend all meetings of the Council.
2. Prepare Council agendas, and minutes of all Council meetings.
3. Serve as the Chief Election Official for all regular and special municipal elections in compliance with the Texas Election Code.
4. Serve as the designated Records Management and Public Information Officer.
5. Coordinate the appointment process for City Boards and Commissions.
6. Codify all City Ordinances.
7. Process Open Records requests for public information.
8. Issue city liquor licenses.
9. Provide clerical support to the City Council.
10. Provide regular updates and access to public documents on the City’s website.

The **City Attorney** provides legal counsel and advice to the Mayor and City Council and City Manager in matters related to City business or City policy. This position is a contract for services that include:

1. All actions in the Municipal Court of Record.
2. Serve as the City’s legal advisor and represent the City in litigation.
3. Keep current on recent developments in municipal law.
4. Draft and prepare contracts, resolutions, ordinances and other legal documents as needed.
5. Attend City Council meetings as needed.

City Management Organizational Chart



Mission Statement

To provide for the long term financial stability, integrity and accountability of City resources through sound fiscal and operational practices while ensuring the highest possible quality of life.

FY2011-12 Accomplishments

1. Completed redesign of city website.
2. Completed redistricting process for city council election precincts.
3. Promoted access to council meetings on city website both live and videotaped.
4. Assisted various departments and organizations by providing public education on city events and council actions through timely and accurate posting information on the website.
5. Improved access to City Code of Ordinances through regular updated internet access.
6. Provided information and staff support to Council members in a timely manner as needed.
7. Contracted with shredding company to establish a regular purging schedule at multiple sites.
8. Completed Texas Municipal Clerk Certification program.

PROGRESS ON FY2011/12 OBJECTIVES

1. Continue to improve the quality and effectiveness of city services through communication efforts including enhancing the City website.
2. Continue to implement Strategic Plan Goals and Objectives.
3. Continue to advertise and recruit board volunteers in a variety of methods.

FY 2012/2013 GOALS AND OBJECTIVES

1. Provide information and staff support to Council in timely manner.
2. Seek out “best practices” for enhancing city website.
3. Respond to public information requests in professional, courteous, and timely manner.
4. Attend graduation of City Clerk Certification program and attend continuing education programs as available.

Position Control- Listing of Authorized Positions

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Adopted	2011-12	2012-13	Difference	
#101	City Manager	#01	F	Sal.	Unclassified	Exempt	Exempt	1.00	1.00	0.00	
#605	Executive Asst to City Mgr.	#06	F	Hr.	A-1	28	--	1.00	0.00	-1.00	
#245	Assistant to the City Manager	#01	F	Sal.	Exec. Pay Plan	--	E-2	0.00	1.00	1.00	
#213	City Clerk	#01	F	Sal.	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00	
#102	Assistant City Manager	#01	F	Sal.	Unclassified	Exempt	Exempt	1.00	1.00	0.00	
								Total	4.00	4.00	0.00

* F = Full Time PPT = Permanent Part time

PERFORMANCE MEASURES

PERFORMANCE MEASURES	FY2010-11 ACTUAL	FY 2011-12 BUDGET	FY 2011- 12 PROJECT	FY2012- 13 TARGET
OUTPUTS				
Attend and prepare materials for Council Meetings	31	30	30	30
Public information requests received	37	35	45	45
Codify all City Ordinances	34	30	35	35
EFFICIENCIES				
Full-Time Employees per 1,000 population	9.1	9.1	9.3	9.3
Operating Budget (General Fund) \$ per capita	\$576	\$532	\$537	\$704
Number of people receiving agendas online	200	250	205	275
Number of pgs provided in open records requests	372	400	400	400
Cost to codify ordinances through MuniCode	\$2,935	\$4,300	\$3,300	\$4,800
EFFECTIVENESS				
Responded to open records request within 10 days	100%	100%	100%	100%
Ordinances submitted for recording	25%	25%	25%	25%

CITY MANAGEMENT

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	173,581	175,702	304,745	146,889	308,529	319,881	
114 Overtime	0	133	0	1,322	2,371	0	
115 Longevity Pay	528	624	1,776	1,776	1,776	1,968	
117 Temporary/Seasonal	1,500		0	0	0	0	
118 Insurance Allowance	1,213	1,210	1,200	254	277	0	
SUB-TOTAL	176,822	177,669	307,721	150,241	312,953	321,849	
PAID BENEFITS							
121 FICA-Social Security	13,096	12,800	23,661	11,464	24,011	24,693	
122 Workers Compensation	481	524	892	348	901	933	
123 State Unemployment Tax	378	144	1,080	0	1,080	342	
124 TMRS	23,037	23,821	38,150	19,576	40,038	41,494	
126 Health Insurance	1,700	5,124	15,557	11,000	22,986	23,723	
127 Dental Insurance	(369)	212	694	590	1,112	1,212	
128 Long Term Disability	638	712	896	448	908	942	
SUB-TOTAL	38,961	43,337	80,930	43,426	91,036	93,339	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	0	300	32	300	500	
133 Business Transportation	9	0	0	0	0	0	
135 Business Meals	457	1,470	1,000	1020	1,020	1,200	
SUB-TOTAL	466	1,470	1,300	1052	1,320	1,700	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	969	630	985	555	985	985	
142 Professional Conferences	960	670	4,025	3,285	7,025	4,025	
143 Membership/Dues	5,985	7,415	2,965	1,785	2,965	2,965	
144 Subscriptions & Books	4,221	3,970	4,955	604	4,955	5,040	
146 Training-Transportation	1,123	889	2,485	855	2,485	2,785	
147 Training-Lodging	5,707	1,319	5,515	1,789	5,515	5,515	
148 Training-Meals	1,105	273	1,981	287	1,961	1,961	
SUB-TOTAL	20,070	15,166	22,911	9,160	25,891	23,276	
TOTAL EMPLOYEE SERVICES	236,319	237,642	412,862	203,879	431,200	440,164	6.6%
OFFICE SUPPLIES							
211 General Office Supplies	3,038	2,117	3,445	1,435	3,345	3,645	
214 Computer Supplies	0	0	1,780	0	1,780	1,780	
215 Postage	1,487	438	700	250	700	700	
219 Misc. Occasion	247	212	500	264	500	500	
SUB-TOTAL	4,772	2,767	6,425	1,949	6,325	6,625	
PROGRAM/SPECIAL EVENTS							
231 Elections	11,142	0	0	0	0	0	
232 Food/Meals	706	195	500	88	500	500	
233 City Sponsored Events	3,139	1,716	0	0	500	500	
235 Promotional Supplies	1366	0	2,600	0	2,600	2,600	
SUB-TOTAL	16,353	1,911	3,100	88	3,600	3,600	
OPERATIONAL EQUIPMENT							
259 Misc. Supplies	0	42	0	0	0	0	
261 Office Furniture	0	0	0	0	0	0	
264 Computer Accessories	0	172	600	0	600	600	
267 Computers	1,542	0	0	0	2,400	0	
269 Other Equipment	10,183	0	0	0	0	0	
SUB-TOTAL	11,725	214	600	0	3,000	600	

CITY MANAGEMENT

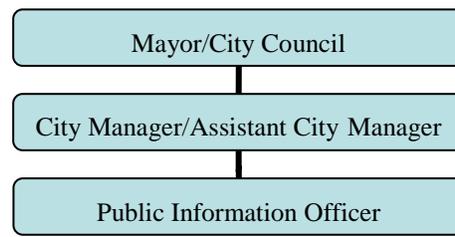
	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
TOTAL OPERATIONAL SUPPLIES	32,850	4,892	10,125	2,037	12,925	10,825	6.9%
UTILITIES							
323 Truck Telephone System	200	377	200	255	465	465	
324 Cell Phones	1,586	1,910	3,600	1,377	3,600	1,800	
TOTAL FACILITIES OPERATION	1,786	2,287	3,800	1,632	4,065	2,265	-40.4%
OFFICE EQUIPMENT							
461 Office Equipment Rental	0	0	0	0	0	0	
462 Office Equip/Maint.	308	286	300	127	300	300	
TOTAL EQUIPMENT OPERATION	308	286	300	127	300	300	0.0%
CONTRACT SERVICES & FEES							
511 Legal Services	72,298	(8,109)	0	0	0	0	
519 Other Professional Svcs.	18,786	36,369	4,800	1,354	4,800	7,000	
521 County Recording Fees	500	750	500	500	500	500	
523 Outside Printing	13,306	149	500	168	500	500	
528 Advertising	5,610	900	2,800	0	2,800	1,000	
532 Software License/Maint	4,309	0	0	74	100	100	
539 Other Contract Services	60,723	22,125	30,000	11,100	30,000	27,300	
TOTAL CONTRACT SVCS & FEES	175,532	52,184	38,600	13,196	38,700	36,400	-5.7%
CONTRIBUTIONS/TRANSFERS							
813 Contributions to Civic Prog.	93,359	0	0	0	0	0	
TOTAL CONTRIBUTION/TRSF	93,359	0	0	0	0	0	0%
GRAND TOTALS	540,154	297,291	465,687	220,871	487,190	489,954	5.2%

PUBLIC INFORMATION OFFICE

Department Description

The Public Information Officer (PIO) coordinates public information communications, including media relations and publicity activities to inform the public; to foster civic involvement and heighten awareness for City activities, services and programs; to coordinate activities designed to provide external and internal audiences with current information regarding all aspects of City operations and services; to support/lead marketing and public relations activities that create and maintain a favorable public image of the City of Taylor.

Department Organizational Chart



Mission Statement

The mission of the Public Information Office is twofold: 1) To promote transparency in city government through accurate and informational communications, both internally and externally, about the City of Taylor. 2) To promote and maintain a favorable public image through marketing and public relations activities.

FY 2011-2012 Accomplishments

1. Newsletter: Will have successfully written and helped to develop the design of 12 issues of *Community Connection*, the City's external newsletter that is inserted into the utility mailings.
2. Website: Worked with City Clerk in facilitating the redesign of the City website and with the Assistant City Manager in the addition of a video component provided by Swagit Productions for live video streaming and video of City Council meetings.
3. Media relations: Developed news releases and media advisories, pitched stories to media and provided follow up on news events/stories of the City.
4. Media events: Provided planning of programs, execution of events and media relations support for media events of the City, i.e. volunteer events, Fly-In and Air Race, Spooktacular, Veterans Day, Christmas activities, Easter Egg Hunt, Zest Fest, Memorial Day, Martin Luther King Day and Flag Day.

5. Taylor Marketing Team (TMT) initiatives: Provided planning/facilitating of filming of “My Hometown” by KEYE – TV in 12/2011. Provided writing and ad development for TMT advertising in Chamber of Commerce City Map with Taylor Daily Press; Greater Austin Newcomer Guide; Round Rock Express Scoreboard and playbill for 2012 season; FYI Issue for 2012 and Progress Edition of Taylor Daily Press; Impressions Magazine for 2012.
6. Represented City of Taylor at community events, i.e. Chamber activities, Williamson County events/activities.
7. Assisted in planning as needed for programs, invitations and representation at Wilco Growth Summit, Wilco Realtors Bus Tour of Taylor, and Team Taylor Industry Appreciation event.
8. Successfully developed design and timely distribution of the 2011 Water Quality Report for the City of Taylor.
9. Provided support for management/Council as needed for talking points or scripts for special appearances/events.
10. Represented the City of Taylor at two Williamson County PIO meetings and attended the annual Texas Association of Municipal Information Officers conference in 2012 in Round Rock.

FY 2012-2013 Goals and Objectives

1. Continue to provide quality public communications to citizens of Taylor, including the City website and the *Community Connection* monthly newsletter.
2. Continue to monitor and consider expanding communications into the social media realm, including Twitter, FaceBook and other emerging and growing online outlets such as YouTube and FLICKR.
3. Collaborate in upgrading content and uses of Channel 10, to include video. Learn to be proficient in populating this channel.
4. Update and maintain current media list. Expand distribution lists to include community partners and public officials.
5. Continue to represent the City of Taylor on the Taylor Marketing Team in a collaborative effort to promote the city and community to both internal (local) and external (regional) markets.
6. Provide timely and creative media relations for the City and explore ways to expand the reach when appropriate.

7. Continue to provide communications support for Council and management whenever needed.

Public Information

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2011-12	2012-13	Difference	
129	Public Information Officer	#02	F	Sal.	Exec. Pay Plan	E-2	E-2	1.00	1.00	0.00	
* F = Full Time PPT = Permanent Part time								Total	1.00	1.00	0.00

Performance Measures

PERFORMANCE MEASURES	FY 2010-11 ACTUAL	FY2011-12 BUDGET	FY2011-12 PROJECTED	FY2012-13 TARGET
OUTPUTS				
City Council meetings attended	28	24	28	24
Public meetings attended	2	NA	3	NA
Community events attended	12	NA	21	NA
Holidays & weekends worked	4	NA	6	NA
City sponsored events planned/supported	11	9	13	12
News releases (thru 7/2012)	27	24	15	24
Newsletters written/annually	12	12	12	12
EFFICIENCIES				
Cost of newsletters (6,100 @.16)	\$11,882	\$14,332	\$14,000	\$16,000**
# Inserts (5,600/mo)	67,200	70,000	67,200	70,000
# Inserts delivered to retirees (75/mo)	900	900	900	900
EFFECTIVENESS				
# Twitter followers (as of 7/25/12)*	123	200	164*	200
# Tweets	317	500	403	500
# Website visits (6/25/2011-12)*	203,201	300,000	196,539*	200,000
# Page views	NA	388,691	390,805	400,000

**Includes other printing and graphic design.

PUBLIC INFORMATION

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	0	52,498	51,879	24,942	51,879	51,879	
114 Overtime	0	0	0	0	0	0	
115 Longevity Pay	0	240	288	288	288	336	
118 Insurance Allowance	0	23	0	577	1,200	1,200	
SUB-TOTAL	0	52,761	52,167	25,807	53,367	53,415	
PAID BENEFITS							
121 FICA-Social Security	0	3,670	4,012	2,048	4,095	4,098	
122 Workers Compensation	0	159	151	74	155	155	
123 State Unemployment Tax	0	72	270	0	261	86	
124 TMRS	0	7,065	6,467	3,356	6,828	6,887	
126 Health Insurance	0	3,841	5,186	0	0	0	
127 Dental Insurance	0	212	231	135	231	252	
128 Long Term Disability	0	215	156	78	156	156	
SUB-TOTAL	0	15,234	16,473	5,691	11,726	11,634	
ALLOWANCES/REIMBURSEMENTS							
133 Business Transportation	0	0	150	0	150	150	
135 Business Meals	0	0	150	37	150	150	
SUB-TOTAL	0	0	300	37	300	300	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	0	0	100	0	0	100	
142 Professional Conferences	0	0	195	0	165	195	
143 Membership/Dues	0	130	130	65	130	130	
144 Subscriptions & Books	0	343	372	106	372	432	
146 Training-Transportation	0	0	200	0	200	200	
147 Training-Lodging	0	0	350	0	0	350	
148 Training-Meals	0	0	100	0	100	100	
SUB-TOTAL	0	473	1,447	171	967	1,507	
TOTAL EMPLOYEE SERVICES	0	68,468	70,387	31,706	66,360	66,856	-5.0%
OFFICE SUPPLIES							
211 General Office Supplies	0	441	527	339	527	600	
215 Postage	0	780	1,420	303	750	850	
SUB-TOTAL	0	1,221	1,947	642	1,277	1,450	
PROGRAM/SPECIAL EVENTS							
233 City Sponsored Events	0	1,163	2,500	219	2,500	2,500	
SUB-TOTAL	0	1,163	2,500	219	2,500	2,500	
OPERATIONAL EQUIPMENT							
266 General Electronic Equip	0	0	0	268	268	0	
SUB-TOTAL	0	0	0	268	268	0	
TOTAL OPERATIONAL SUPPLIES	0	2,384	4,447	1,129	4,045	3,950	-11.2%
UTILITIES							
323 Truck Telephone System	0	103	0	18	50	110	
324 Cell Phones	0	646	600	390	850	600	
TOTAL FACILITIES OPERATION	0	749	600	408	900	710	18.3%

PUBLIC INFORMATION

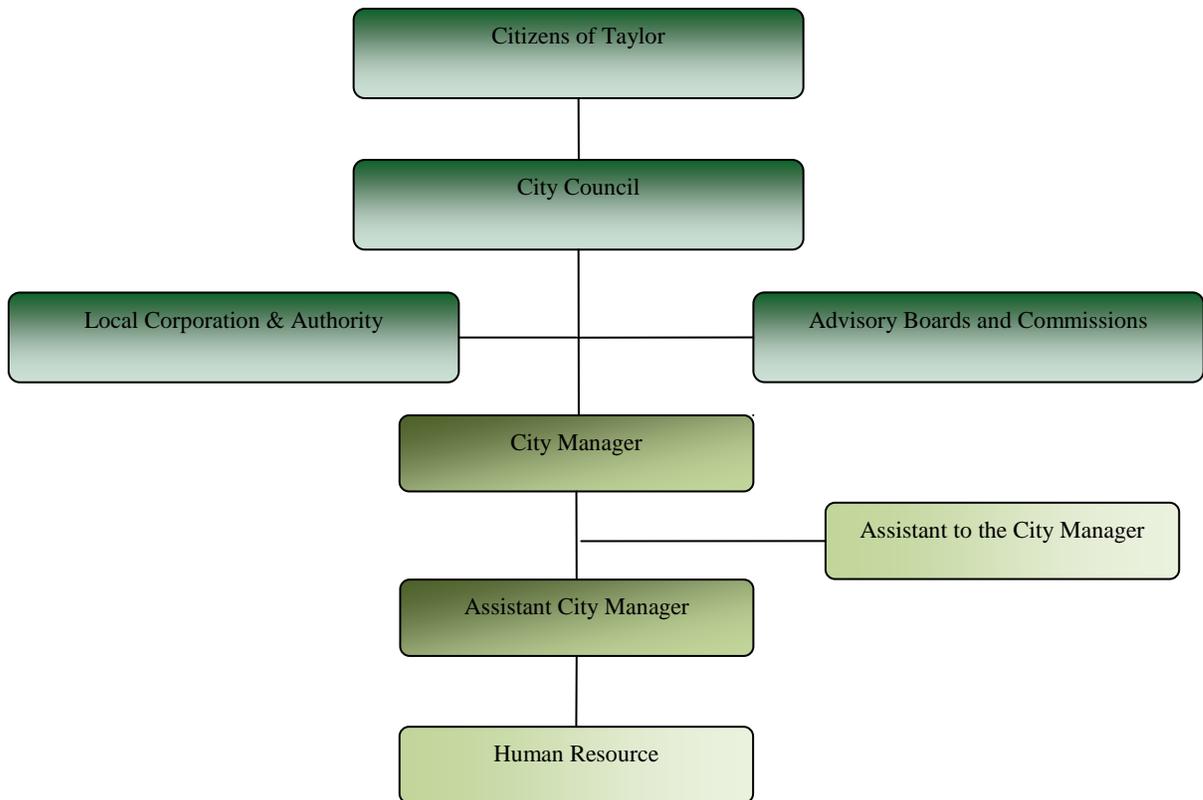
	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
519 Other Professional Svcs.	0	0	13,500	0	5,000	11,000	
523 Outside Printing	0	11,882	14,600	5,880	14,000	16,000	
528 Advertising	0	5,308	11,000	1,000	1,000	1,000	
539 Other Contract Services	0	7,976	10,064	9,075	21,189	28,247	
TOTAL CONTRACT SVCS & FEES	0	25,166	49,164	15,955	41,189	56,247	14.4%
GRAND TOTALS	0	96,767	124,598	49,198	112,494	127,763	2.5%

HUMAN RESOURCES

Department Description

To provide the best support to operating departments in all personnel related matters. The Human Resources Department formulates recommendations for changes or amendments to the Personnel Policies adopted by the City Council and administers the personnel system of the City. This responsibility includes calculating benefit, wage and salary costs for all employees, administering and maintaining all benefits, maintaining employee records, administering and/or coordinating all training programs, employee relations, recruiting of personnel and providing orientation to new employees. Human Resources Director will serve as the Civil Service Director to perform work governed by Chapter 143 Civil Service section of the Local Government Code. This responsibility includes making sure the Fire and Police departments comply with all sections of Chapter 143. Serve as secretary to the Civil Service Commission, be responsible for the preparation and security of all entry level and promotional exams; maintain the Record and Appointment of all entry-level applicants and promotional candidates; setting up Appeals for the Commission and Third Party Hearing Examiners and perform other duties as indicated in Chapter 143.

- Provides drug testing and criminal background checks on all applicants and random drug testing on all DOT and Non-DOT safety sensitive employees.
- Manages the City's benefit packages including the Health and Dental plans, TMRS retirement system, worker's compensation program, long term disability and supplemental insurance plans, EEOC, FMLA, COBRA and HIPAA within the guidelines established by federal, state and local law.
- Ensures that all programs, policies and procedures comply with all applicable laws, the Human Resources Department staff attends conferences and seminars on employment law, civil service and other human resources related issues.
- Administers the classification and pay function of the personnel system, this section conducts salary surveys for positions, which is used to formulate recommendations for changes in grades or salary levels for each class of employee if budget allows for such pay increase.
- Administers and complies with Chapter 143 Civil Service Local Government Code for all Police Officers and Firefighters.
- Administers entry-level and promotional examinations to Police and Fire candidates. Serves as test monitor over the physical agility test.



Mission Statement

The Human Resources Department supports the City’s efforts to attract, develop and retain a diverse, well-qualified and productive workforce that is capable of providing quality services to the citizens of Taylor. The City of Taylor is an Equal Opportunity Employer. All aspects of human resources management, such as recruitment, hiring, training, promotion, transfer, layoff, recall, compensation and benefits, discipline, and termination are administered without regard to political affiliation, race, color, sex, religion, national origin, age, veteran status, disability, sexual preference, or any other status protected by law. The Human Resources Department is sensitive to the values and needs of each individual and will provide effective and efficient human resource services to applicants, employees and retirees.

FY2011-12 Accomplishments

- Sponsored a Health Fair for the City of Taylor employees.
- Revised and updated 18 job descriptions to ensure compliance with ADA standards.
- Sponsored Quarterly Brown Bag Luncheons for the employees/spouses with wellness topics/speakers.

- Continued with the Wellness Program with a day off incentive for participating in a certain number of wellness activities (2nd year).
- Provided a monthly employee newsletter.
- Set up a flu shot clinic with HEB for employees and their dependents.
- Set up quarterly online training courses for employees thru the Texas Municipal League website.
- Sponsored Employee Appreciation Luncheon.
- Recognized employees birthdays by hosting a Quarterly Birthday Party for those employees.
- Sponsored City picnic for Employees and their families.

FY 2012-13 Goals and Objectives

- Attract, retain, and develop a diverse, well-qualified and productive workforce.
- Continue to educate employees regarding the use and value of their employee benefits to include an annual Open Enrollment/Benefits meeting, a Health Fair and regularly scheduled educational benefits events.
- Continue to revise and update Job Descriptions for every classification to ensure compliance with ADA standards.
- Conduct and coordinate classroom training, online training and seminars for employees and supervisors on safety, wellness programs, drug and alcohol awareness, sexual harassment, customer service, Incode software and continuing education.
- Continue to implement Chapter 143 of the Local Government Code and serve as secretary of the Civil Service Commission.
- Continue to educate all employees on the importance of healthy habits through monthly payroll inserts.
- Coordinate a flu shot clinic for the employees and their dependents that are on the City's health insurance plan.
- Continue the wellness program and offer incentives for participating in a certain number of wellness activities.
- Continue sponsoring quarterly brown bag luncheons

Position Control- Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Adopted	2011-12	2012-13	Difference	
#237	Dir. H R/Civil Service Receptionist/Adm.	#01	F	Sal	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00	
#626	Clerk	#06	F	Hr.	A-1	16	16	1.00	1.00	0.00	
* F = Full Time PPT = Permanent Part time								Total	2.00	2.00	0.00

PERFORMANCE MEASURES	FY2009-10 ACTUAL	FY 2010-11 ACTUAL	FY 2011-12 AS OF 5-18- 12	FY2012-13 TARGET
OUTPUTS				
# of Full-Time budgeted positions	151	151	136	135
# of Full-Time positions frozen	9	13	15	14
# of Part-Time budgeted positions	11	11	9	9
# of Part-Time positions frozen	1	2	2	2
EFFICIENCIES				
# of Workers Comp claims filed with TML	22	25	6	10
Qualifying examinations given	0	7	3	4
# of Drug Tests administered	55	37	50	50
# of Background checks conducted	51	11	25	25
EFFECTIVENESS				
Applicants hired	24	10	21	15
# of employees resigned	15	19	19	18
# of employees retired	1	3	2	2

HUMAN RESOURCES

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	132,746	129,480	87,410	42,060	87,410	87,418	
114 Overtime	905	907	190	0	0	172	
115 Longevity Pay	1,440	1,584	1,248	1,248	1,248	1,344	
118 Insurance Allowance	1,154		0	0	0	0	
SUB-TOTAL	136,245	131,971	88,848	43,308	88,658	88,934	
PAID BENEFITS							
121 FICA-Social Security	10,036	9,226	6,832	3,079	6,817	6,823	
122 Workers Compensation	371	407	257	155	257	257	
123 State Unemployment Tax	567	216	540	0	522	171	
124 TMRS	17,875	17,840	11,015	5,630	11,368	11,466	
126 Health Insurance	10,138	12,381	10,372	5,145	10,372	10,368	
127 Dental Insurance	606	637	463	270	463	504	
128 Long Term Disability	508	530	262	131	262	262	
SUB-TOTAL	40,101	41,237	29,741	14,410	30,061	29,851	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	10	60	0	30	60	
SUB-TOTAL	0	10	60	0	30	60	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	385	50	250	50	107	175	
142 Professional Conferences	590	305	500	225	400	575	
143 Membership/Dues	265	140	275	265	265	275	
144 Subscriptions & Books	1,631	1,727	1,815	913	1,815	2,023	
146 Training-Transportation	207	180	450	232	321	450	
147 Training-Lodging	673	665	840	480	986	995	
148 Training-Meals	120	142	242	45	242	266	
SUB-TOTAL	3,871	3,209	4,372	2,210	4,136	4,759	
TOTAL EMPLOYEE SERVICES	180,217	176,427	123,021	59,928	122,885	123,604	0.5%
OFFICE SUPPLIES							
211 General Office Supplies	4,087	3,367	3,049	1,779	2,942	3,228	
214 Computer Supplies	959	810	1,000	77	500	500	
215 Postage	761	369	900	436	900	900	
SUB-TOTAL	5,807	4,546	4,949	2,292	4,342	4,628	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	28	46	180	0	180	180	
236 Misc. Occasion	3,097	2,965	3,260	2,758	3,260	3,260	
237 Training Supplies	0	0	0	0	0	100	
241 Reference Books	226	304	1,000	1037	1,037	1,000	
SUB-TOTAL	3,351	3,315	4,440	3,795	4,477	4,540	
OPERATIONAL EQUIPMENT							
261 Office Furniture	117	0	100	0	0	0	
269 Other Office Equipment	0	0	0	0	0	0	
SUB-TOTAL	117	0	100	0	0	0	
TOTAL OPERATIONAL SUPPLIES	9,275	7,861	9,489	6,087	8,819	9,168	-3.4%

HUMAN RESOURCES

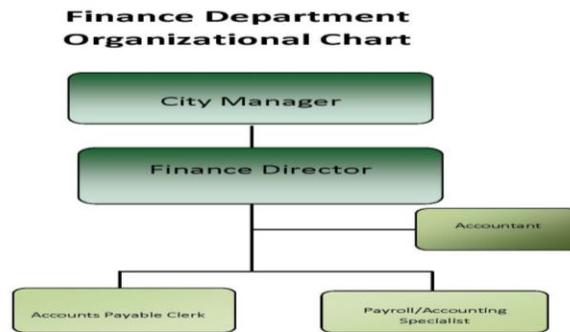
	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
UTILITIES							
323 Truck Telephone System	95	118	150	90	294	300	
324 Cell Phones	0	0	0	220	880	600	
TOTAL FACILITIES OPERATION	95	118	150	310	1,174	900	500.0%
OFFICE EQUIPMENT							
461 Office Equipment Rental	0	-	0	0	0	0	
462 Office Equip. Maint.	298	286	300	128	300	300	
TOTAL EQUIPMENT OPERATION	298	286	300	128	300	300	0.0%
CONTRACT SERVICES & FEES							
511 Legal Services	3,069	488	6,000	990	5,000	5,000	
523 Outside Printing	0	0	0	88	107	120	
526 Testing/Certification	135	8,223	8,700	637	8,556	8,700	
528 Advertising	2,367	2,405	2,500	1,894	3,500	3,000	
532 Software Maint/License	6,612	3,706	3,800	3,161	3,200	3,819	
539 Other Contract Services	13,689	13,055	17,964	13,972	17,046	17,764	
TOTAL CONTRACT SVCS & FEES	25,872	27,877	38,964	20,742	37,409	38,403	-1.4%
GRAND TOTALS	215,757	212,569	171,924	87,195	170,587	172,375	0.3%

FINANCE DEPARTMENT

Department Description

The Finance Department is responsible for managing the City's financial resources and provides decision support services to all departments. The Finance Department is also responsible for administering a cash management and investment program, which helps to ensure that City funds receive the greatest rate of return on funds and investments. Other duties of the department include account payable, payroll, procurement, debt management, and utility billing.

We provide appropriate, essential, and timely financial reports, as well as assisting the City Manager and various departments by providing direction in preparing the annual operating budget. To protect and maintain the City's finance and provide accountability for financial position to the City Council, management and citizens. The services of this program include: fund accounting in accordance with General Accepted Accounting Principles (GAAP) and the Government Accounting Standard Board (GASB); audit and financial report: fixed asset management; grant accounting; centralized accounts payable services; and implementation of approved financial policies.



Mission Statement

The Finance Department is dedicated to providing quality financial management for the City of Taylor's resources. To provide the highest level of customer service and customer support to the citizens of Taylor regarding financial matters, utility billing, and municipal court issues. To assist all of the departments of the City at fulfilling the strategic plans set forth by the City Council regarding financial affairs. The Finance Department strives for excellence in the financial matters of the City of Taylor.

FY 2011-12 Accomplishments

- Finance department completed the annual Comprehensive Annual Financial Report.
- City budget was adhered too and budget amendments were submitted as needed.

- Provided accurate and timely financial reporting to the City Council.
- Completed financing for Series 2012 Certificates of Obligation for drainage issues.
- Started with the processing of accounts payable by way of ACH.
- Implemented the use of secure signature for check signing.

FY 2012-13 Goals and Objectives

- To earn the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY2011-12.
- To earn the GFOA Distinguish Budget Award.
- To earn the 2012 Gold Leadership Circle Award.
- Review and update current policies and procedures.
- Continue to implement internal auditing procedures.
- Continue to review and update fixed asset software to ensure all data is current.
- Adhere to all necessary financial reporting and audit requirements.
- Provide support and consult with city departments and management for excellent financial management.
- Enhanced internal controls within the department.
- To issue refunding bonds for potential savings.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2011-12	2012-13	Difference	
#121	Director of Finance	#01	F	Sal	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00	
#240	Accountant Payroll/Acct.	#02	F	Sal	Mgmt Pay Plan	M-2	M-1	1.00	1.00	0.00	
#602	Specialist	#06	F	Hr.	A-1	21	21	1.00	1.00	0.00	
#613	Account Clerk	#06	F	Hr.	A-1	16	16	1.00	1.00	0.00	
* F = Full Time PPT = Permanent Part time								Total	4.00	4.00	0.00

Performance Standards

Because the finance department provides support to all of the City of Taylor’s departments, we are dedicated to promoting the City’s Mission Statement by, being fiscally responsible, continuously focusing on the City Council’s strategic goals, keeping our productivity levels high, and to help ensure Taylor’s citizens receive excellent customer service based on integrity and accountability. The Finance Department continues to compile reports in a format that effectively, accurately, and efficiently communicates financial data to the City Council and citizens of Taylor.

PERFORMANCE MEASURES	FY2010-11 ACTUAL	FY 2011-12 BUDGET	FY 2011-12 PROJECTED	FY2012-13 TARGET
OUTPUTS				
# of W-2 statements issued	167	170	170	170
# of Payroll direct deposits processed	4,064	4,269	4,226	4,269
\$ Gross Payroll	6,097,611	6,161,026	6,161,026	6,223,250
Comprehensive Annual Financial Report	1	1	1	1
# of Accounts Payable Checks Issued	4,800	4,900	4,700	4,000
EFFICIENCIES				
% of Payroll on Direct deposit	100%	100%	100%	100%
# payroll cycles completed	26	26	26	26
Total Value of A/P checks	23,500,000	23,224,488	23,500,000	18,500,000
EFFECTIVENESS				
% of W-2 statements issued on time	100%	100%	100%	100%
% of payroll direct deposits processed on time	100%	100%	100%	100%
GFOA CAFR award	yes	yes	yes	yes
Bond Rating	A	A+	A+	A+

FINANCE

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	204,620	204,130	201,875	97,082	201,875	201,885	
114 Overtime	30	7	0	0	0	0	
115 Longevity Pay	1,584	1,728	1,872	1,872	1,872	2,016	
SUB-TOTAL	206,234	205,865	203,747	98,954	203,747	203,901	
PAID BENEFITS							
121 FICA-Social Security	15,681	15,059	15,668	7,574	15,633	15,645	
122 Workers Compensation	568	621	591	289	591	591	
123 State Unemployment Tax	756	288	1,080	0	1,044	342	
124 TMRS	27,075	27,572	25,260	12,878	26,069	26,288	
126 Health Insurance	20,277	17,074	20,743	10,251	20,663	20,736	
127 Dental Insurance	809	849	926	540	926	1,009	
128 Long Term Disability	788	838	606	303	606	606	
SUB-TOTAL	65,954	62,301	64,874	31,835	65,532	65,217	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	185	200	0	0	200	
135 Business - Meals	0	0	0	37	37	35	
SUB-TOTAL	0	185	200	37	37	235	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	275	275	518	360	450	660	
142 Professional Conferences	0	420	650	550	550	1,300	
143 Membership/Dues	1,425	1,874	1,875	929	1,875	1,875	
144 Subscriptions & Books	0	64	0	105	105	0	
146 Training-Transportation	0	143	37	0	65	360	
148 Training-Meals	0	0	42	0	32	75	
SUB-TOTAL	1,700	2,776	3,122	1,944	3,077	4,270	
TOTAL EMPLOYEE SERVICES	273,888	271,127	271,943	132,770	272,393	273,623	0.6%
OFFICE SUPPLIES							
211 General Office Supplies	7,500	3,769	2,600	2,188	3,000	3,195	
214 Computer Supplies	146	458	137	0	0	0	
215 Postage	2,941	3,506	3,000	1,384	2,500	3,000	
SUB-TOTAL	10,587	7,733	5,737	3,572	5,500	6,195	
OPERATIONAL EQUIPMENT							
266 General Electric Equipment	0	209	0	0	0	0	
267 Computers	0	0	0	1,488	1,488	0	
269 Other office Equipment	0	0	0	0	0	100	
SUB-TOTAL	0	209	0	1,488	1,488	100	
TOTAL OPERATIONAL SUPPLIES	10,587	7,942	5,737	5,060	6,988	6,295	9.7%
UTILITIES							
323 Truck Telephone System	67	87	75	56	185	220	
324 Cell Phones	0	0	0	0	380	600	
326 Wireless Data Services	0	0	0	0	0	456	
TOTAL FACILITIES OPERATION	67	87	75	56	565	1,276	1601.3%
OFFICE EQUIPMENT							
461 Office Equipment Rental	0	-	0	0	0	0	
462 Office Equip. Maint/Repair	293	286	270	199	335	335	
TOTAL EQUIPMENT OPERATION	293	286	270	199	335	335	24.1%

FINANCE

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
CONTRACT SERVICES & FEES							
513 Audit Services	40,000	49,500	53,200	53,200	53,200	49,000	
523 Outside Printing	3,664	3,755	3,780	1,689	3,500	3,860	
527 Delivery, Courier Svcs.	127	253	200	0	20	100	
528 Advertising	1,130	949	965	0	900	800	
532 Software Maint/License	14,441	15,688	16,366	11,633	16,473	17,300	
533 CAD Entity Fee	46,378	49,961	50,238	27,293	50,238	50,240	
536 Extended Maint. Warranty	495	375	400	0	395	0	
537 Bank Charges	897	909	140	350	375	390	
538 County Tax Collection Fee	1,719	1,748	2,000	1,992	1,992	2,150	
539 Other Contract Services	9,605	14,196	16,321	6,250	10,000	8,700	
TOTAL CONTRACT SVCS & FEES	118,456	137,334	143,610	102,407	137,093	132,540	-7.7%
CONTRIBUTIONS/TRANSFERS							
816 Sales Tax Rebate	11,152	14,805	3,650	9,047	9,047	11,800	
TOTAL CONTRIBUTION/TRSF	11,152	14,805	3,650	9,047	9,047	11,800	223.3%
GRAND TOTALS	414,443	431,581	425,285	249,539	426,421	425,869	0.1%

MUNICIPAL COURT

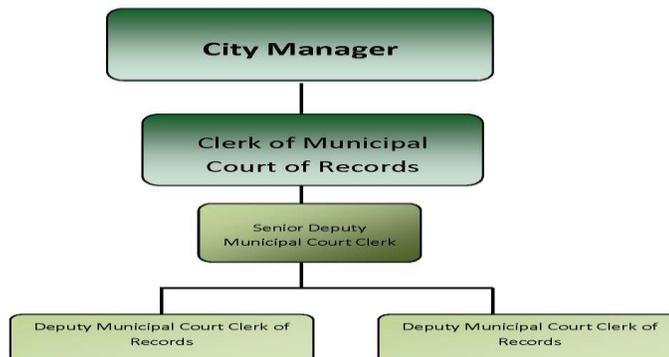
Department Description

The Municipal Court of Record has original and exclusive jurisdiction over violations of City ordinances and the resolutions, rules, and orders that occur in the territorial jurisdiction of the City and on any property owned by the City in the City's extraterritorial jurisdiction. The basic organization of the municipal court consists of judges, court clerks, prosecutors, bailiffs, warrant officers, and defense counsels.

The Municipal Court Clerk's Office is the office of support personnel to the court. The clerk's primary responsibilities include processing the clerical work of the court; administering daily operations of the court; maintaining court records, including the docket; and coordination the scheduling of cases. The Court consists of a Judge, a Clerk of the Court of Record, Deputy Municipal Court Clerks and the City of Taylor Prosecutor.

The Municipal Court handles the judicial processing of Class C misdemeanors that originate from traffic citations, citizen complaints, code violations, and misdemeanor arrests, occurring within the territorial limits of the City of Taylor. The clerks accept fines, pleas of Not Guilty and requests for Trials by Judge or Jury; schedule trials, hearings for dangerous dogs and junk vehicle cases. They subpoena witnesses for trials, process summons for Jurors, assist the public in applying for Defensive Driving or Deferred Adjudication if they are qualified, prepare warrants for non-appearing defendants, assist with the Magistration of Defendants on Class B or Felony warrants, prepare Appeal Cases to County Court, keep current on Legislative Law changes and court procedures, report court costs to the State Comptroller, statistics to the Office of Court Administration, and traffic convictions to the Department of Public Safety.

Municipal Court Department Organizational Chart



Mission Statement

Provide a fair and just forum for the resolution of legal issues within its jurisdiction in an efficient and courteous manner.

FY 2011-12 Accomplishments

- Maintaining every day process keying tickets, mail, posting of cash collections
- Improvement in Customer Service
- Obtaining knowledge of system and processes

FY 2012-2013 Goals and Objectives

- The primary objective for the Municipal Court Clerk’s Office is to serve the public, to be knowledgeable, efficient, professional, courteous, and to be a credit to the City of Taylor.
- The Municipal Court Clerk’s Office objective for this coming year is to obtain clerk certification Level 1 and Interpreter certification.
- Continuing education of court procedures provided by the Texas Municipal Court Education Center. Attend Court software conference
- To clean up closed cases from the active files in order to streamline existing court cases into a more manageable and efficient task.
- Create S.O.P’s (Standard Operation Procedures)
- Implementation of Brazos Tech (ticket writer)
- Maintain record management/retention schedules

Position Control- Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Adopted	2011-12	2012-13	Difference	
#233	Clerk of Mun. Court of Record	#01	F	Sal	Mgmt Pay Plan	M-1	M-1	1.00	1.00	0.00	
#320	Senior Mun. Court Clerk	#06	F	Hr.	A-1	--	20	0.00	1.00	1.00	
#615	Deputy Mun. Court Clerk	#06	F	Hr.	A-1	15	15	3.00	2.00	-1.00	
#105	Mun. Court of Record Judge	#02	PPT	Sal.	Unclassified	Exempt	Exempt	0.50	0.50	0.00	
* F = Full Time PPT = Permanent Part time								Total	4.50	4.50	0.00

PERFORMANCE MEASURES	FY2009-10 ACTUAL	FY 2010-11 ACTUAL	FY 2011-12 PROJECTED	FY2012-13 TARGET
OUTPUTS				
#ofWarrants Issued	1,486	1,487	700	1,100
#ofWarrants Cleared	1,061	1,112	500	800
# of Violations Processed	3,156	4,250	3,100	4,000
EFFICIENCIES				
Average Collections perClerk	1,825	1,890	1,417	1,700
Online Payments	71	139	83	150
EFFECTIVENESS				
% of Total Warrants Cleared	71%	75%	71%	73%

MUNICIPAL COURT

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	97,184	116,055	120,033	55,154	115,303	127,849	
114 Overtime	1,659	-	500	4	500	1,500	
115 Longevity Pay	1,632	1,728	1,872	1,872	1,872	720	
116 Regular Part Time	33,975	33,871	33,600	16,154	33,600	33,600	
118 Insurance Allowance	1,213	2,202	2,400	1,154	2,400	2,400	
SUB-TOTAL	135,663	153,856	158,405	74,338	153,675	166,069	
PAID BENEFITS							
121 FICA-Social Security	10,524	11,533	12,205	5,862	11,782	12,734	
122 Workers Compensation	352	408	458	208	444	477	
123 State Unemployment Tax	756	400	1,350	0	1,877	428	
124 TMRS	13,334	16,062	15,535	7,569	15,364	17,078	
126 Health Insurance	8,835	8,534	10,372	3,829	8,084	15,552	
127 Dental Insurance	404	584	694	347	598	504	
128 Long Term Disability	378	476	360	167	338	384	
SUB-TOTAL	34,583	37,997	40,974	17,982	38,487	47,157	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	275	598	850	200	850	1,250	
142 Professional Conferences	50	0	100	0	100	400	
143 Membership/Dues	50	136	240	0	240	250	
144 Subscriptions & Books	151	0	240	0	240	240	
146 Training-Transportation	561	601	660	41	660	1,620	
147 Training-Lodging	0	0	800	0	800	1,050	
148 Training-Meals	182	202	141	96	224	923	
SUB-TOTAL	1,269	1,537	3,031	337	3,114	5,733	
TOTAL EMPLOYEE SERVICES	171,515	193,390	202,410	92,657	195,276	218,959	8.2%
OFFICE SUPPLIES							
211 General Office Supplies	4,584	4,902	3,700	2,779	3,700	4,800	
214 Computer Supplies	529	351	0	0	0	0	
215 Postage	2,107	2,476	2,100	836	2,100	2,100	
SUB-TOTAL	7,220	7,729	5,800	3,615	5,800	6,900	
TOTAL OPERATIONAL SUPPLIES	7,220	7,729	5,800	3,615	5,800	6,900	19.0%
UTILITIES							
321 Light & Power	5,053	2,241	3,500	473	1,600	1,655	
322 Natural Gas, Propane	201	138	200	107	200	200	
323 Truck Telephone System	568	459	450	306	450	600	
324 Cell Phones	-	-	-	-	0	600	
TOTAL FACILITIES OPERATIONS	5,822	2,838	4,150	886	2,250	3,055	-26.4%
OFFICE EQUIPMENT							
462 Office Equip.. Maint/Repair	1,160	491	410	233	410	410	
TOTAL EQUIP OPERATIONS/MT.	1,160	491	410	233	410	410	0.0%

MUNICIPAL COURT

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
511 Legal Services	26,370	26,040	25,000	7,350	20,000	20,000	
523 Outside Printing	0	355	450	0	300	450	
526 Testing/Cert. Permits	0	50	275	0	155	600	
529 Elections/Judge/Jury Svcs.	408	180	600	222	400	400	
532 Software Maint/License	7,136	7833	8,015	7,739	8,400	8,800	
539 Other Contract Services	0	7,256	0	247	470	470	
TOTAL CONTRACT SVCS.	33,914	41,714	34,340	15,558	29,725	30,720	-10.5%
GRAND TOTALS	219,631	246,162	247,110	112,949	233,461	260,044	5.2%

PLANNING AND DEVELOPMENT

Department Description

The Department of Community Development consists of five divisions. These divisions' responsibilities and functions are:

1. Administration, which includes: budget, personnel, strategic planning, policy development, records management, reporting, cash collections, tax abatement and sales tax rebate agreement administration, Tax Increment Finance (TIF) district administration, assist the Taylor Economic Development Corporation with requests for information (RFI), housing assistance, work with the Interagency Council of East Williamson County, assisting the Taylor Community Development Corporation (CDC), and selected grants applications and administration.
2. Planning, which includes: zoning, platting and subdivision administration, variance processing, site plan review, Development Review Committee (DRC) coordination, project facilitation, long range planning and implementation, including parks and airport, annexation and development agreements, license agreements, HOA coordination, GIS, liaison to Advisory Boards (Planning and Zoning Commission and Impact Fee Advisory Board, Zoning Board of Adjustment, Building Standards Commission, Comprehensive Plan Implementation Committee, Taylor CDC), and volunteer recruitment and retention.
3. Inspections, which includes: plan review, inspections, permit issuance, and project management.
4. Code Enforcement, which includes: complaint investigation and case management.
5. Moody Museum, which includes the general maintenance and operation of the Museum.

Mission Statement

The mission of the Community Development Department is to provide quality services for our citizens' needs today while proactively planning for tomorrow.

Our commitment to carrying out this mission includes:

1. Being responsive to the diverse needs of our customers through the provision of reliable information and innovative services that effectively serve the community's needs,
2. Providing services to the citizens of Taylor through the consistent, courteous and professional enforcement of adopted codes and standards,
3. Preparing for the future of Taylor and the surrounding region by actively working to encourage quality growth, while striving to protect the unique features of our community that make it an outstanding place to live, work, shop, and play.

FY 2011-2012 Accomplishments (October 2011 – May 2012)

Assisted with the submitted a Trails Grant Application (not funded)

Initiated Future Land Use Study of Major Corridors

Initiated annexation process for an area on the north east corner of US 79 and CR 101
 Presented at the annual Statewide Texas APA Conference
 Assisted with the 2011 Annual Business Retention and Expansion Recognition Luncheon
 Assisted with the submittal of an application for the 2012 Governor's Community Achievement Award (not funded)
 Assisted Developer in obtaining Texas State Tax Credits for two senior living apartment complex (Hamilton Valley).
 Adopted updated water and waste water impact fees.
 Assisted in the privatization of plan review and building inspection services (Bureau Veritas).
 Assisted with the resolution of an ADA complaint at Robinson Park
 Over 143,000 SF of new commercial development was reviewed and processed for approval.
 Created dedicated Code Enforcement Position
 Assisted with the submittal of the 2012 CDBG application to the County.
 Completed interior renovations of the Moody Museum.
 Demolished and removed four "Section 214" dilapidated homes
 Joined the reservation and contract system of the TDHCA's HOME OCC housing program
 Joined the Amy Young Barrier Removal Program.
 Assisted with the extension of waste water services to Clark Travel, a newly relocated firm to Taylor.
 Coordinated two street re-naming projects: JO Baker Addition and CR 400
 Coordinated the continued participation in the HUD's CDBG Urban Counties Program

FY2011-12 Progress on Objectives

- Provide review comments for plats in ten work days or less – 100% of all plats are reviewed in the time frame provided in order to provide action on the plats in 30 days or less in accordance with State law.
- Provide review comments for commercial site plans in ten working days or less -
- Provide review comments for residential building plans in ten working days or less. 100% of residential plans were reviewed in ten working days or less.
- Provide review comments for commercial building plans in ten working days or less. 71% of commercial plans were reviewed in ten working days or less.
- Continue to proactively process and correct substandard buildings – four residential buildings were demolished; two commercial structures were removed.
- Continue to monitor and participate in the possible relocation of freight rail from the urbanized areas – participated in the update to the Texas Rail Plan and remained involved with efforts undertaken by Lone Star Rail District.
- Continue to work with regional planning organizations such as CAMPO, CARTPO, CAPCOG and the Clean Air initiatives – staff attends monthly meetings as time permits.
- Update the Water and Wastewater Impact Fee Ordinances - Done
- Continue to implement the goals and objectives in the Comprehensive Plan – semi-annual reports were presented to the Council.
- Address the substandard housing situation - continue to apply for and implement housing grants from the State and federal government – contracted with TDHCA for the HOME OCC grant program and the Amy Young Barrier Removal program.
- Continue to work with the Interagency Council of East Williamson County – Director has remained a Board member of the organization

- Complete the 1883 Building Preservation Project – entered into a TIF contract with the new owner to renovate the building.
- Assist the Interagency Council with the evaluation of the Old Middle School – a local church has acted on assuming ownership of the property and are in the process (as of June) to have the property deeded to them.
- Continue to work on the extension of the runway from 4,000 to 5,000 feet – completed the clearing of the penetrations, submitted applications to the FAA for GPS, and have been in contact with aviation businesses to help justify the extension of the runway.
- Adopt the 2009 International Codes - Completed

FY2012-13 Goals and Objectives

- Provide review comments for plats in ten work days or less.
- Provide review comments for commercial site plans in ten working days or less.
- Provide review comments for residential building plans in ten working days or less.
- Provide review comments for commercial building plans in ten working days or less.
- Aggressively pursue code enforcement cases.
- Continue to proactively process and correct substandard buildings.
- Continue to monitor and participate in the possible relocation of freight rail from the urbanized areas.
- Continue to work with regional planning organizations such as CAMPO, CARTPO, CAPCOG and the Clean Air initiatives.
- Update the Roadway Impact Fee Ordinance.
- Continue to implement the goals and objectives in the Comprehensive Plan.
- Address the substandard housing situation – replace five to ten homes under the HOME OCC grant program and eliminate accessibility barriers in five homes under the Amy Young Barrier Removal Program
- Continue to work with the Interagency Council of East Williamson County.
- Complete the 1883 Building Preservation Project.
- Continue to work on the extension of the runway from 4,000 to 5,000 feet.
- Complete the Moody Museum Strategic Plan and exhibits.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2011-12	2012-13	Difference	
#125	Community Devel. Dir.	#01	F	Sal	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00	
#414	Bldg. Insp/Code Off.	#03	F	Hr.	A-1	23	23	1.00	1.00	0.00	
#241	Planner	#02	F	Sal	Mgmt. Pay Plan	M-2	M-2	1.00	1.00	0.00	
#611	Administrative Assistant	#06	F	Hr.	A-1	19	19	1.00	1.00	0.00	
#261	Associate Planner	#03	PPT	Hr.	A-1	22	22	0.75	0.75	0.00	
								Total	4.75	4.75	0.00

* F = Full Time PPT = Permanent Part time

Performance Measures

The Department's multi-year performance measures are attached as Appendix "A". Also attached is a report that shows how Taylor's statutorily required activities compare to our immediate neighbors. Since cities have different ways of defining their tasks and reporting their tasks the data is not exactly "apples" to "apples." However, the data does reveal the amount of general activity present in each community. This is attached as Appendix "B".

PERFORMANCE MEASURES	FY 2010-11 ACTUAL	FY 2011-12 PROJECTED	FY 2012-13 TARGET
OUTPUTS	as of Mid-May '12		
Grants applied for	4	4	4
Platting applications	6	6	8
Zoning applications	5	12	12
Variance applications	7	2	2
Site plan applications	6	11	12
Number of TEDC RFI's assisted with	11	7	7
Housing - new builds (grants)	5	5	5
Housing - renovations (grants)	0	5	5
Housing Assistance Projects	0	2	2
New single family residential permits issued	12	12	15
New manufactured home permits issued	0	0	2
New multi-family permits issued	0	1	0
Number of commercial building permits issued	20	6	7
Total number of permits issued	1090	1200	1250
Number of inspections performed	1291	N/A	N/A
Value of new residential construction	\$874,745	\$2,060,000	\$2,000,000
Value of new commercial construction	\$4,159,726	\$7,250,000	\$5,000,000
New complaints received/initiated	191	500	500
Moody Museum Projects	2	1	2
Airport Projects	3	3	2

EFFICIENCIES

Average number of working days for review and comments of commercial site plans	7	7	10
Average number of working days for review and comments of plats/subdivisions	5	5	10
Average number of code enforcement cases initiated per day	2.30	9	9
Average number of working days to review and comment on new commercial permit applications	11.6	10	10
Average number of working days to issue new residential permits	9	5	10

EFFECTIVENESS

Percent of grant applications funded	66.0%	75.0%	75.0%
Percent of commercial plans (site plans and building plans) reviewed and commented on in 10 working days or less	85.0%	95.0%	100.0%
Percent of plats/subdivision reviewed and commented on in 10 working days or less	78.0%	95.0%	100.0%
Percent of new residential building permit applications permitted in five working days or less.	86.0%	100.0%	N/A
Percent of new residential building permit applications permitted in ten working days or less.	N/A	N/A	100%

**PLANNING DEVELOPMENT
/ INSPECTIONS**

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	248,494	234,548	205,241	98,781	205,241	205,241	
114 Overtime	605	1,418	1,700	605	2,165	2,165	
115 Longevity Pay	2,876	3,110	3,024	3,024	3,024	3,216	
116 Regular Part Time	29,525	29,417	29,124	14,002	29,124	29,124	
118 Insurance Allowance	910	579	0	0	0	0	
SUB-TOTAL	282,410	269,072	239,089	116,412	239,554	239,746	
PAID BENEFITS							
121 FICA-Social Security	21,532	19,872	18,385	8,936	18,237	18,394	
122 Workers Compensation	1,164	1,204	849	481	845	847	
123 State Unemployment Tax	1,134	432	1,350	0	1,305	428	
124 TMRS	37,056	36,000	29,468	15,135	30,412	30,909	
126 Health Insurance	24,042	21,340	25,929	12,804	25,929	25,919	
127 Dental Insurance	1,112	1,115	1,099	641	1,099	1,198	
128 Long Term Disability	1067	1066	703	352	703	703	
SUB-TOTAL	87,107	81,029	77,783	38,349	78,530	78,398	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	190	220	0	325	325	0	
142 Professional Conferences	890	445	2,700	0	1,625	990	
143 Membership/Dues	1,197	3,588	5,125	3,577	5,125	5,125	
144 Subscriptions & Books	95	50	0	281	281	0	
146 Training-Transportation	207	0	0	0	0	0	
147 Training-Lodging	449	289	0	0	750	750	
148 Training-Meals	38	51	0	0	50	100	
SUB-TOTAL	3,066	4,643	7,825	4,183	8,156	6,965	
TOTAL EMPLOYEE SERVICES	372,583	354,744	324,697	158,944	326,240	325,109	0.1%
OFFICE SUPPLIES							
211 General Office Supplies	1,039	2,180	1,800	1,867	2,800	2,000	
214 Computer Supplies	1,428	1,120	1,350	800	1,650	1,650	
215 Postage	4,682	1,599	2,200	698	2,200	2,200	
SUB-TOTAL	7,149	4,899	5,350	3,365	6,650	5,850	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	324	29	100	210	260	260	
SUB-TOTAL	324	29	100	210	260	260	
SPECIALTY SUPPLIES							
256 Minor Tools/Instruments	42	115	70	0	70	70	
259 Misc. Supplies	0	10	200	0	200	200	
SUB-TOTAL	42	125	270	0	270	270	
OPERATIONAL EQUIPMENT							
267 Computers	1,932	0	0	784	784	0	
269 Other Office Equipment	0	0	0	0	0	0	
SUB-TOTAL	1,932	0	0	784	784	0	
TOTAL OPERATIONAL SUPPLIES	9,447	5,053	5,720	4,359	7,964	6,380	11.5%
UTILITIES							
323 Truck Telephone System	517	591	700	281	700	700	
324 Cell Phones	1,255	1,550	2,160	620	1,400	1,200	
326 Wireless Data Services	0	0	0	0	0	456	
TOTAL FACILITIES OPERATIONS	1,772	2,141	2,860	901	2,100	2,356	-17.6%

PLANNING & DEVELOPMENT

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	5,676	6,137	6,200	3,096	7,000	6,197	
419 Replacement Fund Contrib.	0	0	0	0	0	0	
SUB-TOTAL	5,676	6,137	6,200	3,096	7,000	6,197	
OFFICE EQUIPMENT							
461 Office Equipment Rental	0	0	0	0	0	0	
462 Office Equip. Maint	308	288	300	129	300	1,325	
SUB-TOTAL	308	288	300	129	300	1,325	
TOTAL EQUIP OPERATIONS/MT.	5,984	6,425	6,500	3,225	7,300	7,522	15.7%
CONTRACT SERVICES & FEES							
521 County Recording Fees	4,890	3,500	4,500	0	3,500	3,500	
523 Outside Printing	1,392	0	150	153	200	150	
528 Advertising	2,374	1,334	1,500	636	1,500	1,500	
532 Software Maint/License	5,597	5,818	7,112	7,317	7,462	7,315	
539 Other Contract Services	39,851	52,320	35,200	8,907	73,500	70,050	
TOTAL CONTRACT SVCS & FEES	54,104	62,972	48,462	17,013	86,162	82,515	70.3%
GRAND TOTALS	443,890	431,335	388,239	184,442	429,766	423,882	9.2%

MAIN STREET PROGRAM

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12		FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
			ADOPTED BUDGET	FY2011-12 MID-YEAR			
WAGES & SALARIES							
111 Regular Full Time	82,095	35,248	35,000	16,827	35,000	35,000	
114 Overtime	0	0	0	0	0	0	
115 Longevity Pay	192	48	96	96	96	144	
118 Insurance Allowance	1,029	1,209	1,200	577	1,200	1,200	
SUB-TOTAL	83,316	36,505	36,296	17,500	36,296	36,344	
PAID BENEFITS							
121 FICA-Social Security	6,006	2,779	2,788	1,396	2,785	2,788	
122 Workers Compensation	144	101	105	49	105	105	
123 State Unemployment Tax	400	72	270	0	261	86	
124 TMRS	10,948	4,886	4,500	2,272	4,644	4,686	
126 Health Insurance	5,069	0	0	0	0	0	
127 Dental Insurance	202	0	0	0	0	0	
128 Long Term Disability	306	145	105	52	105	105	
SUB-TOTAL	23,075	7,983	7,768	3,769	7,900	7,770	
ALLOWANCES/REIMBURSEMENTS							
133 Business Transportation	0	0	0	0	0	0	
135 Business Meals	90	61	200	37	100	200	
SUB-TOTAL	90	61	200	37	100	200	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	45	0	0	0	0	0	
142 Professional Conferences	690	500	0	300	300	300	
143 Membership/Dues	675	645	675	645	645	895	
144 Subscriptions & Books	18	0	0	20	20	20	
146 Training-Transportation	618	513	600	202	325	950	
147 Training-Lodging	1,088	192	450	321	500	950	
148 Training-Meals	128	142	250	0	80	450	
SUB-TOTAL	3,262	1,992	1,975	1,488	1,870	3,565	
TOTAL EMPLOYEE SERVICES	109,743	46,541	46,239	22,794	46,166	47,879	3.5%
OFFICE SUPPLIES							
211 General Office Supplies	435	1,105	750	296	400	750	
214 Computer Supplies	256	0	150	79	79		
215 Postage	40	72	115	15	25	115	
SUB-TOTAL	731	1,177	1,015	390	504	865	
PROGRAM/SPECIAL EVENTS							
233 City Sponsored Events	0	0	0	0	0	5,000	
235 Promotional Supplies	184	0	480	0	100	480	
SUB-TOTAL	184	0	480	0	100	5,480	
TOTAL OPERATIONAL SUPPLIES	915	1,177	1,495	390	604	6,345	324.4%
UTILITIES							
323 Truck Telephone System	98	0	300	0	0	0	
324 Cell Phone	0	0	0	0	0	700	
TOTAL FACILITIES OPERATION	98	0	300	0	0	700	133.3%
OFFICE EQUIPMENT							
461 Office Equipment Rental	0	0	0	0	0	0	
462 Office Equipment Maint/Repair	293	286	300	126	300	300	
TOTAL EQUIPMENT OPERATION	293	286	300	126	300	300	0.0%

MAIN STREET PROGRAM

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
519 Other Professional Svcs.	0	0	0	0			
523 Outside Printing	52	0	100	88	88	100	
528 Advertising	495	0	500	212	212	500	
539 Other Contract Services	305	309	820	320	640	700	
TOTAL CONTRACT SVCS & FEES	852	309	1,420	620	940	1,300	-8.5%
GRAND TOTALS	111,901	48,313	49,754	23,930	48,010	56,524	13.6%

MOODY MUSEUM

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
OFFICE SUPPLIES							
211 General Office Supplies	0	20	100	0	0	0	
217 Office Security	758	503	505	251	505	505	
SUB-TOTAL	758	523	605	251	505	505	
SPECIALTY SUPPLIES							
254 Botanical/Landscape	202	9	300	0	300	300	
259 Misc. Supplies	0	0	0	0	0	0	
SUB-TOTAL	202	9	300	0	300	300	
TOTAL OPERATIONAL SUPPLIES	960	532	905	251	805	805	-11.0%
UTILITIES							
321 Light & Power	4,117	2,071	4,500	0	2,000	2,928	
322 Natural Gas/Propane	59	221	290	807	1,000	575	
326 Wireless Data Services	0	0	0	0	0	456	
SUB-TOTAL	4,176	2,292	4,790	807	3,000	3,959	
FACILITY REPAIR/IMPROVEMENTS							
349 Misc. Repairs/Main.	60	65	300	25,143	40,000	300	
SUB-TOTAL	60	65	300	25,143	40,000	300	
TOTAL FACILITIES OPERATION	4,236	2,357	5,090	25,950	43,000	4,259	-16.3%
CONTRACT SERVICES & FEES							
539 Other Contract Services	950	625	1,300	0	1,300	1,300	
TOTAL CONTRACT SVCS & FEES	950	625	1,300	0	1,300	1,300	0.0%
GRAND TOTALS	6,146	3,514	7,295	26,201	45,105	6,364	-12.8%

PUBLIC LIBRARY

Department Description

The City of Taylor has the oldest established public library in Williamson County, started as an effort of the Sesame Circle, a women's study group in 1899. The current Taylor Public Library building opened four years ago, end of March 2007. The current facility is 20,000 sf, with a 2,000 sf meeting room and lots of room to grow. Currently Taylor Public Library has holdings of 46,115 items including books, audiocassettes, CDs, videos, DVDs, electronic databases, periodicals, microfilm and local history materials. The Library provides 3 computers for access to the card catalog, 15 public access computers with the Internet, Microsoft Office and a resume program. Two special children's computers provide educational games in the Children's Area. The Library also has 10 laptop computers for programming and classes.

The Taylor Public Library works closely with Taylor schools & daycares. The Library has a cooperative agreement with Temple College at Taylor and houses the library materials for the college. The Library provides special storytimes to federally funded preschool programs like Head Start. Library staff consists of the Library Director, the Technology Librarian, two Library Assistants, and three Library Aides.

Mission Statement

The mission of the Taylor Public Library is to promote a life long love of reading and to provide educational, informational, and recreational resources to patrons of all ages, cultural and economic backgrounds.

Approved by the Library Board, 2-18-97

FY2011-12 Accomplishments

- Management of Library Grants:
 - Completion of work on the on the Train to Share grant through the Texas Heritage Online, Texas State Library and Archives Commission.
 - Managed several mini-grants for summer performers from the Texas Commission on the Arts.
- Provision of basic computer training classes provided by the Texas State Library & Archives Commission. Taylor was a pilot site for this new program.
- Seasonal & ongoing programming:
 - Ghost movies for Halloween
 - Santa & Elmo visited in December
 - Tax assistance provided by AARP volunteers from February through April.
 - Spring break activities included movies and a City Truck Petting Zoo, wherein different city departments set up trucks and equipment in the library parking lot for children and their families to come, see and explore. It was well attended.
 - Provision of a monthly program for seniors: Wii sport games on the library's big movie screen. This has proved very popular. Many participants walk over from the Senior Center to the library, which has now been connected by sidewalk.
 - Continuation of the Teen Summer Reading Program and Adult Summer Reading Program.

- Continued scanning of all existing archival photos for digital access by patrons and cataloging of books in the Archives collection to make them searchable in the card catalog. This will be an ongoing project.
- Reorganizing the Archive Vertical Files. Staff is going through each of the clipping folders to better organize the material. This too will be an ongoing project.
- Hiring two new library aides. Due to resignations by two existing staff members, Lakay Williams and Misti Conditt, two new library aides were hired during the early part of 2012: Shelly Kolinek and Katey Lamberton.
- Library staff participated in an online technology training program provided by the Texas State Library, called “Beyond Texas Two Steppin’.”
- The Library was used as a filming site for promotion of Taylor real estate, produced and shown on Austin TV station KEYE.
- The library hosted a traveling exhibit from the Williamson Museum of historical pictures from Granger.
- An AED (Automated External Defibrillator) was installed in the library.
- The Science Rocks Trailer will be part of the summer reading program offerings this year due to a collaborative grant made available by the Central Texas Library System.

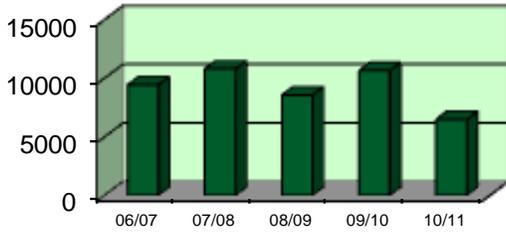
Progress on FY 2011-12 Goals and Objectives

- Clean up the patron database.
 - Library staff culled through all registered patrons and withdrew patron records for those inactive for 3 years or more. Patrons with outstanding fines or problems were not deleted.
- Update the library’s Long Range Plan.
 - This is in the final approval process with the Library Advisory Board, with completion by August 2012.
- Migration to new Interlibrary Loan system, OCLC Navigator, is complete, with integration into the Library’s Apollo system.
- Evaluating and updating library policies.
 - The Interlibrary Loan policy was revised to reflect changes due to the new Navigator system.
 - The Meeting Room Policy was revised to allow fundraising events by Taylor based non-profits.

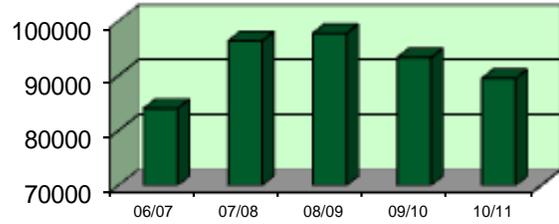
FY 2012-13 Goals and Objectives

- Enhancement of Library technology.
- Explore new media collections and investigate e-books.
- Provide computer classes for adults.
- Incorporate science into children’s programming.

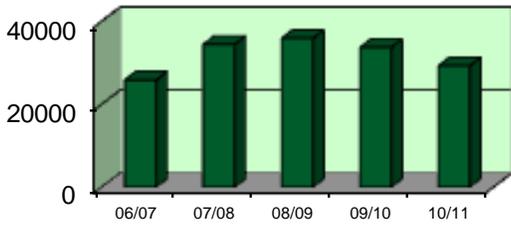
Program Attendance



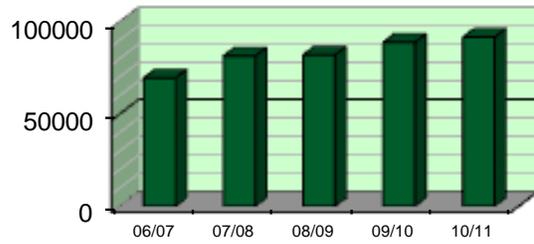
Library Visits



Computer Users



Circulation



Position Control- Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Adopted	2011-12	2012-13	Difference
#126	Library Director	#01	F	Sal.	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00
#631	Library Assistant	#06	F	Hr.	A-1	15	15	2.00	2.00	0.00
#235	Technology Librarian	#01	F	Sal.	Mgmt Pay Plan	M-2	M-2	1.00	1.00	0.00
#632	Library Aide	#06	F	Hr.	A-1	13	13	3.00	3.00	0.00
#632	Library Aide	#06	PPT	Hr.	A-1	1	1	0.00	0.00	0.00
Total								7.00	7.00	0.00

* F = Full Time PPT = Permanent Part time

PERFORMANCE MEASURES	FY 09-10 ACTUAL	FY 10-11 ACTUAL	FY 11-12 ESTIMATE	FY 12-13 PROJECTED
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OUTPUTS				
Items Circulated	88,622	91,408	91,500	9,200
Items Added to Collection	4,109	4,342	4,300	4,400
Programs Provided, All	217	134	140	170
Interlibrary Loans Processed	74	139	150	175
New Library Cards Issued, All	1,112	934	940	960
Reference Requests	2,391	1,238	1,400	1,500

EFFICIENCY				
Total Collections	42,343	46,115	46,500	47,000
Program Attendance	10,644	6,473	6,300	7,000
Library Visits	93,263	89,460	89,500	91,000
Hours Open	2,653	2,636	2,650	2,653
Registered Library Patrons	9,763	10,555	10,517	10,750

EFFECTIVENESS				
Items Per Capita (pop. 15,191)	2.8	3.0	3.1	3.1
Circulation Per Capita	5.8	6.0	6.0	0.6
Library Visits Per Capita	6.1	5.9	5.9	6.0
Registered Patrons Per Capita	1.6	1.4	1.4	1.4
Savings for Patrons	\$1,317,437	\$1,284,850	\$1,371,274	\$1,516,056

PUBLIC LIBRARY

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	214,328	218,625	216,876	102,816	215,854	218,457	
114 Overtime	0	38	0	0	0	0	
115 Longevity Pay	1,404	1,692	2,028	2,028	2,028	2,124	
117 Temporary/Seasonal	5,220	0	0	0	0	0	
118 Insurance Allowance	1,213	2,340	2,400	1,154	1,800	1,200	
SUB-TOTAL	222,165	222,695	221,304	105,998	219,682	221,781	
PAID BENEFITS							
121 FICA-Social Security	16,622	16,066	17,032	8,135	16,855	17,016	
122 Workers Compensation	647	675	620	308	615	621	
123 State Unemployment Tax	1,461	504	1,890	0	2,349	599	
124 TMRS	28,483	29,803	27,461	13,777	28,108	28,593	
126 Health Insurance	28,279	21,661	25,929	11,953	27,551	31,103	
127 Dental Insurance	1,365	1,486	1,620	906	1,581	1,765	
128 Long Term Disability	826	900	651	315	648	655	
SUB-TOTAL	77,683	71,095	75,203	35,394	77,707	80,352	
TRAINING/PROFESSIONAL DEV.							
142 Professional Conferences	457	462	500	492	492	540	
143 Membership/Dues	653	653	710	677	977	1,060	
146 Training-Transportation	121	0	159	0	239	262	
147 Training-Lodging	1,633	0	1,200	0	1068	1,320	
148 Training-Meals	250	0	210	0	63	210	
SUB-TOTAL	3,114	1,115	2,779	1,169	2,839	3,392	
TOTAL EMPLOYEE SERVICES	302,962	294,905	299,286	142,561	300,228	305,525	2.1%
OFFICE SUPPLIES							
211 General Office Supplies	8,272	8,122	7,792	3,504	7,492	7,892	
214 Computer Supplies	387	997	2,400	1286	2,133	2,400	
215 Postage	1,029	731	800	362	800	800	
217 Office Security	497	420	450	0	450	450	
SUB-TOTAL	10,185	10,270	11,442	5,152	10,875	11,542	
OPERATIONAL EQUIPMENT							
252 Medical Supplies	107	46	100	47	47	100	
269 Other Equipment	3,995	848	0	0	0	720	
SUB-TOTAL	4,102	894	100	47	47	820	
TOTAL OPERATIONAL SUPPLIES	14,287	11,164	11,542	5,199	10,922	12,362	7.1%
UTILITIES							
321 Light & Power	40,758	46,297	43,000	10,123	33,000	33,349	
322 Natural Gas/Propane	1,569	1,591	2,300	640	1,600	1,400	
323 Truck Telephone System	2,942	4,076	3,000	1,982	4,000	4,000	
324 Cell phones	0	0	0	0	300	600	
TOTAL FACILITIES OPERATION	45,269	51,964	48,300	12,745	38,900	39,349	-18.5%
OFFICE EQUIPMENT							
461 Office Equipment Rental	0	0	0	0	0	0	
462 Office Equip Maint/Repair	1,161	770	600	279	600	700	
TOTAL EQUIPMENT OPERATION	1,161	770	600	279	600	700	16.7%

PUBLIC LIBRARY

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
532 Software Maint/License	2,800	3,820	4,100	850	4,100	4,600	
536 Extended Warranty-Maint	1,480	1,534	1,700	0	1,577	1,700	
539 Other Contract Services	3,831	3,198	3,020	2,556	3,320	8,174	
TOTAL CONTRACT SVCS & FEES	8,111	8,552	8,820	3,406	8,997	14,474	64.1%
OFFICE FURNITURE/EQUIPMENT							
714 Computer Equipment	0	0	0	0	0	0	
718 Library Books	42,187	43,513	42,000	19,575	42,000	42,000	
TOTAL CAPITAL OUTLAY	42,187	43,513	42,000	19,575	42,000	42,000	0.0%
GRAND TOTALS	413,977	410,868	410,548	183,765	401,647	414,410	0.9%

FIRE DEPARTMENT

Department Description

The Fire Department provides Fire, Emergency Medical, Rescue, Emergency Management, Hazardous Materials responses, Fire Prevention, Education, Fire Investigations, and Code Enforcement as an essential service our community has grown to depend upon. Through the leadership of our Department Head, Fire Marshal, administrative staff, and company officers, we provide a professional, efficient, and effective service to all in need. The fire department provides a quality firefighting force and resources necessary to obtain our main objective of “Serving with Pride, Taking Ownership, Seeking Excellence and Making a Difference” as we serve the citizens of Taylor.

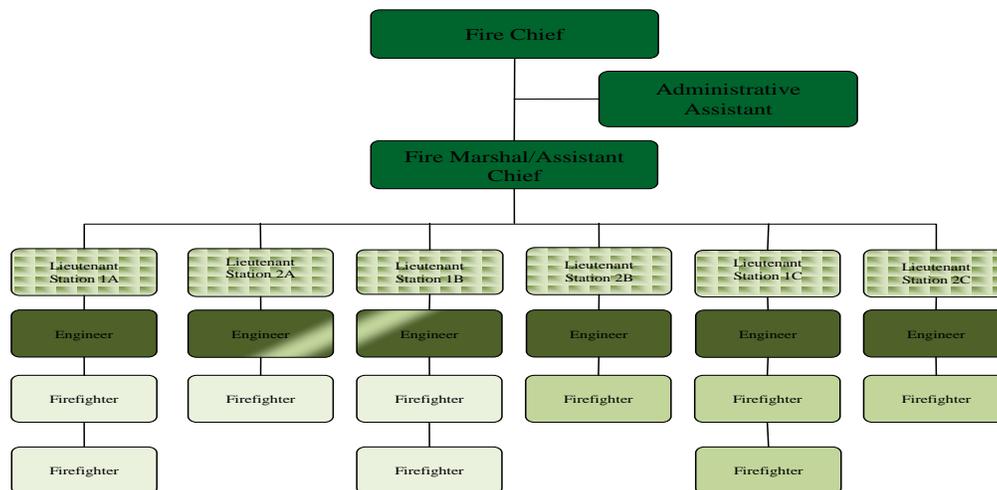
The employees of the Fire Department are our greatest assets. Training is a vital component of retaining valued employees. Because the fire service is in a constant state of change, training is essential. It maintains our annual requirements with the Texas Commission on Fire Protection, the Texas Department of Health and Human Services, the National Fire Protection Association, State & Federal Emergency Management Agencies, along with other state and federal agencies.

The department continues to seek ways to work smarter and more efficiently with a strong and constant emphasis on firefighter safety and survival.

Mission Statement

It is the mission of the Taylor Fire Department to deliver timely, effective, courteous service and professional protection from any and all hazards that may occur in our community. We shall protect lives and property by mitigating and/or resolving emergencies threatening the wellness of our citizens and by preventing emergencies from occurring. We will do so with pride, taking ownership of our decisions and responsibilities and expect nothing less than excellence as we strive to make a difference in our community.

Taylor Fire Department Operational Flow Chart



FY2011-12 Accomplishments

- Responded to over 1674 calls for service with one minor firefighter injury and no equipment loss.
- Aggressively sought adoption of updated/current Fire, Building and Life Safety codes for our city.
- Conducted complete ISO assessment of Fire Department and city services to improve the PPC rating for the city and subsequently reduce annual insurance cost to every business by 11%.
- First F.D. in County to installed mobile data terminals in all primary response vehicles to aid in reducing response time and gain real time data or informational updates during emergency response.
- First F.D. in County to installed rip-n-run printers in fire stations.
- First F.D. in County to implemented Fire Call boxes (mapping) and upload to CAD for reduced response times.
- First F.D. in County to electronically upload all fire hydrants to CAD and county mapping system.
- Acquired grant funding for Wildland training for entire department.
- Achieved nationally recognized training accreditation for 130/190 Forest Service certification.
- Fostered relationships with the cities of Round Rock, Georgetown and Cedar Park to develop a Wildland Strike Team that would respond statewide at the request of the Governor of the State of Texas. All companies train together on a regular basis and maintain “like resources” and operating guidelines.
- Acquired grant funding for Texas Fire Chiefs Academy, Saint Edwards University, Austin – Fire Chief graduated from two year program in June. Assistant Chief to begin attending in 2013.
- Identified and applied for the Staffing for Adequate Fire and Emergency Response (SAFER) grant. Two year funding for personnel.
- Conducted fire extinguisher safety classes to businesses and organizations throughout the city.
- Educated over 2,400 Day Care through 5th Grade students in Home and Fire Safety.
- Added additional Standard Operating Guidelines and performance standards to the departments SOG’s and Procedural Manuals.
- Gained TCFP certification for 5 additional Fire Inspectors and 1 additional Fire Investigator.
- Maintained the smoke detector program.
- Conducted over 400 inspections and re-inspections in businesses throughout the city to ensure a safer environment for our citizens.
- Flushed, tested and gained GPS coordinates for over 675 fire hydrants.
- Enhanced our Customer Follow-up Program for those affected by disasters or tragic loss.
- Implemented new fitness and health standards for all firefighters and conducted thorough physician directed through annual physicals on each employee.
- Continued our support of the “Pink Heals” cancer awareness national tour.
- Now provide home game medical coverage to all TISD football games.

Progress on FY2011-12 Objectives

- Completed first phase of program to reduce the city PPC rating from a 4 to a 3.
- Continued to identify grant opportunities.
- Continued to work with local businesses to host fire prevention education.
- Continued fire safety code inspections at businesses throughout the city.
- Educated the public on general safety tips, fire prevention, and handling of emergencies in the workplace and the home.
- Continued to upgrade our training program.
- Continued to educate staff through training.
- Implemented full MCT (Mobile data terminals) in first due response vehicles.
- Completed our goal of gaining credentialed wild land certification for all firefighters.

FY2012-13 Goals and Objectives

- Continue to provide quality service and care to the citizens we serve.
- Enhance our training program to widen the scope of training and provide additional specialized services.
- Initiate plan to certify every department member to a minimum of an EMT – Intermediate, being the first and only department in the county to do so.
- Certify six additional members as TCFP Haz-Mat technicians.
- Continue to reduce the city’s ISO rating and achieve a PPC rating of 2.
- Establish plan to handle increased calls for service as our city and county continue to grow.
- Offer fee-based training for other departments taught by department personnel.
- Continue to expand the fire prevention education program.
- Educate and inform our business owners on ways to reduce the number of code violations in businesses throughout the city to ensure a safer environment for our citizens.
- Continue to improve our fire investigation program.
- Research and develop a vehicle replacement program to address our need to update or replace our aging fleet.
- Develop a five and ten year strategic plan that addresses anticipated growth and needs of our community and citizens.
- Provide an annual report to staff and citizens

Position Control- Listing of Authorized Positions

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions				
						Prior Year	Proposed	2011-12	2012-13	Difference		
#123	Fire Chief/Marshall	#01	F	Sal.	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00		
#128	Assistant Fire Chief	#01	F	Sal.	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00		
#513	Fire Lieutenant	#04	F	Hr.	CS Pay Plan	FL	FL	6.00	6.00	0.00		
#515	Driver/Operator	#04	F	Hr.	CS Pay Plan	DO	DO	6.00	6.00	0.00		
#512	Fire Fighter EMT	#04	F	Hr.	CS Pay Plan	FF	FF	9.00	9.00	0.00		
#611	Admin. Asst. Fire Dept.	#06	F	Hr.	A-1	19	19	1.00	1.00	0.00		
F=Full Time						PT=	Permanent Part-	Time	Total	24.00	24.00	0.00

PERFORMANCE MEASURES	FY2009-10 ACTUAL	FY 2010-11 ACTUAL	FY 2011-12 PROJECTED	FY2012-13 TARGET
OUTPUTS				
# of Fire related Responses	159	197	169	175
# of Emergency Medical Services (EMS) related responses	1,132	1,109	1,202	1,250
# of other response calls	417	532	416	500
Total Request for Emergency Services	1,708	1,838	1,787	1,925
EFFICIENCIES				
Fire and EMS cost per capital	\$ 94	\$ 94	\$ 114	\$ 118
EFFECTIVENESS				
% of Responses within the City under 5 minutes	80-87%	86-90%	88-91%	90-95%

FIRE

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	FY2011-12	FY2011-12	ADOPTED	Prior
			BUDGET	MID-YEAR	PROJECTED	BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	1,077,070	1,064,208	1,059,019	499,803	1,032,833	1,047,499	
114 Overtime	43,121	53,102	46,000	28,220	47,000	47,000	
115 Longevity Pay	8,638	9,954	9,744	8,112	8,112	9,792	
118 Insurance Allowance	1,306	1,210	1,200	577	1,200	1,200	
SUB-TOTAL	1,130,135	1,128,474	1,115,963	536,712	1,089,145	1,105,491	
PAID BENEFITS							
121 FICA-Social Security	86,127	82,826	86,061	40,805	83,744	85,269	
122 Workers Compensation	24,272	22,863	21,978	11,038	21,514	21,494	
123 State Unemployment Tax	5,315	1,800	6,480	68	6,378	2,052	
124 TMRS	150,265	152,561	138,618	69,695	139,574	143,351	
126 Health Insurance	123,965	99,728	119,273	59,342	118,768	119,229	
127 Dental Insurance	4,936	4,953	5,322	3,085	5,303	5,800	
128 Long Term Disability	4,110	4,245	3,158	1,548	3,098	3,142	
SUB-TOTAL	398,990	368,976	380,890	185,581	378,379	380,337	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	6,565	8,361	10,920	16,132	11,940	12,940	
133 Business-Transportation	0	0	0	0	25	50	
135 Business Meals	399	719	300	236	600	750	
SUB-TOTAL	6,964	9,080	11,220	16,368	12,565	13,740	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	5,747	6,043	7,100	3,500	9,273	9,450	
142 Professional Conferences	165	275	300	250	300	945	
143 Membership/Dues	510	559	800	552	800	1,000	
144 Subscriptions & Books	1,243	1,029	1,100	815	1,100	1,150	
145 Tuition	0	0	0	0	0	600	
146 Training-Transportation	164	0	0	177	200	52	
147 Training-Lodging	278	351	500	951	1,000	3,940	
148 Training-Meals	666	170	270	396	420	1,160	
SUB-TOTAL	8,773	8,427	10,070	6,641	13,093	18,297	
TOTAL EMPLOYEE SERVICES	1,544,862	1,514,957	1,518,143	745,302	1,493,182	1,517,865	0.0%
OFFICE SUPPLIES							
211 General Office Supplies	1,580	1,949	1,400	1,705	2,100	1,500	
213 Photographic Supplies	0	0	0	0	0	1150	
214 Computer Supplies	1,069	1,299	1,050	342	450	1,200	
215 Postage	209	76	200	103	200	300	
SUB-TOTAL	2,858	3,324	2,650	2,150	2,750	4,150	
CONSTRUCTION SUPPLIES							
226 Misc Hardware	0	0	0	0	0	400	
SUB-TOTAL	0	0	0	0	0	400	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	0	49	200	106	200	1,300	
233 City Sponsored Events	0	0	0	0	0	400	
SUB-TOTAL	0	49	200	106	200	1,700	
PUBLIC SAFETY SUPPLIES							
247 Turnout Protective Gear	9,784	12,415	13,000	10,130	16,700	17,576	
248 Household Supplies	922	665	750	279	800	400	
249 Fire Prevention Supplies	1,902	1,476	1,800	0	1,650	1,800	
SUB-TOTAL	12,608	14,556	15,550	10,409	19,150	19,776	

FIRE

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR PROJECTED	ADOPTED	Prior
			BUDGET		BUDGET	Year
SPECIALTY SUPPLIES						
252 Medical Supplies	3,232	1,313	1,800	81	1,800	1,200
253 Chemicals	343	297	1,400	754	1,400	1,540
255 Recreation/Sports Equip.	1086	0	250	19	75	600
256 Minor Tools/Instruments	11,135	7,648	9,250	1,619	9,000	10,600
259 Misc. Supplies	5,362	5,405	4,600	1,081	4,600	5,123
SUB-TOTAL	21,158	14,663	17,300	3,554	16,875	19,063
OPERATIONAL EQUIPMENT						
261 Office Furniture	1,350	113	800	570	570	1,500
264 Computer Accessories	0	0	0	0	0	195
265 Instruments/Apparatus	3,879	11,736	10,450	7473	10,950	11,490
267 Computers	3,185	1,252	1,000	536	1,291	1,800
269 Other Office Equipment	0	2,689	0	0	0	0
271 Grounds Keeping Equipment	0	0	0	0	0	700
SUB-TOTAL	8,414	15,790	12,250	8,579	12,811	15,685
TOTAL OPERATIONAL SUPPLIES	45,038	48,382	47,950	24,798	51,786	60,774
						26.7%
FACILITY RENTAL						
311 Long Term Lease	6,473	4568	6,400	4,567	6,400	0
313 Short Term Rental	0	0	0	0	0	0
SUB-TOTAL	6,473	4,568	6,400	4,567	6,400	0
UTILITIES						
321 Light & Power	24,443	23,750	23,000	5,897	18,350	18,437
322 Natural Gas/Propane	5,133	3,867	8,000	2,697	3,200	6,000
323 Truck Telephone System	3,806	4,758	4,500	2,689	4,500	1,250
324 Cell Phones	1,716	1,638	1,800	1,062	2,350	1,920
325 Pagers	2,824	450	750	95	95	0
326 Wireless Data Services	0	0	0	0	0	3,648
SUB-TOTAL	37,922	34,463	38,050	12,440	28,495	31,255
FACILITY REPAIR/IMPROVEMENTS						
349 Misc Repairs/Maint	0	0	0	0	0	850
SUB-TOTAL	0	0	0	0	0	850
JANITORIAL SUPPLIES						
352 Cleaning Supplies	0	0	0	120	150	185
SUB-TOTAL	0	0	0	120	150	185
TOTAL FACILITIES OPERATION	44,395	39,031	44,450	17,127	35,045	32,290
						-27.4%
EQUIPMENT RENTAL						
412 Light Equipment Rental	0	0	0	0	0	2,000
414 Motor Vehicle Rental	36,949	43,249	6,200	3,096	7,000	13,068
415 Trucks, Heavy Equip Rental	62,436	73,259	73,451	36,726	74,251	109,086
419 Replacement Fund Contrib.	0	0	0	0	0	28,815
SUB-TOTAL	99,385	116,508	79,651	39,822	81,251	152,969
FIXED EQUIPMENT MAINTENANCE						
436 OtherEquipment Maint.	0	1,081	0	0	0	0
SUB-TOTAL	0	1,081	0	0	0	0
TOTAL EQUIPMENT OPERATION	99,385	117,589	79,651	39,822	81,251	152,969
						92.0%

FIRE

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
523 Outside Printing	931	489	1,000	179	1,000	1,500	
524 Laundry and Cleaning	0	0	0	101	250	300	
526 Testing/Cert. Permits	4,797	6,956	5,605	4,095	8,400	9,020	
527 Delivery, Courier Svcs.	299	292	290	159	350	250	
532 Software Maint./License	955	0	955	340	955	2,500	
539 Other Contract Services	569	15,332	11,497	3,121	11,497	18,390	
TOTAL CONTRACT SVCS & FEES	7,551	23,069	19,347	7,995	22,452	31,960	65.2%
OFFICE FURNITURE/EQUIPMENT							
712 Communication Equipment	0	0	22,000	21,440	21,440	9,025	
717 Instruments/Apparatus	0	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	0	0	22,000	21,440	21,440	9,025	-59.0%
CONTRIBUTIONS/TRANSFERS							
820 Civil Service SL Transfer	1,271	5,306	5,000	2,500	2,500	0	
TOTAL CONTRACT SVCS & FEES	1,271	5,306	5,000	2,500	2,500	0	-100.0%
GRAND TOTALS	1,742,502	1,748,334	1,736,541	858,984	1,707,656	1,804,883	3.9%

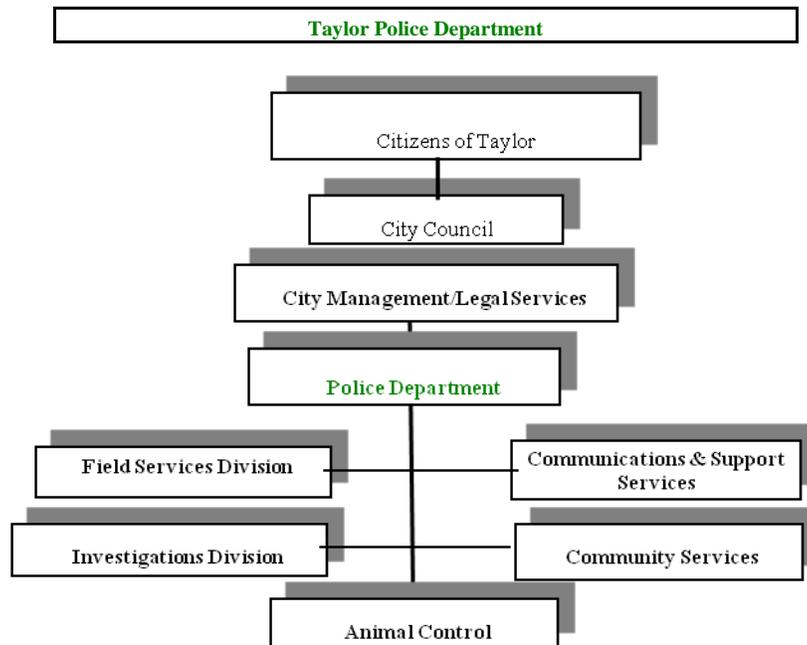
POLICE DEPARTMENT

Department Description

The Taylor Police Department is a progressive; values based organization that works in partnership with citizens to address all issues that affect quality of life, and in concert with stakeholders, seeks to improve the quality of life for the citizens and visitors of the City of Taylor. We are full service law enforcement agency with our own dispatch/911 center.

With an approach of strict fiscal conservatism, from 1999 to present we have decreased the number of sworn personnel in the department from 30 to 26 and have still continued to increase department productivity. The department's organizational chart has been flattened containing only a minimal number of supervisory positions and specialized assignments, deploying 21 of our 26 officers (81%) to patrol duties.

It is the mission of the Taylor Police Department to provide the highest level of proactive and responsive service to the City of Taylor in partnership with neighborhoods and the entire community. We shall endeavor to detect and solve problems to thereby afford the citizens of Taylor the highest quality of life possible. This service shall be provided with honor, integrity and pride.



FY2011-12 Accomplishments

- ❖ Middle management and captains have begun Law Enforcement Management Institute of Texas' Leadership Command College;
- ❖ Expanded CSI Camp into beginner, intermediate and advanced courses for youth;

- ❖ National Night Out activities were expanded and featured a coloring contest with excellent prizes awarded;
- ❖ The City of Taylor was recognized nationally for ranking in the top 13% of cities with populations 15,000-49,999 for National Night Out;
- ❖ Closed the jail and converted it into a Wellness center for officers and utilized one cell for large evidence storage facility;
- ❖ Addressed revenue constraints by eliminating capital purchases, implementing fuel saving measures and eliminating one vacant communications officer position.
- ❖ Created a Service Support administrator to command Communications & Support Services Division

FY2012-13 Goals and Objectives

- ❖ Continue to explore accreditation through Texas Police Chiefs’ Association;
- ❖ Supervisors continue to attend Leadership Command College, pursuing completion;
- ❖ Maintain or expand training levels internally, reducing costs of external training;
- ❖ Maintain low violent crime rate and take steps to continue to reduce property crime;
- ❖ Empower those at lower organizational levels to be entrepreneurial in addressing public order issues;
- ❖ Continue to expand National Night Out and other community programs.
- ❖ Research and implement a K-9 unit to combat street level narcotic problems.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Adopted	2011-12	2012-13	Difference	
#112	Police Chief	#01	F	Sal.	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00	
#127	Asst. Police Chief	#01	F	Sal.	Exec. Pay Plan			0.00	0.00	0.00	
#542	Police Captain	#02	F	Hr.	CS Pay Plan	CPT	CPT	1.00	1.00	0.00	
#525	Sergeant-Patrol	#04	F	Hr.	CS Pay Plan	SGT	SGT	4.00	4.00	0.00	
#524	Corporal- Patrol	#04	F	Hr.	CS Pay Plan	CO	CO	4.00	4.00	0.00	
#522	Police Officer/Police Recruit	#04	F	Hr.	CS Pay Plan	PO	PO	15.00	15.00	0.00	
#311	Communications Supv.	#06	F	Hr.	A-1	23	23	1.00	1.00	0.00	
#621	Communications Officer	#06	F	Hr.	A-1	18	18	4.00	4.00	0.00	
#239	Support Services Admin.	#01	F	Sal.	Mgmt. Pay Plan	M-1	M-1	1.00	1.00	0.00	
#312	Records Supervisor	#06	F	Hr.	A-1	20	20	1.00	1.00	0.00	
#622	Records Clerk	#06	F	Hr.	A-1	14	14	1.00	1.00	0.00	
* F = Full Time PPT = Permanent Part time								Total	33.00	33.00	0.00

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Adopted	2011-12	2012-13	Difference	
#310	Animal Control Supervisor	#04	F	Hr.	A-1	23	23	1.00	1.00	0.00	
#526	Animal Control Officer	#04	PT	Hr.	A-1	16	16	0.25	0.25	0.00	
* F = Full Time PPT = Permanent Part time								Total	1.25	1.25	0.00

Performance Measures

Offense Reports			Calls for Service	traffic stops	citations	accidents
year	total	with arrests				
2011	1769	557	15627	6347	3674	394
2010	2046	735	12317	6734	2734	253
2009	2261	730	13862	7752	3489	227
2008	2187	707	14020	6133	2773	240
2007	2722	907	13839	6972	3409	245
2006	2672	1017	12803	9293	4921	229
2005	2363	884	11286	5397	2894	226
2004	2109	916	11960	6151	3318	226
2003	2330	1010	11842	6290	3946	211
2002	2677	1140	11353	6019	3635	255
2001	2711	1010	11687	5535	3394	254

POLICE

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	1,638,780	1,583,366	1,476,374	632,240	1,368,806	1,457,445	
114 Overtime	32,121	37,274	29,690	20,180	44,690	37,260	
115 Longevity Pay	14,540	17,372	16,080	13,776	14,016	14,160	
118 Insurance Allowance	1,227	1,450	1,200	1,292	3,138	3,600	
SUB-TOTAL	1,686,668	1,639,462	1,523,344	667,488	1,430,650	1,512,465	
PAID BENEFITS							
121 FICA-Social Security	127,925	120,988	117,130	51,453	109,767	116,038	
122 Workers Compensation	38,823	39,403	31,606	16,756	29,000	30,577	
123 State Unemployment Tax	7,141	2,520	8,910	0	9,743	2,822	
124 TMRS	222,260	221,417	188,857	86,707	182,929	195,111	
126 Health Insurance	184,179	138,219	165,945	68,849	144,258	160,700	
127 Dental Insurance	7,146	6,865	7,404	3,625	6,532	7,818	
128 Long Term Disability	6,295	6,327	4,410	1,962	4,110	4,372	
SUB-TOTAL	593,769	535,739	524,262	229,352	486,339	517,438	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	615	9,714	9,170	6,986	19,520	9,170	
SUB-TOTAL	615	9,714	9,170	6,986	19,520	9,170	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	2,006	907	2,700	3,675	5,125	4,120	
143 Membership/Dues	267	367	627	142	627	567	
144 Subscriptions & Books	2,806	931	967	937	937	990	
146 Training-Transportation	0	0	0	59	59	60	
147 Training-Lodging	0	530	1,000	383	940	1,000	
148 Training-Meals	762	236	300	149	300	300	
SUB-TOTAL	5,841	2,971	5,594	5,345	7,988	7,037	
TOTAL EMPLOYEE SERVICES	2,286,893	2,187,886	2,062,370	909,171	1,944,497	2,046,110	-0.8%
OFFICE SUPPLIES							
211 General Office Supplies	6,330	7,809	6,000	4,507	7,500	7,500	
213 Photographic Supplies	63	0	290	0	1,200	290	
214 Computer Supplies	2,456	1,873	1,800	1,071	1,800	1,800	
215 Postage	1,391	1,050	1,600	370	1,600	1,600	
SUB-TOTAL	10,240	10,732	9,690	5,948	12,100	11,190	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	701	555	500	823	900	1,500	
236 Misc. Occassions	5,143	5,914	5,500	2,500	5,500	5,500	
SUB-TOTAL	5,844	6,469	6,000	3,323	6,400	7,000	
PUBLIC SAFETY SUPPLIES							
242 Fire Arms Supplies	1,570	2,596	3,000	2,947	3,350	6,000	
243 Investigation Supplies	1,492	1,851	2,350	1,058	2,350	2,350	
248 PAL Supplies	0	0	0	0	0	0	
SUB-TOTAL	3,062	4,447	5,350	4,005	5,700	8,350	
SPECIALTY SUPPLIES							
256 Minor Tools/Instruments	1,409	1,682	1,700	1,114	11,100	1,700	
259 Misc. Supplies	17,301	2,850	2,620	909	2,220	2,600	
SUB-TOTAL	18,710	4,532	4,320	2,023	13,320	4,300	

POLICE

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
OPERATIONAL EQUIPMENT							
267 Computers	10,017	3,761	1,700	596	1,700	0	
269 Other Office Equipment	443	303	200	0	200	200	
279 Other Operational Equip	1,381	0	0	0	0	0	
SUB-TOTAL	11,841	4,064	1,900	596	1,900	200	
TOTAL OPERATIONAL SUPPLIES	49,697	30,244	27,260	15,895	39,420	31,040	13.9%
FACILITY RENTAL							
311 Long Term Lease	10,080	8,505	12,400	8,505	14,175	0	
SUB-TOTAL	10,080	8,505	12,400	8,505	14,175	0	
UTILITIES							
321 Light & Power	25,541	26,755	26,000	7,197	19,500	19,630	
323 Truck Telephone System	10,849	11,735	10,200	4,686	10,700	10,200	
324 Cell Phones	4,268	5,658	5,800	2,490	6,500	4,200	
325 Pagers	269	185	250	117	250	0	
326 Wireless Data Services	5,939	6,151	5,940	2,891	5,940	5,500	
SUB-TOTAL	46,866	50,484	48,190	17,381	42,890	39,530	
TOTAL FACILITIES OPERATION	56,946	58,989	60,590	25,886	57,065	39,530	-34.8%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	157,506	164,570	163,238	81,618	164,038	143,754	
419 Replacement Fund Contrib.	0	0	0	0	0	0	
SUB-TOTAL	157,506	164,570	163,238	81,618	164,038	143,754	
OFFICE EQUIPMENT							
462 Office Equip Maint/Repair	3,826	3,782	4,000	1,581	4,000	4,000	
SUB-TOTAL	3,826	3,782	4,000	1,581	4,000	4,000	
TOTAL EQUIPMENT OPERATION	161,332	168,352	167,238	83,199	168,038	147,754	-11.7%
CONTRACT SERVICES & FEES							
514 Medical Services	7,220	2,941	4,000	2,365	7,500	7,500	
523 Outside Printing	2,436	1,511	2,000	1,962	1,962	2,475	
524 Laundry & Cleaning	1,538	490	0	0	0	0	
528 Advertising	24	0	0	0	0	0	
539 Other Contract Services	22,730	20,630	48,711	42,687	54,710	66,186	
TOTAL CONTRACT SVCS & FEES	33,948	25,572	54,711	47,014	64,172	76,161	39.2%
CONTRIBUTIONS/TRANSFERS							
819 Other Contributions	0	0	15,000	15,000	15,000	15,000	
820 Civil Service SL Transfer	5,000	5,306	5,000	2,500	18,000	0	
TOTAL CONTRIB./CONTINGENCY	5,000	5,306	20,000	17,500	33,000	15,000	-25.0%
GRAND TOTALS	2,593,816	2,476,349	2,392,169	1,098,665	2,306,192	2,355,595	-1.5%

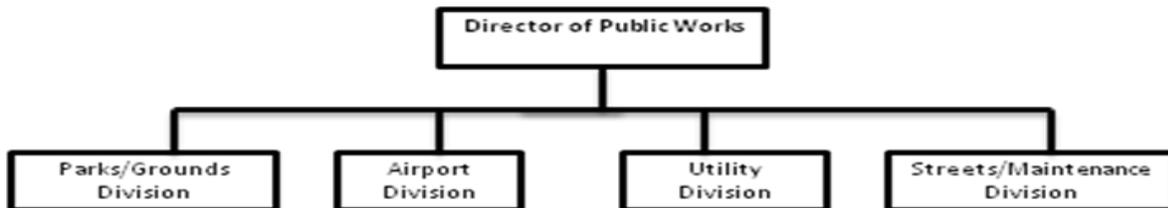
ANIMAL CONTROL

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	35,591	39,521	41,818	20,100	41,818	41,818	
114 Overtime	1,837	1,782	3,869	1,556	3,869	4,536	
115 Longevity Pay	384	432	480	480	480	528	
117 Temporary/Seasonal	12,669	12,300	12,797	5,925	11,862	12,797	
SUB-TOTAL	50,481	54,035	58,964	28,061	58,029	59,679	
PAID BENEFITS							
121 FICA-Social Security	3,687	4,055	4,528	2,029	4,449	4,575	
122 Workers Compensation	997	1,273	1,416	646	1,392	1,401	
123 State Unemployment Tax	392	126	540	24	605	171	
124 TMRS	4,944	5,574	5,724	2,873	5,907	6,044	
126 Health Insurance	5,069	4,274	5,186	2,592	5,186	5,184	
127 Dental Insurance	202	212	231	135	231	252	
128 Long Term Disability	137	162	125	63	125	125	
SUB-TOTAL	15,428	15,676	17,750	8,362	17,895	17,752	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	52	576	659	344	659	659	
SUB-TOTAL	52	576	659	344	659	659	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	295	0	270	300	270	270	
148 Training-Meals	0	0	0	0	0	80	
SUB-TOTAL	295	0	270	300	270	350	
TOTAL EMPLOYEE SERVICES	66,256	70,287	77,643	37,067	76,853	78,440	1.0%
SPECIALTY SUPPLIES							
253 Chemicals	0	0	0	0	0	0	
256 Minor Tools/Instruments	401	361	450	142	450	450	
259 Misc. Supplies	2,845	4,341	2,700	3,573	7,125	5,000	
SUB-TOTAL	3,246	4,702	3,150	3,715	7,575	5,450	
OPERATIONAL EQUIPMENT							
278 Animal Control Devices	1,764	850	900	197	900	900	
SUB-TOTAL	1,764	850	900	197	900	900	
TOTAL OPERATIONAL SUPPLIES	5,010	5,552	4,050	3,912	8,475	6,350	56.8%
FACILITY RENTAL							
313 Short Term Rental	0	0	0	0	450	900	
SUB-TOTAL	0	0	0	0	450	900	
UTILITIES							
321 Light & Power	3,664	3,978	3,500	1,130	3,150	3,150	
323 Trunk Telephone System	597	821	800	684	1,120	1,120	
324 Cell Phones	388	466	450	279	680	600	
SUB-TOTAL	4,649	5,265	4,750	2,093	4,950	4,870	
JANITORIAL SUPPLIES/SVC							
352 Cleaning Supplies	1,412	1,280	1,395	1,066	2,500	2,500	
SUB-TOTAL	1,412	1,280	1,395	1,066	2,500	2,500	
TOTAL FACILITIES OPERATION	6,061	6,545	6,145	3,159	7,900	8,270	34.6%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	11,475	6,137	6,200	3,096	7,000	13,068	
419 Replacement Fund Contrib.	0	0	0	0	0	0	
TOTAL EQUIPMENT OPERATION	11,475	6,137	6,200	3,096	7,000	13,068	110.8%
CONTRACT SERVICES & FEES							
515 Veterinarian Services	4,630	6,074	5,085	3,831	7,500	7,500	
TOTAL CONTRACT SVCS & FEES	4,630	6,074	5,085	3,831	7,500	7,500	47.5%
GRAND TOTALS	93,432	94,595	99,123	51,065	107,728	113,628	14.6%

PUBLIC WORKS ADMINISTRATION

Department Description

Public Works Administration provides direction and guidance to the Parks, Airport, Utility, and Streets Divisions.



Overview – Purpose and Functions

Responsible for the overall direction and administration of the various public works functions including street and parks maintenance, solid waste collection and disposal, parking, storm water drainage facility maintenance, sidewalk and public facility (building) maintenance. In addition to these general fund activities, public works is responsible for administration of the water/wastewater utilities, airport and cemetery maintenance and equipment services.

Administrative staff is responsible for coordinating the preparation of the annual operating budget for each of the divisions and directing the distribution, allocation and use of resources among the various divisions.

Examples of issues that City Council members typically refer to Public Works staff for correction:

- Streetlight out
- Sidewalk hazards
- Potholes in streets
- Requests for street sweeping
- Local drainage issues
- Sewer backups or odor complaints
- Water leaks
- Traffic concerns
- Traffic signals not working
- Street signs missing or damaged
- Bikeway hazards
- Illegal dumping within city limits
- Parking concerns

Street Maintenance

Maintains the City’s street surfaces, curbs, gutters, and drainage and storm drainage systems. May construct minor street projects. Installs water and sewer utility trench resurfacing.

Parks Maintenance

Maintains the City’s parks and all landscaped surfaces on public property including building grounds, medians, rights-of-way, cemetery, airport, etc. Oversees contract-landscaping services including tree trimming.

Sidewalk Maintenance

Responsible for repair of hazardous publicly owned sidewalks, curbs and gutters in the City to reduce City liability and protect the public. Installs water and sewer system concrete resurfacing.

Flood Control

Operates and maintains the City’s subsurface flood control and storm drainage systems. Maintains culverts, side drains, etc. To minimize flooding within confines of existing drainage facilities. Clean and reshape earth drainage facilities as needed.

Water Utility

Operates and maintains City water, pump station facilities, all water distribution lines and water storage systems. Includes preventative and emergency leak repair, installation of new water extensions and water taps.

Wastewater Utility

Operates and maintains City wastewater treatment plant, pump station facilities, all wastewater collection lines and manholes in the wastewater system. Includes preventative and emergency line cleaning, installation of new sewer extensions and manholes, and televised inspection of contractor/developer-installed lines prior to acceptance by the city.

Position Control- List of Authorized Positions

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Proposed	2011-12	2012-13	Difference	
#111	Public Works Director	#01	F	Sal.	Exec. Pay Plan	E-1	E-1	1.00	1.00	0.00	
#611	Admin. Asst. Public Works	#06	F	Hr.	A-1	19	19	1.00	0.00	1.00	
* F = Full Time PPT = Permanent Part time								Total	2.00	1.00	1.00

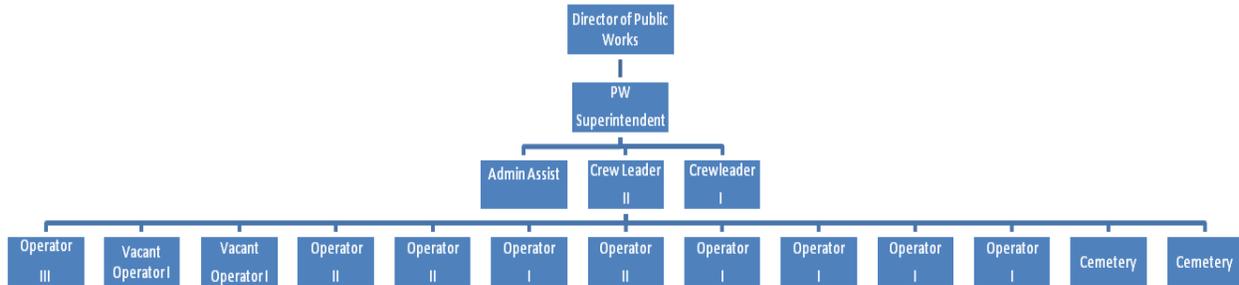
PUBLIC WORKS ADMINISTRATION

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	106,280	108,868	107,969	42,963	82,855	76,875	
114 Overtime	1,735	609	1,000	0	0	0	
115 Longevity Pay	528	624	720	720	720	240	
SUB-TOTAL	108,543	110,101	109,689	43,683	83,575	77,115	
PAID BENEFITS							
121 FICA-Social Security	8,369	8,381	8,435	3,520	6,489	5,917	
122 Workers Compensation	302	332	315	154	242	224	
123 State Unemployment Tax	378	144	540	0	261	86	
124 TMRS	13,922	14,752	13,599	5,719	10,821	9,942	
126 Health Insurance	10,138	8,533	10,372	3,404	6,462	5,184	
127 Dental Insurance	404	425	463	193	289	252	
128 Long Term Disability	421	449	324	131	249	231	
SUB-TOTAL	33,934	33,016	34,048	13,121	24,813	21,836	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	35	0	0	75	75	0	
142 Professional Conferences	27	0	250	335	335	250	
143 Membership/Dues	0	0	200	0	0	0	
144 Subscriptions & Books	0	0	100	0	0	0	
146 Training-Transportation	103	56	175	305	305	175	
147 Training-Lodging	621	0	600	555	555	600	
148 Training-Meals	1552	26	250	126	126	250	
SUB-TOTAL	2,338	82	1,575	1,396	1,396	1,275	
TOTAL EMPLOYEE SERVICES	144,815	143,199	145,312	58,200	109,784	100,226	-31.0%
OFFICE SUPPLIES							
211 General Office Supplies	442	528	250	178	350	250	
215 Postage	59	31	50	8	25	50	
SUB-TOTAL	501	559	300	186	375	300	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	0	0	0	37	37	40	
SUB-TOTAL	0	0	0	37	37	40	
TOTAL OPERATIONAL SUPPLIES	501	559	300	223	412	340	13.3%
UTILITIES							
323 Truck Telephone System	17	79	125	58	175	300	
324 Cell Phones	836	1,039	800	675	1,500	600	
326 Wireless Data Services	0	0	0	0	0	456	
TOTAL FACILITIES OPERATION	853	1,118	925	733	1,675	1,356	46.6%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	1,670	0	0	0	0	0	
SUB-TOTAL	1,670	0	0	0	0	0	
OFFICE EQUIPMENT							
462 Office Equip. Maint	293	286	300	127	300	300	
SUB-TOTAL	293	286	300	127	300	300	
TOTAL EQUIPMENT OPERATION	1,963	286	300	127	300	300	0.0%
GRAND TOTALS	148,132	145,162	146,837	59,283	112,171	102,222	-30.4%

STREET/GROUNDS MAINTENANCE DIVISION

Department Description

The Street / Grounds Division is responsible for maintaining city streets, drainage ways, sidewalks, alleys, street signs, pavement markings, parkland, municipal airport, public properties and the city cemetery.



Mission Statement

The Street /Grounds Department will continue to improve and provide the highest level of customer service to the citizens of Taylor.

The Street/Grounds Division provides the traveling public with

- High level of customer service to the citizens of Taylor.
- Protecting the investment of the public streets through adequate repairs and preventive maintenance.
- Responding to hazardous and inclement conditions in a timely manner.
- Repairing and updating all street signs.
- Proper drainage maintenance to insure the protection of the citizen's property.
- Citizen Issue Resolution

FY 2011-2012 Accomplishments

- Coordinated and assisted the annual Fall Cleanup.
- Assisted Spooktacular.
- Coordinated and assisted the annual Spring Cleanup.
- Maintain the recycling center.
- Assisted the Zest Fest.
- Continued with street repairs and drainage issues on several city streets and right a ways.
- Staff is licensed to administer herbicide to remove curbside grass.
- Staff maintains CDL licenses and certifications.
- Coordinated and assisted the placement of Christmas lights downtown.

Progress on FY 2011-2012

- Coordinated street closures for Halloween Spectacular 2011 and Zest Fest 2012.
- Fall and Spring Cleanup.
- Continuous progress on crack sealing.
- Continuous progress on expanding the Public Works Department and taking on new tasks.
- Continuous prompt and courteous service to all citizens of Taylor.

FY 2012-2013 Goals and Objectives

- Provide prompt and courteous service to all citizens of Taylor.
- Protect the investment of the public streets through adequate repair and preventive maintenance.
- Continue with our crack seal program.
- To continue filling all Street/Grounds Maintenance Division positions so we can keep up with the demands and tasks necessary to provide and insure safe traveling for the citizens of Taylor.
- To expand our department and take on new tasks as needed.
- Continue training and safety programs needed to provide employees with the latest regulations and standards needed for their jobs.
- Continue to cross train employees in various aspects of job.

Position Control- List of Authorized Positions

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Adopted	2011-12	2012-13	Difference	
#205	Public Works Supt.	#01	F	Sal.	Mgmt Pay Plan	M-1	M-1	1.00	1.00	0.00	
#611	Admin. Asst.	#06	F	Hr.	A-1	19	19	1.00	1.00	0.00	
#322	Crew Leader II	#07	F	Hr.	A-1	22	22	1.00	1.00	0.00	
#323	Crew Leader	#07	F	Hr.	A-1	20	20	1.00	1.00	0.00	
#441	Equipment Operator III	#07	F	Hr.	A-1	18	18	1.00	1.00	0.00	
#444	Equipment Operator II	#07	F	Hr.	A-1	16	16	2.00	2.00	0.00	
#450	Equipment Operator I	#08	F	Hr.	A-1	13	15	6.00	6.00	0.00	
							Total		13.00	13.00	0.00

* F = Full Time PPT = Permanent Part time

PERFORMANCE MEASURES	FY2010-11 ACTUAL	FY 2011-12 BUDGET	FY 2011-12 PROJECTED	FY2012-13 TARGET
OUTPUTS				
Utility Cuts / Asphalt Failures	400 tons	400 tons	400 tons	400 tons
Sweeping Debris	540 yd/tons	550 yd/tons	550yd/tons	550yd/tons
Park Acreage	331	331	331	331
EFFICIENCIES				
Street miles maintained per employee	10	9	9	9.3
Street miles maintained	95.5	100	100	103
Park Acreage per employee	47	47	47	55
EFFECTIVENESS				
% Utility cuts repaired within 30 days	100%	100%	100%	100%
% Sweeping completed on schedule	95%	95%	85%	85%
% Park mowing within 20 days	85%	85%	90%	90%

STREET AND GROUND MAINTENANCE

	FY2009-10	FY2010-11	FY2011-12 ADOPTED	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED	% Change Prior Year
	ACTUAL	ACTUAL	BUDGET			BUDGET	
WAGES & SALARIES							
111 Regular Full Time	256,291	204,010	384,017	164,381	358,056	390,875	
114 Overtime	5,597	4,786	15,270	3,310	15,270	15,057	
115 Longevity Pay	1,920	1,968	4,464	4,176	4,176	4,704	
118 Insurance Allowance	1,213	1,210	1,200	577	1,200	1,200	
SUB-TOTAL	265,021	211,974	404,951	172,444	378,702	411,836	
PAID BENEFITS							
121 FICA-Social Security	19,697	15,301	31,133	13,485	29,053	31,611	
122 Workers Compensation	22,091	14,442	16,705	7,503	15,748	24,575	
123 State Unemployment Tax	1,635	400	3,510	84	3,750	1,112	
124 TMRS	35,135	28,589	50,204	22,383	48,455	53,123	
126 Health Insurance	35,061	23,266	72,601	26,046	61,238	62,207	
127 Dental Insurance	1,398	1,044	2,777	1,388	2,507	3,026	
128 Long Term Disability	1,001	886	1,152	505	1,074	1,173	
SUB-TOTAL	116,018	83,928	178,082	71,394	161,825	176,827	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	1,208	980	4,170	1,430	4,170	4,170	
132 Uniform Rental	2,417	1,396	7,004	2,118	6,146	6,146	
SUB-TOTAL	3,625	2,376	11,174	3,548	10,316	10,316	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	46	25	500	40	40	80	
143 Membership/Dues	147	155	395	0	424	424	
146 Training-Transportation	0	0	0	0	36	36	
147 Training-Lodging	0	0	36	0	0	0	
148 Training-Meals	62	9	67	9	9	27	
SUB-TOTAL	255	189	998	49	509	567	
TOTAL EMPLOYEE SERVICES	384,919	298,467	595,205	247,435	551,352	599,546	0.7%
OFFICE SUPPLIES							
211 General Office Supplies	941	771	2,820	952	2,820	2,820	
217 Office Security	0	0	0	0	2,165	600	
SUB-TOTAL	941	771	2,820	952	4,985	3,420	
CONSTRUCTION SUPPLIES							
221 Street Repair Materials	34,957	34,188	63,055	22,229	60,890	63,355	
222 Striping & Street Signs	5,664	7,130	10,420	3,799	10,420	10,420	
225 Sand & Gravel	0	0	3,450	656	3,450	3,450	
226 Misc. Hardware	105	59	992	72	992	992	
SUB-TOTAL	40,726	41,377	77,917	26,756	75,752	78,217	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	284	222	825	258	825	825	
SUB-TOTAL	284	222	825	258	825	825	
SPECIALTY SUPPLIES							
252 Medical Supplies	202	184	880	230	880	880	
253 Chemicals	1,090	877	26,445	283	5,000	5,083	
254 Botanical/Landscape	0	0	5,000	2,795	5,000	5,000	
255 Sports Equipment	0	0	5,650	0	2,500	1,500	
256 Minor Tools/Instruments	0	126	540	15	540	540	
259 Misc. Supplies	639	254	2,500	1,990	3,000	2,500	
SUB-TOTAL	1,931	1,441	41,015	5,313	16,920	15,503	

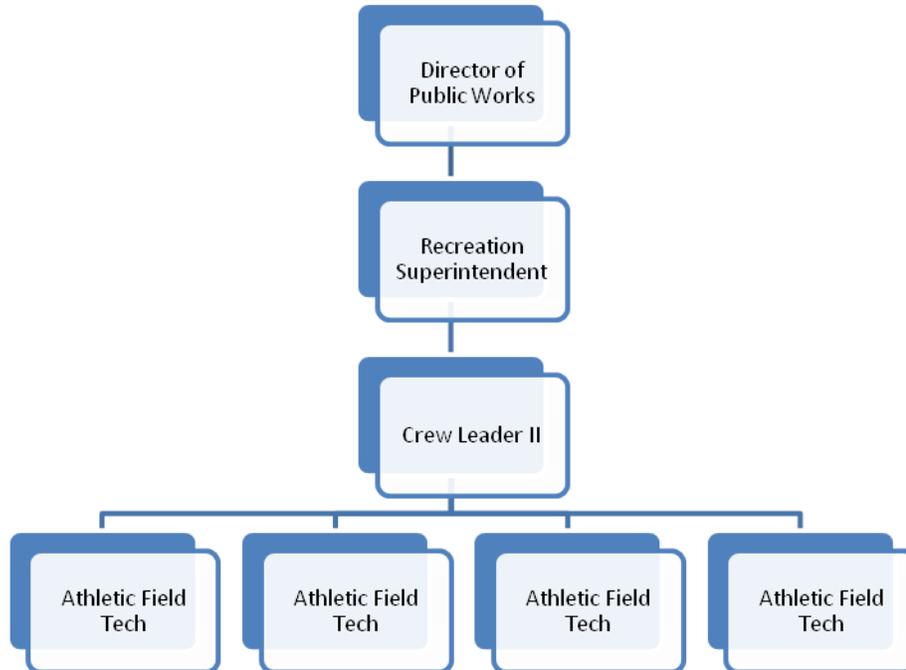
STREET AND GROUND MAINTENANCE

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12		FY2012-13		% Change Prior Year
			ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	ADOPTED BUDGET	
OPERATIONAL EQUIPMENT							
262 Communication Equipment	76	0	390	0	390	390	
267 Computers	0	1298	0	0	0	0	
269 Other Office Equipment	0	154	1,660	0	0	0	
271 Grounds Keeping Equip	0	0	0	1237	1660	2,740	
272 Street Maint. Equipment	426	1,204	1,270	45	1,270	1,270	
279 Other Operational Equipment	0	0	1,300	1,100	1,300	1,300	
SUB-TOTAL	502	2,656	4,620	2,382	4,620	5,700	
TOTAL OPERATIONAL SUPPLIES	44,384	46,467	127,197	35,661	103,102	103,665	-18.5%
FACILITY RENTAL							
311 Lone Term Lease	0	0	471	468	471	471	
312 Annual Lease	1,680	840	840	420	840	840	
313 Short Term Lease	0	225	4,760	2,724	4,760	4,760	
SUB-TOTAL	1,680	1,065	6,071	3,612	6,071	6,071	
UTILITIES							
321 Light & Power	105,607	105,524	180,000	49,139	75,000	77,450	
322 Natural Gas/Propane	1,070	960	1,350	485	1,350	1,350	
323 Truck Telephone System	3,758	4,036	3,500	1,816	3,670	3,600	
324 Cell Phones	802	1,060	1,772	738	1,772	1,700	
325 Pagers	514	393	1,140	267	268	0	
SUB-TOTAL	111,751	111,973	187,762	52,445	82,060	84,100	
FACILITY REPAIR/IMPROVEMENTS							
349 Misc. Repairs/Maint.	0	49	28,000	1751	14,000	14,000	
352 Cleaning Supplies	0	0	1,200	421	1,200	1,200	
SUB-TOTAL	0	49	29,200	2,172	15,200	15,200	
TOTAL FACILITIES OPERATION	113,431	113,087	223,033	58,229	103,331	105,371	-52.8%
EQUIPMENT RENTAL							
412 Light Equipment Rental	1,936	1,875	55,438	27,714	56,086	33,754	
414 Motor Vehicle Rental	20,219	25,659	54,070	27,030	54,780	65,000	
415 Trucks/Heavy Equip. Rental	70,950	82,703	82,703	41,346	83,403	45,000	
416 Light Equipment Rental/Ext	0	0	3,360	237	0	0	
418 Trucks/Hvy Eq./Ext.	200	0	3,120	0	3,120	3,120	
419 Replacement Fund Contrib.	0	0	0	0	0	0	
SUB-TOTAL	93,305	110,237	198,691	96,327	197,389	146,874	
OFFICE EQUIPMENT							
461 Office Equipment Rental	375	0	375	0	0	0	
462 Office Equip Maint/Repair	730	264	320	198	330	330	
SUB-TOTAL	1,105	264	695	198	330	330	
TOTAL EQUIPMENT OPERATION	94,410	110,501	199,386	96,525	197,719	147,204	-26.2%
CONTRACT SERVICES & FEES							
526 Testing/ Cert. Permits	307	331	456	46	324	324	
531 Trash Collection Service	1,190,012	1,225,542	0	0	0	17,379	
539 Other Contract Services	6,790	56,349	94,725	71,179	98,725	97,703	
TOTAL CONTRACT SVCS & FEES	1,197,109	1,282,222	95,181	71,225	99,049	115,406	21.2%
GRAND TOTALS	1,834,253	1,850,744	1,240,002	509,075	1,054,553	1,071,192	-13.6%

PARKS & RECREATION

Department Description

The Parks and Recreation Department is responsible for maintaining multiple athletic fields, developing and implementing city wide special events, sustaining tourism through activities at the Taylor Regional Park and Sports Complex and providing other recreational activities through cooperation with local leagues and associations.



Mission Statement

To enhance the quality of life through positive recreational experiences in the community through the maintenance and enhancement of current park facilities and athletic fields, along with the implementation of quality special event programming and sports tourism.

Goals

The Taylor Parks and Recreation Department will improve athletic field maintenance and develop innovative special events and programs.

FY 2011-2012 Accomplishments

- The Regional Park has hosted 22 tournaments, with an additional 14 scheduled.

- \$56,850 in revenue has been generated at the Taylor Regional Park thus far, a more than 60% increase from this point last year.
- 47,000 visitors have attended events at the Taylor Regional Park thus far.
- The first ever city run softball tournament was held this March, and generated over \$10,000 in net revenue while attracting 40 softball teams from across the state and over 2,000 visitors over the weekend.

FY 2012-2013 Goals and Objectives

- Increase the size of tournaments at the Taylor Regional Park to average 60 teams per tournament by developing a stricter and more selective rental policy.
- Increase the number of visitors at the Taylor Regional Park to average 17,000 per month in March – July, September – November (peak months).
- Increase the revenue generated at the Taylor Regional Park to average \$12,000 per month in peak months (March-July, September – November).
- Operate two city run softball tournaments.
- Implement at least 1 new special event.

POSITION CONTROL- LIST OF AUTHORIZED POSITIONS

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Adopted	2011-12	2012-13	Difference
#220	Recreation Supt.	#01	F	Sal.	Mgmt Pay Plan	M-1	M-1	1.00	1.00	0.00
#322	Crew Leader II	#07	F	Hr.	A-1	22	22	1.00	1.00	0.00
#430	Athletic Field Tech.	#08	F	Hr.	A-1	15	15	4.00	4.00	0.00
#721	Laborer	#08	F	Hr.	A-1	13	13	0.00	0.00	0.00
#659	Community Act. Coord.	#06	PPT	Hr.	A-1	15	15	0.00	0.00	0.00
							Total	6.00	6.00	0.00

* F = Full Time PPT = Permanent Part time

PERFORMANCE MEASURES	FY 2009-10 BUDGET	FY 2010-11 BUDGET	FY2011-12 PROJECTED	FY 2012-13 TARGET
OUTPUTS				
Park Acres Maintained	65	65	65	65
Pools Maintained	0	0	3	3
Pavilions Maintained	0	0	2	2
Athletic Fields Maintained	20	20	20	20
Tournaments Held	22	40	38	35
Revenue Generated	\$38,924	\$112,642	\$105,000	\$115,000
Park Visitors	51,563	121,118	125,000	130,000
EFFICIENCIES				
Acres Maintained per employee	16.25	16.25	16.25	13
Fields Maintained per employee	5	5	5	4
Revenue Generated per tournament	\$1,769	\$2,816	\$2,763	\$3,000
Visitors per tournament	2,344	3,028	3,289	3,300
Pool Revenue Generated	\$30,737	\$37,658	\$40,000	\$45,000
Number of Murphy Pavilion Rentals			52	60
Number of Robinson Pavilion Rentals	-	-	60	75
Pavilion Revenue Generated	-	-	\$2,462.50	\$3,000
EFFECTIVENESS				
% field maintenance requests resolved in 30 days	100%	100%	98%	98%
% of available weekends vs. number of tournaments held	75%	95%	90%	98%
% of pool maintenance issues resolved within 7 days	-	-	95%	97%

PARKS/ RECREATION

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	0	141,969	168,831	72,636	159,122	167,097	
114 Overtime	0	16,064	10,560	8,714	18,325	18,325	
115 Longevity Pay	0	456	816	288	288	528	
116 Regular Part Time	0	14,637	15,936	-	0	0	
SUB-TOTAL	0	173,126	196,143	81,638	177,735	185,950	
PAID BENEFITS							
121 FICA-Social Security	0	12,624	15,413	6,387	13,633	14,264	
122 Workers Compensation	0	4,400	4,687	3,452	4,368	4,526	
123 State Unemployment Tax	0	456	1,890	100	1674	513	
124 TMRS	0	23,148	24,867	10,587	22,741	23,974	
126 Health Insurance	0	19,619	31,115	14,080	28,827	31,103	
127 Dental Insurance	0	1,001	1,388	731	1,292	1,513	
128 Long Term Disability	0	562	506	229	477	501	
SUB-TOTAL	0	61,810	79,866	35,566	73,012	76,394	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	857	596	1,205	1,596	2,615	
132 Uniforms Rental	0	758	564	872	1,816		
SUB-TOTAL	0	1,615	1,160	2,077	3,412	2,615	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	0	161	105	905	970	695	
143 Membership/Dues	0	260	80	85	85	235	
146 Training-Transportation	0	268	36	9	65	36	
148 Training-Meals	0	60	27	31	147	107	
SUB-TOTAL	0	749	248	1,030	1,267	1,073	
TOTAL EMPLOYEE SERVICES	0	237,300	277,417	120,311	255,426	266,032	-4.1%
OFFICE SUPPLIES							
211 General Office Supplies	0	561	1,000	628	1,000	1,000	
215 Postage	0	0	0	8	8	0	
SUB-TOTAL	0	561	1,000	636	1,008	1,000	
CONSTRUCTION SUPPLIES							
222 Striping & Street Signs	0	1,749	6,000	2,896	6,000	6,000	
225 Sand & Gravel	0	5,602	30,250	10,033	17,665	18,000	
226 Misc. Hardware	0	379	500	113	500	500	
SUB-TOTAL	0	7,730	36,750	13,042	24,165	24,500	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	0	0	0	2,782	3,100	6,000	
233 City Sponsored Events	0	270	1,300	940	1,300	4,000	
SUB-TOTAL	0	270	1,300	3,722	4,400	10,000	
SPECIALTY SUPPLIES							
252 Medical Supplies	0	595	400	123	1,000	1,000	
253 Chemicals	0	8,250	10,500	4,456	29,945	25,945	
254 Botanical /Landscape	0	700	2,500	3,022	3,022	2,500	
255 Recreational/Sports Equip.	0	6,714	6,000	3,359	10,000	6,000	
256 Minor Tools/Instruments	0	401	600	80	600	600	
259 Misc. Supplies	0	3,499	3,560	5,327	8,690	3,560	
SUB-TOTAL	0	20,159	23,560	16,367	53,257	39,605	

PARKS/ RECREATION

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
OPERATIONAL EQUIPMENT							
262 Communication Equip.	0	180	500	0	500	500	
263 Photographic Equipment	0	0	0	0	0	0	
271 Ground Keeping Equip	0	1,383	2,099	1,925	2,120	2,099	
277 Sports Equipment	0	738	3,370	1,621	3,370	3,370	
279 Other Operational Equip.	0	5,222	2,000	982	2,000	2,000	
SUB-TOTAL	0	7,523	7,969	4,528	7,990	7,969	
TOTAL OPERATIONAL SUPPLIES	0	36,243	70,579	38,295	90,820	83,074	17.7%
FACILITY RENTAL							
311 Long Term Rental	0	0	1,428	832	1,428	1,428	
SUB-TOTAL	0	0	1,428	832	1,428	1,428	
UTILITIES							
321 Light & Power	0	69,171	75,000	10,238	75,000	101,818	
323 Trunk Telephone System	0	17	15	0	0	0	
324 Cell Phones	0	999	880	611	1,300	1,320	
325 Pagers	0	171	0	76	86	0	
326 Wireless Data Service	0	0	0	0	0	456	
SUB-TOTAL	0	70,358	75,895	10,925	76,386	103,594	
FACILITY REPAIR/IMPROVEMENTS							
349 Misc. Repairs/Maint.	0	9,083	8,000	21,013	30,000	30,000	
SUB-TOTAL	0	9,083	8,000	21,013	30,000	30,000	
JANITORIAL SUPPLIES/SVCS.							
352 Cleaning Supplies	0	5,240	3,000	1,919	8,000	8,000	
SUB-TOTAL	0	5,240	3,000	1,919	8,000	8,000	
TOTAL FACILITIES OPERATION	0	84,681	88,323	34,689	115,814	143,022	61.9%
EQUIPMENT RENTAL							
412 Light Equipment Rental	0	12,042	14,902	7,446	15,702	11,151	
414 Motor Vehicle Rental	0	6,370	6,200	3,096	7,000	13,068	
419 Replacement Fund Contrib.	0	0	0	0	0	73,230	
SUB-TOTAL	0	18,412	21,102	10,542	22,702	97,449	
TOTAL EQUIPMENT OPERATION	0	18,412	21,102	10,542	22,702	97,449	361.8%
CONTRACT SERVICES & FEES							
523 Outside Printing	0	68	100	70	100	100	
526 Testing/ Cert. Permits	0	24	236	12	236	236	
528 Advertising	0	0	150	0	150	150	
532 Software Maint./License	0	110	0	77	77	134	
539 Other Contract Services	0	117,857	136,500	19,851	136,500	135,000	
TOTAL CONTRACT SVCS & FEES	0	118,059	136,986	20,010	137,063	135,620	-1.0%
GRAND TOTALS	0	494,695	594,407	223,847	621,825	725,197	22.0%

GENERAL SERVICES-BUILDING MAINTENANCE

Department Description

The Building Maintenance Department is responsible for the maintenance and repair of all City-owned facilities. In addition to providing a preventive maintenance program, the department responds to requests for repairs to plumbing, electrical, heating and cooling systems. Other tasks performed include moving and janitorial services, painting, and general repairs. The department is also responsible for obtaining contracts for the City's security and fire systems.

Organization Chart Building Maintenance



Mission Statement

To provide quality facilities which support the requirements of City employees and citizen services, to provide professional maintenance and repair of environmental, electrical, mechanical, plumbing, and structural systems with the effective use of in-house and contract resources, and to provide customer-oriented custodial and cleaning services for City facilities.

FY 2011-12 Accomplishments

- Installed AED's at the Library and Taylor Regional Park and Sports Complex.
- Remodeled front office area in City Hall by installing a countertop with two glass slide openings and securing door with combination lock.
- Installed ceiling fans in the Police Department offices.
- Restored three historical plaques in Heritage Square Park.
- Demoed walls and removed electrical panels at the Victoria Street Fire Station to make area bigger.
- Installed garage door opener at the Victoria Street Fire Station.
- Updated WWTP entrance sign by replacing rotten boards and painting new letters.
- Built metal gates for Rotary Baseball Fields restrooms.
- Maintained all City buildings with minimal downtime.

FY 2012-13 Goals and Objectives

- Keep all City facilities up to an acceptable level of quality, safety and in compliance with legal standards.
- Continue to provide quality customer service.
- Install security camera system at the Library.
- Install two more AED's in City buildings.
- Install new floor tile in the City Hall foyer.
- Paint the inside of the Police Department and Annex buildings.

POSITION CONTROL-LISTING OF AUTHORIZED POSITIONS

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Adopted	2011-12	2012-13	Difference	
#234	General Services Director	#01	F	Sal	Exec. Pay Plan	E-1	--	1.00	0.00	-1.00	
#234	Director of Internal Services	#01	F	Sal	Exec. Pay Plan	--	E-1	0.00	1.00	1.00	
#315	Bldg. Maint. Supervisor	#08	F	Hr.	A-1	20	--	1.00	0.00	-1.00	
#314	Bldg. Maint. Supt.	#08	F	Hr.	A-1	--	25	0.00	1.00	1.00	
#725	Custodian	#08	F	Hr.	A-1	13	13	1.00	1.00	0.00	
#725	Custodian	#08	PT	Hr.	A-1	13	13	0.75	0.75	0.00	
* F = Full Time PPT = Permanent Part time								Total	3.75	3.75	0.00

PERFORMANCE MEASURES	FY 2009-10 ACTUAL	FY 2010-11 ACTUAL	FY 2011-12 PROJECTED	FY 2012-13 TARGET
OUTPUTS				
# of Work Orders Completed	417	423	450	470
# of City Facilities Maintained	14	14	16	17
EFFICIENCIES				
Facility Maintenance Cost	\$57,984	\$48,104	\$60,000	\$65,000
EFFECTIVENESS				
% of Work Order Completed within 2 Working Days	95%	96%	96%	97%

**GENERAL SERVICES-
BUILDING MAINTENANCE**

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	100,545	111,976	115,396	55,485	117,640	124,370	
114 Overtime	2,427	1,630	1,600	0	1,200	1,600	
115 Longevity Pay	1008	1104	1,284	1,284	1,284	1,464	
116 Regular Part Time	7,619	15,367	16,961	7,363	16,961	16,961	
118 Insurance Allowance	760	908	900	433	900	900	
SUB-TOTAL	112,359	130,985	136,141	64,565	137,985	145,295	
PAID BENEFITS							
121 FICA-Social Security	8,366	9,736	10,453	4,925	10,617	11,148	
122 Workers Compensation	2,080	2,762	2,587	1,273	2,660	2,848	
123 State Unemployment Tax	659	378	1,080	7	1,044	342	
124 TMRS	14,756	17,915	16,853	8,388	17,706	18,732	
126 Health Insurance	10,138	12,173	15,557	7,737	15,557	15,552	
127 Dental Insurance	404	602	694	405	694	757	
128 Long Term Disability	417	525	397	196	404	424	
SUB-TOTAL	36,820	44,091	47,621	22,931	48,682	49,803	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	420	525	1,625	691	1,625	1,625	
SUB-TOTAL	420	525	1,625	691	1,625	1,625	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	0	513	1,200	0	1,000	1,000	
143 Membership/Dues	100	100	140	100	100	100	
SUB-TOTAL	100	613	1,340	100	1,100	1,100	
TOTAL EMPLOYEE SERVICES	149,699	176,214	186,727	88,287	189,392	197,823	5.9%
OFFICE SUPPLIES							
211 General Office Supplies	1,969	1,695	1,800	1,233	2,000	2,000	
215 Postage	77	18	75	20	75	75	
219 Misc. Occasion	39	0	50	0	50	50	
SUB-TOTAL	2,085	1,713	1,925	1,253	2,125	2,125	
CONSTRUCTION SUPPLIES							
222 Striping & Street Signs	68	0	0	0	0	0	
223 Building Materials	970	1,194	1,100	404	800	1,000	
226 Misc. Hardware	990	1,195	1,200	621	1,300	1,300	
SUB-TOTAL	2,028	2,389	2,300	1,025	2,100	2,300	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	40	24	50	0	50	50	
SUB-TOTAL	40	24	50	0	50	50	
PUBLIC SAFETY SUPPLIES							
249 Fire Prevention Supplies	1,464	1,500	1,700	1,700	1,700	2,000	
SUB-TOTAL	1,464	1,500	1,700	1,700	1,700	2,000	
SPECIALTY SUPPLIES							
252 Medical Supplies	164	124	300	2,813	3,000	3,400	
253 Chemicals	42	0	100	202	400	300	
256 Minor Tools/Instruments	1,037	916	1,000	333	700	750	
259 Misc. Supplies	6,888	7,203	5,000	6,869	7,500	7,500	
SUB-TOTAL	8,131	8,243	6,400	10,217	11,600	11,950	

**GENERAL SERVICES-
BUILDING MAINTENANCE**

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	1,183	0	0	0	0	
279 Other Operational Equip.	1,055	0	0	0	0	3,240	
SUB-TOTAL	1,055	1,183	0	0	0	3,240	
TOTAL OPERATIONAL SUPPLIES	14,803	15,052	12,375	14,195	17,575	21,665	75.1%
UTILITIES							
321 Light & Power	34,465	34,081	34,000	7,261	22,400	24,232	
322 Natural Gas/Propane	1733	1317	2,100	1,151	2,100	2,200	
323 Trunk Telephone System	21,832	22,818	24,000	11,343	24,000	27,000	
324 Cell Phones	873	1,102	1,200	598	1,200	1,200	
SUB-TOTAL	58,903	59,318	61,300	20,353	49,700	54,632	
FACILITY REPAIR/IMPROVEMENTS							
349 Misc. Repairs/Maint.	46,361	46,679	38,000	24,429	70,000	58,000	
SUB-TOTAL	46,361	46,679	38,000	24,429	70,000	58,000	
JANITORIAL SUPPLIES/SVC							
351 Janitorial Service	26,796	0	0	0	0	0	
352 Cleaning Supplies	11,705	10,808	10,000	6,032	11,000	12,000	
SUB-TOTAL	38,501	10,808	10,000	6,032	11,000	12,000	
TOTAL FACILITIES OPERATION	143,765	116,805	109,300	50,814	130,700	124,632	14.0%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	3,885	4,177	6,200	3,096	7,000	13,068	
419 Replacement Fund Contrib.	0	0	0	0	0	0	
SUB-TOTAL	3,885	4,177	6,200	3,096	7,000	13,068	
OFFICE EQUIPMENT							
461 Office Equipment Rental	1,631	1,850	1,850	1,485	1,850	1,850	
462 Office Equip. Maint/Repair	415	230	450	0	360	360	
SUB-TOTAL	2,046	2,080	2,300	1,485	2,210	2,210	
TOTAL EQUIPMENT OPERATION	5,931	6,257	8,500	4,581	9,210	15,278	79.7%
CONTRACT SERVICES & FEES							
523 Outside Printing	52	0	0	88	88	88	
539 Other Contract Services	9,460	8,981	9,300	4,551	8,700	9,000	
TOTAL CONTRACT SVCS & FEES	9,512	8,981	9,300	4,639	8,788	9,088	-2.3%
GRAND TOTALS	323,710	323,309	326,202	162,516	355,665	368,486	13.0%

ENGINEERING DEPARTMENT

Department Description

The **Engineering Department** strives to provide excellence in the guidance and direction of all planning, design, and construction of capital and development projects in the City of Taylor, while maintaining a commitment to professionalism and cost effective customer service.

Mission Statement

The **Engineering Department** will ensure that all bond projects are managed and delivered to the citizens in a timely manner, review and oversee all development proposals, and implement all ordinances related to construction and development of the city's infrastructure.

Narrative

The **Engineering Department** was created in 2000, and has had significant influence on the direction and out come of Capital Improvement Projects and Development Projects ranging in size from ten thousand dollars to ten million dollars. The current staff has combined field experience of over fifty plus years ranging from heavy highway to vertical commercial construction. The Engineering Department continues to serve the public with professionalism and a great enthusiasm showing an outstanding commitment to the citizens of Taylor.

Accomplishments for FY2011-2012

- Started and finished the Mallard St. Culverts
- Started and finished the Airport West Waste Water Line
- Started and finished the water line for Mallard Convenient store
- Started and finished the Waste Water line for First Assembly of God
- Started and finished the Robison Pavilion
- Started and finished the fire line for Taylor Commons
- Started and finished the sidewalk and fishing platform at the little Five Acre Park.
- Started and finished the clearing of trees for Taylor Airport clearance
- Started utilities for McCoy Lumber Yard
- Started Sloan St. Reconstruction

- Started 2nd St. Reconstruction
- Finished 2nd St. Drainage
- Finished design for Recreation Center
- Finished design for the CDBG Project placing bores under RR tracks.
- Finished design the Annexed Area Water Improvements and bid project.
- Finished Street Report
- Bid Holley Springs Drainage
- Bid Annexed Area Water Improvements and Bid

FY2012-13 Goals and Objectives

- Bid Recreation Center and complete
- Finish 2nd Street Reconstruction
- Finish Sloan St. Reconstruction
- Finish the utilities for McCoy Lumber Yard
- Start and finish Holley Springs Drainage
- Start and finish the RR bores and water lines for the CDBG project
- Start and finish the Annexed Area Water Improvements

POSITION CONTROL-LISTING OF AUTHORIZED POSITION

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Adopted	2011-12	2012-13	Difference
#412	Pub. Works Inspector	#03	F	Hr.	A-1	25	25	2.00	2.00	0.00
							Total	2.00	2.00	0.00

* F = Full Time PPT = Permanent Part time

ENGINEERING DEPARTMENT

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	105,449	104,669	101,903	49,168	101,903	101,920	
114 Overtime	6,609	3,675	5,000	690	5,000	5,000	
115 Longevity Pay	1,536	1,632	1,680	1,680	1,680	1,728	
SUB-TOTAL	113,594	109,976	108,583	51,538	108,583	108,648	
PAID BENEFITS							
121 FICA-Social Security	7,805	7,225	8,348	3,579	8,330	8,335	
122 Workers Compensation	687	720	684	335	684	674	
123 State Unemployment Tax	378	144	540	0	522	171	
124 TMRS	14,905	14,535	13,462	6,700	13,893	14,007	
126 Health Insurance	10,138	8,546	10,372	5,184	10,372	10,368	
127 Dental Insurance	404	425	463	270	463	504	
128 Long Term Disability	397	423	306	153	306	306	
SUB-TOTAL	34,714	32,018	34,175	16,221	34,570	34,365	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	(3)	230	270	0	270	270	
SUB-TOTAL	(3)	230	270	0	270	270	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	75	50	0	0	0	0	
143 Membership/Dues	235	55	0	55	200	200	
144 Subscriptions & Books	0	0	200	0	0	0	
146 Training-Transportation	70	0	0	0	0	0	
SUB-TOTAL	380	105	200	55	200	200	
TOTAL EMPLOYEE SERVICES	148,685	142,329	143,228	67,814	143,623	143,483	0.2%
OFFICE SUPPLIES							
211 General Office Supplies	1,742	1,737	1,550	937	1,443	1,443	
215 Postage	21	0	0	0	200	200	
SUB-TOTAL	1,763	1,737	1,550	937	1,643	1,643	
SPECIALTY SUPPLIES							
256 Minor Tools/Instruments	0	0	0	0	5,000	1,600	
SUB-TOTAL	0	0	0	0	5,000	1,600	
TOTAL OPERATIONAL SUPPLIES	1,763	1,737	1,550	937	6,643	3,243	109.2%
UTILITIES							
321 Light and Power	0	720	1,000	361	1,000	938	
324 Cell Phones	782	1,040	960	545	1,405	1,200	
SUB-TOTAL	782	1,760	1,960	906	2,405	2,138	
TOTAL FACILITIES OPERATION	782	1,760	1,960	906	2,405	2,138	9.1%

ENGINEERING INSPECTIONS

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	3,710	4,177	6,200	3,096	7,000	13,068	
419 Replacement Fund Contrib.	0	0	0	0	0	0	
SUB-TOTAL	3,710	4,177	6,200	3,096	7,000	13,068	
TOTAL EQUIPMENT OPERATION	3,710	4,177	6,200	3,096	7,000	13,068	110.8%
CONTRACT SERVICES & FEES							
512 Engineering Service	93,283	57,236	43,200	29,650	38,200	38,200	
523 Outside Printing	0	0	0	88	107	107	
536 Warranty/Service Agreement	0	0	900	0	0	0	
539 Other Contract Services	0	0	0	0	0	720	
TOTAL CONTRACT SVCS & FEES	93,283	57,236	44,100	29,738	38,307	39,027	-11.5%
GRAND TOTALS	248,223	207,239	197,038	102,491	197,978	200,959	2.0%

GENERAL SERVICES-INFORMATION TECHNOLOGY

Department Description

The Information Technology Department is responsible for maintaining, repairing and safeguarding the technology hardware that the City utilizes to provide necessary services to the citizens of Taylor. It has the responsibility to standardize and inventory the hardware and software components that make up the technology systems throughout the City.

Organizational Chart Information Technology



Mission Statement

The Information Technology Department strives to provide the best support and innovation in the delivery of information technology products and services to all city employees and the community.

FY 2011-2012 Accomplishments

- Migrated computers to Windows 7.
- Increased security to the network by decreasing and restricting access in various areas.
- Upgraded and installed new computer equipment.
- Switched wireless broadband from Sprint to Verizon.
- Installed Swagit video server for live streaming.
- Installed network extenders.
- Migrated computers to Windows 7.
- Set up new laptops for Fire Department vehicles.
- Upgraded computers to Office 2007.

FY 2012-2013 Goals and Objectives

- Replace and install new computer equipment.
- Comply with all rules and laws dictating the storage and use of sensitive information.
- Provide professional level of support and training to technology users.
- Maintain a high level of customer satisfaction.
- Promote a professional and courteous working relationship among internal departments and outside vendors to the City of Taylor.
- Provide information technology maintenance, planning, and development in order to enhance the City of Taylor's technical infrastructure.

POSITION CONTROL-LISTING OF AUTHORIZED POSITIONS

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Adopted	2011-12	2012-13	Difference
#405	Information Tech. Specialist	#03	F	Hr.	A-1	25	25	1.00	1.00	0.00
							Total	1.00	1.00	0.00

* F = Full Time PPT = Permanent Part time

PERFORMANCE MEASURES	FY2009-10 ACTUAL	FY 2010-11 ACTUAL	FY 2011-12 PROJECTED	FY2012-13 TARGET
OUTPUTS				
# Of Personal Computers and Laptops Supported	114	120	132	135
# of Network/Email/Web/File/Application Servers Administered and Supported	3	3	4	4
# of Service Requests	300	413	562	500
# of Viruses/Trojans/Malware Blocked/Filtered by Hardware/Software Administered	4,358,124	1,676,060	782,899	1,000,000
EFFICIENCIES				
Average Response Time for Service Requests	30	30	30	15
EFFECTIVENESS				
% of Desktop/User Support Calls Resolved within 24 hours	88%	92%	87%	92%

INFORMATION TECHNOLOGY

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
WAGES & SALARIES							
111 Regular Full Time	38,327	38,183	37,885	18,210	37,885	37,885	
114 Overtime	301	205	200	220	300	300	
115 Longevity Pay	48	96	144	144	144	192	
SUB-TOTAL	38,676	38,484	38,229	18,574	38,329	38,377	
PAID BENEFITS							
121 FICA-Social Security	2,556	2,577	2,947	1,300	2,933	2,945	
122 Workers Compensation	105	116	111	54	111	111	
123 State Unemployment Tax	189	72	270	0	261	86	
124 TMRS	5,075	5,151	4,752	2,411	4,891	4,948	
126 Health Insurance	5,069	4,273	5,186	2,592	5,186	5,184	
127 Dental Insurance	202	212	231	135	231	252	
128 Long Term Disability	148	158	114	57	114	114	
SUB-TOTAL	13,344	12,559	13,611	6,549	13,727	13,640	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	0	0	0	0	250	
SUB-TOTAL	0	0	0	0	0	250	
TRAINING/PROFESSIONAL DEV.							
144 Subscriptions & Books	0	26	50	0	50	0	
SUB-TOTAL	0	26	50	0	50	0	
TOTAL EMPLOYEE SERVICES	52,020	51,069	51,890	25,123	52,106	52,267	0.7%
OFFICE SUPPLIES							
211 General Office Supplies	166	82	100	84	100	200	
SUB-TOTAL	166	82	100	84	100	200	
SPECIALTY SUPPLIES							
256 Minor Tools	38	49	50	0	50	100	
SUB-TOTAL	38	49	50	0	50	100	
OPERATIONAL EQUIPMENT							
267 Computers	0	0	0	298	298	0	
SUB-TOTAL	0	0	0	298	298	0	
TOTAL OPERATIONAL SUPPLIES	204	131	150	382	448	300	100.0%
UTILITIES							
324 Cell Phones	424	456	600	250	600	600	
TOTAL FACILITIES OPERATION	424	456	600	250	600	600	0.0%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	0	0	3,100	1,548	3,900	5,000	
419 Replacement Fund Contrib.	0	0	0	0	0	0	
TOTAL EQUIPMENT OPERATION	0	0	3,100	1,548	3,900	5,000	61.3%
CONTRACT SERVICES & FEES							
532 Software Maint./License	5,051	3,731	6,261	804	6,261	8,563	
536 Extended Maint/Warranty	0	1,098	2,300	1,425	2,300	2,300	
539 Other Contract Services	31,244	29,993	29,168	14,823	30,000	15,000	
TOTAL CONTRACT SVCS & FEES	36,295	34,822	37,729	17,052	38,561	25,863	-31.5%
GRAND TOTALS	88,943	86,478	93,469	44,355	95,615	84,030	-10.1%

NON-DEPARTMENTAL

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
522 Insurance and Bonds	49,003	38,259	50,000	18,886	38,000	38,000	
531 Trash Collection Service	0	0	1,190,000	625,984	1,240,000	1,245,000	
539 Other Contract Services	19,577	2,446	0	0	723	0	
543 Credit Card Fees	3,324	5,507	5,300	2,104	5,500	5,500	
TOTAL CONTRACT SVCS & FEES	71,904	46,212	1,245,300	646,974	1,284,223	1,288,500	3.5%
BAD DEBT							
651 Bad Debt Expense	7,493	2,880	3,000	2,618	5,100	5,100	
TOTAL BAD DEBT	7,493	2,880	3,000	2,618	5,100	5,100	70.0%
CAPITAL IMP/ACQUISITION							
719 Other Capital Outlay	0	286,074	0	0	0	0	
741 Land	0	48,254	0	0	0	0	
TOTAL CAPITAL OUTLAY	0	334,328	0	0	0	0	0%
CONTRIBUTIONS/TRANSFERS							
815 Interfund Transfers Out	105,766	555,120	0	0	61,618	0	
SUB-TOTAL	105,766	555,120	0	0	61,618	0	
CONTINGENCY RESERVES/CLAIMS							
831 Contingency Reserves	0	0	80,268	723	321,177	48,739	
832 Payment of Claims	0	655	0	0	0	0	
833 Payment of Refunds	121	116	0	260	200	200	
SUB-TOTAL	121	771	80,268	983	321,377	48,939	
TOTAL CONTRIB./CONTINGENCY	105,887	555,891	80,268	983	382,995	48,939	-39.0%
SHORT TERM DEBT/CAPITAL LEASE							
913 Cap. Lease Short Term-Prin	50,762	52,539	54,378	54,378	54,378	56,281	
914 Cap. Lease Short Term-Int.	11,637	9,861	8,022	8,022	8,022	6,119	
TOTAL SHORT TERM DEBT	62,399	62,400	62,400	62,400	62,400	62,400	0.0%
GRAND TOTALS	247,683	1,001,711	1,390,968	712,975	1,734,718	1,404,939	1.0%

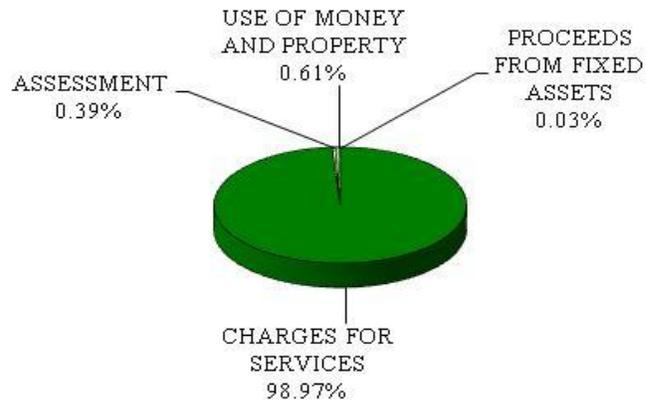


UTILITY FUND

**UTILITY FUND
REVENUES**

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
<u>330-INTERGOVERNMENTAL REV.</u>							
320 Contributions from Developers	0	408,958	0	0	0	0	
234 TEDC CONTRIBUTION	0	25,000	0	47,050	47,050	0	
238 Local Reimbursement	0	25,000	0	0	0	0	
TOTAL INTERGOVERNMENTAL REV.	0	458,958	0	47,050	47,050	0	0.0%
<u>340-CHARGES FOR SERVICES</u>							
271 Water Services	3,220,141	4,379,045	3,852,616	1,416,880	4,177,500	4,177,500	
272 Connect & Reconnect Fees	53,122	22,145	18,500	10,125	20,000	20,000	
273 Transfer Fees	4,608	3,800	3,300	1,445	3,300	3,300	
274 Late Payment Fees	127,737	160,283	145,000	84,843	145,000	145,000	
275 Sewer Service Charges	2,276,894	2,441,673	2,269,562	908,197	2,350,000	2,350,000	
276 Wholesale Water Charges	377,791	493,115	350,000	152,337	400,000	400,000	
277 Admin Fee	0	95,760	85,000	54,475	100,000	100,000	
279 Bulk Sewer Disposal Fees	8,280	4,660	3,700	3,540	4,500	4,500	
280 Misc. Water Service Fees	63,496	19,974	20,000	8,987	20,000	20,000	
289 Credit Card Processing Fees	15,627	18,231	17,500	10,815	20,900	20,900	
TOTAL CHARGES FOR SERVICES	6,147,696	7,638,686	6,765,178	2,651,644	7,241,200	7,241,200	7.0%
<u>420 ASSESSMENTS</u>							
321 Water Tap Fees	4,412	15,421	8,700	4,288	10,148	12,000	
322 Sewer Tap Fees	2,787	10,308	3,800	1,265	7,830	9,700	
325 Meter Fees	5,480	4,521	4,500	1,484	6,400	6,400	
326 Other Special Assessments	1,626	0	0	0	0	0	
TOTAL ASSESSMENTS	14,305	30,250	17,000	7,037	24,378	28,100	65.3%
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	16,281	9,822	8,000	2,494	6,000	4,000	
333 Rental Income (Leases)	38,700	33,000	38,700	20,700	35,700	35,700	
334 Misc. Revenue	16,852	28,966	5,000	779	2,100	5,000	
TOTAL USE OF MONEY & PROPERTY	71,833	71,788	51,700	23,973	43,800	44,700	-13.5%
<u>460 PROCEEDS GEN FIXED ASSETS</u>							
372 Proceeds of Cert. Sale	0	0	0	0	0	0	
374 Sale of Surplus Property	0	0	0	0	0	0	
376 Bulk Water Sales	375	3,087	4,000	1,493	2,500	2,500	
379 Sale of Misc. Assets	0	(27,075)	0	0	0	0	
TOTAL PROCEEDS GEN FIXED ASSETS	375	(23,988)	4,000	1,493	2,500	2,500	-37.5%
GRAND TOTALS	6,234,209	8,175,694	6,837,878	2,731,197	7,358,928	7,316,500	7.0%

UTILITY FUND REVENUES BY CATEGORY



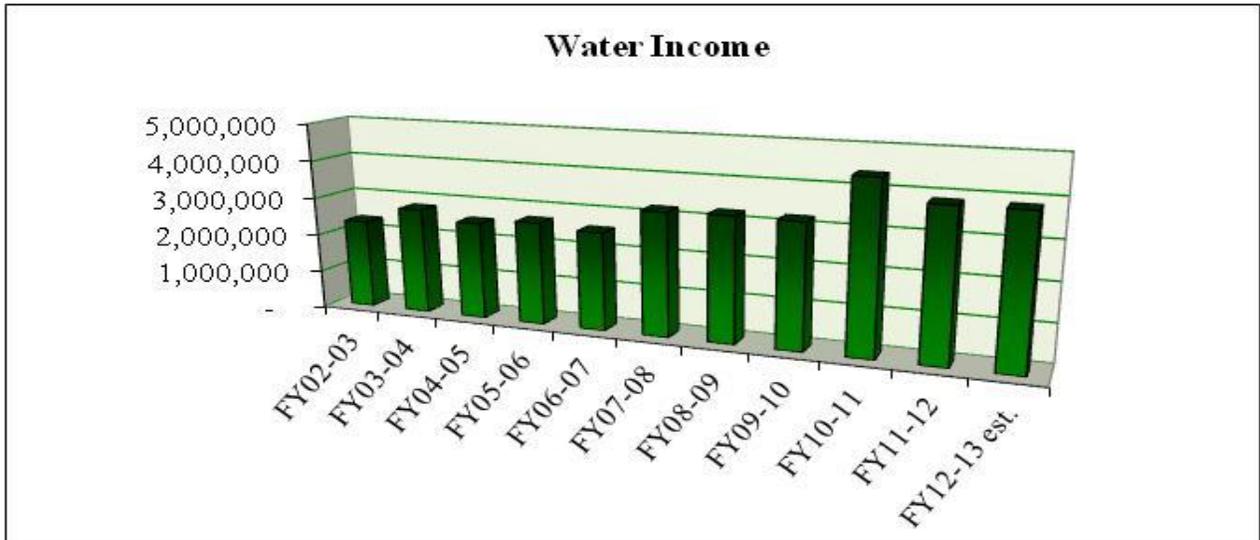
UTILITY FUND

Revenue Assumptions

Charges for Services

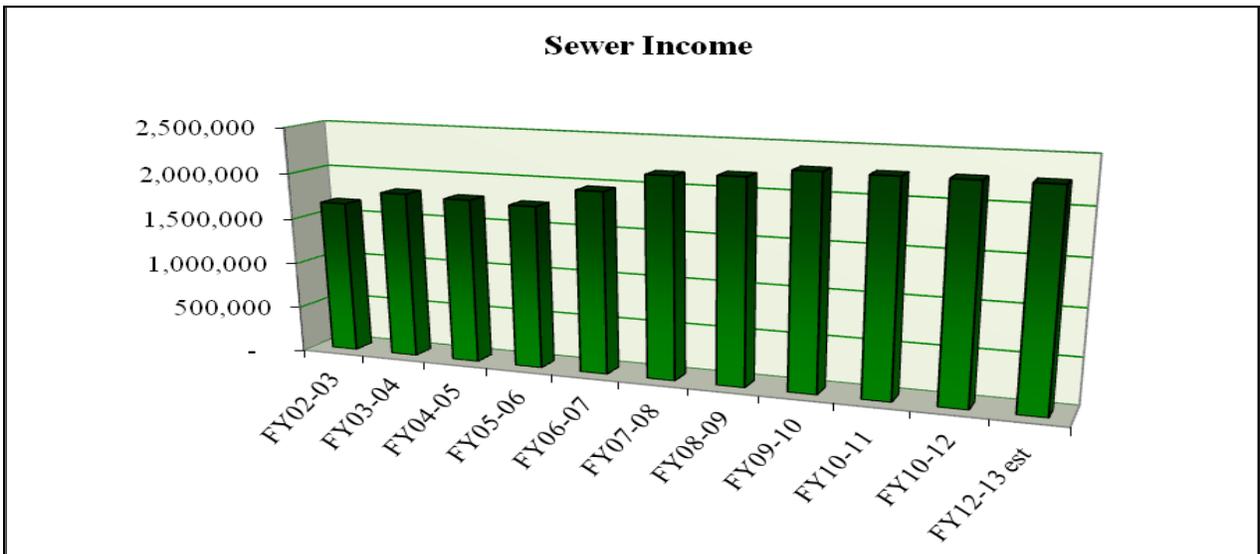
❖ Water Income

Water income for FY2012-13 is proposed at 4,177,500 that contain no increases in water rates for the FY2012-13. Water income is very elastic, and depends a great deal on what the weather does.



❖ Sewer Income

Sewer income for FY2012-13 is proposed at \$2,350,000. Billable gallons are computed base on water consumption average for the months of December, January, and February. No rate increases are proposed in the FY2012-13 budget.



❖ Wholesale Water Charges

Wholesale water charge for FY2012-13 is proposed at \$400,000 which is an increase over the FY2011-12 adopted budget by \$50,000 or 14.3%. This revenue is derived from three contracts the city has for the sale of water.

Also, in the category for charges for services are late payment fees, connection fees, admin fee, transfer fees, bulk sewer disposal fees, credit card processing fees and miscellaneous water service charges. The total budgeted within these line items for these services are \$313,700 which is an increase of \$20,700 or 7.1% from the FY2011-12 adopted budget.

Assessments

The total proposed amount in FY2012-13 for this category is \$28,100. This is an increase of \$11,100 or 65.3% over the FY2011-12 adopted budget.

Use of Money & Property-(*interest income, rental income, misc. income*)

The total budgeted amount in FY2011-12 for this category is \$51,700 and the amount budgeted for FY2012-13 is \$44,700. The decrease in this category is interest income. Interest rates remain low and proceeds from bond funds are reduced as payments are made for projects. This reduces the amount of funds for investment.

Proceeds from Sale of Fixed Assets

For the FY2012-13 this category is budgeted at \$2,500 which is an increase over the current adopted budget by \$1,500.

Utility Fund revenues for FY2012-13 budget are proposed \$7,316,500. This is an increase from the FY2011-12 adopted budget by \$478,622 or 7%.

**UTILITY FUND EXPENDITURES
DETAIL**

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	734,297	717,517	720,756	327,112	702,245	718,861	
112 Vacation	285	1,738	0	0	0	0	
114 Overtime	84,212	102,286	99,000	42,192	99,000	99,000	
115 Longevity Pay	6,192	6,576	7,776	7,536	7,536	8,208	
SUB-TOTAL	824,986	828,117	827,532	376,840	808,781	826,069	
PAID BENEFITS							
121 FICA-Social Security	61,904	59,728	64,373	28,869	62,029	63,359	
122 Workers Compensation	21,202	15,422	16,210	7,580	15,769	15,969	
123 State Unemployment Tax	4,495	1,584	5,940	0	6,496	1,881	
124 TMRS	108,098	110,550	103,860	49,411	103,478	106,501	
126 Health Insurance	114,791	96,921	119,274	54,847	115,436	119,229	
127 Dental Insurance	2,964	4,600	5,090	2,738	4,948	5,296	
128 Long Term Disability	2,796	2,943	2,162	1,015	2,106	2,156	
SUB-TOTAL	316,250	291,748	316,909	144,460	310,262	314,391	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	8,312	8,663	11,225	6,959	11,315	11,530	
132 Uniforms Rental	4,344	3,922	4,602	2,062	4,602	4,602	
SUB-TOTAL	12,656	12,585	15,827	9,021	15,917	16,132	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	1,940	2,790	3,300	1,560	3,035	4,550	
143 Membership/Dues	958	1,055	1,300	0	195	1,235	
144 Subscriptions & Books	276	250	300	0	310	560	
146 Training-Transportation	74	104	0	0	0	760	
147 Training-Lodging	1,489	867	3,000	234	2,300	3,920	
148 Training-Meals	789	718	1,212	393	983	1,425	
SUB-TOTAL	5,526	5,784	9,112	2,187	6,823	12,450	
TOTAL EMPLOYEE SERVICES	1,159,418	1,138,234	1,169,380	532,508	1,141,783	1,169,042	-0.03%
OFFICE SUPPLIES							
211 General Office Supplies	3,893	4,337	4,500	2,282	4,500	6,500	
213 Photographic Supplies	127	269	280	0	0	280	
214 Computer Supplies	838	764	1,540	670	1,540	1,540	
215 Postage	33,903	34,699	38,300	16,971	38,300	38,300	
SUB-TOTAL	38,761	40,069	44,620	19,923	44,340	46,620	
CONSTRUCTION SUPPLIES							
221 Street Repair Materials	19,042	0	25,000	8,992	25,000	36,000	
223 Building Materials	1,445	1,410	1,500	505	1,500	2,000	
224 Clamps	13,234	19,266	20,028	3,016	20,028	26,000	
225 Sand & Gravel	23,661	27,954	28,000	11,488	28,000	30,000	
226 Misc. Hardware	38,278	36,343	45,500	23,479	45,500	55,500	
227 Electrical, Plumbing Supplies	8,331	6,310	3,545	268	3,545	10,220	
228 Machine Fabricated Parts	320	315	1,050	330	1,050	1,300	
SUB-TOTAL	104,311	91,598	124,623	48,078	124,623	161,020	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	506	137	500	286	500	750	
236 Misc Occasions	0	0	0	300	300	0	
SUB-TOTAL	506	137	500	586	800	750	

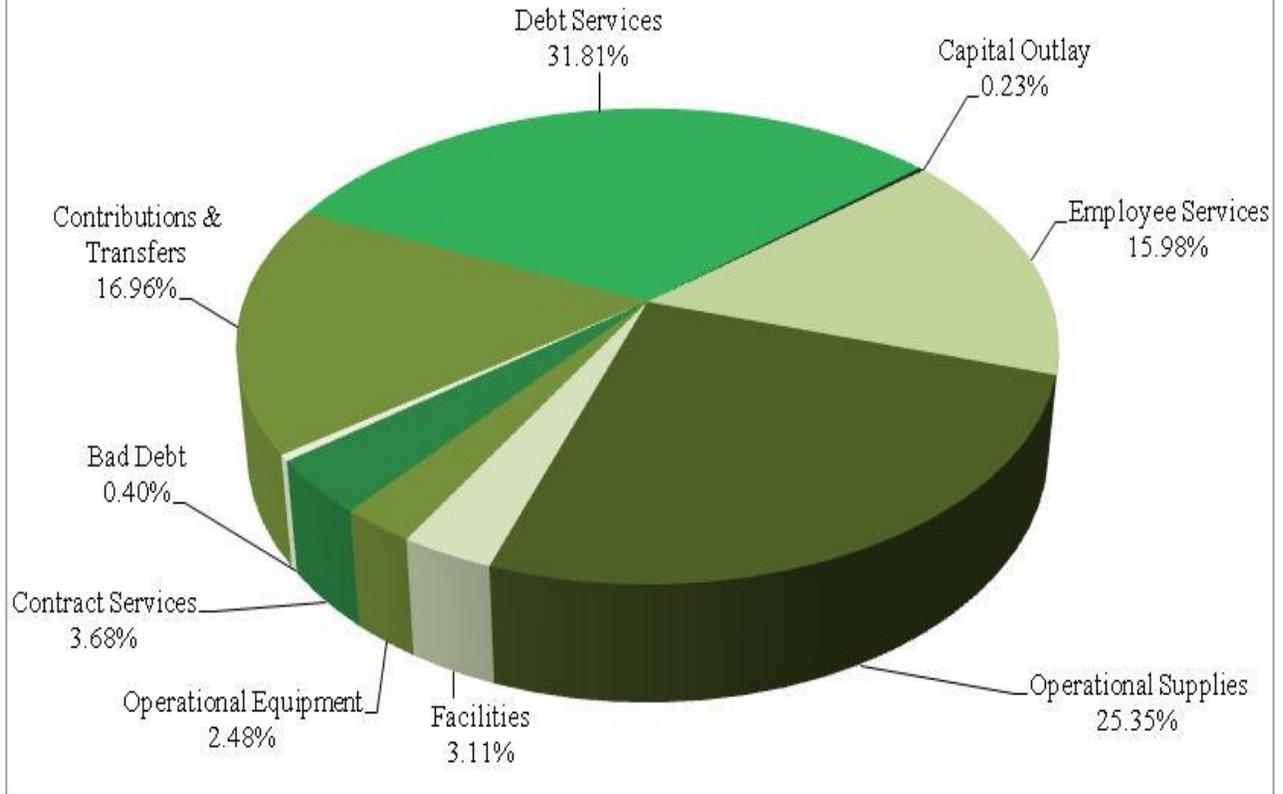
**UTILITY FUND EXPENDITURES
DETAIL**

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
SPECIALTY SUPPLIES							
251 Laboratory Supplies	4,342	5,022	5,000	1,145	5,000	5,848	
252 Medical Supplies	601	446	700	1,138	700	815	
253 Chemicals	40,556	51,026	51,290	28,265	51,290	55,990	
254 Botanical /Landscape	4,873	1,051	4,500	500	5,500	10,500	
256 Minor Tools/Instruments	6,517	4,039	5,710	4,949	6,610	9,215	
258 Treated Water	1,262,023	1,262,023	1,290,900	631,011	1,608,473	1,462,023	
259 Misc. Supplies	55,113	0	5,380	1,318	5,380	5,380	
SUB-TOTAL	1,374,025	1,323,607	1,363,480	668,326	1,682,953	1,549,771	
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	361	0	0	200	0	
262 Communication Equip.	0	0	200	99	200	500	
265 Instruments/Apparatus	794	1,092	5,000	1,915	4,000	4,650	
267 Computers	934	615	0	0	0	0	
269 Other Office Equipment	498	6,274	0	0	0	0	
273 Fire Hydrants	14,583	7,456	15,000	1,598	15,000	15,000	
274 Water Valves	4,640	3,087	7,997	2,087	7,997	10,600	
275 Water Meters	195,636	95,117	50,658	1,102	50,658	65,600	
SUB-TOTAL	217,085	114,002	78,855	6,801	78,055	96,350	
TOTAL OPERATIONAL SUPPLIES	1,734,688	1,569,413	1,612,078	743,714	1,930,771	1,854,511	15.0%
UTILITIES							
321 Light & Power	281,297	285,566	293,504	96,374	247,000	204,751	
322 Natural Gas/Propane	626	906	1,104	332	670	700	
323 Truck Telephone System	4,168	4,816	4,056	2,040	4,160	2,050	
324 Cell Phones	4,903	4,680	4,455	2,330	5,695	4,820	
325 Pagers	499	267	450	85	450	300	
326 Wireless Data Services	0	0	0	0	0	456	
SUB-TOTAL	291,493	296,235	303,569	101,161	257,975	213,077	
FACILITY REPAIR/IMPROVEMENTS							
342 Electrical Repairs	3,504	1,298	4,450	256	2,000	4,450	
343 Heating/Cooling Repairs	347	1,094	1,500	494	566	1,500	
344 Plumbing Repairs	6	10	650	0	0	650	
349 Misc. Repairs/Maint.	6,540	6,391	7,000	6,337	7,000	7,000	
SUB-TOTAL	10,397	8,793	13,600	7,087	9,566	13,600	
JANITORIAL SUPPLIES/SVC							
352 Cleaning Supplies	0	0	0	0	0	800	
SUB-TOTAL	0	0	0	0	0	800	
TOTAL FACILITIES OPERATION	301,890	305,028	317,169	108,248	267,541	227,477	-28.3%
EQUIPMENT RENTAL							
412 Light Equipment Rental	550	500	1,000	498	1,800	3,000	
414 Motor Vehicle Rental	83,708	68,160	65,370	32,676	67,770	82,136	
415 Trucks, Heavy Equip. Rent	55,704	45,800	60,736	30,360	62,126	65,154	
416 Light Equip. Rental-Exterior	1,677	1,060	1,700	225	1,700	1,700	
418 Trucks, Heavy Equip.-Ext.	2,951	2,989	3,000	626	3,000	3,000	
SUB-TOTAL	144,590	118,509	131,806	64,385	136,396	154,990	

**UTILITY FUND EXPENDITURES
DETAIL**

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
FIXED EQUIPMENT MAINT.							
432 Machine Tools Maint/Repair	2,687	4,136	5,000	660	5,000	5,000	
433 Light Equipment Maint/Rep	1,500	0	0	0	0	2,800	
437 Pumps, Maintenance/Repair	2,185	1,257	3,800	450	3,800	3,800	
438 Electrical Motor Maint/Rep.	2,272	1,724	4,000	1,777	4,000	4,500	
439 Other Equip. Maint/Repair	5,135	6,492	7,400	12,720	13,000	7,400	
SUB-TOTAL	13,779	13,609	20,200	15,607	25,800	23,500	
FUEL, OIL, FILTERS & TIRES							
445 Fuel, Oil & Lubricants	1,483	0	2,000	59	2,000	2,000	
SUB-TOTAL	1,483	0	2,000	59	2,000	2,000	
EQUIPMENT OPERATION							
462 Office Equip. Maint/Repair	593	491	960	225	650	750	
SUB-TOTAL	593	491	960	225	650	750	
TOTAL EQUIP OPERATIONS/MT.	160,445	132,609	154,966	80,276	164,846	181,240	17%
CONTRACT SERVICES & FEES							
512 Engineering Services	28,200	28,200	28,200	6,500	28,400	28,600	
514 Medical Services	40	0	892	0	0	1,817	
522 Insurance and Bonds	33,026	27,736	40,000	12,365	26,000	26,000	
523 Outside Printing	35	1,140	1,200	0	1,200	2,500	
525 Landfill Fees	34,172	27,110	25,000	10,133	25,000	32,000	
526 Testing/Cert. Permit	55,615	57,709	75,000	42,734	75,111	78,666	
532 Software Maint./License	16,424	23,117	25,940	21,449	25,940	38,499	
537 Bank Charges	1,357	778	2,000	450	1,500	1,500	
539 Other Contract Services	54,801	49,192	61,337	53,451	109,937	46,588	
543 Credit Card Fees	9,731	12,263	11,300	6,157	13,000	13,000	
TOTAL CONTRACT SVCS & FEES	233,401	227,245	270,869	153,239	306,088	269,170	-0.6%
BAD DEBT							
601 Depreciation	864,049	1,144,654	0	0	0	0	
651 Bad Debt Expense	(96,284)	26,758	30,000	15,030	30,000	30,000	
TOTAL BAD DEBT	767,765	1,171,412	30,000	15,030	30,000	30,000	0.0%
CAPITAL OUTLAY							
725 Other Equipment	0	0	0	0	0	17,053	
TOTAL CAPITAL OUTLAY	0	0	0	0	0	17,053	100%
CONTRIBUTIONS/TRANSFERS							
815 Transfer to General Fund	800,000	850,000	850,000	0	850,000	850,000	
SUB-TOTAL	800,000	850,000	850,000	0	850,000	850,000	
CONTINGENCY RESERVES/CLAIMS							
831 Contingency Reserves	0	0	1,629	0	338,322	390,916	
SUB-TOTAL	36	0	1,629	0	338,322	390,916	
TOTAL CONTRIB./CONTINGENCY	800,036	850,000	851,629	0	1,188,322	1,240,916	45.7%
LONG-TERM DEBT/CAPITAL LEASE							
921 Transfer to I & S Principal	0	0	1,142,922	571,461	1,122,922	1,154,406	
922 Transfer to I & S Interest	1,123,718	1,345,997	1,288,865	644,433	1,206,525	1,172,685	
TOTAL DEBT SERVICE	1,123,718	1,345,997	2,431,787	1,215,894	2,329,447	2,327,091	-4.3%
GRAND TOTALS	6,281,361	6,739,938	6,837,878	2,848,909	7,358,798	7,316,500	7%

UTILITY FUND EXPENDITURES BY CATEGORY FY 2012-13



UTILITY FUND EXPENDITURES

Expenditure Assumptions

100-Employee Services- Cost directly related to the employment of personnel to perform assigned functions and task.

The total employee services proposed is \$1,169,042 for FY2012-13 a slight decrease of \$338 from the prior year adopted budget. There are two full time positions frozen in the utility fund.

200-Operational Supplies- Cost of consumable items needed during performance of regular functions and duties of each department.

The operational supplies are proposed at \$1,854,511 for the FY2012-13, which is an increase of \$242,433 or 15% from the prior year adopted budget of \$1,612,078. The major expense in this category is the purchase of treated water from the Brazos River Authority which is proposed at \$1,462,023 which is a 13.3% increase from the FY2011-12 adopted budget. FY2011-12 is projected at \$1,608,473 that includes the excess water charge by BRA.

300-Facilities Operational/Maintenance-Cost associated with the operation of facilities where city services are provided.

The facilities maintenance category is proposed \$227,477 for the FY2012-13, which is a decrease of \$89,692 or 28.3% over the prior year adopted budget of \$317,169.

400-Equipment Operations/Maintenance- Costs associated with the operation of vehicles and equipment used in providing city services.

The equipment operations and maintenance category is proposed at \$181,240, which is an increase of \$26,274 or 17% over the prior year adopted budget of \$154,966. The increases are reflected in the equipment rental for this category.

500-Contract Services & Fees- Costs incurred by engaging the services of outside agents or agencies.

Total services for FY2012-13 are proposed at \$269,170, which is a decrease from the prior year adopted budget by \$1,699 less than 1%. The major expenditures in this category are insurance, testing/certification permit, landfill fees, and other contract services.

600- Bad Debt Expense- Cost associated with uncollectible receivables, which are written off.

In FY2012-13, this line item remains the unchanged from the FY2011-12 adopted budget.

700- Capital Outlay- Expenditures which result in the acquisition of or addition to fixed assets (min. \$5,000 per item).

\$17,053 is proposed in the FY2012-13 budget for a new meter reading device. No acquisition of capital outlay was budgeted in the FY2011-12 budget.

800-Contribution/Transfers/Contingencies- Direct payments to other governmental agencies or civic organizations for services rendered directly to the city or indirectly to the community.

Contribution, Transfers, and Contingencies for the FY2012-13 are proposed at \$1,240,916. This includes contingency reserves of \$390,916 that will cover any shortfall in revenue or any unexpected expenditures.

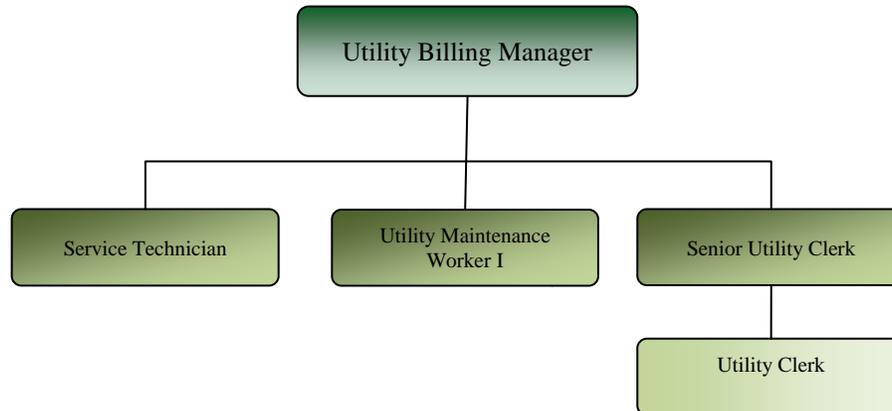
900-Debt Service- These expenditures are composed of interest and principal payments on Bonds that have been sold.

The FY2012-13 is proposed at \$7,316,500 which is an increase over prior year adopted budget by \$478,622 or 7%.

PUBLIC UTILITIES –ADMINISTRATION DEPARTMENT

Department Description

The City of Taylor Utility Administration Department manages financial operations and billing services. The Utility Administration department consists of a Utility Billing Manager, Senior Utility Clerk, two (2) Utility Clerks, Service Technician and Utility Maintenance Worker.



FY 2011-12 Accomplishments

- Purchased an additional Automated Meter Reading system as a backup for current system.
- Enhance services offered online available to customers that utilize the City's Utility Billing website (ability to now self-manage accounts, reset passwords, add addresses and keep credit card information stored without having to contact the utility office to do so).
- Relocated Utility Office to City Hall making more citizen services available in one stop as opposed to going to various buildings.
- Ensured excellent customer service to the Taylor community.
- Promoted consumer education programs for efficient utility use, conservation and customer service.
- Streamline workflow for efficiency.
- Educate staff through online training opportunities.

FY 2012-13 Goals and Objectives

- Implement utility bill check scanning/imaging program.
- Continue to enhance services offered online available to customers that utilize the City's Utility Billing website (email notification of when bills are due).
- Implement software that will have GPS on water meters for better location and maintenance.
- Implement 2TurnItOn that will allow customers to sign up for services online.

- Implement service order program that will allow technicians to receive requests electronically as opposed to paper print outs.
- Educate our staff through schools and other training opportunities.
- Continue to administer the operation of utility billing in an effective and efficient manner.
- Continuous improvement in customer relations.

Position Control-Listing of Authorized Position

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Proposed	2011-12	2012-13	Difference
#236	Utility Billing Manager	#01	F	Sal	Mgmt Pay Plan	M-2	M-2	1.00	1.00	0.00
#625	Utility Clerk	#06	F	Hr.	A-1	15	15	2.00	2.00	0.00
#624	Senior Utility Clerk	#06	F	Hr.	A-1	17	17	1.00	1.00	0.00
#715	Service Tech	#08	F	Hr.	A-1	17	17	1.00	1.00	0.00
#713	U. Maint W. I	#07	F	Hr.	A-1	17	17	1.00	1.00	0.00
Total								6.00	6.00	0.00

* F = Full Time PPT = Permanent Part time

PERFORMANCE MEASURES	FY2009-10 ACTUAL	FY 2010-11 ACTUAL	FY 2011-12 PROJECTED	FY2012-13 TARGET
OUTPUTS				
# of Utility Customers	5,577	5,677	5,700	5,750
# of Meter Read	5,693	5,757	5,798	5,825
# of Payment Transactions	69,945	68,980	69,393	69,795
EFFICIENCIES				
# of Meter Reads per Month per Reader	2,847	2,884	2,899	2,913
# of Customers per Utility Customer Service	1,859	1,892	1,900	1,917
# of Payment Transaction per Utility Clerk	20,607	22,993	23,131	23,265
EFFECTIVENESS				
Meter Reading Error Rate	<1%	<1%	<1%	<1%
% of Payments Received via Bank Draft	9%	9%	9%	9%
% of Payments Received Online	4%	4%	5%	6%

UTILITY ADMINISTRATION

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	180,251	185,954	187,632	83,257	180,088	187,082	
112 Vacation/Holiday	1,514	(82)	0	0	0	0	
114 Overtime	3,286	1,097	1,000	652	1,000	1,000	
115 Longevity Pay	768	1,008	1,248	1,200	1,200	1,344	
SUB-TOTAL	185,819	187,977	189,880	85,109	182,288	189,426	
PAID BENEFITS							
121 FICA-Social Security	14,034	13,262	14,601	6,424	13,983	14,534	
122 Workers Compensation	2,188	2,210	2,100	1,027	1,999	2,082	
123 State Unemployment Tax	1,283	432	1,620	0	1,987	513	
124 TMRS	24,169	25,165	23,540	11,070	23,318	24,422	
126 Health Insurance	29,570	25,614	31,115	13,262	28,873	31,103	
127 Dental Insurance	1,197	1,274	1,388	675	1,292	1,513	
128 Long Term Disability	695	779	563	251	540	561	
SUB-TOTAL	73,136	68,736	74,927	32,709	71,992	74,728	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	507	514	1,310	607	1,400	1,615	
SUB-TOTAL	507	514	1,310	607	1,400	1,615	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	225	179	600	535	535	1,550	
143 Membership/Dues	(22)	65	195	0	195	195	
144 Subscriptions & Books	0	0	50	0	310	310	
146 Training-Transportation	74	104	0	0	0	760	
147 Training-Lodging	0	0	900	0	0	1,420	
148 Training-Meals	34	11	262	33	33	375	
SUB-TOTAL	311	359	2,007	568	1,073	4,610	
TOTAL EMPLOYEE SERVICES	259,773	257,586	268,124	118,993	256,753	270,379	0.8%
OFFICE SUPPLIES							
211 General Office Supplies	1,995	2,856	2,500	1,177	2,500	2,500	
214 Computer Supplies	552	447	1,190	481	1,190	1,190	
215 Postage	32,969	33,678	38,000	16,961	38,000	38,000	
SUB-TOTAL	35,516	36,981	41,690	18,619	41,690	41,690	
PROGRAM/SPECIAL EVENTS							
226 Misc Hardware	0	223	0	0	0	0	
SUB-TOTAL	0	223	0	0	0	0	
SPECIALTY SUPPLIES							
256 Minor Tools	880	0	0	898	900	500	
258 Treated Water	1,262,023	1,262,023	0	0	0	0	
259 Misc. Supplies	274	0	5,380	1,318	5,380	5,380	
SUB-TOTAL	1,263,177	1,262,023	5,380	2,216	6,280	5,880	
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	361	0	0	200	0	
269 Other Office Equipment	498	6,274	0	0	0	0	
SUB-TOTAL	498	6,635	0	0	200	0	
TOTAL OPERATIONAL SUPPLIES	1,299,191	1,305,862	47,070	20,835	48,170	47,570	1.1%

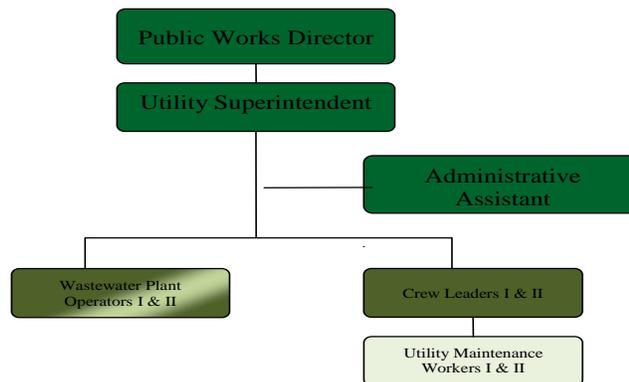
UTILITY ADMINISTRATION

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
UTILITIES							
321 Light & Power	6,819	2,216	3,504	473	2,200	2,590	
322 Natural Gas/Propane	0	130	204	107	170	200	
323 Truck Telephone System	0	459	456	306	560	600	
324 Cell Phones	1,058	870	960	477	1,280	1,200	
SUB-TOTAL	7,877	3,675	5,124	1,363	4,210	4,590	
TOTAL FACILITIES OPERATION	7,877	3,675	5,124	1,363	4,210	4,590	-10.4%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	5,867	6,020	6,200	3,096	7,000	13,068	
SUB-TOTAL	5,867	6,020	6,200	3,096	7,000	13,068	
Office Equipment							
462 Office Equipment Maint/Repair	360	491	710	160	400	0	
SUB-TOTAL	360	491	710	160	400	0	
TOTAL FACILITIES OPERATION	6,227	6,511	6,910	3,256	7,400	13,068	89.1%
CONTRACT SERVICES & FEES							
512 Engineering Services	0	0	0	0	200	400	
523 Outside Printing	35	0	0	0	0	0	
526 Testing Certification	0	0	0	111	111	186	
532 Software Maint/License	16,424	23,047	25,940	21,449	25,940	38,499	
539 Other Contract Services	25,019	27,907	27,494	14,106	27,494	18,500	
TOTAL CONTRACT SVCS & FEES	41,478	50,954	53,434	35,666	53,745	57,585	7.8%
DEPRECIATION / BAD DEBT							
601 Depreciation-Fixed Assets	864,049	1,144,654	0	0	0	0	
TOTAL DEPRECIATION/BAD DEBT	864,049	1,144,654	0	0	0	0	
FIELD EQUIPMENT /VEHICLES							
725 Other Equipment	0	0	0	0	0	17,053	
TOTAL DEPRECIATION/BAD DEBT	0	0	0	0	0	17,053	
GRAND TOTALS	2,478,595	2,769,242	380,662	180,113	370,278	410,245	7.8%

Public Utilities-System Maintenance Department

Department Description:

The Utility Maintenance Department manages the entire City of Taylor's, water and wastewater infrastructure. Our services include the safe delivery of potable water and the proper disposal of wastewater, fire hydrant maintenance and repair, water and sewer line repair, upkeep of city lift stations, upkeep of water storage facilities, and the deliverance of the best customer service possible to our citizens.



Mission Statement:

The Utility Maintenance Department continually strives to provide the highest quality of water and wastewater services to the citizens of Taylor, while trying to maintain a high level of customer satisfaction, and ensuring all EPA and TCEQ compliance standards are met.

FY 2011/2012 Accomplishments:

- Kept manhole inspection program current.
- Met all requirements stated in the purchase water permit.
- Even with employee turnover, we have re-filled all positions.
- Completed Windy Ridge Lift Station, and waste water line servicing High School
- Demolished 8 homes to clean lots and some were rebuilt
- Located 25 different locations for utilities

Progress on FY 2011/2012 Objectives:

- Sent key personnel to classes to maintain licensing.
- Helped other departments as needed.
- Have pamphlets at Utility Billing for utility awareness.
- Installed many more meters, but work continues.

- Water/Wastewater complaints have been handled in a timely and orderly fashion.
- Working on Consumer Confidence Report (CCR)

FY 2012/2013 Goals and Objectives:

- Maintain a high standard of customer service
- Utilize the city’s resources in a efficient and effective manner
- Educate the public about utility usage awareness
- Promote a professional atmosphere with every department
- Continue to respond to water and sewer problems in a timely and professional manner
- Make certain the City of Taylor continues to be compliant with EPA and TCEQ policies
- Update our metering system as funds permit
- Update distribution and collection system as funds permit
- Make sure employee’s have access to schools for continued education

Utility Maintenance-Listing of Authorized Positions

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Adopted	2011-12	2012-13	Difference	
#131	Utility Supt.	#01	F	Sal	Mgmt Pay Plan	M-1	M-1	1.00	1.00	0.00	
#226	Asst. Utility Supt. Administrative	#02	F	Sal	Mgmt Pay Plan	M-2	M-2	0.00	0.00	0.00	
#611	Assistant	#06	F	Hr.	A-1	19	19	1.00	1.00	0.00	
#322	Crew Leader II	#07	F	Hr.	A-1	22	22	3.00	3.00	0.00	
#323	Crew Leader	#07	F	Hr.	A-1	20	20	2.00	2.00	0.00	
#713	U. Maint W. I	#07	F	Hr.	A-1	17	17	3.00	3.00	0.00	
#712	U. Maint W. II	#07	F	Hr.	A-1	19	19	4.00	4.00	0.00	
* F = Full Time PPT = Permanent Part time								Total	14.00	14.00	0.00

Wastewater

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions			
						Prior Year	Adopted	2011-12	2012-13	Difference	
#463	Wastewater Plant Op II	#03	F	Hr.	A-1	18	18	1.00	1.00	0.00	
#462	Wastewater Plant Op I	#03	F	Hr.	A-1	17	17	1.00	1.00	0.00	
* F = Full Time PPT = Permanent Part time								Total	2.00	2.00	0.00

PERFORMANCE MEASURES	FY2009-10 ACTUAL	FY 2010-11 ACTUAL	FY 2011-12 PROJECTED	FY2012- 13 TARGET
OUTPUTS				
Water Leaks	371	309	238	348
Sewer Stops	398	219	209	176
Meter Installs	856	811	472	192
Water Taps	4	4	4	4
Sewer Taps	5	4	2	8
Fire Hydrant Repair/Replace	4	2	3	8
Water Valves Repair/Replace	7	4	3	12
Sewer Main/Service Replaced	8	4	7	8
Meter Checks	2	1	91	70
Reconnect Water After Hours	42	61	22	64
Camera Jobs	6	12	7	8
City Side Cleanouts	125	65	25	128
Line Locates	129	72	25	56
EFFICIENCIES				
Maintenance Cost for Pumps & Motors	\$4,456	\$2,981	\$7,461	\$7,575
Maintenance Cost for Storage Tanks	\$28,688	\$5,146	\$8,369	\$6,572
EFFECTIVENESS				
# of Bacteriological Water Sample Positives	1	1	0	0

**UTILITY DISTRIBUTION/
COLLECTION**

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	497,314	469,700	472,973	213,983	457,665	464,788	
112 Vacation/Holiday	(1,846)	1,484	0	0	0	0	
114 Overtime	69,584	91,073	86,000	33,013	86,000	86,000	
115 Longevity Pay	4,896	5,184	6,048	5,856	5,856	5,280	
SUB-TOTAL	569,948	567,441	565,021	252,852	549,521	556,068	
PAID BENEFITS							
121 FICA-Social Security	42,456	40,958	43,720	19,375	42,143	42,646	
122 Workers Compensation	16,802	11,739	12,709	5,868	12,269	12,323	
123 State Unemployment Tax	2,834	1,008	3,780	0	3,987	1,197	
124 TMRS	74,941	75,708	70,544	33,306	70,311	71,691	
126 Health Insurance	75,928	62,773	77,787	36,466	76,271	77,758	
127 Dental Insurance	1,396	2,901	3,239	1,793	3,181	3,531	
128 Long Term Disability	1,873	1,914	1,419	670	1,373	1,394	
SUB-TOTAL	216,230	197,001	213,198	97,478	209,535	210,540	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	6,872	6,996	8,740	5,522	8,740	8,740	
132 Uniforms Rental	3,645	3,361	3,354	1,787	3,354	3,354	
SUB-TOTAL	10,517	10,357	12,094	7,309	12,094	12,094	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	1,715	2,086	1,700	455	1,500	1,800	
143 Membership/Dues	840	860	975	0	0	910	
144 Subscriptions & Books	276	250	250	0	0	250	
147 Training-Lodging	1,489	476	1,300	133	1,500	1,500	
148 Training-Meals	755	467	630	270	630	630	
SUB-TOTAL	5,075	4,139	4,855	858	3,630	5,090	
TOTAL EMPLOYEE SERVICES	801,770	778,938	795,168	358,497	774,780	783,792	-1.4%
OFFICE SUPPLIES							
211 General Office Supplies	1,898	1,481	2,000	1,105	2,000	4,000	
213 Photographic Supplies	127	269	280	0	0	280	
214 Computer Supplies	286	317	350	189	350	350	
215 Postage	934	1,021	300	10	300	300	
SUB-TOTAL	3,245	3,088	2,930	1,304	2,650	4,930	
CONSTRUCTION SUPPLIES							
221 Street Repair Materials	19,042	0	25,000	8,992	25,000	36,000	
223 Building Materials	1,445	1,410	1,500	505	1,500	2,000	
224 Clamps	13,234	19,266	20,028	3,016	20,028	26,000	
225 Sand & Gravel	23,661	27,954	28,000	11,488	28,000	30,000	
226 Misc. Hardware	38,150	35,900	45,000	23,403	45,000	55,000	
227 Electrical, Plumbing Supplies	160	258	300	111	300	400	
228 Machine Fabricated Parts	229	144	250	153	250	500	
SUB-TOTAL	95,921	84,932	120,078	47,668	120,078	149,900	
PROGRAM/SPECIAL EVENTS							
232 Food/Meals	506	137	500	286	500	750	
236 Misc Occasions		0	0	300	300	0	
SUB-TOTAL	506	137	500	586	800	750	
SPECIALTY SUPPLIES							
252 Medical Supplies	482	433	500	240	500	615	
253 Chemicals	32,038	31,255	31,290	22,292	31,290	31,290	
254 Botanical Landscape	4,297	380	4,000	500	5,000	10,000	
256 Minor Tools/Instruments	4,906	3,756	5,000	4,471	5,000	8,005	
259 Misc. Supplies	54,839	0	0	0	0	0	
SUB-TOTAL	96,562	35,824	40,790	27,503	41,790	49,910	

**UTILITY DISTRIBUTION/
COLLECTION**

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
OPERATIONAL EQUIPMENT							
262 Communication Equipment	0	0	200	99	200	500	
265 Instruments/Apparatus	794	1,092	5,000	1,915	4,000	4,650	
267 Computers	0	615	0	0	0	0	
273 Fire Hydrants	14,583	7,456	15,000	1,598	15,000	15,000	
274 Water Valves	4,640	3,087	7,997	2,087	7,997	10,600	
275 Water Meters	195,636	95,117	50,658	1,102	50,658	65,600	
SUB-TOTAL	215,653	107,367	78,855	6,801	77,855	96,350	
TOTAL OPERATIONAL SUPPLIES	411,887	231,348	243,153	83,862	243,173	301,840	24.1%
UTILITIES							
321 Light & Power	10,414	23,542	20,000	16,817	39,600	15,489	
322 Natural Gas/Propane	626	776	900	225	500	500	
323 Truck Telephone System	3,014	3,238	2,400	1,196	2,400	250	
324 Cell Phones	3,233	3,377	2,880	1,673	3,800	3,120	
325 Pagers	359	267	450	85	450	300	
326 Wireless Data Services	0	0	0	0	0	456	
SUB-TOTAL	17,646	31,200	26,630	19,996	46,750	20,115	
FACILITY REPAIR/IMPROVEMENTS							
342 Electrical Repairs	1,479	374	2,000	256	2,000	2,000	
343 Heating/Cooling Repairs	0	118	500	0	66	500	
344 Plumbing Repairs	0	10	300	0	0	300	
349 Misc. Repairs	689	838	1,000	969	1,000	1,000	
SUB-TOTAL	2,168	1,340	3,800	1,225	3,066	3,800	
JANITORIAL SUPPLIES/SVC							
351 Janitorial Services							
352 Cleaning Supplies	0	0	0	0	0	800	
SUB-TOTAL	0	0	0	0	0	800	
TOTAL FACILITIES OPERATION	19,814	32,540	30,430	21,221	49,816	24,715	-18.8%
EQUIPMENT RENTAL							
412 Light Equip. Rental	0	0	0	0	0	2,000	
414 Motor Vehicle Rental	71,945	56,720	56,070	28,032	56,870	60,000	
415 Trucks, Heavy Equip. Rental	55,704	45,800	58,736	29,364	59,326	62,154	
416 Light Equip. Rental-Exterior	1,677	1,060	1,700	225	1,700	1,700	
418 Trucks, Heavy Equip.-Ext.	2,951	2,989	3,000	626	3,000	3,000	
419 Replacement Fund Contrib.	0	0	0	0	0	0	
SUB-TOTAL	132,277	106,569	119,506	58,247	120,896	128,854	
FIXED EQUIPMENT MAINT.							
432 Machine Tools Maint/Repair	15	892	1,000	0	1,000	1,000	
433 Light Equipment Maint/Rep	1,500	0	0	0	0	2,800	
437 Pumps, Maint. Repair	462	1,050	800	450	800	800	
438 Electrical Motor Maint/Rep.	579	497	1,000	732	1,000	1,500	
439 Other Equipment Maint/Rep.	3,400	3,399	3,400	3,434	3,500	3,400	
SUB-TOTAL	5,956	5,838	6,200	4,616	6,300	9,500	
EQUIPMENT OPERATION							
462 Other Equip. Maint./Repair	233	0	250	65	250	250	
SUB-TOTAL	233	0	250	65	250	250	
TOTAL EQUIPMENT OPERATION	138,466	112,407	125,956	62,928	127,446	138,604	10.0%

**UTILITY DISTRIBUTION/
COLLECTION**

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
CONTRACT SERVICES & FEES							
512 Engineering Services	28,200	28,200	28,200	0	28,200	28,200	
514 Medical Services	40	0	892	0	0	892	
523 Outside Printing	0	1,140	1,200	0	1,200	2,500	
526 Testing/Certification	19,008	20,227	38,000	14,628	38,000	38,000	
532 Software Maint./License	0	70	0	0	0	0	
539 Other Contract Services	27,388	18,197	25,088	7,865	25,088	25,088	
TOTAL CONTRACT SVCS & FEES	74,636	67,834	93,380	22,493	92,488	94,680	1.4%
GRAND TOTALS	1,446,573	1,223,067	1,288,087	549,001	1,287,703	1,343,631	4.3%

WASTEWATER TREATMENT

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
WAGES & SALARIES							
111 Regular Full Time	56,732	61,863	60,151	29,872	64,492	66,991	
112 Vacation/Holiday	617	336	0	0	0	0	
114 Overtime	11,342	10,116	12,000	8,527	12,000	12,000	
115 Longevity Pay	528	384	480	480	480	1,584	
SUB-TOTAL	69,219	72,699	72,631	38,879	76,972	80,575	
PAID BENEFITS							
121 FICA-Social Security	5,414	5,508	6,052	3,070	5,903	6,179	
122 Workers Compensation	2,212	1,473	1,401	685	1,501	1,564	
123 State Unemployment Tax	378	144	540	0	522	171	
124 TMRS	8,988	9,677	9,776	5,035	9,849	10,388	
126 Health Insurance	9,293	8,534	10,372	5,119	10,292	10,368	
127 Dental Insurance	371	425	463	270	475	252	
128 Long Term Disability	228	250	180	94	193	201	
SUB-TOTAL	26,884	26,011	28,784	14,273	28,735	29,123	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	933	1,153	1,175	830	1,175	1,175	
132 Uniforms Rental	699	561	1,248	275	1,248	1,248	
SUB-TOTAL	1,632	1,714	2,423	1,105	2,423	2,423	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	0	525	1,000	570	1,000	1,200	
143 Membership/Dues	140	130	130	0	0	130	
147 Training-Lodging	0	391	800	101	800	1,000	
148 Training-Meals	0	240	320	90	320	420	
SUB-TOTAL	140	1,286	2,250	761	2,120	2,750	
TOTAL EMPLOYEE SERVICES	97,875	101,710	106,088	55,018	110,250	114,871	8.3%
CONSTRUCTION SUPPLIES							
226 Misc. Hardware	128	220	500	76	500	500	
227 Electrical, Plumbing Supplies	8,171	6,052	3,245	157	3,245	9,820	
228 Machine Fabricated Parts	91	171	800	177	800	800	
SUB-TOTAL	8,390	6,443	4,545	410	4,545	11,120	
SPECIALTY SUPPLIES							
251 Laboratory Supplies	4,342	5,022	5,000	1,145	5,000	5,848	
252 Medical Supplies	119	13	200	0	200	200	
253 Chemicals	8,518	19,771	20,000	5,973	20,000	24,700	
254 Botanical /Landscape	576	671	500	0	500	500	
256 Minor Tools/Instruments	731	283	710	478	710	710	
SUB-TOTAL	14,286	25,760	26,410	7,596	26,410	31,958	
OPERATIONAL EQUIPMENT							
267 Computers	934	0	0	0	0	0	
SUB-TOTAL	934	0	0	0	0	0	
TOTAL OPERATIONAL SUPPLIES	23,610	32,203	30,955	8,006	30,955	43,078	39.2%
UTILITIES							
321 Light & Power	264,064	259,808	270,000	79,084	205,200	186,672	
323 Trunk Telephone	1,154	1,119	1,200	538	1,200	1,200	
324 Cell Phones	612	433	615	180	615	500	
325 Pagers	140	0	0	0	0	0	
SUB-TOTAL	265,970	261,360	271,815	79,802	207,015	188,372	

WASTEWATER TREATMENT

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
FACILITY REPAIR/IMPROVEMENTS							
342 Electrical Repairs	2,025	924	2,450	0	0	2,450	
343 Heating/Cooling Repairs	347	976	1,000	494	500	1,000	
344 Plumbing Repairs	6	0	350	0	0	350	
349 Misc. Repairs	5,851	5,553	6,000	5,368	6,000	6,000	
SUB-TOTAL	8,229	7,453	9,800	5,862	6,500	9,800	
TOTAL FACILITIES OPERATIONS	274,199	268,813	281,615	85,664	213,515	198,172	-29.6%
EQUIPMENT RENTAL							
412 Light Equipment Rental	550	500	1,000	498	1,800	1,000	
414 Motor Vehicle Rental	5,896	5,420	3,100	1,548	3,900	9,068	
415 Trucks, Heavy Equipment	0	0	2,000	996	2,800	3,000	
SUB-TOTAL	6,446	5,920	6,100	3,042	8,500	13,068	
FIXED EQUIPMENT MAINT.							
432 Machine Tools Maint/Repair	2,672	3,244	4,000	660	4,000	4,000	
437 Pumps, Maintenance/Repair	1,723	207	3,000	0	3,000	3,000	
438 Electrical Motor Maint/Rep.	1,693	1,227	3,000	1,045	3,000	3,000	
439 Other Equipment Maint/Rep.	1,735	3,093	4,000	9,286	9,500	4,000	
SUB-TOTAL	7,823	7,771	14,000	10,991	19,500	14,000	
FUEL, OIL, FILTERS & TIRES							
445 Fuel, Oil & Lubricants	1,483	0	2,000	59	2,000	2,000	
SUB-TOTAL	1,483	0	2,000	59	2,000	2,000	
OFFICE EQUIPMENT							
462 Office Equipment Maint/Rep.	0	0	0	0	0	500	
SUB-TOTAL	0	0	0	0	0	500	
TOTAL FACILITIES OPERATION	15,752	13,691	22,100	14,092	30,000	29,568	33.8%
CONTRACT SERVICES & FEES							
514 Medical Services	0	0	0	0	0	925	
525 Landfill Fees	34,172	27,110	25,000	10,133	25,000	32,000	
526 Testing/Cert. Permits	36,607	37,482	37,000	27,995	37,000	40,480	
539 Other Contract Services	1,394	729	8,755	6,109	8,755	3,000	
TOTAL CONTRACT SVCS & FEES	72,173	65,321	70,755	44,237	70,755	76,405	8.0%
GRAND TOTALS	483,609	481,738	511,513	207,017	455,475	462,094	-9.7%

UTILITY NON-DEPARTMENTAL

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
SPECIALTY SUPPLIES							
258 Treated Water	0	0	1,290,900	631,011	1,608,473	1,462,023	
TOTAL OPERATIONAL SUPPLIES	0	0	1,290,900	631,011	1,608,473	1,462,023	
CONTRACT SERVICES & FEES							
512 Engineering Services	0	0	0	6,500	0	0	
522 Insurance and Bonds	33,026	27,736	40,000	12,365	26,000	26,000	
537 Bank Charges	1,357	778	2,000	450	1,500	1,500	
539 Other Contract Services	1,000	2,359	0	25,371	48,600	0	
543 Credit Card Fees	9,731	12,263	11,300	6,157	13,000	13,000	
TOTAL CONTRACT SVCS & FEES	45,114	43,136	53,300	50,843	89,100	40,500	-24.0%
BAD DEBT							
651 Bad Debt Expense	(96,284)	26,758	30,000	15,030	30,000	30,000	
TOTAL BAD DEBT	(96,284)	26,758	30,000	15,030	30,000	30,000	0.0%
CONTRIBUTIONS/TRANSFERS							
815 Transfer to General Fund	800,000	850,000	850,000	0	850,000	850,000	
SUB-TOTAL	800,000	850,000	850,000	0	850,000	850,000	
CONTINGENCY RESERVES/CLAIMS							
831 Contingency Reserves	0	0	1,629	0	338,322	390,916	
833 Payment of Refunds	36	0	0	0	0	0	
SUB-TOTAL	36	0	1,629	0	338,322	390,916	
TOTAL CONTRIB./CONTINGENCY	800,036	850,000	851,629	0	1,188,322	1,240,916	45.7%
LONG-TERM DEBT/CAPITAL LEASE							
921 Transfer to I & S Principal	0	0	1,142,922	571,461	1,122,922	1,154,406	
922 Transfer to I & S Interest	1,123,718	1,345,997	1,288,865	644,433	1,206,525	1,172,685	
TOTAL DEBT SERVICE	1,123,718	1,345,997	2,431,787	1,215,894	2,329,447	2,327,091	-4.3%
GRAND TOTALS	1,872,584	2,265,891	4,657,616	1,912,778	5,245,342	5,100,530	9.5%

**SPECIAL REVENUE
FUNDS**

TAX INCREMENT FINANCING FUND

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
<u>BEGINNING FUND BALANCE</u>	194,322	275,083	360,080	360,080	360,080	452,470	
REVENUES							
<u>310-TAXES</u>							
111 Current Property Tax	61,606	57,504	57,504	0	63,489	63,489	
TOTAL TAXES	61,606	57,504	57,504	0	63,489	63,489	
<u>330-INTERGOVERNMENTAL</u>							
238 Local Reimb./Refund	38,211	34,620	34,620	0	38,043	38,043	
TOTAL TAXES	38,211	34,620	34,620	0	38,043	38,043	
<u>430-USE OF MONEY AND PROPERTY</u>							
331 Interest Income	444	373	300	168	405	420	
TOTAL TAXES	444	373	300	168	405	420	
GRAND TOTALS	100,261	92,497	92,424	168	101,937	101,952	10%
EXPENDITURES							
CONTRACT SERVICES & FEES							
539 Other Contract Services	19,500	7,500	20,000	0	0	20,000	
TOTAL CONTRACT SVCS & FEES	19,500	7,500	20,000	0	0	20,000	
OFFICE FURNITURE/EQUIPMENT							
719 Other Capital Outlay				8,563	9,547	0	
TOTAL CAPITAL OUTLAY	0	0	0	8,563	9,547	0	
GRAND TOTALS	19,500	7,500	20,000	8,563	9,547	20,000	0%
INC./DEC. IN FUND BAL.	80,761	84,997	72,424	(8,395)	92,390	81,952	
ENDING FUND BALANCE	275,083	360,080	432,504	351,685	452,470	534,422	

The purpose of this fund is to set aside ad valorem tax for the purpose redevelopment of the reinvestment zone.

HOTEL/MOTEL FUND

	FY2009-10	FY2010-11	FY2011-12 ADOPTED	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED	% Change Prior Year
	ACTUAL	ACTUAL	BUDGET			BUDGET	
REVENUES							
BEGINNING FUND BALANCE	49,459	75,976	83,953	83,953	83,953	78,319	
310-TAXES							
143 Hotel Occupancy Tax	90,244	61,074	80,000	25,196	55,000	60,000	
274 Late Payment Penalty	3,113	722	0	609	616	250	
TOTAL TAX REV.	93,357	61,796	80,000	25,805	55,616	60,250	
GRAND TOTALS	93,357	61,796	80,000	25,805	55,616	60,250	-24.7%
EXPENDITURES							
CONTRACT SERVICES & FEES							
512 Engineering	0	1,500	0	0	0	0	
539 Other Contract Services	0	0	0	0	20,000	0	
TOTAL CONTRACT SVCS & FEES	0	1,500	0	0	20,000	0	
CONTRIBUTIONS/TRANSFERS							
812 Pass Through- Agency	66,840	43,319	60,000	15,830	41,250	45,000	
815 Interfund Transfer Out	0	9,000	0	0	0	0	
TOTAL CONTRIB./CONTINGENCY	66,840	52,319	60,000	15,830	41,250	45,000	
GRAND TOTALS	66,840	53,819	60,000	15,830	61,250	45,000	-25.0%
INCREASE/DECREASE IN FUND BAL.	26,517	7,977	20,000	9,975	(5,634)	15,250	
ENDING FUND BALANCE	75,976	83,953	103,953	93,928	78,319	93,569	

Revenue for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of charges for lodging. As of now, there are five motels that collect this tax for the City. Based on an agreement executed with the Taylor Chamber of Commerce, tax receipts up to \$60,000 are transferred to the Chamber for tourism related expenses. The reserve is maintained for discretionary use by the Council.

TEXAS CAPITAL FUND

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED BUDGET	MID-YEAR	PROJECTED	ADOPTED BUDGET	Prior Year
REVENUES							
<u>430 USE OF MONEY & PROPERTY</u>							
333 Rental Income (Leases)	25,021	25,023	25,021	12,511	25,023	25,023	
TOTAL USE OF MONEY & PROPERTY	25,021	25,023	25,021	12,511	25,023	25,023	
GRAND TOTALS	25,021	25,023	25,021	12,511	25,023	25,023	0%
EXPENDITURES							
LONG TERM DEBT/CAPITAL LEASE							
923 Long Term Capital Lease	25,021	25,023	25,021	12,511	25,023	25,023	
TOTAL DEBT SERVICE	25,021	25,023	25,021	12,511	25,023	25,023	
GRAND TOTALS	25,021	25,023	25,021	12,511	25,023	25,023	0%

This feature of the Texas Capital fund relates to payments made to the state by the City to payoff a loan for funds borrowed in connection with the establishment of Temple College at Taylor (T-CAT). TCAT pays the City \$2,085 per month in rent which is then paid to the State to satisfy the loan requirement.

MAIN STREET REVENUE FUND

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
REVENUES							
BEGINNING FUND BALANCE	33,701	28,245	28,803	28,803	28,803	27,181	
330-INGOVERNMENTAL REVENUE							
236 Other Contribution	2,500	0	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	2,500	0	0	0	0	0	
440-DONATIONS FROM PRIVATE							
355 Heritage Sq Christmas Lights	6,294	2,261	2,000	0	0	0	
357 Sales& Other Fund Raisers	3,731	2,530	3,000	6,674	7,500	3,000	
358 Taylor Zest Festival	16,154	18,138	16,000	100	12,677	12,800	
TOTAL USE OF MONEY & PROPERTY	26,179	22,929	21,000	6,774	20,177	15,800	
GRAND TOTALS	28,679	22,929	21,000	6,774	20,177	15,800	-24.8%
EXPENDITURES							
TRAINING/PROFESSIONAL DEV.							
141 WorkShop Training	1,138	100	0	0	0	0	
146 Training- Transportation	54	0	0	0	0	0	
147 Training-Lodging	0	169	0	0	0	0	
TOTAL EMPLOYEE SERVICES	1192	269	0	0	0	0	
PROGRAMS/SPECIAL EVENTS							
233 City Sponsored Events	9,674	1,767	5,000	2,677	5,000	2,500	
234 Fund Raising Goods	2,429	0	500	0	0	0	
236 Taylor Zest Festival	13,552	9,368	10,000	1,593	7,341	10,000	
TOTAL OPERATIONAL SUPPLIES	25,655	11,135	15,500	4,270	12,341	12,500	
CONTRACT SERVICES & FEES							
523 Outside Printing	0	0	0	3,958	3,958	0	
TOTAL CONTRACT SVCS & FEES	0	0	0	3,958	3,958	0	
OFFICE FURNITURE/EQUIPMENT							
719 Capital Outlay	0	0	0	983	0	0	
TOTAL CAPITAL OUTLAY	0	0	0	983	0	0	
CONTRIBUTIONS/TRANSFERS							
819 Contributions-Façade Grant	7,288	10,967	20,000	0	5,500	20,000	
TOTAL CONTRIB./CONTINGENCY	7,288	10,967	20,000	0	5,500	20,000	
GRAND TOTALS	34,135	22,371	35,500	9,211	21,799	32,500	-8.5%
INCREASE/DECREASE IN FUND BAL.	(5,456)	558	(14,500)	(2,437)	(1,622)	(16,700)	
ENDING FUND BALANCE	28,245	28,803	14,303	26,366	27,181	10,481	

The purpose of this fund is to provide incentives for downtown businesses to improve the facades of the building they occupy (Façade Improvement Grants) and to account for donations and proceeds from fundraisers where profits are dedicated to promote downtown development.

CEMETERY LAND PURCHASES FUND

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
REVENUES							
BEGINNING FUND BALANCE	41,125	43,807	208,384	208,384	208,384	210,984	
450-INTERFUND OPERATING TRANSFER							
370 Interfund Transfer In	0	203,945	0	0	0	0	
TOTAL INTERFUND TRANSFER	0	203,945	0	0	0	0	
460 PROCEEDS GEN FIXED ASSETS							
373 Cemetery Lot Sales	2,682	3,091	2,600	1,615	2,600	2,600	
TOTAL PROPERTY GEN FIXED ASSETS	2,682	3,091	2,600	1,615	2,600	2,600	
GRAND TOTALS	2,682	207,036	2,600	1,615	2,600	2,600	0.0%
EXPENDITURES							
CAPITAL IMPROVEMENT/ACQUISITION							
741 Land & Real Property	0	42,459	0	0	0	0	
TOTAL CONTRIB./CONTINGENCY	0	42,459	0	0	0	0	
GRAND TOTALS	0	42,459	0	0	0	0	0.0%
INCREASE/DECREASE IN FUND BAL.	2,682	164,577	2,600	1,615	2,600	2,600	
ENDING FUND BALANCE	43,807	208,384	210,984	209,999	210,984	213,584	

The purpose of this fund is to set aside a percentage of revenue derived from the sale of cemetery plots for purchase of additional land to expand the cemetery. On February 25, 1992 by motion and unanimous vote of the City Council, the percentage of revenue derived from the sale of cemetery plots for future land purchases, was set at 5%.

MUNICIPAL COURT SPECIAL FEE FUND

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
REVENUES							
BEGINNING FUND BALANCE	67,710	70,077	85,041	85,041	85,041	98,036	
410-FINES & FORFEITURES							
412 Building Security Fees	6,988	9,597	9,000	3,626	7,000	7,000	
413 Technology Fees	9,318	13,594	12,000	5,151	10,000	10,000	
TOTAL FINES & FORFEITURES	16,306	23,191	21,000	8,777	17,000	17,000	
GRAND TOTALS	16,306	23,191	21,000	8,777	17,000	17,000	-19.05%
EXPENDITURES							
MUNICIPAL COURT BLDG SERCURITY							
OPERATIONAL SUPPLIES							
217 Office Security	0	0	0	0	4,005	0	
TOTAL OPERATIONAL SUPPLIES	0	0	0	0	4,005	0	
OFFICE FURNITURE/EQUIPMENT							
719 Other Capital Outlay	3,103	0	0	0	0	0	
TOTAL CAPITAL OUTLAY	3,103	0	0	0	0	0	
SUB- TOTALS	3,103	0	0	0	4,005	0	
MUNICIPAL COURT TECHNOLOGY							
TRAINING/PROFESSIONAL DEV.							
141 Workshop-Training	6,174	0	0	0	0	0	
TOTAL TRAINING/PROFESSIONAL DEV.	6,174	0	0	0	0	0	
OPERATIONAL EQUIPMENT							
267 Computers	2,788	764	0	0	0	0	
269 Other Office Equipment	498	1,878	0	0	0	0	
TOTAL CONTRACT SVCS & FEES	3,286	2,642	0	0	0	0	
CONTRACT SERVICES & FEES							
532 Software Maint/Licensing	1,376	0	0	0	0	0	
TOTAL CONTRACT SVCS & FEES	1,376	0	0	0	0	0	
OFFICE FURNITURE/EQUIPMENT							
712 Communication Equip.	0	5,585	0	0	0	0	
TOTAL CAPITAL OUTLAY	0	5,585	0	0	0	0	
SUB- TOTALS	4,662	8,227	0	0	0	0	0.0%
GRAND TOTALS	13,939	8,227	0	0	4,005	0	0.0%
INCREASE/DECREASE IN FUND BAL.	2,367	14,964	21,000	8,777	12,995	17,000	
ENDING FUND BALANCE	70,077	85,041	106,041	93,818	98,036	115,036	

An assessment fee is charged against all defendants convicted of a misdemeanor charge in which these fees must be used for security devices or services in buildings housing the municipal court and for upgrading technology hardware or services.

**LIBRARY GRANT/
DONATION FUND**

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
REVENUES							
<u>BEGINNING FUND BALANCE</u>	45,579	44,868	364,688	364,688	364,688	360,958	
<u>330-INTERGOVERNMENTAL REVENUES</u>							
227 Grants	16,102	10,238	0	0	0	0	
229 Other State Grants	426	0	5,000	0	0	10,000	
239 Other Local Donations	0	0	0	0	0	0	
TOTAL INTERGOVERNMENTAL REV.	16,528	10,238	5,000	0	0	10,000	
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	49	383	300	164	370	385	
334 Misc. Revenue	0	965	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	49	1,348	300	164	370	385	
<u>440-DONATIONS FROM PRIVATE SOURCES</u>							
354 Proceeds from Bequest	0		0	0	0	0	
355 Louis Ned Bequest		346,199	0	0	0	0	
359 Misc. Donations	600	800	0	605	900	900	
TOTAL PROCEEDS GEN FIXED ASSETS	600	346,999	0	605	900	900	
GRAND TOTALS	17,177	358,585	5,300	769	1,270	11,285	53%
EXPENDITURES							
SPECIALTY SUPPLIES							
226 Misc Hardware	0	365	0	0	0	0	
259 Misc. Supplies	2,606	5,750	0	2,983	3,000	0	
TOTAL OPERATIONAL SUPPLIES	2,606	6,115	0	2,983	3,000	0	
OPERATIONAL EQUIPMENT							
261 Office Furniture	0	965	0	0	0	0	
267 Computers	0	13,433	0	0	0	10,000	
TOTAL OPERATIONAL EQUIPMENT	0	14,398	0	0	0	10,000	
CONTRACT SERVICES							
532 Software Maint/License	0	930	0	0	0	0	
539 Other Contract Services	2,832	7,968	2,500	100	500	0	
TOTAL OPERATIONAL SUPPLIES	2,832	8,898	2,500	100	500	0	
OFFICE FURNITURE/EQUIPMENT							
715 Other Equipment	878	2,216	0	0	0	0	
718 Library Books	11,572	7,138	2,500	1,058	1,500	0	
TOTAL CAPITAL OUTLAY	12,450	9,354	2,500	1,058	1,500	0	
CONTRIBUTIONS/TRANSFERS							
815 Interfund Transfers Out	0	0	0	0	0	0	
TOTAL CONTRIBUTIONS/TRANSFERS	0	0	0	0	0	0	
GRAND TOTALS	17,888	38,765	5,000	4,141	5,000	10,000	100%
INCREASE/DECREASE IN FUND BAL.	(711)	319,820	300	(3,372)	(3,730)	1,285	
ENDING FUND BALANCE	44,868	364,688	364,988	361,316	360,958	360,958	

The purpose of this fund is to set aside for tracking purposes grants and donations to the Library in which funds are designated to be spent on the Library activities and operations.

MUNICIPAL DRAINAGE UTILITY SYSTEM

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
<u>BEGINNING FUND BALANCE</u>	0	0	156,315	156,315	156,315	314,989	
REVENUES							
<u>340-CHARGES FOR SERVICES</u>							
260 Drainage fees	0	117,703	155,200	60,726	220,400	320,075	
274 Late Payment Fee	0	1,285	1,200	978	2,400	3,000	
334 Misc. Revenue	0	0	0	0	0	0	
337 Unrealized Gain/Loss Inv.	0	0	0	0	0	0	
TOTAL CHARGES FOR SERVICES	0	118,988	156,400	61,704	222,800	323,075	
<u>430-USE OF MONEY AND PROPERTY</u>							
335 Reimbursement/Repayment	0	0	0	0	3,000	0	
TOTAL CHARGES FOR SERVICES	0	0	0	0	3,000	0	
<u>460 PROCEEDS GEN FIXED ASSETS</u>							
365 Proceeds from Gen Fund	0	555,120	0	0	0	0	
TOTAL PROCEEDS GEN FUND	0	555,120	0	0	0	0	
<u>470-PROCEEDS GEN LONG TERM LIA</u>							
382 BOND PROCEEDS 2012	0	0	0	0	555,120	0	
TOTAL CHARGES FOR SERVICES	0	0	0	0	555,120	0	
GRAND TOTALS	0	674,108	156,400	61,704	780,920	323,075	107%
EXPENDITURES							
CONTRACT SERVICES & FEES							
511 Legal Services	0	0	0	0	3,000	0	
537 Bank Fees	0	0	0	0	0	200	
TOTAL CONTRACT SVCS & FEES	0	0	0	0	3,000	200	
DEPRECIATION / BAD DEBT							
651 Bad Debt	0	24	0	42	70	70	
TOTAL DEPRECIATION/BAD DEBT	0	24	0	42	70	70	
OFFICE FURNITURE/EQUIPMENT							
711 Furniture							
719 Other Capital Outlay	0	517,769	0	4,056	4,056	0	
TOTAL CAPITAL OUTLAY	0	517,769	0	4,056	4,056	0	
CONTRIBUTIONS/TRANSFERS							
815 Interfund Transfer Out	0	0	60,000	30,000	615,120	71,587	
921 Transfer Principal to I & S	0	0	0	0	0	65,000	
922 Transfer Interest to I & S	0	0	0	0	0	66,300	
TOTAL CONTRIBUTIONS/TRANSFERS	0	0	60,000	30,000	615,120	202,887	
GRAND TOTALS	0	517,793	60,000	34,098	622,246	203,157	239%
INCREASE/DECREASE IN FUND BAL.	0	156,315	96,400	27,606	158,674	119,918	
ENDING FUND BALANCE	0	156,315	252,715	183,921	314,989	434,907	



**INTERNAL SERVICES
FUNDS**

FLEET SERVICES

Department Description

The Fleet Services Department oversees management of the City's fleet and provides service for vehicle maintenance and repair. Our mission is to keep the City's fleet safe and reliable so that the City employees can do their job efficiently and safely.

The City's fleet is comprised of 157 vehicles and equipment consisting of automobiles, pickups, dump trucks, mowers, tractors, backhoes, loaders, etc. to Fire Department pumpers and aerial ladders and Police Department marked and unmarked vehicles. All vehicles needing repairs are brought to the Service Center for inspection and they are either repaired in-house or referred to outside vendors for specialized service. This department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and interruptions of City services to our citizens.

This department provides other fleet services, which includes processing vehicle registrations, developing vehicle and equipment specifications, disposal of surplus vehicles and equipment, and maintaining vehicle history records.

City of Taylor Organizational Chart Fleet Services



Mission Statement

The Fleet Services Department strives to provide a safe, efficient and cost-effective fleet of vehicles and equipment to all city departments and maintain a high level of quality and professional maintenance.

FY 2011-2012 Accomplishments

- Upgraded Fire Department fleet with LED technology.
- Purchased and outfitted new fuel trailers for the Public Works Departments.
- Passed ASE certifications to further education.
- Upgraded software for Genisys scan tool.
- Monitored and performed preventive maintenance on fleet vehicles and equipment.
- Decreased vehicle down time through efficient, cost-effective operations.

FY 2012-2013 Goals and Objectives

- Replace and equip new vehicles and equipment.
- Maintain compliance with federal and state mandates with regards to safety and environment.
- Maintain ASE certifications of our technicians.
- Monitor expenditures and remain within + or – 5% of the budget allocation.
- Maintain minimal downtime of vehicles and equipment in order to increase employee productivity.
- Preserve mechanical, electrical and hydraulic integrity of the City's fleet, thus extending the useful life of the City's assets.
- Maintain a high level of customer satisfaction for repair and preventive maintenance services.
- Maintain a safe and efficient fleet for City operations.

Position Control-Listing of Authorized Positions

Class Code	Classification Title	EEOC Code	Status *	Hr./Sal.	Pay Schedule	Pay Group (Range)		Authorized Positions		
						Prior Year	Adopted	2011-12	2012-13	Difference
#211	Fleet Services Mgr.	#02	F	Hr.	A-1	24	24	1.00	1.00	0.00
#445	Mechanic	#07	F	Hr.	A-1	20	20	1.00	1.00	0.00
							Total	2.00	2.00	0.00

* F = Full Time PPT = Permanent Part time

PERFORMANCE MEASURES	FY 2009-10 ACTUAL	FY 2010-11 ACTUAL	FY 2011-12 PROJECTED	FY 2012-13 TARGET
OUTPUTS				
# of Fleet Vehicles and Equipment	150	154	157	159
# of Work Orders Completed	877	1243	1270	1300
EFFICIENCIES				
Fleet Maintenance Cost	\$218,871	\$220,066	\$205,000	\$210,000
Fuel Cost	\$163,316	\$202,411	\$210,000	\$215,000
EFFECTIVENESS				
Percentage Work Orders on Preventive Maintenance	20%	27%	25%	25%

FLEET SERVICES OPERATION REVENUES

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
<u>340-CHARGES FOR SERVICES</u>							
277 Equipment Rental Fee	592,098	622,351	621,112	310,482	637,360	653,443	
TOTAL CHARGES FOR SERVICES	592,098	622,351	621,112	310,482	637,360	653,443	5.2%
<u>420 ASSESSMENTS</u>							
329 Payments of claims	777	6,021	0	0	0	0	
TOTAL ASSESSMENTS	777	6,021	0	0	0	0	0.0%
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	0	0	0	0	0	0	
334 Misc. Revenue	500	0	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	500	0	0	0	0	0	0.0%
GRAND TOTALS	593,375	628,372	621,112	310,482	637,360	653,443	5.2%
EXPENDITURES	604,534	628,814	621,112	330,629	637,360	653,443	
NET PROFIT/LOSS	(11,159)	(442)	0	(20,147)	0	0	

FLEET SERVICES OPERATION FUND

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12		FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
			ADOPTED BUDGET	FY2011-12 MID-YEAR			
WAGES & SALARIES							
111 Regular Full Time	85,569	87,342	86,382	43,878	90,039	90,114	
112 Vacation/Holiday	0	127	0	0	0	0	
114 Overtime	3,593	2,376	3,687	2,354	3,687	3,960	
115 Longevity Pay	480	576	672	672	672	768	
SUB-TOTAL	89,642	90,421	90,741	46,904	94,398	94,842	
PAID BENEFITS							
121 FICA-Social Security	7,076	6,872	7,019	3,721	7,242	7,255	
122 Workers Compensation	2,132	2,343	2,298	1,108	2,395	2,363	
123 State Unemployment Tax	378	144	540	0	522	171	
124 TMRS	11,795	12,083	11,304	6,094	12,071	12,196	
126 Health Insurance	10,138	8,534	10,372	5,106	10,372	11,405	
127 Dental Insurance	404	425	463	270	463	504	
128 Long Term Disability	327	356	454	135	270	270	
SUB-TOTAL	32,250	30,757	32,450	16,434	33,335	34,164	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	320	200	330	190	330	340	
132 Uniforms Rental	1,137	1,047	1,780	782	1,780	1,780	
SUB-TOTAL	1,457	1,247	2,110	972	2,110	2,120	
TRAINING/PROFESSIONAL DEV.							
141 Workshop Training	479	432	264	132	400	764	
143 Membership/Dues	0	155	155	159	159	159	
144 Subscriptions & Books	151	0	100	0	150	150	
147 Training-Lodging	0	0	0	0	0	200	
148 Training-Meals	0	0	44	0	0	105	
SUB-TOTAL	630	587	563	291	709	1,378	
TOTAL EMPLOYEE SERVICES	123,979	123,012	125,864	64,601	130,552	132,504	5.3%
OFFICE SUPPLIES							
211 General Office Supplies	138	148	250	222	250	300	
SUB-TOTAL	138	148	250	222	250	300	
CONSTRUCTION SUPPLIES							
226 Misc. Hardware	3,015	3,024	3,000	2,424	3,000	3,500	
SUB-TOTAL	3,015	3,024	3,000	2,424	3,000	3,500	
PUBLIC SAFETY SUPPLIES							
249 Fire Prevention Supplies	1,598	911	1,400	906	1,315	1,100	
SUB-TOTAL	1,598	911	1,400	906	1,315	1,100	
SPECIALTY SUPPLIES							
252 Medical Supplies	325	98	300	90	300	300	
253 Chemicals	3,023	2,666	3,000	2,808	3,500	3,500	
256 Minor Tools/Instruments	3,743	2,282	2,100	1,802	2,100	2,500	
259 Misc. Supplies	7,683	7,095	7,000	6,459	7,500	7,500	
SUB-TOTAL	14,774	12,141	12,400	11,159	13,400	13,800	
OPERATIONAL EQUIPMENT							
262 Communication Equipment	100	0	100	0	0	0	
264 Computer Accessories	86	59	100	0	100	100	
267 Computers	899	0	0	0	0	0	
279 Other Operational Equip.	4,052	0	0	0	0	4,150	
SUB-TOTAL	5,137	59	200	0	100	4,250	
TOTAL OPERATIONAL SUPPLIES	24,662	16,283	17,250	14,711	18,065	22,950	33.0%

FLEET SERVICES OPERATION FUND

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED BUDGET	MID-YEAR PROJECTED	ADOPTED BUDGET	Prior Year
UTILITIES						
323 Truck Telephone System	7	626	600	280	700	700
324 Cell Phones	1,491	880	1,040	451	1,100	1,000
SUB-TOTAL	1,498	1,506	1,640	731	1,800	1,700
FACILITY REPAIR/IMPROVEMENTS						
341 Roofing Repairs	0	0	0	0	0	2,375
SUB-TOTAL	0	0	0	0	0	2,375
TOTAL FACILITIES OPERATION	1,498	1,506	1,640	731	1,800	4,075
EQUIPMENT RENTAL						
414 Motor Vehicle Rental	3,399	3,987	3,704	1,848	3,704	0
416 Light Equip. Rental-Exterior	2,453	3,150	6,000	3,306	6,000	6,000
418 Trucks, Heavy Equip.-Ext.	4,462	4,054	7,000	5,389	7,000	8,000
SUB-TOTAL	10,314	11,191	16,704	10,543	16,704	14,000
FUEL, OIL & LUBRICANTS						
421 Fuel Line & Pump Repairs	4,624	5,587	3,500	793	3,100	3,100
422 Carburetor Repairs	4,062	4,594	3,500	1,225	3,075	3,075
423 Transmission System	12,076	10,784	11,000	6,622	11,000	12,000
424 Brake System	16,672	16,890	15,000	5,631	15,000	15,000
425 Suspension System	14,058	14,565	13,000	5,208	13,000	13,000
426 Hydraulic System	13,230	12,572	12,000	8,972	12,000	12,000
427 Cooling System	5,212	5,929	4,000	2,605	4,000	4,000
428 Engine Repairs	32,470	29,635	30,000	16,159	30,000	30,000
429 Body Shop Repairs	22,989	22,809	20,000	8,440	20,000	20,000
SUB-TOTAL	125,393	123,365	112,000	55,655	111,175	112,175
FUEL, OIL, FILTERS, TIRES						
441 Fuel (gas, diesel)	163,317	202,411	200,000	90,706	210,000	215,000
442 Oil, Lubricants, Oil Filters	27,134	27,062	28,000	18,511	28,000	28,000
445 Tires	26,784	26,595	24,000	16,998	24,000	24,000
446 Batteries	8,193	7,342	7,000	3,765	7,500	7,500
447 Electrical	19,752	19,840	18,000	15,633	20,000	20,000
448 Exhaust Systems	2,001	1,686	2,000	147	2,000	2,000
449 Misc. Repairs	28,675	29,689	25,000	17,620	25,500	30,000
SUB-TOTAL	275,856	314,625	304,000	163,380	317,000	326,500
TOTAL EQUIPMENT OPERATION	411,563	449,181	432,704	229,578	444,879	452,675
CONTRACT SERVICES & FEES						
522 Insurance and Bonds	37,523	34,387	38,000	17,312	35,500	35,500
526 Testing/Certification	1,683	1,491	1,500	588	1,500	1,500
532 Software License/Maint	2,580	1,908	3,108	3,108	3,933	3,108
536 Extended Warranty	1,046	1,046	1,046	0	1,131	1,131
TOTAL CONTRACT SVCS & FEES	42,832	38,832	43,654	21,008	42,064	41,239
GRAND TOTALS	604,534	628,814	621,112	330,629	637,360	653,443
						5.2%

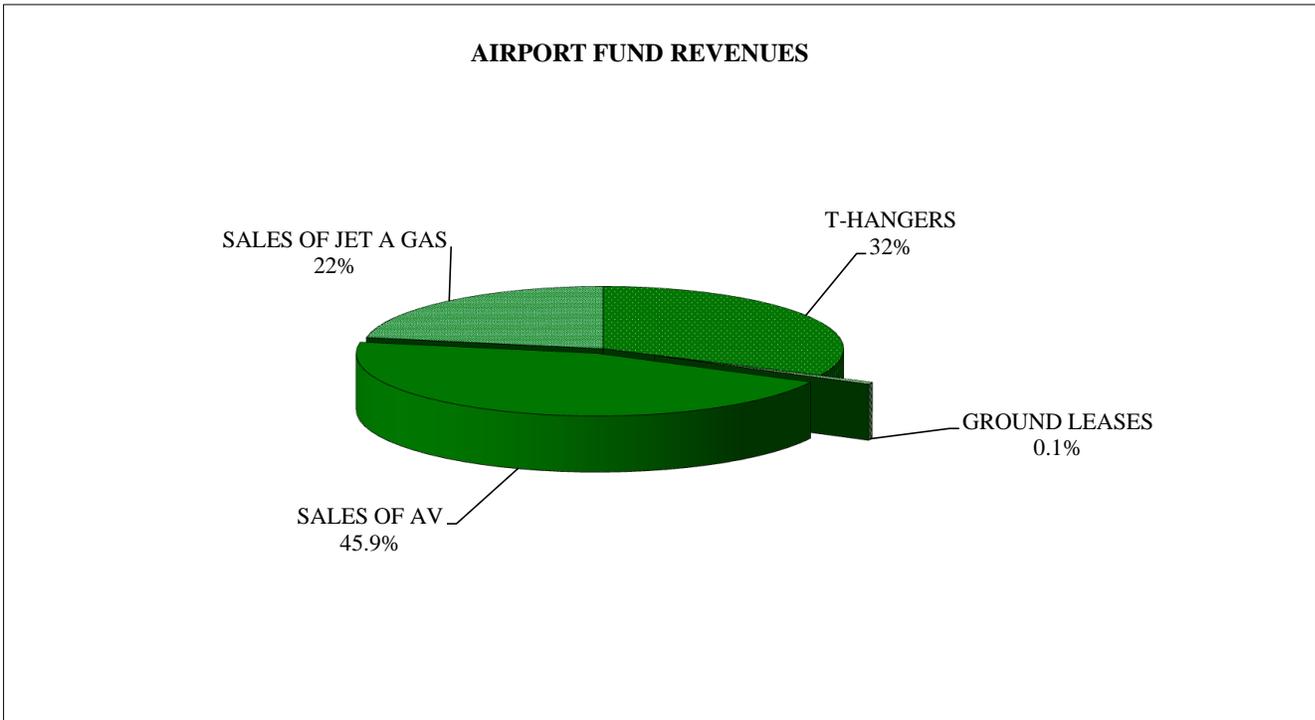
FLEET REPLACEMENT FUND

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
REVENUES							
BEGINNING FUND BALANCE	476,826	426,926	234,428	234,428	234,428	67,946	
340-CHARGES FOR SERVICES							
278 Equipment Replacement Fee	10,303	0	0	0	0	102,045	
TOTAL CHARGES FOR SERVICES	10,303	0	0	0	0	102,045	
420 ASSESSMENTS							
329 Payment of Claims	0	0	0	0	13,129	0	
TOTAL ASSESSMENTS	0	0	0	0	13,129	0	
450-INTERFUND OPERATING TRANSFER							
335 Reimbursements/Repayments	0	9,889	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	0	9,889	0	0	0	0	
460 PROCEEDS GEN FIXED ASSETS							
374 Sale of Surplus Equip	51	13,558	0	14,768	20,231	0	
379 Sale of Misc. Assets	1,955	(3,078)	0	0	0	0	
TOTAL PROCEEDS GEN FIXED ASSETS	2,006	10,480	0	14,768	20,231	0	
GRAND TOTALS	12,309	20,369	0	14,768	33,360	102,045	100.00%
EXPENDITURES							
DEPRECIATION/BAD DEBT							
600-Depreciation							
601 Depreciation expense	0	155,210	0	0	0	0	
	0	155,210	0	0	0	0	
720- FIELD EQUIPMENT							
723 Motor Vehicles	1,300	0	0	86,468	91,468	0	
725 Other Equipment	(600)	0	0	6,329	6,329	0	
TOTAL CAPITAL OUTLAY	700	0	0	92,797	97,797	0	
LONG-TERM DEBT/CAPITAL LEASE							
911 Capital Lease Principal	0	0	0	23,581	23,581	21,474	
912 Capital Lease Interest	0	0	0	5,234	5,234	7,341	
913 Capital Lease Short Term	56,357	57,657	96,810	36,615	73,230	73,230	
922 Long-term interest	5,152	0	0	0	0	0	
TOTAL DEBT SERVICE	61,509	57,657	96,810	65,430	102,045	102,045	
GRAND TOTALS	62,209	212,867	96,810	158,227	199,842	102,045	5.41%
INCREASE/DECREASE IN FUND BAL.	(49,900)	(192,498)	(96,810)	(143,459)	(166,482)	0	
ENDING FUND BALANCE	426,926	234,428	137,618	90,969	67,946	67,946	

OTHER FUNDS

AIRPORT FUND REVENUES

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
<u>330-INTERGOVERNMENTAL REV.</u>							
229 Other State Grants/Reimb.	0	205,386	0	0	0	0	
TOTAL INTERGOVERNMENTAL REV.	0	205,386	0	0	0	0	0.0%
<u>340-CHARGES FOR SERVICES</u>							
281 T-Hangers	143,581	152,322	152,600	76,154	152,300	152,300	
283 Ground Leases	3,122	2,602	2,602	1,042	2,602	2,602	
284 Sale of AV Gas	210,905	211,435	220,000	83,807	181,000	215,000	
285 Sale of Jet A Gas	68,624	97,345	103,400	48,097	103,000	105,000	
374 Late Payment fees	1,091	420	0	235	460	0	
TOTAL CHARGES FOR SERVICES	427,323	464,124	478,602	209,335	439,362	474,902	-0.8%
<u>430 USE OF MONEY & PROPERTY</u>							
334 Misc. Revenue	460	0	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	460	0	0	0	0	0	0.0%
<u>440 DONATIONS/PRIVATE SOURCE</u>							
356 Sales& Other Fund Raiser	100	290	300	120	120	120	
374 Sale of Surplus Property							
TOTAL DONATIONS PRIVATE SOURCE	100	290	300	120	120	120	-60.0%
GRAND TOTALS	427,783	669,800	478,902	209,455	439,482	475,022	-0.8%
Net Profit/Loss	(2,436)	231,475	11,488	(6,594)	5,120	518	

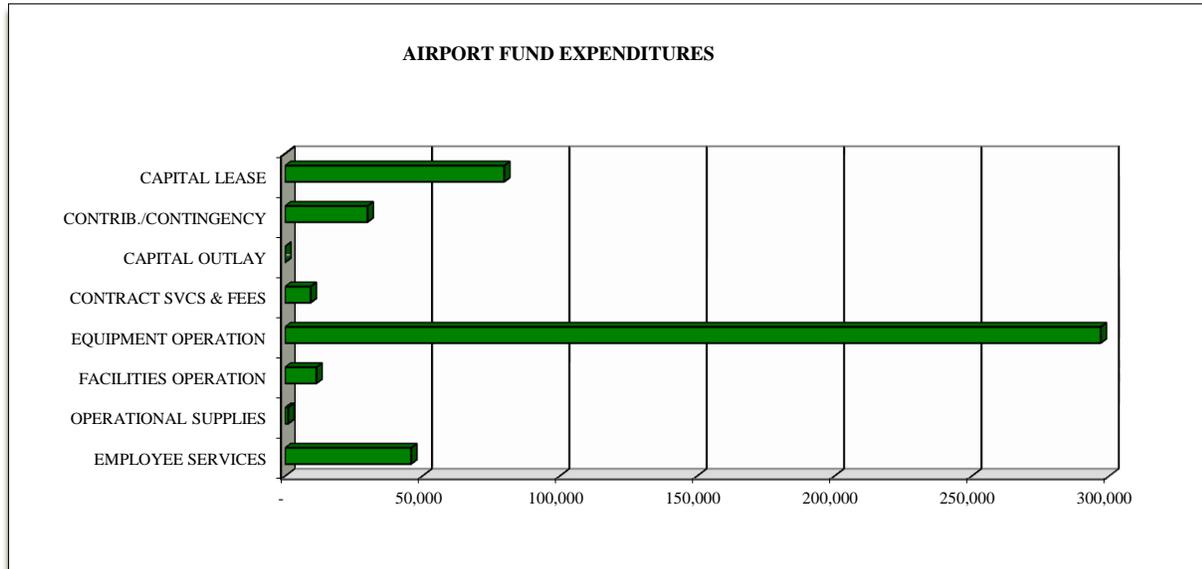


AIRPORT OPERATIONS EXPENDITURES

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12		FY2011-12 PROJECTED	FY2012-13	% Change Prior Year
			ADOPTED BUDGET	FY2011-12 MID-YEAR		ADOPTED BUDGET	
WAGES & SALARIES							
111 Regular Full Time	0	0	0	0	0	24,898	
117 Temporary/Seasonal	25,259	24,387	27,368	11,792	27,368	9,257	
SUB-TOTAL	25,259	24,387	27,368	11,792	27,368	34,155	
PAID BENEFITS							
121 FICA-Social Security	1,992	1,849	2,094	941	2,094	2,641	
122 Workers Compensation	75	80	79	38	79	99	
123 State Unemployment Tax	412	235	810	100	783	171	
124 TMRS	0	0	0	0	0	3,210	
126 Health Insurance	0	0	0	0	0	5,184	
127 Dental Insurance	0	0	0	0	0	252	
128 Long Term Disability	0	0	0	0	0	75	
SUB-TOTAL	2,479	2,164	2,983	1,079	2,956	11,632	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	129	0	100	0	0	100	
SUB-TOTAL	129	0	100	0	0	100	
TOTAL EMPLOYEE SERVICES	27,867	26,551	30,451	12,871	30,324	45,887	50.7%
OFFICE SUPPLIES							
211 General Office Supplies	956	917	700	340	700	700	
217 Office Security	252	252	230	126	230	230	
SUB-TOTAL	1,208	1,169	930	466	930	930	
PROGRAM/SPECIAL EVENTS							
233 City Sponsored Events	0	100	200	0	0	0	
SUB-TOTAL	0	100	200	0	0	0	
CONSTRUCTION SUPPLIES							
223 Building Materials	0	136	400	15	200	200	
226 Misc. Hardware	179	0	0	0	0	0	
SUB-TOTAL	179	136	400	15	200	200	
OPERATIONAL EQUIPMENT							
269 Other Office Equipment	344	0	0	0	0	0	
SUB-TOTAL	344	0	0	0	0	0	
TOTAL OPERATIONAL SUPPLIES	1,552	1,269	1,130	466	1,130	1,130	0.0%
UTILITIES							
321 Light & Power	13,175	14,314	14,100	3,448	9,700	9,520	
323 Truck Telephone System	689	838	750	411	820	820	
325 Pagers	14	59	150	30	65	65	
SUB-TOTAL	13,878	15,211	15,000	3,889	10,585	10,405	
FACILITY REPAIR/MAINT.							
349 Misc. Repairs/Maint	1,080	424	1,000	218	1,000	1,000	
SUB-TOTAL	1,080	424	1,000	218	1,000	1,000	
TOTAL FACILITIES OPERATION	14,958	15,635	16,000	4,107	11,585	11,405	-28.7%
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	2,023	2,000	2,000	1,548	4,400	5,000	
SUB-TOTAL	2,023	2,000	2,000	1,548	4,400	5,000	

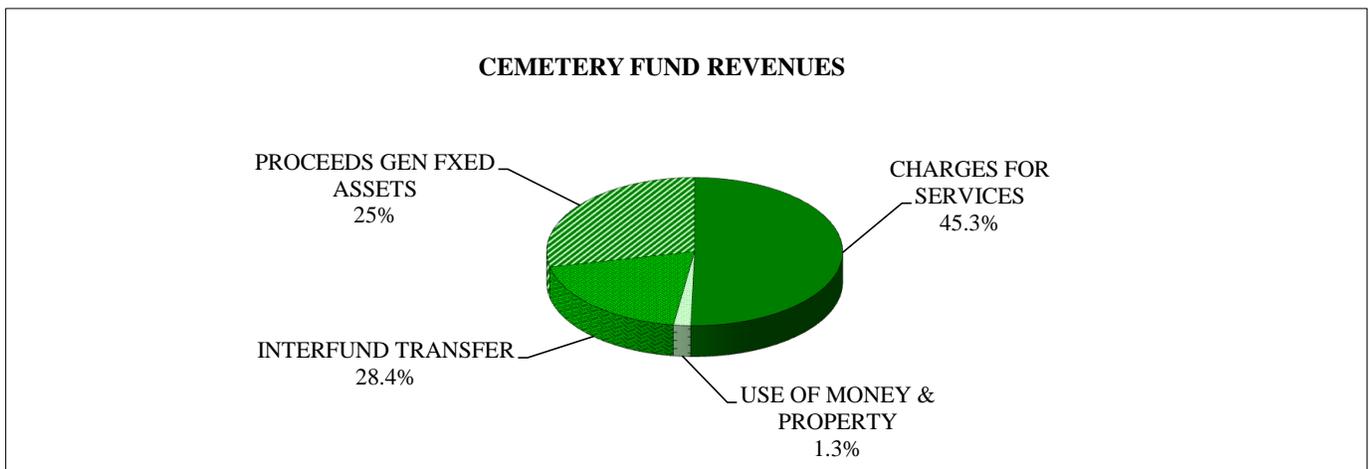
AIRPORT OPERATIONS EXPENDITURES

	FY2011-12					FY2012-13	% Change
	FY2009-10	FY2010-11	ADOPTED	FY2011-12	FY2011-12	ADOPTED	Prior
	ACTUAL	ACTUAL	BUDGET	MID-YEAR	PROJECTED	BUDGET	Year
FUEL, OIL & LUBRICANTS							
422 AV Gas & Jet A Fuel Purchase	197,441	196,038	215,000	68,481	162,680	190,000	
423 Jet A Fuel	58,386	69,751	80,000	68,126	101,710	101,900	
SUB-TOTAL	255,827	265,789	295,000	136,607	264,390	291,900	
TOTAL EQUIPMENT OPERATION	257,850	267,789	297,000	138,155	268,790	296,900	0.0%
CONTRACT SERVICES & FEES							
522 Insurance & Bonds	8,074	7,603	7,700	3,492	7,300	7,300	
528 Advertising	95	0	0	0	0	0	
532 Software Maint/License	2,157	1,178	1,300	0	1,300	1,300	
537 Bank Charges	110	0	0	0	0	0	
539 Other Contract Services	483	95	0	0	0	720	
TOTAL CONTRACT SVCS & FEES	10,919	8,876	9,000	3,492	8,600	9,320	3.6%
DEPRECIATION / BAD DEBT							
651 Bad Debt	3,006	0	0	42	100	100	
TOTAL DEPRECIATION/BAD DEBT	3,006	0	0	42	100	100	
CONTRIBUTIONS/TRANSFERS							
815 Interfund Transfer Out	30,000	64,579	30,000	15,000	30,000	30,000	
TOTAL CONTRIB./CONTINGENCY	30,000	64,579	30,000	15,000	30,000	30,000	0.0%
LONG-TERM DEBT/CAPITAL LEASE							
901 Repay loan to General Fund							
902 Interest Expense	6,475	6,376	3,865	2,137	3,865	2,188	
912 Loan Pmt to General Fund	41,004	38,874	41,475	20,532	41,475	43,151	
921 Transfer to I & S Principal	20,805	0	27,995	13,998	27,995	25,000	
922 Transfer to I & S Interest	15,783	8,376	10,498	5,249	10,498	9,423	
TOTAL LONG TERM DEBT/LEASE	84,067	53,626	83,833	41,916	83,833	79,762	-4.9%
GRAND TOTALS	430,219	438,325	467,414	216,049	434,362	474,504	1.5%



**CEMETERY FUND
REVENUES**

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
BEGINNING BALANCE	253,065	246,560	59,727	59,727	59,727	63,844	
<u>340-CHARGES FOR SERVICES</u>							
286 Grave Digging Services	72,800	74,900	73,300	31,900	78,500	78,500	
287 Gravesite Marking/Locating Fee	1,825	1,540	1,040	500	1,500	1,500	
TOTAL CHARGES FOR SERVICES	74,625	76,440	74,340	32,400	80,000	80,000	7.6%
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	378	264	250	172	250	250	
333 Rental Income (Leases)	500	1,000	500	500	500	500	
334 Misc. Revenue	1,544	1,995	1,700	658	1,700	1,700	
TOTAL USE OF MONEY & PROPERTY	2,422	3,259	2,450	1,330	2,450	2,450	0.0%
<u>440- DONATIONS FROM PRIVATE SOURCE</u>							
359 Cemetery Misc. Donations	200	0	0	0	0	0	
TOTAL PRIVATE DONATIONS	200	0	0	0	0	0	0.0%
<u>450- INTERFUND TRANSFER</u>							
363 Transfer from Cem. Perm. Fund	30,000	22,500	22,000	15,000	50,000	50,000	
TOTAL INTERFUND TRANSFER	30,000	22,500	22,000	15,000	50,000	50,000	127.3%
<u>460- PROCEEDS GEN FIXED ASSETS</u>							
372 Cemetery Lot Sale-Unrestricted	27,188	37,275	30,000	16,590	38,000	38,000	
373 Cemetery Lot Sale-Extended	10,362	6,006	8,000	3,443	6,100	6,100	
TOTAL PROCEEDS GEN FXED ASSETS	37,550	43,281	38,000	20,033	44,100	44,100	16.1%
GRAND TOTALS	144,797	145,480	136,790	68,763	176,550	176,550	29.07%
INCREASE (DECREASE) FUND BALANCE	(6,505)	(186,833)	(24,844)	8,554	4,117	(10,841)	
ENDING FUND BALANCE	246,560	59,727	34,883	68,281	63,844	53,003	

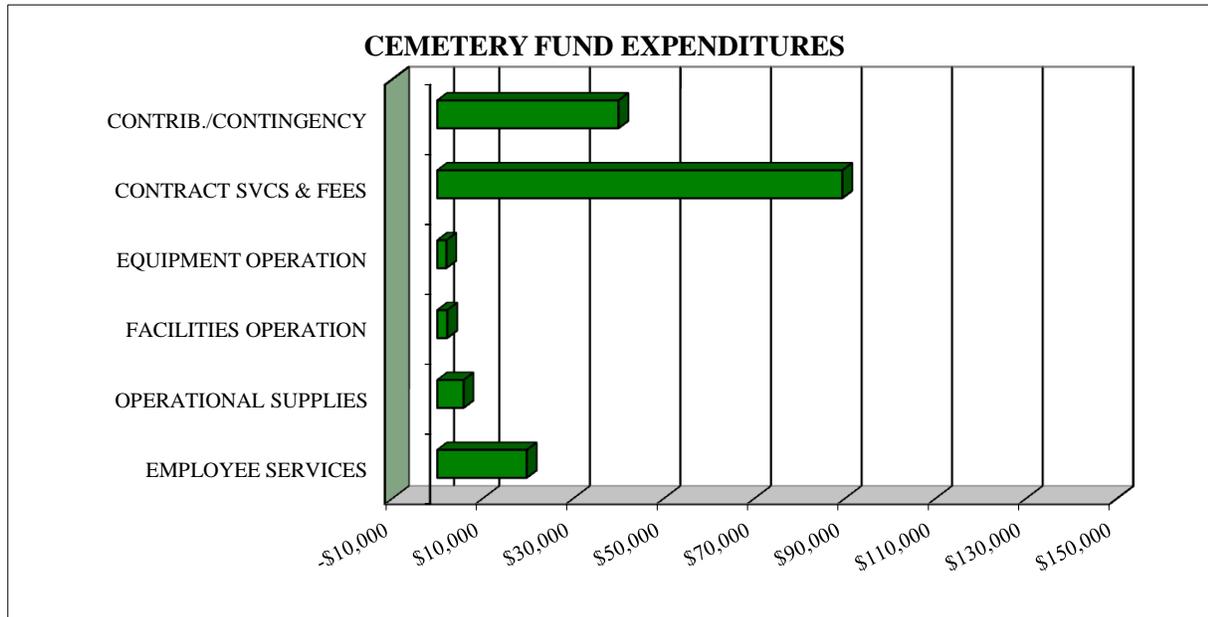


CEMETERY FUND EXPENDITURES

	FY2011-12				FY2012-13		% Change Prior Year
	FY2009-10	FY2010-11	ADOPTED	FY2011-12	FY2011-12	ADOPTED	
	ACTUAL	ACTUAL	BUDGET	MID-YEAR PROJECTED	PROJECTED	BUDGET	
WAGES & SALARIES							
111 Regular Full Time	0	0	0	0	11,118	24,898	
114 Overtime	0	0	0	0	54	0	
115 Longevity Pay	0	0	36	36	36	0	
116 Regular Part Time	0	16,252	0	0	0	0	
117 Temporary/Seasonal	20,041	2,028	16,551	10,324	16,551	5,000	
SUB-TOTAL	20,041	18,280	16,587	10,360	27,759	29,898	
PAID BENEFITS							
121 FICA-Social Security	1,582	1,381	1,266	831	1,469	2,287	
122 Workers Compensation	51	62	48	26	56	87	
123 State Unemployment Tax	319	148	497	22	557	133	
124 TMRS	0	2,177	2,455	0	1,014	3,210	
126 Health Insurance	0	0	0	0	1,276	5,184	
127 Dental Insurance	0	0	0	0	58	252	
128 Long Term Disability	0	62	91	0	24	75	
SUB-TOTAL	1,952	3,830	4,357	879	4,454	11,228	
ALLOWANCES/REIMBURSEMENTS							
131 Uniforms	0	0	0	0	0	200	
SUB-TOTAL	0	0	0	0	0	200	
TOTAL EMPLOYEE SERVICES	21,993	22,110	20,944	11,239	32,213	41,326	97.3%
OFFICE SUPPLIES							
211 General Office Supplies	484	256	400	272	400	500	
217 Office Security	0	0	0	0	750	504	
SUB-TOTAL	484	256	400	272	1,150	1,004	
CONSTRUCTION SUPPLIES							
225 Sand and Gravel	0	0	0	0	0	3,000	
SUB-TOTAL	0	0	0	0	0	3,000	
SPECIALTY SUPPLIES							
253 Chemicals	1,459	294	3,000	7	3,000	3,000	
SUB-TOTAL	1,459	294	3,000	7	3,000	3,000	
OPERATIONAL EQUIPMENT							
264 Computer Accessories	0	53	0	0	0	1,300	
279 Other Equipment	40	0	400	18	400	400	
SUB-TOTAL	40	53	400	18	400	1,700	
TOTAL OPERATIONAL SUPPLIES	1,983	603	3,800	297	4,550	8,704	129.1%
UTILITIES							
321 Light & Power	1,189	1,333	1,400	214	750	930	
323 Truck Telephone System	573	802	600	450	920	325	
324 Cell Phones	0	396	440	180	600	400	
326 Wireless Data	0	0	0	0	0	456	
SUB-TOTAL	1,762	2,531	2,440	844	2,270	2,111	
FACILITY REPAIR/MAINT.							
349 Misc. Repairs/Maint	342	322	600	232	600	600	
SUB-TOTAL	342	322	600	232	600	600	
TOTAL FACILITIES OPERATION	2,104	2,853	3,040	1,076	2,870	2,711	-10.8%

CEMETERY FUND EXPENDITURES

	FY2011-12				FY2012-13		% Change Prior Year
	FY2009-10	FY2010-11	ADOPTED	FY2011-12	FY2011-12	ADOPTED	
	ACTUAL	ACTUAL	BUDGET	MID-YEAR PROJECTED	PROJECTED	BUDGET	
EQUIPMENT RENTAL							
414 Motor Vehicle Rental	1,837	2,000	3,100	1,548	3,900	5,000	
TOTAL EQUIPMENT OPERATION	1,837	2,000	3,100	1,548	3,900	5,000	61.3%
CONTRACT SERVICES & FEES							
521 County Recording Fees	768	960	1,050	656	1,050	1,050	
522 Insurance & Bonds	350	1,427	1,600	250	500	500	
523 Outside Printing	70	0	0	0	0	0	
534 Grave Digging Svcxs.	53,950	52,200	55,700	24,050	55,700	55,700	
539 Other Contract Services	28,247	6,215	32,400	1,093	31,650	32,400	
TOTAL CONTRACT SVCS & FEES	83,385	60,802	90,750	26,049	88,900	89,650	-1.2%
CONTRIBUTIONS/TRANSFERS							
815 Transfer Out	40,000	243,945	40,000	20,000	40,000	40,000	
TOTAL CONTRIB./CONTINGENCY	40,000	243,945	40,000	20,000	40,000	40,000	0.0%
GRAND TOTALS	151,302	332,313	161,634	60,209	172,433	187,391	15.9%



CEMETERY PERMANENT FUND

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR PROJECTED	FY2011-12 ADOPTED BUDGET	FY2012-13 ADOPTED BUDGET	% Change Prior Year
<u>BEGINNING FUND BALANCE</u>	772,246	771,938	771,812	771,812	771,812	753,515	
REVENUES							
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	26,129	24,175	22,000	9,857	24,000	24,000	
337 Unrealized Gain/Loss	(9,808)	(17,233)	0	(4,903)	(8,272)	0	
TOTAL USE OF MONEY & PROPERTY	<u>16,321</u>	<u>6,942</u>	<u>22,000</u>	<u>4,954</u>	<u>15,728</u>	<u>24,000</u>	
<u>460- PROCEEDS GEN FIXED ASSETS</u>							
371 Cemetery Lot Sales	13,411	15,457	12,000	8,076	16,000	16,000	
TOTAL PROCEEDS GEN FIXED ASSETS	<u>13,411</u>	<u>15,457</u>	<u>12,000</u>	<u>8,076</u>	<u>16,000</u>	<u>16,000</u>	
GRAND TOTALS	<u><u>29,732</u></u>	<u><u>22,399</u></u>	<u><u>34,000</u></u>	<u><u>13,030</u></u>	<u><u>31,728</u></u>	<u><u>40,000</u></u>	<u>17.65%</u>
EXPENDITURES							
CONTRACT SERVICES							
537 Bank Finance/Service Fees	40	25	25	0	25	25	
TOTAL CONTRACT SERVICES	<u>40</u>	<u>25</u>	<u>25</u>	<u>0</u>	<u>25</u>	<u>25</u>	
CONTRIBUTIONS/TRANSFERS							
812 Bank Service Fees	0	0	0	0	0	0	
813 Transfer out-Cemetery Op Fund	30,000	22,500	22,000	11,000	50,000	50,000	
TOTAL CONTRIB./CONTINGENCY	<u>30,040</u>	<u>22,525</u>	<u>22,025</u>	<u>11,000</u>	<u>50,025</u>	<u>50,025</u>	<u>127.13%</u>
INCREASE/DECREASE IN FUND BAL.	(308)	(126)	11,975	2,030	(18,297)	(10,025)	
ENDING FUND BALANCE	<u>771,938</u>	<u>771,812</u>	<u>783,787</u>	<u>773,842</u>	<u>753,515</u>	<u>743,490</u>	

Chapter 6 Section 6-8 of the City Code establishes a cemetery trust fund subject to control of the City Council. Interest income from the investment of the permanent fund are to be used for beautification and upkeep of the cemetery.

UTILITY IMPACT FUND

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	Year
Beginning Balance	298,536	324,468	330,343	330,343	330,343	394,469	
REVENUES							
<u>340-CHARGES FOR SERVICES</u>							
323 Water Cap. Impact Fee	20,355	14,874	15,325	9,531	47,800	15,000	
324 Sewer Cap. Impact Fee	5,577	4,565	3,200	797	29,500	6,000	
TOTAL REVENUES	25,932	19,439	18,525	10,328	77,300	21,000	13.4%
EXPENDITURES							
<u>500-CONTRACT SERVICES & FEES</u>							
512 Engineering Services	0	8,400	0	0	0	0	
539 Other Contract Services	0	5,164	0	13,174	13,174	0	
TOTAL EXPENSE	0	13,564	0	13,174	13,174	0	0.0%
Net Increase/Loss	25,932	5,875	18,525	(2,846)	64,126	21,000	13.4%
Ending Fund Bal.	324,468	330,343	348,868	327,497	394,469	415,469	

ROADWAY IMPACT FUND

	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12 ADOPTED BUDGET	FY2011-12 MID-YEAR	FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
<u>BEGINNING FUND BALANCE</u>	56,805	86,185	106,288	106,288	106,288	150,173	
REVENUES							
<u>420-ASSESSMENTS</u>							
328 Roadway Impact Fees	29,380	20,103	22,000	4,344	43,885	22,000	
TOTAL ASSESSMENTS	29,380	20,103	22,000	4,344	43,885	22,000	
GRAND TOTALS	29,380	20,103	22,000	4,344	43,885	22,000	0%
EXPENDITURES							
CONTRIBUTIONS/TRANSFERS							
923 Transfers Out	0	0	0	0	0	0	
TOTAL CONTRIB./TRANSFERS	0	0	0	0	0	0	
GRAND TOTALS	0	0	0	0	0	0	0%
INCREASE/DECREASE IN FUND BAL.	29,380	20,103	22,000	4,344	43,885	22,000	
ENDING FUND BALANCE	86,185	106,288	128,288	110,632	150,173	172,173	

An assessment imposed by the City upon new development to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributed to new development within the city.

BONDED DEBT

BONDED DEBT

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may use long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

The City of Taylor has two types of debt outstanding. **General Obligation Bonds** are backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Combination Bonds are backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding bond issues and debt service requirements appears on the immediately following pages.

Debt Limit

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5 of the Texas Constitution is applicable to the City, and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service. The City operates under a Home Rule Charter which adopts the constitutional provisions.

❖ Constitutional Ad Valorem Tax Limitation:	\$2.50/\$100
❖ Attorney General Administrative Limitation on Ad Valorem Tax Debt (I & S Tax)	\$1.50/\$100
❖ 2012 Taxable Assessed Valuation (amounts expressed in thousands)	\$ 784,189
❖ 2012 Total Tax Rate (per \$100)	\$ 0.813893
❖ 2012 I&S Tax Rate (per \$100)	\$ 0.240874
❖ Legal Debt Limit	\$ 188,228

ACTUAL DEBT MARGIN

The certified 2012 taxable value per the Tax Appraisal District is \$704,182,104 which \$90,021,729 is still under review. The current tax revenue was calculated using 80.5% of those values still under review. This calculated to be \$72,467,492 in taxable value. This gives a total taxable value of \$768,956,543 for the calculation of tax revenue. This does include the deduction for the increment for the TIF. The current rate for revenue was calculated using a maintenance and operation tax rate of .573019 per \$100 of taxable value and a collection rate of 98.5% as follows:

Total Taxation Value		\$768,956,543
Proposed Tax Rate per \$100 Valuation		<u>0.813893</u>
Gross Revenues from taxes		\$ 6,258,483
Estimated percentage of collections		<u>98.5%</u>
Total estimated funds from tax levy		\$ 6,164,606
	<u>Tax Rate</u>	<u>Total</u>
Distribution of Tax Revenue:		
Maintenance & Operation	0.573019	\$4,358,597
Interest & Sinking	<u>0.240874</u>	<u>\$1,806,009</u>
TOTAL	0.813893	\$6,164,606

In April 2012, Standard & Poor’s affirmed its A+ long-term rating and underlying rating, with a stable outlook on the city’s general obligations (GO) debt.

Analysis of Indebtedness

Debt Outstanding as of September 30, 2013

<u>Name of Issue</u>		<u>Amount Issued</u>	<u>Amount Retired</u>	<u>Amount Outstanding</u>
CERTIFICATES OF OBLIGATION	2003	\$ 4,500,000	\$ 1,810,000	\$ 2,690,000
GENERAL OBLIGATION BONDS	2005	\$ 5,100,000	\$ 1,035,000	\$ 4,065,000
CERTIFICATES OF OBLIGATION	2006	\$ 4,200,000	\$ 155,000	\$ 4,045,000
CERTIFICATES OF OBLIGATION	2007	\$ 10,000,000	\$ 75,000	\$ 9,925,000
CERTIFICATES OF OBLIGATION	2008	\$ 9,615,000	\$ 695,000	\$ 8,920,000
GENERAL OBLIGATION REF BONDS	2009	\$ 8,995,000	\$ 4,005,000	\$ 4,990,000
CERTIFICATES OF OBLIGATION	2010	\$ 8,780,000	\$ 155,000	\$ 8,625,000
GENERAL OBLIGATION REF BONDS	2010	\$ 3,945,000	\$ 1,005,000	\$ 2,940,000
COMBO TAX & REVENUE	2012	\$ 3,000,000	\$ 95,000	\$ 2,905,000
Total		\$ 58,135,000	\$ 9,030,000	\$ 49,105,000

Analysis of Principal & Interest Maturities

Fiscal Year Ending September 30, 2013

<u>Name of Issue</u>		<u>Principal</u>	<u>Interest</u>	<u>Total P & I</u>
CERTIFICATES OF OBLIGATION	2003	\$ 215,000	\$ 125,848	\$ 340,848
GENERAL OBLIGATION BONDS	2005	\$ 210,000	\$ 175,758	\$ 385,758
CERTIFICATES OF OBLIGATION	2006	\$ 15,000	\$ 180,670	\$ 195,670
CERTIFICATES OF OBLIGATION	2007	\$ 15,000	\$ 380,702	\$ 395,702
CERTIFICATES OF OBLIGATION	2008	\$ 190,000	\$ 429,158	\$ 619,158
GENERAL OBLIGATION REF BONDS	2009	\$ 1,010,000	\$ 196,013	\$ 1,206,013
CERTIFICATES OF OBLIGATION	2010	\$ 80,000	\$ 379,660	\$ 459,660
GENERAL OBLIGATION REF BONDS	2010	\$ 385,000	\$ 116,548	\$ 501,548
COMBO TAX & REVENUE	2012	\$ 95,000	\$ 99,467	\$ 194,467
Total		\$ 2,215,000	\$ 2,083,822	\$ 4,298,822

Analysis of Principal & Interest Payments Due - By Fund

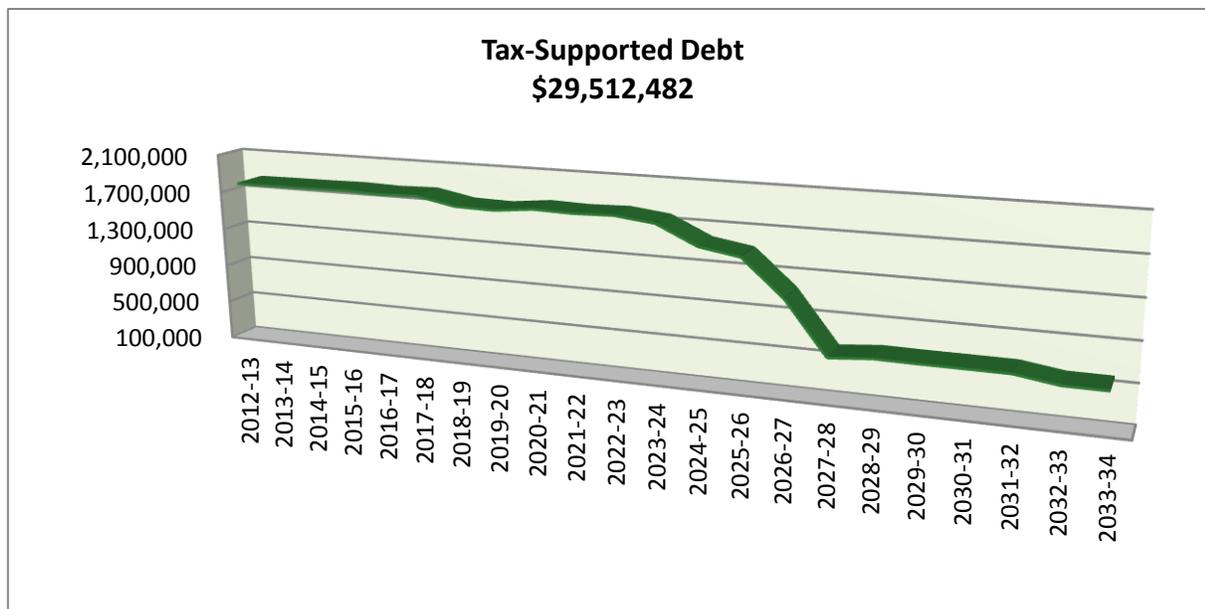
Fiscal Year Ending September 30, 2013

		<u>Principal</u>	<u>Interest</u>	<u>Total P & I</u>
General Fund:				
CERTIFICATES OF OBLIGATION 2003	35.16%	\$ 75,594	\$ 44,248	\$ 119,842
GENERAL OBLIGATION BONDS 2005	100.00%	\$ 210,000	\$ 175,758	\$ 385,758
CERTIFICATES OF OBLIGATION 2006	2.20%	\$ 15,000	\$ 2,670	\$ 17,670
CERTIFICATES OF OBLIGATION 2007	29.79%	\$ 15,000	\$ 112,602	\$ 127,602
CERTIFICATES OF OBLIGATION 2008	31.70%	\$ 10,000	\$ 133,605	\$ 143,605
GENERAL OBLIGATION REFUNDING 2009	51.19%	\$ 480,000	\$ 103,925	\$ 583,925
CERTIFICATES OF OBLIGATION 2010	30.23%	\$ 40,000	\$ 195,815	\$ 235,815
GENERAL OBLIGATION REFUNDING 2010	27.32%	\$ 95,000	\$ 33,625	\$ 128,625
CERTIFICATES OF OBLIGATION 2012	33.33%	\$ 30,000	\$ 33,167	\$ 63,167
Total		\$ 970,594	\$ 835,414	\$ 1,806,008
Drainage:				
CERTIFICATES OF OBLIGATION 2012	66.67%	\$ 65,000	\$ 66,300	\$ 131,300
Total		\$ 65,000	\$ 66,300	\$ 131,300
Water Enterprise:				
CERTIFICATES OF OBLIGATION 2003	29.57%	\$ 63,575	\$ 37,213	\$ 100,788
CERTIFICATES OF OBLIGATION 2006	46.20%	\$ -	\$ 89,000	\$ 89,000
CERTIFICATES OF OBLIGATION 2008	34.40%	\$ 90,000	\$ 147,777	\$ 237,777
CERTIFICATES OF OBLIGATION 2010	37.59%	\$ 20,000	\$ 103,790	\$ 123,790
GENERAL OBLIGATION REFUNDING 2010	32.50%	\$ 132,500	\$ 36,750	\$ 169,250
Total		\$ 306,075	\$ 414,530	\$ 720,605
Wastewater Enterprise:				
CERTIFICATES OF OBLIGATION 2003	35.27%	\$ 75,831	\$ 44,386	\$ 120,217
CERTIFICATES OF OBLIGATION 2006	46.20%	\$ -	\$ 89,000	\$ 89,000
CERTIFICATES OF OBLIGATION 2007	70.21%	\$ -	\$ 268,100	\$ 268,100
CERTIFICATES OF OBLIGATION 2008	34.40%	\$ 90,000	\$ 147,777	\$ 237,777
GENERAL OBLIGATION REFUNDING 2009	48.00%	\$ 530,000	\$ 92,088	\$ 622,088
CERTIFICATES OF OBLIGATION 2010	32.18%	\$ 20,000	\$ 80,055	\$ 100,055
GENERAL OBLIGATION REFUNDING 2010	32.50%	\$ 132,500	\$ 36,750	\$ 169,250
Total		\$ 848,331	\$ 758,156	\$ 1,606,486
Airport Enterprise:				
GENERAL OBLIGATION REFUNDING 2010	7.68%	\$ 25,000	\$ 9,423	\$ 34,423
Total		\$ 25,000	\$ 9,423	\$ 34,423
Grand Total		\$ 2,215,000	\$ 2,083,823	\$ 4,298,822

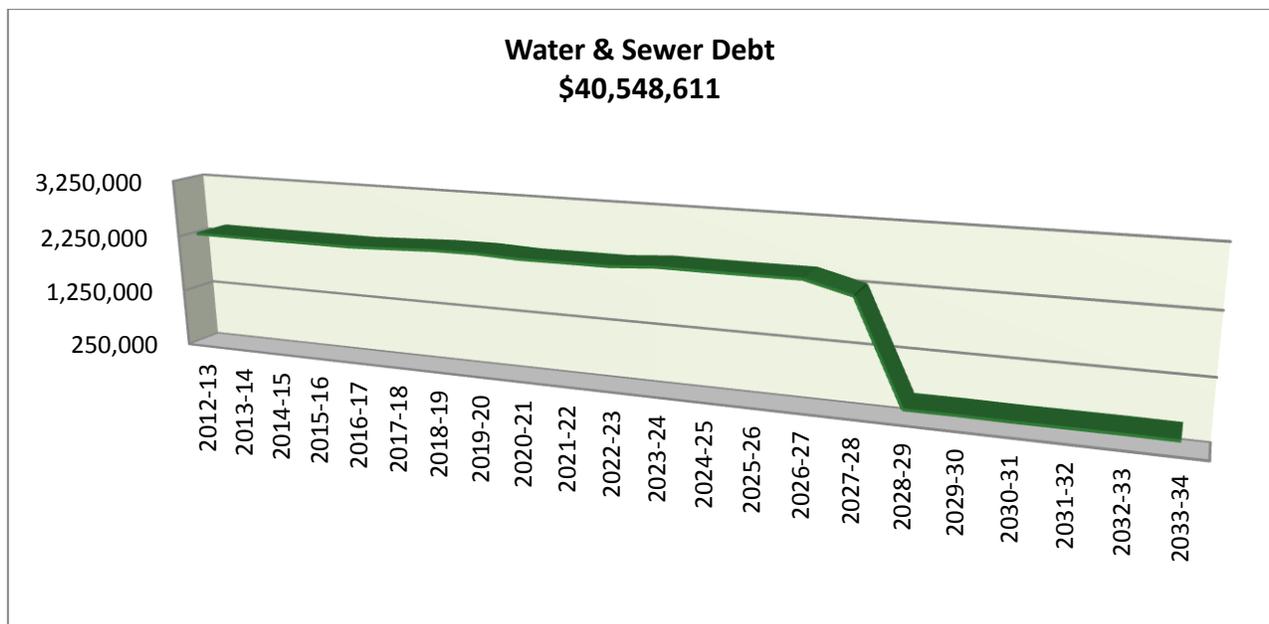
**Summary of Principal & Interest of Debt
FY 2012-13**

		Principal	Interest	Total
CERTIFICATE OF OBLIGATION	2003	\$ 2,905,000	\$ 832,535	\$ 3,737,535
GENERAL OBLIGATION BONDS	2005	\$ 4,275,000	\$ 1,427,360	\$ 5,702,360
CERTIFICATES OF OBLIGATION	2006	\$ 4,060,000	\$ 1,967,568	\$ 6,027,568
CERTIFICATES OF OBLIGATION	2007	\$ 9,940,000	\$ 4,260,301	\$ 14,200,301
CERTIFICATES OF OBLIGATION	2008	\$ 9,110,000	\$ 4,752,888	\$ 13,862,888
GENERAL OBLIGATION REFUNDING BONDS	2009	\$ 6,000,000	\$ 819,575	\$ 6,819,575
CERTIFICATES OF OBLIGATION	2010	\$ 8,705,000	\$ 6,189,218	\$ 14,894,218
GENERAL OBLIGATION REFUNDING BONDS	2010	\$ 3,325,000	\$ 507,401	\$ 3,832,401
COMBO TAX & REVENUE	2012	\$ 3,000,000	\$ 946,042	\$ 3,946,042
		\$ 51,320,000	\$ 21,702,886	\$ 73,022,886

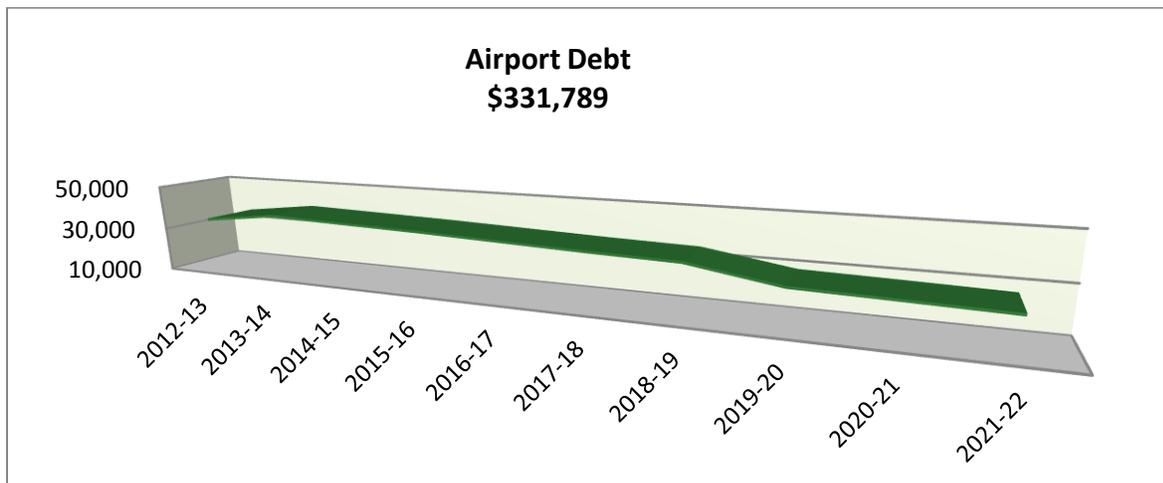
Total Tax-Supported Debt			
Fiscal Year	Total Principal	Total Interest	Total P & I
2012-13	970,594	835,414	1,806,008
2013-14	1,014,110	796,458	1,810,568
2014-15	1,050,868	761,938	1,812,806
2015-16	1,094,384	724,682	1,819,066
2016-17	1,122,900	684,772	1,807,672
2017-18	1,176,416	642,208	1,818,624
2018-19	1,144,932	596,548	1,741,480
2019-20	1,180,206	551,904	1,732,110
2020-21	1,268,722	504,609	1,773,331
2021-22	1,308,996	453,062	1,762,058
2022-23	1,374,270	399,356	1,773,626
2023-24	1,385,000	340,863	1,725,863
2024-25	1,250,000	283,033	1,533,033
2025-26	1,235,000	231,193	1,466,193
2026-27	920,000	180,637	1,100,637
2027-28	420,000	145,185	565,185
2028-29	475,000	128,022	603,022
2029-30	490,000	108,585	598,585
2030-31	510,000	88,510	598,510
2031-32	530,000	66,910	596,910
2032-33	490,000	44,500	534,500
2033-34	510,000	22,695	532,695
TOTAL	\$ 20,921,398	\$ 8,591,084	\$ 29,512,482



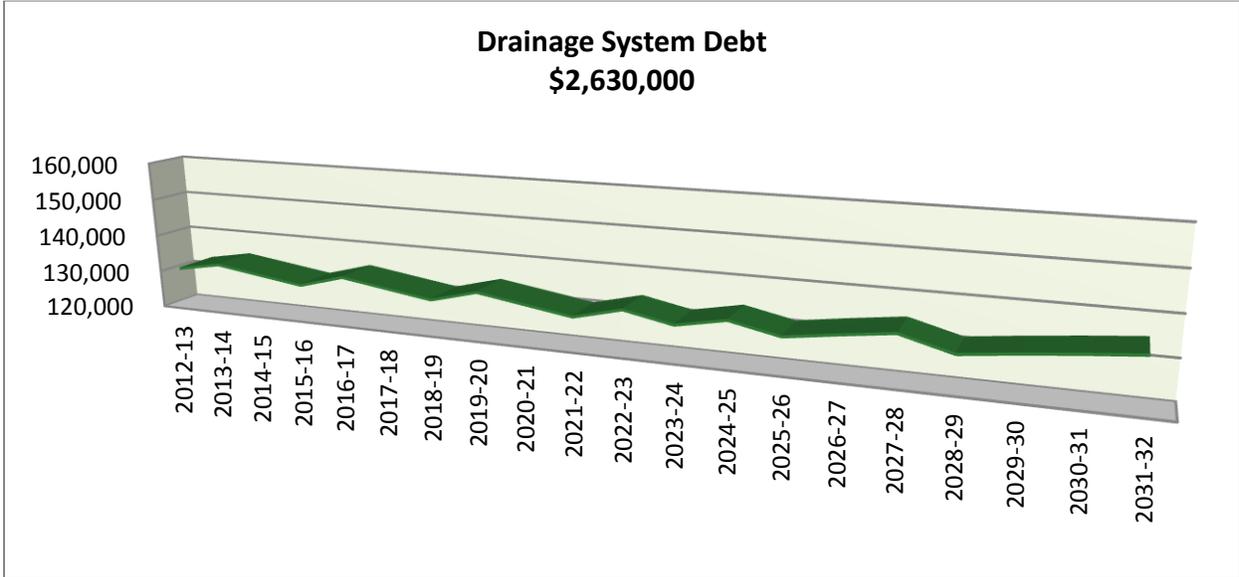
WATER & SEWER OBLIGATION DEBT SUMMARY			
Fiscal Year	Total Principal	Total Interest	Total P & I
2012-13	1,154,406	1,172,685	2,327,091
2013-14	1,190,890	1,131,587	2,322,477
2014-15	1,234,132	1,086,405	2,320,537
2015-16	1,280,616	1,039,777	2,320,393
2016-17	1,327,100	989,839	2,316,939
2017-18	1,408,584	935,945	2,344,529
2018-19	1,495,068	878,780	2,373,848
2019-20	1,559,794	817,968	2,377,762
2020-21	1,591,278	754,009	2,345,287
2021-22	1,661,004	687,444	2,348,448
2022-23	1,730,730	617,515	2,348,245
2023-24	1,855,000	544,394	2,399,394
2024-25	1,930,000	466,206	2,396,206
2025-26	2,010,000	386,155	2,396,155
2026-27	2,100,000	299,683	2,399,683
2027-28	1,995,000	208,135	2,203,135
2028-29	390,000	113,448	503,448
2029-30	410,000	96,872	506,872
2030-31	420,000	79,448	499,448
2031-32	440,000	60,968	500,968
2032-33	460,000	41,608	501,608
2033-34	475,000	21,138	496,138
TOTAL	\$ 28,118,602	\$ 12,430,009	\$ 40,548,611



Airport Obligation Debt Summary			
Fiscal Year	Total Principal	Total Interest	Total P & I
2012-13	25,000	9,423	34,423
2013-14	30,000	8,673	38,673
2014-15	30,000	7,773	37,773
2015-16	30,000	6,873	36,873
2016-17	30,000	5,673	35,673
2017-18	30,000	4,473	34,473
2018-19	30,000	3,573	33,573
2019-20	25,000	2,613	27,613
2020-21	25,000	1,813	26,813
2021-22	25,000	906	25,906
TOTAL	\$ 280,000	\$ 51,789	\$ 331,789



DRAINAGE OBLIGATION DEBT SUMMARY			
Fiscal Year	Total Principal	Total Interest	Total P & I
2012-13	65,000	66,300	131,300
2013-14	85,000	48,425	133,425
2014-15	85,000	46,725	131,725
2015-16	85,000	45,025	130,025
2016-17	90,000	43,325	133,325
2017-18	90,000	41,525	131,525
2018-19	90,000	39,725	129,725
2019-20	95,000	37,925	132,925
2020-21	95,000	36,025	131,025
2021-22	95,000	34,125	129,125
2022-23	100,000	32,225	132,225
2023-24	100,000	29,725	129,725
2024-25	105,000	27,225	132,225
2025-26	105,000	24,600	129,600
2026-27	110,000	21,450	131,450
2027-28	115,000	18,150	133,150
2028-29	115,000	14,700	129,700
2029-30	120,000	11,250	131,250
2030-31	125,000	7,650	132,650
2031-32	130,000	3,900	133,900
TOTAL	\$ 2,000,000	\$ 630,000	\$ 2,630,000



\$4,500,000
CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION
SERIES 2003

Dated September 25, 2003

Principal Due: August 15

Interest Due: February 15
August 15

JPMorgan Chase Bank

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2013	\$ 215,000	3.80%	\$ 125,848	\$ 340,848
2014	\$ 225,000	3.90%	\$ 117,678	\$ 342,678
2015	\$ 230,000	4.00%	\$ 108,903	\$ 338,903
2016	\$ 240,000	4.10%	\$ 99,703	\$ 339,703
2017	\$ 250,000	4.25%	\$ 89,863	\$ 339,863
2018	\$ 260,000	4.40%	\$ 79,238	\$ 339,238
2019	\$ 270,000	4.40%	\$ 67,798	\$ 337,798
2020	\$ 285,000	4.55%	\$ 55,918	\$ 340,918
2021	\$ 295,000	4.55%	\$ 42,950	\$ 337,950
2022	\$ 310,000	4.65%	\$ 29,528	\$ 339,528
2023	\$ 325,000	4.65%	\$ 15,113	\$ 340,113
TOTAL	\$ 2,905,000		\$ 832,535	\$ 3,737,535

Percentage Breakdown:

Water	29.57%
Sewer	35.27%
General Fund	<u>35.16%</u>
	100.00%

Purpose: Improving and extending the City's Water and Wastewater System including purchasing new computer equipment and software; purchasing, renovating and equipping a building located at 109 West 5th Street; purchasing and equippng a fire pumper truck; constructing restrooms in city park; constructing street improvements and payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuance.

\$8,780,000
CITY OF TAYLOR CERTIFICATES of OBLIGATION
SERIES 2010

Dated: August, 2010

Principal Due: August 15

Interest Due: February 15
August 15

Regions Bank

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2013	\$ 80,000		\$ 379,660	\$ 459,660
2014	\$ 90,000		\$ 375,660	\$ 465,660
2015	\$ 105,000		\$ 371,475	\$ 476,475
2016	\$ 115,000		\$ 366,645	\$ 481,645
2017	\$ 110,000		\$ 361,355	\$ 471,355
2018	\$ 125,000		\$ 356,295	\$ 481,295
2019	\$ 175,000		\$ 350,545	\$ 525,545
2020	\$ 195,000		\$ 342,495	\$ 537,495
2021	\$ 150,000		\$ 334,208	\$ 484,208
2022	\$ 155,000		\$ 327,833	\$ 482,833
2023	\$ 170,000		\$ 321,245	\$ 491,245
2024	\$ 280,000		\$ 314,020	\$ 594,020
2025	\$ 290,000		\$ 302,120	\$ 592,120
2026	\$ 290,000		\$ 289,795	\$ 579,795
2027	\$ 310,000		\$ 277,470	\$ 587,470
2028	\$ 710,000		\$ 264,295	\$ 974,295
2029	\$ 805,000		\$ 234,120	\$ 1,039,120
2030	\$ 840,000		\$ 199,908	\$ 1,039,908
2031	\$ 870,000		\$ 164,208	\$ 1,034,208
2032	\$ 905,000		\$ 125,928	\$ 1,030,928
2033	\$ 950,000		\$ 86,108	\$ 1,036,108
2034	\$ 985,000		\$ 43,833	\$ 1,028,833
TOTAL	\$ 8,705,000		\$ 6,189,218	\$ 14,894,218

Percentage Breakdown:

Wastewater	21.07%
Water	27.33%
General Fund	<u>51.60%</u>
	100.00%

Purpose: Paying contractual obligations incurred or to be incurred for (i) constructing, improving and/or renovating City parks, (ii) constructing, improving, extending and or expanding City streets, including drainage, sidewalks and right-of-ways, (iii) constructing, improving, extending and/or expanding the City's water and wastewater system, and (iv) professional services including fiscal, engineering, architectural and legal fees and other such costs incurred in connection therewith including the costs of issuing the Certificates

\$8,995,000
GENERAL OBLIGATION REFUNDING BOND
SERIES 2009

Dated: August, 2009

Principal Due: August 15

Interest Due: February 15
August 15

The Bank of New York

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2013	\$ 1,010,000	2.50%	\$ 196,013	\$ 1,206,013
2014	\$ 1,035,000	3.00%	\$ 170,763	\$ 1,205,763
2015	\$ 990,000	3.00%	\$ 139,713	\$ 1,129,713
2016	\$ 675,000	3.25%	\$ 110,013	\$ 785,013
2017	\$ 705,000	3.50%	\$ 88,075	\$ 793,075
2018	\$ 730,000	4.00%	\$ 63,400	\$ 793,400
2019	\$ 420,000	4.00%	\$ 34,200	\$ 454,200
2020	\$ 435,000	4.00%	\$ 17,400	\$ 452,400
TOTAL	\$ 6,000,000		\$ 819,575	\$ 6,819,575

Percentage Breakdown:

Water	48.8%
General Fund	<u>51.2%</u>
	100%

Purpose: Proceeds from the sale of the Bonds will be used to refund certain of the City's outstanding obligations and pay for the costs associated with issuing the Bonds, including legal and fiscal fees.

\$3,945,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BOND
SERIES 2010

Dated: August, 2010

Principal Due: August 15

Interest Due: February 15
August 15

Regions Bank

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2013	\$ 385,000		\$ 116,548	\$ 501,548
2014	\$ 405,000		\$ 104,998	\$ 509,998
2015	\$ 420,000		\$ 92,848	\$ 512,848
2016	\$ 730,000		\$ 80,248	\$ 810,248
2017	\$ 755,000		\$ 51,048	\$ 806,048
2018	\$ 145,000		\$ 20,848	\$ 165,848
2019	\$ 145,000		\$ 16,498	\$ 161,498
2020	\$ 110,000		\$ 11,858	\$ 121,858
2021	\$ 115,000		\$ 8,338	\$ 123,338
2022	\$ 115,000		\$ 4,169	\$ 119,169

TOTAL	\$ 3,325,000		\$ 507,401	\$ 3,832,401
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Percentage Breakdown:

Water/Wastewater	65.00%
Airport	7.68%
General Fund	<u>27.32%</u>
	100.00%

Sale of bonds will be used to refund certain of the City's outstanding obligations and pay for costs associated with issuing the bonds, including legal and fiscal fees.

2002 General Obligation Refunding and Improvement Bonds (\$1,235,000)

1997 Waterworks and Sewer System Revenue Bonds (\$2,650,000)

\$8,780,000
CITY OF TAYLOR CERTIFICATES of OBLIGATION
SERIES 2010

Dated: August, 2010

Principal Due: August 15

Interest Due: February 15
August 15

Regions Bank

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2013	\$ 80,000		\$ 379,660	\$ 459,660
2014	\$ 90,000		\$ 375,660	\$ 465,660
2015	\$ 105,000		\$ 371,475	\$ 476,475
2016	\$ 115,000		\$ 366,645	\$ 481,645
2017	\$ 110,000		\$ 361,355	\$ 471,355
2018	\$ 125,000		\$ 356,295	\$ 481,295
2019	\$ 175,000		\$ 350,545	\$ 525,545
2020	\$ 195,000		\$ 342,495	\$ 537,495
2021	\$ 150,000		\$ 334,208	\$ 484,208
2022	\$ 155,000		\$ 327,833	\$ 482,833
2023	\$ 170,000		\$ 321,245	\$ 491,245
2024	\$ 280,000		\$ 314,020	\$ 594,020
2025	\$ 290,000		\$ 302,120	\$ 592,120
2026	\$ 290,000		\$ 289,795	\$ 579,795
2027	\$ 310,000		\$ 277,470	\$ 587,470
2028	\$ 710,000		\$ 264,295	\$ 974,295
2029	\$ 805,000		\$ 234,120	\$ 1,039,120
2030	\$ 840,000		\$ 199,908	\$ 1,039,908
2031	\$ 870,000		\$ 164,208	\$ 1,034,208
2032	\$ 905,000		\$ 125,928	\$ 1,030,928
2033	\$ 950,000		\$ 86,108	\$ 1,036,108
2034	\$ 985,000		\$ 43,833	\$ 1,028,833
TOTAL	\$ 8,705,000		\$ 6,189,218	\$ 14,894,218

Percentage Breakdown:

Wastewater	21.07%
Water	27.33%
General Fund	<u>51.60%</u>
	100.00%

Purpose: Paying contractual obligations incurred or to be incurred for (i) constructing, improving and/or renovating City parks, (ii) constructing, improving, extending and or expanding City streets, including drainage, sidewalks and right-of-ways, (iii) constructing, improving, extending and/or expanding the City's water and wastewater system, and (iv) professional services including fiscal, engineering, architectural and legal fees and other such costs incurred in connection therewith including the costs of issuing the Certificates

\$3,000,000

**CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION
SERIES 2012**

Dated: August, 2012

Principal Due: August 15

**Interest Due: February 15
August 15**

Regions Bank

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2013	\$ 95,000		\$ 99,467	\$ 194,467
2014	\$ 125,000		\$ 72,700	\$ 197,700
2015	\$ 125,000		\$ 70,200	\$ 195,200
2016	\$ 130,000		\$ 67,700	\$ 197,700
2017	\$ 130,000		\$ 65,100	\$ 195,100
2018	\$ 135,000		\$ 62,500	\$ 197,500
2019	\$ 140,000		\$ 59,800	\$ 199,800
2020	\$ 140,000		\$ 57,000	\$ 197,000
2021	\$ 145,000		\$ 54,200	\$ 199,200
2022	\$ 145,000		\$ 51,300	\$ 196,300
2023	\$ 150,000		\$ 48,400	\$ 198,400
2024	\$ 155,000		\$ 44,650	\$ 199,650
2025	\$ 155,000		\$ 40,775	\$ 195,775
2026	\$ 160,000		\$ 36,900	\$ 196,900
2027	\$ 165,000		\$ 32,100	\$ 197,100
2028	\$ 170,000		\$ 27,150	\$ 197,150
2029	\$ 175,000		\$ 22,050	\$ 197,050
2030	\$ 180,000		\$ 16,800	\$ 196,800
2031	\$ 185,000		\$ 11,400	\$ 196,400
2032	\$ 195,000		\$ 5,850	\$ 200,850
TOTAL	\$ 3,000,000		\$ 946,042	\$ 3,946,042

Percentage Breakdown:

Drainage	66.67%
General Fund	<u>33.33%</u>
	100.00%

Purpose: Constructing, improving, extending and/or expanding drainage system; renovating parks; streets including drainage, sidewalks and right-of-ways; water and wastewater systems; and pay costs of issuing the Bonds including fiscal and legal fees.

DEBT SERVICE

GENERAL OBLIGATION BONDS AND GENERAL GOVERNMENT CO's (INTEREST SINKING FUND)

REVENUES	FY2009-10 ACTUAL	FY2010-11 ACTUAL	FY2011-12		FY2011-12 PROJECTED	FY2012-13 ADOPTED BUDGET	% Change Prior Year
			ADOPTED BUDGET	FY2011-12 MID-YEAR			
<u>BEGINNING FUND BALANCE</u>	102,625	233,181	233,287	233,287	233,287	73,244	
<u>310-TAXES</u>							
111 Current Property Taxes	1,599,682	1,685,999	1,542,404	1,505,239	1,585,000	1,806,009	
TOTAL TAXES	1,599,682	1,685,999	1,542,404	1,505,239	1,585,000	1,806,009	
<u>430 USE OF MONEY & PROPERTY</u>							
331 Interest Income	33,583	7,776	1,200	416	1,200	1,200	
335 Reimbursement/Refunds	12,533	4,742	0	0	0	0	
TOTAL USE OF MONEY & PROPERTY	46,116	7,776	1,200	416	1,200	1,200	
GRAND TOTALS	1,645,798	1,693,775	1,543,604	1,505,655	1,586,200	1,807,209	17.08%
EXPENDITURES							
<u>500-CONTRACT SERVICES & FEES</u>							
537 Bank Fees	1,149	1,422	2,100	0	1,500	1,500	
TOTAL CONTRACT SERVICES & FEES	1,149	1,422	2,100	0	1,500	1,500	
<u>800-CONTRIBUTIONS/TRANSFERS</u>							
815 Interfund Transfer Out	0	49,865	0	0	0	0	
TOTAL CONTRACT SERVICES & FEES	0	49,865	0	0	0	0	
<u>900-LONG TERM DEBT/CAPITAL LEASE</u>							
921 I & S Principal	816,112	860,567	894,083	0	914,083	970,594	
922 I & S Interest	697,981	781,815	748,321	374,160	830,660	835,415	
TOTAL LONG TERM DEBT	1,514,093	1,642,382	1,642,404	374,160	1,744,743	1,806,009	
GRAND TOTALS	1,515,242	1,693,669	1,644,504	374,160	1,746,243	1,807,509	9.91%
INCREASE/DECREASE IN FUND BAL.	130,556	106	(100,900)	1,131,495	(160,043)	(300)	
ENDING FUND BALANCE	233,181	233,287	132,387	1,364,782	73,244	72,944	

UTILITY CO'S BONDS (I S)

REVENUES	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED BUDGET	MID-YEAR	PROJECTED	ADOPTED BUDGET	Prior Year
<u>450-INTERFUND TRANSFER</u>							
368 Transfer from Utility Fund	1,782,723	2,460,092	2,431,787	891,362	2,329,447	2,327,091	
TOTAL TRANSFERS	1,782,723	2,460,092	2,431,787	891,362	2,329,447	2,327,091	
GRAND TOTALS	1,782,723	2,460,092	2,431,787	891,362	2,329,447	2,327,091	-4.31%
EXPENDITURES							
<u>900-LONG TERM DEBT/CAPITAL LEASE</u>							
921 I & S Principal	668,083	1,121,438	1,142,922	0	1,122,922	1,154,406	
922 I & S Interest	1,114,640	1,339,119	1,288,865	644,432	1,206,525	1,172,685	
TOTAL LONG TERM DEBT	1,782,723	2,460,557	2,431,787	644,432	2,329,447	2,327,091	
GRAND TOTALS	1,782,723	2,460,557	2,431,787	644,432	2,329,447	2,327,091	-4.31%

AIRPORT CO'S (I S)

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED	MID-YEAR	PROJECTED	ADOPTED	Prior
			BUDGET			BUDGET	Year
REVENUES							
<u>450-INTERFUND TRANSFER</u>							
366 Transfer from Airport Fund	36,588	36,372	38,493	0	38,493	34,423	
TOTAL TRANSFERS	36,588	36,372	38,493	0	38,493	34,423	
GRAND TOTALS	36,588	36,372	38,493	0	38,493	34,423	-10.57%
EXPENDITURES							
<u>900-LONG TERM DEBT/CAPITAL LEASE</u>							
921 I & S Principal	20,805	27,995	27,995	0	27,995	25,000	
922 I & S Interest	15,783	8,376	10,498	5,249	10,498	9,423	
TOTAL LONG TERM DEBT	36,588	36,371	38,493	5,249	38,493	34,423	
GRAND TOTALS	36,588	36,371	38,493	5,249	38,493	34,423	-10.57%

MUNICIPAL UTILITY DRAINAGE CO'S

	FY2009-10	FY2010-11	FY2011-12	FY2011-12	FY2011-12	FY2012-13	% Change
	ACTUAL	ACTUAL	ADOPTED BUDGET	MID-YEAR	PROJECTED	ADOPTED BUDGET	Prior Year
REVENUES							
<u>450-INTERFUND TRANSFER</u>							
370 Transfer from MDUS	0	0	0	0	0	131,300	
TOTAL TRANSFERS	0	0	0	0	0	131,300	
GRAND TOTALS	0	0	0	0	0	131,300	100.00%
EXPENDITURES							
<u>900-LONG TERM DEBT/CAPITAL LEASE</u>							
921 I & S Principal	0	0	0	0	0	65,000	
922 I & S Interest	0	0	0	0	0	66,300	
TOTAL LONG TERM DEBT	0	0	0	0	0	131,300	
GRAND TOTALS	0	0	0	0	0	131,300	100.00%



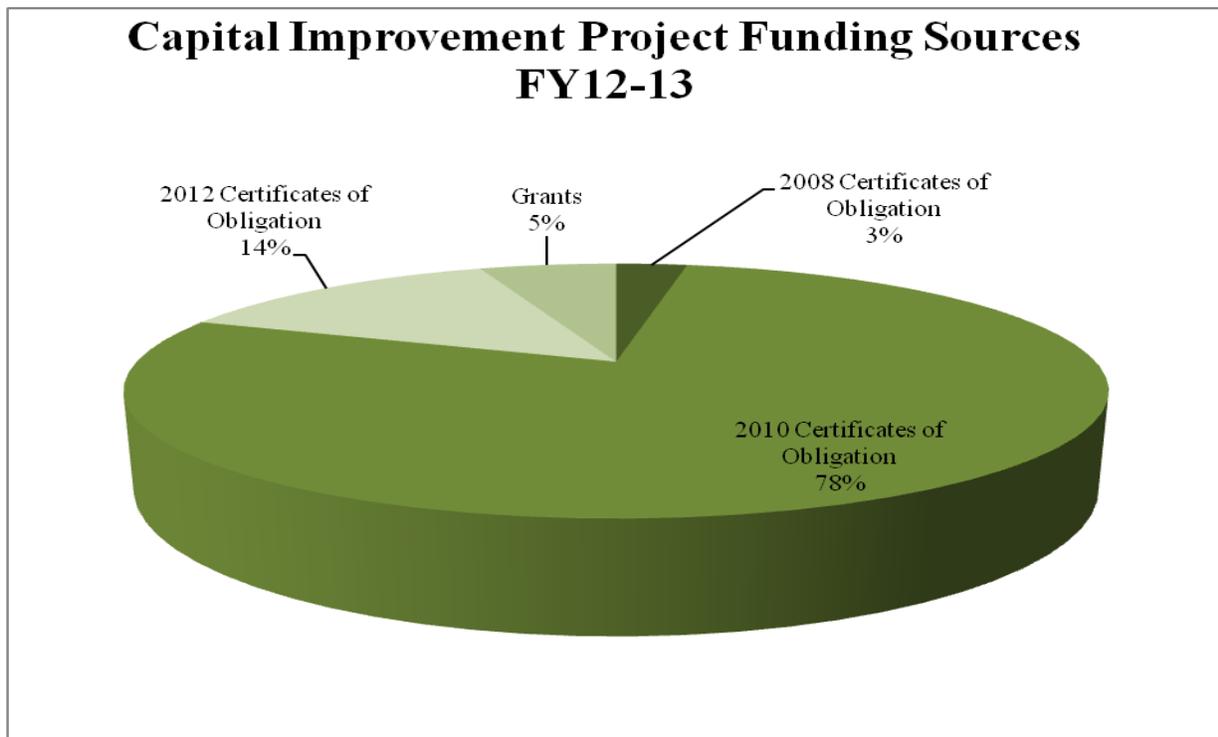
**CAPITAL
IMPROVEMENT
PROJECTS**

CAPITAL IMPROVEMENT PROGRAM

A capital improvement is a multi-year plan identifying capital projects to be funded during the planning period. Capital improvements are assets which are considered major purchases or improvement programs that generally have a life span of ten or more years or improvements that are not normally funded through the operating budgets. The City generally plans capital expenditures that may take over a two to five year period.

Capital improvement funds provide for items such as major construction or reconstruction of streets, libraries, parks and drainage. A capital project is major construction, acquisition or renovation activities. Projects in the plan have included water distribution projects, wastewater collection projects, drainage projects, building improvements, park projects, and street projects.

Following is the project summary listing the major capital projects planned for the City. This includes a brief description of the project, listed the funding sources of the project and the operating budget impact.



CAPITAL IMPROVEMENT PROJECT SUMMARY FY2012-13

STREET PROJECTS

2nd Street	\$	2,300,000
Sloan Street Rehabilitation	\$	950,000
TOTAL STREET PROJECTS	\$	3,250,000

DRAINAGE PROJECTS

Holly Springs Drainage	\$	937,000
TOTAL DRAINAGE PROJECTS	\$	937,000

PARK PROJECTS

Recreation Center	\$	2,100,000
TOTAL PARK PROJECTS	\$	2,100,000

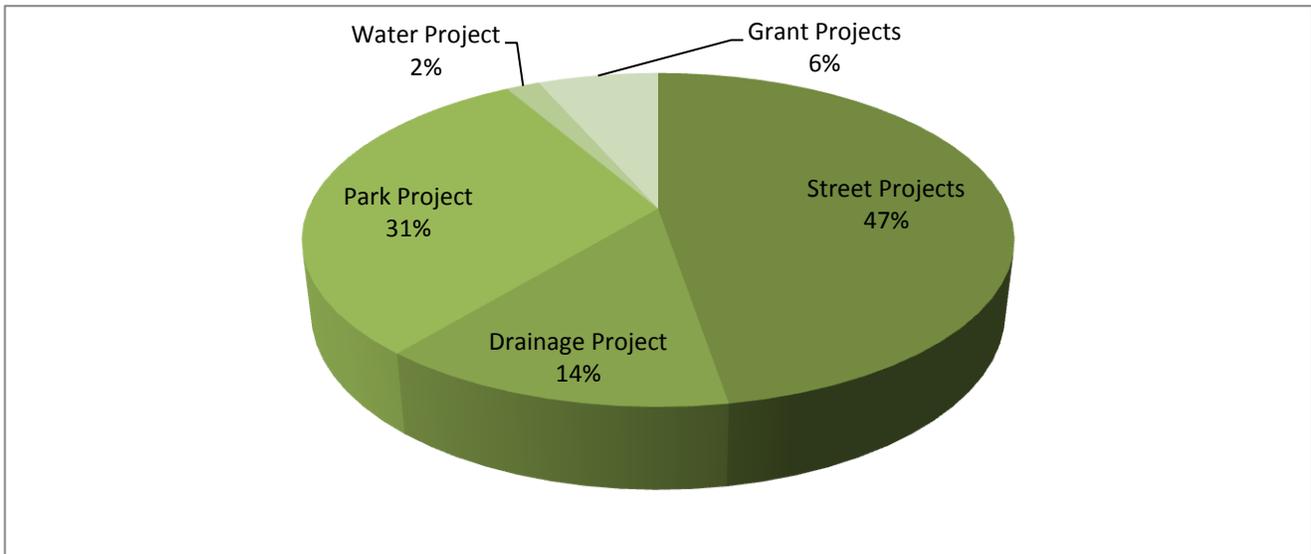
WATER PROJECTS

Annexed Area Water Improvements	\$	125,000
TOTAL WATER PROJECTS	\$	125,000

GRANT PROJECTS

Community Development Block Grant-Water Line Improvements	\$	350,000
Amy Young Barrier Removal Program	\$	100,000
TOTAL GRANT PROJECTS	\$	450,000

TOTAL CAPITAL IMPROVEMENT PROJECTS	\$	6,862,000
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CAPITAL IMPROVEMENT PROJECT DETAILS

STREET PROJECTS

Project Name: 2nd Street

Estimated Timeline for Completion : FY2013

Funding Source: 2010 Certificate of Obligations \$2,300,000

Council Goal: Improve Taylor's physical appearance and to invest in infrastructure to support growth

Projection Description: Reconstruction of Business 79 (2nd Street) from Loop 427 1.6 miles to SH95. This is a \$14.1M county project and the city agrees to reimburse all cost related to the design and relocation of all water and wastewater utilities.

Project Name: Sloan Street

Estimated Timeline for Completion : FY2013

Funding Source: 2010 Certificate of Obligations \$950,000

Council Goal: Improve Taylor's physical appearance and to enhance the quality of life of its citizens.

Projection Description: This project includes the construction roadway rehabilitation, water and wastewater line replacement and storm sewer. The rebuild of Sloan Street from 2nd Street to West Lake Drive.

Operating Cost: 2nd Street and Sloan Street projects are being funded by the 2010 Certificate of Obligation. The county will fund the majority of the project for 2nd Street . Debt payments necessary to pay the bonds will increase the tax supported Debt Service Fund budget. No other cost is anticipated.

DRAINAGE PROJECTS

Project Name: Holly Springs Drainage

Estimated Timeline for Completion : FY2013

Funding Source: 2012 Certificate of Obligations \$937,000

Council Goal: Improve Taylor's physical appearance and to enhance the quality of life of its citizens.

Projection Description: The project includes the construction of approximately 1,500 linear feet of channel excavation, 4,600 square yards of articulating concrete block, 85 linear feet of 4'x6' concrete box culvert, 110 linear feet of 4'x8' concrete box culvert, 200 linear feet of 42" and smaller reinforced concrete storm drain pipe, 250 linear feet of concrete sidewalk and miscellaneous improvements.

Operating Cost: This project is being funded by the 2012 Certificates of Obligations. Debt payments necessary to pay the bond payments will increase debt in the MDUS CO (I&S) Fund budget. No other cost is anticipated.

PARK PROJECTS

Project Name: Recreation Center

Estimated Timeline for Completion : FY2013

Funding Source: 2010 Certificate of Obligations \$2,100,000

Council Goal: To enhance the quality of life of its citizens.

CAPITAL IMPROVEMENT PROJECT DETAILS

Projection Description: This project is \$3.5M that includes the construction of an indoor recreation center, indoor pool and indoor gymnasium.

Operating Cost: This project is being funded by the 2010 Certificates of Obligations. Debt payments necessary to pay the bonds will increase the tax supported Debt Service Fund budget. No other cost is anticipated.

WATER PROJECTS

Project Name: Annexed Area Water Improvements

Estimated Timeline for Completion : FY2013

Funding Source: 2008 Certificate of Obligations \$125,000

Council Goal: Provide a safe and healthy community for Taylor's citizens.

Projection Description: The project includes the installation of approximately 20 new fire hydrants and miscellaneous improvements.

Operating Cost: This project is being funded by the 2008 Certificates of Obligations. Debt payments necessary to pay the bonds will increase the Utility Fund Debt Service Fund budget. This will impact future budgets with the upkeep for maintenance and repairs to the fire hydrants.

GRANT PROJECTS

Project Name: Community Development Block Grant-Water Line Improvements

Estimated Timeline for Completion : FY2013

Funding Source: US Dept. of Housing and Urban Development \$275,000
2008 Certificate of Obligations \$75,000

Council Goal: To enhance the quality of life of its citizens.

Projection Description: The project includes the construction of approximately 1,600 linear feet of 12" water main, 350 linear feet of 20" steel encased water main bore, and miscellaneous improvements.

Operating Cost: This project is being funded by the 2008 Certificates of Obligations. Debt payments necessary to pay the bonds will increase the Utility Fund Debt Service Fund budget. No other cost is anticipated.

Project Name: Amy Young Barrier Removal Program

Estimated Timeline for Completion : FY2013

Funding Source: TDCA Housing Trust Fund \$100,000

Council Goal: To continue measureable improvement of Taylor's utility infrastructure.

Projection Description: This project is for home modifications necessary for accessibility and the elimination of hazardous conditions.

Operating Cost: This project is being funded by the Texas Department of Community Affairs Housing Trust Fund and no city match is required. There is no impact to the budget.



FEE SCHEDULE

"EXHIBIT A"
City of Taylor - Fee Schedule for City Services 2012-13

AIRPORT

Hanger and Tie Down Rental	Monthly Fee
Hangar A 10 Units	\$ 190.00
Hangar B 6 Units	\$ 125.29
Hangar C 12 Units	\$ 264.97
Hangar D 12 Units	\$ 264.97
Hangar E 8 Units	\$ 264.97
	2 Units
	2 Units
Tie Downs 27	\$ 320.42
Over Night Tie Downs 8	\$ 356.37
Late Payment fee, if not paid by due date	\$ 36.97
Long Term rental of hangar space in main hangar	\$ 5.10 per night if no fuel is purchased
Long Term rental of living quarters at airport	10%
	as negotiated
	as negotiated
 Fuel Sales	
AV Gas LL100	as determined by City Manager
Jet A	as determined by City Manager

ANIMAL CONTROL

Animal Adoption	\$ 80.00
 Annual animal registration	
If registration is done by veterinarian , the veterinarian retains \$1.50 of the fee and remits remainder to the City. All veterinarian costs incurred are passed on to the owner.	
Dog/Cat - Altered (Spayed or neutered) proof is required	\$ 5.00 Per tag
Dog/Cat - Unaltered (Not spayed or neutered)	\$ 15.00 Per tag
 Boarding Fees (on or off-site)	\$ 15.00 Per day
 Owner Surrender	
Animal-*Animal is heartworm negative, current on vaccinations, altered and deemed adoptable by Animal Control Supervisor	\$ 30.00 Per occurrence
Animal-*Animal is heartworm negative and deemed adoptable by Animal Control Supervisor, however needs vaccinations and/or alteration	\$ 80.00 Per occurrence
Litters (under 10 weeks of age)	\$ 60.00
 Pick-up:	
Deceased Animal	\$ 35.00 Per occurrence
Deceased Animal - After Hours	\$ 50.00 Per occurrence
 Impound fee	
Live Animal	\$ 35.00 Per occurrence
Live Animal - After Hours	\$ 50.00 Per occurrence
 Rabies quarantine:	
10 days boarding fee + impound fee + registration fee (if necessary)	
 Rabies vaccination	\$ 25.00 Per year
 Specialized Food	\$ 10.00 Minimum
 Return Charges:	
Loose animals that are picked up	\$ 35.00 Per occurrence
Loose animals that are picked up(2nd occurrence per annum)	\$ 55.00
Loose animals that are picked up(3rd occurrence per annum)	\$ 75.00
Loose livestock that are picked up	\$ 65.00 Per occurrence

City of Taylor - Fee Schedule for City Services 2012-13

CEMETERY

Grave Digging Fees		
Normal Size	Weekdays 9am - 4pm	\$ 600.00
Normal Size	Weekdays after 3:30 pm; Holidays/Weekends	\$ 700.00
Infant or Ashes	Weekdays 9am - 4pm	\$ 400.00
Infant or Ashes	Weekdays after 3:30 pm; Holidays/Weekends	\$ 500.00
Oversize	Weekdays 9am - 4pm	\$ 700.00
Oversize	Weekdays after 3:30 pm; Holidays/Weekends	\$ 800.00
Disinterment	Weekdays 9am - 4pm	\$ 850.00
Disinterment	Weekdays after 3:30 pm; Holidays/Weekends	\$ 1,100.00
Sale of Cemetery Spaces		
Adult		\$ 700.00 +\$25 deed filing fee for each sale
Infant/Child or Ashes		\$ 350.00 +\$25 deed filing fee for each sale
Other Fees		
Location & marking of gravestone		\$ 20.00
Transfer of lots/spaces by grantee		\$ 30.00
Temporary grave markers		\$ 20.00

FIRE DEPARTMENT

Following fees to be paid in advance by licensed party who holds permit:

Fire Department Permits/Fees

Site and subdivision plans	\$ 100.00	
False Alarm (after 3rd Alarm)	\$ 50.00	per occurrence
Special Events (includes plans review and inspection) See also Planning & Development fees	\$ 100.00	
Controlled burn in city limits - Approved	\$ 50.00	
Controlled burn in city limits - Unapproved	\$ 300.00	fine
Fire reports	\$ 3.00	
Inspections		
CSI Inspection	\$ 40.00	
Annual safety inspection - commercial buildings:		No charge
Re-inspection fee - after second inspection	\$ 50.00	
Fire final	\$ 100.00	
Assisted living institutions	\$ 50.00	
Day care centers (providing care for less than 10)	\$ 50.00	
Day care centers (providing care for 11 or more)	\$ 50.00	
Nursing homes	\$ 100.00	
Hospital	\$ 100.00	
Foster/adoption home	\$ 25.00	

Test/Acceptance Test/ Plans Review

Fuel distribution tank and pipe installation (plans review and testing)	\$ 150.00	
Hydrant flow test	\$ 100.00	
Suppression System Plans Review	\$ 300.00	per each system
Suppression System Test	\$ 50.00	
Suppression System Test/Acceptance Per Floor Test <200(>200 \$.50 per device)	\$ 100.00	
Suppression System Fire Pump Test/Acceptance test	\$ 25.00	
Fire Alarm System Plan Review	\$ 100.00	
Fire Alarm System /test/acceptance test	\$ 75.00	
Carnival Inspection	\$ 100.00	
Interior Seasonal Event	\$ 100.00	
Kitchen vent hood suppression system plan review	\$ 100.00	
Kitchen vent hood suppression system / Test/acceptance test	\$ 50.00	
LP tank storage installation (plans review and testing)	\$ 150.00	

City of Taylor - Fee Schedule for City Services 2012-13

Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.)	\$ 50.00
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.) plans review	\$ 100.00

Fines for Negligent or Irresponsible Actions

- 1 A fine shall be charged for negligent, irresponsible, or otherwise unacceptable and malicious acts.
- 2 Charges may be filed in Municipal Court by the Taylor Fire Department, and a fine may be accessed.
- 3 Fines for such acts shall be assessed as follows:
 - Misadventure and/or Deliberate Risk taking (each incident) \$200 minimum plus Municipal Court Costs, if any.
 - Failure to respond to Lawful Warning or Order (each occurrence) \$200 minimum plus Municipal Court Costs, if any.
 - Injury to Fire Personnel due to deliberate act (each injury) - Any and all medical costs incurred by the employee, rehabilitation costs, lost of income, and any further compensation that may be necessary.
 - Damage to Fire Apparatus, equipment or property due to a deliberate act (each item)-The replacement cost of the individual item (see list)
 - Unauthorized Control Burn Fee - Any burning that violates the city ordinance or state law not allowing burning thirty minutes before dawn or thirty minutes after dusk (each incident)-\$300 plus Municipal Court Costs, if any.
- 4

Note: The following list is not all-inclusive of equipment that may be damaged or contaminated during the course of a respond effort. Additional equipment that is not herein listed may be charged at actual replacement costs.

Following fees may be assessed against the insurance companies requesting Fire/EMS service at which the Taylor Fire Department responded. The same fees may be charged for specialized use or rental- such as but not limited to movie production or stand by services.

Apparatus

Aerial Apparatus	\$ 600.00	per truck, per hour
Brush Truck	\$ 325.00	per truck, per hour
Chief Vehicle	\$ 150.00	per hour
Class A Pumper	\$ 450.00	per truck, per hour
Command Unit	\$ 150.00	per hour
Heavy Rescue Truck (staffed with 2 personnel)	\$ 500.00	per truck, per hour
Medical Response Vehicle (staffed with 2 personnel)	\$ 150.00	per truck, per hour
Rehab (staffed with 1 personnel)	\$ 75.00	per hour
Tanker Apparatus	\$ 350.00	per truck, per hour

Personnel

Fire Inspectors	\$ 35.00	per hour
Fire Investigators	\$ 75.00	per hour
Firefighter	\$ 35.00	per hour
Haz-Mat Awareness	\$ 25.00	per hour
Haz-Mat Operation	\$ 35.00	per hour
Haz-Mat Tech	\$ 40.00	per hour
Incident Commander	\$ 75.00	per hour
Swift Water Team	\$ 200.00	per hour

Haz-Mat

Absorbent	\$ 17.00	per bag
Barricade Tape	\$ 20.00	per roll
Broom	\$ 20.00	each
Disposable Coveralls	\$ 20.00	each
Disposable Goggles	\$ 10.00	pair
Drum Liners	\$ 8.00	each
Latex Gloves	\$ 5.00	pair
Lite-Dri	\$ 20.00	per 50lb bag
Plug and Patch Kit	\$ 30.00	each
Poly Sheeting	\$ 50.00	per roll
Shovel	\$ 50.00	each
Top-Sol	\$ 30.00	per bag

Protective Equipment Replacement

Bunker Coat	\$ 800.00	each
Bunker Pants	\$ 800.00	each
FF Boots	\$ 275.00	pair
FF Gloves	\$ 65.00	pair

City of Taylor - Fee Schedule for City Services 2012-13

Helmet	\$	275.00	each
Nomex Hood	\$	25.00	each
Firefighting Agents			
AFFF Foam	\$	22.00	per gallon
Class A Foam	\$	17.00	per gallon
Light Water	\$	20.00	per gallon
Micro-Blaze	\$	30.00	per gallon
Emergency Medical Service			
AED (use of FD Automatic External Defibrillator)	\$	200.00	each use
AED Pads	\$	25.00	each use
Biohazard	\$	10.00	per incident
CPR	\$	150.00	each patient
Dispatch Fee	\$	80.00	per incident
Flat Rate	\$	300.00	per incident
Spinal Immobilization	\$	200.00	each patient
Firefighting Equipment Replacement			
A-Frame Combo Ladder	\$	414.00	each
Attic Folding Ladder 10'	\$	255.00	each
Attic Folding Ladder 8'	\$	230.00	each
Deluge Monitor w/o pie & tips	\$	2,080.00	each
Extension Ladder 24'	\$	525.00	each
Extension Ladder 35'	\$	925.00	each
Foam Aerator Tube	\$	396.00	each
Fog Nozzle 1.0"	\$	510.00	each
Fog Nozzle 1.5-1.75"	\$	625.00	each
Fog Nozzle 2.5"	\$	680.00	each
Fog Nozzle 2.5" Master	\$	825.00	each
Fog Nozzle 2.5" Play pipe	\$	1,095.00	each
Hose 1.0"	\$	75.00	each 50'
Hose 1.0" booster	\$	125.00	each 50'
Hose 1.75"	\$	115.00	each 50'
Hose 2.5"	\$	145.00	each 50'
Hose 3.0"	\$	225.00	each 50'
Hose 5.0"	\$	685.00	each 100'
Motorola Portable Radio 800 MHz	\$	3,500.00	each
Motorola Portable Radio VHF	\$	1,000.00	each
PASS Alarm	\$	200.00	each
Roof Ladder 12'	\$	275.00	each
Roof Ladder 14'	\$	335.00	each
SCBA Air Mask	\$	240.00	each
SCBA Air Mask complete	\$	2,300.00	each
SCBA Spare Cylinders	\$	570.00	each
Stacked Tips w/Shaper	\$	566.00	each
Rescue Equipment Used			
Acetylene Cutting Kit	\$	185.00	per hour
Air Bags	\$	275.00	per hour
Air Impact Tools	\$	85.00	per hour
Ajax Cutting Tool	\$	35.00	per hour
Milwaukee Saws-All	\$	65.00	per hour
Oxygen with Mask	\$	90.00	per hour
Porta Power	\$	85.00	per hour
Rescue Tools: Spreaders, Cutters, Rams	\$	300.00	per hour
Fire Equipment Used			
ABC Extinguisher	\$	45.00	each
Axe(s)	\$	12.00	per hour
Barricade/Scene Tape	\$	20.00	
Bolt Cutters (HD)	\$	12.00	per hour

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Cellular Phone w/long dist. Chg.	\$ 25.00
Chain Saw	\$ 40.00 per hour
CO2 Extinguisher	\$ 45.00 each
Explosive Meter	\$ 180.00
Gas Plug/Gasoline Plug Kit	\$ 45.00
Generator	\$ 45.00 per hour
Hall Runner	\$ 15.00 each
Halligan Tool	\$ 12.00 per hour
Hand Lights	\$ 15.00 each
K-Tool	\$ 20.00
PPV Fans	\$ 50.00 per hour
Purple K Extinguisher	\$ 75.00 each
Rescue (K-12) Saw	\$ 40.00 per hour
Rolls of Plastic	\$ 30.00 each
Salvage Covers	\$ 25.00 each
Scene Lights	\$ 32.00 per hour
Tank, Portable/Fold-a-Tank	\$ 150.00
Water Extinguisher	\$ 15.00 each
Windshield Tool	\$ 10.00

The following Fire/EMS fees are assessed and may be recovered by a loss recovery contractor as provided in Ordinance 2010-15

Motor Vehicle Incidents

Level 1-	\$ 435.00
Provides hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.	
Level 2-	\$ 495.00
Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. Billed at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.	
Level 3- Car Fire	\$ 605.00
Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.	
Level 4-	\$ 1,800.00
Includes Level 1 & 2 services as well as extrication (heavy rescue tools, ropes, airbags, cribbing, etc.) Billed at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. Will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. The level is to be billed only if equipment is deployed.	
Level 5-	\$ 2,200.00
Includes Level 1, 2 & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). Billed at this level any time a helicopter is utilized to transport the patient(s).	
Level 6-	
Itemized Response: The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.	

Hazmat

Level 1-	\$ 700.00
Basic Response: Claim will include engine response, first responder assignment, perimeter established, evacuations, set-up and command.	
Level 2-	\$ 2,500.00
Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.	

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Level 3-	\$ 5,900.00	
<p><i>Advanced Response:</i> Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of materials and contaminated equipment and material used at scene. Includes 3 hours of on scene time - <i>each additional hour @ \$300.00/Hazmat team.</i></p>		
Pipeline Incidents/Power Line Incidents		
(Includes, but not limited to : Gas, Sewer, Septic to Sewer, and Water Pipelines)		
Level 1-	\$ 400.00	
<p><i>Basic Response:</i> Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command. Includes inspection without damage or breakage.</p>		
Level 2-	\$ 1,000.00	
<p><i>Intermediate Responses:</i> Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair.</p>		
Level 3- Itemized Claim Charges		
<p><i>Advanced Response:</i> Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair to intermediate to major pipeline damage. May include set-up and removal or decon center, detection, recovery and identification of material. Disposal and environment clean up.</p>		
Fire Investigation		
Fire Investigation Team-	\$ 275.00	per hour
<p>The claim begins when the Fire Investigator responds to the incident and is billed for logged time only. Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification Equipment, Mobile Detection Unit, and Fire Report</p>		
Fires		
<p>OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized per person, at various pay levels for itemized products used.</p>		
<p>This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.</p>		
Assignment-	\$ 400.00	per hour, per engine
	\$ 500.00	per hour, per truck
<p>Includes: Scene Safety, Investigation, Fire/Hazard Control</p>		
Water Incidents		
Level 1-	\$400 + \$50/hr, per rescue person	
<p><i>Basic Response:</i> Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.</p>		
Level 2-	\$800 + \$50/hr, per rescue person	
<p><i>Intermediate Response :</i> includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. The City will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.</p>		
	\$2,000+\$50 per hour, per rescue person + \$100 per hour per Hazmat team member	
Level 3-		
<p><i>Advanced Response:</i> includes Level 1 and Level 2 services as well as D.A.R.T activation, donning breathing apparatus and detection equipment. Setup and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment cleanup. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.</p>		

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Level 4-

Itemized Response: The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

Back Country or Special Rescue

Minimum: \$400 for the first response vehicle + \$50/hr per rescue person. Additional rates of \$400/hr per response vehicle and \$50/hr per rescue person.

Itemized Response: each incident will be billed with custom mitigation rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

Chief Response: \$ 250.00 per hour
This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

Miscellaneous:

Engine	\$ 400.00 per hour
Truck	\$ 500.00 per hour
Miscellaneous equipment	\$ 300.00 per hour

Mitigation Rate Notes

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided. These average mitigation rates were determined by itemizing costs for typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortize schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

LIBRARY SERVICES

Library Meeting Room

Should there be damages or cleaning needed, the deposit will NOT be refunded. In addition to the deposit, charges to defray clearing or repairs or loss of equipment will be charged to the responsible group.

Refundable Deposit	\$ 200.00
Individuals/Non Profit	\$ 50.00 first two hours
Individuals/Non Profit - Additional Hours	\$ 25.00 each additional hour
Business/Commercial	\$ 100.00 first two hours
Business/Commercial - Additional Hours	\$ 50.00 each additional hour
Meeting Room Kitchen	\$ 25.00 per meeting

Library Fees

Library card - Non-resident Individual	\$ 10.00 per year
Library card - Non-resident Family	\$ 25.00 per year
Library card - Resident	no charge
Library card - replacement (1st replacement)	\$ 1.00
Library card - subsequent replacement cards	\$ 5.00
Copies - Black & White	\$ 0.10 per impression
Overdue book	\$ 0.10 per day; \$5 maximum
Lost or damaged book	Cost to replace/repair
Processing fee for lost or damaged book(s)	\$ 5.00 per book, non-refundable

MISCELLANEOUS FEES AND PERMITS

Taxicab

Vehicle permit fee	\$ 150.00 per vehicle
Taxicab driver's permit	\$ 25.00 per year
Horse drawn carriage permit	\$ 25.00 6 months

Street Closures

Special Events (non-parade, non-filming)	\$ 75.00
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City of Taylor - Fee Schedule for City Services 2012-13

Parade	\$ 75.00
Film Production Fees	
Activity:	Cost per Calendar Day
Film Application Fee	\$ 25.00
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area.	\$ 500.00
Partial, non-disruptive use of a public building, park, right-of-way, or public area.	\$ 250.00
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 50.00
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 25.00
Use of City parking lots, parking areas, and City streets (for the purpose of parking	\$ 50.00
Filming	\$ 250.00

=+min of one police officer & vehicle at rates specified under police Dept. Fees

PARKS AND RECREATION

Public Facility Rental	
Upper Pavilion Rental	\$ 150.00 per day + \$100 refundable deposit
Lower Pavilion Rental	\$ 130.00 per day + \$75 refundable deposit

Public Property

Long term rental of space on public property for commercial purposes

As Negotiated

Recreation Fees

Swimming Pool Admission: (Robinson Park & Murphy Park)

Children (3 and under)	Free
Children (4 to 12 years old)	\$ 2.00
Adults (13 to 59 years old)	\$ 3.00
Seniors (60 and over)	\$ 2.00
Family Passes - 30 admissions	\$ 45.00
Family Passes - 60 admissions	\$ 90.00

Pool Rental for Parties:

The YMCA will pay the City the regular admission price paid for each person attending parties.

Pool use for daycares and day camps:

The YMCA will pay the City the regular admission price paid for each daycare child or day campers attending the pool.

Pool use for YMCA members:

The YMCA will pay the City appropriate gate fee for each member of the YMCA attending the pool.

Swim Lessons:

The YMCA will pay the City \$5.00 for each swim lesson participant

General Use of Athletic Fields:

Taylor Regional Park & Sports Complex

Deposit	\$ 100.00
Practice: per field, per month (2/week@2hrs each)	\$ 200.00
Gate fee charged by renters (onsite admission charge)	10% of gross receipts

Robinson Park

Deposit (weekend rental)	\$ 100.00
Maintenance to field outside regular operating hours	\$ 34.00 per/hr @ request of the renter

Recovery fee (ALL City fields) - All sports included

\$ 5.00 per person/per season

Athletic Fields (Taylor Regional Park & Sports Complex Only)

Deposit	\$ 250.00	Include concession, if applicable
Field attendants (minimum of 2 attendants)	\$ 17.00	per attendant, per hour
Lights	\$ 20.00	per hour, per field
Rentals	\$ 70.00	per field, per day

City of Taylor - Fee Schedule for City Services 2012-13

Concession Stand (Taylor Regional Park & Sport Complex)

Vendors and Concession Rentals Pay 10% of gross receipts.

Deposit	\$	250.00
Rental	\$	50.00 per day, per concession stand

PLANNING AND DEVELOPMENT SERVICES , ENGINEERING AND CONSTRUCTION

Building Permits

Total Permit Fee is **Flat Fee + Per Square Foot Fee(Sq Ft Fee)**+ \$40.00 Inspection Fee**

** Sq Ft Fee - Residential \$0.10 + \$0.005 for Weatherization=\$0.105/SF; Commercial \$0.08 + \$0.005 for Weatherization=\$0.085/SF; Commercial Shell \$0.03 + \$0.005 for Weatherization = \$0.035/SF; Commercial Finish Out & Remodel \$0.045 + \$0.005 for Weatherization= \$0.05/SF;

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

For new construction, additions, expansions: fee is calculated by calculating the following: square footage of the building times cost per square foot (occupancy type and construction type based on the ICC's Building Value Data dated August 2011) times .0065.

Square Foot Construction Costs ^{a, b, c, d}

Group (2009 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	213.26	206.02	200.72	191.95	180.03	175.03	185.14	164.60	157.61
A-1 Assembly, theaters, without stage	195.09	187.85	182.55	173.78	161.91	156.91	166.97	146.48	139.49
A-2 Assembly, nightclubs	164.78	160.08	155.65	149.42	140.29	136.53	143.89	127.27	122.52
A-2 Assembly, restaurants, bars, banquet halls	163.78	159.08	153.65	148.42	138.29	135.53	142.89	125.27	121.52
A-3 Assembly, churches	197.06	189.82	184.52	175.75	163.84	158.84	168.94	148.41	141.42
A-3 Assembly, general, community halls, libraries, museums	165.45	158.21	151.91	144.14	131.22	127.22	137.33	115.79	109.80
A-4 Assembly, arenas	194.09	186.85	180.55	172.78	159.91	155.91	165.97	144.48	138.49
B Business	166.35	160.31	154.97	147.38	133.73	128.86	141.26	117.56	112.00
E Educational	176.39	170.31	165.24	157.71	146.90	139.05	152.20	127.81	123.47
F-1 Factory and industrial, moderate hazard	98.83	94.20	88.53	85.28	76.18	72.96	81.58	62.78	59.05
F-2 Factory and industrial, low hazard	97.83	93.20	88.53	84.28	76.18	71.96	80.58	62.78	58.05
H-1 High Hazard, explosives	92.63	88.00	83.32	79.08	71.17	66.94	75.38	57.76	N.P.
H234 High Hazard	92.63	88.00	83.32	79.08	71.17	66.94	75.38	57.76	53.03
H-5 HPM	166.35	160.31	154.97	147.38	133.73	128.86	141.26	117.56	112.00
I-1 Institutional, supervised environment	166.45	160.61	156.13	149.36	137.18	133.55	145.57	123.08	118.71
I-2 Institutional, hospitals	279.74	273.70	268.36	260.77	246.24	N.P.	254.66	230.07	N.P.
I-2 Institutional, nursing homes	194.86	188.82	183.48	175.89	162.52	N.P.	169.77	146.35	N.P.
I-3 Institutional, restrained	189.53	183.49	178.15	170.56	158.15	152.28	164.45	141.98	134.42
I-4 Institutional, day care facilities	166.45	160.61	156.13	149.36	137.18	133.55	145.57	123.08	118.71
M Mercantile	122.74	118.04	112.61	107.38	97.91	95.15	101.85	84.88	81.13
R-1 Residential, hotels	167.86	162.02	157.54	150.77	138.75	135.13	147.15	124.65	120.28
R-2 Residential, multiple family	140.76	134.93	130.44	123.67	112.32	108.70	120.72	98.22	93.85
R-3 Residential, one- and two-family	132.48	128.87	125.59	122.47	117.59	114.66	118.59	109.86	102.91
R-4 Residential, care/assisted living facilities	166.45	160.61	156.13	149.36	137.18	133.55	145.57	123.08	118.71
S-1 Storage, moderate hazard	91.63	87.00	81.32	78.08	69.17	65.94	74.38	55.76	52.03
S-2 Storage, low hazard	90.63	86.00	81.32	77.08	69.17	64.94	73.38	55.76	51.03
U Utility, miscellaneous	69.66	65.79	61.57	58.14	52.18	48.79	55.35	40.81	38.65

- a. Private Garages use Utility, miscellaneous
- b. Unfinished basements (all use group) = \$15.00 per sq. ft.
- c. For shell only buildings deduct 20 percent
- d. N.P. = not permitted

Flat Fee

Residential Remodel (Single Family, Duplexes, Triplexes)	\$	50.00	+\$0.105/Sq Ft Fee + Inspection Fee
Apartment Renovations	\$	130.00	Per Unit
Commercial Remodeling	\$	40.00	+\$0.105/Sq Ft Fee
Porch or deck addition - Covered and uncovered	\$	40.00	
Foundation leveling & repair permit	\$	40.00	+\$0.10/SF
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense			Double the permit fee
Work without a permit - Second Offense			Triple the permit fee & filed on in Municipal Court

City of Taylor - Fee Schedule for City Services 2012-13

Electrical Permits

Flat Fee

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family, Duplexes, Triplexes)	\$	40.00	+\$0.10/Sq Ft Fee
Commercial Remodeling	\$	40.00	+\$0.105/Sq Ft Fee
"T" Pole	\$	40.00	
Meter Loop	\$	40.00	
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense			Double the permit fee
Work without a permit - Second Offense			Triple the permit fee & filed on in Municipal Court

Gas Permits

Flat Fee

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family, Duplexes, Triplexes)	\$	40.00	+\$0.10/Sq Ft Fee
Commercial Remodeling	\$	40.00	+\$0.105/Sq Ft Fee
Apartment Renovations	\$	100.00	Per Unit
Yard Line Repair - Residential gas	\$	40.00	
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense			Double the permit fee
Work without a permit - Second Offense			Triple the permit fee & filed on in Municipal Court

Mechanical Permits

Flat Fee

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family, Duplexes, Triplexes)	\$	40.00	+\$0.10/Sq Ft Fee
Commercial Remodeling	\$	40.00	+\$0.105/Sq Ft Fee
HVAC Change out	\$	40.00	
HVAC Change out > 2,000 CFM	\$	65.00	
HVAC Electric hook-up	\$	40.00	
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense			Double the permit fee
Work without a permit - Second Offense			Triple the permit fee & filed on in Municipal Court

Plumbing Permits

Flat Fee

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Remodeling (Single Family, Duplexes, Triplexes)	\$	40.00	+\$0.10/Sq Ft Fee
Apartment Renovations	\$	100.00	Per Unit
Commercial Remodeling	\$	40.00	+\$0.105/Sq Ft Fee
Lawn sprinkler system	\$	40.00	
Yard Line repair - Residential Water	\$	40.00	
Yard Line repair - Residential Sewer	\$	40.00	
Well permit (non-potable for irrigation)	\$	40.00	Mostly to ensure there is not backflow into the potable water system
Re-inspection fee (building inspections)	\$	50.00	Per inspection
Inspections after normal hours (building inspections)	\$	100.00	per hour
Work without a permit - First Offense			Double the permit fee
Work without a permit - Second Offense			Triple the permit fee & filed on in Municipal Court

Miscellaneous Permits & Fees

Flat Fee

Accessory structure: less than or equal to 120SF	\$	40.00	
Accessory structure: greater than 120SF			See fee schedule for new construction. Based of square footage and "U" occupancy. Minimum \$40.00
Certificate of Occupancy Inspection (CSI) Commercial	\$	40.00	
Inspection is performed if the structure's water account is switched from one business/tenant to another. Including zoning verification, among other items			
Certificate of Occupancy Inspection (CSI) Residential	\$	40.00	
Inspection is performed if the residence was vacant for 6 months or more			
Demolition Permit	\$	25.00	

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Driveway/ ROW permit	No charge if associated with residential or commercial site plan approval; 2 public utility	\$ 40.00
Fence - Residential and Commercial		\$ 35.00
Manufacture Home Park-additions or alterations to spaces		\$ 25.00 per space
Manufacture Home Park - Original permit application		\$ 400.00
Manufacture Home Park License (annual fee)		\$ 250.00 =<10 spaces
Manufacture Home Park License (annual fee)		\$ 500.00 >10 spaces
Moving Permit - From out of town		\$ 130.00 +\$35 Escort Fee
Moving Permit - Local		\$ 65.00 +\$35 Escort Fee +one-time electrical, plumbing, etc..inspection fees
Pool (Above ground)		\$ 50.00 +one-time electrical, plumbing, etc..inspection fees
Pool (In ground)		\$ 100.00 fees
Right of way permit		\$ 40.00
Tent - Revivals, etc.. Need site plan		\$ 35.00

Sign Permits

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Banner		\$ 25.00
Approved banner signs shall be displayed for a maximum of 90 days per calendar year. Non-profit, faith-based, governmental, and service clubs are exempt from paying the fee.		
New Sign or to reface a sign		\$ 40.00 + \$1.60/SF
Temporary Use Directional Sign		\$ 25.00 Per Calendar year per Real Estate Agency + \$5 for each additional sign.
Only allowed to be displayed from Noon to 5PM on Sundays. Can be displayed in the ROW as an off-site sign. See sign ordinance for additional requirements.		
Temporary Use Directional Sign Redemption Fee		\$ 25.00 For the first sign + \$5 each additional sign. To retrieve sign if its picked up after the weekend.

Site Plan Review Fees - Planning Department

New Apartment & Apartment Addition	\$ 200.00
New Commercial & Commercial Additions	\$ 200.00
Commercial Shell	\$ 200.00

Site Plan Review Fees - Fire Department

New Apartment & Apartment Addition	\$ 100.00
New Commercial & Commercial Additions	\$ 100.00
Commercial Shell	\$ 100.00

Subdivision Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates. Fees are non-refundable once the case has been processed.

Administratively Approval Plat	\$ 350.00	+\$25 per lot
Amended Plat	\$ 350.00	
Development Concept Plan	\$ -	
Plat Filing Fee		Whatever the County Charges, will do this electronically.
Plat Variance	\$ 150.00	
Replats	\$ 330.00	+\$25 per lot
Subdivision Plat - Final	\$ 300.00	+\$30 per lot
Subdivision Plat-Preliminary	\$ 550.00	+\$35 per lot

Zoning Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates. Fees are non-refundable once the case has been processed.

Special Use Permit (SUP)	\$ 250.00
Zoning Change Request (1-10 notices sent out)	\$ 150.00
Zoning Change Request (11-20 notices sent out)	\$ 200.00
Zoning Change Request (21+notices sent out)	\$ 250.00
Planned Developments	\$ 500.00
Zoning Variance	\$ 150.00

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Roadway Impact Fees

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Single Family (1 LUE Equivalency)	\$ 480.32
Residential Multi-Family (0.61 LUE Equivalency)	\$ 293.00
Retail/Commercial (1000/Sq Ft = 1.73 LUE Equivalency)	\$ 830.95
Industrial (1000/Sq Ft = 1.01 LUE Equivalency)	\$ 485.12
Prison (1000/Sq Ft = 2.40 LUE Equivalency)	\$ 1,152.77
Schools (0.09 LUE Equivalency/Student)	\$ 43.23

Sidewalks

Cash-in-Lieu Fee	\$ 3.00 per Sq Ft
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Right-of-way License

Original License	\$ 350.00
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Impact Fees (For projects platted between 1/10/02 and 4/24/06)

Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	\$923	\$272	\$ 1,195
Simple	3/4"	1.50	\$1,384	\$409	\$ 1,793
Simple	1"	2.50	\$2,307	\$681	\$ 2,989
Simple	1-1/2"	5.00	\$4,615	\$1,362	\$ 5,977
Simple	2"	8.00	\$7,384	\$2,179	\$ 9,563
Compound	2"	8.00	\$7,384	\$2,179	\$ 9,563
Turbine	2"	10.00	\$9,230	\$2,724	\$ 11,954
Compound	3"	16.00	\$14,768	\$4,359	\$ 19,127
Turbine	3"	24.00	\$22,151	\$6,538	\$ 28,690
Compound	4"	25.00	\$23,074	\$6,811	\$ 29,885
Turbine	4"	42.00	\$38,765	\$11,442	\$ 50,207
Compound	6"	50.00	\$46,149	\$13,622	\$ 59,770
Turbine	6"	92.00	\$84,914	\$25,064	\$ 109,977
Compound	8"	80.00	\$73,838	\$21,795	\$ 95,633
Turbine	8"	160.00	\$147,676	\$43,589	\$ 191,265
Compound	10"	115.00	\$106,142	\$31,330	\$ 137,472
Turbine	10"	250.00	\$230,744	\$68,108	\$ 298,852
Compound	12"	330.00	\$304,582	\$89,903	\$ 394,484

Impact Fees (For projects platted after (4/24/06)

Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	\$943	\$531	\$ 1,474
Simple	3/4"	1.50	\$1,415	\$796	\$ 2,211
Simple	1"	2.50	\$2,359	\$1,327	\$ 3,686
Simple	1-1/2"	5.00	\$4,717	\$2,654	\$ 7,371
Simple	2"	8.00	\$7,548	\$4,246	\$ 11,794
Compound	2"	8.00	\$7,548	\$4,246	\$ 11,794
Turbine	2"	10.00	\$9,435	\$5,308	\$ 14,743
Compound	3"	16.00	\$15,096	\$8,493	\$ 23,589
Turbine	3"	24.00	\$22,644	\$12,739	\$ 35,383
Compound	4"	25.00	\$23,587	\$13,270	\$ 36,857
Turbine	4"	42.00	\$39,627	\$22,294	\$ 61,921
Compound	6"	50.00	\$47,175	\$26,540	\$ 73,715
Turbine	6"	92.00	\$86,801	\$48,834	\$ 135,635
Compound	8"	80.00	\$75,479	\$42,464	\$ 117,943

City of Taylor - Fee Schedule for City Services 2012-13

Turbine	8"	160.00	\$150,958	\$84,928	\$ 235,886
Compound	10"	115.00	\$108,501	\$61,042	\$ 169,543
Turbine	10"	250.00	\$23,5873	\$132,700	\$ 368,573
Compound	12"	330.00	\$311,352	\$175,164	\$ 486,516

Impact Fees (For projects platted after (1/26/12))

Meter Type	Meter Size	Ratio to 5/8" Meter	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1.00	\$1,770	\$1,230	\$ 3,000
Simple	3/4"	1.50	\$2,655	\$1,845	\$ 4,500
Simple	1"	2.50	\$4,425	\$3,075	\$ 7,500
Simple	1-1/2"	5.00	\$8,850	\$6,150	\$ 15,000
Simple	2"	8.00	\$14,160	\$9,840	\$ 24,000
Compound	2"	8.00	\$14,160	\$9,840	\$ 24,000
Turbine	2"	10.00	\$17,700	\$12,300	\$ 30,000
Compound	3"	16.00	\$28,320	\$19,680	\$ 48,000
Turbine	3"	24.00	\$42,480	\$29,520	\$ 72,000
Compound	4"	25.00	\$44,250	\$30,750	\$ 75,000
Turbine	4"	42.00	\$74,340	\$51,660	\$ 126,000
Compound	6"	50.00	\$88,500	\$61,500	\$ 150,000
Turbine	6"	92.00	\$162,840	\$113,160	\$ 276,000
Compound	8"	80.00	\$141,600	\$98,400	\$ 240,000
Turbine	8"	160.00	\$283,200	\$196,800	\$ 480,000
Compound	10"	115.00	\$203,550	\$141,450	\$ 345,000
Turbine	10"	250.00	\$442,500	\$307,500	\$ 750,000
Compound	12"	330.00	\$584,100	\$405,900	\$ 990,000

POLICE DEPARTMENT

Accident Report	\$ 6.00	Per report
CD of Report	\$ 5.00	Per CD
Alarm panel monitoring subscription	\$ 24.00	Per month
Applicant Fingerprinting Cards	\$ 2.50	Per card
Dispatching fee for other jurisdiction - By contract as negotiated by City Manager and approved by City Council		
Fingerprinting Service	\$ 10.00	Per set
Parade Permit	\$ 25.00	
Police Report	\$ 0.25	Per page
Police unit (vehicle)	\$ 25.00	Per hour
Security fee for off-duty police officer (3 hrs/officer minimum)	\$ 38.00	Per hour

SOLID WASTE COLLECTION

Collected by City on monthly utility bill. Pick up once per week.

Residential

Fees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax(8.25%)**

Container Size:

Single 96 gallon cart	\$ 11.66	Base Fee/month
Single 65 gallon cart	\$ 10.04	Base Fee/month
Each additional cart	\$ 3.79	Base Fee/month

City of Taylor - Fee Schedule for City Services 2012-13

Commercial

Fees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax (8.25%)**

Container Size:

96 Gallon Cart (additional pick up is \$25):

One X Per week pick up	\$	18.32	Base Fee/month
Two X s Per week pick up	\$	26.23	Base Fee/month
Three X s Per week pick up	\$	31.97	Base Fee/month
Four X s Per week pick up	\$	39.98	Base Fee/month
Five X s Per week pick up	\$	49.55	Base Fee/month

2 Cubic Yards (additional pick up is \$25):

One X Per week pick up	\$	50.73	Base Fee/month
Two X s Per week pick up	\$	84.00	Base Fee/month
Three X s Per week pick up	\$	103.97	Base Fee/month

3 Cubic Yards (additional pick up is \$35):

One X Per week pick up	\$	66.40	Base Fee/month
Two X s Per week pick up	\$	115.51	Base Fee/month
Three X s Per week pick up	\$	164.49	Base Fee/month
Four X s Per week pick up	\$	193.53	Base Fee/month
Five X s Per week pick up	\$	239.93	Base Fee/month

4 Cubic Yards (additional pick up is \$45):

One X Per week pick up	\$	84.00	Base Fee/month
Two X s Per week pick up	\$	146.99	Base Fee/month
Three X s Per week pick up	\$	212.66	Base Fee/month
Four X s Per week pick up	\$	255.91	Base Fee/month
Five X s Per week pick up	\$	322.37	Base Fee/month

6 Cubic Yards (additional pick up is \$55):

One X Per week pick up	\$	105.00	Base Fee/month
Two X s Per week pick up	\$	173.32	Base Fee/month
Three X s Per week pick up	\$	257.25	Base Fee/month
Four X s Per week pick up	\$	289.51	Base Fee/month
Five X s Per week pick up	\$	353.49	Base Fee/month

8 Cubic Yards (additional pick up is \$65):

One X Per week pick up	\$	127.76	Base Fee/month
Two X s Per week pick up	\$	211.74	Base Fee/month
Three X s Per week pick up	\$	297.49	Base Fee/month
Four X s Per week pick up	\$	366.28	Base Fee/month
Five X s Per week pick up	\$	462.23	Base Fee/month

10 Cubic Yards (additional pick up is \$75):

One X Per week pick up	\$	155.74	Base Fee/month
Two X s Per week pick up	\$	245.01	Base Fee/month
Three X s Per week pick up	\$	339.49	Base Fee/month
Four X s Per week pick up	\$	439.23	Base Fee/month
Five X s Per week pick up	\$	579.24	Base Fee/month

Roll Offs - include the following: (Delivery Charge + Daily Rental + Haul Cost)

Delivery Charge:

Delivery Charge is calculated at **Fee per delivery + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	122.31	Fee per delivery
30 yd Roll-Off	\$	122.31	Fee per delivery
40 yd Roll-Off	\$	122.31	Fee per delivery

Daily rental:

Daily Rental is calculated at **Rate/day + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	1.89	Rate/day
30 yd Roll-Off	\$	1.89	Rate/day
40 yd Roll-Off	\$	1.89	Rate/day

City of Taylor - Fee Schedule for City Services 2012-13

Haul cost:

Haul Cost is calculated at **Cost per haul + Franchise fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$ 376.33	Cost per haul
30 yd Roll-Off	\$ 451.59	Cost per haul
40 yd Roll-Off	\$ 526.86	Cost per haul

One time collection of Bulky wastes on call for 2 cu yd, 3 cu yd, 4 cu yd, 6 cu yd, 8 cu yd or 10 Cubic yards

Delivery Charge	\$ 70.31	Fee/delivery
Daily Rental	\$ 4.22	Rate/day
Haul cost	\$ 70.31	Cost per haul

Industrial Solid Waste Collection Services - collected by service provider

Spring and Fall cleanup

Per Standard pick-up truck load	\$ 10.00
Trailer (16' to 18')	\$ 20.00

Assessments

Lot clean up	Actual cost + 10% admin fee
Paving assessment	n/a

Lien Fees

Filing of Lien with Williamson County	Per current County rate
Release of Lien with Williamson County	Per current County rate

UTILITIES

Deposits for all single family, commercial, industrial, irrigation accounts per connection.

Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount
5/8" x 3/4"	<10,000	\$ 100.00
3/4"	<10,000	\$ 120.00
1"	<10,000	\$ 130.00
1½"	<15,000	\$ 175.00
2"	<15,000	\$ 225.00
3"	<15,000	\$ 275.00
4"	<25,000	\$ 425.00
6"	<25,000	\$ 625.00
8"	<50,000	\$ 1,025.00
10"	<75,000	\$ 1,525.00
12"	<150,000	\$ 2,525.00

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Deposits for all multi-family dwelling accounts per connection.

Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount calculated as follows:
5/8" x 3/4"	<10,000	\$100 +(((# units -1) x 0.7)x\$100)
3/4"	<10,000	\$120 +(((# units -1) x 0.7)x\$100)
1"	<10,000	\$130 +(((# units -1) x 0.7)x\$100)
1½"	<15,000	\$175+(((# units -1) x 0.7)x\$100)
2"	<15,000	\$225 +(((# units -1) x 0.7)x\$100)
3"	<15,000	\$275 +(((# units -1) x 0.7)x\$100)
4"	<25,000	\$425+(((# units -1) x 0.7)x\$100)

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

City of Taylor - Fee Schedule for City Services 2012-13

Tap Fees

Water Taps		
1"	\$ 1,048.00	per tap
1½"	\$ 1,480.00	per tap
2"	\$ 1,668.00	per tap
Sewer Taps		
2"	\$ 800.00	per tap
4"	\$ 929.00	per tap
6"	\$ 993.00	per tap

Backflow Prevention

Initial Permit	\$ 25.00
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Water Rates

Rates for all single family, commercial, industrial and irrigation accounts per connection.

Total Month Charges include monthly minimum charge + \$5.01 per 1,000 gallons in excess of 2,000 gallon minimum per billing period.

Meter Size	For the First 2,000 gallons in billing period	Monthly Minimum Charge
5/8" x 3/4"		\$ 24.54
1"		\$ 33.79
1½"		\$ 56.71
2"		\$ 84.33
3"		\$ 148.80
4"		\$ 240.89
6"		\$ 470.90

Rates for all multi-family dwelling accounts per connection.

Total monthly charge includes monthly minimum plus \$5.01 per 1,000 gallons in excess of 2,000 gallon minimum per billing period plus \$9.67 LUE charge per unit minus 1.

Meter Size	For the First 2,000 gallons in billing period	Monthly Minimum Charge
5/8" x 3/4"		\$ 24.54 + \$9.67 for each LUE
1"		\$ 33.79 + \$9.67 for each LUE
1½"		\$ 56.71 + \$9.67 for each LUE
2"		\$ 84.33 + \$9.67 for each LUE
3"		\$ 148.80 + \$9.67 for each LUE
4"		\$ 240.89 + \$9.67 for each LUE
6"		\$ 470.90 + \$9.67 for each LUE

Bulk Water Rate

\$ 5.00	per 1,000 gallons
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Sewer Rates

Rates for all Single Family Dwelling accounts per connection.

Total "charge" includes monthly minimum **plus \$5.31** per 1,000 gallons in excess of 2,000 gallon minimum. Excess usage (above the 2,000 gallon minimum) is based on three consecutive months average water billing during low use period (December, January and February).

Meter Size	For the First 2,000 gallons in billing period	Monthly Minimum Charge
5/8" x 3/4"		\$ 16.40
1"		\$ 16.40
1½"		\$ 16.40
2"		\$ 16.40
3"		\$ 16.40
4"		\$ 16.40
6"		\$ 16.40

Rates for all multi- family dwelling, commercial and industrial accounts per connection.

Total monthly charge includes monthly minimum **plus \$5.31** per 1,000 gallons in excess of 2,000 gallon minimum per billing period.

Meter Size	For the First 2,000 gallons in billing period	Monthly Minimum Charge
5/8" x 3/4"		\$ 16.40

City of Taylor - Fee Schedule for City Services 2012-13

1"	\$	16.40
1½"	\$	16.40
2"	\$	16.40
3"	\$	16.40
4"	\$	16.40
6"	\$	16.40

Additional Utility Service Fees:

Administrative/Processing Fee	\$	25.00
After Hours Connection Fee	\$	50.00
Connect Fees	\$	25.00
Fire Hydrant Meter-Base Fee (no consumption included)	\$	100.00
Fire Hydrant Meter-Deposit	\$	600.00
Late Fee (Applied to balance of account if not paid by due date indicated on bill)		10%
Lock Fee	\$	25.00
Meter Fees	\$	200.00
Meter Flow Test-In-House	\$	40.00
Plugged/Pulled Meter Fee	\$	75.00
Reconnect Fee	\$	25.00
Reread Fees	\$	20.00
Return Check & NSF Electronic Draft Fees	\$	30.00
Return Trip Fee	\$	20.00
Third Party Meter Flow Test-Commercial	\$	175.00
Third Party Meter Flow Test-Residential	\$	95.00
Transfer Fee	\$	20.00
Unauthorized Usage Fee (customer turns water back on to avoid the after charge)	\$	75.00

Municipal Drainage Utility System

Equivalent Residential Unit (ERU)	Monthly Rate
Residential (includes multi-family) = 1 ERU/Unit	\$ 2.00 Per ERU
Non-residential= \$2.00 per 2,500 sq ft of impervious area	\$ 2.00 minimum fee

ORDINANCES

ORDINANCE NO. 2012-27

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF TAYLOR, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013.

WHEREAS, the City Manager of the City of Taylor, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2012 and ending September 30, 2013; and

WHEREAS, a public hearing on such budget was held on August 23, 2012, was given notice and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearing was held in accordance with the law on August 23, 2012, prior to final adoption of this ordinance.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. The attached budget for the fiscal year beginning October 1, 2012, and ending September 30, 2013, is hereby in all things approved and adopted and it shall be effective as of October 1, 2012.

SECTION 2. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 3. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. In accordance with Article VIII of the City Charter, Ordinance No. 2012-27 was introduced before the City Council on August 23, 2012.

PASSED, APPROVED, and ADOPTED on the 13th day of September, 2012.


Donald Hill, Mayor
Taylor City Council

ATTEST:


Susan Brock, City Clerk

ORDINANCE NO. 2012-28

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF TAYLOR, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2012-13.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Taylor, Texas for the fiscal year 2012-13 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.573019 cents on each One Hundred Dollars (\$100.00) valuation of property.

SECTION 2. That there is hereby levied and there shall be collected for the City of Taylor, Texas, to provide for Interest and Sinking Funds for the fiscal year 2012-13 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.240874 cents on each One Hundred Dollars (\$100.00) valuation of property.

SUMMARY

Maintenance and operation of the Municipal Government	\$0.573019
Interest and Sinking	\$0.240874
Total Tax per \$100.00 of valuation	\$0.813893

SECTION 3. All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Finance Director shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

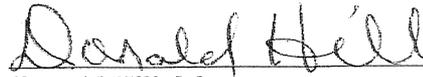
SECTION 4. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 5. A delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid.

SECTION 6. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

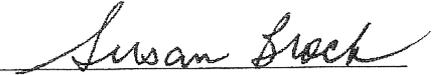
SECTION 7. In accordance with Article VIII, of the City Charter, Ordinance No. 2012-28 was introduced before the City Council on August 23, 2012.

PASSED, APPROVED, and ADOPTED on the 13th the day of September, 2012.



Donald Hill, Mayor
Taylor City Council

ATTEST:



Susan L. Brock, City Clerk

ORDINANCE NO. 2012-31

AN ORDINANCE AMENDING ORDINANCE NO. 2011-28 ADOPTED ON SEPTEMBER 22, 2011 BY CHANGING CERTAIN RATES AND OTHER SERVICES PROVIDED BY THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0 That the certain rates for utilities and other services provided by the city, for the support of the general government of the City of Taylor, Texas be amended in accordance with the changes shown in the attached Exhibit A fee schedule.

SECTION 2.0 That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to Ordinance No. 2011-28.

SECTION 3.0 All other provisions of Ordinance No. 2011-28 shall remain in full force and effect.

SECTION 4.0 In accordance with Article 8 of the City Charter, this ordinance was introduced before the City Council of the City of Taylor, Texas on the 13th day of September, 2012.

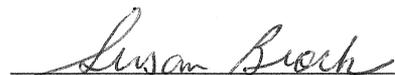
SECTION 5.0 This Ordinance shall have an effective date of October 1, 2012.

PASSED, APPROVED, and ADOPTED on the 27th day of September 2012.



Donald R. Hill, Mayor

ATTEST:


Susan Brock, City Clerk



GLOSSARY

GLOSSARY OF TERMS

Accrual Basis – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accrued Expenses - Expenses incurred but not due until a later date.

ACH- See Automated Clearing House.

ADA- American Disability Act

Ad Valorem Tax – (current) All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction that are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, the City Council set the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30.

Ad Valorem Tax – (delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1st of the fiscal year in which it is imposed.

Ad Valorem Tax – (penalty and in terest) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus a one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Arbitrage - The simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

Assessed Valuations – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

Asset – A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

Assigned Fund Balance – Comprises amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than general fund, assigned fund balance represents the amount that is not restricted or

committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

Audit – A comprehensive review of the manner in which the government’s resources were actually utilized. A certified public accountant issues an opinion over the presentation of financial statements, tests the controls over the safekeeping of assets and makes recommendations for improvements where necessary.

Automated Clearing House- The direct fund transfer authorization from one bank account to another.

Authorized Position - Employee positions in the adopted budget to be filled during the year.

Balanced Budget – Budget in which income equals expenditure.

Bench Mark – A comparison of performance across many organizations in order to better understand one’s own performance.

Beginning Fund Balance – Cash available in a fund from the prior year after payment of the prior year’s expenses and deductions for prior year encumbrances.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

Bond, General Obligation (G.O.) – Bond backed by the full faith, credit taxing power of the government.

Bond, Revenue - Bond backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.

Bonded Debt – That portion of indebtedness represented by outstanding bonds.

Budget – A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

Budgetary Basis- This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar – The schedule of key dates or milestones that the City follows in the preparation, adoption and administration of the budget.

Budget Category – A group of expenses related by function. The City uses five budget categories including: Salaries and Benefits, Supplies and Materials, Repair and Maintenance, Other Services and Charges, and Capital Outlay.

Budgeted Funds – Funds that are planned for certain uses but have not been formally or legally authorized by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

Budget Message - The opening section of the Annual Budget that provides the City Council and the public with an overview of the important aspects of the budget.

CAPCOG – Capital Area Council of Governments

Capital Asset – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Expenditures – Outflows of spend-able resources for the acquisitions of long-term assets.

Capital Improvements Program – A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

Capitalized Lease Proceeds – Financing obtained through a three of seven-year leasing program for durable equipment and rolling stock.

Capital Outlay – Fixed asset which have a value of \$5,000 or more and have a useful economic lifetime of more than one year.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Capital Recovery Fee – see Impact Fee

Cash Basis – A basis of accounting under which transactions are recognized only when cash changes “hands”.

CDBG – Community Development Block Grant

CDC – Community Development Corporation

Certificate of Obligation (C.O.) – A form of general obligation debt.

Certified Tax Roll – A list of all taxable properties, values and exemptions in the City. This roll is established by the Williamson County Appraisal District.

Comprehensive Annual Financial Report (CAFR) – The financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate

information from more than one fund or component unit, and (c) individual funds statements as needed.

CIP - Construction in Progress

COBRA -Consolidated Omnibus Budget Reconciliation Act

Committed Fund Balance – Includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision – making authority. Commitments may be changed for lighted only by the government taking the same formal action that imposed the constraint originally.

Consumer Price Index - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in cost of living (i.e. economic inflation).

Contingency – A budgetary appropriation reserve set aside for emergencies or unforeseen expenditures not budgeted.

Contingency Reserves – A portion of the budgeted ending fund balance or working capital that is not available for appropriation. The intent of the reserves is to provide flexibility, should actual revenues fall short of budgeted revenues and to provide adequate resources to implement budgeted expenditures without regard to the actual cash flow of the fund.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

Council-Manager Government - Form of government where an elected city council is responsible for making policy, passing ordinances, voting appropriations, and having overall supervisory authority in the city government.

Current Taxes – Taxes levied for and due in the current budget period.

Debt Limit- The maximum amount of gross net of debt which is legally permitted.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal interest.

Deficit – (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during and accounting period.

Delinquent Taxes – Taxes remaining unpaid on and after the date due.

Demand – Reflects the scope of a program in terms of population or user activity.

Department – A logical division or classification of activities within the City. (e.g. Police Department, Community Development, etc.)

Depreciation – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset’s lost usefulness is the depreciation, or the reserve cost, in order to replace the item at the end of its useful life.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division – A separately budgeted segment of a department.

EEOC - Equal Employment Opportunity Commission

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Ending Fund Balance - The unencumbered cash remaining in a fund at the end of the fiscal year.

EPA – Environmental Protection Agency

Expenditure – The actual outflow of funds paid for an asset obtained or goods and services obtained.

FMLA - Family Medical Leave Act

Filing Fee – A processing and review fee charge when any map (or plat) is tender to the planning department.

Fiscal – Pertaining to finances in general.

Fiscal Year – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Taylor has specified October 1 to September 30 as its fiscal year.

Fixed Assets – Assets of a long-term character, that are intended to continue to be held or used such as land, buildings, and improvements other than buildings, machinery and equipment.

Franchise – A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

Full Faith and Credit – A pledge of the general taxing power of the city to repay debt obligations. This term is typically used in reference to general obligation bonds.

Full-Time Equivalent – The numeric breakdown of city positions. A regular full-time employee (40 hours per week) equals one (1.0) full-time equivalent. Part-time positions are calculated as 0.5 full-time equivalents.

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

Fund Balance – An accounting distinction is made between the portions of fund equity that is spendable and nonspendable.

General Fund – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

General Obligation (G.O.) Bonds– Bonds for the payment of which the full faith and credit of the City is pledged.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards of and guidelines to financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and, provide a standard by which to measure financial presentations.

GIS – Geographic Information System

Goals – Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

GASB - Governmental Accounting Standard Board

Governmental Funds – Funds, within a governmental accounting system, that support general tax supported governmental activities.

Government Finance Officer's Association (GFOA) - An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

Grants – Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HIPPA - Health Insurance Portability and Accountability Act

House Bill 3195- House Bill passed during the 80th Legislative Session requiring the city council or county commissioner's court to identify at the budget stage that the proposed budget anticipates raising more total property taxes than the year before. The bill also requires a separate ratification vote to adopt a budget that raises more total property taxes than in the previous year.

Hotel/Motel Tax – Pursuant to State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel/motel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% of which is collected by the State).

I&S G.O. Bond Fund – Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund)

Impact Fee – A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

Income – Funds available for expenditure during a fiscal year.

Infrastructure – Substructure or underlying foundation of the City (e.g. streets, utility lines water and wastewater treatment facilities, etc.)

Inputs – A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue- Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Funds- A proprietary fund used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

Investments – Securities and real estate held for the generation of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

Legal Debt Margin - The excess of the amount of debt legally authorized over the amount of debt outstanding.

Levy – (Verb) To impose taxes, special assessments, or special charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or special charges imposed by a government.

Liability – Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

Line Item Budget – A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

MDUS – Municipal Drainage Utility System

Modified Accrual Basis – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both “measurable” and “available to finance expenditures within the current period”. Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earning on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

Nonspendable Fund Balance – Includes amounts that are not in a spendable form or are required to be maintained intact. Examples are inventory or permanent funds.

Objectives – Specific, measurable targets set in relation to goals.

Open Meeting Law- Law that states that every regular, special, or called meeting of a governmental body shall be open to the public. Written notice of the time, date, place, and subject of each meeting must be posted in an accessible place to the general public at least 72 hours before the meeting.

Operating Budget – Plans of current, day-to-day expenditures and the proposed means of financing them.

Ordinance – A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute of

constitution provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter is less formal and has a lower legal “status”. Ordinarily, statutes or characters will specify or imply those legislative actions that must be by ordinance and those which may be by resolution. Revenue raising measures such as these required for imposition of taxes, special assessments and service charges, universally require ordinances.

Pass-Through Grants – Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Performance Budget – A budget where expenditures are based primarily on measurable performance of activities and work programs.

Performance Indicators – Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Performance Measures – Specific quantitative and qualitative measures of work performed as an objective of the department.

Program – A logical division or classification of activities within the City or within a Department. See also Department.

Property Tax – Taxes that are levied on both real and personal property according to the property’s valuation and tax rate.

Proprietary Fund – Funds, within a governmental accounting system, that operate like business entities. These Funds are characterized as either enterprise or internal service funds.

Reserve – A portion of fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

Restricted Fund Balance - Includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation.

Retained Earnings – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenue – Funds received as income. It includes such items as tax payments, fees from specific services, fines, franchise fees, etc.

Revenue Bond – Bond whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates)

Resolution- A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Sales Tax – Levied on applicable sales of goods and services at the rate of 8.25 percent in Taylor. The City receives revenue from the sales tax at the rate of 1.5 percent. The Taylor Economic Development Corporation received revenue from sales tax at the rate of .5 percent. Revenue from the remaining portion of the rate is collected by the State.

Service Charges – Service charges are allocated to all Enterprise Fund activities (e.g. water/sewer) for indirect management and administrative support provided by General Fund departments.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purpose (e.g. Hotel/Motel Special Revenue Fund).

Standard Operating Procedures- Step-by-step instructions on how to perform a task or job.

SDAA - State Developed Alternative Assessment II

TAV – Taxable assessed valuations.

TISD - Taylor Independent School District

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Tax Rate – The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

TCAT - Temple College at Taylor

TAKS - Texas Assessment of Knowledge Test

TCEQ – Texas Commission of Environmental Quality

TEA - Texas Education Agency

TEDC – Taylor Economic Development Corporation

TIF- Tax Increment Financing

TMRS -Texas Municipal Retirement System

Transfer In/Out – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Unassigned Fund Balance- This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

User Charges – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Utility Fund – See Water/Wastewater Utility Fund

Water/Wastewater Utility Fund – A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Williamson County Appraisal District (WCAD)– Established under state law granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the Taxing unit.

Working Capital – The excess of current assets over current liabilities.

