

SITE DEVELOPMENT PLAN APPLICATION



City of Taylor Development Services Dept., 400 Porter Street, Taylor, TX 76574

PH: 512.352.3675 / www.taylortx.gov

Create Application through
www.mygovernmentonline.org

PLEASE ATTACH COMPLETED FORM TO ALL www.mygovernmentonline.org APPLICATIONS

Project Description / Name:

Address (if known) or General Location:

Property Legal Description (subdivision or survey reference):

Current Zoning: _____ Property Size/Acreage: _____

Proposed Building Square Footage: _____

Adjacent Zoning: North _____ South _____ East _____ West _____

Traffic Impact Analysis status (check one): _____ approved _____ waived*

*If waived, provide supporting documentation (presubmittal meeting minutes, letter from City Engineer, etc.)

Was a Development Review Committee (DRC) Meeting held submittal? Yes / No; *When* _____

** Fees will be assessed once application is submitted; notification for fee payment will be made through www.mygovernmentonline.org .

Property Owner/Developer Information

Corporation/Firm Name (if applicable): _____

Individual Name: _____

Address: _____

Phone: _____ Cell: _____ Email: _____

If utilizing an application/agent other than yourself:

Owner Affidavit: I, as the owner of the subject property, hereby authorize the aforementioned prime consultant to act on my behalf concerning all matters related to this development application.

Signature:

Printed Name:

_____ Date: _____

Applicant/Agent

Corporation/Firm Name (if applicable): _____

Individual Name: _____

Address: _____

Phone: _____ Cell: _____ Email: _____

Applicant Signature: I, as the consultant have prepared this submittal to the best of my ability and have determined that the information provided in this submittal is true, complete, and accurate.

Signature:

Printed Name:

_____ Date: _____

Engineer Contact

Corporation/Firm Name (if applicable): _____

Individual Name: _____

Address: _____

Phone: _____ Cell: _____ Email: _____

Landscape Architect/Designer Contact

Corporation/Firm Name (if applicable): _____

Individual Name: _____

Address: _____

Phone: _____ Cell: _____ Email: _____

Architect Contact Information

Corporation/Firm Name (if applicable): _____

Individual Name: _____

Address: _____

Phone: _____ Cell: _____ Email: _____

SUBMITTAL REQUIREMENTS

- THIS COMPLETED APPLICATION WITH ALL REQUIRED CONTACT INFORMATION
- MINIMUM PLAN REQUIREMENTS AS DESCRIBED WITHIN THIS APPLICATION
- ANY OTHER SUPPORTING DOCUMENTS SUCH AS TxDOT APPROVALS, ITE CALCULATIONS/TRAFFIC STUDIES, UTILITY SERVICE LETTERS, DRAINAGE STUDIES, ETC.
- PAYMENT OF ALL APPLICABLE FEES ONCE THEY ARE ASSESSED

Provide or represent the following on the Site Development Plan set:

- Cover Sheet with the following information:
 - Title block - "Site Development Plan 201_-xxxx, Project name/identifier, full address" (*top center of sheet*)
 - Project Data (*in a column on left side of sheet*)
 - Submittal Date
 - Property owner and contact information
 - Legal Description including Document #
 - Lot area/coverage (SF and acres); Floor Areas
 - Minimum/Proposed Setbacks Table (note as 'per plat' or 'Zoning Ordinance')
 - Reference to means of Fire Protection
 - Benchmark references
 - Occupancy and Construction types
 - Zoning District (include Ordinance # reference if known)
 - Proposed Specific use (per Chapter 3 of the Zoning Ordinance)
 - Design team name and contact information
 - Notes as determined through review process.
 - Location or vicinity map (*lower center of sheet*)
 - Sheet Index Table (1 of x , 2 of x , etc.; number sheets to match Table) (*bottom center of sheet*)
- Recorded Subdivision Plat – download at <http://eagle.wilco.org/williamsonweb/>
- Dimensional Site Plan – show measurements/dimensions for all existing conditions, easements, etc. and all proposed improvements in compliance with City Zoning Ordinance, Engineering Manual, and any other applicable Ordinances. Scale drawing to be as large as possible on sheet, may split onto multiple sheets.
- Utility Plan (Water, Wastewater, Fire protection/hydrants, etc.)
- Off Site infrastructure (civil plans, if not done with subdivision plat)
- Grading / Drainage / Erosion Control Plan (separate out as necessary)
- Landscape plan (per Section 28 of City Code - https://library.municode.com/tx/taylor/codes/code_of_ordinances?nodeId=CICO_CH28VE)