



FY 2023 ANNUAL BUDGET

City of Taylor, TX | 400 Porter Street | Taylor, TX 76574

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Budget Presentation
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**City of Taylor
Texas**

For the Fiscal Year Beginning

October 01, 2021

Christopher P. Morill

Executive Director

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Texas Senate Bill 656 Requirement

As required pursuant to Section 102.007 of the Texas Local Government Code, as amended by S.B. 656:

This budget will raise more total property taxes than last year's budget by \$1,822,361, which is a 16.7% increase, and of that amount \$842,389 is tax revenue to be raised from new property added to the tax roll this year.

RECORD VOTE ON ADOPTION OF THE BUDGET

The Taylor City Council introduced the FY 2023 Budget on August 25, 2022, held a Public Hearing on September 8, 2022, and approved formal adoption on September 8, 2022, through a record vote listed below:

FOR (4):

Gerald Anderson	Mayor Pro Tem	District 1
Mitchell Drummond	Council Member	District 2
Brandt Rydell	Mayor	District 3
Robert Garcia	Council Member	District 4

AGAINST (1):

Dwayne Ariola	Council Member	At Large
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PROPERTY TAX RATES

The Taylor City Council set the upper tax limit (not to exceed) and set the public hearing date for September 8, 2022, on August 25, 2022. Formal adoption of the tax rate was approved on September 8, 2022, through a record vote of 4-1.

	<u>FY 2022</u>	<u>FY 2023</u>
Property Tax Rate	0.765115	0.648953
No New Revenue Tax Rate	0.719725	0.584770
Voter Approval Tax Rate	0.765115	0.648953
De Minimis Tax Rate	0.772757	0.658807
M & O Tax Rate	0.569637	0.453380
I & S Tax Rate	0.195478	0.195573

TOTAL MUNICIPAL DEBT OBLIGATIONS

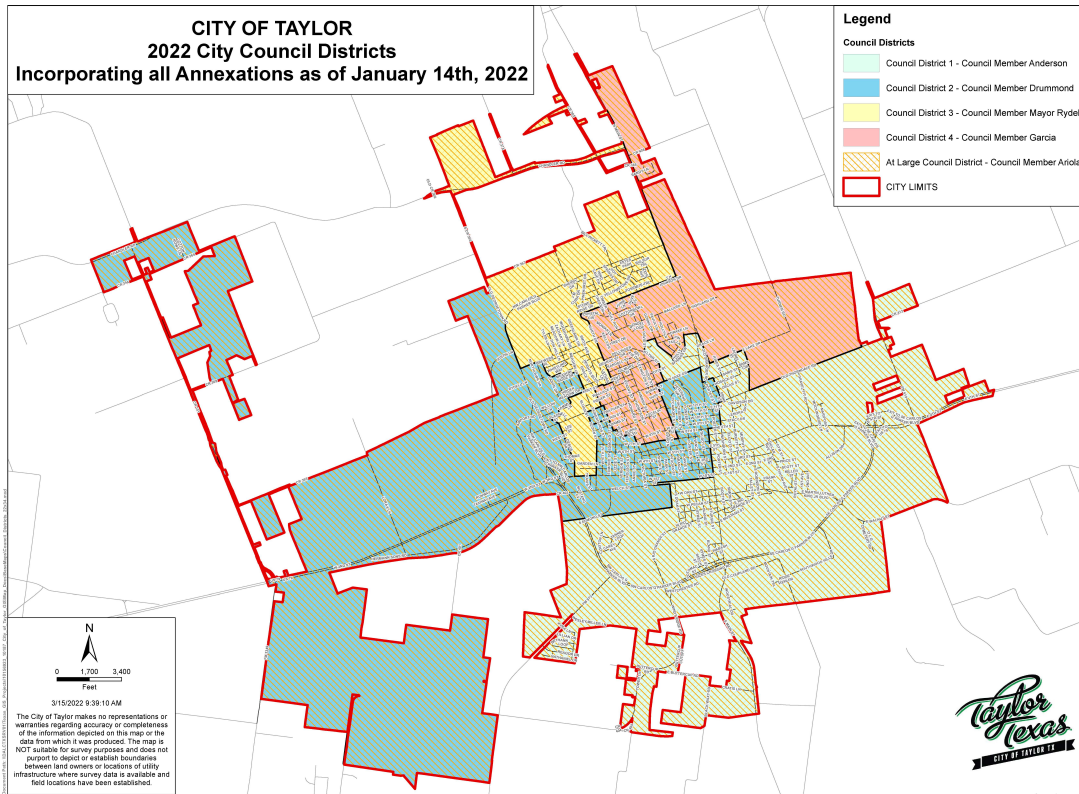
As of September 30th, 2022, the City of Taylor has an outstanding principal balance of \$42,455,000 on tax-supported debt.



Mayor & City Council

City Council Strategic Vision

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Mayor Pro-Tem



District 1 Gerald Anderson
 gerald.anderson@taylortx.gov

Term
 2022-2025



District 2 Mitchell Drummond
 mitchell.drummond@taylortx.gov

Term
 2021-2024



District 3 Brandt Rydell
 brandt.rydell@taylortx.gov

Term
 2021-2024



District 4 Robert Garcia
 robert.garcia@taylortx.gov

Term
 2022-2025



At Large Dwayne Ariola
 dwayne.ariola@taylortx.gov

Term
 2020-2023

The City Council adopted a [Strategic Plan](#) in 2020 to guide City Staff in developing programs and strategies for the good of the community. Future management of growth issues and budget decisions will be guided by these goals and strategies which will be reviewed and updated annually¹



Vibrant Community

Taylor is a vibrant, diverse, friendly, growing community that has retained our historic character and small-town feel. We are financially stable and are known for our...

- **Exceptional mobility/connectivity**
- **Diversity of housing and businesses**
- **Facilities/programs for people in every stage of life**
- **Beautiful parks**
- **Engaged citizens**

Goals

- **Financial** – To be good stewards of the City’s resources
- **Customer** – Our residents and businesses are proud to call Taylor home
- **Internal Process** – Our clearly defined processes and procedures make it easy to do business with the city
- **Employee** – Our knowledgeable, engaged employees deliver an exceptional customer experience by doing a job they love
- **Culture** – Our friendly, welcoming environment attracts residents, businesses, and visitors

Strategies

- **Financial**
 - Explore alternative/new revenue streams and funding
 - Increase and diversify the tax base
- **Customer**
 - Promote the City’s history, benefits, and amenities internally and externally to develop sense of civic pride
 - Establish and promote our Brand
- **Internal Process**
 - Document and optimize processes/procedures
 - Improve access to policies/procedures
- **Employee**
 - Create a Talent Management Strategy (attract, develop, recognize, retain, and value) that establishes Taylor as an employer of choice
 - Promote the Vision of Council, create focus on big picture and organizational culture
- **Culture**
 - Increase citizen engagement
 - Attract investment and visitors
 - Sustainable growth/maintain rich heritage

Relationship Between City Council Strategic Vision and FY 2023 Budget

Each operating department contains a **Budget Highlight** section that categorizes significant budget items according to the Goals and Strategies outlined in this section. In addition, some departments include **Adjustment to Base (ATB)** items pursuant to City Council goals. Adjustment to Base items are approved additional service programs, personnel, and/or equipment that was not part of a continuing program in previous budgets.

Financial items relate both to increasing revenue streams and being good stewards of financial resources. Expenditures include grant funded projects including drainage improvements, Parks splash pad repair, airport improvements and the Highland Drive water main.

Customer budget highlights consist of many varied items. They include implementation of the strategic plan through tools and consultants to assist with development, repairs and maintenance of the Moody Museum and at the Airport, meeting room upgrades at the Library, continuation of a victims services program in the Police department, a Fire squad one addition, veterinary services in Animal Control, a Sidewalk Master Plan in Streets & Grounds, and parks signage, benches and tables in the Parks & Recreation budget.

Internal Process include new software, computer hardware, and memberships and dues in several departments, the website in the City Clerk budget, security, generators for facilities, and body-worn and in-car cameras in the Police department.

Employee budget highlights include market wage adjustments based on the FY 2022 compensation study, training and professional development across all departments, and a learning management and performance management system to provide the training and growth necessary for employees to be successful in every aspect of their jobs.

Culture items include outside printing and promotional supplies for City sponsored events in the Public Information budget and shop local promotions and funding for City sponsored events in the Main Street department.



City Manager's Budget Message

Budget-in-Brief

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Budget Message

September 8, 2022

Honorable Mayor and Councilmembers,

I formally introduce the City of Taylor's proposed budget for the Fiscal Year 2023. As with years past, this budget is a collaborative effort to advance the city's strategic pillars of Streets/Infrastructure, Quality of Life, and Economic Vitality.

This year's budget theme is Moving Forward. Growth has started in Taylor and all signs point that it will continue for several years to come. In the Fall of 2022, Samsung Semiconductor announced that they had acquired over 1,200 acres of property to be annexed into the City of Taylor and would construct a \$17 billion, 6,000,000 square foot semiconductor manufacturing plant on the property. This project will generate additional supportive developments and such developments will bring new citizens, more street and utility infrastructure, more stores, and more traffic. Growth brings an increase demand on municipal services and additional costs to maintain the added streets and other infrastructure. Some of the increase in demand of services occurs at the start of the development cycle, such as increased plan review and permit issuance, and an increase in financial analysis and planning. New development also increases the demands on the current water and sewer infrastructures and ensuring the integrity of these systems to support growth occurs at the start of the development cycle.

Taylor has anticipated this growth for many years and has formally planned for it by completing a new Comprehensive Plan, a Drainage Master Plan, a Street Analysis & Improvement Plan, and a Parks Master Plan. Now is the time to move forward with the work that these plans call for. Now is the time for Taylor to begin moving forward.

The FY 2023 budget represents a significant increase from the original FY 2022 budget. This budget reflects the continued increase in sales tax collections from spending within the community, as well as the significant amount of use tax anticipated from the construction of the new Samsung facility. These additional revenues will allow the City to acquire vehicles and machinery to better serve the citizens of our community, along with adding much needed improvements to city facilities and parks that will enhance the quality of life in the City. Without these additional tax revenues, many of these expenditures simply could not have been completed without the issuance of additional debt.

The City of Taylor is continuing to prepare for growth. As housing prices rise in Austin and the surrounding area, Taylor is experiencing growth in demand for the affordable housing offered within the city limits. This demand has driven new housing starts as we saw the build out of Avery Glen and The Grove at Bull Creek residential developments, as well as the start of the Castlewood Planned Community across from the high school. These newly constructed housing units will result in a growing population. Although such growth will correspond with higher tax collections, it will also result in additional demands on the city services provided.

The City of Taylor is preparing for growth by examining its infrastructure. In 2019-20, the City began a water and wastewater study to examine our flow capacity and identify areas within the City's existing infrastructure that could limit our growth potential. Now that these areas of flow reductions and restrictions are identified, funding strategies are being developed to address the deficiencies and allow sufficient water and wastewater facilities to exist so as to meet the demand of our current citizens as well as meet the demand for future growth.

In 2019-20, The City also started the process of updating the Comprehensive Plan. The Comp Plan is developed using input from major stakeholders and citizens and is the guiding document that shapes the growth of the community. It's important to have an updated Comp Plan prior to experiencing significant growth so that growth can occur in an orderly manner.

The City has also completed a Drainage Master Plan. The Drainage plan will examine the capacity of the drainage system and identify improvement projects to increase the performance of the system. The Drainage Master Plan in coordination with the Comprehensive Plan will allow the City to prepare for new developments to ensure that surface water is properly contained and managed so that properties downstream are not negatively affected by the new development. The next step in this process is to identify the projects of highest need and develop funding strategies to complete these projects.

Finally, two other plans were conducted between 2019-2021: these being the Street Condition Analysis and Parks Master Plan. These plans will identify specific improvement projects that will be incorporated into a Capital Improvement Plan. In addition, these plans will coordinate with the Comprehensive Plan to identify how future growth will increase the demands on our street and park systems. The next phase in this process is project development and funding strategies.

The FY 2023 Budget that I now present to Council recognizes that future growth needs to be planned for, but also recognizes that the City of Taylor has current demands on its resources that must be addressed. Through conservative budgeting approaches and reallocating the limited resources to best address the most critical of these current demands, I feel the budget presented enhances the Council's strategic pillars, addresses the need to retain the City's staff, and finances many needed equipment and facility improvements. This budget represents the first steps in moving the City of Taylor forward on the path of economic and social prosperity.

The FY 2023 Budget is supported in part by property tax revenues. I am recommending that Council set the tax rate at the \$0.648953 per \$100, which is significantly lower than the \$0.765115 rate last year. The demands on services have far exceeded the funding available in past years and this rate will provide the funding needed to help meet the current demands.

The FY 2023 Combined Budget proposes total revenues of \$48,777,118 with total expenditures of \$48,121,891. The budget includes the General Fund; the City's primary enterprise funds: Utility, Airport, Cemetery and Sanitation Funds; the Special Revenue Funds; the Debt Service Funds; the Internal Services Funds; and the Impact Fee Funds.

Budget Highlights:

- Reduces tax rate by more than 11.5 cents per \$100
- Increases the Over 65 Exemption by \$10,000 to \$40,000 per household
- Creates a new Disabled Persons Exemption at \$40,000 per household
- Compensation adjustments for employees to move all employees to market averages on October 1
- Includes a 5% COLA for all employees on April 1

- Includes the increased cost of debt issued during FY 2022 that covered improvements to drainage, animal shelter, streets, and the pool at Murphy Park
- Restructures the Transportation User Fee Fund (TUF) and Municipal Drainage Utility System Fund (MDUS) to focus these resources for on-going street and drainage maintenance instead of debt service
- Includes almost \$6,000,000 in equipment and facility purchases/improvements using new construction use tax revenues
- The budget is developed to help meet the increased demand for services caused by accelerating growth and development within the city
- We were also able to negotiate rate freezes for our health benefits.
- Maintains funding for Public Arts
- Includes funding for projects related to the recently completed Parks Master Plan.
- Continues funding four new HOMES program houses
- Increases funding for programs that provide assistance to financially challenged citizens
- The initial five-year implementation of the Water and Sewer Stabilization Program was completed in 2019 and utility rates did not increase in the 2019-20 and 2020-21 Budgets. The updated utility rate study calls for a 10% increase in sewer and water rates and such increases are included in the FY 2023 budget.

FY 2022 Overview

General Fund

The General Fund is used to account for all financial resources not accounted for in other funds. The principal sources of revenue include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development. Revenues are budgeted at \$25,314,882 as follows:

- ❖ Ad Valorem Taxes – Property tax collections are budgeted at \$8,860,000, an increase of \$773,000 from FY 2022. The 2022 certified taxable value per the Williamson County Tax Appraisal District is \$1,937,474,030, with \$120,534,625 in value still under protest. Tax revenues in the General Fund assume that ninety percent of the value under protest will be retained. These certified values include the captured property value of the Tax Increment Reinvestment Zone, and such value has been subtracted prior to any tax calculations. Given the large influx of construction use tax revenues in FY 2023, property taxes account for approximately 35% of total revenue in the General Fund.
- ❖ Sales Tax revenue is budgeted at \$11,325,000, which is an increase of \$7,075,000 (166%) from the current budget and includes \$6,000,000 in new construction use tax revenue. Sales tax revenues for FY 2022 have been much higher than the conservatively budgeted amount, and it is estimated that actual collections for the fiscal year will be approximately \$4,850,000. Sale tax revenues in the proposed FY 2023 minus the

construction use tax are budgeted at \$5,325,000, or 9.8% more than the estimated collections for the current fiscal year. Given the large influx of construction use tax revenues in FY 2023, sales taxes account for approximately 45% of total revenue in the General Fund.

General Fund expenditures are budgeted at \$25,069,466; this is an increase of \$8,053,782 or 47% from the current year adopted budget. The increase reflects the expenditure of almost \$6,000,000 in new construction use tax on one-time purchases and improvements. It also includes expenditures related to the full-year costs of items added during the current fiscal year, several increased program levels, and inflationary cost increases. The City's proposed General Fund revenues exceed the operating expenditures within the budget by \$245,417.

Special Revenue Funds

The City accounts for resources restricted to, or designated for, specific purposes in special revenue funds. The special revenues funds consist of the following:

- ❖ ***Tax Increment Fund #1*** - The purpose of this fund is to set aside ad valorem tax for the redevelopment of the downtown reinvestment zone. Revenues are derived from city property tax, interest income and the captured taxes from Williamson County.
- ❖ ***Tax Increment Fund #2*** - This is a newly created TIF that is used to set aside ad valorem tax for economic incentives related to development within the Tax Increment Reinvestment Zone.
- ❖ ***Hotel/Motel Fund*** - Revenues for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of the charges for short-term lodging. There are six current lodging facilities within the City's jurisdictional boundaries. Expenditures include the contractual payments from a 380 agreement, payments to the Taylor Chamber of Commerce to be used to promote tourism in Taylor and a transfer to the Main Street Fund for advertising that promotes city sponsored events.
- ❖ ***Main Street Revenue Fund*** - The purpose of this fund is to provide incentives for downtown businesses to improve the building façades and promote downtown development. This fund accounts for the donations and proceeds from fundraisers and the expenditures associated with such fundraisers. Revenues are from City fund raising events, the annual Blackland Prairie Days, and transfers in from the General Fund, TIF Fund, and Hotel/Motel Fund. The transfers are to assist the programs offered by the Main Street Fund including the façade improvement grants and rent assistance to downtown businesses. Expenditures are to cover the costs of City sponsored events.
- ❖ ***Municipal Court Special Fee Fund*** - These funds are collected through the municipal court system and are restricted for building security and technology, while expenditures are budgeted for security services.
- ❖ ***Library Grant/Donation Fund*** - The purpose of the fund is to track grants and donations to the library that will be spent on library activities and operations. It is difficult to anticipate what grants and donations will be received in any given year. Expenditures are budgeted for library books and other contract services.
- ❖ ***Transportation User Fee Fund (TUF)*** - The City charges a transportation user fee to all residential and commercial/industrial properties to assist in paying the cost of maintaining the City's streets. Revenues collected from the fee are used in the annual street maintenance program.

- ❖ ***Municipal Drainage Utility System (MDUS) Fund*** - The City charges a drainage fee to all residential and commercial/industrial properties to assist in paying the cost of maintaining the City's drainage system. Revenues collected from the fee are used for maintenance of the City drainage system.

Utility Fund

The Utility Fund is the City's second largest fund and together with the General Fund they account for 79% of City expenditures. Utility fund revenues are budgeted at \$13,113,500. The FY 2023 budget includes a ten percent rate increase in the water rates and a 8% increase in sewer rates.

- ❖ Water income is budgeted at \$5,774,000., which is an increase of \$604,000 from the current fiscal year. The budgeted increase in revenues is due to the rate increase and new development.
- ❖ Sewer income is budgeted at \$6,276,000, which is up \$1,381,000 from the current fiscal year. Charges for residential customers are based on sewer averages established in the non-irrigation months of December, January, and February. Commercial customer sewer charges are based on their water consumption. The budgeted increase in revenues is due to the rate increase and new development.
- ❖ The City's water agreement with the City of Hutto, City of Thrall and Noack W.S.C. for wholesale water is budgeted at \$520,000.

Expenditures for FY 2023 are budgeted at \$13,075,927 and is an increase of \$1,708,165 (15%) from the current fiscal year budget. The major expenditures are as follows:

- ❖ Debt service payments are budgeted at \$3,361,891 for the existing debt.
- ❖ Transfer to the General Fund is budgeted at \$1,600,000 and covers the administrative costs, which include the cost of billing and collecting the sewer and water charges.
- ❖ Water purchase costs are budgeted at \$2,702,000
- ❖ Wastewater treatment costs are budgeted at \$956,667
- ❖ Distribution/collection costs are budgeted at \$2,329,316

Projected revenues over expenditures in the Utility Fund are \$37,573.

Debt Service Funds

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

The General Government I&S Fund is used for tax-supported debt service payments. Revenues are from the I&S rate component of the property tax rate and is set by the City Council to ensure enough revenue to pay the City's annual debt payment. Revenues also consist of a transfer in from the TIF Fund to cover the portion of debt assigned to the TIRZ area. Expenditures consist of the tax-supported debt payment and debt payment assigned to the TIRZ area.

The other I&S Funds are used as an accounting mechanism to transparently track the debt payments from our Enterprise and Special Revenue Funds. Revenues in these I&S Funds consist of transfers in from the underlying fund and such transfers are accounted as expenditures in the underlying funds. Expenditures in the I&S Funds consist of the annual debt service required assigned to each underlying fund.

The bond rating for the city from Standard and Poor's is AA-.

Internal Service Funds

Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses internal service funds to account for the maintenance and purchase of equipment.

- The Fleet Operating Fund charges rental fees and replacement fees to the various City departments and these fees are used to off-set the expenditures for repairs and maintenance to the City's vehicles.
- This fund was initiated in 2003-04 as a revolving fund to get better control over the cost of vehicles and equipment. Under this concept each department rents its vehicles and equipment from the Fleet Service Fund. Most maintenance and repairs are handled by this department. Also included in the expenditures are vehicle fuel costs.
- The Fleet Replacement Fund reflects expenditures for capital lease payments that are made either monthly, quarterly, or annually throughout the year for capital purchases. Expenditures also reflect cash purchases for equipment and vehicles made on behalf of the other funds.

Summary

Combined revenues for FY 2023 for all funds total \$48,777,118 and expenditures total \$48,121,891. Although the demands on the City resources continue to exceed the available funding, this budget uses the available funds to optimize the services provided to our citizens and support the growth and development that is on-going in the City of Taylor.

Final adoption of the budget and tax rate is scheduled on September 8, 2022.

Respectfully submitted,

Brian LaBorde
City Manager



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The City of Taylor's annual budget is comprised of a table of contents and thirteen sections. These sections can be grouped into three broad categories as follows:

Introduction and Information

- Texas Senate Bill 656 Requirement: As required pursuant to Section 102.007 of the Texas Local Government Code and amended by S.B. 656, this section includes the following information:
 - Property Tax Revenue Details,
 - Record votes of City Council on the adoption of the Budget and the Property Tax Rate,
 - Listing of Property Tax Rates such as No New Revenue, Voter Approval, M & O, and I & S
 - Total Municipal Debt Obligations.
- Mayor & City Council: Includes a listing of Council Members, their terms, District Map of the City of Taylor, TX, and City Council Strategic Vision.
- City Manager's Budget Message: This letter that accompanies the budget when it is submitted to the Council. The Budget-In-Brief that follows provides information about each fund and the significant changes or events affecting the fund.
- User Information: Contains an overview of the Budget Book and its respective sections and categories. This section also includes the budget process summary and budget calendar, a brief summary of the Council-Manager form of municipal government as it relates to the City of Taylor, and City policies.
- Historical/Demographics: Provides a synopsis of the City of Taylor's history derived from various articles and newspaper clippings. In addition, a brief community profile is provided.
- Personnel/Boards: Includes the City's organizational chart, a listing of City Administration and Leadership, Boards & Commissions, and Personnel Summaries.

Financial

- Budget summaries: Contains all budgeted revenues, expenditures, major revenue sources, all funds budget summary, city departments by fund and fund structure.
- Fund Overview and Detail: These sections contain detailed budget information for the various funds, departments, and divisions of the City. Where applicable, descriptions, goals, and performance indicators for various departments are given.
- Municipal Debt: Contains payment schedules and bond information for the City's general obligation (tax supported) debt and the utility, airport, drainage, Tax Increment Financing (TIF), and Transportation User Fee (TUF) debt.
- Capital Improvements: Includes a schedule of capital outlay and improvements (infrastructure) to be made during the coming fiscal year.

Supporting Information

- ☐ **Fee Schedule:** A detailed listing of fees and/or charges for services that will be in effect for the coming fiscal year.

- ☐ **Ordinances:**
 - Ordinance No. 2022-32: Adopting the Annual Budget for the Fiscal Year 2023.
 - Ordinance No. 2022-33: Fixing and Levying Ad Valorem Tax for the 2022 Tax Year (FY 2023).
 - Ordinance No. 2022-36: Establishing Fees for City Services, Fiscal Year 2023.

- ☐ **Glossary:** A list of words and acronyms contained in the annual budget and their meaning.

Budget Process

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In February, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Departments calculates personnel costs and the debt service requirements and revenue projections for the new year. The data combined with the Department requests form a preliminary or “first draft” budget. At this stage, the budget is usually unbalanced; that is departmental requests are usually greater than anticipated revenues.

After receiving the first draft by the City Manager, Deputy City Manager and the Chief Financial Officer, a series of meeting with the individual Department Heads to review and discuss their budget requests. These meetings are held in May and help the City Manager formulate priorities for the proposed budget.

A series a City Council budget workshops are held, usually in June through August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found on City’s [website](#) and city newsletter as well as the local media coverage.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31st. A copy of the proposed budget will be available for citizen review at Taylor City Hall and the public library. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearings as per Truth-in-Taxation guidelines, the City Council votes on the adoption of the budget. The budget shall be adopted not later than the final day of the last month of the fiscal year, but the budget is normally accepted and formally approved by the City Council before September 15. The budget calendar that follows outlines the budget timeline.

The City will amend the budget at year end, if needed, for revenue-based expenditures that exceeded budgeted amounts. When deemed necessary, the City Council may also amend the budget quarterly if any known adjustments are needed and approved at that time. The Chief Financial Officer must certify availability of revenues or funding sources prior to amendment.

March

- **March 8 & 9** -- Budget Kick-Off Meeting with Department Directors and Administrators
- **March 25** – Department Directors submit preliminary department CIP

April

- **April 1** – Receive preliminary property values from WCAD
- **April 22** – Department FY 22-23 Budget (with ATB's) and FY 21-22 Projection Deadline for data entry in MDSS.
- **Week of April 25** – Meet with City Management to review preliminary budget

May

- **May 2-6** – One-on-one meetings with City Council members and City Management
- **Week of May 9** – City Manager meets with Department Directors to discuss Budgets
- **Week of May 16** – Finance review, update, revise budget and CIP with City Management
- **May 20** – Staff/Council Retreat
- **Week of May 23** – Finance meets with City Management to review, update, revise budget
- **May 26** – Presentation on Compensation Study

June

- **June 23** – Rough Draft Budget due to City Manager

July

- **July 14** – Present preliminary budget to City Council with brief explanation
- **July 21** – Budget Workshop
- **July 25-29** – Certified property values from WCAD

August

- **August 7** – Deadline for WCAD to send taxpayer postcards
- **August 8** – File proposed budget with City Clerk
- **August 11** – Discuss FY 22-23 CIP with Council
- **August 25** – Set Upper Limit Tax Rate, schedule Public Hearings, introduce Budget and Tax Rate Ordinances, present Certification of Sales Tax for Debt, and post required Notice of Tax Rates on City website
- **August 28** – Publish Notice of Public Hearing for the FY 22-23 Budget and Tax Rate in the newspaper
- **August 31** – Deadline to Submit FY 21-22 Accomplishments, FY 22-23 Goals, Objectives and Performance Measures

September

- **September 8** – Public Hearing and Adoption of FY 22-23 Budget / Public Hearing and Adoption of FY 22-23 Tax Rate / Introduce Fee Schedule Ordinance
- **September 22** – Adopt FY 22-23 Fee Schedule



Deputy City Manager Jeff Jenkins and City Council on the Dais

The City of Taylor operated under a Commission-Manager form of government from 1926 to 2001. In an election held on May 5, 2001, a charter amendment was approved changing the designation to a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the Mayor and four other members. The Council is elected on a non-partisan basis. Council

members serve three-year staggered terms. The three-year election cycle consists of two members being elected in consecutive years and a single member being elected in the third years of the cycle. Four of the council members are elected by district with the remaining council member being elected at-large. After each election, the five members of the Council select one of the members to serve as Mayor until the next election. The City Council is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and hiring the City Manager, City Attorney and Municipal Court Judges.

The City Manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government and appointing the heads of the various departments.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Division within it but are subject to the supervision and control of the City Manager. A Department Head may supervise more than one Department.

Long-Range Financial Plans

The City of Taylor has drafted [Envision Taylor Comprehensive Plan](#) to address the key challenge of establishing and maintaining fiscal sustainability. The type and location of development has a large impact on the cost of providing and maintaining high quality public services and infrastructure, such as streets, utilities, public safety services, and parks. While these services are provided by the City, they are paid for by residents and businesses, who must accept either lower quality services, higher costs and potential higher taxes (to pay for higher costs), resulting from inefficient development patterns or changing the allowed development pattern.

To remain strong, Taylor requires communities, infrastructure, and systems that can thrive in the face of future economic, fiscal, and environmental uncertainties. Resilient communities do not wait until challenges present themselves to react but instead work to build a strong foundation based in sustainable decision making. Using resilience as a guiding principle requires making infrastructure, natural systems, and social structures more durable so that they can withstand and recover from acute shocks and chronic stresses. Addressing the key challenge of fiscal sustainability means that as we make land use and infrastructure decisions, we ensure that there will be enough money to pay for basic services and infrastructure now and in the future.

The Envision Taylor process included a detailed analysis of some of the key elements of a City including the people, the land, the economic resources, and housing.

Being fiscally sustainable means having sufficient resources to cover the basic needs and services of residents, not just today, but over time. In most communities, there is a growing gap between the funds cities have available and what is needed to serve and maintain neighborhoods and infrastructure. Post World War II, cities across the country have aggressively pursued fast growth and auto-centric development in the near-term (and the revenue boost that comes from new development) without fully considering long-term costs and impacts of these decisions. During this growth phase, many new neighborhoods and commercial developments are built and a city's service area expands significantly over a short period of time – typically one or two decades. During this time, there is also typically pressure to keep property taxes down and sales tax revenue will fluctuate up and down based on market conditions and demand. As cities age and expand, development and the revenue boost from the additional homes and businesses slows down, but there is more infrastructure to maintain and more services to provide. Community leaders are left struggling to keep up with basic service, employment, and lifestyle expectations with limited resources.

For Taylor to be fiscally resilient and affordable for years to come, city leaders must work to close the gap between their resources and their obligations to citizens. More specifically, they must find ways to generate additional revenue to rebuild aging streets and infrastructure. Generally speaking, there are three ways in which the city can close this gap.

1

Keep development patterns and service levels as-is but charge more (via higher taxes and fees) to cover the true costs. This is a difficult option because an increasing number of people do not have the means to pay much more than they are currently paying.



Increase Taxes or Fees

2

Maintain current taxes and fees where they are but cut services to align with revenues. This is what most cities are currently doing, where services and maintenance needs are budgeted to fit available revenue and those that are unfunded get deferred. This can work for a short period, but eventually the neighborhoods and infrastructure must be maintained, or property values will start to decline and people and businesses will leave the city.



Reduce

3

Adjust development and infrastructure to enable an affordable balance of services and taxes. By prioritizing infill, redevelopment, and more financially productive development patterns, the city can generate additional tax base from its service area and improve the return on investment of taxpayer dollars without necessarily having to raise the tax rate or charge more fees. This is the most feasible and effective



Develop

General Fund Benchmarking

In a property tax state like Texas, ideally the property tax revenue generated by development in a city should be enough to cover street maintenance and reconstruction as well as at least half the cost of other basic services. When property tax revenue can cover more basic services, this frees up revenue from sales tax to focus on economic development and quality of life improvements that preserve and enhance property values over time. The more a city must rely on sales tax for basic services, the less funding it will have for amenities and economic development incentives.

The city's total general fund revenue for the FY19/20 fiscal year was \$14.8 million, which comes out to roughly \$1,050 per acre. The table below shows how Taylor's general fund metrics compare to some other communities in the region. Taylor has the lowest GF/Acre and lowest population/acre. Just over \$7 million of this (52%) was obtained from property tax.

	TAYLOR	ROUND ROCK	LEANDER	CEDAR PARK	HUTTO
2020 Pop. Est.	17,167	128,739	56,111	76,999	26,434
2020	\$14,830,304	\$121,760,638	\$41,787,626	\$57,136,667	\$18,152,056
GF Revenue					
Area (Acres)	13,155	22,976	21,811	15,680	4,960
Pop. Per Acre	1.30	5.60	2.57	4.91	5.33
Tax Rate	0.788000	0.420000	0.551867	0.449000	0.515171
GF Per Capita	\$864	\$946	\$745	\$742	\$687
GF Per Acre	\$1,050	\$5,299	\$1,916	\$3,644	\$3,660
GF Per Household	\$2,177	\$2,383	\$1,877	\$1,870	\$1,730

By focusing infrastructure, housing, and economic development investments into redevelopment and infill in older neighborhoods and prioritizing high return on investment development patterns such as smaller/narrower lots, vertical buildings, and mixed use, the city has an opportunity to generate additional property tax revenue without necessarily having to adjust the tax rate. In addition to improving the fiscal health of the city's operation, partnering with local residents, entrepreneurs, and developers to build more small scale residential and commercial spaces can also help to cultivate the wealth of residents and local businesses and increase community pride and identity. Together, this combination of cultivating public and private wealth can put Taylor on the path to becoming a vibrant, inclusive, and resilient community for years to come.

Projected Street Replacement Costs

The city has roughly 150 miles of street today. Using a lean replacement cost of \$500,000 per 11' lane-mile, it would require over \$124 million to replace the existing streets when they reach the end of their life cycle. Averaged over 20 years, this would require the city to be saving or spending an average of \$6.2M per year on street reconstruction, \$4.5M per year more than what the city currently allocates to street maintenance from its General Fund. Street costs for more recent projects have exceeded \$1 million per lane-mile. If this higher value is used, the city's street liabilities could exceed \$248 million total or \$12.4 million per year, which is almost as much as the city's entire general fund budget (\$14.8M). If you incorporate Capital Improvement Program (CIP) dollars into this, it partially reduces this gap, but not nearly enough to get the city to a break-even point. As additional development is built, the amount of streets to maintain and replace in the future will continue to increase.

Land Use Fiscal Analysis

An in-depth analysis of the fiscal productivity of Taylor's development pattern and service model was performed as part of the comprehensive plan process. A parcel-level analysis of the property taxes and general fund service costs for the various land uses and development patterns in Taylor provides a glimpse into which perform better than others in terms of their ability to meet their costs, including long-term roadway maintenance. The analysis used the metrics of property tax revenue per acre and net revenue per acre to map the net fiscal productivity (revenue minus costs) of all parcels in Taylor. Three levels of analysis were completed to understand the fiscal performance of development today and when costs for future infrastructure replacement are considered.

Taylor is in the middle of its growth, with a more compact core that includes some highly productive parcels in the downtown area, and less productive areas around the periphery of the city limits that are in the city's service area but have yet to build out. In its current state, only 20% of the city's area generates enough revenue to cover current costs. Less than 10% of the city's area covers anticipated future costs.

One of the key concepts introduced during the modeling process and reinforced with the model results is how more compact development outperforms more spread-out development. The model shows how the revenue per acre for single family is the highest for the smallest lots. Buildings on these smaller lots also tend to be less expensive due to their smaller size. This presents a "win-win" opportunity for the city where it can provide more affordable housing and commercial options for residents and small business owners/ entrepreneurs while also maximizing tax revenues to the city (on a per acre basis) - just by building smaller buildings on smaller lots.

The current general fund per acre is only \$1,716 per acre. At current tax rate and revenue source ratios, it would require at least \$5,000 per acre to cover existing street infrastructure liabilities with property tax. This value will need to be significantly higher to cover all infrastructure and service needs when the city is closer to buildout. To cover these costs, the city needs to increase revenues. Raising tax rates and fees is not popular, so adjusting the development pattern to generate more revenue per acre and reduce costs per acre is a reasonable place to start.

Depending on the location and pattern of new development, the city will likely need to generate above \$4,000 per acre for its general fund from property to cover future costs. The lower of these values assumes

development will be done in a more compact pattern with a large amount of infill and narrower streets, while the higher value assumes new development will follow a more spread out, suburban style pattern with wider streets.

By strategically changing the development patterns and density within the city, the city can use future growth to increase total revenue and revenue per acre to meet the future demands on infrastructure and services while maintaining an affordable standard of living. Such financial sustainability is the goal of the current fiscal year budget and budgets to be developed in the future.

Financial Policies

The City of Taylor has an important responsibility to its citizens, taxpayers, ratepayers, and all customers to carefully account for public funds, to manage the City's finances wisely, and to plan for the adequate funding of services desired by the public. These policies implement and enhance the City Council's strategic vision which states the City of Taylor be a vibrant, diverse, friendly, growing community that has retained our historic character and small-town feel. To facilitate this responsibility, certain financial policies have been developed and implemented within the parameters established by provisions of the Texas Local Government Code and the City Charter. These policies are adopted by the City Council and are considered the basis for financial management, planning and budget preparation.

Budgeting

- ☐ The City Manager shall prepare a proposed budget that is balanced with current revenues, using sustainable funding sources that are expected to continue to be available in subsequent fiscal years, plus available unreserved fund balances equal to or greater than current expenditures.
 - 1. The annual budget will be prepared to address Council Strategic Vision and direction
 - 2. Long-term financial needs will be considered and addressed when appropriate
- ☐ A contingency reserve shall be maintained in the major funds (General & Utility Fund) at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls.
- ☐ The City's goal is to maintain a minimum fund balance of three months of operating expenditures for the General Fund. The goal is for each fund is to be self-sufficient and inter-fund transfers should primarily involve reimbursement for costs or services.
- ☐ The annual budget document shall be comprised of all City funds. Each fund shall contain a detailed listing of revenues and expenditures. The departmental budgets within each fund shall contain proposed expenditures, estimated current year expenditures and actual previous year expenditures by line item.

Budget Amendment / Contingency Plan

- ☐ The City will take immediate corrective action at any time during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year end. Corrective actions may include:
 - 1. Reduce transfers to self-financed construction funds for pay-as-you-go CIP
 - 2. Deferral of capital purchases
 - 3. Expenditure reductions
 - 4. Hiring freezes
 - 5. Freeze merit increases
 - 6. Use of fund balance, including repair and maintenance funds
 - 7. Increase fees
 - 8. Lay-off employees

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

Revenues & Reserves

- ☐ The City shall budget revenues by analyzing historic revenue amounts for a five-year period taking into account the City's current economic development status. The City's fee schedule will be reviewed annually to ensure fees are consistent with the surrounding areas and that the City re-coup its cost for specific services. Contingency reserves shall be maintained in the General Fund and Utility Fund at a level sufficient to provide for emergency and unanticipated revenue shortfalls.

Expenditures

- ☐ The City shall budget expenditures based on historic expenditures analysis, new expenses and new programs. Each department shall look at their operations in relation to historical expenses and planned new costs. Benefits shall be projected using the rate changes by Texas Municipal Retirement System, Baylor Scott & White Health Plan and the Internal Revenue Service. Modifications and adjustments will be made as necessary in order to ensure a balance budget is achieved.

Fund Balance

- ☐ Three months (25%) of operating expenditure should be maintained for the General Fund. The intent is for each fund to be self-sufficient.

Purchasing

- ☐ City departments have the responsibility to see that their budget accounts are not overspent. All purchases up to \$999 require approval by the department head. Items over \$1,000 require at least three verbal quotes and approval by the Director of Finance. Items over \$3,000 require at least three

written quotes and approval by the Director of Finance and City Manager; while anything over \$50,000 is subject to be bid out in accordance with state law.

Cash Management

- ☐ The Finance Director is responsible for the design and implementation of reliable and effective cash-flow forecasting. The City shall deposit its funds only in a deposit account that is insured by the Federal Deposit Insurance Corporation (FDIC) or fully collateralized by securities which are authorized by law to be used to collateralize the City's deposits.

Investments

- ☐ The investing of City funds falls under the responsibility of the Finance Director. It is the intent of the City to be in complete compliance with local law and the [Texas Public Funds Investment Act](#). The City's investments will be reviewed annually by an independent auditor as part of the annual audit process. The City's investment policies stress:
 1. **Safety** and preservation of principal. This is the foremost objective of the City.
 2. Maintenance of sufficient **liquidity** to meet operating needs
 3. **Diversification** to eliminate the risk of loss from concentration of assets
 4. Optimization of **interest earnings** on the portfolio

Debt Management

- ☐ Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.
- ☐ The debt shall be managed to enhance or maintain its credit rating with major ratings agencies.
- ☐ Debt shall not be used for current operational expenses. Interest earned from bond proceeds shall be credited to the benefit of the fund to complete the project or to the benefit of the fund responsible for repayment of the debt.
- ☐ Characteristics of debt issuance - when the City finances capital projects by issuing bonds, it will pay back the bonds within standard terms that include the following:
 1. Term may be up to 30 years depending on cash flow assumptions, or useful life of asset being financed.
 2. Call provisions will be shortest possible optional call consistent with optimal pricing.
 3. The City will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
 4. The City will avoid variable-rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable-rate debt for its general obligation bond issues.
 5. The Debt service program will be managed needs

Reporting Policies

- ☐ The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) guidelines. A copy of the budget will be available for public viewing at the City of Taylor Library and on the City's website. [Budget | Taylor, TX - Official Website](#)
- ☐ Monthly financial statements will be given to City Council.
- ☐ Monthly investment reports will be given to City Council.
- ☐ An independent audit will be conducted on an annual basis. The City will produce financial statements in accordance with generally accepted accounting procedures as outlined by the GASB. The City will produce a [Comprehensive Annual Financial Report](#) which meets the requirements for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellent in Financial Reporting. The City has received its' eleventh (11) Certificate of Achievement. The City will also produce an annual budget document, which meets the criteria for GFOA's Distinguished Budget Presentation Award. The City has received the award seven (7) times for past budgets. These documents will be presented to City Council and will be available for public viewing.

City Funds

- ☐ The City of Taylor is organized into Funds. In the field of finance, a fund is a separate accounting entity with revenues and expenses segregated for the purpose of carrying out a specific purpose or activity. A visual outline of the City's Fund Structure is included in this document.
- ☐ **Governmental Funds** are used to account for tax-supported activities. These activities are usually associated with a typical local government's operation, such as Fire and Police protection.
 - **General Funds (Major Fund)** - Chief operating fund which accounts for all transactions not required to be accounted for in any other funds.
 - **Special Revenue Funds** - Fund used to account for proceeds of certain specific revenue sources that are legally restricted or designated by City Council to expenditures for specified purposes.
 - **Debt Service Funds** - Accounts for the accumulation of resources and payments for general long-term debt principal and interest.
- ☐ **Proprietary Funds** are used to account for a government's business-type activities. The costs of providing certain goods and services (water and wastewater service) to the citizens of Taylor and should be financed or recovered primarily through user charges.
- ☐ **Fiduciary Funds** are assets held by a governmental entity in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units.

Budget Basis

- ☐ The accounts of the City are organized on the basis of funds and account groups, each of which is a considered a separate accounting entity. The operations of each fund are accounted for with a separate set of distinct, self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses.
- ☐ The City's accounting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenue when it is measurable and available and expenditures when goods or services are received. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for the budget is the same as the basis of accounting.
- ☐ All the proprietary funds are accounted from using the accrual basis of accounting; revenue is recognized when it is earned and expenses are recognized when they are incurred. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses. Depreciation is not recognized as a budgeted expense.
- ☐ The Annual Comprehensive Financial Report (ACFR) shows that status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. An exception is the treatment of capital outlay in the proprietary funds. The budget does not show depreciation expense.



Historical / Demographics

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West Side of Main Street

On June 26, 1876, the International & Great Northern Railway reached a point in the vast open cattle ranges of Central Texas called Taylor Station. This station was named for a railroad official and was later called Taylorsville and finally Taylor. In anticipation of the railroad, the Texas Land Company laid out streets, public parks, a square, and sold lots for prices ranging from \$20 to \$350.

Taylor Station was situated on one of the major cattle trails and by August 1876, it was reported that 146 carloads of cattle had been shipped. With the railroad, came a colonization of farmers and businessmen, mainly from Midwestern and Southern states. The rich pastureland was soon cultivated and began to produce an abundance of cotton. The first cotton gin was built in 1877.

Gradually, civilization developed. Early accounts describe quite a “bloody” place with shoot-outs and lawlessness; but, as more and more people arrived, churches and private schools were established, and businesses flourished. A fire in February 1879, destroyed most of the frame buildings and they were replaced with brick structures.

In 1882, the Missouri-Kansas-Texas Railroad was extended to Taylorsville: the first city election was held, and the Railroad was joined with the Missouri-Pacific to link East and West. A ceremony took place between Taylor and Hutto to celebrate this event, with speeches and an abundance of champagne and beer. The Honorable John R. Hoxie, ex-mayor of Chicago, drove the last spike. Mr. Hoxie became a wealthy cattleman whose ranch north of Taylorsville was described as quite a showplace.

In 1883, public schools were established, and the Taylor Water Works pumped water from the springs in Murphy Park as well as from the San Gabriel River to a 75-foot high water tower. Water had previously been hauled into town in barrels and sold door-to-door. As testimony of the favorable economic climate of the times, the First National Bank was organized that year and capital stock of \$50,000 sold in less than an hour! On March 17, 1884, the city fathers changed the charter and the township of Taylorsville became officially known as the City of Taylor.

In the summer of 1884, a dog pound was initiated on the public square. A small boy was paid 25 cents for each stray dog he could round up. The City Marshall then sold them back to the owners for \$1, along with a numbered brass dog tag. The revenue was used for completion of a sewer system.

The Taylor Fair had its origins in the sheep ranchers who brought their flocks together on a common meeting ground to be sheared. While waiting for their flocks to be sheared, they entertained themselves with foot races, roping contests, and wagers of various natures. As they looked forward to meeting old friends and engaging in friendly rivalry, the idea of a yearly fair took root. The fair, held on July 4, 5, & 6 grew to include a parade, judging of livestock, baked goods, handiwork and horse races.

In 1889, Dr. A.V. Doak started a streetcar system that went from the I&GN depot on Main Street to Seventh Street, west to the pavilion on Sloan Street and south to Second Street, then east back to the depot. The dirt streets were often too muddy for any other method of transportation. Two Spanish mules drew each car and two boards were placed between the tracks for the mules to walk on.

The 1890 census showed Taylor having a population of 2,584. By the turn of the century, Taylor was well established as a trade and transportation center. Over 200 Taylor residents owned telephones in 1902. In 1913, a 3,260-foot deep artesian well was drilled. It was the deepest water well in the world at that time and was in use until 1994. The discovery of oil in nearby Thrall in 1915 only served to boost the already booming economy. The Chamber of Commerce was organized in 1925. The census had continued to show an increase in population each decade, even though the county population showed a decrease between 1930 and 1970.

Taylor has had several famous citizens through the years:

- (1888-1923) Elmer “Pet” Brown won the world’s middleweight crown in wrestling in 1914.
- (1893-1966) Dan Moody, an attorney and son of Taylor’s first mayor, was the first prosecuting attorney in the US to win a legal battle against the Ku Klux Klan. At age 33, he became the youngest governor of Texas.
- (1870-1932) Bill Pickett was a black cowboy who initiated the practice of “bulldogging” or steer wrestling and in 1971 was posthumously inducted into the Cowboy Hall of Fame. He controlled the steer by sinking his teeth into the animal’s upper lip as he twisted the neck and brought him down. Pickett died in 1932 after traveling all over the world performing his unusual stunt. There is a bronze statue of Bill Pickett at the Fort Worth Rodeo Grounds.

TAYLOR, TEXAS: was first named Taylorsville for an official (Edward Moses Taylor) of the International and Great Northern Railroads in 1876. Taylor is agriculture and manufacturing –based community with a growing population. While Taylor is considered part of the Austin metropolitan area, it is the most individual and rural community in the area.

ETHNIC PRIDE: is a great part of the Taylor “mystique”. The community takes great pride in its ethnic diversity that includes Czech, Polish, German, English, Scotch-Irish, Swedish, Black, Hispanic, Mid-Eastern and other ancestry. This diversity is never more evident than during the annual “Taylor History Days”. Examples of “ethnic Pride” are in the range of eating establishments within the city. Taylor is rightfully known for its great Bar-B-Que restaurants. Kolache, a Slavic pastry, are also widely available.

STATELY MANSIONS: are found throughout much of Taylor. Large old homes with two and three stories reflect a time of affluence in a young Taylor. Many of these homes have been maintained by generations of the same family, while others have been faithfully restored and modernized.

COTTON: has been one of the mainstays of Taylor’s economy since the early 1800’s. The rich soil and the skilled farmers who worked it made Williamson County a leading cotton producer. Most years will see some 80,000 bales of cotton harvested in the county and over 125,000 shipped from the Taylor Compress.

MOODY MUSEUM: “In a world where mankind is all-consumed with looking toward the future, we take great pride in preserving our past”. The restoration of the Governor Dan Moody Birthplace-Museum build in 1887 is such an accomplishment. The Moody Museum reflects the traditions of a very distinguished family whose roots stem from Tennessee and Kentucky to Taylor. It is the boyhood home of Texas’s youngest governor, Dan Moody. In 1926, at the age of 33, he became the youngest governor to hold this office in the history of Texas. He won the governorship after running against the famous Ma Ferguson. Dan had previously served as Williamson County Attorney and Texas Attorney General. The home received a Texas Historical marker in 1968. The house was given to the city in 1976 and notes Governor Moody’s many accomplishments. Today, the museum houses many items of furniture and memorabilia from the family and is available for receptions, luncheons and other events.



East Side of Main Street

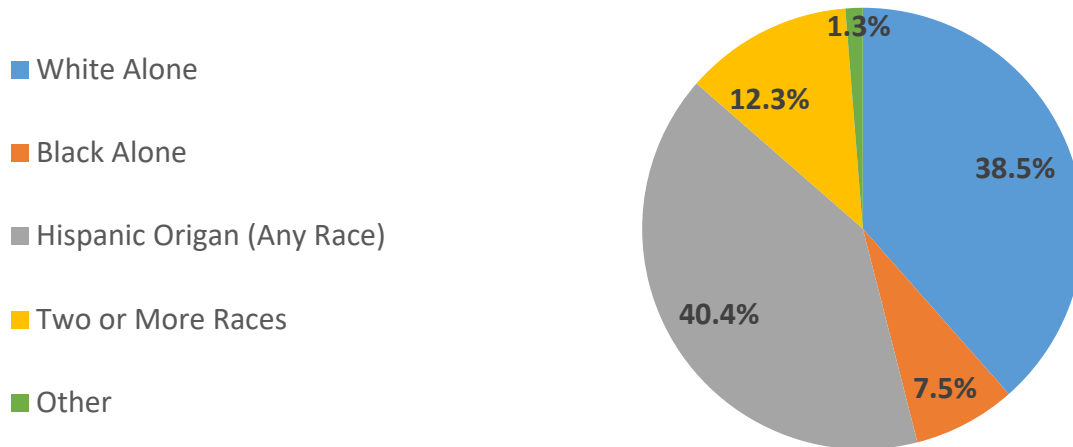
The City is located in Central Texas [Williamson County](#) is 29 miles northeast of Austin and 18 miles east of Round Rock. State highway 95 and U.S. highway 79 intersect in downtown Taylor. The City currently occupies a land area of 19.13 square miles in Williamson County.



	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Average high in °F	59	64	72	79	85	91
Average low in °F	36	40	47	54	62	69
Av. precipitation - inch	2.09	2.36	2.64	2.68	5.2	3.78
	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Average high in °F	95	96	90	81	69	61
Average low in °F	72	71	66	56	46	38
Av. precipitation - inch	1.61	2.09	3.31	3.82	2.95	2.56

Population, Education Levels, Income*

- The City of Taylor has a population of 16,267; Williamson County is 609,017 and the State of Texas is at 29,145,505 per the 2020 U.S. Census.
- This is a 7% population increase from 2010-2020.
- Williamson County, Texas population growth is 44% from 2010-2020.
- Average Age: 39
- Education levels of persons aged 25 years+: high school graduate or higher, 79.5%; bachelor's degree or higher, 14.6% (2016-2020)
- Median household income in 2020 dollars: \$57,672 (2016-2020)
- Per capita income in 2020 dollars: \$26,341 (2016-2020)

Community Demographics for 2021, Estimate*

*United States Census Bureau

(www.census.gov/quickfacts/fact/table/taylorcitytexas/POP010220#POP010220)

Film Industry in Taylor

The City of Taylor is a Certified [Film Friendly Texas Community](#) and continues to be a scenic location for production companies. The historical Howard Theater can be used for special premier events and/or private screenings.

Movies that have been filmed in and around Taylor include:

Heartbreak Hotel	1988	The Rookie	2000
The Hot Spot	1989	The Life of David Gale	2001
The War at Home	1995	Lone Star State of Mind	2002
The Big Green	1995	Texas Chainsaw Massacre (2)	2003
Michael	1996	Epicurious	2003
Suburbia	1996	Wendell Baker Story	2004
Purgatory County	1996	Friday Night Lights	2004
Homes Fries	1996	Infamous	2006
Fool's Gold	1997	The Hitcher (2)	2006
Little Boy Blue	1997	Gary the Tennis Coach	2009
Varsity Blues	1999	Killer School Girls from Outer Space	2011
The Monster Hunter	1999	Joe	2013
Where the Heart Is	2000	Transformers: Age of Extinction	2014

Distinguished Citizens

Elmer "Pet" Brown was crowned World's Middleweight Champion in 1914.

Dan Moody (1893-1966), a local Taylor attorney was the first prosecutor in the United States to win a legal battle against the Ku Klux Klan. At the age of 33, he became the youngest Governor of Texas.

Bill Pickett (1870-1932) was a black cowboy who invented and perfected the art of "bulldogging" when he would bring a bull down by biting the tender portion of the bull's nostril. He was inducted into the Cowboy Hall of Fame in 1971.

Elmore (Rip) Torn, veteran movie actor, was born and raised in Taylor.

Fred Kerley, world champion track and field sprinter, attended Taylor High School and most notably won the World Championship gold medal in the 100-meter race in 2022. This accomplishment makes Fred Kerley the fastest person in the world.

Recreational Highlights

Murphy Park has 10 lighted tennis courts, a swimming pool, lighted baseball fields, sand volleyball courts, 2 playgrounds, American Legion Hall (which is used frequently for receptions and local events), a lika and 2 pavilions. Taylor has a 2.4-mile hike and bike trail, which is well lit and used frequently by its citizens.

The Taylor Regional Park is a modern recreation facility with 10 lighted tournament quality ball fields complete with wireless scoreboards, shaded stadium style bleachers, moveable pitching mounds and base paths. To include five fields for girl softball up to the collegiate level; five fields for boys' baseball ages 12 and under; three concession stands and restrooms; parking for 650 vehicles. The fully lighted park also includes additional athletic fields and amenities, including a full-size football field, two soccer fields, two basketball courts, a covered pavilion, two modern playscapes, and a hike and bike trail. The park also features an innovative nature conservation project and a six-acre lake that are perfect for outdoor education. Taylor also has a five-acre park located at the entrance to the Taylor Regional Park and Sports Complex with amenities that include a concrete trail and fishing platform, a climbing wall, an angle exercise platform, a feeding station for the ducks and park benches. In 2021, City council approved the addition of a new soccer field, batting cages, a fishing pier and shade structures to be added to Taylor Regional Park.

Located in the heart of downtown Taylor, the recently renovated Heritage Square provides citizens with an amphitheater for live bands, shaded splash pad with LED lighting, historical garden space, farmer's market pavilion, playground, and a shaded picnic area. One block south pf Heritage Square sits Pierce Park, home to the city's only skate park. The state-of-the-art lighted skate park is a must see.

Robinson Park, located in the southwest corner of Taylor, includes a splash pad, 2 community baseball fields, 1 community basketball court, a playground and a walking trail. In 2021 the city opened the Dickey-Givens Community Center in partnership with the Welfare Workers Club. This indoor rentable space is a great addition to Robinson Park.

Granger Lake with 4,400 surface acres is ranked as one of the five best crappie-fishing lakes in Texas. It also offers excellent fishing for black or white bass, hybrid stripes, and catfish. The rolling lake shore area provides three overnight campgrounds, sheltered picnic areas, RV hook up, screened overnight cabins, three sheltered group pavilions, two swimming beaches, five boat ramps and one primitive boat launch area. There is limited game bird hunting and feral hog archery hunting on 6,700 acres of Texas Parks and Wildlife (Annual Permit) hunting areas around the lake, Comanche Bluff hiking trail, and over 21 species of birds. Springtime shows off a bounty of bluebonnets and other wildflowers. Granger Lake is located six miles east of Highway 95 on FM 1331; only 10 minutes from Taylor.

The local Main Street Festival in May brings people to experience the fun of the Blackland Prairie Days in the downtown area. In October, the Main Street Car Show has 500+ cars participating in the daylong event and attracts an estimated 10,000 visitors. The City hosts a Christmas Parade of Lights every year on the first Saturday in December. The Parks system is home to many other events throughout the year including the annual Juneteenth Celebration, Good Life 5k, Fourth of July Celebration and the Kid Fish event.

Education

[Taylor Independent School District](#) has the following campuses:

Taylor High School (grades 9-12) 355 FM 973
Legacy Early College High School (grades 9-12) 516 N Main St
Taylor Middle School (grades 6-8) 304 Carlos Parker Blvd NW
Main Street Intermediate (grades 4-5) 3101 N Main St
Naomi Pasemann Elementary School (grades 1-3) 2809 North Drive
TH Johnson Elementary School (grades PreK and K) 3100 Duck Lane
Taylor Opportunity Center 1004 Dellinger Drive

Taylor ISD can be contacted at (512) 365-1391

The Texas Academic Performance Reports (TAPR) pull together a wide range of information on the performance of students in each school and district in Texas every year. Performance is shown disaggregated by student groups, including ethnicity and low-income status. The reports also provide extensive information on school and district staff, programs, and student demographics.

Taylor is fortunate to have two private schools, St. Paul Lutheran School (grades PreK -7) and St. Mary's Catholic School (grades PreK -8).

Area Colleges and Universities include:

- ☐ Temple College is a comprehensive college, offering transfer programs, technical education, community education, career and workforce training, and cultural activities. The college now offers day and evening classes; technical and workforce training; on-campus, online, hybrid, and web-enhanced courses; and continuing education classes. The main campus is located in Temple with several off-campus locations which include Temple College Taylor Center, East Williamson County Higher Education Center (EWCHEC)-Hutto, and Texas Bioscience Institute, located on the Scott and White West Campus.
- ☐ Texas A&M University, often referred to as A&M or TAMU, is a co-educational public research university located in College Station, Texas. It is the flagship institution of the [Texas A&M University System](#). The second largest university in the United States, A&M enrolls over 71,000 students in ten academic colleges.
- ☐ [University of Texas at Austin](#) - UT is a major research university offering 156 undergraduate and over 170 graduate degree programs to over 51,000 students in order to provide superior and comprehensive educational opportunities at the baccalaureate through doctoral and special professional education levels.

- The East Williamson County Higher Education Center (EWCHEC) is a multi-institutional teaching center providing a wide array of educational opportunities and workforce readiness programs to all of East Williamson County. Texas State Technical College Waco is excited to be collaborating with Temple College and the communities of East Williamson County to bring residents new opportunities in higher education.

EWCHEC offers associate degree and certificate programs in Air Conditioning, Building Construction, Culinary Arts, Industrial Systems & Engineering Technology, Electrical Construction, Plumbing & Pipefitting, Mechanical Engineering, Machining, and Welding. The center is housed in a 112,000 square-foot facility located on 57 acres in Hutto.

Employment

Since 2005 the unemployment rate in the City of Taylor has ranged from 1.4% in December 1999 to 11.8% in April 2020. The unemployment rate for Taylor was 4.7% in June 2021. This is similar to other local communities.

Top Employers

<u>Top Employers</u>	<u>Employees</u>	<u>Type</u>
Electric Reliability Council of Texas (ERCOT)	600+	Texas Electrical Grid Operation Center
Taylor Independent School District	500+	Education
Durcon, Inc.	400+	Manufacturer
Baylor Scott & White	180+	Healthcare
HEB Grocery Company LP	160+	Retail
Corrections Corp. of America	160+	Corrections Facility
City of Taylor	150+	Municipal Government
Wal-Mart	125+	Retail
Floydco, Inc	120+	Window Repair & Installation Svcs.
Burrows Cabinets	100+	Custom Cabinet Manufacturer

Top Taxpayers (2022)

<u>Top Taxpayers</u>	<u>Total Assessed</u>
Samsung Austin Semiconductor LLC	\$ 57,351,707
Electric Reliability Council of Texas Inc	\$ 38,438,841
CoreCivic	\$ 16,262,645
Oncor Electric Delivery Company	\$ 15,344,109
Durcon Laboratory Tops Inc.	\$ 13,855,517
HEB Grocery Company LP	\$ 12,796,742
Electric Reliability Council of Texas Inc	\$ 12,740,393
RCR Taylor Rail LP	\$ 12,654,741
Wal-Mart Real Estate Business Trust	\$ 12,492,868
Union Pacific RR Co.	\$ 11,752,591

Housing

Median market value of homes in Taylor is \$307,584.

As housing prices rise in Austin and the surrounding area, Taylor is experiencing growth in demand for the affordable housing offered within the city limits. This demand has driven new housing starts as we saw the build out of Avery Glen and the groundbreaking of The Grove at Bull Creek residential development on the northside of the City, as well as the start of the Castlewood Planned Community across from the high school. These newly constructed housing units will result in a growing population.

Medical

[Baylor Scott & White Hospital - Taylor](#) is a 25-bed critical access hospital with 24-hour Emergency Room service. Radiology, Laboratory, and Surgery are also ready to serve around the clock. The professional staff provides the most up-to-date medical care for individuals and their loved one with skill and compassion.

Baylor Scott & White Hospital – Taylor is a member of Scott & White Healthcare and is a not-for-profit organization. All generated income goes back into the facility for operating expenses and new equipment. They are a local organization focused on serving the needs of Taylor and the surrounding areas. The hospital is fully accredited by The Joint Commission.

Government

The City of Taylor operates under a [Council-Manager form of government](#). All the powers of the City are vested in an elected City Council, consisting of a mayor and four council members. The Council enacts local legislation, determines City policies, and employs the City Manager.

Taxes

Retail sales tax in Taylor is 8.25%. Property Tax rates for City of Taylor are [\\$0.648953 per \\$100 of assessed value](#). Rates for the Taylor ISD and Williamson County are \$1.2854 and \$0.338116 per \$100 respectively.

Utilities/Telephone

Electricity: You may choose from a number of power service companies. Choose from a list on the internet at: www.powertochoose.com

Water and wastewater services: Contact the City of Taylor at 512-352-2066

Natural Gas: Contact ATMOS Gas for information at 1-800-460-3030

Cable Service: Time Warner Communications at 1-800-418-8848

Transportation

[Austin Bergstrom International Airport](#) is approximately 35 miles south of Taylor. [Taylor Municipal Airport](#), located just west of town on Highway 79, is city owned and operated. The airport has a 4,000 feet runway and can accommodate small private planes.

Texas Facts

Population: 29.1 million

Land Area per Square Mile: 267,339

Texas known as The Lone Star State

Capital: Austin

State Motto: Friendship

State Bird: Mockingbird

State Flower: Bluebonnet

State Tree: Pecan

State Dish: Chili

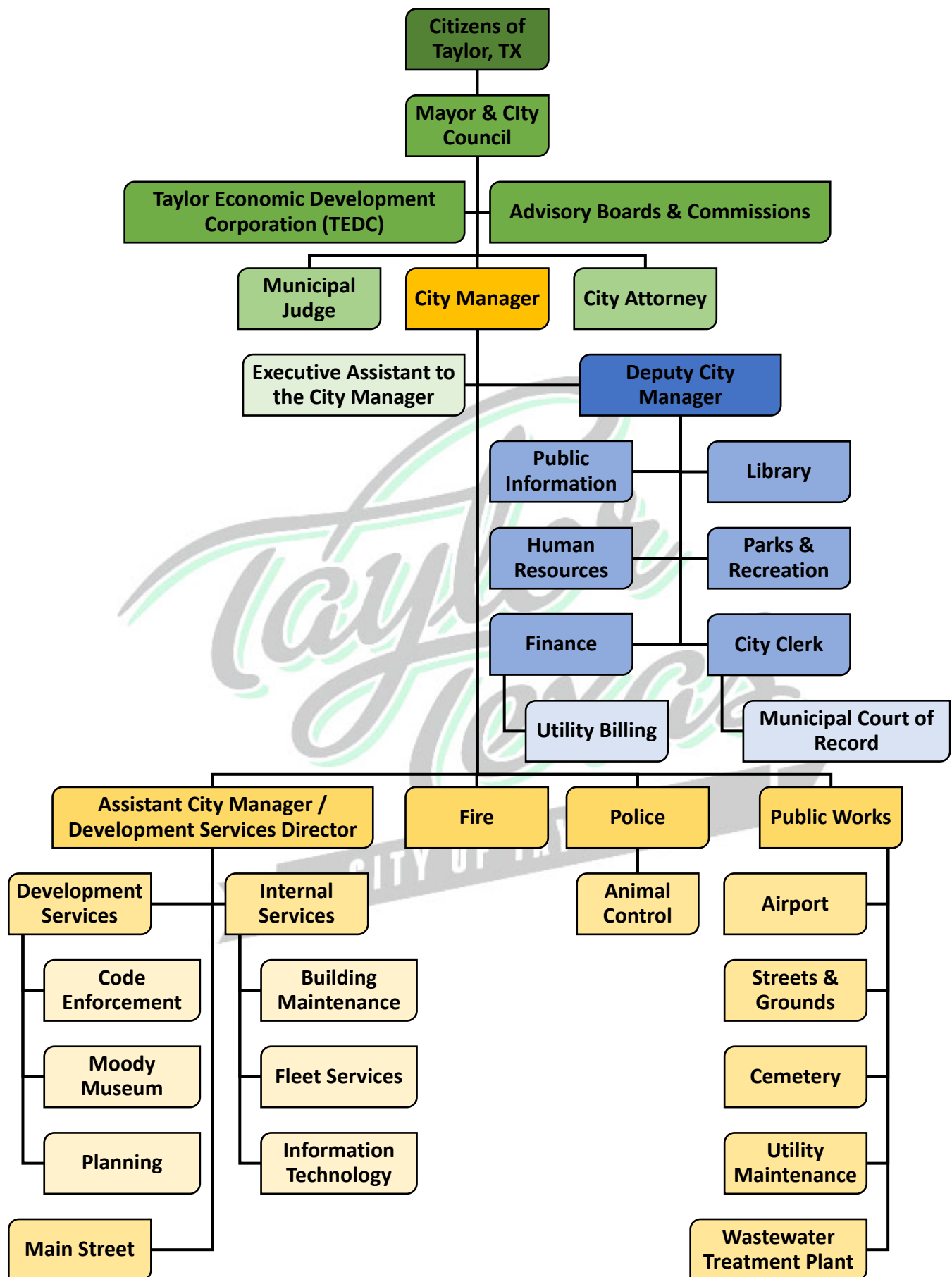
State Mammal: Armadillo

Time Zone: Central, DST, except far west Texas (El Paso Area), Mountain



Personnel / Boards

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**City Manager**

Brian LaBorde

512-352-3774

brian.laborde@taylortx.gov**Deputy City Manager**

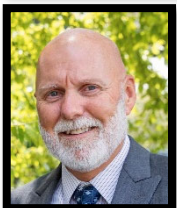
Jeffery Jenkins

512-352-3774

Jeffery.jenkins@taylortx.gov**Assistant City Manager /
Development Services Director**

Tom Yantis

512-365-3863

tom.yantis@taylortx.gov**Chief Financial Officer**

Jeffrey Wood

512-309-6168

Jeffrey.wood@taylortx.gov**City Clerk**

Dianna McLean

512-352-3676

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Daniel Baum

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daniel.baum@taylortx.gov**Director of Human Resources & Civil
Service**

LaShon Gros

512-352-6037

lashon.gros@taylortx.gov**Library Director**

Karen Ellis

512-352-3434

karen.ellis@taylortx.gov**Main Street Manager**

Jan Harris

512-352-3463

jan.harris@taylortx.gov**Municipal Court Administrator**

Keresa Willis

512-352-5977

keresa.willis@taylortx.gov**Parks & Recreation Director**

Tyler Bybee

512-352-5818

tyler.bybee@taylortx.gov**Police Chief**

Henry Fluck

512-352-5551

henry.fluck@taylortx.gov**Public Works Director**

Jim Gray

512-365-7669

jim.gray@taylortx.gov**Director of Internal Services**

Nicole Oman

512-352-2247

nicole.oman@taylortx.gov**Deputy Chief Financial Officer**

Lauren Henkes

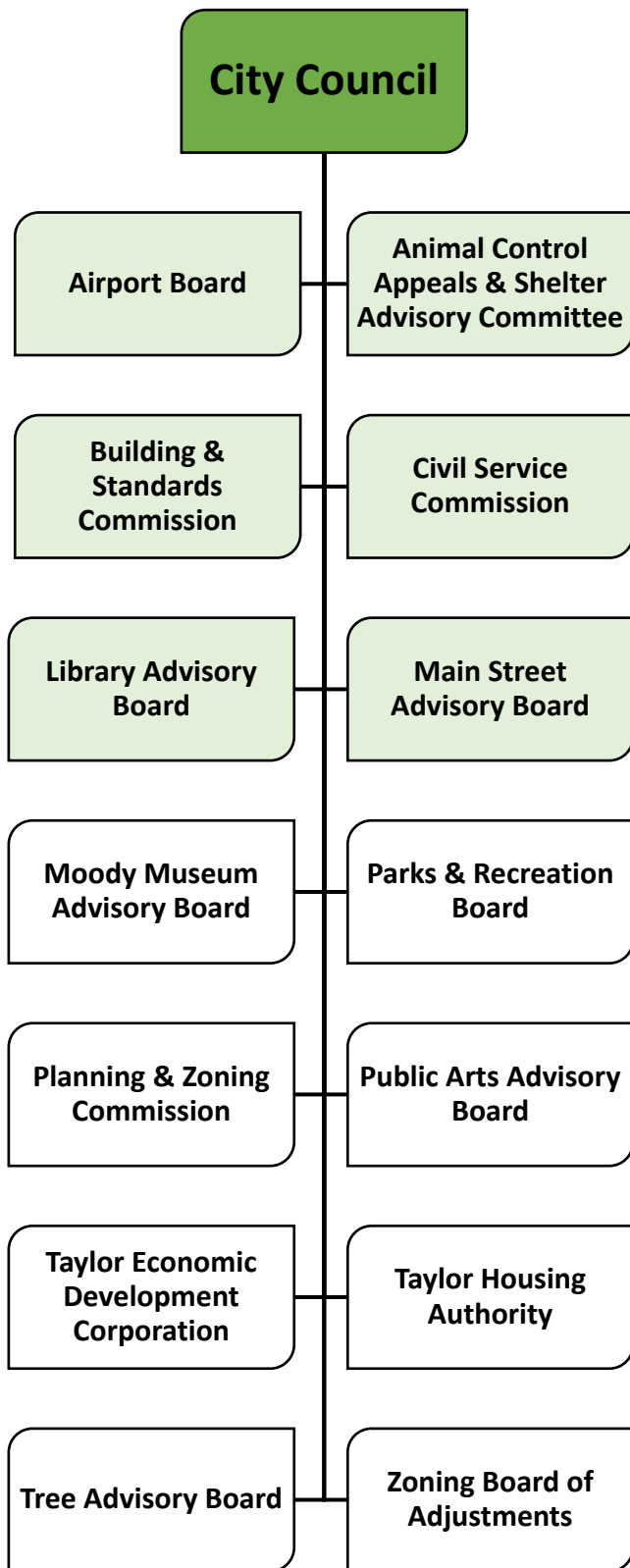
512-309-6169

lauren.henkes@taylortx.gov**Communications Director**

Stacey Osborne

512-365-9310

stacey.osborne@taylortx.gov



The City of Taylor has a dedicated group of individuals who give their time and talents to moving the City forward through their participation on City Boards and Commissions. The City of Taylor has over 90 volunteers who participate on 8 advisory boards, 6 decision making boards and 2 special committees. There are many ways to get involved through any of the following boards and commissions.

Airport Board meets the fourth Tuesday at 5:30 pm each month and makes recommendations about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

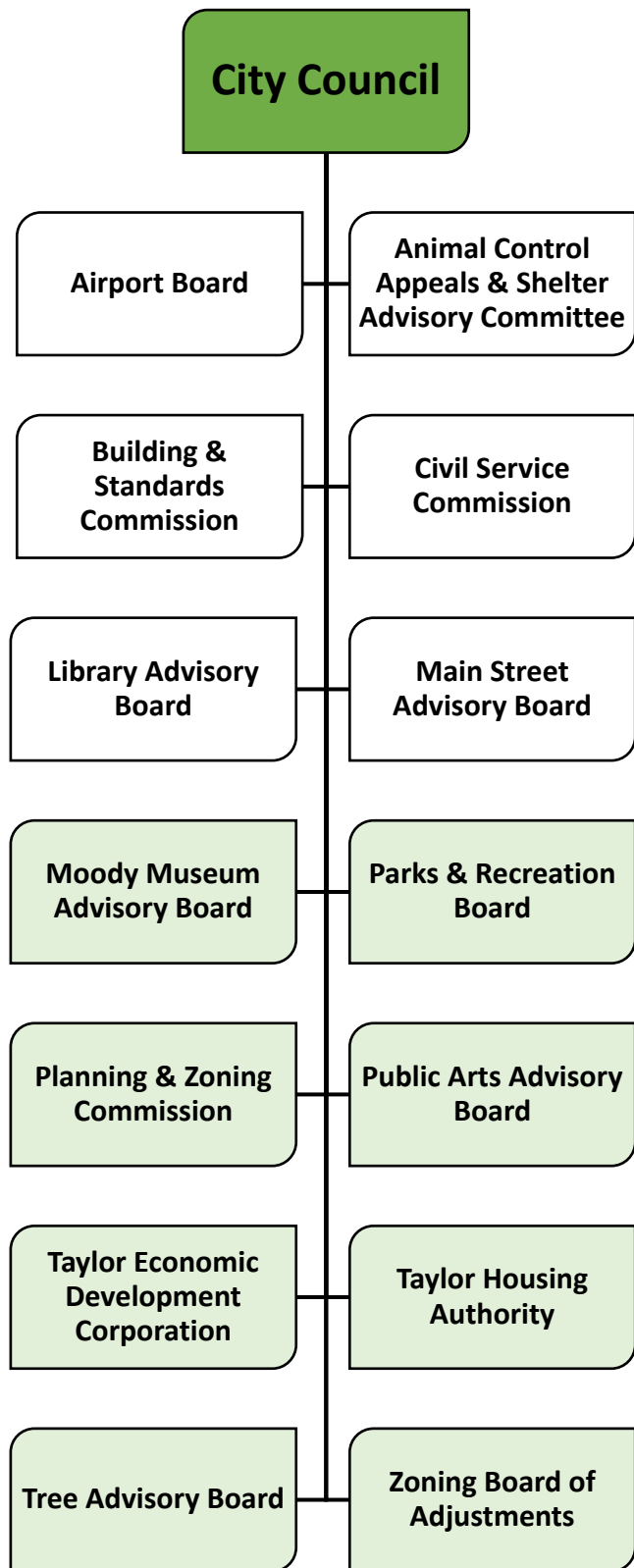
Animal Control Appeals & Shelter Advisory Committee meets quarterly and consists of a licensed veterinarian, a county or city official, a representative from an animal welfare organization, and an animal control shelter staff person.

Building & Standards Commission meets as needed to provide final interpretations concerning alleged violations of ordinances by upholding or overturning decisions made by the building officials. Members must be knowledgeable with the building, plumbing, mechanical, electrical and fire codes adopted by the city.

Civil Service Commission is a three member board appointed by the City Manager to adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

Library Advisory Board meets the 2nd Tuesday each month at 6pm and makes recommendations to the City Council regarding library operations and to help ensure that the Library meets the needs of the City.

Main Street Advisory Board meets the third Wednesday each month to carry out an annual action plan for implementation of a downtown revitalization program focused on: design/historic preservation, promotion,



organization/management, and economic restructuring and development.

Moody Museum Advisory Board meets on the third Tuesday at 5:30 pm every other month and makes recommendations regarding the operation of the Moody Museum.

Parks & Recreation Board meets the third Wednesday at 6 pm to make recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

Planning & Zoning Committee meets the second Tuesday at 6 pm and makes decisions regarding platting or replating of land into subdivisions within the corporate limits and within the extraterritorial jurisdiction of the City and makes recommendations to the City Council regarding the regulations of the use of land, location of buildings, and the locations of businesses, in respect to their environments.

Public Arts Advisory Board meets as often as necessary and whose purpose is to promote the acquisition by the City of works of art in public places and to raise awareness, interest and funding for art in public places. Members to serve 3 year terms.

Taylor Economic Development Corporation meets at 5:00 pm once a month (usually the third Wednesday) and promotes, assists, and enhances economic development activities for the City.

Taylor Housing Authority meets on Tuesday afternoon and establishes policy and reviews operations of subsidized housing in Taylor. One member must be a Housing Authority resident.

Tree Advisory Board meets quarterly on Tuesday at 6 pm to discuss beautification of the city through the planting and maintenance of trees and assist staff with the annual Arbor Day event.

Zoning Board of Adjustments meets on the first Tuesday of the month at 6 pm (or as needed) to hear and decide special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

PERSONNEL SUMMARY – Full-Time Employees
FY 2023 Budget

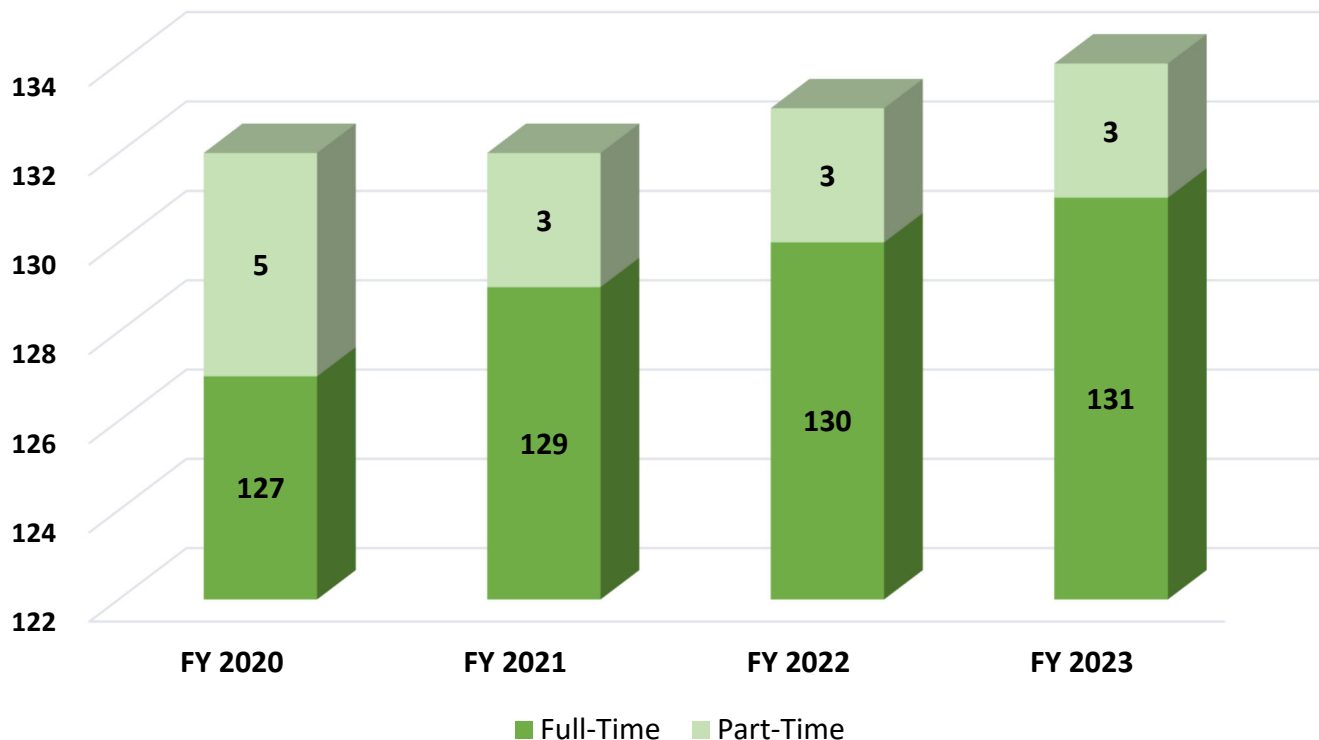
	FY 2020	FY 2021	FY 2022	FY 2023		
				Base	Changes	Budget
501 - City Manager Office	4	5	3	3		3
503 - Public Information	1	1	1	1		1
504 - Human Resources	2	2	2	2		2
505 - City Clerk	-	-	2	2		2
512 - Finance	5	5	6	6		6
516 - Municipal Court	4	4	4	4		4
522 - Development Services	8	8	10	10		10
524 - Main Street	1	1	1	1		1
532 - Public Library	7	7	7	7		7
542 - Fire	24	24	24	24		24
552 - Police	40	40	40	40		40
558 - Animal Control	3	3	2	2	1	3
563 - Streets & Grounds	16	16	16	16		16
565 - Parks & Recreation	8	8	8	8		8
566 - Building Maintenance	3	4	4	4		4
573 - Engineering / Inspection	-	-	-	-		-
575 - Information Technology	1	1	-	-		-
100 - General Fund Total:	127	129	130	130	1	131
701 - Utility Administration	6	6	6	6		6
706 - Wastewater Treatment Plant (WWTP)	3	5	5	5		5
708 - Utility Maintenance	14	15	15	15	1	16
340 - Utility Fund Total:	23	26	26	26	1	27
732 - Airport	1	1	1	1		1
350 - Airport Fund Total:	1	1	1	1	-	1

PERSONNEL SUMMARY – Full-Time Employees

FY 2023 Budget

	FY 2020	FY 2021	FY 2022	FY 2023		
				Base	Changes	Budget
761 - Cemetery	2	2	2	2		2
370 - Cemetery Fund Total:	2	2	2	2	-	2
517 - Fleet Operating	2	2	2	2		2
382 - Fleet Operating Fund Total:	2	2	2	2	-	2
750 – Municipal Drainage Utility System (MDUS)	-	-	-	-	4	4
750 – MDUS Fund Total:	-	-	-	-	4	4
750 – Transportation User Fee (TUF)	-	-	-	-	3	3
750 – TUF Fund Total:	-	-	-	-	3	3
Total Full-Time City Employees:	155	160	161	161	9	170

General Fund - Total Employee Historical Trend

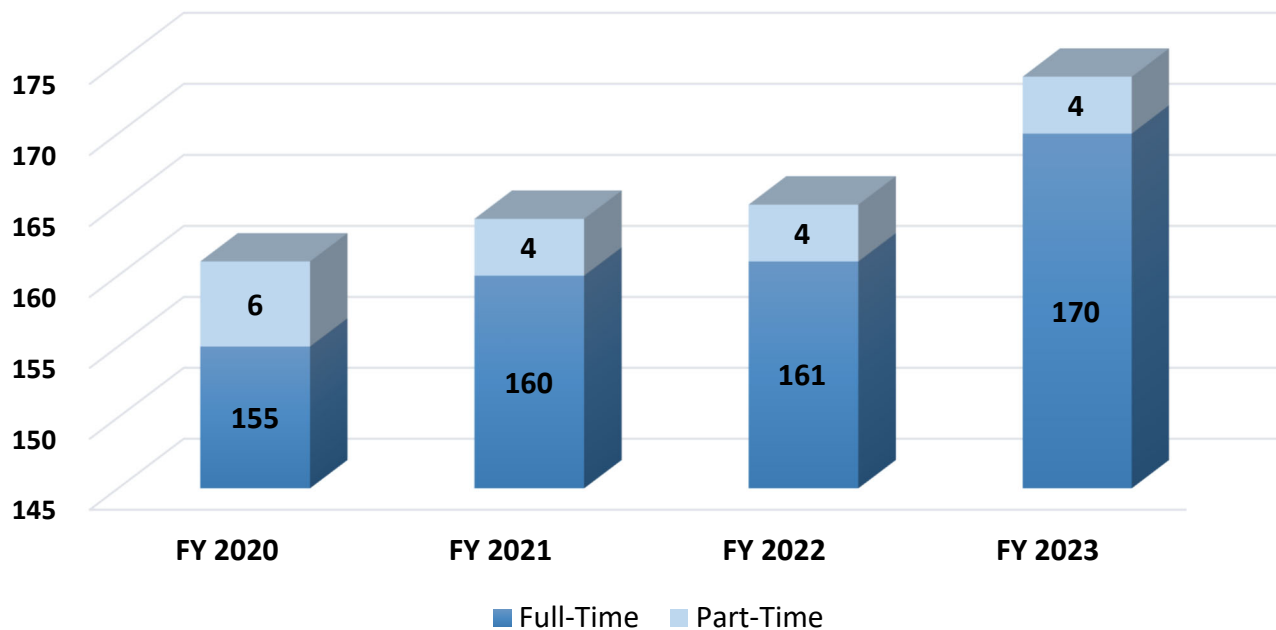


PERSONNEL SUMMARY – Part-Time Employees
FY 2023 Budget

	FY 2020	FY 2021	FY 2022	FY 2023		
				Base	Changes	Budget
501 - City Manager Office	1	-	-	-		-
503 - Public Information	-	-	-	-		-
504 - Human Resources	-	-	-	-		-
512 - Finance	-	-	-	-		-
516 - Municipal Court	1	1	1	1		1
522 - Development Services	-	-	-	-		-
524 - Main Street	-	-	-	-		-
532 - Public Library	2	2	2	2		2
542 - Fire	-	-	-	-		-
552 - Police	-	-	-	-		-
558 - Animal Control	-	-	-	-		-
563 - Streets & Grounds	-	-	-	-		-
565 - Parks & Recreation	-	-	-	-		-
566 - Building Maintenance	1	-	-	-		-
573 - Engineering / Inspection	-	-	-	-		-
575 - Information Technology	-	-	-	-		-
100 - General Fund Total:	5	3	3	3	-	3
701 - Utility Administration	-	-	-	-		-
706 - Wastewater Treatment Plant (WWTP)	-	-	-	-		-
708 - Utility Maintenance	-	-	-	-		-
340 - Utility Fund Total:	-	-	-	-	-	-
732 - Airport	1	1	1	1		1
350 - Airport Fund Total:	1	1	1	1	-	1

	FY 2020	FY 2021	FY 2022	FY 2023		
				Base	Changes	Budget
761 - Cemetery	-	-	-	-		-
370 - Cemetery Fund Total:	-	-	-	-	-	-
517 - Fleet Operating	-	-	-	-		-
382 - Fleet Operating Fund Total:	-	-	-	-	-	-
750 – Municipal Drainage Utility System (MDUS)	-	-	-	-		-
750 – MDUS Fund Total:	-	-	-	-	-	-
750 – Transportation User Fee (TUF)	-	-	-	-		-
750 – TUF Fund Total:	-	-	-	-	-	-
Total Part-Time City Employees:	6	4	4	4	-	4
Total City Employees:	161	164	165	165	9	174

Total Employee Historical Trend



PERSONNEL SUMMARY – Detailed Position Listing

FY 2023 Budget

				FY 2023		
	FY 2020	FY 2021	FY 2022	Base	Changes	Budget
501 - City Manager Office						
		-	-	-		
City Manager	1	1	1	1		1
Deputy City Manager	1	1	1	1		1
Executive Assistant to the City Manager	1	1	1	1		1
City Clerk (moved to Dept. 505)	1	1	1	-		-
Receptionist (moved to Dept. 505)	0.5	1	1	-		-
	4.5	5	5	3	-	3
503 - Public Information						
Communication Coordinator	1	1	-	-		-
Assistant Public Information Officer	-	-	1	1		1
	1	1	1	1	-	1
504 - Human Resources						
Human Resources Director / Civil Service	1	1	1	1		1
Human Resources Coordinator	1	1	1	1		1
	2	2	2	2	-	2
505 - City Clerk						
City Clerk (moved from Dept. 501)	-	-	-	1		1
Receptionist (moved from Dept. 501)	-	-	-	1		1
	0	0	0	2	-	2
512 - Finance						
Director of Finance	1	1	-	-		-
Chief Financial Officer	-	-	1	1		1
Budget & Financial Analyst	1	-	-	-		-
Assistant Director of Finance	-	1	-	-		-
Deputy Chief Financial Officer	-	-	1	1		1
Accountant	1	-	-	-		-
Senior Accountant	-	1	1	1		1
Purchasing Agent	-	-	1	1		1
Accounts Payable Specialist	1	1	1	1		1
Payroll Specialist	1	1	-	-		-
Administrative Assistant	-	-	1	1		1
	5	5	6	6	-	6

In fiscal year 2022, the Director of Finance and Assistant Director of Finance positions were reclassified to Chief Financial Officer and Deputy Chief Financial Officer. The payroll function was outsourced, and the Payroll Specialist position was reclassified as an Administrative Assistant shared with the Parks Department.

PERSONNEL SUMMARY – Detailed Position Listing
FY 2023 Budget

				FY 2023		
	FY 2020	FY 2021	FY 2022	Base	Changes	Budget
516 - Municipal Court						
Clerk of the Court of Record	1	1	1	1		1
Senior Deputy Court Clerk	1	1	1	1		1
Deputy Court Clerk	2	2	2	2		2
Municipal Judge	0.5	0.5	0.5	0.5		0.5
	4.5	4.5	4.5	4.5	-	4.5
522 - Development Services						
Assistant City Manager / Director of Development Services	1	1	1	1		1
Assistant Director of Development Services	1	1	1	1		1
Code Enforcement Officer	2	2	2	2		2
Planning Manager	-	-	-	1		1
Senior Planner	1	1	1	-		-
Planner	1	-	1	1		1
Planning Technician	1	1	1	1		1
Permit Technician	1	1	2	2		2
Administrative Assistant	1	1	1	1		1
	8	8	10	10	-	10
524 - Main Street Program						
Main Street Manager	1	1	1	1		1
	1	1	1	1	-	1
532 - Public Library						
Library Director	1	1	1	1		1
Library Assistant	2	2	2	2		2
Technology Librarian	1	1	1	1		1
Library Aide	3.5	3.5	3.5	3.5		3.5
Library Aide - Seasonal	0.5	0.5	0.5	0.5		0.5
	8	8	8	8	-	8

FY 2022

PERSONNEL SUMMARY – Detailed Position Listing
FY 2023 Budget

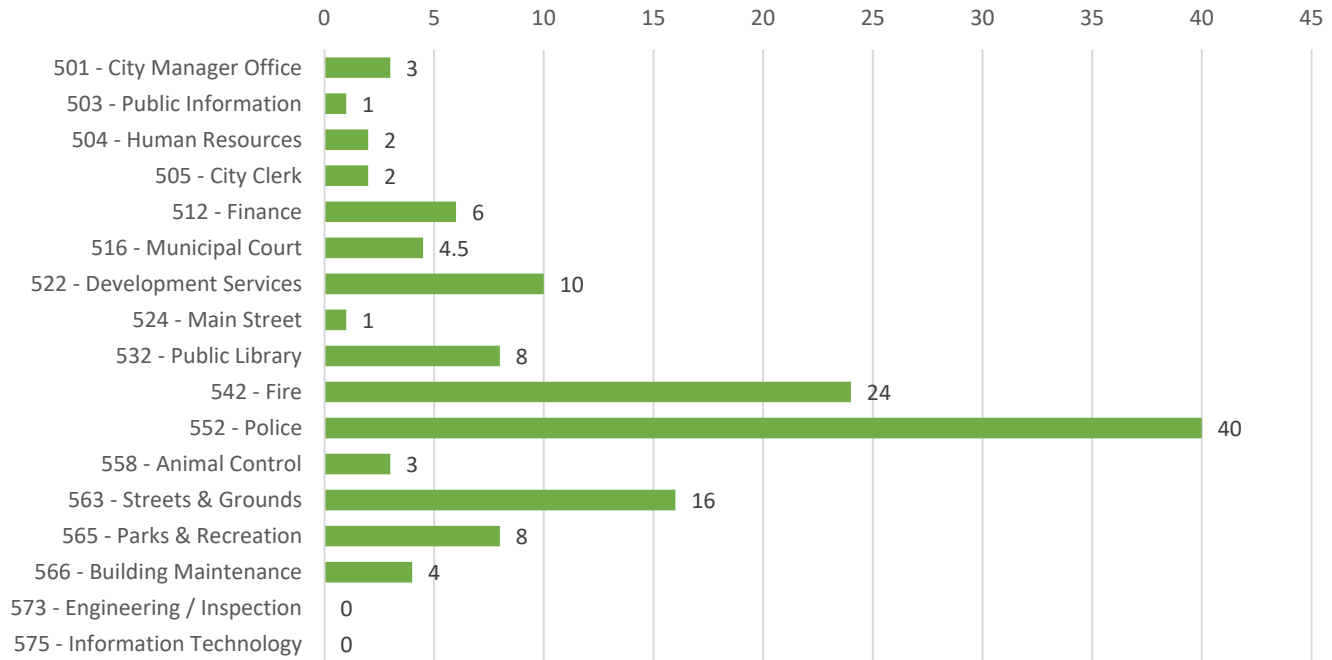
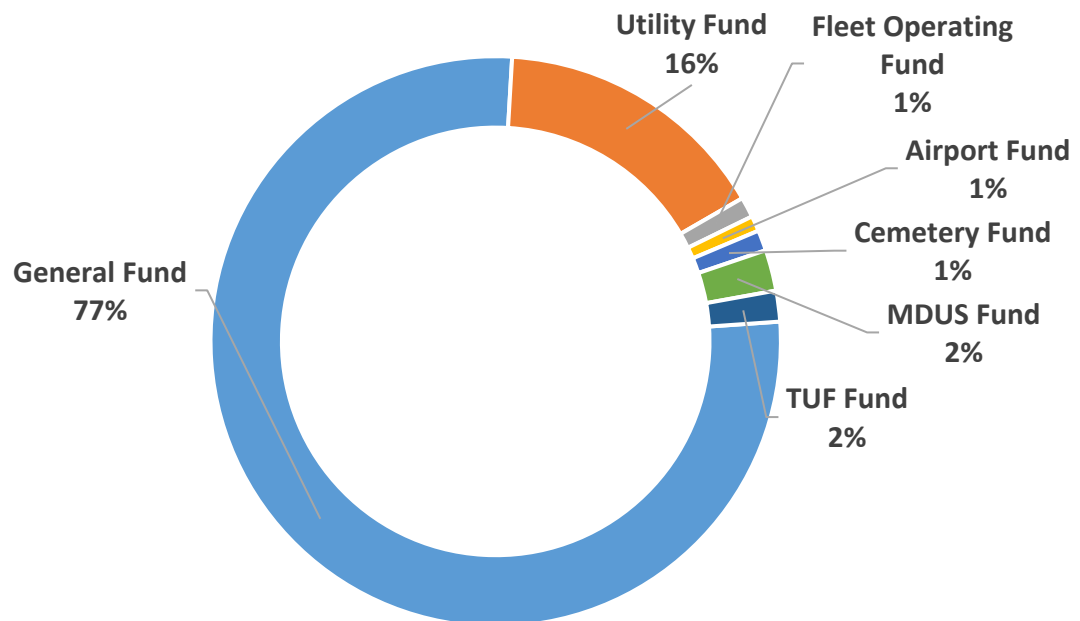
	FY 2019	FY 2020	FY 2021	Base	Changes	Budget
542 - Fire						
Fire Chief	1	1	1	1		1
Assistant Fire Chief/Fire Marshall	1	1	1	1		1
Fire Lieutenant	6	6	6	6		6
Driver/Operator	6	6	6	6		6
Firefighter/EMT	9	9	9	9		9
Administrative Assistant	1	1	1	1		1
	24	24	24	24	-	24
552 - Police						
Police Chief	1	1	1	1		1
Police Commander	2	2	2	2		2
Patrol Sergeant	5	5	5	5		5
Patrol Corporal	4	4	4	4		4
Police Officer	15	16	16	16		16
Traffic Unit Officers	2	2	2	2		2
Communication Supervisor	1	1	1	1		1
Communication Officer	6	6	6	6		6
Support Services Administrator	1	1	1	1		1
Victims Advocate Assistant	1	1	1	1		1
Records Supervisor	1	1	1	1		1
	39	40	40	40	-	40
558 - Animal Control						
Animal Control Supervisor	1	1	1	1		1
Animal Control Officer	1	1	1	1		1
Kennel Technician	1	1	-	-	1	1
	3	3	2	2	1	3
563 - Streets & Grounds						
Public Works Director	1	1	1	1		1
Public Works Superintendent	1	1	1	1		1
Streets & Grounds Supervisor	1	1	1	1		1
Administrative Assistant	1	1	1	1		1
Crew Leaders I, II, III	1	2	2	2		2
Equipment Operators I, II, III	11	10	10	10		10
	16	16	16	16	-	16

PERSONNEL SUMMARY – Detailed Position Listing

FY 2023 Budget

				FY 2023		
	FY 2020	FY 2021	FY 2022	Base	Changes	Budget
565 - Parks & Recreation						
Parks & Recreation Director	1	1	1	1		1
Parks & Recreation Superintendent	1	1	1	1		1
Crew Leader I	1	1	1	1		1
Athletic Field Technician	5	5	5	5		5
	8	8	8	8	-	8
566 - Building Maintenance						
Director of Internal Services	1	1	1	1		1
Building Maintenance Superintendent	1	1	1	1		1
Custodian	1	1	1	1		1
Building Maintenance Technician	0.5	1	1	1		1
	3.5	4	4	4	-	4
573 - Engineering / Inspection						
Senior Engineer	-	-	-	-		-
	-	-	-	-	-	-
575 - Information Technology						
Information Technology Specialist	1	1	-	-		-
	1	1	-	-	-	-
100 - General Fund Total (FTE):	128.5	130.5	131.5	131.5	1	132.5
701 - Utility Administration						
Utility Billing Manager	1	1	1	1		1
Service Technician	2	2	2	2		2
Senior Utility Clerk	1	1	-	-		-
Utility Clerk	2	2	3	3		3
	6	6	6	6	-	6
706 - Wastewater Treatment Plant (WWTP)						
Assistant Utility Superintendent	-	1	1	1		1
Industrial Pre-Treatment Officer	-	1	1	1		1
Operators I, II	3	3	3	3		3
	3	5	5	5	-	5

				FY 2023		
	FY 2020	FY 2021	FY 2022	Base	Changes	Budget
708 - Utility Maintenance						
Utility Superintendent	1	1	1	1		1
Assistant Utility Superintendent	1	1	1	1		1
Administrative Assistant	1	1	1	1		1
Crew Leaders I, II	5	5	5	4	1	5
Utility Maintenance Workers I, II	7	7	7	8		8
	14	15	15	15	1	16
340 - Utility Fund Total:	23	26	26	26	1	27
732 - Airport						
Airport Manager	1	1	1	1		1
Airport Maintenance Technician	0.5	0.5	0.5	0.5		0.5
350 - Airport Fund Total:	1.5	1.5	1.5	1.5	-	1.5
761 - Cemetery						
Cemetery Coordinator	1	1	1	1		1
Cemetery Equipment Operator	1	1	1	1		1
370 - Cemetery Fund Total:	2	2	2	2	-	2
517 - Fleet Operating						
Fleet Services Manager	1	1	1	1		1
Mechanic	1	1	1	1		1
382 - Fleet Operating Fund Total:	2	2	2	2	-	2
750 – Municipal Drainage Utility System (MDUS)						
Crew Leader	-	-	-	-	1	1
Operators I, II, III	-	-	-	-	3	3
300 - MDUS Fund Total:	-	-	-	-	4	4
750 – Transportation User Fee (TUF)						
Operators I, II, III	-	-	-	-	3	3
210 - TUF Fund Total:	-	-	-	-	3	3
Total City Employees (FTE):	157	162	163	163	9	172

FY 2023 General Fund Employee Distribution**FY 2023 City-Wide Employee Distribution**



Budget Summaries

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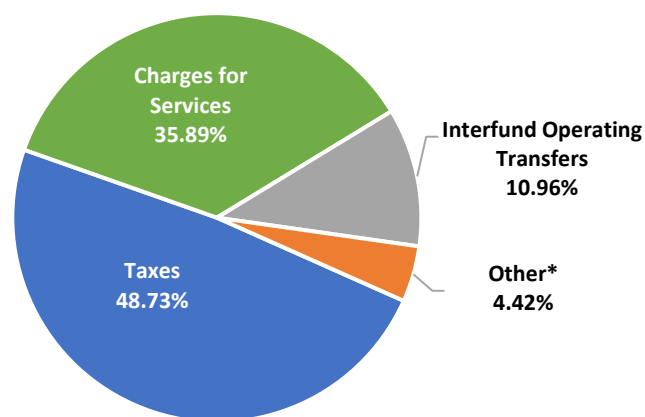
Overall, **budgeted revenues** are 25% higher than FY 2022 budget. The increase is reflective of the growth experienced not only by the City of Taylor but the entire central Texas region.

Taxes represent 48.7% of all revenues and is budgeted at \$26.08 million in FY 2023. Due to new property and increased property values, property tax revenues are budgeted to increase 17.7% relative to FY 2022 budget. Property tax revenues are budgeted at \$13,371,361. Sales tax revenues are budgeted to increase substantially, 166%, relative to FY 2022 budget with a budgeted amount of \$11,325,000 and includes \$6,000,000 in new construction use tax revenue. Sale tax revenues less the construction use tax are budgeted at \$5,325,000, or 9.8% more than the estimated collections for FY 2022.

Charges for Service is the second largest portion of budgeted revenues, representing 36% of total revenues. Utility fund revenues are budgeted at \$13,113,500. This includes a 10% rate increase in the water rates and an 8% increase in sewer rates to cover operations and improvements to the system.

Account Description	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Adopted Budget	FY 2022 to FY 2023 Budget-To-Budget	
					Difference (\$)	Difference (%)
Revenue						
Assessments	\$729,950	\$304,000	\$312,698	\$202,000	\$(102,000)	-34%
Charges For Service	15,093,292	16,521,342	16,686,475	19,210,501	2,689,159	16%
Donations From Private Sources	17,241	62,300	66,458	60,300	(2,000)	-3%
Fines And Forfeitures	181,821	250,700	189,550	197,050	(53,650)	-21%
In Lieu Of Taxes	71,953	74,000	72,137	-	(74,000)	-100%
Interfund Operating Transfers	5,112,487	5,365,366	5,363,866	5,868,461	503,095	9%
Intergovernmental Revenues	589,691	553,500	611,033	638,125	84,625	15%
Permits And Licenses	924,864	670,800	1,193,100	933,300	262,500	39%
Proceeds General Fixed Assets	186,461	98,000	112,575	95,500	(2,500)	-3%
Proceeds General Long Term Liabilities	-	2,000,000	-	-	(2,000,000)	-100%
Taxes	15,806,134	16,762,000	17,421,846	26,080,361	9,318,361	56%
Use Of Money And Property	675,471	213,400	522,950	239,600	26,200	12%
Revenue Total	\$39,389,366	\$42,875,408	\$42,552,688	\$53,525,198	\$10,649,790	25%

FY 2023 Revenue



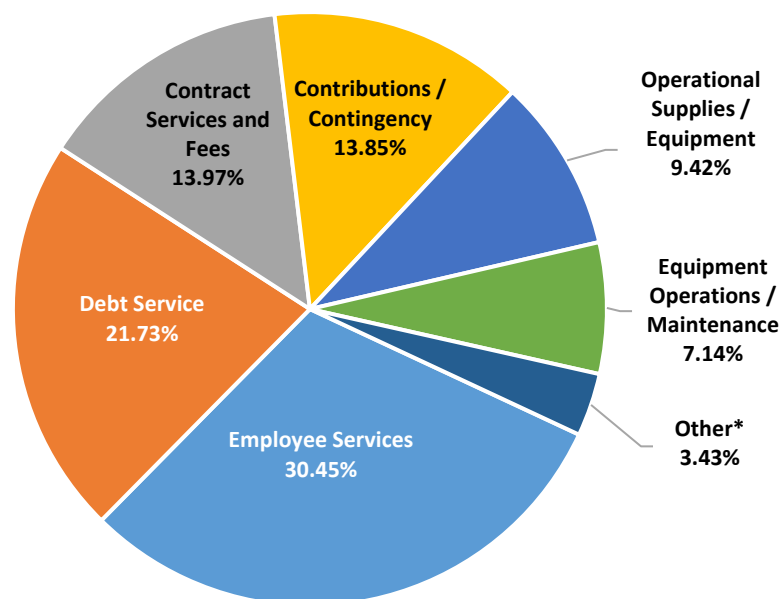
*Other includes Assessments, Donations, Fines/Forfeitures, intergovernmental revenue, permits and licenses, proceeds general fixed assets and use of money and property.

Budgeted expenditures total \$52,716,285 for FY 2023, which is a 22% and significant increase from the original FY 2022 budget. The increase reflects the expenditure of almost \$6,000,000 in new construction use tax on one-time purchases and improvements. It also includes expenditures related to the full-year costs of items added during the current fiscal year, several increased program levels, and inflationary cost increases.

Municipal services are labor intensive and, as a result, are the highest single expenditure category is related to employee costs. Employee Services represents 30.5% of all expenditures. Contributions/Contingency and Equipment Operations/ Maintenance reflect the increases for one-time projects and purchases.

Account Description	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Adopted Budget	FY 2022 to FY 2023 Budget-To-Budget	
					Difference (\$)	Difference (%)
Expenditure						
Capital Improvements/Acquisition	\$4,324	\$-	\$-	\$ -	\$-	0%
Capital Outlay	1,041,011	2,161,000	147,077	639,535	(1,521,465)	-70%
Contract Services and Fees	5,512,697	6,294,087	7,085,143	7,363,024	1,068,937	17%
Contributions / Contingency	6,499,641	3,791,797	3,825,879	7,303,828	3,512,041	93%
Debt Service	9,773,719	10,412,150	10,057,768	11,455,736	1,043,586	10%
Depreciation Expense	31,957	53,300	66,500	66,500	13,200	25%
Employee Services	12,526,453	13,642,122	13,571,977	16,053,928	2,411,806	18%
Equipment Operations / Maintenance	2,028,177	2,275,471	2,587,796	3,764,538	1,489,067	65%
Facilities Operations / Maintenance	843,434	889,886	933,753	1,102,449	212,563	24%
Interfund Operating Transfers	290,926	290,519	290,519	-	(290,519)	-100%
Operational Supplies and Equipment	3,317,297	3,341,754	3,854,672	4,966,748	1,624,994	49%
Expenditure Total	\$41,869,634	\$43,152,076	\$42,421,084	\$52,716,285	\$9,564,209	22%

FY 2023 Expenditures



*Other includes Capital Outlay, Depreciation Expense and Facilities Operations/Maintenance.

MAJOR REVENUE SOURCES

FY 2023 Budget

FY 2022 Budget to FY 2023
Budget

Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Proposed Budget	Difference (\$)	Difference (%)
Revenue							
310 Taxes							
111 CURRENT PROPERTY TAXES	\$9,938,368	\$10,368,049	\$11,175,000	\$11,186,846	\$13,371,361	\$2,196,361	19.65%
112 DELINQUENT PROPERTY TAXES	59,251	67,634	55,000	65,000	60,000	5,000	9.09%
113 PROP TAX-PENALTYANDINTEREST	57,628	46,942	40,000	45,000	45,000	5,000	12.50%
121 CITY SALES TAX	3,747,522	4,181,521	4,250,000	4,850,000	11,325,000	7,075,000	166.47%
131 TELEPHONE	29,717	17,032	20,000	17,000	17,000	(3,000)	-15.00%
132 ATMOS GAS FRANCHISE	102,435	134,331	110,000	145,000	130,000	20,000	18.18%
133 MIXED BEVERAGE DRINKS	16,938	25,517	20,000	25,000	25,000	5,000	25.00%
134 ELECTRIC	493,223	494,462	500,000	495,000	500,000	-	0.00%
135 CABLE	147,763	145,109	150,000	150,000	150,000	-	0.00%
136 SOLID WASTE COLLECTIONS	227,242	108,255	220,000	175,000	180,000	(40,000)	-18.18%
137 PEG FEES	32,196	32,302	32,000	32,000	32,000	-	0.00%
143 HOTEL OCCUPANCY TAX	166,833	184,956	190,000	236,000	245,000	55,000	28.95%
310 Taxes Total	15,019,116	15,806,134	16,762,000	17,421,846	26,080,361	9,318,361	55.59%
320 Permits and Licenses							
151 PLAT/ZONING PERMITS	17,515	15,375	15,000	12,000	15,000	-	0.00%
152 BUILDING PERMIT	488,867	613,868	425,000	575,000	550,000	125,000	29.41%
153 ELECTRICAL PERMITS	7,061	5,180	5,000	8,000	7,500	2,500	50.00%
154 PLUMBING PERMIT FEES	10,225	12,000	10,000	13,000	12,000	2,000	20.00%
155 GAS PERMIT FEES	600	680	500	1,300	1,000	500	100.00%
156 MECHANICAL PERMIT FEES	2,449	1,355	1,000	1,500	1,500	500	50.00%
157 HAULED WASTE PERMIT	600	1,050	1,000	500	500	(500)	-50.00%
157 SUBDIVISION DEVLPMNT FEES	269,684	225,152	175,000	525,000	300,000	125,000	71.43%
159 PERMITS BY GRANT	350	1,200	-	500	500	500	0.00%
161 TECHNOLOGY FEE	14,874	17,700	15,000	16,000	15,000	-	0.00%
162 BEER/WINE SALES LICENSES	7,430	4,530	5,000	5,000	5,000	-	0.00%
163 DOG TAG/LICENSE	315	235	300	300	300	-	0.00%
164 MISC LICENSES/PERMITS	21,813	26,539	18,000	35,000	25,000	7,000	38.89%
320 Permits and Licenses Total	841,781	924,864	670,800	1,193,100	933,300	262,500	39.13%

MAJOR REVENUE SOURCES

FY 2023 Budget

						FY 2022 Budget to FY 2023 Budget	
Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Proposed Budget	Difference (\$)	Difference (%)
Revenue							
330 In Lieu Of Taxes							
241 PAY IN LIEU OF TAXES	1,148	71,953	74,000	72,137	-	(74,000)	-100.00%
330 In Lieu Of Taxes Total	1,148	71,953	74,000	72,137	-	(74,000)	-100.00%
330 Intergovernmental Revenues							
219 OTHER FEDERAL GRANTS	1,941	-	-	-	-	-	0.00%
221 OFFICER STANDARDS AND EDUCATION	2,632	2,417	2,500	2,139	2,500	-	0.00%
229 OTHER STATE GRANTS/REIMBURSE	76,256	74,772	103,000	154,100	68,000	(35,000)	-33.98%
232 CAPITAL AREA PLANNING CO(CAPCO	-	1,500	-	1,500	-	-	0.00%
235 GENERAL CONTRIBUTIONS	-	-	17,000	17,000	60,625	43,625	256.62%
235 TISD-POLICE OFFICER REIMBURSE	62,240	109,178	55,000	60,000	60,000	5,000	9.09%
237 COUNTY AND OTHER LOCAL GRANTS	1,000	18,000	-	2,500	1,000	1,000	0.00%
238 LOCAL REIMBURSEMENTS/REFUNDS	1,133	26	1,500	1,500	1,000	(500)	-33.33%
239 OTHER LOCAL CONTRIBUTIONS	19,934	20,468	19,500	21,000	21,000	1,500	7.69%
241 PILOT-PAYMENT IN LIEU OF TAXES	3,551	225,935	215,000	210,211	224,000	9,000	4.19%
242 TIF-WILLIAMSON COUNTY	91,680	137,396	140,000	141,083	200,000	60,000	42.86%
330 Intergovernmental Revenues Total	260,366	589,691	553,500	611,033	638,125	84,625	15.29%
340 Charges for Service							
251 REFUSE COLLECTION CHARGES	1,305,939	1,465,374	1,533,000	1,570,000	1,640,000	107,000	6.98%
252 RECYCLING CHARGES	208,330	216,402	224,600	220,000	235,000	10,400	4.63%
258 ANIMAL SHELTER FEES	11,964	12,590	12,000	12,000	12,000	-	0.00%
260 DRAINAGE FEES	464,182	474,490	520,000	510,000	520,000	-	0.00%
261 POOL ADMISSION	-	18,430	23,000	18,500	19,000	(4,000)	-17.39%
264 PAVILLION/AUDITORIUM RENTAL	498	6,506	6,500	20,000	18,000	11,500	176.92%
265 LIBRARY SERVICES	4,081	2,434	9,000	5,000	6,000	(3,000)	-33.33%
266 PLAN REVIEW FEES	79,535	102,193	120,000	240,000	250,000	130,000	108.33%
267 ENGINEERING/INSPECTION FEES	40,253	79,420	40,000	90,000	90,000	50,000	125.00%
268 LIBRARY MEETING RM. RENTAL	600	200	800	800	800	-	0.00%
269 PARK FEES	36,735	54,804	75,000	65,000	70,000	(5,000)	-6.67%
270 LEAGUE FEES	4,079	2,609	12,000	9,000	10,000	(2,000)	-16.67%
271 WATER SERVICE CHARGES	4,321,027	4,265,092	5,170,000	4,950,000	5,774,000	604,000	11.68%

MAJOR REVENUE SOURCES

FY 2023 Budget

						FY 2022 Budget to FY 2023 Budget	
Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Proposed Budget	Difference (\$)	Difference (%)
Revenue							
272 CONNECT FEES	17,845	20,350	17,000	20,000	17,000	-	0.00%
273 TRANSFER FEES	1,520	1,080	1,500	1,500	1,500	-	0.00%
274 LATE PAYMENT FEES	87,328	117,447	177,500	178,500	178,500	1,000	0.56%
275 SEWER SERVICE CHARGES	4,071,636	4,253,360	4,895,000	4,895,000	6,276,000	1,381,000	28.21%
276 WHOLESALE WATER CHARGES	538,796	576,432	520,000	520,000	520,000	-	0.00%
277 ADMIN FEE	23,400	19,225	30,000	20,000	20,000	(10,000)	-33.33%
277 EQUIPMENT RENTAL FEE	694,668	772,960	721,220	721,220	910,784	189,564	26.28%
278 EQUIPMENT REPLACEMENT FEE	564,387	408,356	339,922	408,355	367,917	27,995	8.24%
279 BULK SEWER DISPOSAL FEE	72,525	64,963	60,000	35,000	45,000	(15,000)	-25.00%
280 MISC. WATER SERVICE FEES	13,520	8,808	25,000	12,000	12,000	(13,000)	-52.00%
281 T-HANGER RENT	223,848	229,107	241,000	253,000	273,000	32,000	13.28%
283 GROUND LEASES	3,506	2,280	-	6,000	3,000	3,000	0.00%
284 SALE OF AV GAS	127,923	150,616	166,000	179,000	262,500	96,500	58.13%
285 SALE OF JET A FUEL	26,969	50,397	40,000	50,000	55,000	15,000	37.50%
286 GRAVE DIGGING SERVICES	134,732	162,942	170,000	160,000	180,000	10,000	5.88%
287 GRAVESITE MARKING/LOCATING FEE	1,550	2,919	1,500	1,500	1,500	-	0.00%
289 CREDIT CARD PROCESSING FEE	40,236	30,282	69,000	100,000	75,000	6,000	8.70%
291 FIRE INSPECTION FEES	3,893	4,320	8,500	6,000	6,000	(2,500)	-29.41%
292 FIRE RESPONDER EMS FEES	17,877	11,886	16,000	8,000	10,000	(6,000)	-37.50%
293 LIEN FEES	160	640	600	500	500	(100)	-16.67%
295 POLICE SERVICES	16,683	70,696	25,000	25,000	25,000	-	0.00%
296 TRANSPORTATION USER FEE	749,442	767,677	825,000	825,000	850,000	25,000	3.03%
323 WATER CAP. IMPACT FEE	316,830	392,675	250,000	325,000	275,000	25,000	10.00%
324 SEWER CAP. IMPACT FEE	218,940	272,876	175,000	225,000	200,000	25,000	14.29%
374 LATE PAYMENT FEES	411	456	700	600	500	(200)	-28.57%
340 Charges for Service Total	14,445,844	15,093,292	16,521,342	16,686,475	19,210,501	2,689,159	16.28%
410 Fines and Forfeitures							
306 COURT ADMINISTRATION FEE	22,680	13,531	23,000	13,000	15,000	(8,000)	-34.78%
307 DEF. DRIVING APP. FEE	2,108	1,081	4,000	1,200	2,000	(2,000)	-50.00%

MAJOR REVENUE SOURCES

FY 2023 Budget

						FY 2022 Budget to FY 2023 Budget	
Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Proposed Budget	Difference (\$)	Difference (%)
Revenue							
308 DISMISSAL FEE	300	250	1,200	500	500	(700)	-58.33%
309 JUDICIAL FEE-CITY	854	279	2,000	500	500	(1,500)	-75.00%
310 OMNIBASE LOCAL FEE	1,366	902	1,500	800	1,000	(500)	-33.33%
311 MUNICIPAL COURT FINES	130,278	125,299	150,000	130,000	130,000	(20,000)	-13.33%
312 CHILD SAFETY FEES	855	500	1,500	500	500	(1,000)	-66.67%
313 TRAFFIC COURT FEES	2,251	1,414	5,000	1,500	2,000	(3,000)	-60.00%
314 WARRANT FEES	18,371	15,239	20,000	18,000	20,000	-	0.00%
315 NOTICE/ARREST FEES	5,295	4,328	10,000	4,000	5,000	(5,000)	-50.00%
317 COURT TIME PAYMENT FEE	5,194	3,903	8,500	3,500	4,000	(4,500)	-52.94%
318 LIBRARY FINES	3,640	2,664	6,000	3,500	4,000	(2,000)	-33.33%
319 SEIZURE/FORFEITURES	529	-	1,000	500	500	(500)	-50.00%
320 TRUANCY PREVENTION/DIVERSION	3,012	4,024	2,500	3,000	3,000	500	20.00%
321 JURY SERVICE FEES	60	80	-	50	50	50	0.00%
412 BUILDING SECURITY FEES	4,980	4,443	6,500	5,000	5,000	(1,500)	-23.08%
413 TECHNOLOGY FEES	5,115	3,885	8,000	4,000	4,000	(4,000)	-50.00%
410 Fines and Forfeitures Total	206,886	181,821	250,700	189,550	197,050	(53,650)	-21.40%
420 Assessments							
321 WATER TAP FEES	14,743	15,485	15,000	25,000	15,000	-	0.00%
322 SEWER TAP FEES	12,832	13,389	12,000	12,000	12,000	-	0.00%
324 WEATHERIZATION	2,048	3,031	1,500	3,000	2,500	1,000	66.67%
325 METER FEES	52,298	66,674	200,000	100,000	80,000	(120,000)	-60.00%
325 PAVING LIEN DEPOSITS	246	-	-	-	-	-	0.00%
327 LOT CLEAN UP ASSESSMENTS	1,635	15,618	10,000	10,000	10,000	-	0.00%
328 ROADWAY IMPACT FEES	57,850	107,469	60,000	100,000	80,000	20,000	33.33%
329 PAYMENT OF CLAIMS	34,656	508,284	5,500	62,698	2,500	(3,000)	-54.55%
420 Assessments Total	176,308	729,950	304,000	312,698	202,000	(102,000)	-33.55%
430 Use of Money and Property							
331 INTEREST INCOME	334,829	17,888	47,900	48,800	66,600	18,700	39.04%
333 RENTAL INCOME (LEASES)	109,769	199,390	111,000	113,000	113,000	2,000	1.80%
334 MISCELLANEOUS REVENUE	27,558	34,634	32,500	22,807	33,000	500	1.54%

MAJOR REVENUE SOURCES

FY 2023 Budget

						FY 2022 Budget to FY 2023 Budget	
Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Proposed Budget	Difference (\$)	Difference (%)
Revenue							
335 REIMBURSEMENTS/REFUNDS	162,203	423,559	22,000	102,000	27,000	5,000	22.73%
336 USE OF RESTRICTED FUND BALANCE	-	-	-	236,343	-	-	0.00%
430 Use of Money And Property Total	634,358	675,471	213,400	522,950	239,600	26,200	12.28%
440 Donations from Private Sources							
341 TML REGION 10 MEETING FEES	(90)	-	-	-	2,500	2,500	0.00%
349 OTHER PUBLIC SAFETY DONATIONS	116,670	8,485	7,500	9,000	8,000	500	6.67%
352 FARMERS' MARKET RENTAL FEES	2,866	6,575	6,000	7,000	7,000	1,000	16.67%
353 DONATIONS PARKS AND LIBRARY	-	300	-	-	-	-	0.00%
353 MAIN STREET CAR SHOW	28,625	-	25,000	22,538	22,000	(3,000)	-12.00%
354 WINE SWIRL	4,439	-	4,500	-	-	(4,500)	-100.00%
356 CHRISTMAS BAZAAR	1,855	-	2,000	1,595	1,600	(400)	-20.00%
358 TAYLOR BLACKLAND PRAIRIE DAYS	-	-	14,000	17,325	16,000	2,000	14.29%
359 MISCELLANEOUS DONATIONS	2,666	1,881	3,300	9,000	3,200	(100)	-3.03%
440 Donations from Private Sources Total	157,031	17,241	62,300	66,458	60,300	(2,000)	-3.21%
450 Interfund Operating Transfers							
361 TRANSFER FROM TIF	10,000	20,000	20,000	20,000	30,000	10,000	50.00%
362 TRANSFER FROM H.O.T.	5,000	5,000	5,000	5,000	5,000	-	0.00%
363 TRNSF IN FROM CEMETERY PERM FD	25,895	700	5,000	3,500	5,500	500	10.00%
365 FROM PROCEEDS OF SALE PARKLAND	168,573	11,678	-	-	-	-	0.00%
365 TRANSFER FROM GENERAL FUND	14,600	14,600	14,600	14,600	14,600	-	0.00%
366 TRANSFER FROM AIRPORT OPERATING	108,700	106,700	104,594	104,594	107,488	2,894	2.77%
367 TRANSFER FROM MDUS	180,000	180,000	180,000	180,000	100,000	(80,000)	-44.44%
368 TRANSFER FROM PUBLIC UTILITIES	2,620,416	2,616,376	2,618,490	2,618,490	3,361,891	743,401	28.39%
369 TRANSFER FROM SANITATION FUND	164,200	164,200	164,200	164,200	164,200	-	0.00%
370 INTERFUND TRANSFER IN	627,454	378,233	638,482	638,482	364,782	(273,700)	-42.87%
371 TRANSFER FROM UTILITY FUND	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	-	0.00%
372 TRANSFER FROM AIRPORT FUND	15,000	15,000	15,000	15,000	15,000	-	0.00%
368 TRANSFER FROM TUF	-	-	-	-	100,000	100,000	0.00%
450 Interfund Operating Transfers Total	5,539,838	5,112,487	5,365,366	5,363,866	5,868,461	503,095	9.38%

MAJOR REVENUE SOURCES

FY 2023 Budget

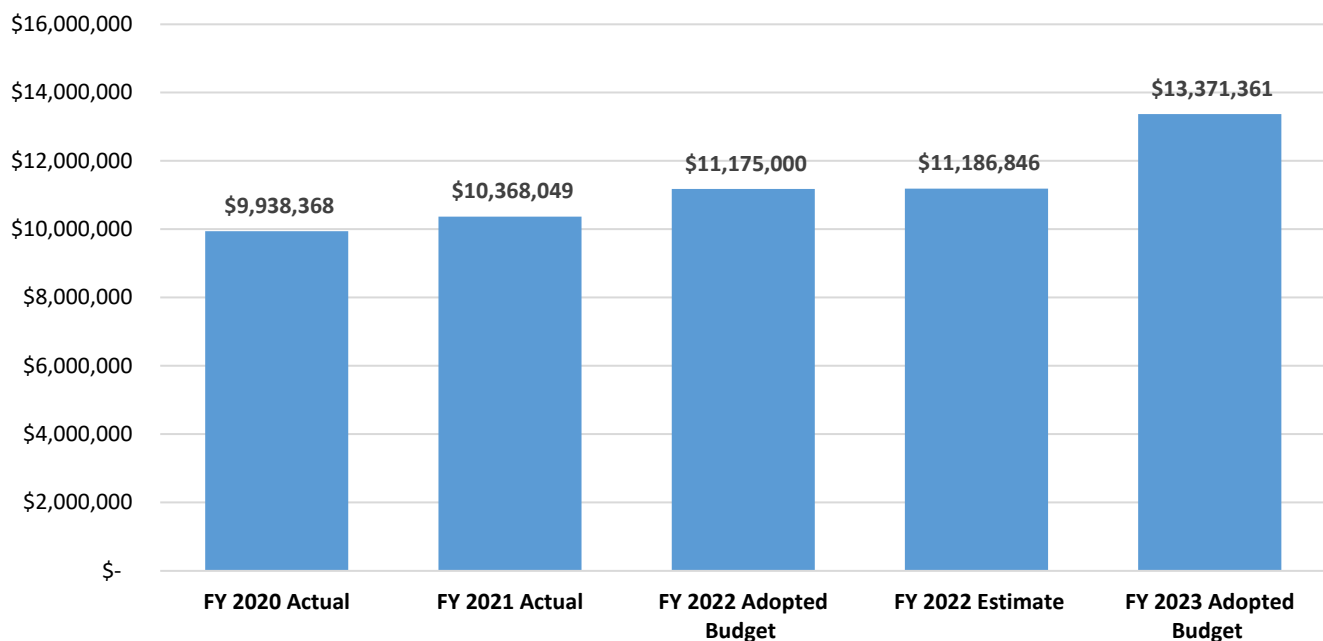
						FY 2022 Budget to FY 2023 Budget	
Account Description	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Proposed Budget	Difference (\$)	Difference (%)
Revenue							
460 Proceeds General Fixed Assets							
371 CEMETERY LOT SALES -RESTRICTED	9,316	15,878	8,500	8,500	8,500	-	0.00%
372 CEMETERY LOT SALE-UNRESTRICTED	83,841	142,905	80,000	84,000	85,000	5,000	6.25%
374 SALE OF SURPLUS EQUIPMENT	8,007	25,124	7,500	18,075	-	(7,500)	-100.00%
376 BULK WATER SALES	2,713	2,554	2,000	2,000	2,000	-	0.00%
379 SALE OF MISC. ASSETS	10	-	-	-	-	-	0.00%
460 Proceeds General Fixed Assets Total	103,888	186,461	98,000	112,575	95,500	(2,500)	-2.55%
470 Proceeds General Long Term Liabilities							
382 CAPITAL EQUIP LOAN PROCEEDS	-	-	2,000,000	-	-	(2,000,000)	-100.00%
470 Proc General Long Term Liabilities Total	-	-	2,000,000	-	-	(2,000,000)	-100.00%
Revenue Total	\$37,386,564	\$39,389,366	\$42,875,408	\$42,552,688	\$53,525,198	10,649,790	24.84%

Tax Revenues are primarily derived from property taxes and sales taxes.

Property Taxes are levied on January 1 of each year. The Williamson Central Appraisal District determines the value for each property in the city. Property tax rolls are certified in July and the tax rate is adopted in September, along with the budget. The Williamson County Tax Collector then sends statements to each taxpayer.

Budgeted revenues from ad valorem taxes total \$13,371,361. The adopted property tax rate for FY 2023 is \$0.648953 per \$100 of valuation. The property tax rate is made up of two components; the Maintenance & Operations (M&O) rate for general operations and the Interest & Sinking (I&S) rate for debt service. For FY 2023, the M&O rate is \$0.453380 and the I&S rate is \$0.195573.

Property Tax Revenues



Sales Tax Revenue is budgeted at \$11,325,000. The City's sales tax rate is 8.25% for goods and services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts on a monthly, quarterly, or annual basis.

Of the 8.25% tax, the State retains 6.25% and distributes 2% to the City. The 2% is allocated in the following categories:

- 1.00% is used for general City operating purposes
- 0.50% is transferred to the Taylor Economic Development Corporation
- 0.50% is used for property tax relief and is included in the sales tax total budgeted in the General Fund

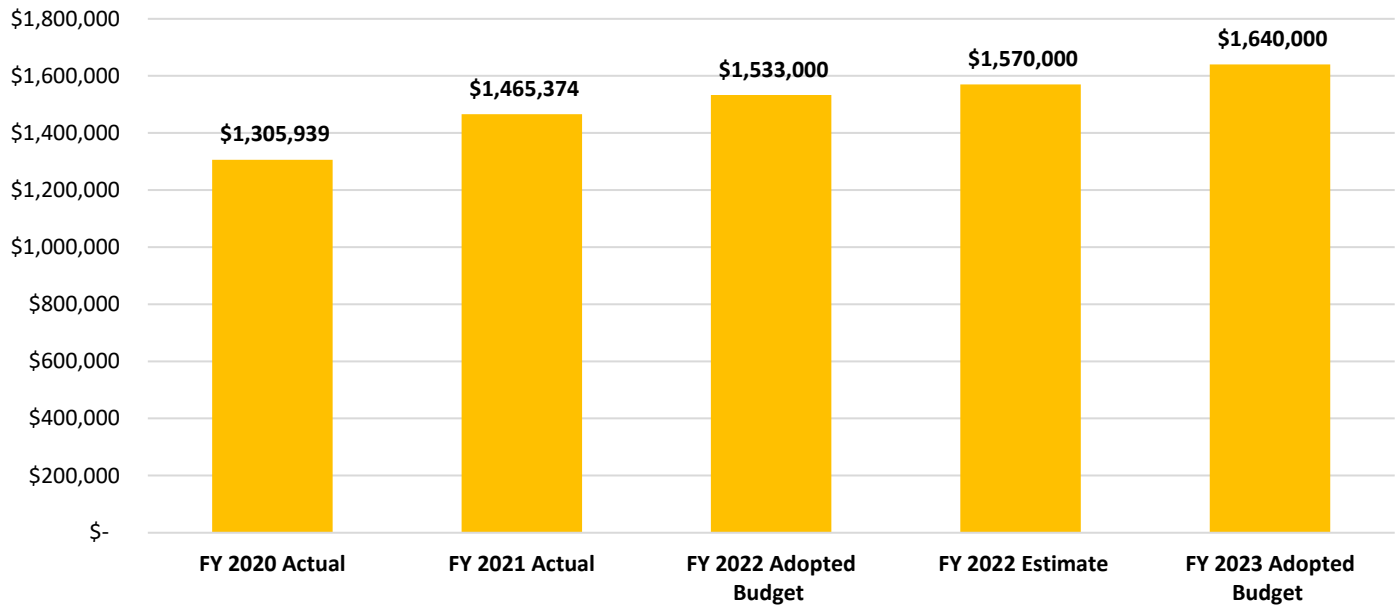
Sales tax revenues are budgeted to increase substantially, 166%, relative to FY 2022 budget with a budgeted amount of \$11,325,000 and includes \$6,000,000 in new construction use tax revenue. Sale tax revenues less the construction use tax are budgeted at \$5,325,000, or 9.8% more than the estimated collections for FY 2022.

Sales Tax Revenue



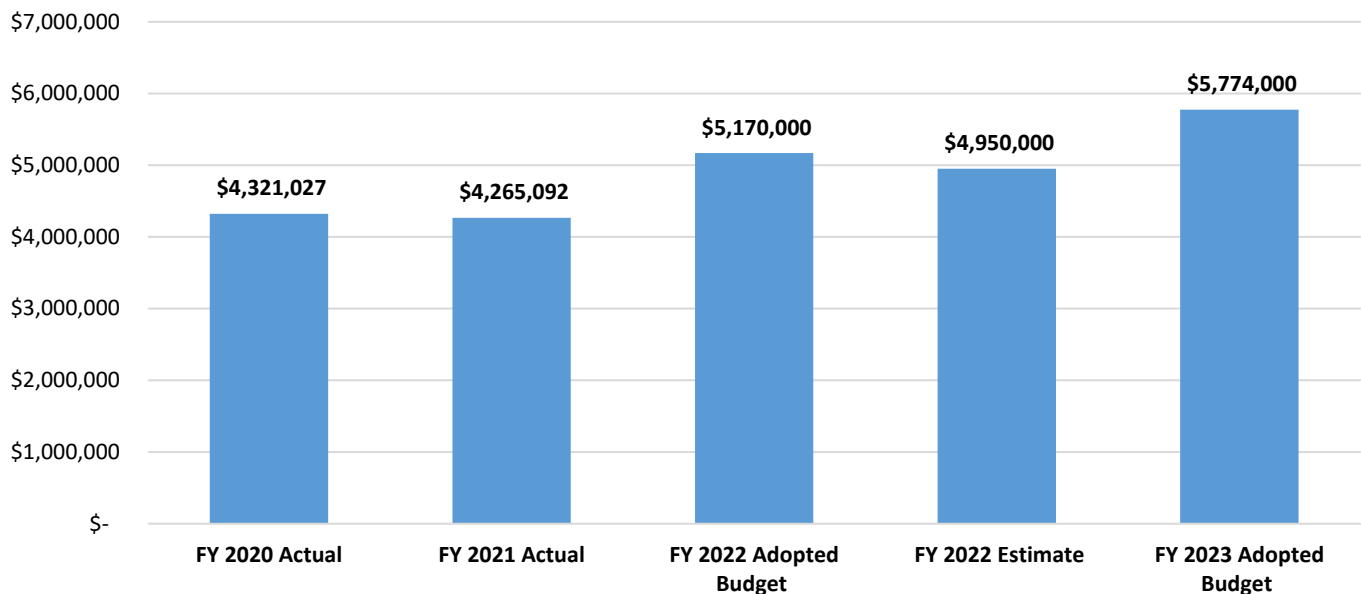
Service Charges are fees paid for by the users of the service and are set at a level to cover the cost of the service provided. User **charges for sanitation** customers is budgeted at \$1,640,000, a 7% increase over the FY 2022 budget.

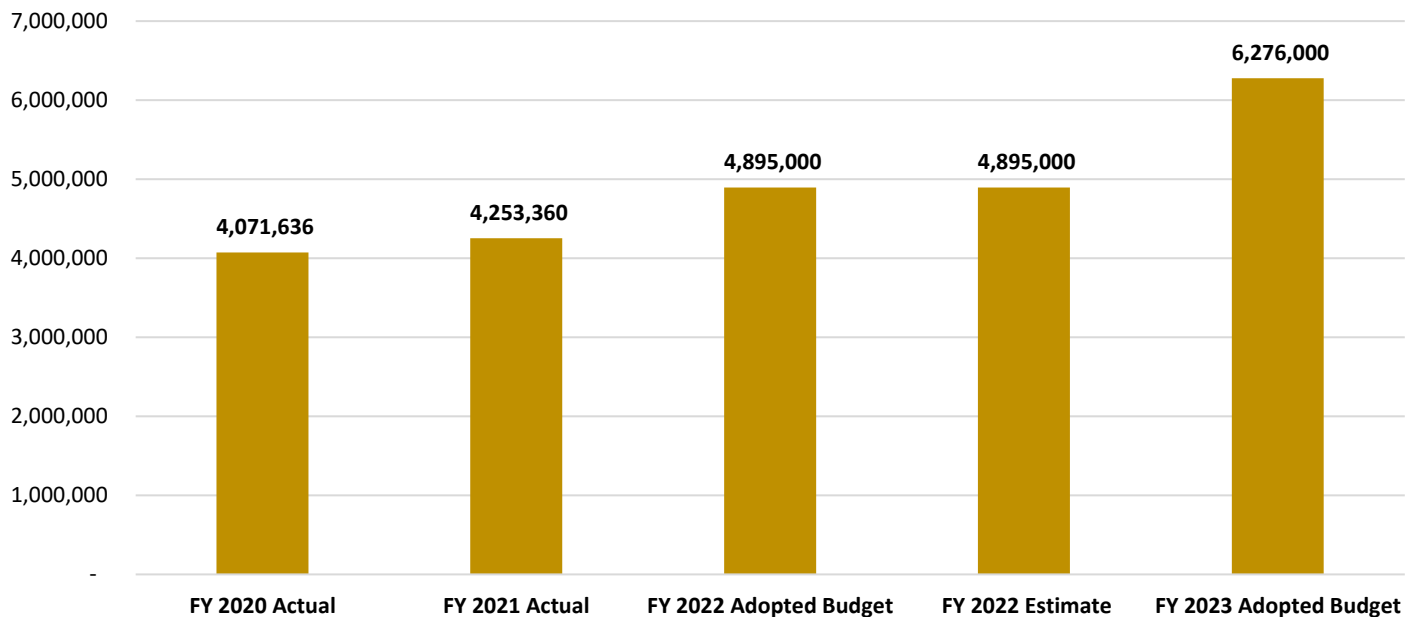
Refuse Collection Revenues



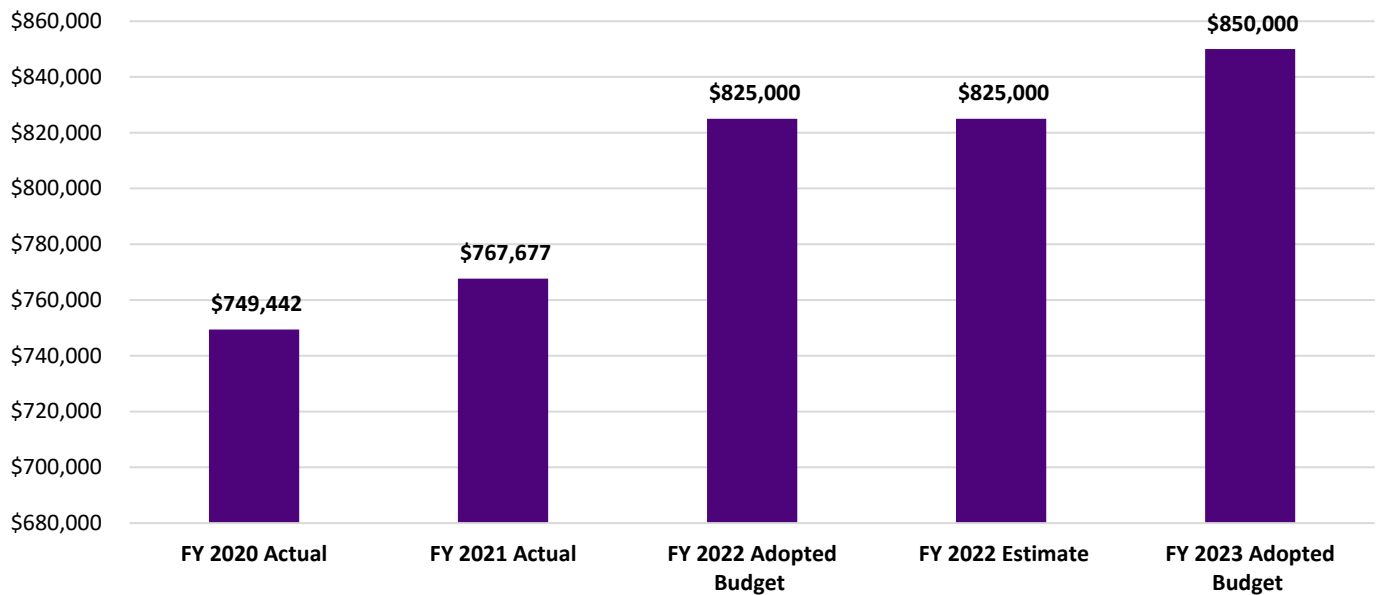
Utility Revenues are primarily derived from user charges. User charges are assessed to water, wastewater and sanitation customers based on the amount of water used by premises connected to the utility system and the level of sanitation service received. User charges for water and wastewater are budgeted at \$12,050,000. This includes rate increases of 10% for water and 8% for wastewater to cover the costs of operating and improving the systems.

Water Service Revenues



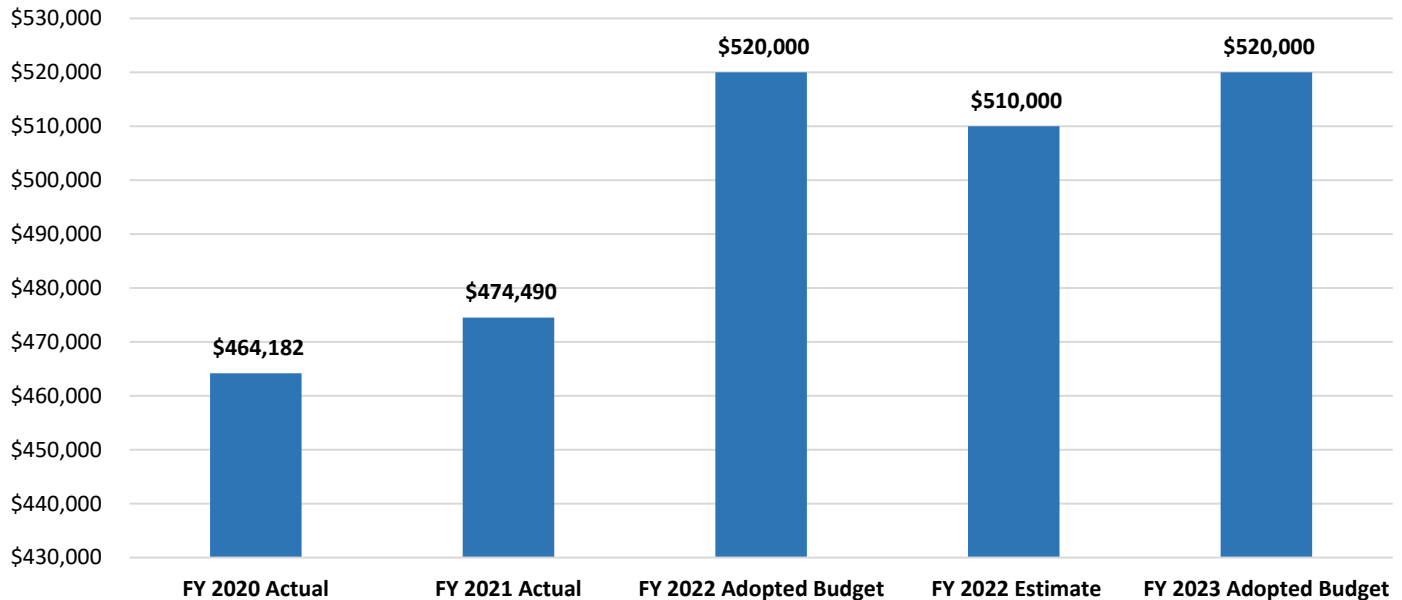
Sewer Service Revenues

Transportation User Fee (TUF) is a fee assessed to each property based on the impact the use of the property has on the transportation system in the City. TUF fees collected are restricted in their use by ordinance for the maintenance and operation of the street and transportation system. TUF fees are budgeted at \$850,000 in FY 2023 and is 3% more than the previous year budget to account for growth in the City.

Transportation User Fee (TUF) Revenues

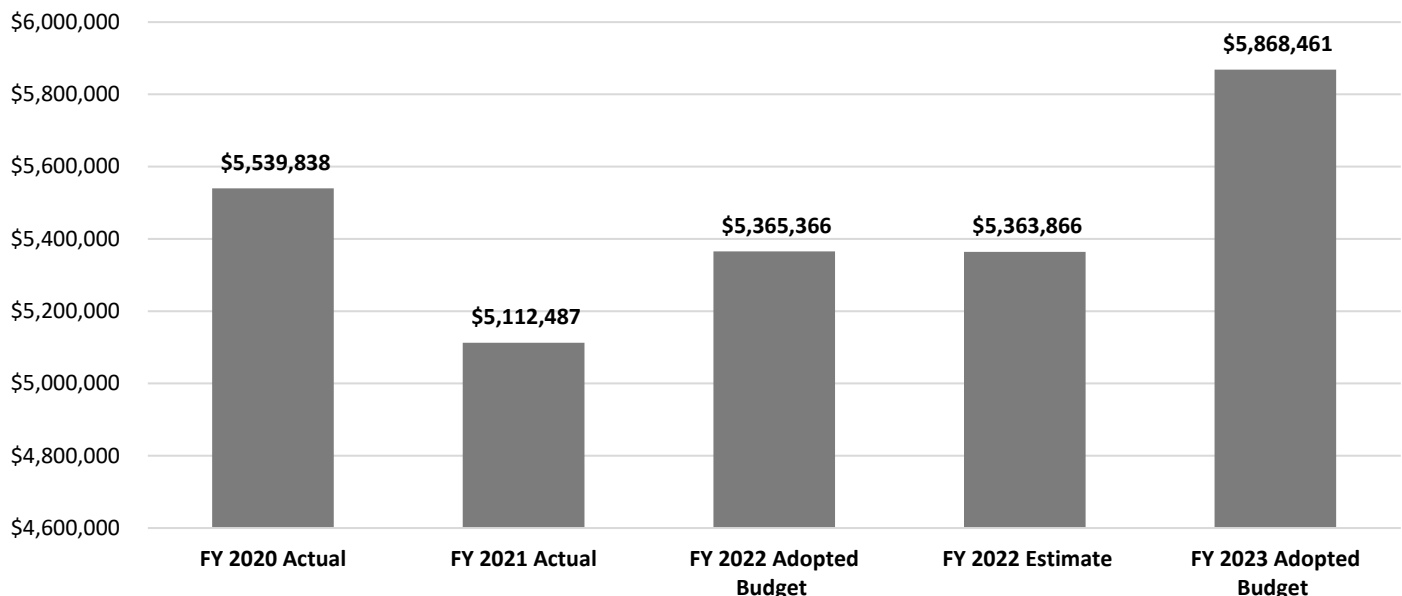
Municipal Drainage Utility System (MDUS) fee is assessed to each property based on the size of the property and the impact the property has on the drainage system of the City. MDUS fees collected are restricted in their use by ordinance for the maintenance and operation of the City's drainage system.

Drainage Revenues



Interfund Transfers include transfers between funds to cover the cost of services provided to the fund from cost categories charged to the receiving fund. The biggest cost of service interfund transfer budgeted in FY 2023 is from the Utility Fund to the General fund for \$1.6 million to cover the costs charged in the General Fund that are used to support the operations of the Utility Fund. Interfund transfers also include the cost of debt service payments from the respective funds to the debt service funds. For FY 2023, interfund transfers for debt service payments total \$3.8 million.

Interfund Transfers



Main Funds	Beginning Fund Balance Projection	Revenues and Sources Budgeted	Expenditures and Uses Budgeted	Balance Projected	Ending Fund Balance Projected
Governmental Funds					
General Funds					
General Fund	\$9,143,466	\$25,314,882	\$25,069,466	\$245,416	\$9,388,882
Library Grant/Donation Fund	330,178	600	-	600	330,778
Roadway Impact Fees Fund	498,791	80,000	-	80,000	578,791
General Funds Total	9,972,435	25,395,482	25,069,466	326,016	10,298,451
Special Revenue Funds					
Hotel-Motel Tax Fund	113,751	245,000	243,250	1,750	115,501
Main Street Revenue Fund	105,967	156,825	156,825	-	105,967
Municipal Court Revenue Fund	98,965	12,550	9,642	2,908	101,873
Municipal Utility Drainage Fund	250,434	523,500	517,575	5,925	256,359
Tax Increment Financing (TIF)	268,507	625,500	439,382	186,118	454,625
Tax Increment Financing (TIF) #2	-	219,000	217,000	2,000	2,000
Transportation Fund (TUF)	1,437,129	850,500	847,351	3,149	1,440,278
Special Revenue Funds Total	2,274,753	2,632,875	2,431,025	201,850	2,476,603
Debt Service Funds					
General Government I&S Funds	1,072,524	4,212,561	4,213,061	(500)	1,072,024
Municipal Utility Drainage I&S Fund	3,119	-	-	-	3,119
Transportation User Fees I&S Fund	245	-	-	-	245
Debt Service Funds Total	1,075,888	4,212,561	4,213,061	(500)	1,075,388
Governmental Funds Total	13,323,076	32,240,918	31,713,552	527,366	13,850,442
Proprietary Funds					
Utility Funds					
Utility Fund	6,622,618	13,113,500	13,075,927	37,573	6,660,191
Utility I&S Fund	213,034	3,361,891	3,361,891	-	213,034
Utility Capital Impact Fees Fund	4,122,798	475,000	245,000	230,000	4,352,798
Utility Funds Total	10,958,450	16,950,391	16,682,818	267,573	11,226,023
Airport Funds					
Airport Fund	5,171,743	605,200	604,462	738	5,172,481
Airport I&S Fund	30,523	107,488	107,488	-	30,523
Airport Funds Total	5,202,266	712,688	711,950	738	5,203,004
Cemetery Fund	188,125	273,500	432,250	(158,750)	29,375
Sanitation Fund	299,249	2,055,000	2,045,200	9,800	309,049

ALL FUNDS SUMMARY**FY 2023 Budget****Internal Services Funds**

Fleet Operating Fund	(98,017)	910,784	817,099	93,685	(4,332)
Fleet Replacement Fund	234,165	367,917	307,917	60,000	294,165

Internal Services Funds Total	136,149	1,278,701	1,125,016	153,685	289,834
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Proprietary Funds Total	16,784,239	21,270,280	20,997,234	273,046	17,057,285
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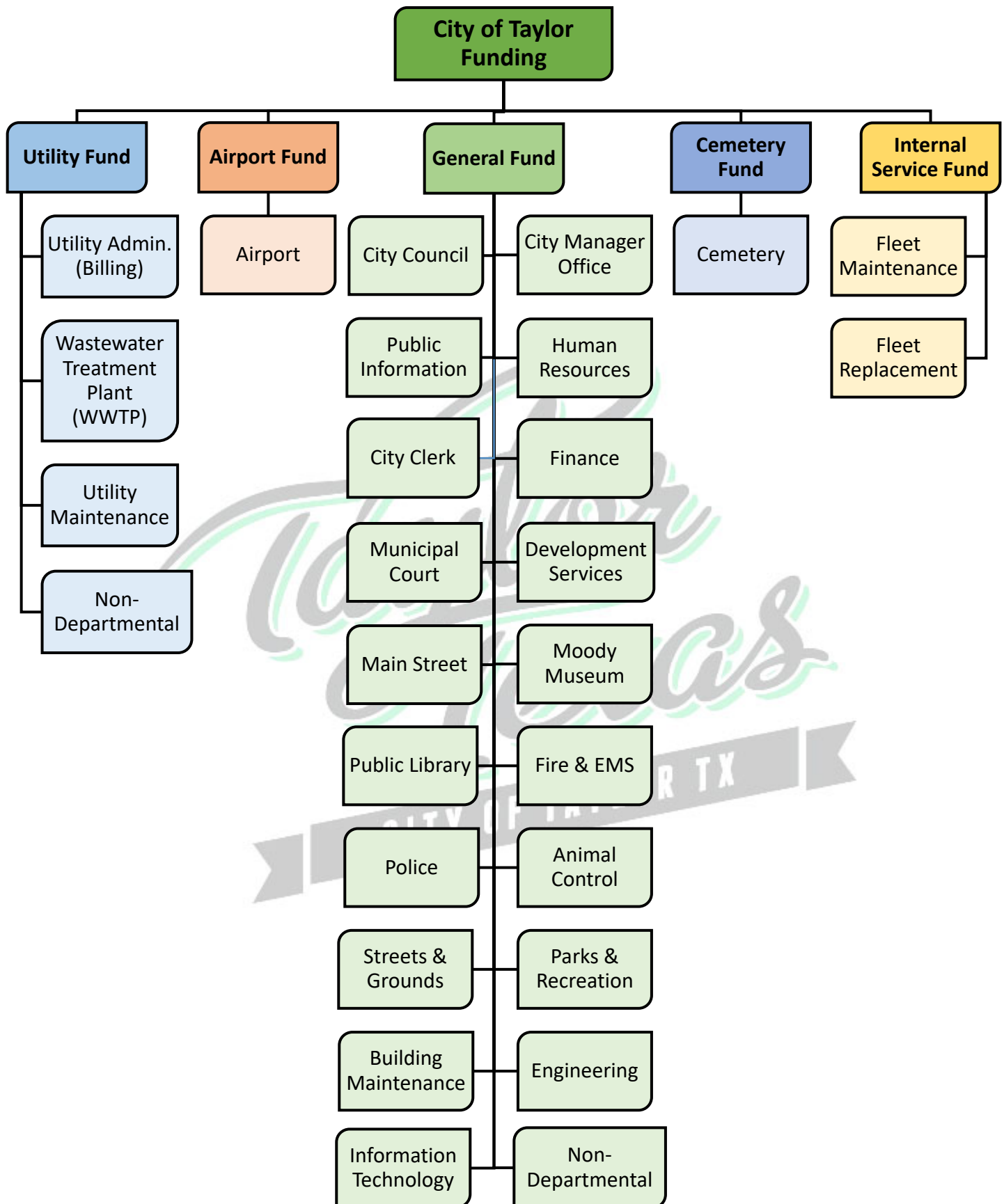
Fiduciary Funds**Fiduciary Funds**

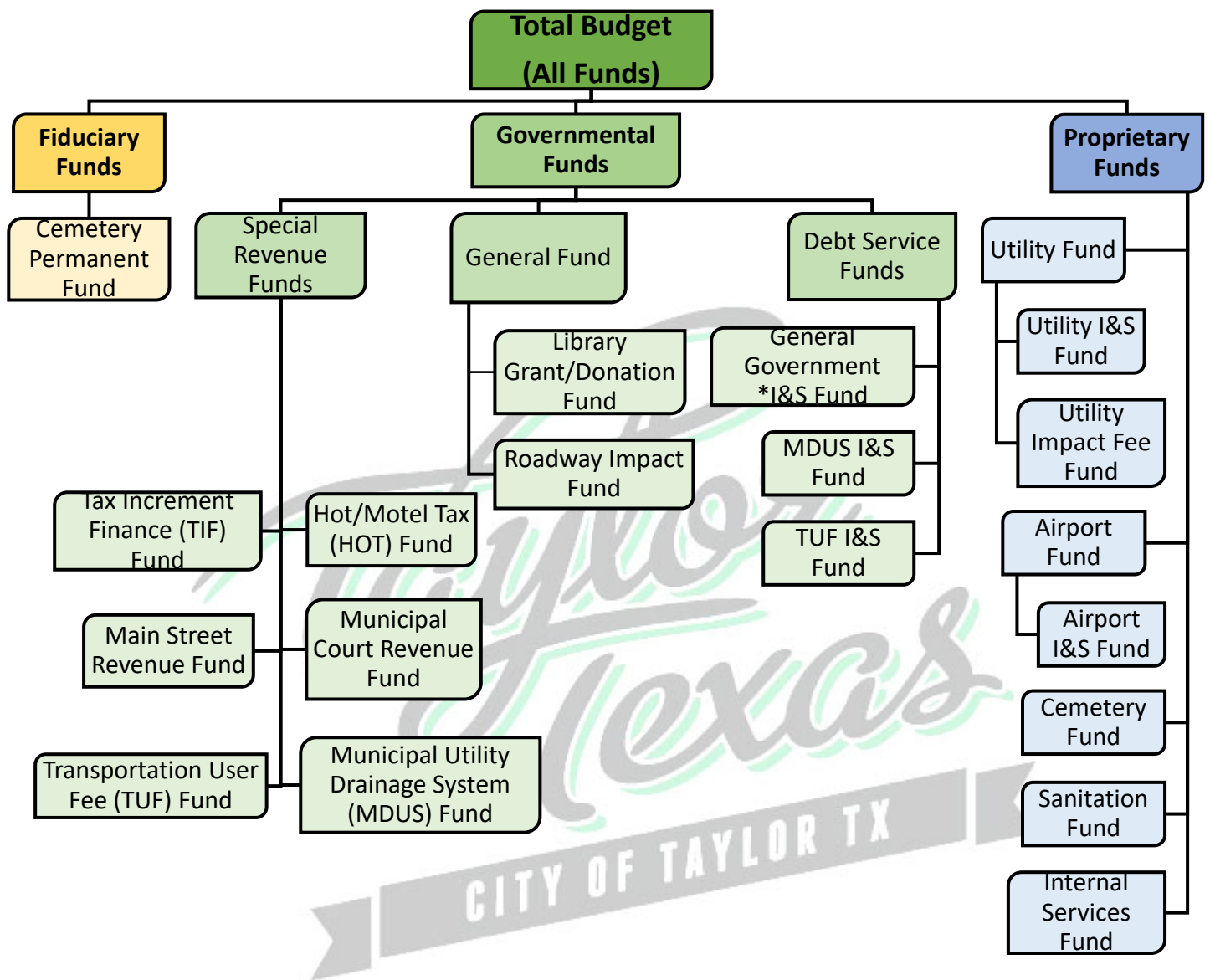
Cemetery Permanent Fund	723,054	14,000	5,500	8,500	731,554
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Fiduciary Funds Total	723,054	14,000	5,500	8,500	731,554
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Fiduciary Funds Total	723,054	14,000	5,500	8,500	731,554
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Grand Total	30,830,369	53,525,198	52,716,286	808,912	31,639,281
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*Interest & Sinking



General Fund

Fund Summary	75
City Council	79
City Manager Office	83
Public Information	89
Human Resources	94
Finance	98
Municipal Court	102
Development Services	111
Main Street	116
Moody Museum	121
Public Library	121
Fire	127
Police	131
Animal Control	131
Streets & Grounds	137
Parks & Recreation	143
Building Maintenance	148
Engineering	152
Information Technology	153
Non-Departmental	156

The General Fund is the general operating fund of the City. It is used to account for all financial resources of the general government except those accounted for in another fund. The principal sources of revenue include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development. **Revenues** are budgeted at \$25,314,882 with the primary revenues sources as follows:

- **Ad Valorem Taxes** – Property tax collections are budgeted at \$8,860,000, an increase of \$773,000 from FY 2022 budget. The 2022 certified taxable value per the Williamson County Tax Appraisal District is \$1,937,474,030, with \$120,534,625 in value still under protest. Tax revenues in the General Fund are based on the assumption that ninety percent of the value under protest will be retained. These certified values include the captured property value of the Tax Increment Reinvestment Zone, and such value has been subtracted prior to any tax calculations. Property taxes account for approximately 35% of total revenue for in the General Fund.
- **Sales Tax revenue** is budgeted at \$11,325,000, which is an increase of \$7,075,000 (166%) from the current budget and includes \$6,000,000 in new construction use tax revenue. Sales tax revenues for FY 2022 have been much higher than the conservatively budgeted amount, and it is estimated that actual collections for the fiscal year will be approximately \$4,850,000. Sale tax revenues in the proposed FY 2023 minus the construction use tax are budgeted at \$5,325,000, or 9.8% more than the estimated collections for the current fiscal year. Given the large influx of construction use tax revenues in FY 2023, sales taxes account for approximately 45% of total revenue in the General Fund.
- **Franchise Taxes**, which consists of Electric, Cable, Telephone, Gas, and Mixed Beverage represents approximately 3% of General Fund revenues.
- **Permits and Licenses** are budgeted at \$932,800, as new development and construction are driving the 39% anticipated increase in budgeted revenues compared to the FY 2022 budgeted amount.
- Budgeted **Inter-Fund Transfers** covers the cost that the General Fund incurs due to providing staff support to the Enterprise Funds. The budgeted transfer of \$2,002,282 is an increase of \$19,550 from FY 2022.

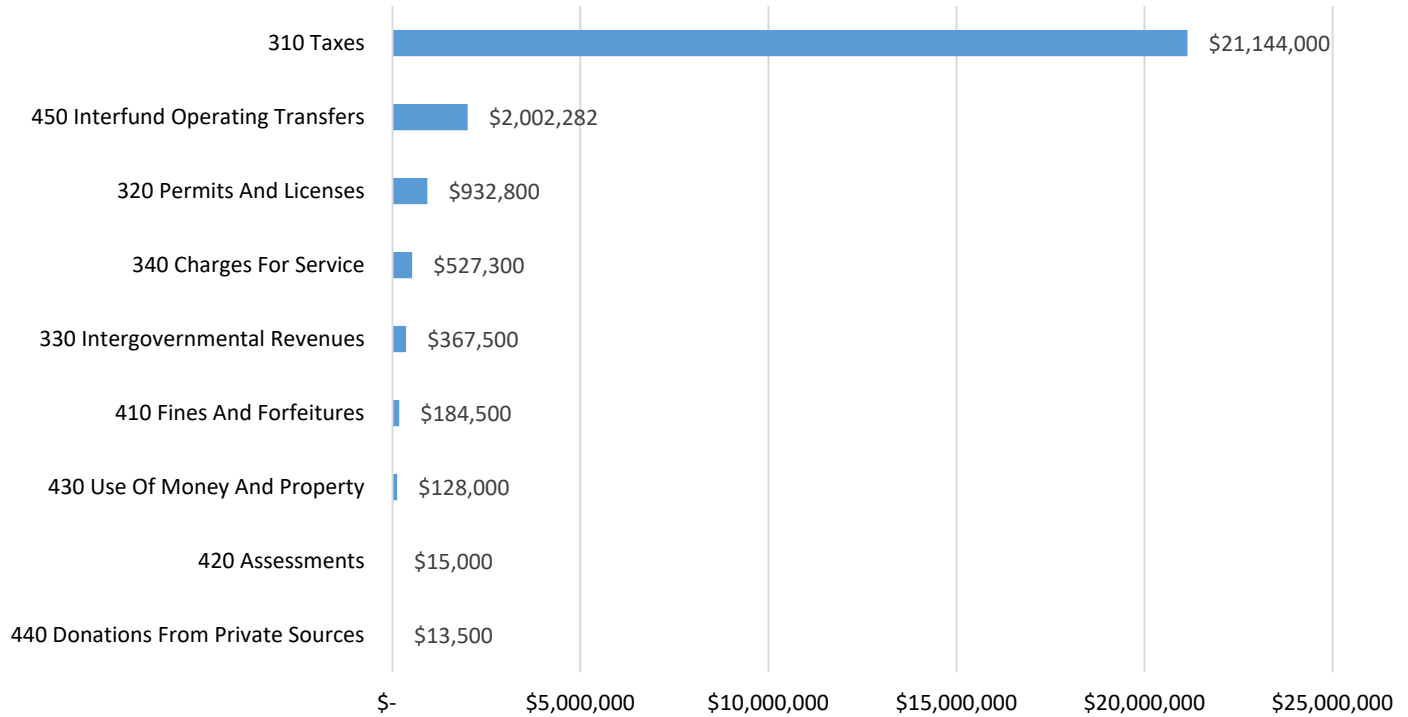
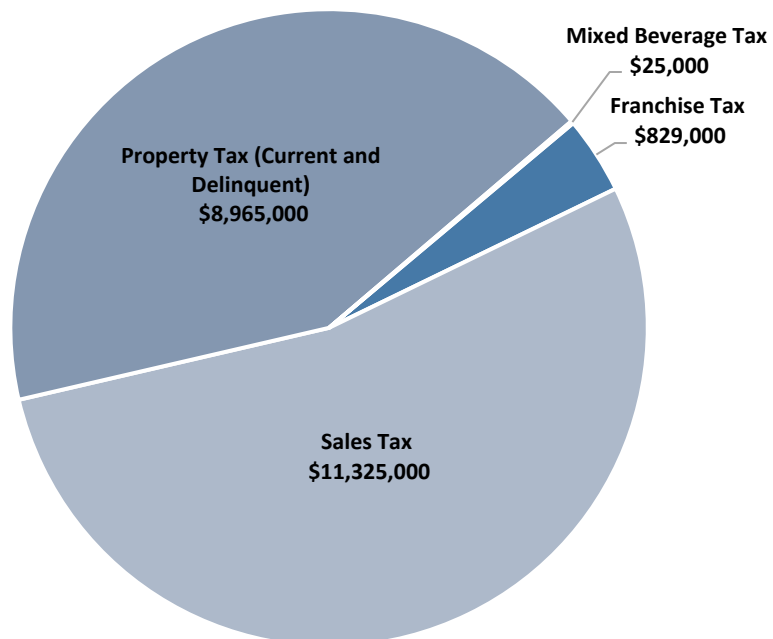
General Fund **expenditures** are budgeted at \$25,069,466; this is an increase of \$8,053,782 or 47% from the FY 2022 adopted budget. The increase reflects the expenditure of almost \$6,000,000 in new construction use tax on one-time purchases and improvements. It also includes expenditures related to the full-year costs of items added during the current fiscal year, several increased program levels, and inflationary cost increases. A few budget highlights include:

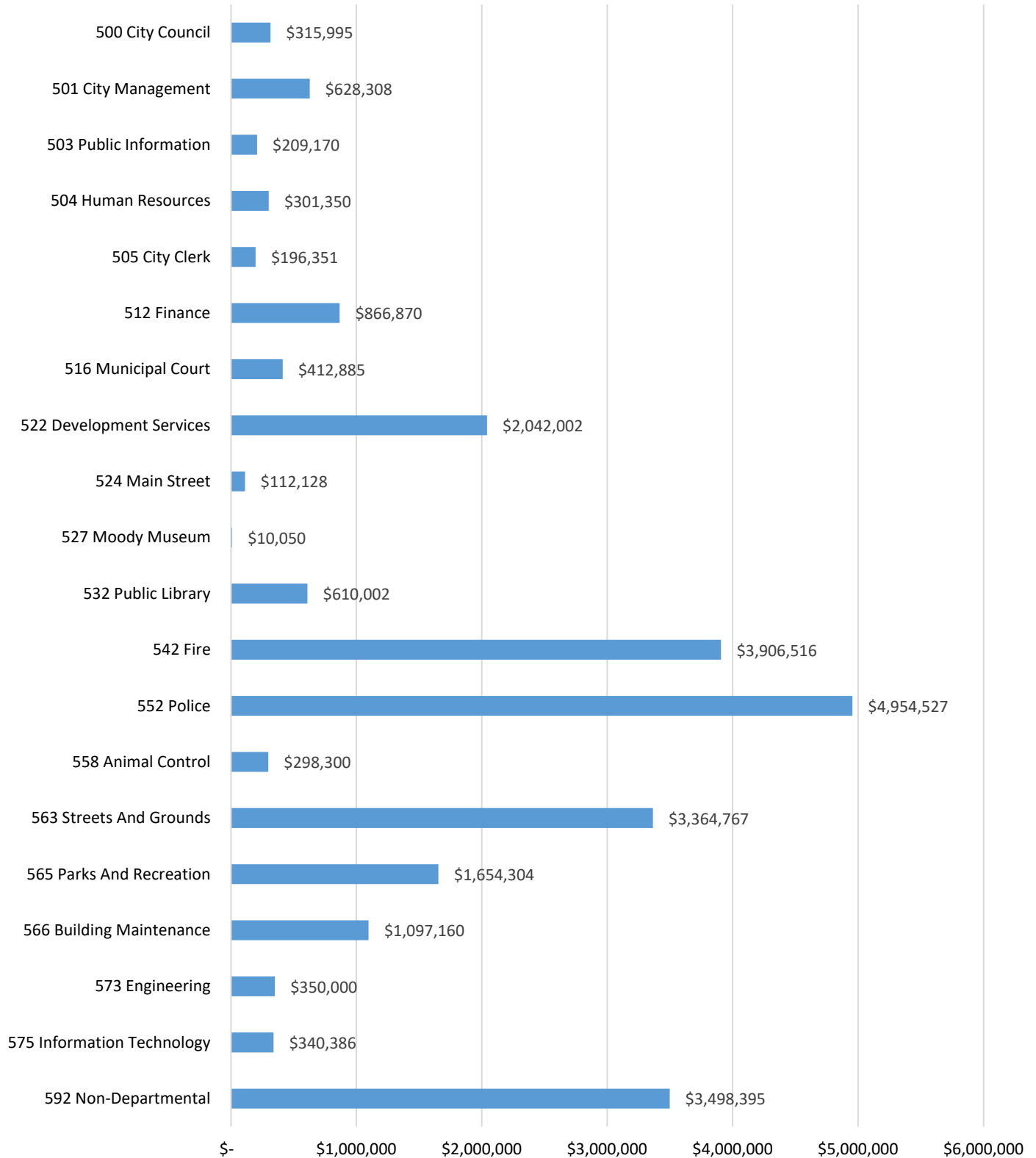
- Compensation adjustments for employees to move all employees to market averages on October 1st and a 5% COLA for all employees on April 1st.
- Includes almost \$6,000,000 in equipment and facility purchases/improvements using new construction use tax revenues.
- Maintains funding for Public Arts.
- Increases funding for programs that provide assistance to financially challenged citizens.

- Includes funding for projects related to the recently completed Parks Master Plan.

General Fund fund balance is projected to be approximately \$9.1 million at the end of FY 2022 and is anticipated to grow 1% with a budgeted increase of \$245,416 in FY 2023.

Fund Summary	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Adopted Budget
310 Taxes	\$12,071,981	\$12,793,826	\$13,264,000	\$13,909,000	\$21,144,000
320 Permits And Licenses	841,181	923,814	669,800	1,192,600	932,800
330 Intergovernmental Revenues	151,977	436,436	386,500	391,850	367,500
340 Charges For Service	223,699	375,580	357,400	509,800	527,300
410 Fines And Forfeitures	192,865	169,110	231,700	177,000	184,500
420 Assessments	3,929	514,234	14,000	63,000	15,000
430 Use Of Money And Property	343,562	573,543	103,000	419,343	128,000
440 Donations From Private Sources	119,234	10,085	10,500	17,500	13,500
450 Interfund Operating Transfers	2,135,150	1,984,486	1,982,732	1,982,732	2,002,282
460 Proceeds General Fixed Assets	10	-	-	-	-
Revenue by Categories Total	\$16,083,588	\$17,781,115	\$17,019,632	\$18,662,825	\$25,314,882
500 City Council	\$275,625	\$275,963	\$219,480	\$218,266	\$315,995
501 City Management	677,611	689,089	547,780	556,710	628,308
503 Public Information	168,531	174,224	197,540	184,680	209,170
504 Human Resources	241,030	268,114	277,822	281,016	301,350
505 City Clerk	-	-	157,800	155,003	196,351
512 Finance	605,972	599,062	760,815	730,884	866,870
516 Municipal Court	353,211	340,919	432,079	378,962	412,885
522 Development Services	1,107,057	1,210,507	1,524,568	1,727,723	2,042,002
524 Main Street	85,188	101,010	121,376	131,655	112,128
527 Moody Museum	7,480	6,644	10,075	9,875	10,050
532 Public Library	497,620	471,009	519,588	509,674	610,002
542 Fire	2,574,994	2,885,029	2,915,482	2,926,382	3,906,516
552 Police	3,921,442	4,144,647	4,441,044	4,287,909	4,954,527
558 Animal Control	199,870	250,768	244,028	269,201	298,300
563 Streets and Grounds	1,650,175	1,771,898	1,983,854	2,087,608	3,364,767
565 Parks and Recreation	1,076,138	1,223,708	1,085,937	1,063,275	1,654,304
566 Building Maintenance	475,788	559,823	576,697	589,935	1,097,160
573 Engineering	164,135	83	175,000	270,000	350,000
575 Information Technology	244,850	289,921	218,834	221,172	240,386
592 Non-Departmental	555,396	163,270	605,885	771,096	3,498,395
Expenditures by Categories Total	\$14,882,114	\$15,425,687	\$17,015,684	\$17,371,026	\$25,069,466

FY 2023 General Fund Revenues**FY 2023 General Fund Tax Revenues**

FY 2023 General Fund Expenditures by Department



Left to Right: Mayor Pro-Tem Anderson, Mayor Rydell, Council Member Ariola, Council Member Drummond, Council Member Garcia

Mission:

The City of Taylor provides a full range of services to its citizens. The primary objective of City government is to provide services to the citizens of Taylor at the lowest reasonable cost. The City Council further refined this objective into the following mission statement:

“To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business. Our Vision for Taylor is a vibrant and diverse community that provides residents the best lifestyle Texas has to offer.”

Pursuant to the mission statement, City Council identified three pillars for strategic growth: **Quality of Life, Economic Vitality, and Mobility & Infrastructure**. Within these areas for growth and improvement are focal points in the following areas: **Neighborhoods/Diversity & Population Size, Community Engagement, Public Safety, Customer Service, Infrastructure/Transportation/City Facilities, Arts, Economic Vitality/Financial Health, and Parks, Trails, & Open Spaces**.

Department Description:

The City of Taylor is a home rule city which operates under a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the five Council members. Responsibilities of the City Council include:

- Adopting the annual budget and ad valorem tax rate to include the general objectives for the City program activities and service levels.
- Appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves capital improvement projects and contracts as prescribed by the City Charter and State law.
- Establishes goals and policies to improve the quality of life of the citizens of Taylor.

Council members serve staggered three-year terms. Four of the Council members are elected by single member districts with the remaining council member being elected at-large. After each election, the five members of the Council select from themselves a Mayor and a Mayor Pro-Tem to serve a one-year term.

FY 2023 Budget Highlights:**Employee Talent Management and Internal Process Strategies**

- Approved market wage adjustment, based on staff and consultant recommendation, to keep the city competitive within the overall public sector
- Approved fleet replacement list of vehicles and repairs/upgrades to various city building
- Approved 5% Cost-of-Living-Adjustment to retain city staff and to keep implemented market adjustments competitive

Customer Service Strategies

- Development Services items to continue building forward with the Comprehensive Plan, which includes update the engineering manual, roll out new development codes, and development financial management tool
- Memberships & Dues for the following organizations:
 - Interagency Council of East Williamson County
 - Hispanic Council Association
 - Capital Area Council of Governments
 - Texas Municipal League (TML)
 - Chamber of Commerce

Community Engagement Strategies

- Contributions to the following Civic Programs:
 - Literacy Council Williamson County
 - Williamson / Burnet Counties Opportunities Program
 - Combined Community Action
 - CAMPO Work Program
 - Hope Alliance (Williamson County Crisis Center)
 - United Seniors of Taylor
 - The Shepherd's Heart

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$32,917	\$44,450	\$41,778	\$64,745	-	\$64,745
Operational Supplies	12,524	24,530	24,288	19,350	-	19,350
Facility Operations & Maint.	3,060	3,000	3,000	3,000	-	3,000
Contract Services & Fees	194,068	111,600	113,300	183,000	-	183,000
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	33,393	35,900	35,900	45,900	-	45,900
Total Department Budget:	\$275,963	\$219,480	\$218,266	\$315,995	-	\$315,995

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ City Council awarded Texas City Management City Council of the Year
- ☒ Approved economic development agreement, which will bring a \$17 Billion Investment via Samsung into Taylor
- ☒ Completed the adoption of the Envision Comprehensive Plan
- ☒ Awarded largest grant in Taylor's history through GLO TWDB Grant at \$5.5 million
- ☒ Focused on maintaining staffing levels by funding COLAs and implement compensation recommendations
- ☒ Completed major capital improvements from the 2019 Bond projects
- ☒ Approved 2022 Bond for projects for departments throughout the city
- ☒ Continued to ensure financial stability of the City by maintaining AA-bond rating

FY 2023**Major Goals & Objectives**

- ☐ Adopt new code updates and any other updates as needed for the new Comprehensive Plan
- ☐ Focus on fiscally responsible growth management
- ☐ Continue to implement the new Samsung development
- ☐ Adopt Capital Improvement Plan
- ☐ Continue street maintenance and improvements
- ☐ Drive areas within strategic pillars
- ☐ Provide excellent intra-governmental relations

Performance Measures	FY 2021 Actual	FY 2022 Actual	FY 2023 Target
<u>Outputs:</u>			
Ordinances introduced	20	35	20
Proclamations/Recognitions presented	19	20	19
Council meetings posted	28	36	30
Boards & commissions reviewed	15	16	16
<u>Effectiveness:</u>			
Board appointments made	38	29	30
<u>Efficiencies:</u>			
% Ordinances introduced & approved	100%	99%	100%
% Council meetings held	100%	100%	100%
% Board appointments confirmed	100%	100%	100%



Robinson Ribbon Cutting, Deputy City Manager Jeff Jenkins, Mayor Rydell, Mayor Pro Tem Anderson, Councilman Drummond, City Manager Brian LaBorde, Public works Director Jim Gray, and Chief Baum

Mission:

To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business while providing quality customer service.

Department Description:

The **City Manager** provides administration and management services for all city departments while executing the policies and objectives formulated by the City Council. As the Chief Executive Officer, the City Manager is directly responsible to the City Council. The City Manager's primary charge is the day-to-day operation of the City through the coordination of all City Department activities and functions that include:

- Ensure responsible organizational and fiscal management of the City.
- Effectively implement and administer the goals and policies established by the City Council.
- Advise City Council on reliable methods of responding to community needs.
- Ensure responses to Citizen requests are handled efficiently.
- Improve customer service

The **Deputy City Manager** provides assistance to the City Manager in planning, organization and the directions of City programs, departments, and services. This position also has the responsibility to:

- Assist in the implementation of policies established by the City Council and City Manager. Direct City Departments as assigned by the City Manager.
- Ensure departments are providing effective, efficient, and friendly customer service.
- Serves as Acting City Manager in the absence of the City Manager.

The **Executive Assistant to the City Manager** provides additional support to the City Manager in general administrative activities.

- Provide responsible, confidential, and administrative support to the City Manager and Deputy City Manager.
- Coordinates activities and schedules for City Manager.
- Coordinate programs, events, or conferences by arranging for facilities and caterer, issuing information or invitations.
- Imparts information, responds to inquiries, receives complaints, and resolves problems.

The **City Attorney** provides legal counsel and advice to the Mayor and City Council and City Manager in matters related to City business or City policy. This position is a contract for services that include:

- All actions in the Municipal Court of Record.
- Serve as the City's legal advisor and represents the City in litigation.
- Keep current on recent developments in municipal law.
- Draft and prepare contracts, resolutions, ordinances, and other legal documents as needed.
- Attend City Council meetings as needed.

FY 2023 Budget Highlights:**Internal Process and Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- City Council Strategic Retreat
- Memberships & Dues including the following organizations:
 - International City/County Manager Association (ICMA)
 - Texas City Manager Association (TCMA)
 - Chamber of Commerce
- Professional Conferences including:
 - International City Manager Association Conference
 - Texas City Manager Association Conference
- Workshop Training:
 - Williamson County Growth Summit
 - Continuing Education in City Management
 - Texas State Library and Archives Commission (TSLAC) Records Retention Training

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$643,511	\$529,955	\$555,033	\$604,520	-	\$604,520
Operational Supplies	21,886	14,000	20,132	19,128	-	19,128
Facility Operations & Maint.	2,264	1,825	1,872	2,410	-	2,410
Equip. Operations & Maint.	663	1,500	866	1,500	-	1,500
Contract Services & Fees	20,765	500	3,808	750	-	750
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	\$689,089	\$547,780	\$581,711	\$628,308	-	\$628,308

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Assisted with negotiations with economic development agreement, which will bring a \$17 Billion Investment via Samsung into Taylor
- ☒ Completed construction projects from the 2019 Infrastructure Bond for streets, drainage, utilities, and general fund projects
- ☒ Completed quality of life improvements with Taylor Regional Park/Doak Park Phase II Improvements and the Percussion Park
- ☒ Updated compensation study and provided implementation plan to adjust wages
- ☒ Received DEI assessment and began implementation of recommendations
- ☒ Updated the CIP for the coming year
- ☒ Awarded grant funding for design and construction dollars for Donna Channel drainage improvement project and Highland Drive water main
- ☒ Updated the Street maintenance program for 2022
- ☒ Finished Comprehensive Plan Update, which was first update since 2004
- ☒ Facilitated new developments throughout the city with a focus on fiscally sustainable development
- ☒ Continued to ensure financial stability of the City by maintaining AA-bond rating

FY 2023**Major Goals & Objectives**

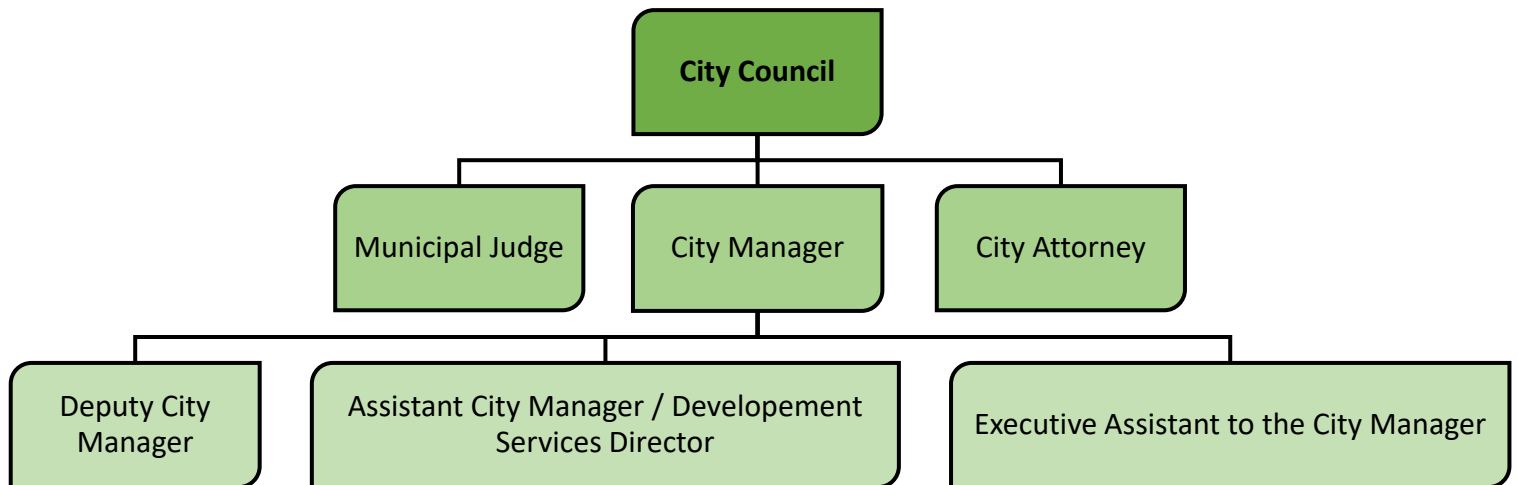
- ☐ Implement code updates and any other programs as needed from the adoption of the new Comprehensive Plan
- ☐ Review the CIP and look at next phase of projects to implement with available bonding capacity
- ☐ Complete Drainage, Water and Wastewater master plan updates
- ☐ Finish constructing quality of life improvements with the Taylor Regional Park/Doak Park Phase II Improvements and Percussion Park
- ☐ Implement the compensation study
- ☐ Continue implementing DEI recommendations
- ☐ Continue to look for opportunities implement new technology improvements
- ☐ Review and implement changes to Park Dedication fees
- ☐ Drive goals within strategic pillars and building organizational culture
- ☐ Continue to build upon partnerships within the community, state, and national partners

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
City Manager	1	1	1	1	-	1
Deputy City Manager	1	1	1	1	-	1
Executive Assistant to the City Manager	1	1	1	1	-	1
City Clerk	1	1	-*	-	-	-
Administrative Assistant	1	1	-*	-	-	-
	5	5	3	3	-	3

* FY 2022 – City Clerk’s budget was removed from City Management and created as a separate budget.

Note: Assistant City Manager/Development Services Director is within the Development Services Budget.

Organization Chart



Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
<u>Outputs:</u>			
Month Reports Submitted	12	12	12
Strategic Planning Workshop Held	1	1	1
Completed Employee Informational Updates	24	24	24
<u>Efficiencies:</u>			
% Provided at least 5 presentations about city to community groups	100%	100%	100%
% Council meetings held and special workshops	100%	100%	100%



Bull Branch Park

Mission:

The mission of the Public Information Department is twofold: 1) To promote transparency in city government through accurate and informational communications, both internally and externally, for the City of Taylor; and 2) To promote and maintain a favorable public image through marketing and public relations activities.

Department Description:

The [Public Information Department](#) coordinates all communications efforts on behalf of the City. This includes public information; media relations; internal communications; crisis communications; and event planning and coordination. The department fosters civic involvement and heightens awareness for City activities, services and programs and coordinates activities designed to provide external and internal audiences with current information regarding all aspects of City operations and services. The Communications Staff should be FEMA-certified and both members of the department are part of the city's Emergency Management Team. The Communications Director will work directly with the Incident Commander on site at the Emergency Operations Center, as the communication liaison to the public and media when emergencies arise in the community, such as severe weather or other major disasters.

FY 2023 Budget Highlights:**Internal Process and Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- *Additional camera for photography, \$1,200.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$75,026	\$78,315	\$78,001	\$83,176	-	\$83,176
Operational Supplies	2,802	8,630	5,543	7,430	\$1,200	8,630
Facility Operations & Maint.	1,228	1,225	893	1,210	-	1,210
Equip. Operations & Maint.	-	-	-	-	-	-
Contract Services & Fees	95,168	109,370	117,591	116,154	-	116,154
Capital Outlay	-	-	-	-	-	-
Total Department Budget:	\$174,224	\$197,540	\$202,028	\$207,970	\$1,200	\$209,170

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Continued to keep the public informed about the COVID-19 public health crisis, and manage additional crisis communications as they arise, and formalize the City's crisis communications processes
- ☒ Produced videos about ongoing projects, City objectives and Development Services projects that highlight the "wins" for the City
- ☒ Successfully transitioned the City's print Community Connection Newsletter into a digital version
- ☒ Increased social media following on Facebook, Twitter, and Instagram pages.
- ☒ Completed the 2022 LEAD Taylor Program
- ☒ Continued to represent the City of Taylor with community partners in a collaborative effort to promote the city and community to both internal (local) and external (regional) markets
- ☒ Focused on higher visibility for the City of Taylor in Austin-based media outlets
- ☒ Developed creative marketing programs, flyers, and infographics to support City initiatives across all department
- ☒ Continued to manage the City's working relationship with Arsenal, the firm that manages the City's tourism pages

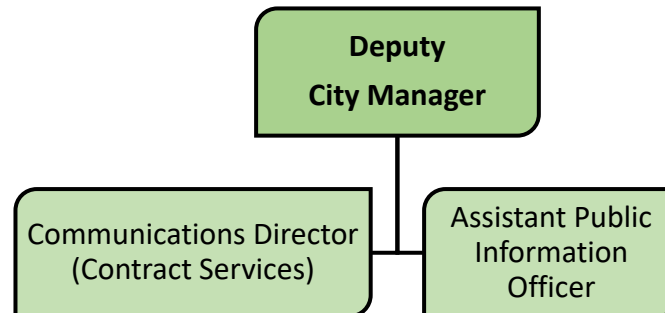
FY 2023**Major Goals & Objectives**

- ☐ Continue to produce videos about ongoing projects, City objectives and Development Services projects that highlight the "wins" for the City
- ☐ Increase social media following on Facebook, Twitter, and Instagram pages
- ☐ Continue to represent the City of Taylor with community partners in a collaborative effort to promote the city and community to both internal (local) and external (regional) markets
- ☐ Have a successful 2023 LEAD Taylor program
- ☐ Continue working with local media outlets to promote growth and positive projects going on in the City
- ☐ Strive to make City website, video and social media content ADA accessible
- ☐ Continue to strategize ways to make communication with the public more streamlined and accessible to all residents

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
<u>Outputs:</u>			
News releases:			
*Includes City News on Website	36	30	40
Community Connection monthly newsletter	12	12	12
Facebook posts	494	443	487
 # of City Emergency Alert subscribers	-	928	1020
# of digital Community Connection newsletter subscribers	-	532	600
 <u>Effectiveness:</u>			
# Twitter followers (City only)	1,725	1,834	2,017
# Tweets (City and Visit Taylor Made Texas)	490	500	550
# Website visits	240,365	535,558	589,113
# Page views	388,132	625,251	687,776
<u>Outputs:</u>			
News releases:			

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Communication Coordinator	1.0	1.0	-	-		-
Assistant Public Information Officer	-	-	1.0	1.0		1.0
	1.0	1.0	1.0	1.0	-	1.0

Organization Chart



Mission:

The Human Resources Department supports the City's efforts to attract, develop and retain a diverse, well-qualified and productive workforce that is capable of providing quality services to the citizens of Taylor.

Department Description:

The [department](#) is responsible for managing all aspects of human resources to support departments and city management for civil service and non-civil service employees across 15 departments. The department consists of 2 full time employees (Director and HR Coordinator) and reports to the Deputy City Manager. The Human Resources Director serves as the Civil Service Director to comply and performs work outlined by Chapter 143 Civil Service section of the Local Government Code. Some key responsibilities are:



Historic Downtown Taylor, TX

Human Resources

- Administer contracts with benefits brokers and providers, coordinate open enrollment and new employee enrollment, comply with reporting requirements and assist with individual employee needs.
- Administer the classification and pay policies, procedure and systems.
- Coordinate recruiting and facilitating onboarding of new employees through new employee orientation.
- Support positive employee relations by administering performance management system, administering employee meetings, surveys, and suggestion programs and assist supervisors to address performance and conduct matters.
- Support employee development by implementing a training plan, organizing recognition events, coordinating service awards, and hosting wellness activities.
- Administer drug and alcohol testing program to include pre-employment, random, reasonable suspicion, post-accident and follow drug and alcohol testing for all DOT and Non-DOT safety sensitive employees.
- Maintain employee records in compliance with local, state and federal requirements.
- Ensure all programs, policies and procedures comply with all applicable local, state and federal laws, including Title VII of the Civil Rights Act, Family & Medical Leave Act, Americans with Disabilities Act, and Fair Labor Standards Act.

Civil Service

- Administer and comply with Chapter 143 Civil Service Local Government Code for all Police Officers and Firefighters and serve as secretary to the Civil Service Commission
- Recruit for and administer entry-level and promotional examinations to Police and Fire candidates. Coordinate pre-employment hiring process including pre-employment testing and onboarding.
- Maintain the Record and Appointment of all entry-level applicants and promotional candidates
- Set up Appeals for the Commission and Third-Party Hearing Examiners and perform other duties as indicated in Chapter 143 and other duties as outlined in Chapter 143.

FY 2023 Budget Highlights:**Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- Talent Management Suite that includes a Learning Management System and Performance Management System to provide the training and growth necessary for employees to be successful in every aspect of their jobs.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$183,588	\$191,810	\$196,914	\$221,673	-	\$221,673
Operational Supplies	8,498	6,500	5,359	7,350	-	7,350
Facility Operations & Maint.	857	625	560	610	-	610
Equip. Operations & Maint.	663	1,400	830	1,000	-	1,000
Contract Services & Fees	73,456	77,487	64,925	70,717	-	70,717
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	\$267,064	\$277,822	\$268,588	\$301,350	-	\$301,350

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Implemented Paycom as HRIS and Payroll System
- ☒ Implemented Diversity, Equity, and Inclusion initiatives.
- ☒ Conducted a compensation plan study to analyze internal and external equity.
- ☒ Won the Texas Municipal Human Resources Association (TMHRA) Strategic Human Resources of the Year Award for outstanding contributions made by the HR team.
- ☒ Completed review, revision, and restructuring of City Policy Manual.
- ☒ Conducted and coordinated classroom training, online training, and seminars for employees and supervisors.
- ☒ Created and published city's first digital Human Resources Newsletter
- ☒ Completed first on-line Open Enrollment

FY 2023**Major Goals & Objectives**

- ☐ Implement Learning Management and Performance Management Systems
- ☐ Implement results of compensation study
- ☐ Enhance internal processes within the department

Performance Measures	FY 20-21 Actual	FY 21-22 Projected	FY 22-23 Target
Outputs:			
# of full-time budgeted positions	158	163	172
# of part-time employees	4	4	4
# of Worker's Comp claims filed with TML	17	12	10
# of Job Applicants hired	26	35	30
Effectiveness:			
Employee Turnover Rate (Voluntary)	21%	17%	15%
Efficiencies:			
Average recruitment process time (calendar days)	55	50	47

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Human Resources Director/Civil Service	1	1	1	1	-	1
Human Resources Coordinator	1	1	1	1	-	1
	2	2	2	2	-	2

Organization Chart



**Mission:**

“To serve the residents, staff, and visitors of the City of Taylor in an efficient, courteous, and professional manner, while performing the functions and duties of the Office in accordance with State, County, and municipal laws”.

Department Description:

The **City Clerk** is appointed by the City Manager and works closely with the City Manager and the City Council. In general, this position is responsible for maintaining city records, and all clerical matters related to the City Council including:

- Attend Council meetings
- Prepare Council agendas and meeting minutes.
- Serve as the Chief Election Official for all regular and special municipal elections in compliance with the Texas Election Code and the City Charter.
- Administer Boards and Commission appointments.
- Process alcohol permits, deeds/easements, and paving Liens.
- Serves as Records Management Officer.

In the City of Taylor, the Municipal Clerk also oversees the Municipal Court. Duties include:

- Monthly State reports.
- Monthly City reports.
- Assist with court cases as needed.

FY 2023 Budget Highlights:**Internal Process and Employee Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- *Replace aging furniture and storage to increase organization and efficiency. \$7,500.

Customer Service

- Memberships & Dues for the following organizations:
 - Taylor Chamber of Commerce
 - Texas Municipal Clerks Association
 - Texas Municipal Courts Association
- Maintain City Clerk's page on city website:
 - Election information
 - Boards and Commission information
 - Alcoholic Beverage permitting
 - Open records request

Community Engagement

- Public Information requests:
 - Average 249 requests per year (last 3 years)
 - Average turn-around time is 5 business days (based on one month average)
- Includes funding for a city shred day.

➤ *For fiscal years prior to FY 2022, the City Clerk's budget was combined with City Management.*

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	-	\$151,375	\$139,096	\$178,091	-	\$178,091
Operational Supplies & Equip	-	1,800	1,721	2,150	\$7,500	9,650
Equipment Operations/Maint	-	-	1,328	-	-	-
Facilities Operations/Maint	-	625	-	610	-	610
Contract Services & Fees	-	4,000	4,963	8,000	-	\$8,000
Total Department Budget:		\$157,800	\$161,700	\$188,851	\$7,500	\$196,351

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Completed 1 hour of training to Boards and Commission members
- ☒ Completed 1 hour of training to city staff on Records Retention
- ☒ Oversaw successful May Council Member election
- ☒ Completed a Request for Proposals for Collection Services for Court and Utility Billing
- ☒ Oversaw transition of Municipal Court Administrator and completed State and City monthly reports
- ☒ Recruited front desk Receptionist
- ☒ Coordinated City Council-Director retreat

FY 2023**Major Goals & Objectives**

- ☐ Implement agenda software
- ☐ Acquire additional accommodations for filing documents
- ☐ Complete 16 hours of continuing education
- ☐ Streamline process for Easement and Lien filing
- ☐ Fully staff Municipal Court and streamline processing cases

Performance Measures**FY 2021
Actual****FY 2022
Projected****FY 2023
Target****Outputs:**

Proclamation/Recognitions prepared	18	20	18
Reports prepared, City Clerk and Municipal Court (monthly, special event, etc.)	12	24	12
Council meeting Agendas posted	43	36	30
Council meeting minutes prepared and approved	43	36	30
Open Records Requests filled	262	333	260

Effectiveness:

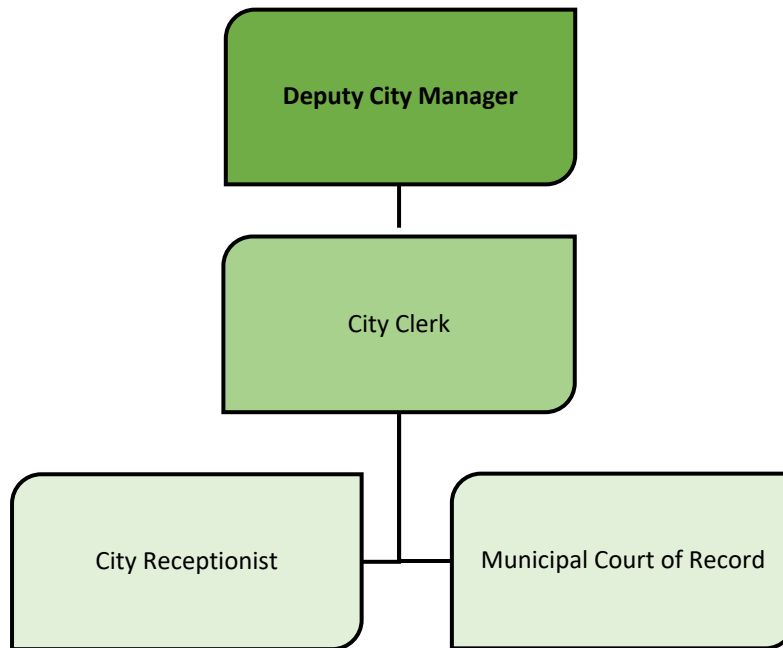
Board appointments scheduled, prepared, and updated	40	29	38
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Efficiencies:

% Reports timely submitted	100%	100%	100%
% Open Records Requests fulfilled	100%	100%	100%
% Council Agendas drafted, posted, and Minutes prepared	100%	100%	100%

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
City Clerk	-	-	1	1	-	1
City Receptionist	-	-	1	1	-	1
	-	-	2	2	-	2

Organization Chart



*CIP Project***Mission:**

The Finance Department is dedicated to providing quality financial management for the City of Taylor's resources; to provide the highest level of customer service and customer support to the citizens of Taylor regarding financial matters and utility billing issues; and to assist all of the departments of the City at fulfilling the strategic plans set forth by the City Council regarding financial affairs. The Finance Department strives for excellence in the financial matters of the City of Taylor.

Department Description:

The [Finance Department](#) is responsible for managing the City's financial resources and provides decision support services to all departments. The Finance Department is also responsible for administering a cash management and investment program, which helps to ensure that City funds receive the greatest rate of return on funds and investments. Other duties of the department include account payable, payroll, procurement, debt management, and utility billing.

We provide appropriate, essential, and timely financial reports, as well as assisting the City Manager and various departments by providing direction in preparing the annual operating budget in accordance with financial policies. To protect and maintain the City's finance and provide accountability for financial position to the City Council, management, and citizens. The services of this program include: fund accounting in accordance with General Accepted Accounting Principles (GAAP) and the Government Accounting Standard Board (GASB); audit and financial report: fixed asset management; grant accounting; centralized accounts payable services; and implementation of approved financial policies.

FY 2023 Budget Highlights:**Internal Process and Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- Budget Software 3-year renewal
- Conference Registration costs for the following organizations:
 - Government Finance Officer Association (GFOA)
 - Government Finance Officer Association of Texas (GFOAT)
 - Texas Municipal League (TML)
 - Texas Public Purchasing Association (TxPPA)

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$414,746	\$570,750	\$572,246	\$639,995	-	\$639,995
Operational Supplies	3,331	6,950	8,671	5,150	-	5,150
Facility Operations & Maint.	1,492	1,225	998	1,210	-	1,210
Equip. Operations & Maint.	1,274	1,930	2,003	1,930	-	1,930
Contract Services & Fees	179,102	179,960	171,013	218,585	-	218,585
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	\$599,945	\$760,815	\$754,931	\$866,870	-	\$866,870

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Earned the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY 2021.
- ☒ Earned the GFOA Distinguish Budget Award for FY 2022.
- ☒ Upgraded payroll processes to allow better coordination with Human Resources.
- ☒ Reviewed and updated current policies and procedures.
- ☒ Adhered to all necessary financial reporting and audit requirements.
- ☒ Provided support and consult with city departments and management for excellent financial management.
- ☒ Enhanced internal controls within the department.
- ☒ Fully integrated new personnel into the department.
- ☒ Provided enhanced training to current departmental staff.
- ☒ Completed financing for the Series 2022 Certificate of Obligation for water and wastewater projects, street and drainage projects, park improvements, and improvements to the animal shelter.
- ☒ Issued Series 2022 Tax Notes for pool improvements.

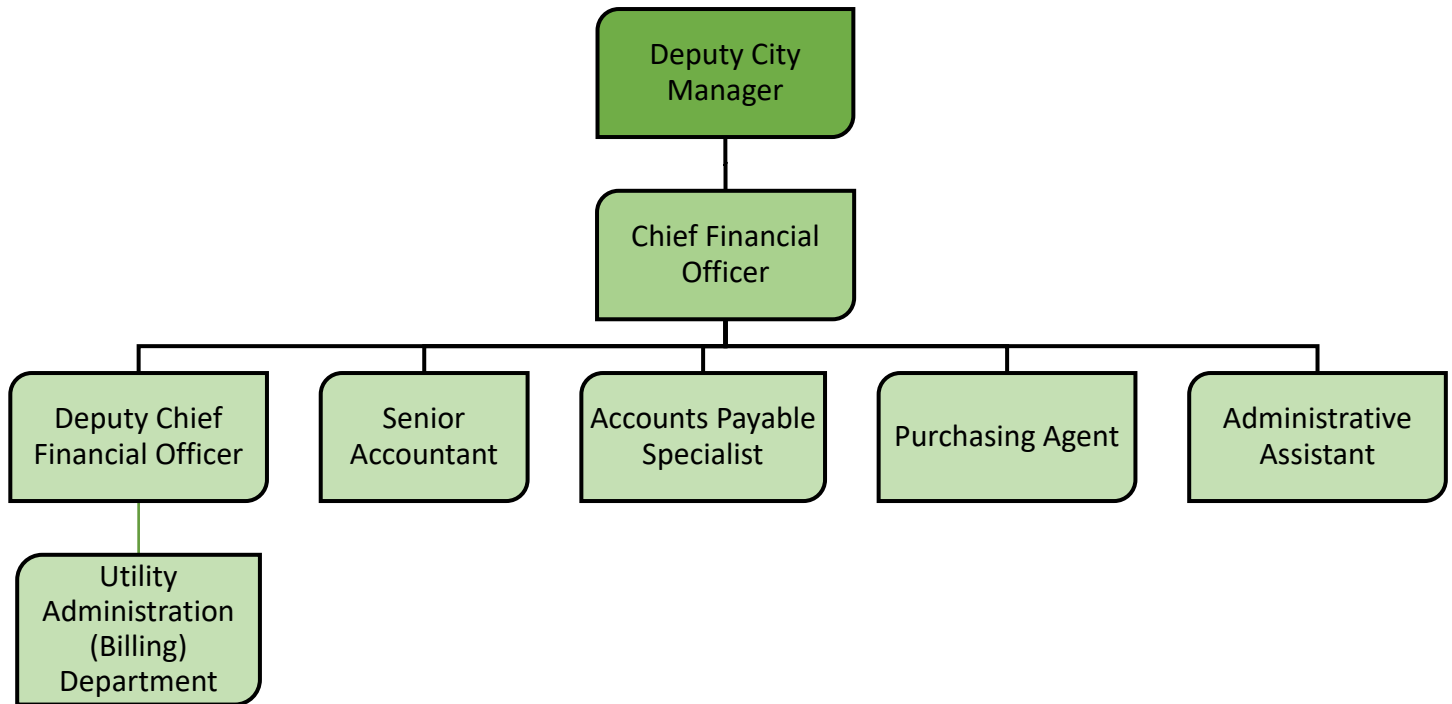
FY 2023**Major Goals & Objectives**

- ☐ Earn the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY 2022.
- ☐ Earn the GFOA Distinguish Budget Award for FY 2023.
- ☐ Adhere to all necessary financial reporting and audit requirements.
- ☐ Provide support and consult with city departments and management for excellent financial management.
- ☐ Implementation of a more centralized purchasing process.

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
Outputs:			
Purchase orders issued	333	515	550
Accounts Payable checks issued	2,448	2,862	3,200
# Budget Amendments	3	3	4
Annual Comprehensive Report	1	1	1
Effectiveness:			
GFOA ACFR Award	Yes	Yes	Yes
Bond Rating	AA-	AA-	AA-
Efficiencies:			
Total value of A/P checks	\$35,728,252	\$44,181,442	\$52,000,000
% Paid by ACH/EFT/Draft	75%	72%	78%

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Chief Financial Officer	-	-	1	1	-	1
Director of Finance	1	1	-	-	-	-
Deputy Chief Financial Officer	-	-	1	1	-	1
Assistant Director of Finance	-	1	-	-	-	-
Budget & Financial Analyst	1	-	-	-	-	-
Senior Accountant	-	1	1	1	-	1
Accountant	1	-	-	-	-	-
Purchasing Agent	-	-	1	1	-	1
Accounts Payable Specialist	1	1	1	1	-	1
Payroll Specialist	1	1	-	-	-	-
Administrative Assistant	-	-	1	1	-	1
	5	5	6	6	-	6

In fiscal year 2022, the Director of Finance and Assistant Director of Finance positions were reclassified to Chief Financial Officer and Deputy Chief Financial Officer. The payroll function was outsourced and the Payroll Specialist position was reclassified as an Administrative Assistant shared with the Parks Department.

Organization Chart



Downtown Taylor Mural

Mission:

The Court's mission is to provide quality service in an impartial and professional manner to ensure trust and confidence in the Taylor Municipal Court of Record. It is dedicated to ensuring that each person is treated with dignity and respect through a fair and impartial judiciary.

Department Description:

The Municipal Court of Record has original and exclusive jurisdiction over violations of City ordinances and the resolutions, rules, and orders that occur in the territorial jurisdiction of the City and on any property owned by the City in the City's extraterritorial jurisdiction. The basic organization of the Municipal Court consists of judges, court clerks, prosecutors, bailiffs, warrant officers, and defense counsels.

The Municipal Court Clerk's Office is the administrative branch of the Municipal Court and prepares and provides all the processing of cases filed in the Court. The clerks' primary responsibilities include managing cases to ensure that the required court procedures are timely and correctly handled; administering the daily operations of the Court; maintaining Court records, including the docket and

coordinating the scheduling of cases. The Court consists of a Judge, a Clerk of the Court of Record, Deputy Municipal Court Clerk I, Deputy Court Clerk II and the City of Taylor Prosecutor.

The Municipal Court handles Class C misdemeanors that originate from penal and traffic citations, citizen complaints, municipal code violations, and misdemeanor arrests, occurring within the territorial limits of the City of Taylor. The clerks process the collection of fines, pleas of not guilty and requests for Trials; manage the scheduling of trials and hearings for dangerous animals and junk vehicle cases. They also issue subpoenas for witnesses to appear for trials, process summons for jurors, prepare appealed cases to transcribe to county court, assist the public in applying for driving safety courses or deferred disposition if they are qualified, and prepare warrants for non-appearing defendants. Because the clerk of the court is also the magistrate's clerk, the clerk is required to have the probable cause affidavits for class A and B misdemeanors and felonies on file for public viewing after the warrants are served. The clerks keep current on legislative law changes and court procedures, report court costs to the State Comptroller, statistics to the Office of Court Administration, and traffic convictions to the Department of Public Safety.

FY 22-23 Budget Highlights:

Employee Talent Management Strategies

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- Professional development

Internal Process Strategies

- Case management software

Customer Service

- Virtual hearings

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$282,546	\$317,602	\$239,367	\$300,896	-	\$300,896
Operational Supplies	7,271	10,270	4,311	10,511	-	10,511
Facility Operations & Maint.	7,394	8,162	6,549	6,850	-	6,850
Equip. Operations & Maint.	2,224	3,100	1,944	3,193	-	3,193
Contract Services & Fees	41,333	92,945	57,563	91,435	-	91,435
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	\$340,769	\$432,079	\$309,734	\$412,885	-	\$412,885

FY 2022**Major Accomplishments**

- ☑ Updated the online payment portal to allow partial payments. This has given the defendants ability to make monthly payments while on a payment plan. This has minimized the phone calls and allowed the clerks to focus on other tasks.
- ☑ Updated the court's website with DocuSign URL links so defendants can make requests and fill out plea forms online. This allows the defendant to fill out the document on the device they are on. This has controlled the traffic in the court lobby.
- ☑ Improved payment plan order and 30-day extension order by adding a QR code to the defendant's copy to allow easy access to online payments.
- ☑ Kept up with the ongoing updates and new enhancements for the virtual court through the court's case management technology.
- ☑ Created and developed strategies to help move cases from filing to disposition; thus, achieving a fair, timely, and efficient manner for resolving all cases.
- ☑ Reviewed, revised, and developed additional forms to provide defendants with information on to handle their cases.
- ☑ Continued creating new macros to increase clerks' efficiency and ability to process court orders faster and easier.
- ☑ Improved docket control by setting cases for hearings by appointment only. This allows the volume of defendants on court days to be manageable for the clerks.

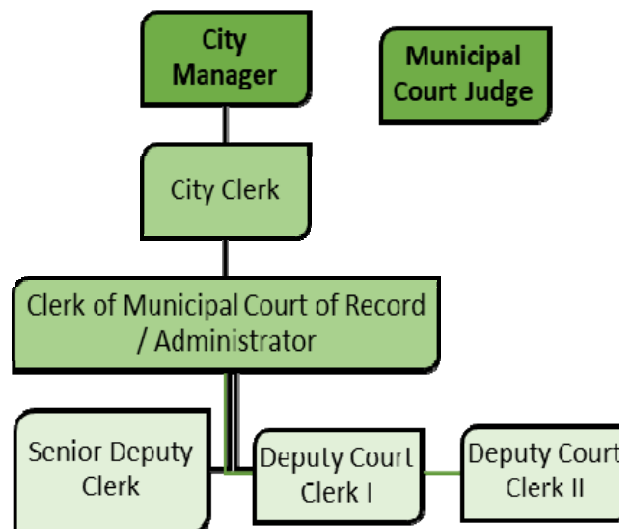
FY 2023**Major Goals & Objectives**

- ☐ Continue to review and maximize the use of available technology to make the court more efficient and effective in processing cases by providing quality and efficient service.
- ☐ Continue to update the procedures manual of court processes and to cross-train all clerical staff with new processes.
- ☐ Provide complaint wording for all offenses to ensure correct filing of cases.
- ☐ Continue to develop relationships with other courts and their police agencies to be able to work together to develop a procedure for all parties to be able to better obtain warrant service in the county.
- ☐ Continue to review court processes and forms to ensure proper and efficient processing and handling of defendants.
- ☐ Better coordination with the collection agency in submitting cases and ensuring collection of fines.
- ☐ Spanish translation of documents and website.

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
Inputs:			
# of full-time employees	4	3	4
# of part-time employees	1	1	1
Outputs:			
# of Warrants Issued	480	565	500
# of Warrants Closed	850	400	500
# of Cases Filed	1,300	1,121	1,300
# of Cases Closed	2,100	1,490	2,000

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Clerk of the Court of Record	1	1	1	1		1
Senior Deputy Court Clerk	1	1	1	1		1
Deputy Court Clerk I, II	2	2	2	2		2
Municipal Judge	0.5	0.5	0.5	0.5		0.5
	4.5	4.5	4.5	4.5		4.5

Organization Chart



Mission:

The mission of the Development Services Department is to provide timely quality services for our customers' needs today while proactively planning for tomorrow.

Our commitment to carrying out this mission includes:

- Being responsive to the diverse needs of our customers through the provision of reliable information and consistent services that effectively serve the community's needs.
- Providing services to the citizens of Taylor through the consistent, courteous, and professional enforcement of adopted codes and standards.
- Preparing for the future of Taylor and the surrounding region by actively working to encourage quality growth, while striving to protect the unique features of our community that make it an outstanding place to live, work, shop, and play.



Development Services Staff

Department Description:

[The Department of Development Services](#) performs these functions:

- Administration: budget, personnel, strategic planning, policy development, records management, reporting, and cash collections.
- Planning: zoning, platting and subdivision administration, variance processing, site plan review, Development Review Committee (DRC) coordination, long range planning and implementation, annexation and development agreements administration, license agreements, HOA coordination, GIS, liaison to Advisory Boards, tax abatement and sales tax rebate agreement administration, Tax Increment Finance (TIF) district administration, assist City Management and Taylor Economic Development Corporation with requests for information, and volunteer recruitment and retention for advisory boards.
- Building: plan review, permit issuance, and inspections, and cash collections.
- Code Enforcement: complaint investigation and case management.
- Moody Museum, which includes the general maintenance and operation of the Museum.
- Community Development: housing assistance, work with the Interagency Council of East Williamson County, and selected grants applications and administration.

FY 2023 Budget Highlights:**Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- Staff Development Training
- Professional Conferences
- Memberships & Dues

Customer and Culture Strategies

- *Engage a consultant to assist with the development/refinement of a development financial analysis tool that can be used to analyze development proposals for their long-term fiscal sustainability, \$100,000.
- *Housing/Land Trust Consultant, \$50,000.
- *Development Services Customer Shepherd Consultant to provide consulting services to customers in the development permitting process, \$15,000.
- *Board and Commission Professional Training, \$10,000.

Internal Process Strategies

- *Engineering Manual Updates to align with new subdivision ordinance, \$135,000.
- *Creation of a dashboard on the City's website to measure progress on the growth of the City and monitor the Comprehensive Plan's goals and strategies, \$5,000.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$693,119	\$808,885	\$840,707	\$933,554	\$10,000	\$943,554
Operational Supplies	7,542	16,610	11,402	21,980	10,000	31,980
Facility Operations & Maint.	5,175	4,625	4,301	4,990	-	4,990
Equip. Operations & Maint.	20,383	11,150	12,680	10,380	-	10,380
Contract Services & Fees	489,013	683,298	1,004,164	746,098	305,000	1,051,098
Total Department Budget:	\$1,215,233	\$1,524,568	\$1,873,254	\$1,717,002	\$325,000	\$2,042,002

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Completed development agreement and began development review and inspection process for Samsung
- ☒ 236 single family residential units since Oct – July 1, 2021, with value of over \$77M
- ☒ 2 subdivisions under construction (The Grove and Castlewood)
- ☒ Planned developments with some approvals for 745 residential units
- ☒ Significant increase in pre application discussions – over 2,500 residential units being discussed
- ☒ Completed the comprehensive plan update
- ☒ Initiated a new urban design review process for all new planned development zoning cases
- ☒ Upgraded Development Services website with additional documents and permit checklists
- ☒ Completed 2 new HOME Program houses

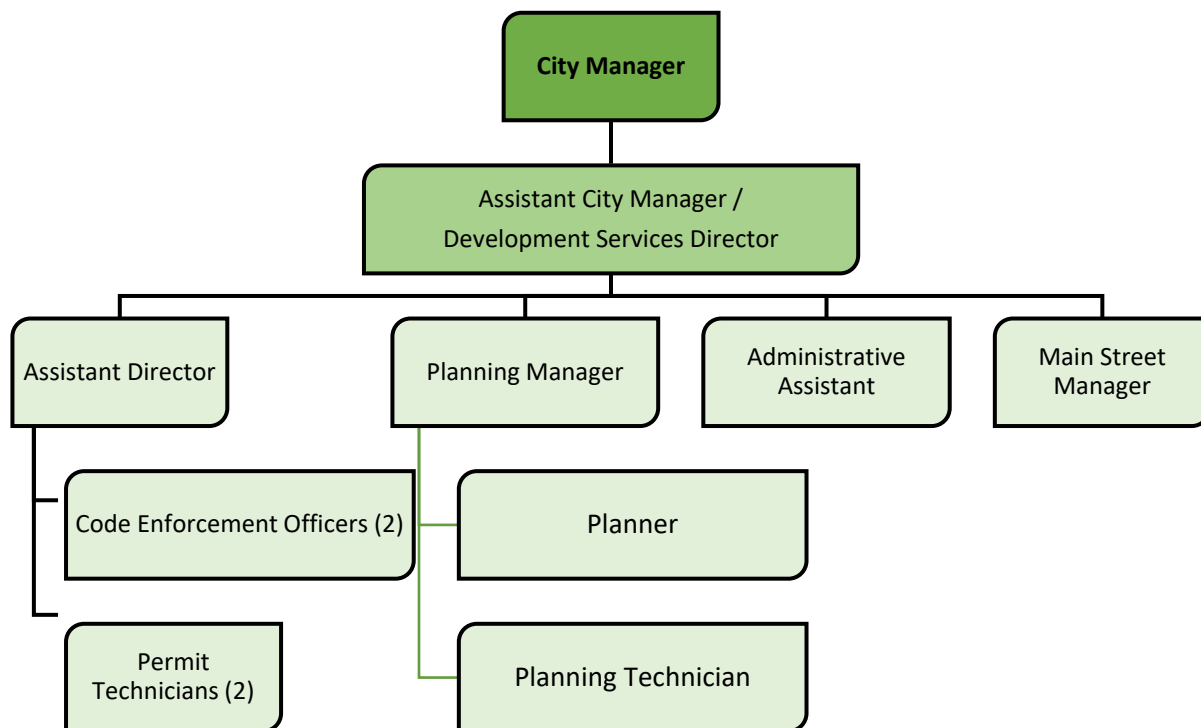
FY 2023**Major Goals & Objectives**

- ☐ Complete a major update to the zoning and subdivision and sign ordinances to implement the policies in the updated comprehensive plan
- ☐ Continue participation in the HOME Program
- ☐ Continue to improve customer service in Development Services through process improvements
- ☐ Continue trend of staff retention and implement training plans for all staff
- ☐ Bring vacant and dilapidated properties back into productive use
- ☐ Complete the impact fee study and update

Performance Measures	FY 20-21 Actual	FY 21-22 Projected	FY 22-23 Target
Inputs:			
# of full-time employees	8	9	10
Outputs:			
HOME program houses completed	4	2	4
Platting applications	16	18	22
Zoning applications	4	4	4
CPD – Commercial Planned Development	1	2	4
RPD – Residential Planned Development	7	8	9
Variance applications	10	7	7
Site Development applications	12	20	28
Comprehensive Plan amendment	4	3	6
Subdivision Improvement plans	2	6	8
Regulatory compliance letters	20	27	40
Capital Improvement projects	3	2	4
New single family residential permits issued	222	246	360
Number of commercial building permits issued	26	28	25
Total number of permits issued	1,123	1,500	1,675
Number of inspections performed	8,100	8,295	8,500
Total value of new residential construction	\$61,632,285	\$76,111,898	\$91,000,000
Total value of commercial construction	\$13,769,450	\$5,672,098	\$5,000,000
Code Enforcement cases processed	1,108	1,100	1,500

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Assistant City Manager / Director of Development Services	1	1	1	1	-	1
Assistant Director of Development Services	1	1	1	1	-	1
Code Enforcement Officer	2	2	2	2	-	2
Planning Manager	-	-	1	1	-	1
Senior Planner	1	1	1	-	-	-
Planner	-	-	1	1	-	1
Planning Technician	1	1	1	1	-	1
Permit Technician	1	1	2	2	-	2
Administrative Assistant	1	1	1	1	-	1
	8	8	10	10	-	10

Organization Chart





Main Street Car Show

Mission:

Taylor Main Street will promote historical preservation principles and assist in economic development within Taylor's historical downtown business district using the Four Points of Main Street approach, including organization, design, promotions, and economic restructuring, thereby making a significant contribution to the quality of life in our community.

Department Description:

The Main Street Program focuses on downtown revitalization within the context of historic preservation to help diversify the economic base of the community. The Taylor Main Street Program seeks to enhance downtown vibrancy and historic preservation by using the National Main Street Center's Four Point Approach of organization, design, promotion, and economic vitality. The overall goal is to help provide opportunities to enhance the downtown for citizens and tourists.

FY 2023 Budget Highlights:

Employee Talent Management Strategy

- Compensation adjustments for employees to move all employees to market averages.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$88,952	\$98,701	\$95,050	\$103,690	-	\$103,690
Operational Supplies	2,049	20,850	18,422	3,593	-	3,593
Facility Operations & Maint.	699	625	559	610	-	610
Equip. Operations & Maint.	893	1,000	1,429	1,030	-	1,030
Contract Services & Fees	7,355	200	3,122	3,205	-	3,205
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	\$99,948	\$121,376	\$118,582	\$112,128	-	\$112,128

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Continued business recruitment efforts.
- ☒ Worked to strengthen existing businesses using such projects as “Find Your Business on Google Maps,” and the NMSC “Main Street Online.”
- ☒ Promoted downtown as a vibrant shopping destination.
- ☒ Continued work on Sign Design Guidelines and Sign Grant assistance.
- ☒ Improved the Special Events application process.
- ☒ Developed a local Historic Preservation Ordinance in conjunction with pertinent information and technical assistance to aid business and property owners.

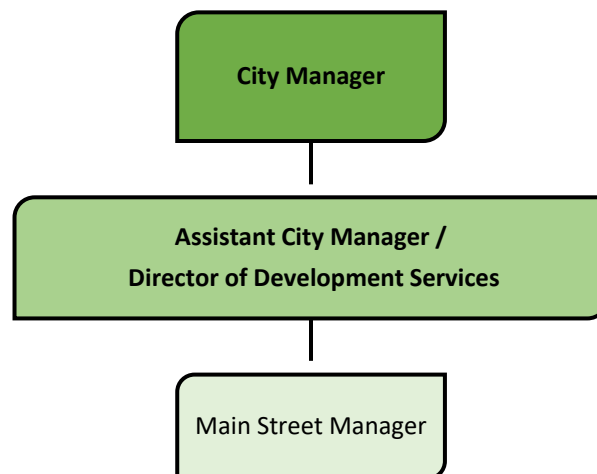
FY 2023**Major Goals & Objectives**

- ☐ Support the Taylor Main Street program’s purpose of supporting economic development through historic preservation.
- ☐ To put in the FY 24 budget funds for a Special Events Coordinator to oversee the special events permitting process to allow the Main Street Manager to collaborate more closely with the downtown stakeholders including business and property owners. This is the topmost priority goal of the Main Street Advisory Board’s 2023 Work Plan.
- ☐ To maintain the net gain of businesses in the downtown district.
- ☐ To promote the utilization of Main Street grants including the Façade Improvement Grant and the Signage Grant.
- ☐ To facilitate communication between the downtown business community and the other department of City Hall and to develop an atmosphere of trust and cooperation between the two.
- ☐ To complete and launch the ShopDowntownTaylorTX.com website as a tool to promote economic activity, tourism, and historic preservation in the Main Street program district.

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
<u>Outputs:</u>			
Downtown Private Sector Investment (renovations/repairs)	\$300,000	\$487,712	\$1,000,000
Downtown Private Sector Projects	25	25	20
Downtown Business Start, Expansions, Relocations	15	18	15
Downtown new gain in business starts, expansions, and relocations	10	18	15
New housing/mixed-use units/retail spaces brought online	3	0	4
Façade Improvement Grants Awarded	1	3	8
Value of Façade Grants	\$5,000	\$14,903	\$30,000
Sign Grants Awarded	0	4	5
Value of Sign Grants Awarded	\$0	\$2,276	\$5,000
Murals Approved	1	3	3
Outstanding Fire Suppression Grants Issued	1	-	1
Value of Fire Suppression Grants Awarded	\$25,000	-	\$25,000
Downtown Rental Assistance Applications Funded	1	-	-
Value of Downtown Rental Assistance Applications Funded	\$6,599	-	-

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Main Street Manager	1	1	1	1		1
	1	1	1	1	-	1

Organization Chart



About:

The [museum](#) is the boyhood home of the youngest governor of Texas, Dan Moody. The home is located at 114 W. 9th Street and is available for tours every Saturday and Sunday from 2 p.m. to 5 p.m. Special tours can also be requested.



Moody Museum

Born in 1893 in Taylor, Texas, Dan Moody grew up to be the youngest governor of Texas. As a small boy, Dan worked on the family dairy farm and later found work as an electrician. As District Attorney, he accomplished a task that no one else had ever dreamed possible: He was the first person to successfully prosecute and convict a member of the Ku Klux Klan for a crime in 1923. Governor Moody served two terms from 1927 to 1931 and later opened a law office in Austin, Texas.

His family home has been fully restored and still contains many of the family heirlooms and furnishings. The City of Taylor provides landscape and building maintenance support to keep a valued community treasure at its best.

FY 2023 Budget Highlights:

Culture and Customer Strategies

- Botanical / Landscape Maintenance
- Miscellaneous Repairs / Maintenance

Budget Summary	FY 2020 Actual	FY 2021 Budget	FY 2022 Projected	FY 2023 Base*	FY 2023 *ATB	FY 2023 Budget
Employee Services	-	-	-	-	-	-
Operational Supplies	\$1,953	\$2,200	\$1,254	\$2,850	-	\$2,850
Facility Operations & Maint.	4,016	6,050	5,093	7,200	-	7,200
Contract Services & Fees	675	1,825	200	-	-	-
Total Department Budget:	\$6,644	\$10,075	\$6,547	\$10,050	-	\$10,050

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.



Library Programming

Mission:

The mission of the Taylor Public Library is to promote a lifelong love of reading and to provide educational, informational, and recreational resources to patrons of all ages, cultural and economic backgrounds.

Department Description:

The City of Taylor has the oldest established public [library](#) in Williamson County, started as an effort of the Sesame Circle, a women's study group in 1899. The library building is 20,000 square feet, with a 2,000 square foot meeting room and lots of room to grow. Currently Taylor Public Library has holdings of 58,616 items including books, audiocassettes, CDs, DVDs, electronic databases, periodicals, microfilm, e-books, e-magazines & local history materials. The Library has 13,237 card holders. The Library provides 4 computers for access to the card catalog, 15 public access computers with the Internet, Microsoft Office and TexShare Databases, and a print release station for remote printing via the PrinterOn app. Two special children's computers provide educational games in the Children's Area. The Library has a photocopier with the ability to scan documents or pictures to a flashdrive.

The Taylor Public Library works closely with area schools & daycares, with support from the Friends of the Taylor Public Library for programming sponsorships & funding. The Taylor Library Foundation also provides funding in support of library materials, database of children's e-books and other programs. Library staff consists of the Library Director, the Technology Librarian, two Library Assistants, three Library Aides, one Permanent Part Time Library Aide and a temporary Library Intern during the summer.

[Taylor Public Library - Home](#) | [Facebook](#)

FY 2023 Budget Highlights:**Employee Talent Management Strategy**

- Compensation adjustments for employees to move all employees to market averages.
- Library staff receive continuing education to meet standards by the Texas State Library & Archives Commission.

Customer Strategies

- Replace meeting room chairs to promote the City's amenities. \$19,200. The library's meeting room has been outfitted with digital recording equipment so that larger city meetings can be televised & available upon demand.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$368,893	\$409,597	\$402,645	\$478,642	-	\$478,642
Operational Supplies	27,479	28,081	22,804	26,250	-	25,250
Facility Operations & Maint.	17,217	22,850	20,325	24,050	-	24,050
Equip. Operations & Maint.	454	1,000	519	1,510	-	1,510
Contract Services & Fees	11,969	13,060	9,863	15,350	-	15,350
Capital Outlay	36,884	45,000	53,762	45,000	19,200	64,200
Total Department Budget:	\$462,896	\$519,588	\$509,919	\$590,802	\$19,200	\$610,002

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Replacement of all Library task chairs.
- ☒ Continue examination of collections to pull outdated and underutilized materials.
- ☒ Rearrange collections for better access and space to grow.
- ☒ Continue to examine library policies for needed revision or updates.
- ☒ Digitization of early Taylor HS Student Newspaper, The Cotton Boll.
- ☒ Continue digitization of Vertical File materials.
- ☒ Evaluation of service hours, based on community response.
- ☒ Resumption of in-person programming and special events.

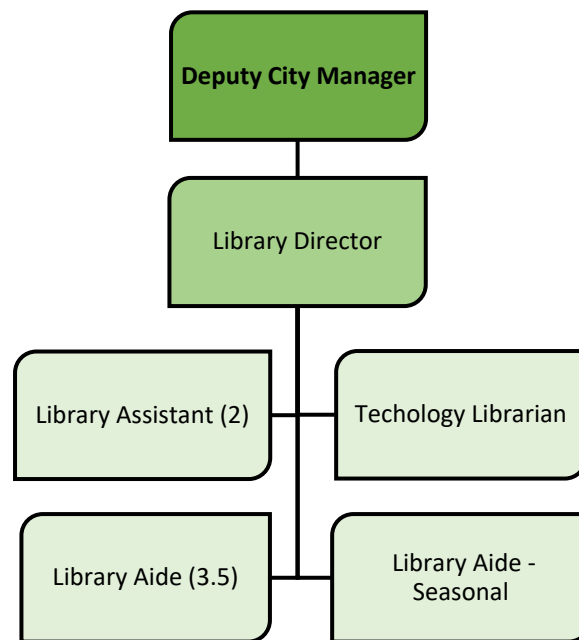
FY 2023**Major Goals & Objectives**

- ☐ Replacement of all Library Meeting Room Chairs
- ☐ Shifting of adult collections for more room and re-evaluation of the Reference Collection.
- ☐ Update of the Library Policies: Collection Development; Unattended Children; Internet. Public posting of Code of Conduct.
- ☐ Continue digitization of Vertical File materials, starting with street files.
- ☐ Find secure hosting site online for dissemination of digital historical materials.
- ☐ Change in library open hours to better reflect high traffic times.
- ☐ Resumption of in-person programming and special events.
- ☐ TexTreasures Grant submission to the Texas State Library & Archives Commission to continue scanning of the Taylor Daily Press.

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
<u>Outputs:</u>			
Items Circulated	24,115	36,708	40,000
Items Added to Collection	2,664	2,730	3,025
Programs Provided, All	145	156	160
Interlibrary Loans Processed	339	350	375
New Library Cards Issued, All	757	830	900
Reference Requests	2,835	3,025	3,100
Library Wi-Fi Sessions	15,966	16,500	19,000
<u>Efficiencies:</u>			
Total Collections	58,163	59,200	60,100
Program Attendance	3,966	4,000	4,100
Library Visits	23,768	24,000	25,000
Hours Open	2,084	2,096	2,096
Registered Library Patrons	13,059	13,300	14,075
<u>Effectiveness:</u>			
Items Per Capita (pop. 16,236)	3.58	3.65	3.70
Circulation Per Capita	1.49	2.26	2.46
Library Visits Per Capita	1.46	3.65	3.70
Registered Patrons Per Capita	.80	.82	.87
Savings for Patrons	\$597,120	\$917,700	\$1,000,000

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Library Director	1	1	1	1	-	1
Library Assistant	2	2	2	2	-	2
Technology Librarian	1	1	1	1	-	1
Library Aide	3.5	3.5	3.5	3.5	-	3.5
Library Aide – Seasonal	0.5	0.5	0.5	0.5	-	0.5
	8	8	8	8	-	8

Organization Chart





City Fire Truck

Mission:

It is the mission of the Taylor Fire Department to deliver timely, effective, courteous service and professional protection from all hazards that may occur in our community. We shall protect lives and property by mitigating and/or resolving emergencies threatening the wellness of our citizens and by preventing emergencies from occurring. We will do so with pride, taking ownership of our decisions and responsibilities and accept nothing less than excellence as we strive to make a difference in our community.

Department Description:

The Taylor Fire Department provides Fire, Emergency Medical first response and care, Rescue, Emergency Management, Hazardous Materials responses, Fire Prevention Education, Fire Investigations, and Code Enforcement as an essential service our community has grown to depend upon. Through the leadership of our Fire Chief, Fire Marshal, administrative staff, and company officers, we provide a professional, efficient, and effective service to all in need. The fire department employs a highly trained and dedicated firefighting force and maintains the resources necessary to achieve our main objectives of “Serving with Pride, Taking Ownership, Seeking Excellence and Making a Difference” as we serve the citizens of Taylor.

The employees of the Fire Department are our greatest assets, and we firmly believe that training is a vital component of retaining valued personnel. Because the fire service is in a constant state of change, training is essential to our preparedness and customer service abilities. Our training program helps us maintain our annual requirements with the Texas Commission on Fire Protection, the Texas Department of State Health Services, the National Fire Protection Association, State & Federal Emergency Management Agencies, along with other state and federal agencies as well as gaining us the highest point value possible on our Insurance Services Office PPC rating.

The department continues to seek ways to work smarter and more efficiently with a strong and constant emphasis on firefighter safety and survival while still providing the best possible service to our citizens and area visitors.

FY 22-23 Budget Highlights:**Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- * Hire a consultant to develop and validate a new hire candidate physical ability test in order to meet compliance, \$14,000.

Internal Process Strategies

- *Lockers for Station 2 for employees to store uniforms and bedding, \$12,000.

Customer Strategies

- *Fire Squad One Addition, \$350,000.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$2,333,740	\$2,423,108	\$2,416,533	\$2,941,978	-	\$2,941,978
Operational Supplies	86,492	91,200	70,230	97,350	-	97,350
Facility Operations & Maint.	29,069	32,800	29,870	35,000	\$12,000	47,000
Equip. Operations & Maint.	363,943	288,674	336,252	366,338	350,000	716,338
Contract Services & Fees	81,291	79,700	80,823	89,850	14,000	103,850
Capital Outlay	181,927	-	57,330	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	\$3,076,461	\$2,915,482	\$2,991,038	\$3,530,516	\$376,000	\$3,906,516

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Completed ISO survey to re-evaluate City's Public Protection Classification rating.
- ☒ Adopted 2018 family of ICC codes to include International Fire Code.
- ☒ Began development of a Fire Service Master Plan with Citygate Associates.
- ☒ Transitioned to Knox eLock rapid access system for businesses.
- ☒ Installed diesel exhaust removal systems in fire stations.
- ☒ Transitioned to environmentally friendly firefighting foam.
- ☒ Transitioned to a new record management system.
- ☒ Added thermal imaging drone capability.
- ☒ Re-established swift water rescue capabilities.
- ☒ Established close working relationships with Samsung fire protection and safety teams.

FY 2023**Major Goals & Objectives**

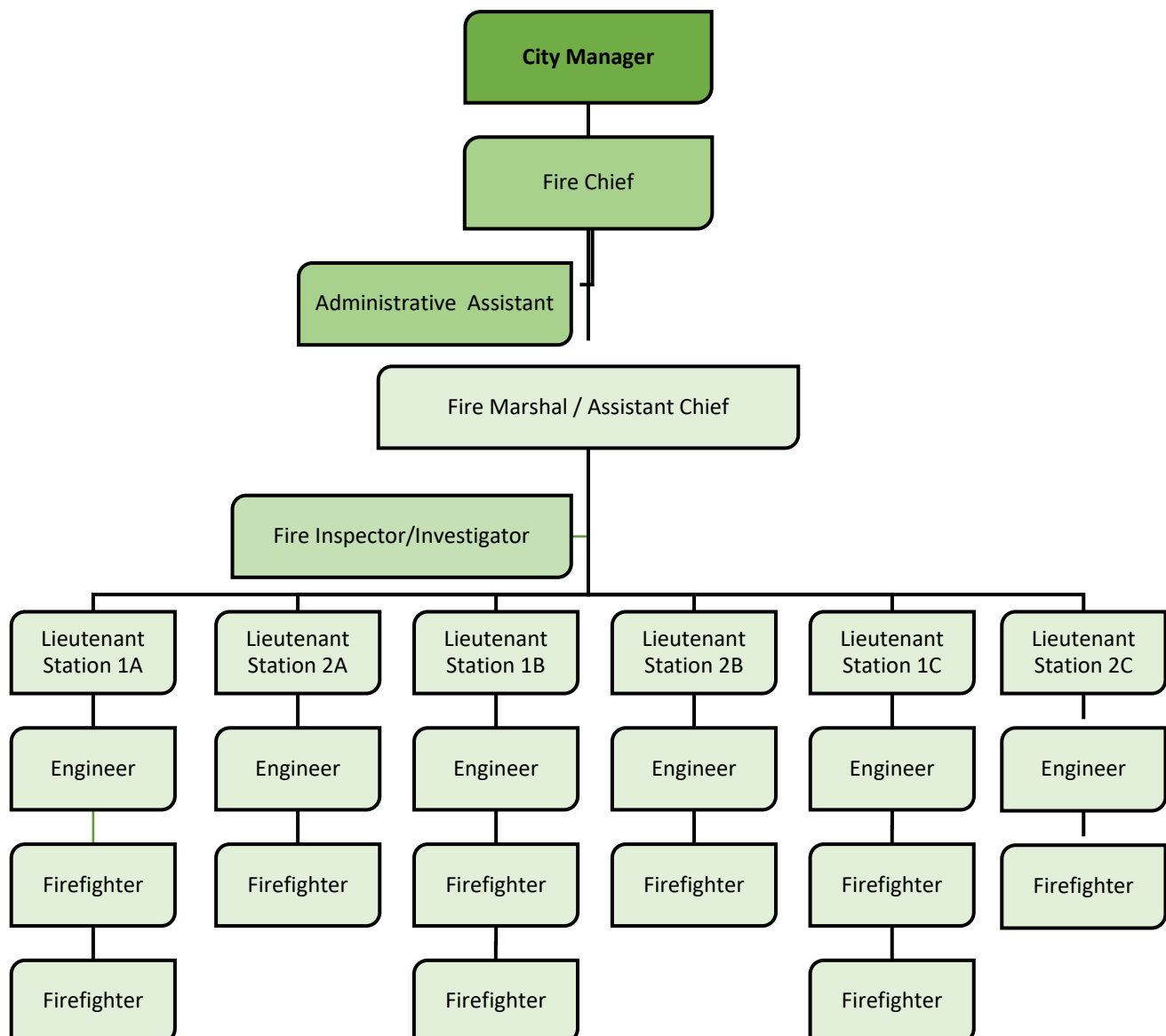
- ☐ Continue to seek ways to better serve our citizens and guests.
- ☐ Explore methods of improving recruitment and retention of personnel.
- ☐ Continue fire safety code inspections at businesses throughout the city.
- ☐ Further our educating the public on general safety tips, fire prevention, and handling of emergencies in the workplace and the home.
- ☐ Encourage levels of higher education and increased learning opportunities for our personnel.
- ☐ Work towards 100% of department certified as Hazmat Technicians.
- ☐ Add Fire Inspector/Investigator position.

Performance Measures**FY 2021
Actual****FY 2022
Projected****FY 2023
Target****Responses:**

# of Fire Related Responses	76	134	101
# of Emergency Medical Services (EMS)	1,648	1,537	1,614
# of Other Response Calls	774	776	854
Total Request for Emergency Services	2,498	2,447	2,569

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Fire Chief	1	1	1	1	-	1
Assistant Fire Chief/Fire Marshall	1	1	1	1	-	1
Fire Lieutenant	6	6	6	6	-	6
Driver/Operator	6	6	6	6	-	6
Firefighter/EMT	9	9	9	9	-	9
Administrative Assistant	1	1	1	1	-	1
	24	24	24	24	0	24

Organization Chart





City Police Vehicle

Mission:

It is the mission of the Taylor Police Department to provide the highest level of proactive and responsive service to the City of Taylor in partnership with neighborhoods and the entire community. We shall endeavor to detect and solve problems to thereby afford the citizens of Taylor the highest quality of life possible. This service shall be provided with honor, integrity, and pride.

Department Description:

The [Taylor Police Department](#) is accredited through the Texas Police Chief's Best Practices Accreditation Program (obtained in 2021). The Department is a progressive, values-based organization that works in partnership with the community to address issues that affect the quality of life, and in concert with stakeholders, seeks to improve the quality of life for the residents, businesses, and visitors of the City of Taylor. We are a 24/7 full-service law enforcement agency with our own Communications/911 center.

Taylor continues to maintain a low violent crime rate. The department's command structure and organizational chart shows the number of sworn classifications under the Police Chief include 2 appointed Commanders, 5 Sergeants, 4 Corporals, and 18 Police Officers. The staffing contains a minimal number of specialized positions, deploying 22 of our 30 officers (73%) to patrol or traffic enforcement duties.

The Taylor Police Department was also awarded a one-year continuation grant through the Office of the Governor allowing our Victims Services Coordinator position, which is 80% grant funded and 20% city funded, to continue through the end of the 2023 fiscal year.

FY 2023 Budget Highlights - Police:**Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- Uniforms, Vests, Badges, etc.
- Professional Development
- Mental Health Services

Customer Strategies

- Victim Services Coordinator
- WILCO Children's Advocacy Center Contribution

Internal Process Strategies

- Body Worn and In-Car Cameras
- Firearms Supplies
- Investigative Supplies
- Computer and Mobile Unit Replacements
- *Replacement of 2 patrol vehicles, \$106,500.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$3,481,330	\$3,758,162	\$3,637,215	\$4,147,907	-	\$4,147,907
Operational Supplies	37,330	46,045	43,600	65,805	-	65,805
Facility Operations & Maint.	32,313	34,700	31,945	37,350	-	37,350
Equip. Operations & Maint.	240,983	221,897	267,723	252,505	\$106,500	359,005
Contract Services & Fees	219,729	269,240	215,349	324,460	-	324,460
Capital Outlay	127,797	-	92,621	-	-	-
Contributions & Contingencies	18,000	18,000	25,000	20,000	-	20,000
Total Department Budget:	\$4,157,483	\$4,348,044	\$4,313,453	\$4,848,027	\$106,500	\$4,954,527

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2023 Budget Highlights – Animal Control (ACO):**Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- Conversion of a contracted Kennel Technician position to a full time City employee.

Internal Process Strategies

- *High-capacity printer/copier, \$1,500.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$121,825	\$124,598	\$131,752	\$188,535	-	\$188,535
Operational Supplies	5,194	6,330	4,973	6,750	-	6,750
Facility Operations & Maint.	14,484	13,400	48,790	13,500	-	13,500
Equip. Operations & Maint.	19,719	10,000	11,496	18,215	-	18,215
Contract Services & Fees	79,695	89,700	97,248	69,800	\$1,500	71,300
Capital Outlay	-	-	10,491	-	-	-
Total Department Budget:	\$240,917	\$244,028	\$304,750	\$296,800	\$1,500	\$298,300

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☑ The Office of the Governor awarded the Taylor Police Department a 1-year continuation grant in the amount of \$65,775.36 allowing our Victim Services Coordinator position to continue through 2022.
- ☑ Reapplied and received for the Department of Justice’s Patrick Leahy Bulletproof Vest Partnership. For this grant, funding will cover 50% of vests purchased.
- ☑ Detective Vincent Clifford received the Hope Alliance Officer of the Year Award for providing outstanding service to victims of crime.
- ☑ Initiated the duty weapon upgrades to Glock.
- ☑ Received the award for the Edward Byrne Memorial Justice Assistance Grant (JAG) for \$92,899.80 which enabled our Department to replace and upgrade In-car cameras and Body Worn Cameras for Patrol and Traffic Officers.
- ☑ Major improvements to flooring of the police station.
- ☑ The Taylor Animal Shelter was given a favorable rating during their annual state inspection in May.

FY 2023**Major Goals & Objectives**

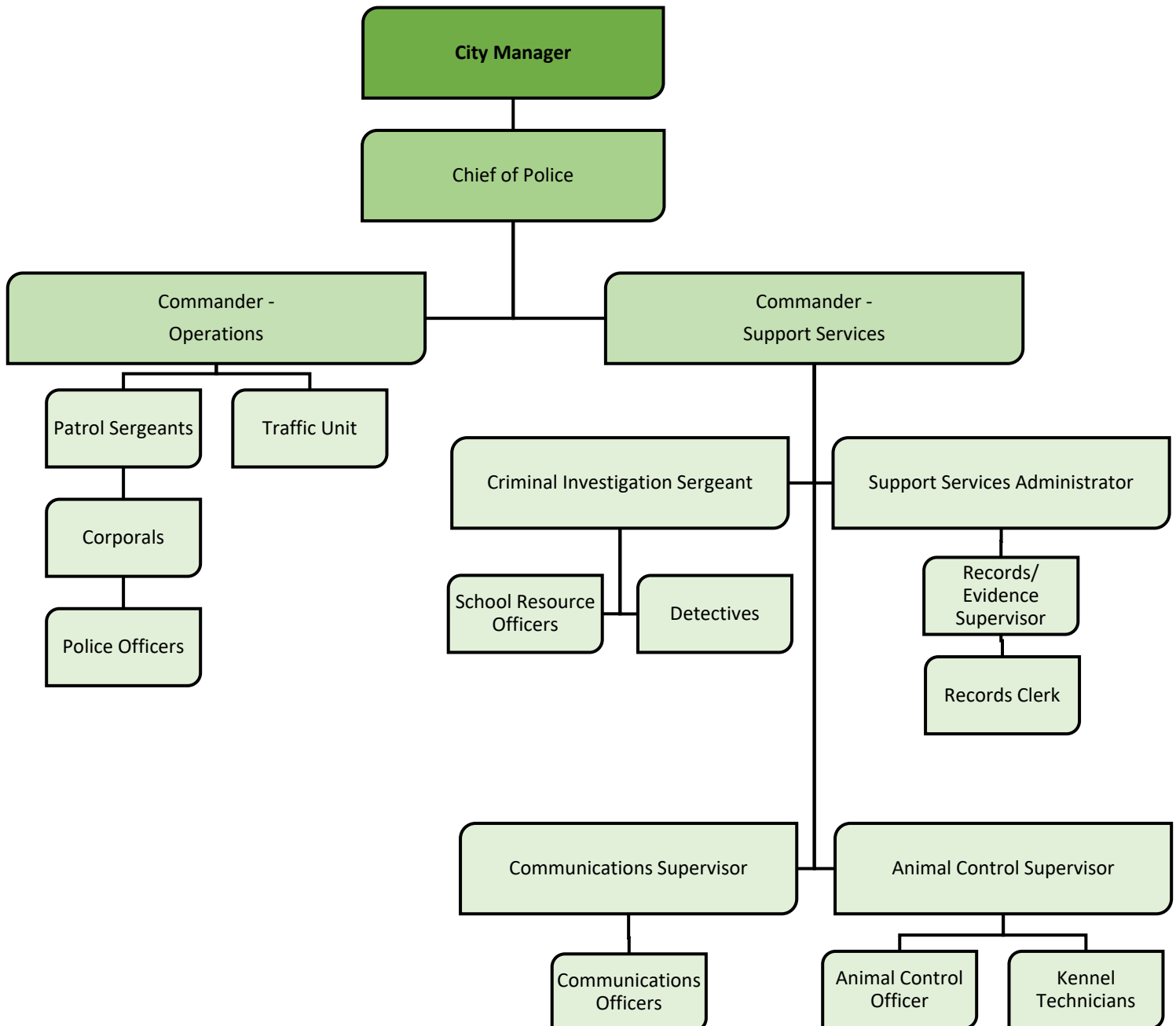
- ☐ With the objective of one additional Patrol Officer on the street, add four new Police Officer positions, which adds one additional officer to each of the four patrol shifts.
- ☐ Add one Downtown/Foot Patrol/Bike/Parks Officer.
- ☐ Continue with our Victim Services Coordinator position to provide needed services to victims of crime and their families and apply for an additional 1-year continuance grant. The grant has been recommended to the Office of the Governor to receive 75% funding with a city match of 25%.
- ☐ Reapply and receive for the Department of Justice’s Patrick Leahy Bulletproof Vest Partnership.
- ☐ Continue with community engagement events such as Coffee with a Cop, National Night Out, Back-to-school Bash, etc.
- ☐ Continue to make improvements to the Police Facility.
- ☐ Upgrade Communications area with new work stations.
- ☐ Upgrade end-of-life tasers.
- ☐ Begin upgrading patrol vehicle laptops.
- ☐ Complete long term remodel project of the Animal Shelter.

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
Outputs:			
Offense Reports – Total	1,315	1,421	1,492
Arrests	334	295	310
Calls for Service	22,539	24,311	25,526
Traffic Stops	5,489	3,210	3,371
Citations	3,996	3,085	3,391
Accidents	564	539	566
Effectiveness:			
Clearance Rate for Group A Offenses	35%	32%	36%
Efficiencies:			
Patrol and Traffic Staffing as a % of sworn Classifications under Police Chief	73%	73%	73%

Personnel Summary - Police	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Police Chief	1	1	1	1		1
Police Commander	2	2	2	2		2
Patrol Sergeant	5	5	5	5		5
Patrol Corporal	4	4	4	4		4
Police Officer	16	16	16	16		16
Traffic Unit Officers	2	2	2	2		2
Communication Supervisor	1	1	1	1		1
Communication Officer	6	6	6	6		6
Support Services Administrator	1	1	1	1		1
Victims Advocate Assistant	1	1	1	1		1
Records Supervisor	1	1	1	1		1
	40	40	40	40	-	40

Personnel Summary - ACO	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Animal Control Supervisor	1	1	1	1		1
Animal Control Officer	1	1	1	1		1
Kennel Technician	1	1	-	-	1	1
	3	3	2	2	1	3

Organization Chart





Street Crew Raking Asphalt for Level-Up Program

Mission:

The Street /Grounds Department will continue to improve and provide the highest level of customer service to the citizens of Taylor.

Department Description:

The [Street / Grounds Division](#) is responsible for maintaining city streets, drainage ways, city owned sidewalks, street signs, pavement markings, parkland, municipal airport, public properties, and the city cemetery. The Street/Grounds Division provides the traveling public with:

- High level of customer service.
- Protection of the investment of the public streets through adequate repairs and preventive maintenance.
- Timely response to hazardous and inclement conditions.
- Repair and replacement of all street signs.
- Proper drainage maintenance.
- Citizen Issue Resolution

FY 2023 Budget Highlights:**Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.

Customer Strategies

- *Sidewalk Master Plan to help meet the City's goal of interconnectivity, \$40,000.
- *Street construction and density testing, \$20,000.

Internal Process Strategies

- *Public Works Building Generator, \$132,000.
- *Security Improvements to the Public Works Yard, \$18,000.
- *American Public Works Association (APWA) Accreditation through compliance with the public works management practices, \$20,000.
- *Purchase of various street equipment to replace and add to the departments' fleet including an excavator, replacement trucks, a distributor, herbicide spray truck, a dump truck and various equipment, \$955,000.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$1,054,072	\$1,108,739	\$1,161,630	\$1,276,989	\$20,000	\$1,296,989
Operational Supplies	96,872	140,255	145,733	160,565	155,350	315,915
Facility Operations & Maint.	74,946	86,360	84,861	91,315	18,000	109,315
Equip. Operations & Maint.	263,298	272,519	313,905	282,453	955,000	1,237,453
Contract Services & Fees	283,521	375,981	281,230	340,095	65,000	405,095
Capital Outlay	12,395	-	-	-	-	-
Total Department Budget:	\$1,785,103	\$1,983,854	\$1,987,359	\$2,151,417	\$1,213,350	\$3,364,767

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Provide prompt and courteous service to all citizens of Taylor
- ☒ Protect the investment of the public streets through adequate repair and preventive maintenance
- ☒ Continue with our crack seal program
- ☒ Continue training and safety programs needed to provide employees with the latest regulations and standards need for their jobs.
- ☒ Continue to cross train employees in various aspects of job
- ☒ Continue IWORQ data
- ☒ Increase street asphalt/ leveling work.
- ☒ City drainage
- ☒ Expand Level-up program.

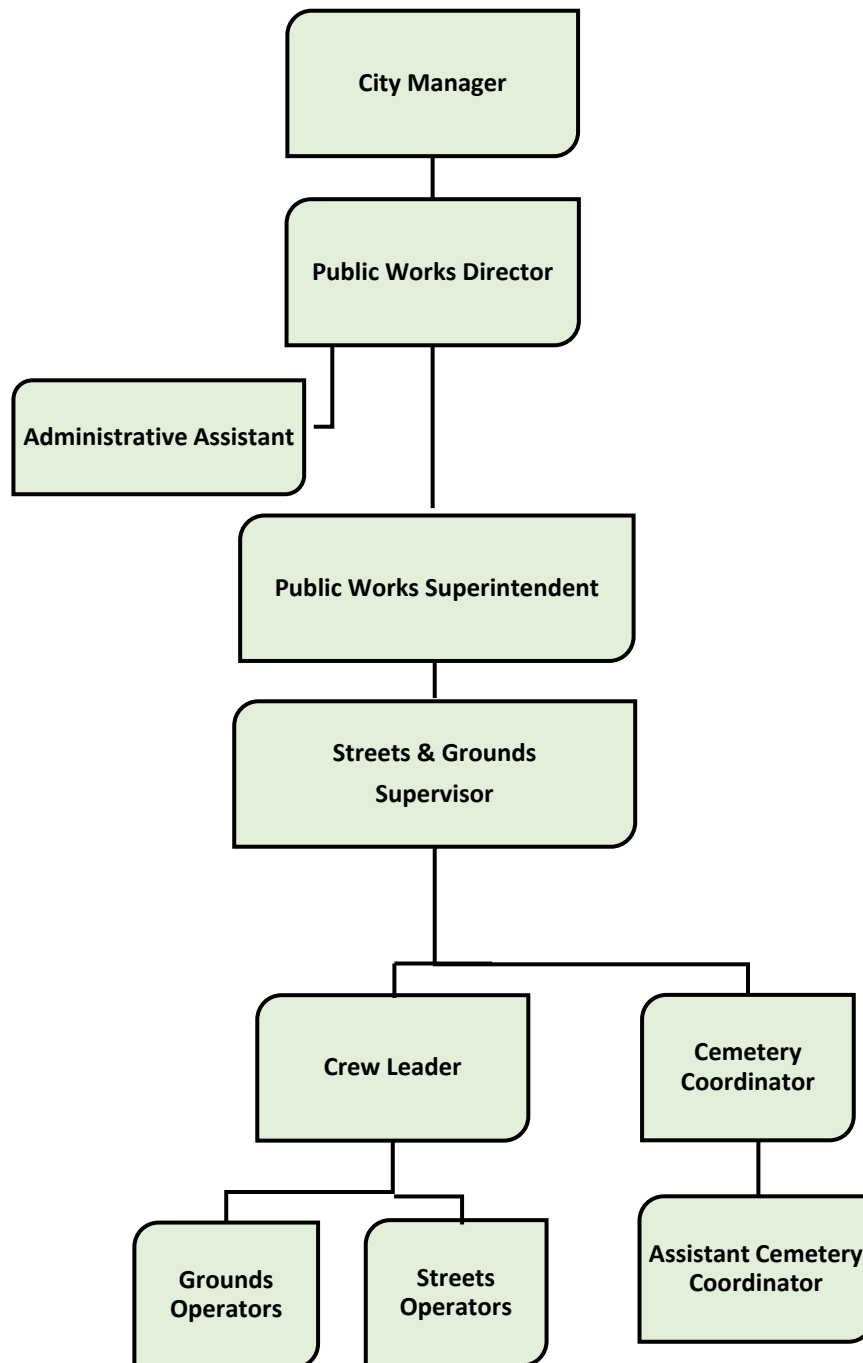
FY 2023**Major Goals & Objectives**

- ☐ Complete 69 street segments for level-ups spanning 5 miles
- ☐ Start MDUS crew for drainage maintenance
- ☐ Start TUF crew for continuous street maintenance
- ☐ Improve training and safety programs to encompass balanced training for all employees
- ☐ Increase street asphalt patching work.

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
<u>Inputs:</u>			
# of full-time employees	18	18	25
<u>Outputs:</u>			
Patching in tons	3,191	3,450	5,656
Crack sealing in tons	9	9	9
Tac Oil in gallons	3,500	4,220	14,770
Park Acreage	243	243	243
Cemetery Acreage	127	127	127
Airport Acreage	185	185	185
City Properties Acreage	3	3	3
Trustee Properties Acreage	2	2	2
Right of Way Acreage	133	133	133
Total Acreage Crew Cuts	450	450	450
<u>Effectiveness:</u>			
% Utility cuts repaired within 30 days	75%	95%	95%
% Sweeping completed on schedule	85%	85%	85%
% Park Mowing with 25 days	90%	100%	95%
<u>Efficiencies:</u>			
Street miles maintained per employee	46	46	29
Street miles maintained	231	231	231
Park acreage per employee	41	41	41

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Public Works Director	1	1	1	1	-	1
Public Works Superintendent	1	1	1	1	-	1
Streets & Grounds Supervisor	1	1	1	1	-	1
Administrative Assistant	1	1	1	1	-	1
Crew Leaders I, II, III	1	2	2	2	-	2
Streets & Grounds Operators I, II, III	11	10	10	10	-	10
	16	16	16	16	-	16

Organization Chart





Taylor Regional Park & Sports Complex

Mission:

To enhance the quality of life through positive recreational experiences in the community by maintaining and enhancing park facilities and athletic fields and facilitating quality special event programming and sports tournaments.

Department Description:

The Parks and Recreation Department is responsible for maintaining twenty-two athletic fields, two pools, two splash pads, four rentable pavilions, one community center, one skate park, developing and implementing city wide special events, sustaining tourism through activities at the Taylor Regional Park and Sports Complex and providing other recreational activities through cooperation with local leagues and associations.

FY 2023 Budget Highlights:**Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.

Customer Strategies

- *Trails Master Plan to plan for trail improvements to meet the City goal of interconnectivity, \$50,000.
- *Design and implementation of park benches, tables and trash cans, \$100,000.
- *Sign Master Plan, wayfinding signs and entry signs at Murphy and Bull Branch Parks, \$200,000.
- *Tennis Court resurfacing, \$15,000.

Internal Process Strategies

- *Bobcat addition with 3 attachments, \$67,450.
- *Bobcat trailer addition, \$6,000.
- *Power rake for ventrac addition, \$9,200.
- *Utility vehicle addition, \$14,000.
- *Conference room table and chairs for Parks board and staff meetings, \$4,000.

Budget Summary	FY 2020 Actual	FY 2021 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$536,209	\$571,960	\$493,832	\$638,121	-	\$638,121
Operational Supplies	70,911	93,204	84,384	120,740	\$5,000	125,740
Facility Operations & Maint.	139,010	146,440	175,660	168,458	-	168,458
Equip. Operations & Maint.	106,636	94,272	89,506	57,770	\$96,650	154,420
Contract Services & Fees	179,576	180,061	379,573	197,265	\$370,300	567,565
Capital Outlay	253,822	-	186,574	-	-	-
Total Department Budget:	\$1,286,165	\$1,085,937	\$1,409,529	\$1,182,354	\$471,950	\$1,654,304

FY 2022**Major Accomplishments**

- ☒ Completed construction of the Taylor Regional Park/Doak Park Phase 2 project
- ☒ Completed the Percussion Park Creative Playground
- ☒ Set new rental revenue records with the addition of the Dickey-Givens Community Center
- ☒ Increased usage of Memorial Field for St. Mary's Catholic School Football games.

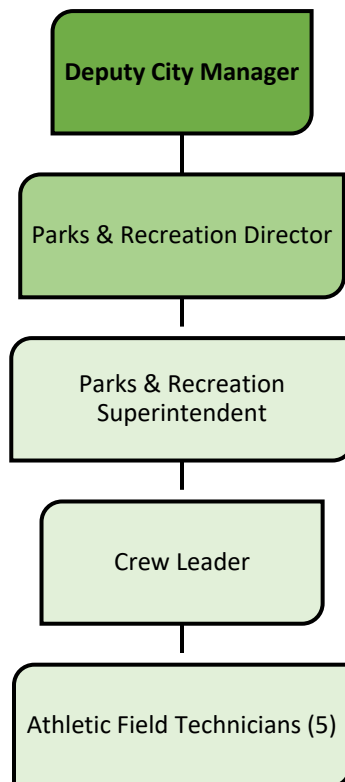
FY 2023**Major Goals & Objectives**

- ☐ Begin renovation of the Doris Roznovak Aquatic Center
- ☐ Work closely with local community groups to provide high quality recreational opportunities
- ☐ Complete trails and signage master plans
- ☐ Activate parks and facilities through vibrant programs, events, and recreation opportunities for people of all ages, abilities, cultures, and interests
- ☐ Complete "in house" projects identified in the 2020 Parks Master Plan

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
<u>Inputs:</u>			
# of full-time employees	8	8	8
# of part-time employees	0	0	0
<u>Outputs:</u>			
Park Acres Maintained	248	248	248
Pools Maintained	2	2	2
Splashpads Maintained	2	2	2
Pavilions Maintained	4	4	4
Athletic Fields Maintained	21	22	22
8 Tennis Courts/3 Pickleball Courts	11	11	11
Tournaments Held	25	40	52
Revenue Generated Taylor Regional Park	\$52,899	\$85,000	\$105,000
Taylor Regional Park Visitors	45,000	85,078	100,000
<u>Efficiencies:</u>			
Acres maintained per employee	41	41	41
Fields maintained per employee	3.5	3.6	3.6
Revenue generated per tournament	\$2,115	\$2,125	\$2,500
Visitors per tournament	2,838	3,000	3,000
Pool Revenue Generated	\$20,000	\$24,383	\$27,000
Pavilion/Community Center Revenue	\$5,417	\$23,980	\$25,000
<u>Effectiveness:</u>			
% field maintenance requests resolved in 30 days	99%	97%	99%
% of available weekends vs. # of tournaments held	95%	95%	99%
% of pool maintenance issues resolved within 7 days	95%	98%	99%

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Parks & Recreation Director	1.00	1.00	1.00	1.00	-	1.00
Parks & Recreation Superintendent	1.00	1.00	1.00	1.00	-	1.00
Crew Leaders I, II	1.00	1.00	1.00	1.00	-	1.00
Athletic Field Technicians I, II, III	5.00	5.00	5.00	5.00	-	5.00
	8.00	8.00	8.00	8.00	-	8.00

Organization Chart





Central Fire Station

Mission:

To provide quality facilities which support the requirements of City employees and citizen services, to provide professional maintenance and repair of environmental, electrical, mechanical, plumbing, and structural systems with the effective use of in-house and contract resources, and to provide customer-oriented custodial and cleaning services for City facilities.

Department Description:

The Building Maintenance Department is responsible for the maintenance and repair of all City-owned facilities. In addition to providing a preventive maintenance program, the department responds to requests for repairs to plumbing, electrical, heating, and cooling systems. Other tasks performed include janitorial services, painting, and general repairs. The department is also responsible for obtaining contracts for the City's security and fire systems.

FY 2023 Budget Highlights:**Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.

Internal Process Strategies

- *Replacement Vehicle, \$35,000.
- *Police department flooring, \$30,000.
- *City Hall ceiling for Development Services Offices, \$21,660.
- *Facility Roof Replacement, \$16,775.
- *Fire Stations Door Lock Systems, \$14,067.

Customer Service Strategies

- *Quick Connect Generators for City Facilities, \$350,000.
- *Library Meeting Room Carpet Replacement, \$18,550.
- *Library lighting replacements, \$9,600.
- *Moody Museum Security Cameras, \$3,178.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$264,155	\$307,225	\$316,362	\$340,453	-	\$340,453
Operational Supplies	17,399	23,370	21,044	27,485	-	27,485
Facility Operations & Maint.	183,892	189,612	205,359	184,812	\$113,830	298,642
Equip. Operations & Maint.	24,409	33,934	37,355	21,624	35,000	56,624
Contract Services & Fees	68,988	22,556	27,483	23,956	-	23,956
Capital Outlay	-	-	104,199	-	350,000	350,000
Total Department Budget:	\$558,843	\$576,697	\$711,802	\$598,330	\$498,830	\$1,097,160

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Replace flooring in Public Works offices, Airport, and Police Department
- ☒ Replace sewer line and roof at the Moody Museum
- ☒ Install vehicle exhaust system at Fire Stations
- ☒ Replace HVAC systems to increase energy efficiency in city facilities
- ☒ Adding additional offices and conference room in the City Hall
- ☒ Keep all city facilities up to an acceptable level of quality, safety and in compliance with legal standards
- ☒ Repaint offices at various locations
- ☒ Continue to provide quality customer service

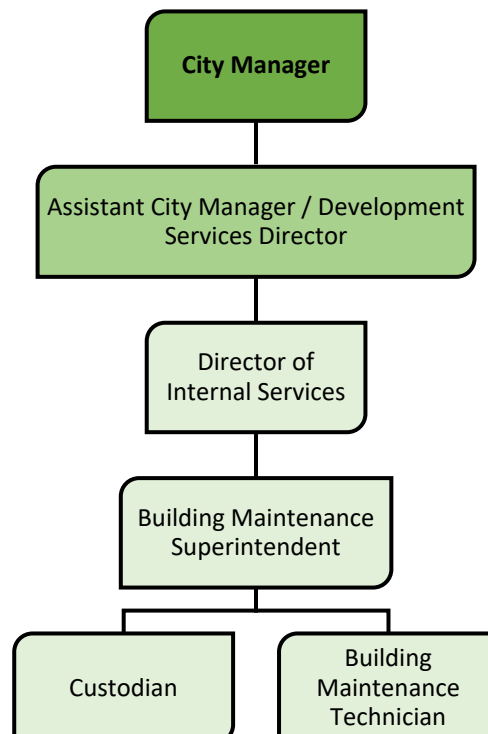
FY 2023**Major Goals & Objectives**

- ☐ Install and update AED's in city facilities
- ☐ Install quick connect generators at Public Works, Utility Maintenance, Fire #1, and #2, Animal shelter and City Hall
- ☐ Install new fire suppression system at City Hall
- ☐ New LED lighting in the Library
- ☐ Close in offices ceiling in City Hall that are exposed to the auditorium
- ☐ Add security cameras at the Moody Museum
- ☐ New roof at the Waste Water Treatment Plant
- ☐ Replace carpet and paint in the meeting room at the library
- ☐ Upgrade the door lock system at Fire #1 and Fire #2
- ☐ Keep all city facilities up to an acceptable level of quality, safety and in compliance with legal standards
- ☐ Continue to provide quality customer service and excellent response time to work orders
- ☐ Paint lobby, training room and patrol area at the Police Department. Replace flooring in dispatch and break room.

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
Inputs:			
# of full-time employees	3	4	4
Outputs:			
# of Work Orders completed	400	786	820
# of City Facilities maintained	23	23	23
Effectiveness:			
% of Work Orders completed within 2 working days	97%	98%	98%
Efficiencies:			
Facility Maintenance Cost	\$95,212	\$133,000	\$139,650

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Director of Internal Services	1	1	1	1		1
Building Maint. Superintendent	1	1	1	1		1
Custodian	1	1	1	1		1
Building Maintenance Technician	0.5	1	1	1		1
	3.5	4	4	4	-	4

Organization Chart



Mission:

The Engineering Department will ensure that all bond projects are managed and delivered to the citizens in a timely manner, review and oversee all development proposals, and implement all ordinances related to construction and development of the city's infrastructure.

Department Description:

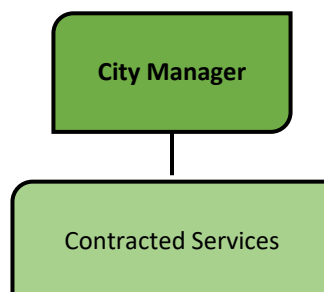
The Engineering Department strives to provide excellence in the guidance and direction of all planning, design, and construction of capital and development projects in the City of Taylor, while maintaining a commitment to professionalism and cost-effective customer service. Please see the CIP section for more details.

FY 2023 Budget Highlights:**Internal Process Strategies**

- Funding for contracted Engineering Services

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Facility Operations & Maint.	\$693	-	-	-	-	-
Contract Services & Fees	274,749	\$175,000	\$426,569	\$350,000	-	\$350,000
Total Department Budget:	\$275,442	\$175,000	\$426,569	\$350,000	-	\$350,000

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

Organization Chart

Mission:

The Information Technology Department strives to provide the best support and innovation in the delivery of information technology products and services to all city employees and the community.

Department Description:

The Information Technology Department is responsible for maintaining, repairing and safeguarding the technology hardware that the City utilizes to provide necessary services to the citizens of Taylor. It has the responsibility to standardize and inventory the hardware and software components that make up the technology systems throughout the City.

FY 2023 Budget Highlights:**Customer Strategies**

- *Additional wireless microphones and receivers for larger meetings, \$5,704.

Internal Process Strategies

- *Phone system upgrade, \$6,282.
- Additional outsourcing of IT to meet the City's needs.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$71,043	-	\$2,422	-	-	-
Operational Supplies	37,392	-	2,521	\$2,000	-	\$2,000
Facility Operations & Maint.	31,412	\$30,680	30,323	30,680	-	30,680
Equip. Operations & Maint.	15,352	-	-	-	-	-
Contract Services & Fees	131,837	188,154	193,024	195,720	\$11,986	207,706
Total Department Budget:	\$287,036	\$218,834	\$228,290	\$228,400	\$11,986	\$240,386

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Upgrade the Library server
- ☒ Continual replacement of computers and laptops
- ☒ Continual upgrade of Windows 7 to Windows 10
- ☒ Continual replacement of cell phones to the latest technology
- ☒ Comply with all rules and laws dictating the storage and use of sensitive information
- ☒ Provide professional level of support and training to technology users
- ☒ Maintain a high level of customer satisfaction
- ☒ Provide information technology maintenance, planning, and development to enhance the City of Taylor's technical infrastructure
- ☒ Assist Tax Organization with setup in City Hall and the Library
- ☒ Upgraded routers at City Hall for internet and telephone lines

FY 2023**Major Goals & Objectives**

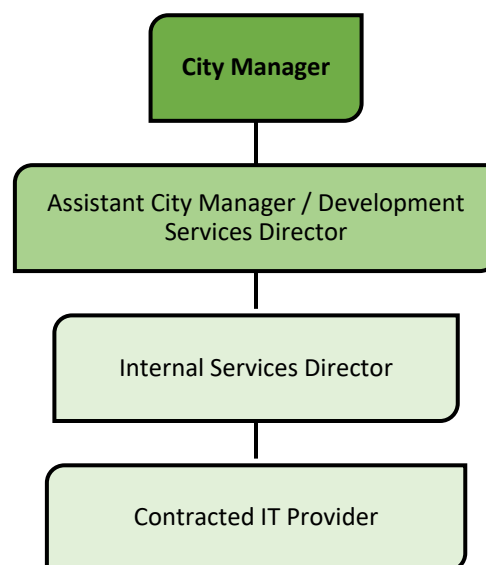
- ☐ Core 4 server renewal and UPS batteries replacement
- ☐ Upgrade Network Switches and Wireless Access Points for Wifi at each location
- ☐ Continual replacement of computers and laptops
- ☐ Continual replacement of cell phones to the latest technology
- ☐ Comply with all rules and laws dictating the storage and use of sensitive information
- ☐ Provide professional level of support and training to technology users
- ☐ Maintain a high level of customer satisfaction
- ☐ Provide information technology maintenance, planning, and development to enhance the City of Taylor's technical infrastructure
- ☐ Assist Tax Organization with setup in City Hall and the Library
- ☐ Organize AV racks at the library for better performance and add additional mics

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
Outputs:			
# of Personal Computers and Laptops	225	225	237
# of Network/Email/Web/File Servers	7	7	7
# of Service Requests	300	400	550
Effectiveness:			
% of Support Calls resolved within 24 hours	94%	95%	95%
Efficiencies:			
Average response time for service requests	30	30	30

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Information Technology Specialist	1	1	-*	-	-	-
	1	1	-	-	-	-

*Transitioned to outsourced IT services beginning in fiscal year 2022.

Organization Chart



About:

The Non-Departmental budget consists of budget items that are either not particular to a single department or they apply to all departments within the fund.

It may include items such as interfund transfers out of the General Fund, property and sales tax rebates, other contributions to local organizations, and payment of insurance claims, for example.

**FY 2023 Budget Highlights:****Customer Strategies**

- *General Fund transfer to the Capital Improvement Program (CIP) for the Bull Branch Trail and the Animal Shelter Improvements, \$810,000.
- *Match funding pending potential Police Department and Fire Department grant awards, \$222,800.
- *Transfers out for fleet replacements for the utility fund, airport fund and cemetery operating fund, \$411,000.
- *Transfers out for Cemetery Operating Fund one-time projects for building and road improvements, software and new signage, \$426,000.
- *General Fund transfer to the Capital Improvement Program (CIP) for various one-time projects and expenses, \$759,000.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Operational Supplies	\$572,645	-	-	-	-	-
Contract Services & Fees	373,988	\$321,930	\$707,622	\$394,620	-	\$394,620
Capital Outlay	-	22,500	-	-	-	-
Contributions & Contingencies	98,973	421,455	350,640	474,975	\$2,628,800	\$3,103,775
Total Department Budget:	\$1,045,606	\$765,885	\$1,058,262	\$869,595	\$2,628,800	\$3,498,395

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

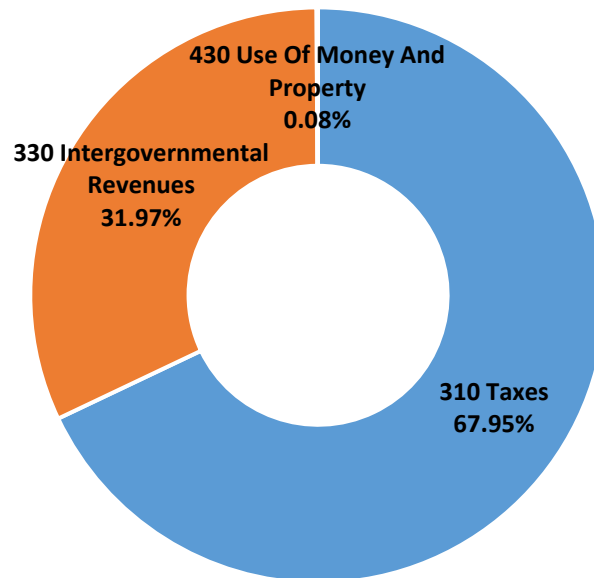
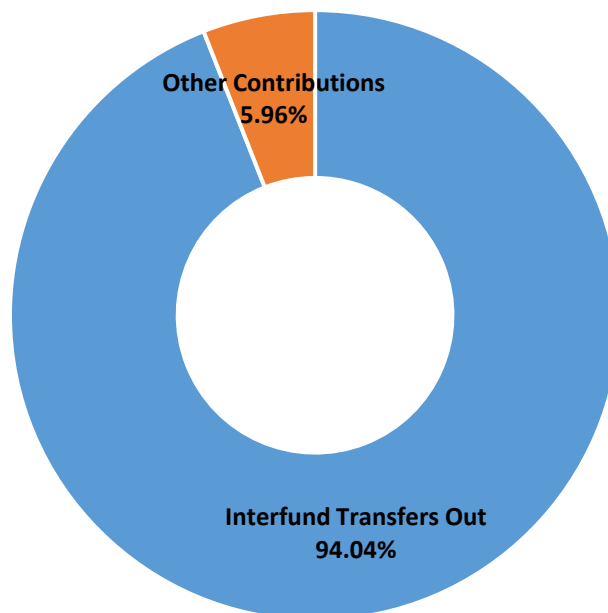


Special Revenue Funds

Tax Increment Finance (TIF) Fund	158
Hotel Occupancy Tax (HOT) Fund	160
Main Street Revenue Fund	162
Municipal Court Special Fee Fund	165
Library Grant / Donation Fund	167
Municipal Utility Drainage System (MDUS) Fund	168
Roadway Impact Fee Fund	170
Transportation User Fee (TUF) Fund	171

The purpose of this fund is to set aside ad valorem tax for the redevelopment of the downtown reinvestment zone. **Revenues** are budgeted at \$625,500, which is derived from city property tax, interest income and the captured taxes from Williamson County. **Expenditures** are budgeted as \$25,000 for fire suppression grants to assist businesses in the district with the cost of installing fire suppression systems; and \$394,782 for annual debt service payments. Revenues are anticipated to exceed expenditures by \$205,718 and will add to TIF Fund reserves.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Estimate	FY 2023 Adopted Budget
Revenue By Categories					
310 Taxes	\$165,525	\$248,147	\$270,000	\$276,846	\$425,000
CURRENT PROPERTY TAX	165,525	248,147	270,000	276,846	425,000
330 Intergovernmental Revenues	91,680	137,396	140,000	141,083	200,000
TIF-WILLIAMSON COUNTY	91,680	137,396	140,000	141,083	200,000
430 Use of Money and Property	6,442	206	1,500	500	500
INTEREST INCOME	6,442	206	1,500	500	500
Revenue By Categories Total	\$263,646	\$385,749	\$411,500	\$418,429	\$625,500
Expenditures By Categories					
Capital Improvements/Acquisition	202,459	4,324	-	-	-
CONSTRUCTION	202,459	4,324	-	-	-
Contract Services and Fees	28,692	7,382	-	-	-
OTHER PROFESSIONAL SERVICES	28,692	7,382	-	-	-
Contributions / Contingency	374,500	387,157	408,032	433,032	419,782
INTERFUND TRANSFERS OUT	349,500	362,157	383,032	383,032	394,782
OTHER CONTRIBUTIONS	25,000	25,000	25,000	50,000	25,000
Expenditures By Categories Total	\$605,650	\$398,862	\$408,032	\$433,032	\$419,782

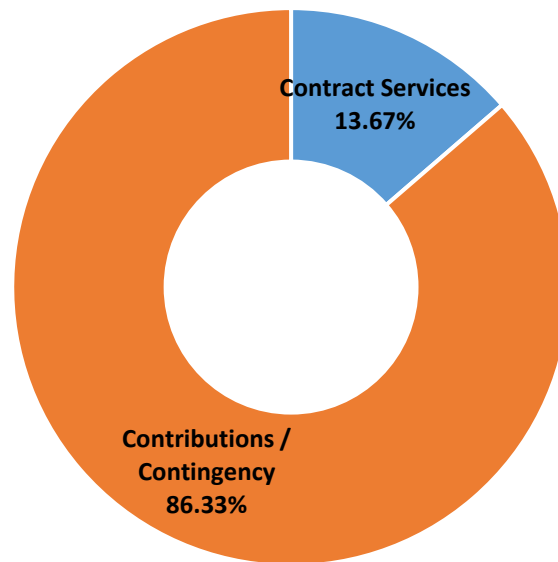
FY 2023 Tax Increment Financing (TIF) Revenue**FY 2023 Tax Increment Financing (TIF) Expenditures**

Revenues for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of the charges for lodging. There are six current lodging facilities. Based on an agreement executed with the Taylor Chamber of Commerce, tax receipts up to \$50,000 are transferred to the Chamber for tourism related expenses. The reserve is maintained for discretionary use by City Council.

Revenues are budgeted at \$245,000. **Expenditures** are budgeted at \$243,250, of which \$155,000 reflects negotiated tax incentives; \$50,000 is paid to the Taylor Chamber of Commerce to be used to promote tourism in Taylor; and \$5,000 to the Main Street Fund for advertising that promotes city sponsored events.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Estimate	FY 2023 Adopted Budget
Revenue By Categories					
310 Taxes					
HOTEL OCCUPANCY TAX	\$166,833	\$184,956	\$190,000	\$236,000	\$245,000
310 Taxes Total	166,833	184,956	190,000	236,000	245,000
Revenue By Categories Total	\$166,833	\$184,956	\$190,000	\$236,000	\$245,000
Expenditures By Categories					
Contract Services and Fees					
ADVERTISING	6,000	-	-	-	-
OTHER CONTRACT SERVICES	26,868	21,367	24,000	33,000	33,250
Contract Services and Fees Total	32,868	21,367	24,000	33,000	33,250
Contributions / Contingency					
380-AGREEMENT PAYOUT	105,503	127,529	125,000	150,000	155,000
INTERFUND TRANSFERS OUT	5,000	5,000	5,000	5,000	5,000
PASS THROUGH- AGENCY	44,017	46,462	50,000	50,000	50,000
Contributions / Contingency Total	154,521	178,991	180,000	205,000	210,000
Expenditures By Categories Total	\$187,388	\$200,358	\$204,000	\$238,000	\$243,250

FY 2023 Hotel Occupancy Tax (HOT) Fund Expenditures



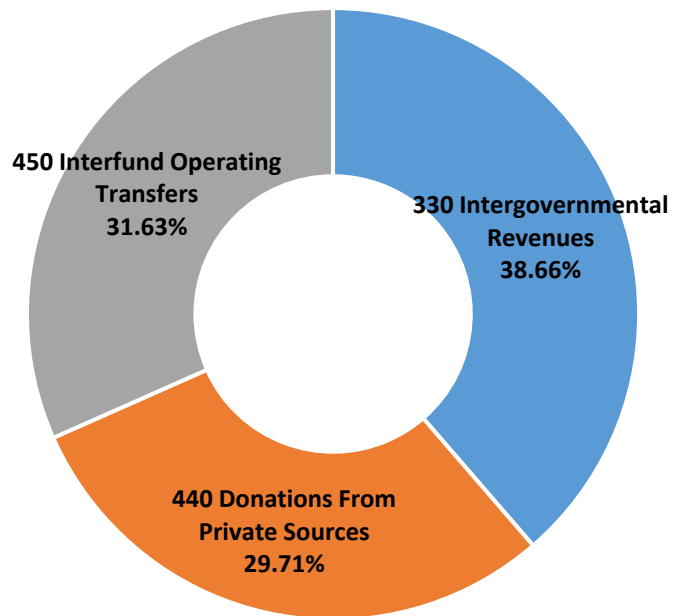
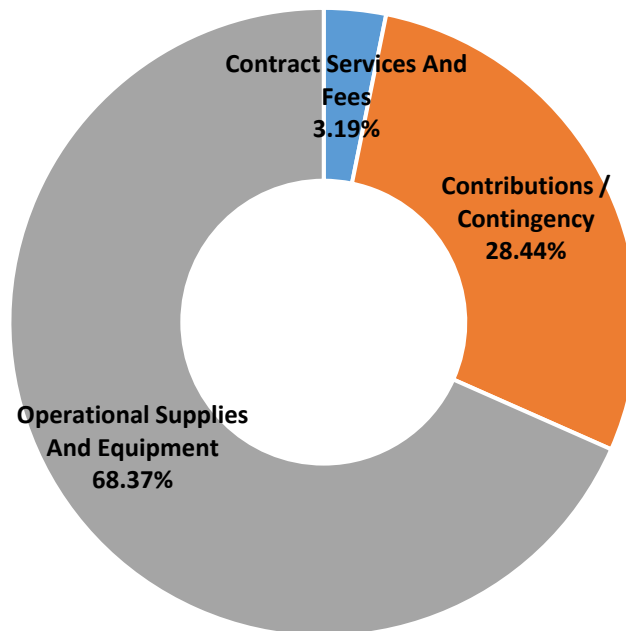
The purpose of this fund is to provide incentives for downtown businesses to improve the façades of the building they occupy (Façade Improvement Grants), assist the downtown businesses with rental assistance, and to account for donations and proceeds from fundraisers where profits are dedicated to promote downtown development.

Revenues are budgeted at \$156,825 and includes revenues derived from City fundraising events and \$49,600 in transfers from the General Fund, TIF Fund, and Hotel/Motel Fund. The transfers are to assist the programs offered by the Main Street Fund including the façade improvement grants and rent assistance to downtown businesses. **Expenditures** for the fund are budgeted at \$156,825.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Projection	FY 2022 Proposed
Revenue By Categories					
330 Intergovernmental Revenues					
GENERAL CONTRIBUTIONS	\$-	\$-	\$17,000	\$17,000	\$60,625
330 Intergovernmental Revenues Total	-	-	17,000	17,000	60,625
440 Donations from Private Sources					
CHRISTMAS BAZAAR	1,855	-	2,000	1,595	1,600
FARMERS' MARKET RENTAL FEES	2,866	6,575	6,000	7,000	7,000
MAIN STREET CAR SHOW	28,625	-	25,000	22,538	22,000
TAYLOR BLACKLAND PRAIRIE DAYS	-	-	14,000	17,325	16,000
WINE SWIRL	4,439	-	4,500	-	-
440 Donations from Private Sources Total	37,785	6,575	51,500	48,458	46,600
450 Interfund Operating Transfers					
TRANSFER FROM GENERAL FUND	14,600	14,600	14,600	14,600	14,600
TRANSFER FROM H.O.T.	5,000	5,000	5,000	5,000	5,000
TRANSFER FROM TIF	10,000	20,000	20,000	20,000	30,000
450 Interfund Operating Transfers Total	29,600	39,600	39,600	39,600	49,600
Revenue By Categories Total	\$67,385	\$46,175	\$108,100	\$105,058	\$156,825
Expenditures By Categories					
Contract Services and Fees					
ADVERTISING	900	250	3,225	3,225	5,000
OTHER PROFESSIONAL SERVICES	4,257	5,087	-	-	-
Contract Services and Fees Total	5,157	5,337	3,225	3,225	5,000
Contributions / Contingency					
FACADE GRANT	3,425	5,000	20,000	20,000	30,000
RENTAL ASSISTANCE	16,286	2,640	14,600	10,531	14,600

MAIN STREET REVENUE FUND – Fund Summary**FY 2023 Budget**

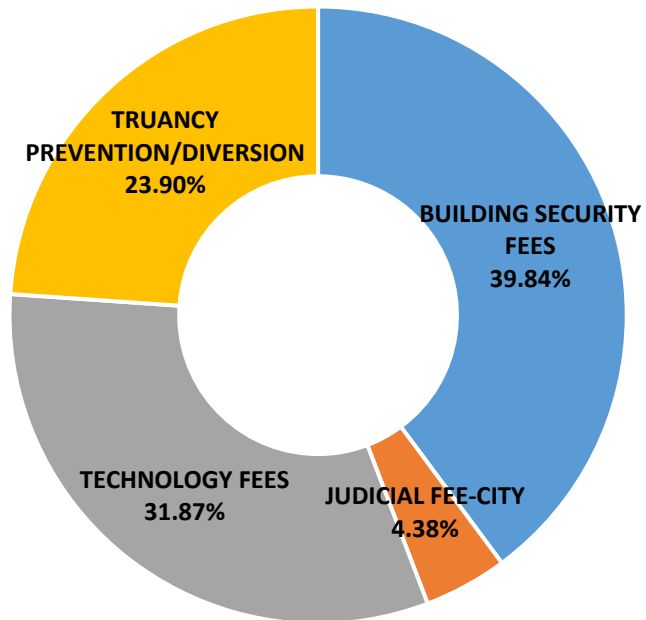
Contributions / Contingency Total	19,711	7,640	34,600	30,531	44,600
Operational Supplies And Equipment					
CHRISTMAS BAZAAR	286	-	1,000	500	1,000
CHRISTMAS LIGHTS SUPPLIES	-	8,211	2,500	6,783	3,000
CITY SPONSORED EVENTS	-	2,286	5,225	4,000	5,225
FARMERS MARKET	70	3,898	6,000	2,000	2,000
MAIN STREET CAR SHOW	28,515	1,656	25,000	35,655	25,000
SPOOKTACULAR	468	-	1,550	1,000	1,500
TAYLOR BLACKLAND PRAIRIE DAYS	-	-	25,000	25,000	25,000
WINE SWIRL	4,473	-	4,000	-	5,000
TAYLOR PRIDE	-	-	-	14,500	14,500
PARADES	-	-	-	-	25,000
Operational Supplies and Equipment Total	33,813	16,051	70,275	89,438	107,225
Expenditures By Categories Total	\$58,681	\$29,029	\$108,100	\$123,194	\$156,825

FY 2023 Main Street Revenue Fund Revenues**FY 2023 Main Street Revenue Fund Expenditures**

An assessment fee is charged against all defendants convicted of a misdemeanor charge in which these fees must be used for security devices or services in buildings, housing the municipal court, and for upgrading technology hardware or services.

Budgeted revenues are \$12,500 and **expenditures** are budgeted at \$9,642 for security services performed by the police department.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Proposed Budget
Revenue By Categories					
410 Fines and Forfeitures					
BUILDING SECURITY FEES	\$4,980	\$4,443	\$6,500	\$5,000	\$5,000
JUDICIAL FEE-CITY	854	279	2,000	500	500
JURY SERVICE FEES	60	80	-	50	50
TECHNOLOGY FEES	5,115	3,885	8,000	4,000	4,000
TRUANCY PREVENTION/DIVERSION	3,012	4,024	2,500	3,000	3,000
410 Fines and Forfeitures Total	14,021	12,712	19,000	12,550	12,550
Revenue By Categories Total	\$14,021	\$12,712	\$19,000	\$12,550	\$12,550
Expenditures By Categories					
Employee Services					
FICA SOCIAL SECURITY	261	15	612	612	612
REGULAR FULL TIME	3,410	199	8,000	8,000	8,000
RETIREMENT-TMRS	422	26	1,100	970	1,030
Employee Services Total	4,092	240	9,712	9,582	9,642
Operational Supplies and Equipment					
COMPUTERS	2,152	-	-	-	-
OFFICE SECURITY	-	-	-	500	-
Operational Supplies And Equipment Total	2,152	-	-	500	-
Capital Outlay					
COMPUTER EQUIPMENT	3,720	53	-	-	-
Capital Outlay Total	3,720	53	-	-	-
Contract Services And Fees					
OTHER CONTRACT SERVICES	739	13,516	-	15,000	-
SOFTWARE MAINT/LICENSE	13,931	2,311	-	-	-
Contract Services And Fees Total	14,670	15,827	-	15,000	-
Expenditures By Categories Total	\$24,635	\$16,120	\$9,712	\$25,082	\$9,642

FY 2023 Municipal Court Special Fee Revenues

The purpose of the fund is to track grants and donations to the library that will be spent on library activities and operations. It is difficult to anticipate what grants and donations will be received in any given year. **Revenues** are budgeted at only \$600, due to interest income decreasing a great deal and no state grants expected. **Expenditures** are based on revenue received.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Proposed Budget
Revenue By Categories					
Donations From Private Sources					
MISCELLANEOUS DONATIONS	\$12	\$581	\$300	\$500	\$200
Donations From Private Sources Total	12	581	300	500	200
Use Of Money and Property					
INTEREST INCOME	2,478	107	400	300	400
Use Of Money and Property Total	2,478	107	400	300	400
Revenue By Categories Total	\$2,490	\$687	\$700	\$800	\$600
Expenditures By Categories					
Capital Outlay					
LIBRARY BOOKS	4,278	3,000	500	-	-
Capital Outlay Total	4,278	3,000	500	-	-
Contract Services and Fees					
OTHER CONTRACT SERVICES	1,500	386	1,500	1,500	-
Contract Services and Fees Total	1,500	386	1,500	1,500	-
Operational Supplies and Equipment					
OTHER OFFICE EQUIPMENT	-	5,395	-	-	-
POSTAGE	33	-	50	-	-
Operational Supplies and Equipment Total	33	5,395	50	-	-
Expenditures By Categories Total	\$5,811	\$8,781	\$2,050	\$1,500	\$-

MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) FUND – Fund

Summary

FY 2023 Budget

The City Council established a rate for a Municipal Drainage Utility System (MDUS) beginning in 2006. Current legislation allows a City to collect a fee to address drainage related issues in the community including localized flooding, emergency operations, and the cost of providing infrastructure and facilities that permit the safe drainage of storm water. [Chapter 552.041 of the Texas Local Government Code](#) provides strict guidelines on determining a rate that must be equitable, fair and reasonable among all customer classes.

MDUS Fund **revenues** are budgeted at \$523,500 for FY 2023. Expenditures total \$517,575.

Expenditures include a \$100,000 transfer to the General Fund to cover administrative costs and a total of \$417,575 for on-going drainage maintenance. This includes 4 new full-time staff to perform year-round drainage maintenance for the City. This restructure allows the MDUS Fund to focus resources on on-going maintenance instead of debt service.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
Charges For Service					
DRAINAGE FEES	\$464,182	\$474,490	\$520,000	\$510,000	\$520,000
LATE PAYMENT FEE	2,356	3,214	2,500	3,500	3,500
Charges For Service Total	466,537	477,705	522,500	513,500	523,500
Revenue By Categories Total	466,537	477,705	522,500	513,500	523,500
Expenditures By Categories					
Contract Services and Fees					
BANK FINANCE CHARGES	-	-	350	350	-
ENGINEERING SERVICES	10,855	-	7,500	25,000	100,000
OTHER CONTRACT SERVICES	27,000	-	50,000	50,000	45,000
Contract Services and Fees Total	37,855	-	57,850	75,350	145,000
Contributions / Contingency					
INTERFUND TRANSFERS OUT	180,000	180,000	180,000	180,000	100,000
Contributions / Contingency Total	180,000	180,000	180,000	180,000	100,000
Debt Service					
TRANSFER TO IANDS INTEREST	155,577	124,750	120,450	114,893	-
TRANSFER TO IANDS PRINCIPAL	125,000	155,000	155,000	155,000	-
Debt Service Total	280,577	279,750	275,450	269,893	-
Depreciation Expense					
BAD DEBT	146	53	300	300	300
Depreciation Expense Total	146	53	300	300	300

MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) FUND – Fund Summary

FY 2023 Budget

Employee Services

EMPLOYEE SERVICES	-	-	-	-	242,275
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Employees Services Total	-	-	-	-	242,275
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Operational Supplies and Equipment

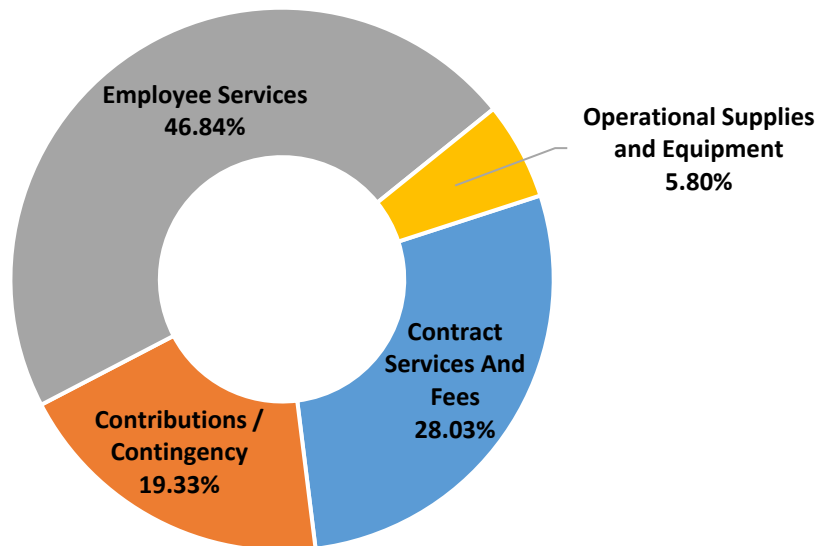
MISC. SUPPLIES	-	-	-	-	15,000
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SAND AND GRAVEL	-	-	-	-	15,000
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Operational Supplies and Equipment Total	-	-	-	-	30,000
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Expenditures By Categories Total	\$498,578	\$459,803	\$513,600	\$525,543	\$517,575
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FY 2023 MDUS Fund Expenditures



A roadway assessment imposed by the city upon new development to generate revenue for funding or recouping the costs of capital improvements necessitated by and attributed to new development within the city.

Revenues are budgeted at \$80,000, which is generated by anticipated new developments. Revenues roll into fund balance for future projects needed.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
Assessments					
ROADWAY IMPACT FEES	\$57,850	\$107,469	\$60,000	\$100,000	\$80,000
Assessments Total	57,850	107,469	60,000	100,000	80,000
Revenue By Categories Total	\$57,850	\$107,469	\$60,000	\$100,000	\$80,000
Expenditures By Categories					
Contingency Reserves/Claims					
PAYMENT OF REFUNDS	8,910	-	-	-	-
Contingency Reserves/Claims Total	8,910	-	-	-	-
Contract Services And Fees					
OTHER CONTRACT SERVICES	-	11,695	60,000	70,000	-
Contract Services And Fees Total	-	11,695	60,000	70,000	-
Expenditures By Categories Total	\$8,910	\$11,695	\$60,000	\$70,000	\$-

The City Council established a rate for a Transportation User Fee (TUF) beginning in 2016 for residents and businesses located inside the city limits.

The TUF is structured in separate flat rates for commercial and residential units within the City limits. The assessed fee for residential units will be \$8 a month and for commercial units will be based on a six-tier structure ranging from \$25 to \$133 based on size and trip generation factors.

The TUF establishes a dedicated revenue source in which the money raised can only be used for street repair, reconstruction and maintenance as well as sidewalk maintenance. The projected revenue that will be generated from the TUF is estimated to be more than approximately \$800,000 per year.

Revenues are budgeted at \$850,500 and **expenditures** at \$847,351. FY 2023 includes a restructuring that allows the TUF fund to focus resources on on-going maintenance instead of debt service. This includes 3 new full-time employees that will perform maintenance work year-round. The budget includes \$50,000 for engineering services, \$521,000 for materials, \$176,151 for employee services, and \$100,000 for general fund administration services.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
Charges For Service					
TRANSPORTATION USER FEE	\$749,442	\$767,677	\$825,000	\$825,000	\$850,000
Charges For Service Total	749,442	767,677	825,000	825,000	850,000
Use Of Money And Property					
INTEREST INCOME	45,575	959	3,000	250	500
Use Of Money And Property Total	45,575	959	3,000	250	500
Revenue By Categories Total	\$795,017	\$768,635	\$828,000	\$825,250	\$850,500
Expenditures By Categories					
Contract Services and Fees					
ADVERTISING	-	-	300	300	-
ANNUAL STREET MAINTENANCE	16,886	105,719	300,000	300,000	-
ENGINEERING SERVICES	95,394	187,481	50,000	60,000	50,000
OTHER PROFESSIONAL SERVICES	33,020	-	-	-	-
Contract Services and Fees Total	145,300	293,200	350,300	360,300	50,000
Contributions / Contingency					
INTERFUND TRANSFERS OUT	327,282	-	-	-	100,000
TRANSFER TO CIP	1,089,501	3,817,658	-	-	-
Contributions / Contingency Total	1,416,783	3,817,658	-	-	100,000

Debt Service

TRANSFER TO IANDS INTEREST	-	155,919	150,519	150,519	-
TRANSFER TO IANDS PRINCIPAL	-	135,000	140,000	140,000	-

Debt Service Total	-	290,919	290,519	290,519	-
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Depreciation Expense

BAD DEBT	304	139	500	200	200
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Depreciation Expense Total	304	139	500	200	200
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Employee Services

EMPLOYEE SERVICES	-	-	-	-	176,151
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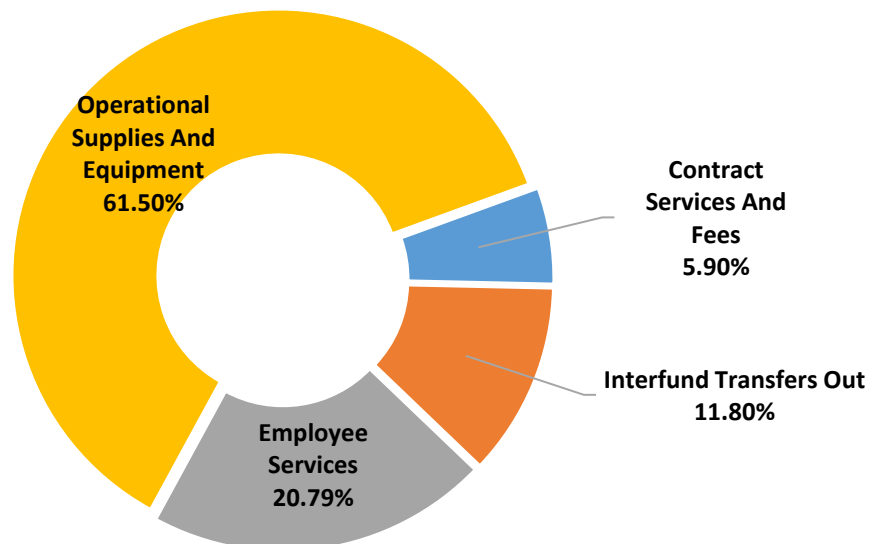
Employee Services Total	-	-	-	-	176,151
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Operational Supplies and Equipment

STREET REPAIR MATERIALS	114,444	114,810	170,000	170,000	521,000
STRIPING AND STREET SIGNS	-	-	10,000	5,000	-

Operational Supplies and Equipment Total	114,444	114,810	180,000	175,000	521,000
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Expenditures By Categories Total	\$1,676,830	\$4,516,726	\$821,319	\$826,019	\$847,351
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FY 2023 Transportation User Fee (TUF) Fund Expenditures



Proprietary Funds

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Utility Maintenance	186
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Airport	193
Cemetery Operating	200
Sanitation	207

Utility fund **revenues** are budgeted at \$13,113,500. An updated utility rate study calls for a 10% increase in water and an 8% increase in sewer rates and such increases are included in the FY 2023 budget. These rates pay the cost of water, operations and maintenance of the systems and projects that will improve the resiliency of the systems.

- Water income is budgeted at \$5,774,000, which is an 11.7% increase compared to the FY 2022 budget. The budgeted increase in revenues is due to the rate increase and growth from new development.
- Sewer income is budgeted at \$6,276,000, which is up \$1,381,000 from FY 2022. The sewer revenue budget for FY 2023 is based on the 8% rate increase and large growth from new development. Charges for residential customers are based on sewer averages established by the 3 months of lowest usage in the non-irrigation months of November, December, January, and February. Commercial customer sewer charges are based on their water consumption.
- The City's water agreement with the City of Hutto, City of Thrall and Noack W.S.C. for wholesale water is budgeted at \$520,000.

Expenditures for FY 2023 are budgeted at \$13,075,927 and is an increase of 10.7% from the FY 2022 projected expenses. The areas of major increases are as follows:

- Compensation adjustments for employees to move all employees to market averages on October 1st and a 5% COLA for all employees on April 1st.
- The purchase of treated water from the Brazos River Authority (BRA) is budgeted at \$2,702,000. Due to growth from development, the minimum floor for the amount of water purchased was raised for FY 2023.
- Debt service payments are budgeted at \$3,361,891 for the existing debt.
- Transfer to the General Fund is budgeted at \$1,600,000 and covers the administrative costs, which include the cost of billing and collecting the sewer and water charges. This is the same as the previous two fiscal years' budgets.

Projected revenues verses expenditures in the Utility Fund are nearly even at \$37,573, revenues over expenditures.

UTILITY FUND – Fund Summary

FY 2023 Budget

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
320 Permits and Licenses					
HAULED WASTE PERMIT	600	1,050	1,000	500	500
320 Permits and Licenses Total	600	1,050	1,000	500	500
340 Charges for Service					
ADMIN FEE	23,400	19,225	30,000	20,000	20,000
BULK SEWER DISPOSAL FEE	72,525	64,963	60,000	35,000	45,000
CONNECT FEES	17,845	20,350	17,000	20,000	17,000
CREDIT CARD PROCESSING FEE	32,892	21,429	60,000	90,000	65,000
LATE PAYMENT FEES	84,972	114,233	175,000	175,000	175,000
MISC. WATER SERVICE FEES	13,520	8,808	25,000	12,000	12,000
SEWER SERVICE CHARGES	4,071,636	4,253,360	4,895,000	4,895,000	6,276,000
TRANSFER FEES	1,520	1,080	1,500	1,500	1,500
WATER SERVICE CHARGES	4,321,027	4,265,092	5,170,000	4,950,000	5,774,000
WHOLESALE WATER CHARGES	538,796	576,432	520,000	520,000	520,000
340 Charges for Service Total	9,178,133	9,344,972	10,953,500	10,718,500	12,905,500
420 Assessments					
METER FEES	52,298	66,674	200,000	100,000	80,000
PAYMENT OF CLAIMS	9,397	-	-	-	-
SEWER TAP FEES	12,832	13,389	12,000	12,000	12,000
WATER TAP FEES	14,743	15,485	15,000	25,000	15,000
420 Assessments Total	89,270	95,548	227,000	137,000	107,000
430 Use of Money and Property					
INTEREST INCOME	84,632	3,534	9,000	4,500	10,000
MISCELLANEOUS REVENUE	2,164	1,727	1,500	1,500	1,500
REIMBURSEMENTS	10,668	5,127	2,000	2,000	2,000
RENTAL INCOME (LEASES)	82,976	86,760	83,000	85,000	85,000
430 Use of Money and Property Total	180,440	97,148	95,500	93,000	98,500
460 Proceeds General Fixed Assets					
BULK WATER SALES	2,713	2,554	2,000	2,000	2,000
460 Proceeds General Fixed Assets Total	2,713	2,554	2,000	2,000	2,000
Revenue By Categories Total	9,451,157	9,541,272	11,279,000	10,951,000	13,113,500

Expenditures By Categories

100 Employee Services

CERTIFICATION PAY	790	770	-	-	1,620
DENTAL INSURANCE	8,089	5,676	7,930	7,555	7,845
FICA SOCIAL SECURITY	83,286	83,543	86,720	90,530	111,475
HEALTH INSURANCE	161,731	142,503	201,900	200,765	204,605
INSURANCE ALLOWANCE	-	138	-	-	-
LONG TERM DISABILITY	2,914	2,342	3,320	3,370	3,715
LONGEVITY PAY	6,384	7,104	7,770	7,556	5,040
MEMBERSHIPS AND DUES	1,330	810	1,200	1,200	1,350
OVERTIME	136,445	176,330	94,000	139,000	139,000
REGULAR FULL TIME	979,270	884,973	1,118,680	1,119,000	1,250,005
RETIREMENT-TMRS	143,369	145,549	151,440	156,200	182,915
STATE UNEMPLOYMENT TAXES	3,477	6,189	4,082	4,082	4,212
TRAINING- LODGING	444	1,425	6,600	5,000	8,400
TRAINING- MEALS	131	922	2,380	1,770	3,603
TRAINING- TRANSPORTATION	-	-	270	270	250
UNIFORM RENTAL	10,564	12,095	5,100	10,800	11,000
UNIFORMS (BUY)	5,605	8,191	8,106	7,606	8,298
UNUM LIFE	2,714	2,988	2,366	2,896	3,520
VISION INSURANCE	1,124	990	1,220	1,202	1,240
WORKERS COMPENSATION	22,610	21,472	21,490	21,520	22,270
WORKSHOP TRAINING	3,335	8,995	10,434	7,684	10,050

100 Employee Services Total	1,573,612	1,513,006	1,735,008	1,788,006	1,980,413
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200 Operational Supplies And Equipment

BOTANICAL/LANDSCAPE	918	893	1,000	1,500	1,030
BUILDING MATERIALS	436	1,201	2,000	1,000	2,060
CHEMICALS	46,233	38,960	72,250	55,840	101,100
CLAMPS	9,371	12,185	18,000	12,800	18,000
COMPUTER ACCESSORIES	1,010	-	-	-	-
COMPUTER SUPPLIES	1,871	2,564	3,350	3,100	3,490
COMPUTERS	8,338	2,583	2,000	1,000	1,200
ELECTRICAL, PLUMBING SUPPLIES	4,578	1,888	5,400	5,200	5,562
FIRE HYDRANTS	7,017	10,072	13,200	10,000	13,596

UTILITY FUND – Fund Summary

FY 2023 Budget

FOOD/MEALS	426	516	500	300	515
GENERAL OFFICE SUPPLIES	4,363	4,307	4,450	4,450	6,000
INSTRUMENTS/APPARATUS	-	669	1,250	1,000	1,287
LABORATORY SUPPLIES	5,498	11,962	10,000	15,000	18,000
MACHINE FABRICATED PARTS	203	48	1,150	550	1,185
MEDICAL SUPPLIES	170	319	900	900	927
MINOR TOOLS/INSTRUMENTS	8,273	4,649	3,625	3,560	4,550
MISC SUPPLIES COVID-19	2,991	-	-	-	-
MISC. HARDWARE	50,979	49,708	61,000	51,000	62,830
MISC. SUPPLIES	438	425	1,300	1,000	1,300
OFFICE FURNITURE	-	200	-	500	1,200
OFFICE SECURITY	1,350	1,079	1,000	1,000	1,050
OTHER OPERATIONAL EQUIPMENT	3,305	1,812	3,700	3,700	3,811
POSTAGE	36,674	37,326	39,300	42,500	45,500
SAND AND GRAVEL	27,027	16,093	25,000	23,000	25,750
STREET REPAIR MATERIALS	27,644	32,145	36,000	36,000	54,000
TREATED WATER	1,998,154	2,333,355	2,000,000	2,316,108	2,702,000
WATER METERS	78,895	134,779	200,000	400,000	400,000
WATER VALVES	6,314	4,822	10,500	7,200	10,815
200 Operational Supplies And Equipment Total	2,332,480	2,704,562	2,516,875	2,998,208	3,486,758
300 Facilities Operations / Maintenance					
CELL PHONES	7,629	7,848	7,500	7,500	7,500
CLEANING SUPPLIES	432	347	750	500	773
ELECTRICAL REPAIRS	2,859	5,113	5,500	5,500	5,665
HEATING/COOLING REPAIRS	-	2,651	2,000	1,600	2,060
LIGHT AND POWER	180,014	186,024	224,000	224,000	255,000
MISC REPAIRS/MAINT	1,701	19,767	23,800	21,000	23,830
NATURAL GAS, PROPANE	1,478	2,240	1,600	2,700	3,000
PLUMBING REPAIRS	6	159	840	840	865
PUMP AND ELECTRIC MOTOR REPAIR	38,650	8,910	-	-	-
TRUNK TELEPHONE SYSTEM	3,487	3,669	3,750	3,700	3,725
WIRELESS DATA SERVICES	1,900	2,130	2,280	2,280	2,280
300 Facilities Operations / Maintenance Total	238,156	238,857	272,020	269,620	304,698

UTILITY FUND – Fund Summary

FY 2023 Budget

400 Equipment Operations / Maintenance

ELECTRIC MOTOR MAINT/REPAIR	8,268	17,002	17,000	17,500	17,950
EQUIPMENT REPAIRS/MAINT	32	2,948	6,800	3,550	3,700
FUEL, OIL, LUBRICANTS	455	46	1,300	-	309
LIGHT EQUIPMENT RENTAL-EXTERNAL	-	-	-	20,000	20,000
LIGHT EQUIPMENT MAINT AND REPAIR	-	-	1,000	500	1,030
LIGHT EQUIPMENT RENTAL	4,000	4,000	6,000	6,000	7,925
MACHINE TOOLS MAINT/REPAIR	-	126	3,000	3,000	3,000
MOTOR VEHICLE RENTAL	76,851	74,302	62,000	62,000	80,059
OTHER EQUIPMENT MAINT/REPAIR	13,430	7,099	8,000	8,000	8,180
PUMPS, MAINTENANCE REPAIR	16,926	27,351	20,400	25,400	29,620
REPLACEMENT FUND CONTRIBUTION	74,264	11,438	480,844	480,844	107,149
TRUCKS, HEAVY EQUIP RENTAL	41,294	45,108	75,220	75,220	94,176
FUEL, OIL AND LUBRICANTS	-	-	2,000	2,000	2,060
400 Equipment Operations / Maint Total	235,520	189,420	683,564	704,014	375,158

500 Contract Services And Fees

ADVERTISING	-	88	-	-	-
BANK FINANCE CHARGES	2,470	2,485	2,000	1,000	1,200
CREDIT CARD FEES	66,835	77,303	65,000	70,000	75,000
ENGINEERING SERVICES	347,749	385,920	208,500	500,000	300,000
INSURANCE AND BONDS	27,936	32,510	39,800	40,000	44,000
LANDFILL FEES	60,631	54,452	52,380	52,380	72,000
LEGAL SERVICES	22,933	3,517	15,000	6,000	7,500
OTHER CONTRACT SERVICES	303,256	260,733	297,700	257,200	108,828
OTHER PROFESSIONAL SERVICES	10,199	-	-	-	-
OUTSIDE PRINTING	850	1,007	2,265	2,265	2,351
SOFTWARE MAINT/LICENSE	58,460	57,067	63,000	56,500	85,500
TESTING/CERT. PERMITS	76,433	70,121	101,160	96,160	103,165
500 Contract Services And Fees Total	977,753	945,203	846,805	1,081,505	799,544

600 Depreciation Expense

BAD DEBT	46,233	27,613	45,000	60,000	60,000
600 Depreciation Expense Total	46,233	27,613	45,000	60,000	60,000

700 Capital Outlay

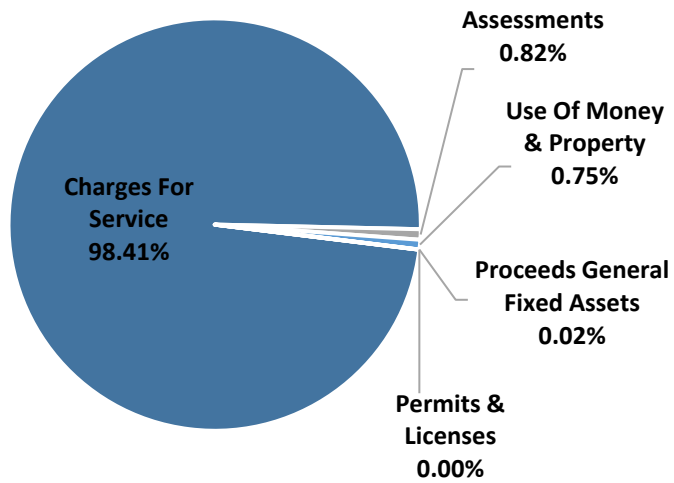
LIGHT EQUIPMENT	68,702	25,075	-	-	-
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UTILITY FUND – Fund Summary

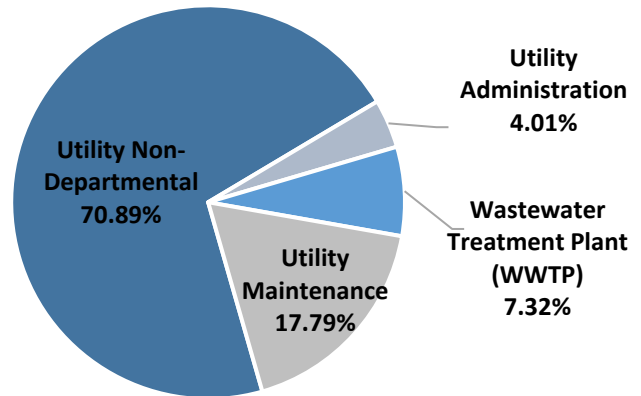
FY 2023 Budget

MACHINE TOOLS/APPARATUS	10,200	19,594	-	-	-
MOTOR VEHICLES	-	22,515	-	-	-
OTHER CAPITAL OUTLAY	105,000	-	-	-	-
WATER MAINS/SEWER LINES	34,000	-	-	-	-
700 Capital Outlay Total	217,902	67,185	-	-	-
800 Contributions / Contingency					
INTERFUND TRANSFERS OUT	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
PAYMENT OF REFUND	275	2,294	-	-	-
RESERVE FOR PERSONNEL	-	-	5,000	5,000	7,465
RESERVE FOR RATE STABILIZATION	-	-	140,000	140,000	150,000
RESERVE FOR WORKING CAPITAL	-	-	225,000	225,000	400,000
TRANSFER TO CIP	-	-	325,000	325,000	550,000
800 Contributions / Contingency Total	1,600,275	1,602,294	2,295,000	2,295,000	2,707,465
900 Debt Service					
BOND ISSUANCE COSTS	-	-	65,000	-	-
INTEREST (SHORT TERM)	-	-	290,000	-	-
TRANSFER TO IANDS INTEREST	990,416	881,376	818,490	818,490	1,271,891
TRANSFER TO IANDS PRINCIPAL	1,630,000	1,735,000	1,800,000	1,800,000	2,090,000
900 Debt Service Total	2,620,416	2,616,376	2,973,490	2,618,490	3,361,891
Expenditures By Categories Total	9,842,346	9,904,514	11,367,762	11,814,843	13,075,927

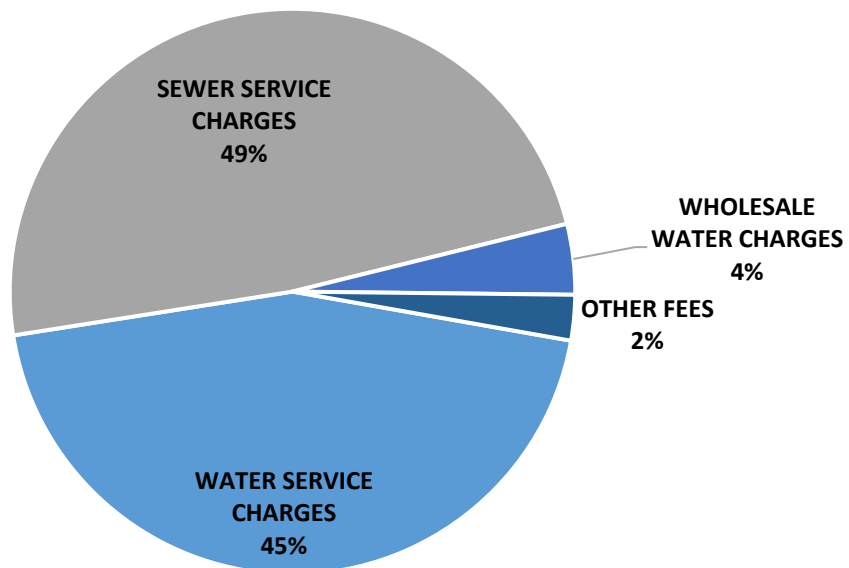
FY 2023 Utility Revenues



FY 2023 Utility Expenditures



Charges For Service Revenue Detail





Utility Billing Staff

Mission:

The mission statement of the City of Taylor Utility Billing Department is to provide the citizens of Taylor with prompt and courteous customer service while maintaining an accurate and efficient utilities billing and collection system.

Department Description:

The City of Taylor [Utility Administration Department](#) manages financial operations, billing services, and utility meter repair and maintenance.

FY 2023 Budget Highlights:**Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- Training and Professional Development

Internal Process Strategies

- Dataprose Billing for monthly utility bills.
- Armored services for cash collections.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$320,382	\$360,902	\$347,448	\$378,602	-	\$378,602
Operational Supplies	43,789	45,470	48,745	50,885	-	50,885
Facility Operations & Maint.	3,076	3,218	2,818	3,193	-	3,193
Equip. Operations & Maint.	14,000	10,000	14,418	9,608	-	9,608
Contract Services & Fees	76,074	78,565	48,356	81,600	-	81,600
Capital Outlay	-	-	-	-	-	-
Total Department Budget:	\$457,321	\$498,155	\$461,787	\$523,888	-	\$523,888

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Continued providing excellent customer service and administer the operation of Utility Billing in an effective and efficient manner
- ☒ Implemented service order program that will allow technicians to receive requests electronically as opposed to paper print outs
- ☒ Continued to educate our staff through schools and other training opportunities
- ☒ Implemented meter replacement schedule for commercial meters throughout the City
- ☒ Implemented meter replacement schedule for residential meters throughout the City
- ☒ Continued research for ABM for AMI system update
- ☒ Continued Customer Account file audit
- ☒ Researched E-check capabilities on payment website
- ☒ Worked on sending unclaimed refunds to the state
- ☒ Updated new customer information and collaborate with other City departments to create a “Welcome Packet” for new residents

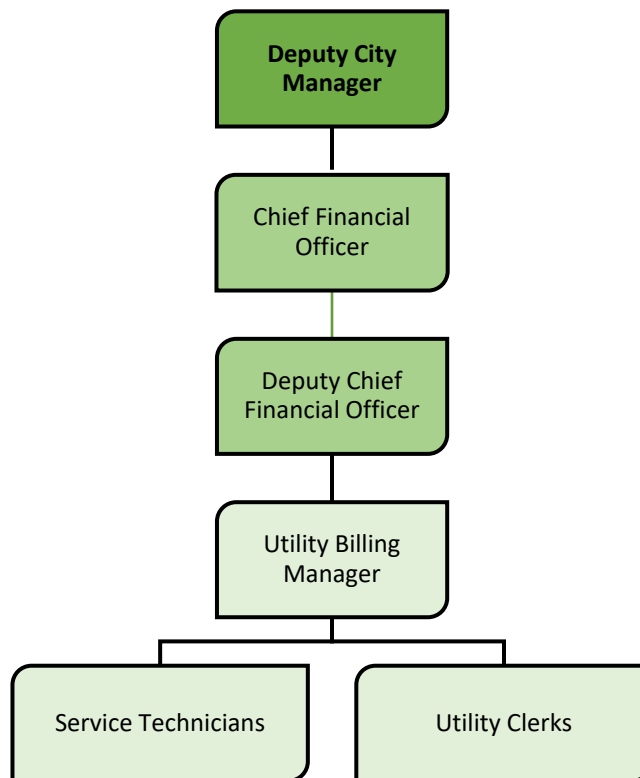
FY 2023**Major Goals & Objectives**

- ☐ Continue providing excellent customer service and administer the operation of Utility Billing in an effective and efficient manner
- ☐ Continue to educate our staff through professional and technical development and other training opportunities
- ☐ Continue customer account file audit
- ☐ Research additional payment platforms for customers to conveniently make a payment to the City

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
<u>Outputs:</u>			
Average # Accounts Billed Per Month	7,197	7,463	7,685
Average # Late Notices Per Month	1,341	1,177	1,000
Average # Accounts Cut Off Per Month	103	63	30
Average # New Connections Per Month	118	141	150
Average # Finaled Accounts Per Month	64	91	100
Average # Transfers Per Month	6	6	10
<u>Efficiencies:</u>			
Average # Meters Read Per Month	6,539	6,709	6,900
# Completed Service Orders	3,303	3,935	4,500
# Payments Taken	77,242	81,431	83,800
# Bank Drafts	9,561	9,558	10,000
# Web Payments	16,629	21,900	25,000
<u>Effectiveness:</u>			
Meter Reading Error Rate	<1%	<1%	<1%
% of Bank Draft Customers	9.24%	11.2%	15%
% of Payments Made by Web	21.5%	26.9%	32.0%

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Utility Billing Manager	1	1	1	1		1
Service Technician	2	2	2	2		2
Senior Utility Clerk	1	1	1	-		-
Utility Clerk	2	2	2	3		3
	6	6	6	6	-	6

Organization Chart





Public Works Vac Truck

Mission:

The Utility Maintenance Department continually strives to provide the highest quality of water and wastewater services to the citizens of Taylor, while trying to maintain a high level of customer satisfaction and ensuring all EPA and TCEQ compliance standards are met.

Department Description:

The [Utility Maintenance Department](#) manages all the City of Taylor's water and wastewater infrastructure, which includes 131.04 miles of water mains, 101 miles of sanitary sewer mains, and 6,874 service connections. Our services include the safe delivery of potable water, and the proper disposal of wastewater, fire hydrant maintenance and repair, water and sewer line repair, upkeep of city lift stations, upkeep of water storage facilities, and the deliverance of the best customer service possible to our citizens.

UTILITY FUND – Wastewater Treatment Plant (WWTP), Utility Maintenance (UM)

FY 2023 Budget

FY 2023 Budget Highlights – Wastewater Treatment Plant (WWTP):

Internal Process and Employee Talent Management Strategies

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- First year industrial pretreatment software license.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$245,013	\$384,015	\$369,387	\$408,162	-	\$408,162
Operational Supplies	32,411	60,390	42,593	80,725	-	80,725
Facility Operations & Maint.	169,003	210,490	169,450	235,658	-	235,658
Equip. Operations & Maint.	45,102	180,000	153,995	64,314	-	64,314
Contract Services & Fees	97,828	123,640	94,004	167,808	-	167,808
Capital Outlay	-	-	42,873	-	-	-
Total Department Budget:	\$589,358	\$958,535	\$872,301	\$956,667	-	\$956,667

FY 2023 Budget Highlights – Utility Maintenance (UM):

Internal Process and Employee Talent Management Strategies

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.

Customer Strategies

- Additional water meters for new residential developments.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$904,250	\$990,091	\$976,771	\$1,193,649	-	\$1,193,649
Operational Supplies	295,907	411,015	466,275	653,148	-	653,148
Facility Operations & Maint.	53,127	58,312	60,992	65,847	-	65,847
Equip. Operations & Maint.	113,876	404,720	517,065	301,236	-	301,236
Contract Services & Fees	115,272	322,800	124,697	112,436	-	112,436
Capital Outlay	-	-	-	-	-	-
Total Department Budget:	\$1,482,432	\$2,186,938	\$2,145,799	\$2,326,316	-	\$2,326,316

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2022
Major Accomplishments**

- ☒ Remained EPA and TCEQ Compliant
- ☒ Implementation of flushing program
- ☒ Continued to respond to water and sewer problems in a timely and professional manner
- ☒ Helped other departments as needed
- ☒ Department became fully staffed
- ☒ Rehabilitation of WWTP
- ☒ Consumer Confidence Report (CCR) for 2021
- ☒ Sent key personnel to classes to maintain licensing
- ☒ Resolved customer complaints in a timely manner
- ☒ Lead and Copper Sampling completed

**FY 2023
Major Goals & Objectives**

- ☐ Update distribution and collection system as funds permit
- ☐ Make certain the City of Taylor continues to be compliant with EPA and TCEQ policies
- ☐ Promote a professional atmosphere with every department
- ☐ Promote a professional atmosphere with every department
- ☐ Maintain a high standard of customer service
- ☐ Make sure employees have access to schools for continued education
- ☐ Maintain flushing program
- ☐ Continue to respond to water and sewer problems in a timely and professional manner
- ☐ Continue rehabilitation of WWTP

**UTILITY FUND – Wastewater Treatment Plant (WWTP), Utility
Maintenance (UM)**

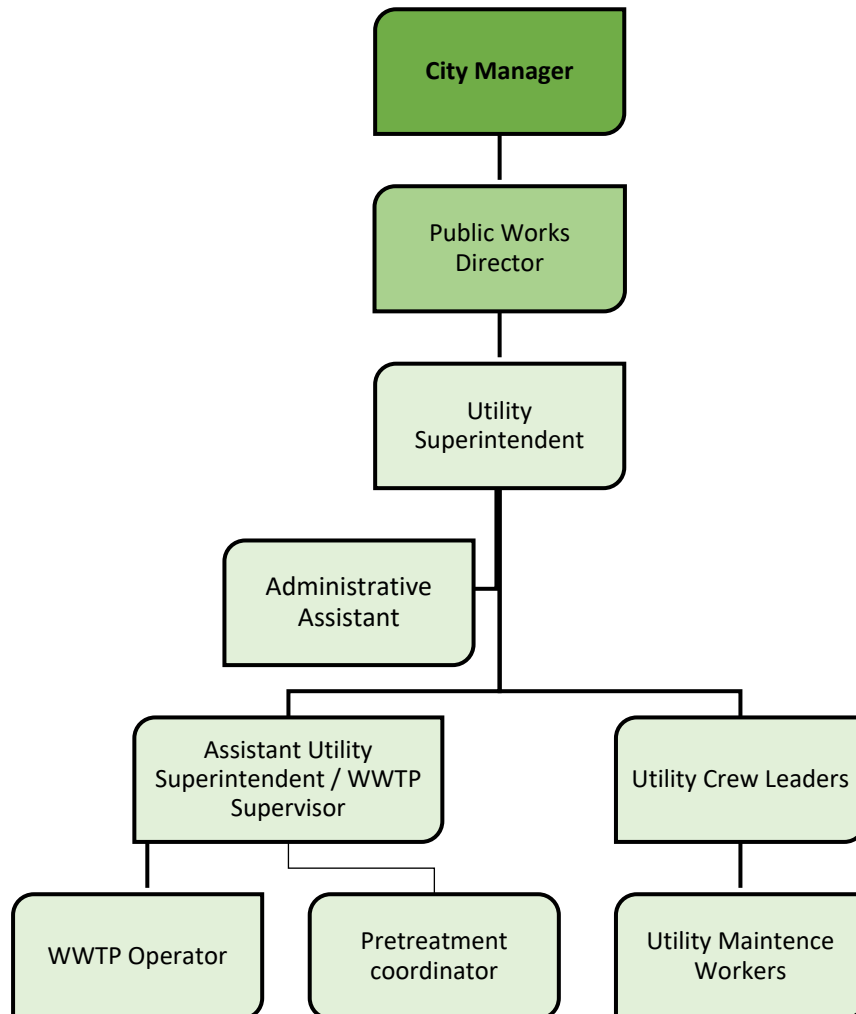
FY 2023 Budget

Performance Measures	2021 Actual	2022 Projected	2023 Target
<u>Outputs:</u>			
Water Leaks	292	280	250
Sewer Stops	154	150	120
Water Taps	5	12	10
Sewer Taps	6	14	10
Fire Hydrant Repair/Replace	4	7	5
Water Valves Repair/Replace	3	4	8
Sewer Main/Service Replaced	13	12	15
Camera Jobs	34	40	50
City Side Cleanouts	12	20	40
Line Locates	92	100	120
<u>Effectiveness:</u>			
Maintenance Costs for Pumps and Motors	\$38,186	\$25,400	\$65,440
Maintenance Costs for Storage Tanks	\$100,050	\$7,500	\$30,000
<u>Efficiencies:</u>			
# of Bacteriological Water Sample Positives	1	2	0

Personnel Summary - WWTP	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Assistant Utility Superintendent	-	1	1	1	-	1
Industrial Pre-Treatment Officer	-	1	1	1	-	1
Operators I, II	3	3	3	3	-	3
	3	5	5	5	-	5

Personnel Summary – UM	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Utility Superintendent	1	1	1	1	-	1
Assistant Utility Superintendent	1	1	1	1	-	1
Administrative Assistant	1	1	1	1	-	1
Crew Leader I, II	5	5	5	4	1	5
Utility Maintenance Worker I, II	7	7	7	8	-	8
	15	15	15	15	-	16

Organization Chart



About:

The Non-Departmental budget consists of budget items that are either not particular to a single department or they apply to all departments within the fund.



Bull Branch Park

It may include items such as interfund transfers out of the Utility Fund, the purchase of treated water, reserves for rate stability, and funds for Utility debt payments, for example.

FY 2023 Budget Highlights:**Financial Strategies**

- Reserve for Utility Rate Stability
- Interfund Transfers for administrative services and capital projects

Internal Process Strategies

- Purchase of Treated Water from Brazos River Authority
- Engineering Services
- Debt Service Payments for Utility Infrastructure
- Wastewater Treatment Plant Equipment Repairs
- Fire Hydrant Replacements

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Operational Supplies	\$2,333,355	\$2,000,000	\$2,433,555	\$2,702,000	-	\$2,702,000
Contract Services & Fees	513,360	321,800	710,324	437,700	-	437,700
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	1,602,294	2,295,000	1,612,747	2,707,465	-	2,707,465
Debt Service	881,376	2,973,490	2,618,490	3,361,891	-	3,361,891
Depreciation	61,097	45,000	60,000	60,000	-	60,000
Total Department Budget:	\$5,391,482	\$7,635,290	\$7,435,116	\$9,269,056	-	\$9,269,056

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

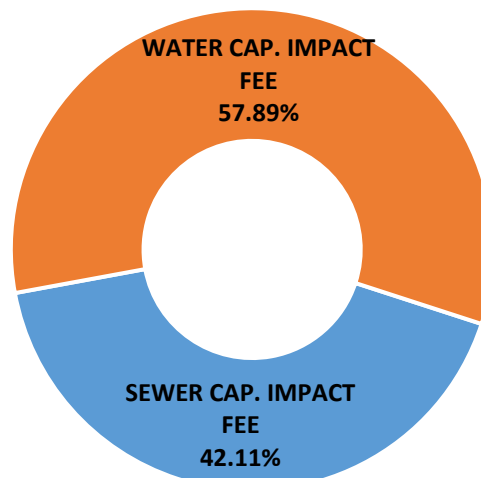
A water and wastewater assessment imposed by the city upon new development to generate revenue for funding or recouping the cost of capital improvements or facility expansions necessitated by and attributed to new development within the city.

Revenues are budgeted at \$475,000, which is generated by anticipated new developments.

Expenditures are budgeted at \$245,000 for engineering and construction of the Airport Lift Station Improvements.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
Charges For Service					
SEWER CAP. IMPACT FEE	\$218,940	\$272,876	\$175,000	\$225,000	\$200,000
WATER CAP. IMPACT FEE	316,830	392,675	250,000	325,000	275,000
Charges For Service Total	535,770	665,550	425,000	550,000	475,000
Revenue By Categories Total	\$535,770	\$665,550	\$425,000	\$550,000	\$475,000
Expenditures By Categories					
Contract Services and Fees					
ENGINEERING SERVICES	-	-	-	-	20,000
OTHER CONTRACT SERVICES	8,716	106,556	160,000	150,000	-
Contract Services and Fees Total	8,716	106,556	160,000	150,000	20,000
Capital Outlay					
CONSTRUCTION IMPROVEMENTS	-	-	-	-	225,000
Capital Outlay Total	-	-	-	-	225,000
Expenditures By Categories Total	\$8,716	\$106,556	\$160,000	\$150,000	\$245,000

FY 2023 Utility Impact Fee Fund Revenues



Airport Fund revenues are budgeted at \$605,200, an increase of \$146,000. The budgeted increase reflects rate increases and increased demand for services.

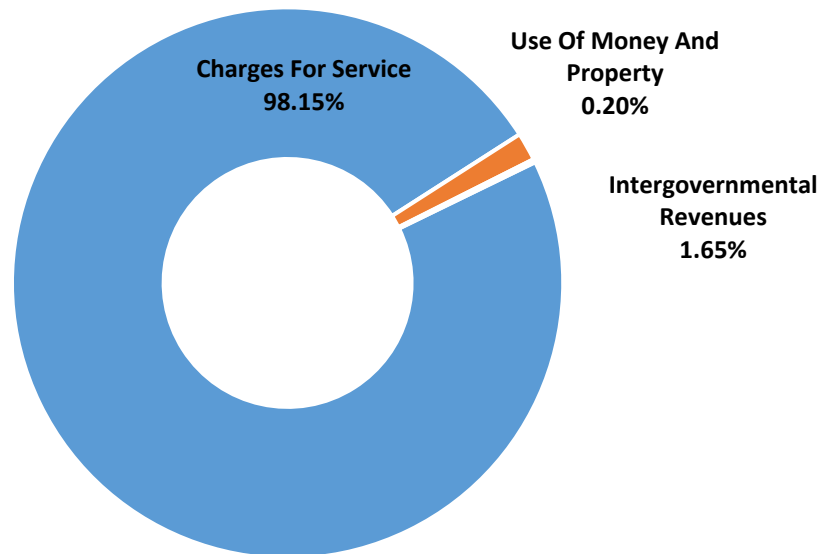
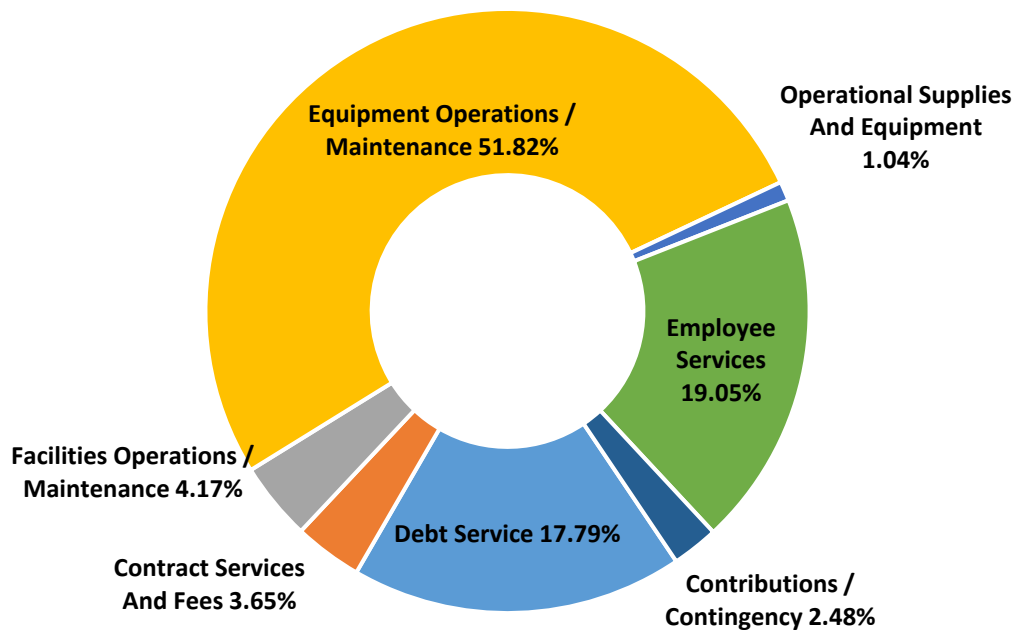
The FY 2023 budgeted expenditures total \$604,462, an increase of \$149,332 from the FY 2022 budget. Most of the increase is due to the increased cost of fuel.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
Intergovernmental Revenues					
OTHER STATE GRANTS/REIMBURSE	\$16,710	\$15,859	\$10,000	\$61,100	\$10,000
Intergovernmental Revenues Total	16,710	15,859	10,000	61,100	10,000
Charges For Service					
GROUND LEASES	3,506	2,280	-	6,000	3,000
LATE PAYMENT FEES	411	456	700	600	500
SALE OF AV GAS	127,923	150,616	166,000	179,000	262,500
SALE OF JET A FUEL	26,969	50,397	40,000	50,000	55,000
T-HANGER RENT	223,848	229,107	241,000	253,000	273,000
Charges For Service Total	382,656	432,856	447,700	488,600	594,000
Use Of Money and Property					
INTEREST INCOME	9,143	476	1,500	1,200	1,200
REIMBURSEMENTS/REFUNDS	206	-	-	-	-
Use Of Money and Property Total	9,349	476	1,500	1,200	1,200
Revenue By Categories Total	\$408,715	\$449,191	\$459,200	\$550,900	\$605,200
Expenditures By Categories					
Employee Services					
EMPLOYEE SERVICES	85,529	90,551	95,638	84,024	115,082
Employee Services Total	85,529	90,551	95,638	84,024	115,082
Operational Supplies and Equipment					
CITY SPONSORED EVENTS	-	-	700	700	721
COMPUTER ACCESSORIES	-	105	150	150	155
COMPUTER SUPPLIES	245	33	300	300	309
COMPUTERS	-	-	1,100	500	-
GENERAL OFFICE SUPPLIES	270	384	700	1,507	721
MINOR TOOLS/INSTRUMENTS	255	104	200	200	206
MISC SUPPLIES COVID-19	206	-	-	-	-
OFFICE SECURITY	2,258	2,698	2,700	2,400	4,090
POSTAGE	-	-	50	50	52

AIRPORT FUND – Fund Summary

FY 2023 Budget

Operational Supplies and Equipment Total	3,235	3,324	5,900	5,807	6,254
Facilities Operations / Maintenance					
CELL PHONES	647	556	600	600	600
CLEANING SUPPLIES	107	231	200	200	206
LIGHT AND POWER	6,029	6,145	7,100	6,700	7,000
MISC REPAIRS/MAINT	15,220	23,434	19,000	64,144	16,000
TRUNK TELEPHONE SYSTEM	1,278	1,371	1,400	1,400	1,400
Facilities Operations / Maintenance Total	23,281	31,738	28,300	73,044	25,206
Equipment Operations / Maintenance					
AV GAS FUEL PURCHASES	134,194	141,891	156,500	230,000	250,000
JET A FUEL PURCHASES	14,547	45,588	23,500	60,000	50,000
MOTOR VEHICLE RENTAL	6,775	7,000	8,000	8,000	9,108
REPLACEMENT FUND CONTRIBUTION	10,094	-	3,938	-	3,938
Equipment Operations / Maintenance Total	165,610	194,479	191,938	298,000	313,046
Contract Services and Fees					
ADVERTISING	82	131	260	260	268
BANK FINANCE CHARGES	204	204	-	-	-
INSURANCE AND BONDS	7,952	8,242	8,250	8,200	8,300
OTHER CONTRACT SERVICES	1,972	1,974	2,200	2,710	9,250
OTHER PROFESSIONAL FEES	-	-	-	274	-
SOFTWARE MAINT/LICENSE	1,675	1,675	2,650	2,250	2,730
TESTING/CERT. PERMITS	302	205	400	1,858	1,503
Contract Services and Fees Total	12,187	12,431	13,760	15,552	22,051
Capital Outlay					
COMMUNICATION EQUIPMENT	-	-	-	-	335
OTHER EQUIPMENT	-	-	-	11,687	-
Capital Outlay Total	-	-	-	11,687	335
Contributions / Contingency					
INTERFUND TRANSFERS OUT	15,000	15,000	15,000	15,000	15,000
Contributions / Contingency Total	15,000	15,000	15,000	15,000	15,000
Debt Service					
TRANSFER TO IANDS INTEREST	43,700	41,700	39,594	39,954	37,488
TRANSFER TO IANDS PRINCIPAL	65,000	65,000	65,000	65,000	70,000
Debt Service Total	108,700	106,700	104,594	104,954	107,488
Expenditures By Categories Total	\$413,542	\$454,222	\$455,130	\$608,068	\$604,462

FY 2023 Airport Fund Revenues**FY 2023 Airport Fund Expenditures**

Mission:

To play a positive role in the development and growth of Taylor by providing a safe and efficient airport with quality fuel and competitive fuel pricing coupled with excellent customer service for our tenants, transient traffic, and the aviation community.

Department Description:

The [Taylor Municipal Airport-T74](#) is designated as a General Aviation Community Service airport, serving eastern Williamson County. According to the 2010 Texas Airport

System Plan (TASP), General Aviation airports make up nearly eighty-five percent of the airports in the National Plan of Integrated Airport Systems (NPIAS) and nearly ninety-two percent of the aviation facilities in Texas. A 2017 Texas Department of Transportation (TXDOT) study showed that Aviation is an important contributor to the local, state, and national economies, providing over ninety-four billion dollars of economic activity to the State of Texas. As one of only 106 Community Service airports state-wide, the Taylor Municipal Airport is an important factor to the local economy, providing over six million dollars of economic impact, according to the recent TXDOT study.

The Taylor Municipal Airport Office is responsible for providing for a safe and efficient airport for our tenants, and transient traffic as well as the community. The staff's primary responsibilities include: providing quality fuel through daily checks, inventory and sales of aviation fuel; ensuring all navigational and airport lighting are operational; leasing and administration of airport hangars and tie-down spaces; monitoring and documenting aircraft operations; providing Unicom advisories as requested; conducting safety and maintenance inspections; maintaining Airport records; providing administrative and logistical support; interacting with TXDOT Aviation planners and staff to ensure the future needs of the airport and the community are met; and to serve as an informal "ambassador" for the City of Taylor to transient traffic and their clients providing excellent customer service upon landing at Taylor. The airport staff consists of one full-time Manager and one part-time Operations Technician/Building Maintenance Assistant.



Sikorsky A-76 Helicopter in Airport Business

FY 2023 Budget Highlights:**Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.

Customer Strategies

- Continue to purchase quality Jet A Fuel and AV Gas for customers to buy.
- Continue to rent hangars to customers.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$88,992	\$95,638	\$105,369	\$115,082	-	\$115,082
Operational Supplies	3,324	5,900	6,432	6,254	-	6,254
Facility Operations & Maint.	31,738	28,300	68,325	25,206	-	25,206
Equip. Operations & Maint.	194,479	191,938	298,817	313,046	-	313,046
Contract Services & Fees	12,431	13,760	26,824	22,386	-	22,386
Capital Outlay	-	-	11,687	-	-	-
Contributions & Contingencies	15,000	15,000	15,000	15,000	-	15,000
Debt Service	39,063	104,594	104,594	107,488	-	107,488
Total Department Budget:	\$385,027	\$455,130	\$637,048	\$604,462	-	\$604,462

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Secure approval and approximately \$200,000 FAA Grant funding to begin the design phase for the rehabilitation of our existing aircraft parking apron.
- ☒ Continue execution of additional projects within the existing TXDOT CIP program.
- ☒ Continue participation in the annual TXDOT RAMP.
- ☒ Utilize over \$40,000 of COVID-19 related FAA grant funds for Airport operational costs.

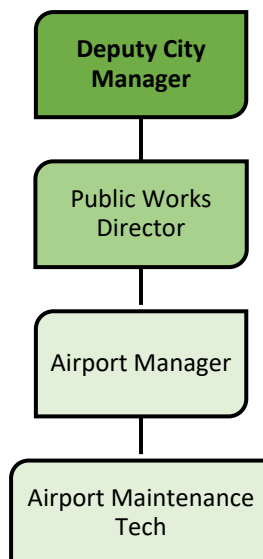
FY 2023**Major Goals & Objectives**

- ☐ Complete the Airport Master Plan
- ☐ Complete the Design Phase of the Apron Ramp Reconstruction and move forward with the Construction Phase as federal funds become available
- ☐ Apply for the Federal Airport Terminal Program
- ☐ Utilize all possible funding and grants available to Taylor Municipal Airport including RAMP
- ☐ Provide a safe environment for pilots, provide excellent customer service, and ensure safe, quality fuel.

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
Inputs:			
Number of Hangars	68	68	68
Outputs:			
Landings/Take-offs	19,886	16,000	18,000
100LL Gallons Sold	141,891	160,000	160,000
Jet A Gallons Sold	45,588	24,000	24,000
100LL Sales Revenue			
Jet A Sales Revenue			
Effectiveness:			
Hangar Occupancy Rate	100	100	100
Efficiencies:			
TXDOT RAMP Program Grant	20,000	20,000	20,000
TXDOT CIP Grants	-	1,481,696	450,000
CARES/CRSSA	173,000	45,000	-

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Airport Manager	1	1	1	1		1
Airport Maintenance Technician	0.5	0.5	0.5	0.5		0.5
350 - Airport Fund Total:	1.5	1.5	1.5	1.5	-	1.5

Organization Chart



Revenues in the Cemetery Fund are budgeted at \$273,500, an increase of \$16,000. The increase in revenues correlates to an increase in charges for services. **Expenditures** are budgeted at \$432,250, an increase of \$173,684. Most of the increase in expenditures is for an added administrative fee that is a transfer out to the general fund for the cost of the public works staff performing the lawn maintenance at the cemetery.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
340 Charges for Service					
GRAVE DIGGING SERVICES	\$134,732	\$162,942	\$170,000	\$160,000	\$180,000
GRAVESITE MARKING/LOCATING FEE	1,550	2,919	1,500	1,500	1,500
340 Charges for Service Total	136,282	165,861	171,500	161,500	181,500
430 Use of Money and Property					
MISCELLANEOUS REVENUE	1,475	1,736	1,000	1,200	1,500
430 Use of Money and Property Total	1,475	1,736	1,000	1,200	1,500
450 Interfund Operating Transfers					
TRNSF IN FROM CEMETERY PERM FD	25,895	700	5,000	3,500	5,500
450 Interfund Operating Transfers Total	25,895	700	5,000	3,500	5,500
460 Proceeds General Fixed Assets					
CEMETERY LOT SALE-UNRESTRICTED	83,841	142,905	80,000	84,000	85,000
460 Proceeds General Fixed Assets Total	83,841	142,905	80,000	84,000	85,000
Revenue By Categories Total	\$247,493	\$311,202	\$257,500	\$250,200	\$273,500
Expenditures By Categories					
100 Employee Services					
EMPLOYEE SERVICES	74,420	111,715	126,069	128,727	140,956
100 Employee Services Total	74,420	111,715	126,069	128,727	140,956
200 Operational Supplies and Equipment					
CHEMICALS	-	360	2,040	2,040	2,101
COMPUTERS	-	-	1,100	-	-
FOOD/MEALS	-	-	400	400	250
GENERAL OFFICE SUPPLIES	358	596	600	600	618
GROUNDS KEEPING EQUIPMENT	500	62	500	500	515
MINOR TOOLS/INSTRUMENTS	5	36	250	250	260
OFFICE SECURITY	827	849	840	840	865
OTHER OPERATIONAL EQUIPMENT	151	-	350	350	360
SAND AND GRAVEL	900	3,108	4,320	4,320	4,490
200 Operational Supplies and Equipment Total	2,741	5,011	10,400	9,300	9,459

CEMETERY OPERATING FUND – Fund Summary

FY 2023 Budget

300 Facilities Operations / Maintenance

CELL PHONES	618	616	600	600	600
CLEANING SUPPLIES	-	-	-	-	75
LIGHT AND POWER	483	657	800	800	1,400
MISC REPAIRS/MAINT	-	17,394	500	500	515
TRUNK TELEPHONE SYSTEM	593	622	700	700	700
WIRELESS DATA SERVICES	484	426	456	456	456

300 Facilities Operations / Maintenance Total	2,179	19,715	3,056	3,056	3,746
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400 Equipment Operations / Maintenance

LIGHT EQUIPMENT RENTAL	2,000	2,000	3,000	3,000	2,641
MOTOR VEHICLE RENTAL	6,775	7,000	8,000	8,000	6,467
REPLACEMENT FUND CONTRIBUTION	8,185	-	-	8,185	-

400 Equipment Operations / Maintenance Total	16,960	9,000	11,000	19,185	9,108
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500 Contract Services And Fees

COUNTY RECORDING FEES	1,197	1,218	1,050	1,650	1,400
GRAVE DIGGING SERVICES	57,046	80,650	80,000	80,000	89,000
INSURANCE AND BONDS	671	752	752	752	-
OTHER CONTRACT SERVICES	3,537	5,344	25,689	25,689	27,360
OUTSIDE PRINTING	147	-	200	200	250
TESTING, CERTIFICATION PERMITS	-	330	350	350	365

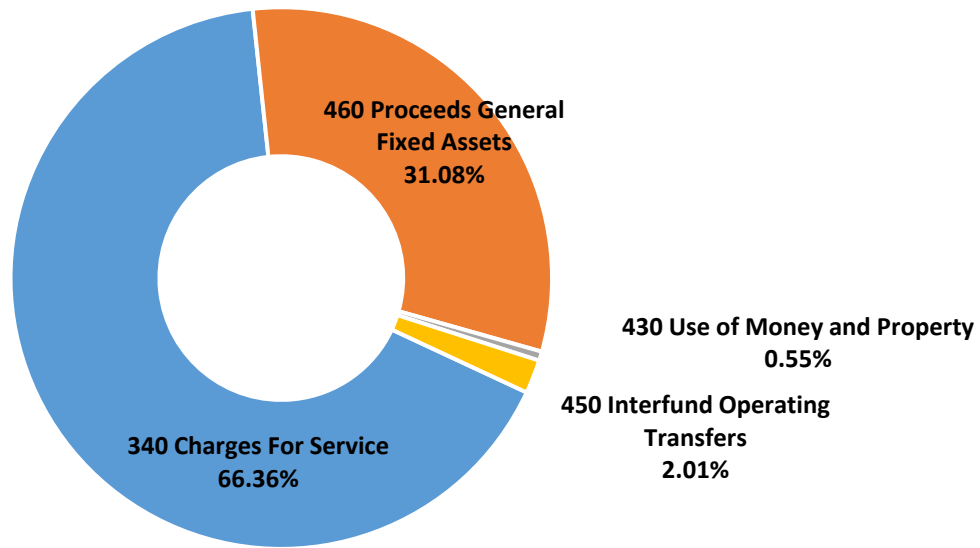
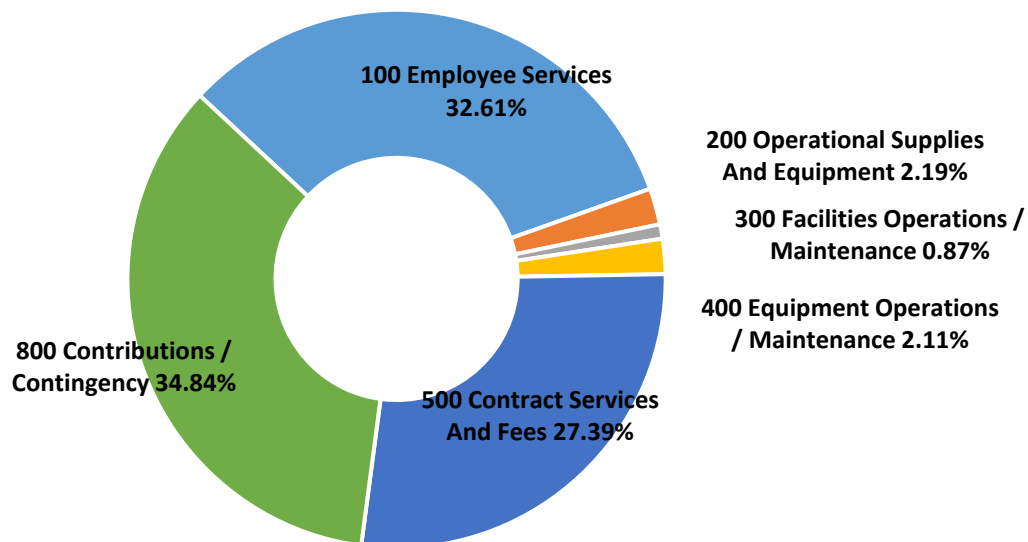
500 Contract Services And Fees Total	62,598	88,294	108,041	108,641	118,375
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800 Contributions / Contingency

INTERFUND TRANSFERS OUT	-	-	-	-	150,606
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800 Contributions / Contingency Total	-	-	-	-	150,606
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Expenditures By Categories Total	\$158,898	\$233,735	\$258,566	\$268,909	\$432,250
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FY 2023 Cemetery Operating Fund Revenues**FY 2023 Cemetery Operating Fund Expenditures**



City Cemetery 2nd Edition

Mission:

Be attentive and responsive to individuals and families during difficult times and support the overall needs of the community.

Department Description:

According to Williamson County property records, the first cemetery land in Taylor was acquired in 1889. A tract of thirty acres in the John Winsett Survey was sold to the City of Taylor by John S. Barues and Jacob S. Whitmore. The oldest burial site is that of the Vance family which dates to 1853. The oldest stone marker is that of John S. Miller who died in 1878. It is located in the northwestern section of the cemetery.

The [City of Taylor Cemetery](#) occupies over 114 acres of rolling hillside located on East Fourth Street, one mile east of Taylor City Hall.

The cemetery staff consists of a cemetery coordinator and one assistant cemetery coordinator. The cemetery coordinator's primary responsibilities include selling space to the public, marking the family plot for the opening and closing of the space for the interment, scheduling and assisting interments, receiving money, keeping records of purchases and

internments, processing reports, surveying graves for headstone settings, completing and filing deeds with the county clerk's office, and assisting families with new and existing plots, budgeting procedure techniques.

FY 2023 Budget Highlights:

Employee Talent Management Strategies

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.

Customer Strategies

- Provide grave digging services.

Internal Process Strategies

- Lawn maintenance completed by Public Works staff, \$150,606.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$109,431	\$126,069	\$132,482	\$140,956	-	\$140,956
Operational Supplies	5,011	10,400	6,048	9,459	-	9,459
Facility Operations & Maint.	19,715	3,056	2,645	3,746	-	3,746
Equip. Operations & Maint.	9,000	11,000	13,313	9,108	-	9,108
Contract Services & Fees	88,294	108,041	92,403	118,375	-	118,375
Contributions & Contingency	-	-	-	150,606	-	150,606
Total Department Budget:	\$231,451	\$258,566	\$246,892	\$432,250	-	\$432,250

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2022
Major Accomplishments**

- ☒ Improved roads.
- ☒ Obtained Texas Historical Cemetery Designation.
- ☒ Updated rules/regulations to be clearly understood.
- ☒ Began Enforcement of the Rules/Regulations
- ☒ Clean up cemetery clutter to improve overall appearance.
- ☒ Leveled 75 + headstones with Headstone Leveling Project

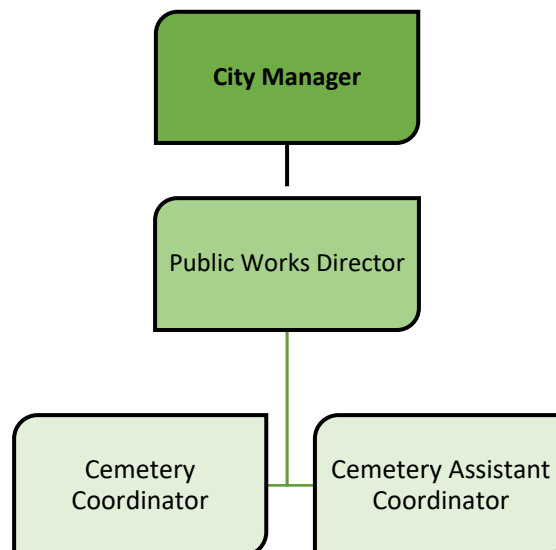
**FY 2023
Major Goals & Objectives**

- ☐ Continue to improve roads.
- ☐ Bring Cemetery mapping & record management up to date with mapping & management software.
- ☐ Continue Rules and Regulations enforcement
- ☐ Clean up cemetery clutter to improve overall appearance.
- ☐ Addition of Historical Designation and Cemetery Rules and Regulations Signage
- ☐ Continue to improve Customer Service
- ☐ Continue Headstone Leveling Project
- ☐ Explore additional revenue sources.
- ☐ Increase training to improve customer service and knowledge of Funeral Industry trends

Performance Measures	FY 2021 Actual	FY 2022 Projected	FY 2023 Target
Inputs:			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
Outputs:			
Spaces Sold	125	65	75
Internments/Disinterments	129	135	145
Surveys Completed	120	70	95
Acres Maintained	114	114	114
Effectiveness:			
Maintenance Yearly	24	24	24

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Cemetery Coordinator	1	1	1	1	-	1
Cemetery Equipment Operator	1	1	1	1	-	1
370 - Cemetery Fund Total:	2	2	2	2	-	2

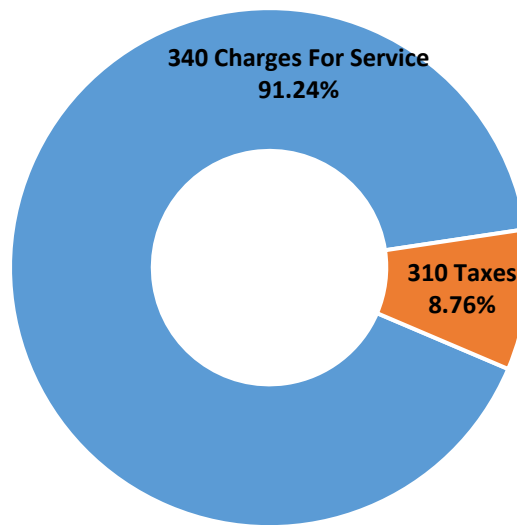
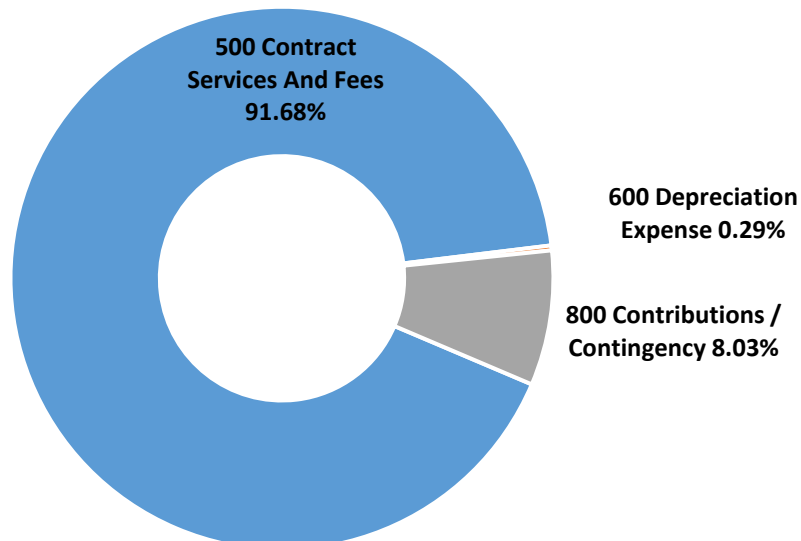
Organization Chart



The main purpose of this fund is to identify and isolate solid waste operation costs and revenues to increase financial accountability.

Revenues in the Sanitation Fund are budgeted at \$2,055,000 for FY 2023 and **expenses** are budgeted at \$2,045,200. The major expense within this fund is the solid waste collection third party contract. Also included in the expenditures is a transfer to the General Fund of \$164,200 to cover the administrative costs, which include the costs associated with the billing and collecting of charges. A 3.4% rate increase is proposed for sanitation services.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
340 Charges for Service					
RECYCLING CHARGES	\$208,330	\$216,402	\$224,600	\$220,000	\$235,000
REFUSE COLLECTION CHARGES	1,305,939	1,465,374	1,533,000	1,570,000	1,640,000
340 Charges for Service Total	1,514,269	1,681,776	1,757,600	1,790,000	1,875,000
310 Taxes					
SOLID WASTE COLLECTIONS	227,242	108,255	220,000	175,000	180,000
310 Taxes Total	227,242	108,255	220,000	175,000	180,000
Revenue By Categories Total	\$1,741,511	\$1,790,030	\$1,977,600	\$1,965,000	\$2,055,000
Expenditures By Categories					
500 Contract Services and Fees					
TRASH COLLECTION SERVICE	1,637,985	1,695,377	1,775,000	1,781,000	1,875,000
500 Contract Services and Fees Total	1,637,985	1,695,377	1,775,000	1,781,000	1,875,000
600 Depreciation Expense					
BAD DEBT	5,615	4,153	7,500	6,000	6,000
600 Depreciation Expense Total	5,615	4,153	7,500	6,000	6,000
800 Contributions / Contingency					
INTERFUND TRANSFERS OUT	164,200	164,200	164,200	164,200	164,200
800 Contributions / Contingency Total	164,200	164,200	164,200	164,200	164,200
Expenditures By Categories Total	\$1,807,800	\$1,863,730	\$1,946,700	\$1,951,200	\$2,045,200

FY 2023 Sanitation Fund Revenues**FY 2023 Sanitation Fund Expenditures**



Internal Service Funds

Fund Summary	210
Fleet Operating	214
Fleet Replacement	214

The Internal Service Fund consists of the Fleet Service Operation Fund and Fleet Replacement Fund.

In the Fleet Service Operation Fund for the FY 2022 budget, revenues are budgeted at \$910,784, with expenditures at \$817,099.

This fund was initiated in 2003-04 as a revolving fund to get better control over the cost of vehicles and equipment. Under this concept each department rents its vehicles and equipment from the Fleet Service Fund. Most maintenance and repairs are handled by this department. Also included in the expenditures are vehicle fuel costs.

In the Fleet Replacement Fund, revenues are budgeted at \$367,917. Revenue comes from the various funds at a pro-rated amount based on the value of the equipment and vehicles purchased in the respective departments. Expenditures are budgeted at \$307,917 for capital lease/purchase payments for the equipment that has been purchased.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
340 Charges for Service					
EQUIPMENT RENTAL FEE	\$694,668	\$772,960	\$721,220	\$721,220	\$910,784
EQUIPMENT REPLACEMENT FEE	564,387	408,356	339,922	408,355	367,917
340 Charges for Service Total	1,259,055	1,181,316	1,061,142	1,129,575	1,278,701
420 Assessments					
PAYMENT OF CLAIMS	25,259	12,698	3,000	12,698	-
420 Assessments Total	25,259	12,698	3,000	12,698	-
430 Use of Money And Property					
ACCRUED INTEREST EARNED	8,801	136	500	500	-
MISCELLANEOUS REVENUE	53	107	-	107	-
430 Use of Money And Property Total	8,855	243	500	607	-
460 Proceeds General Fixed Assets					
SALE OF SURPLUS EQUIPMENT	8,007	25,124	7,500	18,075	-
460 Proceeds General Fixed Assets Total	8,007	25,124	7,500	18,075	-
470 Proceeds General Long Term Liab					
CAPITAL EQUIP LOAN PROCEEDS	-	-	2,000,000	-	-
470 Proceeds Gen Long Term Liab Total	-	-	2,000,000	-	-
Revenue By Categories Total	\$1,301,176	\$1,219,381	\$3,072,142	\$1,160,955	\$1,278,701
Expenditures By Categories					
100 Employee Services					
EMPLOYEE SERVICES	169,481	172,611	178,442	178,422	196,844

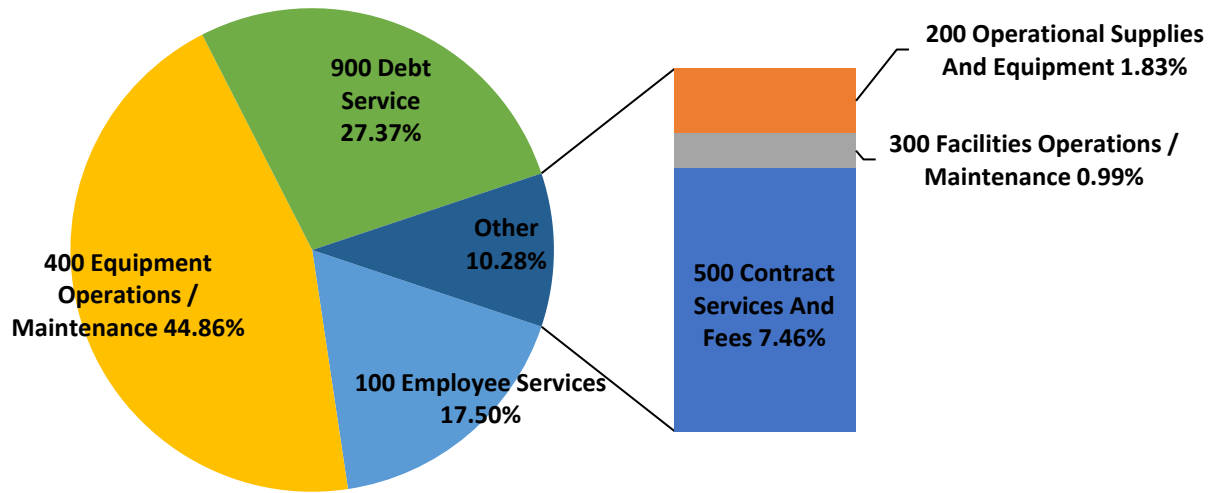
INTERNAL SERVICE FUNDS – Fund Summary**FY 2023 Budget**

100 Employee Services Total	169,481	172,611	178,442	178,422	196,844
200 Operational Supplies and Equipment					
CHEMICALS	2,132	2,186	3,500	3,500	3,650
COMPUTER ACCESSORIES	98	100	100	100	100
COMPUTERS	4,909	-	-	-	-
FIRE PREVENTION SUPPLIES	346	818	500	500	500
GENERAL OFFICE SUPPLIES	120	350	350	350	350
MEDICAL SUPPLIES	910	1,150	1,000	1,000	1,500
MINOR TOOLS/INSTRUMENTS	1,407	2,423	2,500	2,500	2,575
MISC. HARDWARE	2,998	3,308	3,500	3,500	3,500
MISC. SUPPLIES	8,223	8,639	8,000	8,000	8,240
POSTAGE	-	-	-	-	150
200 Operational Supplies and Equip Total	21,143	18,973	19,450	19,450	20,565
300 Facilities Operations / Maintenance					
CELL PHONES	1,269	1,112	1,200	1,200	1,200
TRUNK TELEPHONE SYSTEM	-	6	25	25	25
WIRELESS DATA SERVICES	422	407	456	456	9,879
300 Facilities Operations / Maintenance					
Total	1,691	1,525	1,681	1,681	11,104
400 Equipment Operations / Maintenance					
BATTERIES	12,100	10,660	11,000	11,000	11,500
BODY SHOP PARTS	25,317	36,787	25,000	26,000	26,000
BRAKE SYSTEM	16,665	16,408	16,000	16,000	16,480
BRAKE/SUSPENSION SYSTEM	11,828	16,310	15,000	15,000	15,450
CARBURETOR REPAIRS	1,148	3,000	3,000	3,000	3,000
COOLING SYSTEM PARTS	3,446	9,218	5,000	12,000	7,000
ELECTRICAL	21,134	21,667	22,000	22,000	22,000
EXHAUST SYSTEMS	2,564	3,000	3,000	3,000	3,000
FUEL (GAS, DIESEL)	133,831	179,144	165,000	195,000	200,000
FUEL LINE AND PUMP REPAIRS	3,549	3,891	3,500	3,500	3,605
HYDRAULIC SYSTEM PARTS	11,279	21,043	15,000	43,000	30,000
LIGHT EQUIP RENTAL-EXTERNAL	1,717	18,600	6,000	6,000	6,500
MISCELLANEOUS PARTS	36,669	86,424	33,000	32,000	32,000
OIL,LUBRICANTS,OIL FILTERS	39,721	42,522	32,000	32,000	33,000
REPLACEMENT FUND CONTRIBUTION	10,662	5,093	5,093	10,662	5,093

INTERNAL SERVICE FUNDS – Fund Summary

FY 2023 Budget

TIRES	33,871	28,036	33,000	33,000	34,000
TRANSMISSION SYSTEM	17,035	26,301	13,000	14,000	14,000
TRANSMISSION/MOTOR PARTS	36,455	41,579	35,000	71,000	36,000
TRUCK/HEAVY EQUIP RENTAL/EXT	2,678	4,700	6,000	25,000	6,000
400 Equipment Operations /					
Maintenance Total	421,669	574,384	446,593	573,162	504,628
500 Contract Services And Fees					
EXTENDED MAINTENANCE WARRANTY	1,740	1,740	1,131	1,740	1,950
INSURANCE AND BONDS	66,141	66,898	68,000	70,000	77,600
OTHER PROFESSIONAL SERVICES	29,639	-	-	-	-
SOFTWARE MAINT/LICENSE	3,408	1,500	3,408	3,408	3,408
TESTING/CERT. PERMITS	828	872	1,000	1,000	1,000
500 Contract Services And Fees Total	101,756	71,010	73,539	76,148	83,958
700 Capital Outlay					
COMMUNICATION EQUIPMENT	175,273	-	-	-	-
COMPUTER EQUIPMENT	65,433	29,947	-	-	-
HEAVY EQUIPMENT	68,109	406,722	-	-	-
LIGHT EQUIPMENT	96,433	137,587	-	-	-
MOTOR VEHICLES	980,045	30,240	2,000,000	63,974	-
OTHER EQUIPMENT	-	9,499	-	-	-
700 Capital Outlay Total	1,385,292	613,996	2,000,000	63,974	-
900 Debt Service					
CAP LEASE INTEREST PAYALBE	48,092	44,389	36,117	36,117	36,627
CAP LEASE PRINCIPAL	431,808	337,558	277,553	277,553	270,205
CAPITAL LEASE SHORT TERM	24,784	25,896	8,124	8,124	1,085
900 Debt Service Total	504,683	407,843	321,794	321,794	307,917
Expenditures By Categories Total	\$2,605,715	\$1,860,342	\$3,041,499	\$1,234,631	\$1,125,016

FY 2023 Internal Service Fund Expenditures

Mission:

The Fleet Operating department strives to provide a safe, efficient, and cost-effective fleet of vehicles and equipment to all city departments and maintain a high level of quality and professional maintenance.

**Department Description:**

The Fleet Operating Department oversees management of the City's fleet and provides service for vehicle maintenance and repair. Our mission is to keep the City's fleet safe and reliable so that the City employees can do their job efficiently and safely.

The City's fleet is comprised of 212 vehicles and equipment consisting of automobiles, pickups, dump trucks, mowers, tractors, backhoes, loaders, trailers, etc. to Fire Department pumpers and aerial ladders and Police Department marked and unmarked vehicles. All vehicles needing repairs are brought to the Service Center for inspection and they are either repaired in-house or referred to outside vendors for specialized service. This department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and interruptions of City services to our citizens.

This department provides other fleet services, which includes processing vehicle registrations, developing vehicle and equipment specifications, disposal of surplus vehicles and equipment, and maintaining vehicle history records.

FY 2023 Budget Highlights - Operating:**Internal Process and Employee Talent Management Strategies**

- Compensation adjustments for employees to move all employees to market averages based on a compensation study completed in fiscal year 2022.
- *GPS tracking on fleet vehicles for safety purposes, \$9,423.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	\$167,374	\$178,442	\$177,456	\$196,844	-	\$196,844
Operational Supplies	18,973	19,450	20,832	20,565	-	20,565
Facility Operations & Maint.	1,525	1,681	1,584	1,681	\$9,423	11,104
Equip. Operations & Maint.	574,384	446,593	635,626	504,628	-	504,628
Contract Services & Fees	71,010	73,539	83,908	83,958	-	83,958
Capital Outlay	9,499	-	17,009	-	-	-
Total Department Budget:	\$842,765	\$719,705	\$936,415	\$807,676	\$9,423	\$817,099

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2023 Budget Highlights – REPLACEMENT:**Internal Process Strategies**

- Continue lease purchase payments on City Fleet.

Budget Summary	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Base	FY 2023 *ATB	FY 2023 Budget
Employee Services	-	-	-	-	-	-
Operational Supplies	-	-	-	-	-	-
Contract Services & Fees	-	-	-	-	-	-
Capital Outlay	\$7,771	\$2,000,000	\$126,789	-	-	-
Debt Service	102,019	321,794	427,598	\$307,917	-	\$307,917
Total Department Budget:	\$109,790	\$2,321,794	\$554,385	\$307,917	-	\$307,917

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022**Major Accomplishments**

- ☒ Replace and equip new vehicles and equipment
- ☒ Upgrade diagnostic equipment
- ☒ Maintain compliance with federal and state mandates with regards to safety and environment
- ☒ Continue technical training on the latest technology
- ☒ Maintain ASE certifications of our technicians
- ☒ Monitor expenditures and remain within + or – 5% of the budget allocation
- ☒ Preserve mechanical, electrical, and hydraulic integrity of the City's fleet, thus extending the useful life of the City's assets
- ☒ Maintain a high level of customer satisfaction for repair and preventive maintenance services
- ☒ Maintain a safe and efficient fleet for City operations

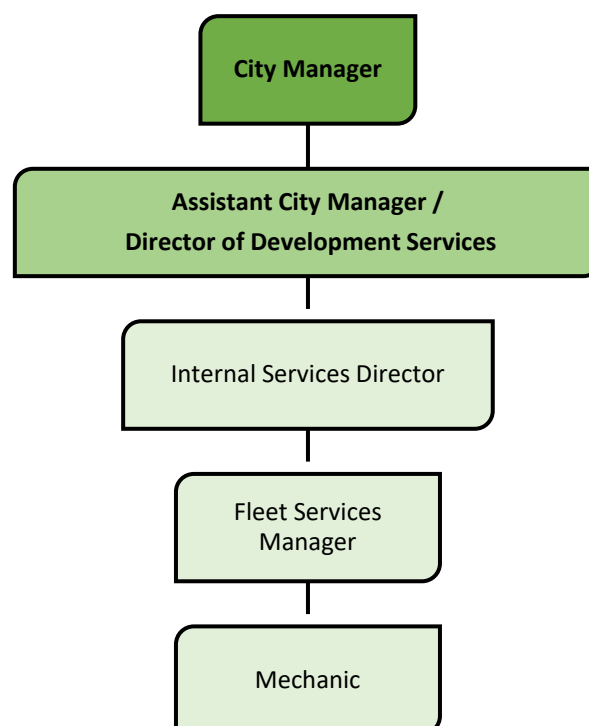
FY 2023**Major Goals & Objectives**

- ☐ Replace and add additional vehicles and equipment
- ☐ Maintain ASE certifications of our technicians
- ☐ Preserve mechanical, electrical, and hydraulic integrity of the City's fleet to maintain the longest life possible for the City's assets
- ☐ Maintain a high level of customer satisfaction for repair and preventive maintenance services
- ☐ Maintain a safe and efficient fleet for city operations
- ☐ Add Fleet management software to help improve safety, visibility and efficiency
- ☐ Continue technical training on the latest technology
- ☐ Monitor expenditures and cost savings
- ☐ Maintain compliance with federal and state mandates with regards to safety and environment

Performance Measures	FY 20-21 Actual	FY 21-22 Projected	FY 22-23 Target
Inputs:			
# of full-time employees	2	2	2
Outputs:			
# of Fleet Vehicles and Equipment	190	190	213
# of Work Orders Completed	900	850	1093
Effectiveness:			
% Work Orders on Preventative Maintenance	25%	24%	24%
Efficiencies:			
Fleet Maintenance Cost	\$235,000	\$235,000	\$329,502
Fuel Cost	\$155,000	\$160,000	\$257,454
Gallons	70,000	69,000	72,308

Personnel Summary	FY 2020	FY 2021	FY 2022	FY 2023 Base	FY 2023 Changes	FY 2023 Budget
Fleet Services Manager	1	1	1	1	-	1
Mechanic	1	1	1	1	-	1
	1	1	1	1	-	1

Organization Chart





Fiduciary Funds

Cemetery Permanent Fund

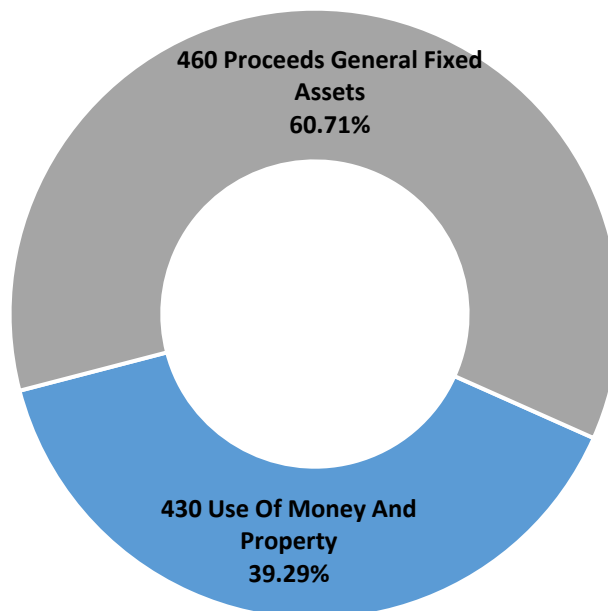
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Chapter 6 Section 6-8 of the City Code establishes a cemetery trust fund subject to control of the City Council. Interest income from the investment of the permanent fund is to be used for beautification and maintenance of the cemetery.

Revenues in the Cemetery Permanent Fund are budgeted at \$14,000. **Expenditures** are budgeted at \$5,500. The only budgeted expenditure is an interfund transfer to the Cemetery Operating Fund and it equals the expected interest income.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
430 Use of Money and Property					
INTEREST INCOME	25,895	700	5,000	3,500	5,500
430 Use of Money and Property Total	25,895	700	5,000	3,500	5,500
460 Proceeds General Fixed Assets					
CEMETERY LOT SALES -RESTRICTED	9,316	15,878	8,500	8,500	8,500
460 Proceeds General Fixed Assets Total	9,316	15,878	8,500	8,500	8,500
Revenue By Categories Total	35,211	16,578	13,500	12,000	14,000
Expenditures By Categories					
800 Contributions / Contingency					
TRNSF INT OUT TO CEM OPERATING	25,895	700	5,000	3,500	5,500
800 Contributions / Contingency Total	25,895	700	5,000	3,500	5,500
Expenditures By Categories Total	25,895	700	5,000	3,500	5,500

FY 2023 Cemetery Permanent Fund Revenues





Bonded Debt

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The cost of acquisition for large capital items and the construction of infrastructure sometimes exceeds the amount of funding available from operating revenues and resources. When this occurs, the City may use long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

The City of Taylor has two types of debt outstanding:

General Obligation Bonds are backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Combination Bonds are backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding bond issues and debt service requirements appears on the immediately following pages.

Debt Limit

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5 of the Texas Constitution is applicable to the City and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service. The City operates under a Home Rule Charter which adopts the constitutional provisions.

Debt Limitation Summary

- Constitutional Ad Valorem Tax Limitation:	\$2.50 / \$100
- Attorney General Administrative Limitation on Ad Valorem Tax Debt (I & S Tax):	\$1.50 / \$100
- 2021 Taxable Assessed Valuation:	\$1,937,474,030
- 2022 Total Tax Rate (per \$100):	\$0.648953
- 2022 I & S Tax Rate (per \$100)	\$0.195573
- Maximum Annual Ad Valorem Tax Debt Service, 2022	\$3,867,361

The certified 2022 taxable value per the Williamson Central Appraisal District is \$1,937,474,030 with \$120,534,625 still under review. The TIF captured value amount is \$68,510,438. Assuming 90% of the total under review, this gives a total taxable value of \$1,977,444,754. The current rate for revenue was calculated using a total tax rate of 0.648953 per \$100 of taxable value and a collection rate of 98.5% as follows:

Total Taxation Value	\$2,045,955,192
Estimate on TIF Value	(68,510,438)
Total Taxation Value for M&O and I&S	1,977,444,754
Proposed Tax Rate per \$100 Valuation	0.648953
Gross Revenues from Taxes	\$12,832,687
Estimated Percentage of Collections	98.5%
Total Estimated Fund from Tax Levy	\$12,640,197

<u>Distribution of Tax Revenue</u>	<u>Tax Rate</u>	<u>Total</u>
Maintenance & Operation (M&O)	0.453380	\$8,830,859
Interest & Sinking (I&S)	0.195573	3,809,338
TOTAL:	0.648953	\$12,640,197

In July 2021, S&P Global Ratings (previously Standard & Poor's) affirmed its AA- long-term rating and underlying rating (SPUR), with a stable outlook on the city's general obligations (GO) debt and certificates of obligation.

ANALYSIS OF PRINCIPAL & INTEREST PAYMENTS

FY 2023 Budget

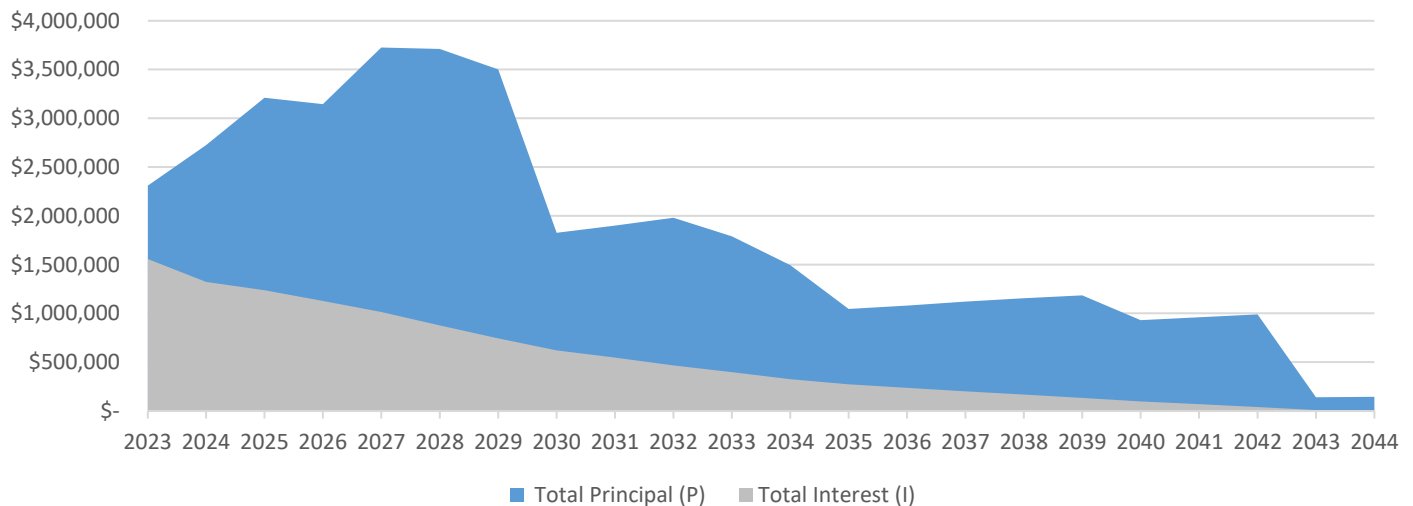
Fund	Debt Issuance	Fund Allocation	Principal	Interest	Total P & I
General Fund	CERTIFICATES OF OBLIGATION 2007	34.68%	\$100,000	\$88,090	\$188,090
	CERTIFICATES OF OBLIGATION 2013	100.00%	25,000	109,600	134,600
	GENERAL OBLIGATION REFUNDING 2015	56.82%	375,000	23,606	398,606
	GENERAL OBLIGATION REFUNDING 2016	36.77%	-	117,800	117,800
	GENERAL OBLIGATION REFUNDING 2017	45.47%	85,000	40,200	125,200
	CERTIFICATES OF OBLIGATION 2017	26.15%	100,000	33,915	133,915
	CERTIFICATES OF OBLIGATION 2018	36.53%	205,000	39,900	244,900
	CERTIFICATES OF OBLIGATION 2019	63.77%	395,000	292,469	687,469
	GENERAL OBLIGATION REFUNDING 2021	92.78%	845,000	69,150	914,150
	CERTIFICATES OF OBLIGATION 2022	53.84%	85,000	601,684	686,684
	LIMITED TAX NOTE 2022	100.00%	95,000	140,947	235,947
General Fund Total			\$2,310,000	\$1,557,361	\$3,867,361
Utility (Water/Sewer) Fund	CERTIFICATES OF OBLIGATION 2006	100.00%	\$510,000	\$109,025	\$619,025
	CERTIFICATES OF OBLIGATION 2007	65.32%	690,000	147,647	837,647
	GENERAL OBLIGATION REFUNDING 2015	43.18%	245,000	18,801	263,801
	GENERAL OBLIGATION REFUNDING 2016	63.23%	-	202,600	202,600
	GENERAL OBLIGATION REFUNDING 2017	54.53%	75,000	49,000	124,000
	CERTIFICATES OF OBLIGATION 2017	46.56%	30,000	64,698	94,698
	CERTIFICATES OF OBLIGATION 2019	35.72%	120,000	155,331	275,331
	GENERAL OBLIGATION REFUNDING 2021	9.29%	195,000	5,850	200,850
	CERTIFICATES OF OBLIGATION 2022	46.16%	225,000	518,940	743,940
Utility (Water/Sewer) Fund Total			\$2,090,000	\$1,271,892	\$3,361,892
Airport Fund	CERTIFICATES OF OBLIGATION 2017	27.29%	70,000	37,488	107,488
Airport Fund Total			\$70,000	\$37,488	\$107,488
Tax Increment Financing (TIF) Fund	CERTIFICATES OF OBLIGATION 2018	63.47%	270,000	71,700	341,700
Tax Increment Financing (TIF) Fund Total			\$270,000	\$71,700	\$341,700
Grand Total			\$4,740,000	\$2,938,441	\$7,678,441

SUMMARY OF PRINCIPAL & INTEREST OF DEBT**FY 2023 Budget**

Debt Issuance	Total Principal	Total Interest	Total Bond
CERTIFICATES OF OBLIGATION 2006	\$ 2,450,000	\$ 284,133	\$ 2,734,133
CERTIFICATES OF OBLIGATION 2007	6,155,000	770,979	6,925,979
CERTIFICATES OF OBLIGATION 2013	2,740,000	776,400	3,516,400
GENERAL OBLIGATION REFUNDING 2015	2,030,000	86,589	2,116,589
GENERAL OBLIGATION REFUNDING 2016	8,010,000	2,509,400	10,519,400
GENERAL OBLIGATION REFUNDING 2017	2,230,000	407,600	2,637,600
CERTIFICATES OF OBLIGATION 2017	4,625,000	1,201,705	5,826,705
CERTIFICATES OF OBLIGATION 2018	3,720,000	476,700	4,196,700
CERTIFICATES OF OBLIGATION 2019	11,440,000	4,532,625	15,972,625
GENERAL OBLIGATION REFUNDING 2021	2,700,000	238,200	2,938,200
CERTIFICATES OF OBLIGATION 2022	22,910,000	9,369,605	32,279,605
LIMITED TAX NOTE 2022	5,325,000	801,453	6,126,453
Grand Total	\$ 74,335,000	\$ 21,455,390	\$ 95,790,390

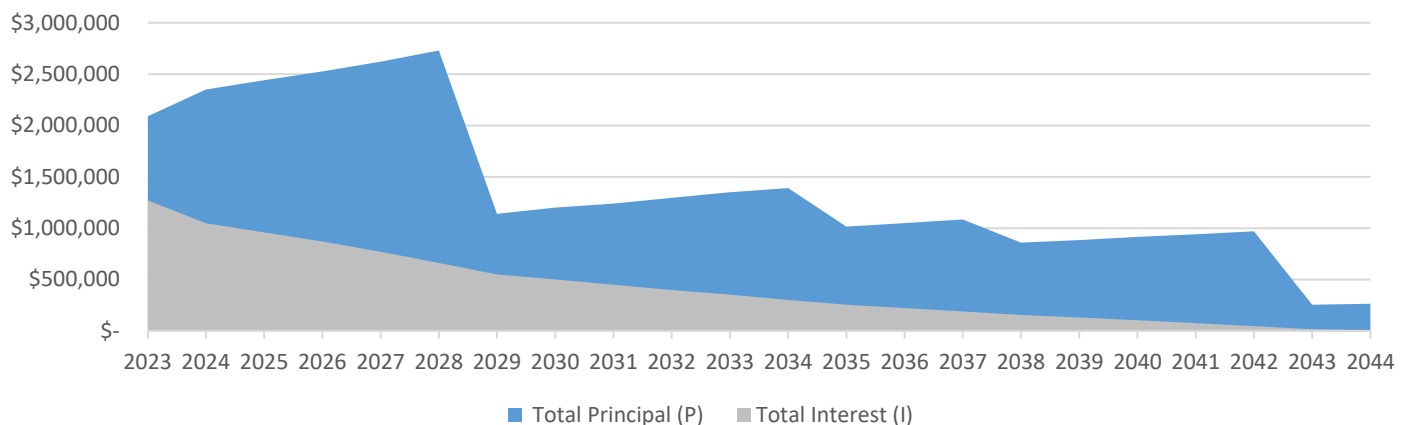
Total Tax-Supported Debt

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2023	\$2,310,000	\$1,557,360	\$3,867,360
2024	2,725,000	1,321,743	4,046,743
2025	3,210,000	1,236,179	4,446,179
2026	3,145,000	1,126,891	4,271,891
2027	3,725,000	1,013,839	4,738,839
2028	3,710,000	876,817	4,586,817
2029	3,500,000	743,939	4,243,939
2030	1,825,000	620,759	2,445,759
2031	1,900,000	545,934	2,445,934
2032	1,980,000	466,614	2,446,614
2033	1,790,000	396,494	2,186,494
2034	1,495,000	324,894	1,819,894
2035	1,045,000	271,844	1,316,844
2036	1,080,000	236,994	1,316,994
2037	1,120,000	200,943	1,320,943
2038	1,155,000	167,344	1,322,344
2039	1,185,000	132,694	1,317,694
2040	930,000	96,638	1,026,638
2041	960,000	68,425	1,028,425
2042	990,000	39,300	1,029,300
2043	140,000	9,263	149,263
2044	145,000	4,713	149,713
Total	\$40,065,000	\$11,459,620	\$51,524,620

Total Tax-Supported Debt

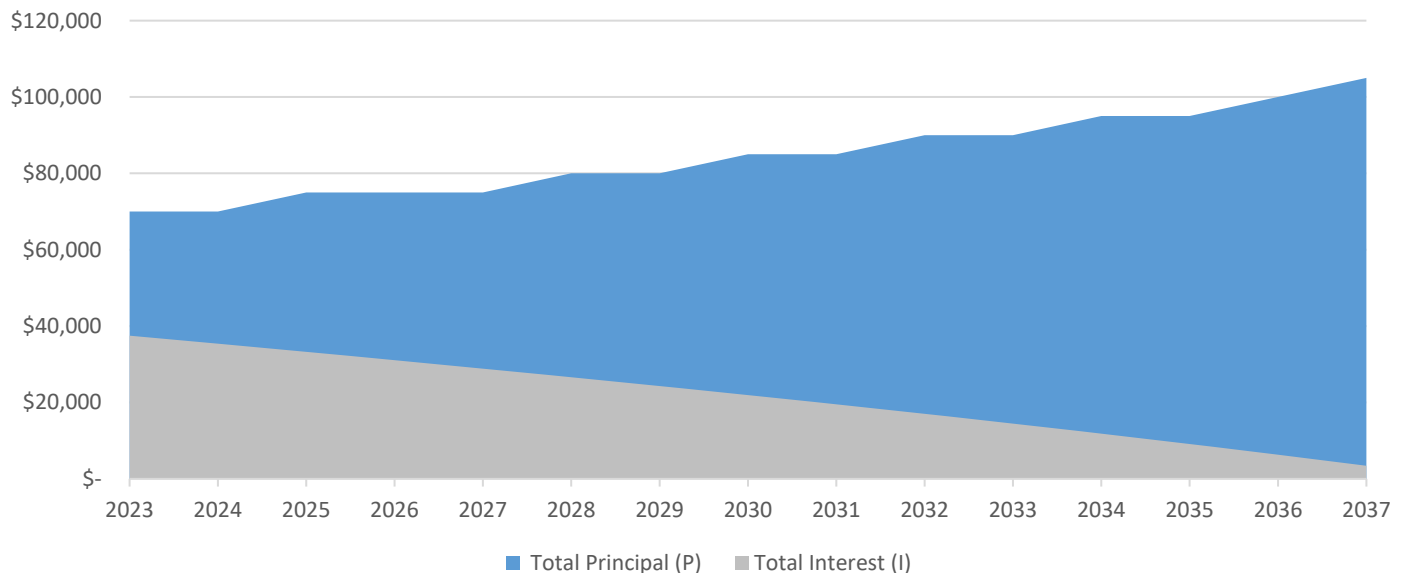
Total Utility Debt

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2023	\$2,090,000	\$1,271,891	\$3,361,891
2024	2,350,000	1,048,361	3,398,361
2025	2,440,000	959,025	3,399,025
2026	2,525,000	870,786	3,395,786
2027	2,620,000	771,064	3,391,064
2028	2,730,000	662,091	3,392,091
2029	1,140,000	549,081	1,689,081
2030	1,200,000	501,026	1,701,026
2031	1,240,000	450,376	1,690,376
2032	1,295,000	397,981	1,692,981
2033	1,350,000	353,791	1,703,791
2034	1,390,000	302,211	1,692,211
2035	1,015,000	254,786	1,269,786
2036	1,050,000	222,566	1,272,566
2037	1,085,000	189,257	1,274,257
2038	860,000	156,094	1,016,094
2039	885,000	130,294	1,015,294
2040	915,000	103,463	1,018,463
2041	940,000	75,425	1,015,425
2042	970,000	46,625	1,016,625
2043	255,000	16,900	271,900
2044	265,000	8,613	273,613
Total	\$30,610,000	\$9,341,701	\$39,951,701

Total Utility Debt

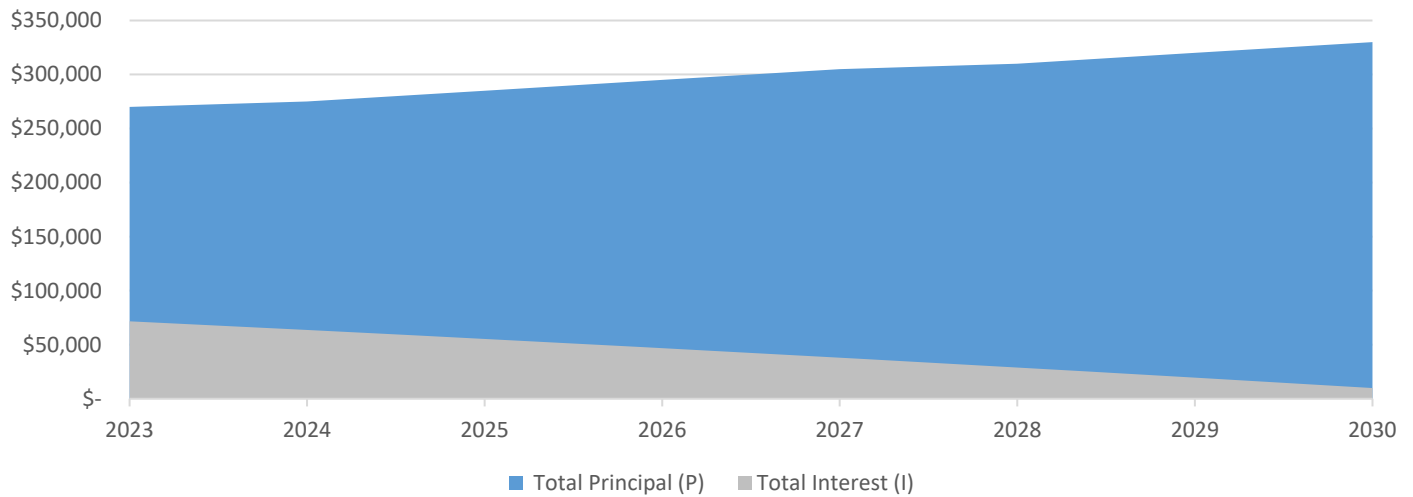
Total Airport Debt

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2023	\$70,000	\$37,488	\$107,488
2024	70,000	35,388	105,388
2025	75,000	33,288	108,288
2026	75,000	31,038	106,038
2027	75,000	28,788	103,788
2028	80,000	26,613	106,613
2029	80,000	24,293	104,293
2030	85,000	21,973	106,973
2031	85,000	19,508	104,508
2032	90,000	17,043	107,043
2033	90,000	14,433	104,433
2034	95,000	11,823	106,823
2035	95,000	9,068	104,068
2036	100,000	6,313	106,313
2037	105,000	3,413	108,413
Total	\$1,270,000	\$320,463	\$1,590,463

Total Airport Debt

Total Tax Increment Financing (TIF) Debt

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2023	\$270,000	\$71,700	\$341,700
2024	275,000	63,600	338,600
2025	285,000	55,350	340,350
2026	295,000	46,800	341,800
2027	305,000	37,950	342,950
2028	310,000	28,800	338,800
2029	320,000	19,500	339,500
2030	330,000	9,900	339,900
Total	\$2,390,000	\$333,600	\$2,723,600

Total Tax Increment Financing (TIF) Debt

\$4,200,000

CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION
SERIES 2006

Dated: December 19, 2006

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Bank of America

Average Coupon: 4.45%

YEAR ENDING

SEPT. 30PRINCIPALINTERESTTOTAL

2023	\$ 510,000	\$ 109,025	\$ 619,025
2024	\$ 750,000	\$ 86,330	\$ 836,330
2025	\$ 385,000	\$ 52,955	\$ 437,955
2026	\$ 805,000	\$ 35,823	\$ 840,823

TOTAL	\$ 2,450,000	\$ 284,133	\$ 2,734,133
--------------	---------------------	-------------------	---------------------

Water 48.90%

Sewer 48.90%

General Fund 2.20%

100.00%

Purpose: 1) Improving and extending the City's Waterworks system including the Upper Pressure Plane; 2) Improving and extending the City's Sewer System including Mustang Creek Wastewater Interceptor and wastewater lines servicing the Central Fire Station; 3) Constructing and equipping a public Library, payment of professional services including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$10,000,000
CITY OF TAYLOR CERTIFICATES OF OBLIGATION
SERIES 2007

Dated: December 2007

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Bank of America

Average Coupon: 3.83%

YEAR ENDING

SEPT. 30

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2023	\$ 790,000	\$ 235,737	\$ 1,025,737
2024	\$ 1,120,000	\$ 205,480	\$ 1,325,480
2025	\$ 1,395,000	\$ 162,584	\$ 1,557,584
2026	\$ 1,335,000	\$ 109,155	\$ 1,444,155
2027	\$ 1,515,000	\$ 58,025	\$ 1,573,025
TOTAL	\$ 6,155,000	\$ 770,979	\$ 6,925,979

Water **70.21%**
General Fund **29.79%**
100.00%

Purpose: (1) paying contractual obligations incurred for constructing, improving, extending or expanding the City's water and wastewater system;
 (2) constructing, renovating, improving and/or equipping the City parks and park buildings and acquisition of necessary sites and payment of professional services including legal, engineering, architectural and fiscal fees and cost of issuing the Certificates.

\$3,000,000
CITY OF TAYLOR COMBINATION TAX & REVENUE
SERIES 2013

Dated: November 2013

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Wilmington Trust

Average Coupon: 4.00%

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2023	\$ 25,000	\$ 109,600	\$ 134,600
2024	\$ 65,000	\$ 108,600	\$ 173,600
2025	\$ 250,000	\$ 106,000	\$ 356,000
2026	\$ 260,000	\$ 96,000	\$ 356,000
2027	\$ 270,000	\$ 85,600	\$ 355,600
2028	\$ 280,000	\$ 74,800	\$ 354,800
2029	\$ 295,000	\$ 63,600	\$ 358,600
2030	\$ 305,000	\$ 51,800	\$ 356,800
2031	\$ 315,000	\$ 39,600	\$ 354,600
2032	\$ 330,000	\$ 27,000	\$ 357,000
2033	\$ 345,000	\$ 13,800	\$ 358,800
TOTAL	\$ 2,740,000	\$ 776,400	\$ 3,516,400

General Fund 100.00%

Purpose: Proceeds from the sales of the Certificates will be used for (i) constructing, improving, extending and/or expanding City streets, including drainage, sidewalks and right-of-ways, and (ii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$4,595,000

CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2015

Dated: December 2015

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: JP Morgan Chase

Average Coupon: 2.089%

YEAR ENDING

SEPT. 30PRINCIPALINTERESTTOTAL

2023

\$ 620,000

\$ 42,407

\$ 662,407

2024

\$ 705,000

\$ 29,455

\$ 734,455

2025

\$ 705,000

\$ 14,727

\$ 719,727

TOTAL**\$ 2,030,000****\$ 86,589****\$ 2,116,589**

General Fund

100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$8,010,000

CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2016

Dated: April 2016

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon

Average Coupon: 4.00%

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2023	\$ -	\$ 320,400	\$ 320,400
2024	\$ -	\$ 320,400	\$ 320,400
2025	\$ -	\$ 320,400	\$ 320,400
2026	\$ 720,000	\$ 320,400	\$ 1,040,400
2027	\$ 1,115,000	\$ 291,600	\$ 1,406,600
2028	\$ 1,615,000	\$ 247,000	\$ 1,862,000
2029	\$ 440,000	\$ 182,400	\$ 622,400
2030	\$ 765,000	\$ 164,800	\$ 929,800
2031	\$ 790,000	\$ 134,200	\$ 924,200
2032	\$ 820,000	\$ 102,600	\$ 922,600
2033	\$ 860,000	\$ 69,800	\$ 929,800
2034	\$ 885,000	\$ 35,400	\$ 920,400
TOTAL	\$ 8,010,000	\$ 2,509,400	\$ 10,519,400

General Fund 100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$5,340,000

COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION
SERIES 2017

Dated: January 2017

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon

Average Coupon: 2.95%

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2023	\$ 200,000	\$ 136,100	\$ 336,100
2024	\$ 175,000	\$ 130,100	\$ 305,100
2025	\$ 180,000	\$ 124,850	\$ 304,850
2026	\$ 195,000	\$ 119,450	\$ 314,450
2027	\$ 190,000	\$ 113,600	\$ 303,600
2028	\$ 385,000	\$ 108,090	\$ 493,090
2029	\$ 395,000	\$ 96,925	\$ 491,925
2030	\$ 410,000	\$ 85,470	\$ 495,470
2031	\$ 420,000	\$ 73,580	\$ 493,580
2032	\$ 430,000	\$ 61,400	\$ 491,400
2033	\$ 310,000	\$ 48,930	\$ 358,930
2034	\$ 320,000	\$ 39,940	\$ 359,940
2035	\$ 325,000	\$ 30,660	\$ 355,660
2036	\$ 340,000	\$ 21,235	\$ 361,235
2037	\$ 350,000	\$ 11,375	\$ 361,375
TOTAL	\$ 4,625,000	\$ 1,201,705	\$ 5,826,705

General Fund 100.00%

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations incurred or to be incurred by the City for (1) constructing, equipping and improving the City's Airport, (2) constructing, improving and extending the City's water and wastewater system including the wastewater treatment plant to replace climber screen, climber screen conveyor and container, influent gates, (3) constructing, designing, improving, equipping and renovating the City buildings including energy efficiency equipment, and (4) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the cost of issuance in connection with the Certificates.

\$3,020,000

CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2017

Dated: November 2017

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon

Average Coupon: 3.96%

YEAR ENDING

SEPT. 30PRINCIPALINTERESTTOTAL

2023	\$ 160,000	\$ 89,200	\$ 249,200
2024	\$ 260,000	\$ 82,800	\$ 342,800
2025	\$ 270,000	\$ 72,400	\$ 342,400
2026	\$ 270,000	\$ 61,600	\$ 331,600
2027	\$ 290,000	\$ 50,800	\$ 340,800
2028	\$ 690,000	\$ 39,200	\$ 729,200
2029	\$ 290,000	\$ 11,600	\$ 301,600

TOTAL	\$ 2,230,000	\$ 407,600	\$ 2,637,600
--------------	---------------------	-------------------	---------------------

W & S 52.48%

General Fund 47.52%

100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$5,440,000

COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION
SERIES 2018

Dated: July 2018

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon

Average Coupon: 3.00%

YEAR ENDING

SEPT. 30PRINCIPALINTERESTTOTAL

2023	\$ 475,000	\$ 111,600	\$ 586,600
2024	\$ 490,000	\$ 97,350	\$ 587,350
2025	\$ 500,000	\$ 82,650	\$ 582,650
2026	\$ 520,000	\$ 67,650	\$ 587,650
2027	\$ 535,000	\$ 52,050	\$ 587,050
2028	\$ 550,000	\$ 36,000	\$ 586,000
2029	\$ 320,000	\$ 19,500	\$ 339,500
2030	\$ 330,000	\$ 9,900	\$ 339,900
TOTAL	\$ 3,720,000	\$ 476,700	\$ 4,196,700

TIRZ	62.32%
General Fund	37.68%
	100.00%

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations incurred or to be incurred by the City for (i) constructing, equipping and improving the City parks, (ii) acquisition and installation of public safety equipment and vehicles including a new radio system for the police and fire departments and a new fire truck, and (iii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$12,590,000

COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION

SERIES 2019

Dated: April 2019

Principal Due: August 15

Interest Due: February 15

August 15

Paying Agent: The Bank of New York Mellon

Average Coupon: 3.72%

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2023	\$ 515,000	\$ 447,800	\$ 962,800
2024	\$ 535,000	\$ 422,050	\$ 957,050
2025	\$ 555,000	\$ 407,338	\$ 962,338
2026	\$ 580,000	\$ 379,588	\$ 959,588
2027	\$ 605,000	\$ 350,588	\$ 955,588
2028	\$ 640,000	\$ 320,338	\$ 960,338
2029	\$ 670,000	\$ 288,338	\$ 958,338
2030	\$ 450,000	\$ 261,538	\$ 711,538
2031	\$ 470,000	\$ 243,538	\$ 713,538
2032	\$ 490,000	\$ 224,738	\$ 714,738
2033	\$ 515,000	\$ 205,138	\$ 720,138
2034	\$ 530,000	\$ 184,538	\$ 714,538
2035	\$ 550,000	\$ 163,338	\$ 713,338
2036	\$ 570,000	\$ 141,338	\$ 711,338
2037	\$ 600,000	\$ 118,538	\$ 718,538
2038	\$ 615,000	\$ 100,538	\$ 715,538
2039	\$ 630,000	\$ 82,088	\$ 712,088
2040	\$ 360,000	\$ 62,400	\$ 422,400
2041	\$ 370,000	\$ 50,700	\$ 420,700
2042	\$ 385,000	\$ 38,675	\$ 423,675
2043	\$ 395,000	\$ 26,163	\$ 421,163
2044	\$ 410,000	\$ 13,325	\$ 423,325
TOTAL	\$ 11,440,000	\$ 4,532,625	\$ 15,972,625

General Fund	14.34%
Utility	35.15%
TUF	31.65%
MDUS	18.86%
	100.00%

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of (i) constructing, improving and extending the City's water and wastewater system, including acquiring equipment; (ii) constructing and improving the City's drainage and flood control facilities; (iii) constructing, improving and upgrading the City's streets including drainage, sidewalks, right-of-way and related traffic improvements; (iv) constructing, designing, improving and equipping the Justice Center including land acquisition; (v) constructing, improving, upgrading and equipping the City's Animal Shelter; and (vi) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$4,035,000

CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2021

Dated: August 2021

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon

Average Coupon: 2.76%

YEAR ENDING

SEPT. 30PRINCIPALINTERESTTOTAL

2023	\$ 1,040,000	\$ 75,000	\$ 1,115,000
2024	\$ 395,000	\$ 43,800	\$ 438,800
2025	\$ 405,000	\$ 31,950	\$ 436,950
2026	\$ 115,000	\$ 19,800	\$ 134,800
2027	\$ 115,000	\$ 17,500	\$ 132,500
2028	\$ 120,000	\$ 15,200	\$ 135,200
2029	\$ 125,000	\$ 12,800	\$ 137,800
2030	\$ 125,000	\$ 10,300	\$ 135,300
2031	\$ 125,000	\$ 7,800	\$ 132,800
2032	\$ 135,000	\$ 4,050	\$ 139,050
TOTAL	\$ 2,700,000	\$ 238,200	\$ 2,938,200

Drainage	28.60%
W & S	9.30%
General Fund	62.10%
	100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$22,910,000

COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION
SERIES 2022

Dated: March 2022

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: The Bank of New York Mellon

Average Coupon: 3.37%

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2023	\$ 310,000	\$ 1,120,624	\$ 1,430,624
2024	\$ 825,000	\$ 797,856	\$ 1,622,856
2025	\$ 860,000	\$ 765,888	\$ 1,625,888
2026	\$ 885,000	\$ 737,938	\$ 1,622,938
2027	\$ 910,000	\$ 713,600	\$ 1,623,600
2028	\$ 960,000	\$ 668,100	\$ 1,628,100
2029	\$ 1,005,000	\$ 620,100	\$ 1,625,100
2030	\$ 1,055,000	\$ 569,850	\$ 1,624,850
2031	\$ 1,105,000	\$ 517,100	\$ 1,622,100
2032	\$ 1,160,000	\$ 461,850	\$ 1,621,850
2033	\$ 1,200,000	\$ 427,050	\$ 1,627,050
2034	\$ 1,245,000	\$ 379,050	\$ 1,624,050
2035	\$ 1,280,000	\$ 341,700	\$ 1,621,700
2036	\$ 1,320,000	\$ 303,300	\$ 1,623,300
2037	\$ 1,360,000	\$ 263,700	\$ 1,623,700
2038	\$ 1,400,000	\$ 222,900	\$ 1,622,900
2039	\$ 1,440,000	\$ 180,900	\$ 1,620,900
2040	\$ 1,485,000	\$ 137,700	\$ 1,622,700
2041	\$ 1,530,000	\$ 93,150	\$ 1,623,150
2042	\$ 1,575,000	\$ 47,250	\$ 1,622,250
TOTAL	\$ 22,910,000	\$ 9,369,605	\$ 32,279,605

W & S 46.16%
 General Fund 53.84%
 100.00%

Purpose: Proceeds from the sale of the Certificates will be used for (i) constructing, improving and extending the City's water and wastewater system including acquiring equipment; (ii) constructing and improving the City's drainage and flood control facilities; (iii) constructing, improving and upgrading City streets including related drainage, sidewalks, right-of-way and related traffic improvements and equipment; (iv) constructing, designing, improving and equipping the City's parks and recreational trails; (v) constructing, improving and equipping the City's existing animal shelter; (vi) acquisition and installation of public safety equipment and vehicles including a new fire truck; and, (vii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$5,325,000
CITY OF TAYLOR LIMITED TAX NOTE
SERIES 2022

Dated: July 2022

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Webster Bank

Average Coupon: 2.77%

YEAR ENDING

SEPT. 30	PRINCIPAL	INTEREST	TOTAL
2023	\$ 95,000	\$ 140,947	\$ 235,947
2024	\$ 100,000	\$ 144,871	\$ 244,871
2025	\$ 505,000	\$ 142,101	\$ 647,101
2026	\$ 355,000	\$ 128,113	\$ 483,113
2027	\$ 1,180,000	\$ 118,279	\$ 1,298,279
2028	\$ 1,590,000	\$ 85,593	\$ 1,675,593
2029	\$ 1,500,000	\$ 41,550	\$ 1,541,550
TOTAL	\$ 5,325,000	\$ 801,453	\$ 6,126,453

General Fund 100.00%

Purpose: Proceeds from the sale of the Note will be used for the purpose of (i) constructing, improving, designing, acquiring, including acquiring land, easements and right of way, and equipping City parks, including the Murphy Park pool and (ii) paying the costs of issuing the Note.



Debt Service Funds

General Debt Service Interest & Sinking (I&S)	
Fund	242
Utility I&S Fund	243
Airport I&S Fund	244
Municipal Drainage Utility System (MDUS)	
I&S Fund	245
Transportation User Fee (TUF) I&S Fund	246

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the General Government I&S Fund, revenues are budgeted at \$4,212,561, which is derived mainly from the interest and sinking portion of the ad valorem taxes. Also included in revenues is the transfer in from the TIF fund of \$341,700 for debt assigned to that fund. Expenditures total \$4,213,061, which includes bond payments and bank/paying agent fees.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
310 Taxes					
CURRENT PROPERTY TAXES	2,387,536	2,470,926	2,818,000	2,825,000	3,867,361
310 Taxes Total	2,387,536	2,470,926	2,818,000	2,825,000	3,867,361
330 In Lieu Of Taxes					
PAY IN LIEU OF TAXES	1,148	71,953	74,000	72,137	-
330 In Lieu Of Taxes Total	1,148	71,953	74,000	72,137	-
430 Use of Money and Property					
INTEREST INCOME	10,287	354	1,500	3,000	3,500
430 Use of Money and Property Total	10,287	354	1,500	3,000	3,500
450 Interfund Operating Transfers					
INTERFUND TRANSFER IN	339,500	84,875	339,500	339,500	341,700
450 Interfund Operating Transfers Total	339,500	84,875	339,500	339,500	341,700
Revenue By Categories Total	2,738,471	2,628,108	3,233,000	3,239,637	4,212,561
Expenditures By Categories					
620 Contract Services and Fees					
BANK FINANCE CHARGES	3,559	3,598	3,500	3,800	4,000
620 Contract Services and Fees Total	3,559	3,598	3,500	3,800	4,000
620 Contributions / Contingency					
INTERFUND TRANSFERS OUT	-	11,745	34,600	30,100	-
620 Contributions / Contingency Total	-	11,745	34,600	30,100	-
620 Debt Service					
I AND S INTEREST	835,741	758,385	707,250	707,245	1,629,061
PRINCIPAL RETIREMENT	1,825,000	2,020,000	2,450,000	2,450,000	2,580,000
620 Debt Service Total	2,660,741	2,778,385	3,157,250	3,157,245	4,209,061
Expenditures By Categories Total	2,664,300	2,793,728	3,195,350	3,191,145	4,213,061

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the Utility I&S Fund, revenues are budgeted at \$3,361,891, which is a transfer in from the Utility Fund. Expenditures are budgeted at \$3,361,891 to cover the principal and interest payments on existing debt.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
450 Interfund Operating Transfers					
FROM PUBLIC UTILITIES FUND	2,620,416	2,616,376	2,618,490	2,618,490	3,361,891
450 Interfund Operating Transfers Total	2,620,416	2,616,376	2,618,490	2,618,490	3,361,891
Revenue By Categories Total	2,620,416	2,616,376	2,618,490	2,618,490	3,361,891
Expenditures By Categories					
622 Debt Service					
I AND S INTEREST	990,416	881,376	818,490	818,490	1,271,891
I AND S PRINCIPAL	1,630,000	1,735,000	1,800,000	1,800,000	2,090,000
622 Debt Service Total	2,620,416	2,616,376	2,618,490	2,618,490	3,361,891
Expenditures By Categories Total	2,620,416	2,616,376	2,618,490	2,618,490	3,361,891

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the Airport I&S Fund, revenues are budgeted at \$107,488, which is a transfer in from the Airport Fund. Expenditures are budgeted at \$107,488 for the principal and interest payments on the existing debt.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
430 Use Of Money And Property					
450 Interfund Operating Transfers					
FROM AIRPORT OPERATING FUND	108,700	106,700	104,594	104,594	107,488
450 Interfund Operating Transfers Total	108,700	106,700	104,594	104,594	107,488
Revenue By Categories Total	108,700	106,700	104,594	104,594	107,488
Expenditures By Categories					
628 Debt Service					
I AND S INTEREST	43,701	41,701	39,594	39,954	37,488
I AND S PRINCIPAL	65,000	65,000	65,000	65,000	70,000
628 Debt Service Total	108,701	106,701	104,594	104,954	107,488
Expenditures By Categories Total	108,701	106,701	104,594	104,954	107,488

MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) DEBT SERVICE

I & S FUND

FY 2023 Budget

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

For FY 2023, the MDUS I&S Fund was restructured so that the MDUS Fund could focus its resources on on-going drainage maintenance rather than debt service payments. The debt service has been reallocated to the General I&S Debt Service Fund.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
450 Interfund Operating Transfers					
INTERFUND TRANSFER IN	280,577	279,750	275,450	275,450	-
450 Interfund Operating Transfers Total	280,577	279,750	275,450	275,450	-
Revenue By Categories Total	280,577	279,750	275,450	275,450	-
Expenditures By Categories					
629 Contract Services And Fees					
BANK FINANCE CHARGES	135	135	-	-	-
629 Contract Services And Fees Total	135	135	-	-	-
629 Debt Service					
I AND S INTEREST	155,577	124,750	120,450	120,450	-
PRINCIPAL RETIREMENT	125,000	155,000	155,000	155,000	-
629 Debt Service Total	280,577	279,750	275,450	275,450	-
Expenditures By Categories Total	280,712	279,885	275,450	275,450	-

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

For FY 2023, the TUF I&S Fund was restructured so that the TUF Fund could focus its resources on on-going drainage maintenance rather than debt service payments. The debt service has been reallocated to the General I&S Debt Service Fund.

Fund Schedule	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted Budget	FY 2022 Projection	FY 2023 Adopted Budget
Revenue By Categories					
450 Interfund Operating Transfers					
INTERFUND TRANSFER IN	293,682	290,926	290,519	290,519	-
450 Interfund Operating Transfers Total	293,682	290,926	290,519	290,519	-
Revenue By Categories Total					
Expenditures By Categories	240	240	-	-	-
627 Contract Services and Fees	240	240	-	-	-
BANK FINANCE CHARGES					
627 Contract Services and Fees Total	208,442	155,919	150,519	155,979	-
627 Debt Service	85,000	135,000	140,000	140,000	-
I AND S INTEREST	293,442	290,919	290,519	295,979	-
I AND S PRINCIPAL	587,363	582,085	581,038	586,498	-
627 Debt Service Total	293,682	290,926	290,519	290,519	-
Expenditures By Categories Total	293,682	290,926	290,519	290,519	-



Capital Improvement Program

Capital Improvement Projects

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A capital improvement is a multi-year plan identifying capital projects to be funded during the planning period. The City's goal is to maintain City facilities and infrastructure to provide services to the citizens within the community, meet growth related needs, and comply with all state and federal regulations.

Capital expenditures are assets which are considered major purchases or improvement programs that generally have a life span of ten or more years or improvements that are not normally funded through the operating budgets. The City maintains and periodically updates master plans to maintain and expand its infrastructure including, but not limited to: City Facilities, Drainage, Parks and Recreation, Transportation, Water and Wastewater. The City annually updates a five-year CIP schedule.

Capital improvement funds provide for items such as major construction or reconstruction of streets, libraries, parks, and drainage. A capital project is a major construction, acquisition, or renovation activities. Projects in the plan have included water distribution, water collection, drainage, building improvements, parks, and streets projects.

The capital budget includes all capital projects, capital resources, and estimated operational impacts. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis but is approved at the outset of the project. The expected expenditures under the CIP schedule are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year but these estimates are not considered binding appropriations in that year.

<u>Project</u>	<u>Non-recurring Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants/Bonds</u>	<u>City Cost</u>
General Fund Equipment					
Computer Servers	X	General Fund - use tax	\$ 15,000	\$ -	\$ 15,000
Mobile Data Terminals plus mounts (5)	X	General Fund - use tax	17,500	-	17,500
Remaining Consolettes Replacement	X	General Fund - use tax	64,000	-	64,000
Flock Cameras (8)	X	General Fund - use tax	24,400	-	24,400
Downtown Street Furniture- implement DT Master Plan	X	General Fund - use tax	50,000	-	50,000
Alley Lighting Enhancements	X	General Fund - use tax	25,000	-	25,000
Fire Squad One addition	X	General Fund - use tax	350,000	-	350,000
Police Chevrolet Impala replacement	X	General Fund - use tax	35,000	-	35,000
Police Chevrolet Caprice replacement	X	General Fund - use tax	70,000	-	70,000
Streets 12 Ton Dump Truck Freightliner addition	X	General Fund - use tax	118,000	-	118,000
Streets 1000 Gallon Herbicide Spray Truck addition	X	General Fund - use tax	125,000	-	125,000
Streets Grounds Utility Trailer addition	X	General Fund - use tax	9,000	-	9,000
Streets Chevrolet 3/4 Ton replacement	X	General Fund - use tax	30,000	-	30,000

CAPITAL IMPROVEMENT PROJECT (CIP)
FY 2023 Budget

Streets Lee Boy ACH Distributer replacement	X	General Fund - use tax	150,000	-	150,000
Streets Chevrolet 1 Ton Ext Cab addition TUF	X	General Fund - use tax	38,000	-	38,000
Streets Chevrolet 1 Ton Ext Cab addition MDUS	X	General Fund - use tax	38,000	-	38,000
Streets Kubota ZD323-60 Zero Turn replacement	X	General Fund - use tax	17,000	-	17,000
Streets M8030 Gradall XL 3100 Excavator addition	X	General Fund - use tax	430,000	-	430,000
Parks Case Bobcat with Attachments addition	X	General Fund - use tax	67,450	-	67,450
Parks Bobcat Trailer addition	X	General Fund - use tax	6,000	-	6,000
Parks Power Rack for Ventrac addition	X	General Fund - use tax	9,200	-	9,200
Parks Gator addition	X	General Fund - use tax	14,000	-	14,000
Building Chevrolet 3/4 Ton replacement	X	General Fund - use tax	35,000	-	35,000
Equipment	X	2022 CO Bond	2,575,000	2,575,000	-
General Fund Equipment Subtotal:			\$ 4,312,550	\$ 2,575,000	\$ 1,737,550
<u>Streets and Sidewalks</u>					
Pedestrian crossing improvement at 2nd and Talbot	X	General Fund - use tax	\$ 150,000	\$ -	\$ 150,000
Reconstruct Existing Sidewalk	X	General Fund - use tax	120,000	-	120,000
School Zone Light Reconditioning	X	General Fund - use tax	15,088	-	15,088
2nd Street Overlay (CGP to Main)	X	2022 CO Bond	1,400,000	1,400,000	-
4th Street Overlay (Main to CGP)	X	2022 CO Bond	1,500,000	1,500,000	-
Mallard Overlay & Curb Ramps (CGP to Main)	X	2022 CO Bond	1,100,000	1,100,000	-
Sidewalk Master Plan	X	General Fund - use tax	40,000	-	40,000
Streets and Sidewalks Subtotal:			\$ 4,325,088	\$ 4,000,000	\$ 325,088
<u>Drainage</u>					
Storm Water Master Plan	X	General Fund - use tax	\$ 125,000	\$ -	\$ 125,000
In house Storm Water Projects	X	General Fund - use tax	35,000	-	35,000
Donna Channel/Drainage Improvements*	X	2022 CO Bond	3,000,000	3,000,000	-
Donna Channel/Mustang Creek Improvements	X	GLO Grant/TWDB*	11,545,330	11,545,330	-
Drainage Subtotal:			\$ 14,705,330	\$ 14,545,330	\$ 160,000
*Pending TWDB application for \$5.09M 0% loan & \$900k grant; if awarded, will reallocate 2022 CO bond funds to another drainage project.					
<u>Parks</u>					
Splash Pad Repair	X	Samsung Annual Grant	\$ 130,000	\$ 130,000	\$ -

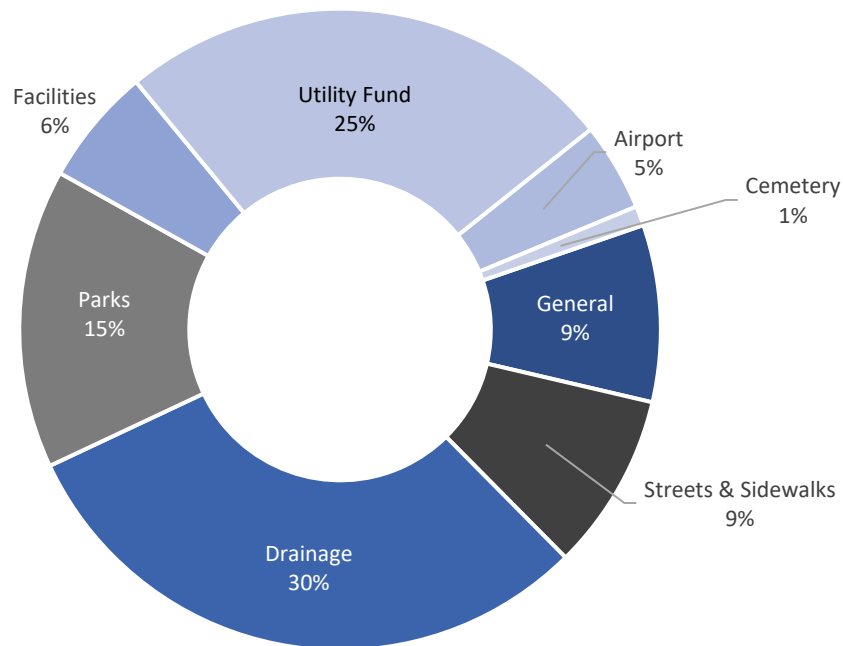
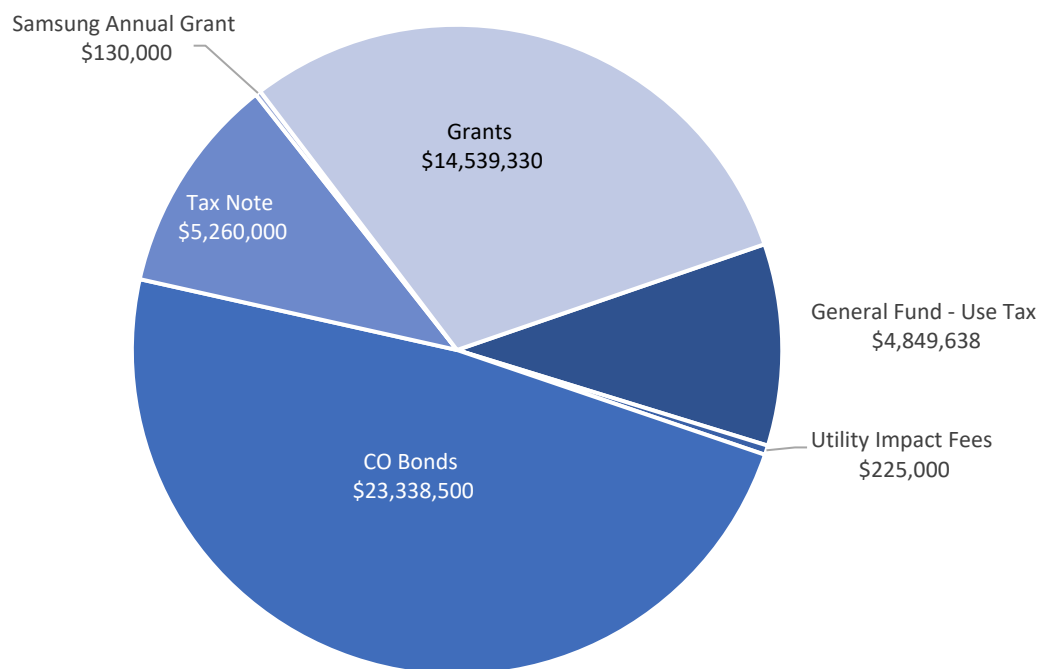
CAPITAL IMPROVEMENT PROJECT (CIP)
FY 2023 Budget

Park Improvements (based on Parks Master Plan)	X	General Fund	30,000	-	30,000
Repainting of Heritage Splash Pad	X	General Fund - use tax	15,000	-	15,000
Equipment storage at TRPSC	X	General Fund - use tax	50,000	-	50,000
Install fountain in Murphy Lake	X	General Fund - use tax	40,000	-	40,000
Resealing floor at Dickey Givens Center	X	General Fund - use tax	13,000	-	13,000
Signage for Parks/Trails	X	General Fund - use tax	200,000	-	200,000
Design and Install of Park Benches/Tables	X	General Fund - use tax	100,000	-	100,000
Trails Master Plan	X	General Fund - use tax	50,000	-	50,000
TRP/DOAK Park Project	X	2022 CO Bond	910,000	910,000	-
Trail Replacement in Bull Branch	X	2022 CO Bond / GF use tax	300,000	200,000	100,000
New Nets at TRPSC	X	2018 CO Bond	92,000	92,000	-
Fieldhouse Parking Lot	X	2017 CO Bond	110,000	110,000	-
Murphy Park Pool Improvements	X	2022 Tax Note	5,260,000	5,260,000	
Parks Subtotal:			\$ 7,300,000	\$ 6,702,000	\$ 598,000
Facilities					
Animal Shelter Long-term Remodel	X	2022 CO Bond / GF use tax	\$ 2,225,000	\$ 1,515,000	\$ 710,000
Public Works Building Generator	X	General Fund - use tax	132,000	-	132,000
Building Quick Connects & Generators	X	General Fund - use tax	350,000	-	350,000
City Hall Fire Suppression	X	2017 CO Bond	79,000	79,000	-
PD Repairs	X	2017 CO Bond	75,000	75,000	-
Facilities Subtotal:			\$ 2,861,000	\$ 1,669,000	\$ 1,192,000
Utility Fund Equipment					
JD 444H Wheel Loader (1/2 funded)	X	2022 CO Bond	\$ 111,500	\$ 111,500	\$ -
66" Single Drum Roller w/ pad attachment (1/2 funded)	X	2022 CO Bond	46,000	46,000	-
M8030 Gradall XL 3100 Excavator (1/2 funded)	X	2022 CO Bond	100,000	100,000	-
Utility Admin Chevrolet 1/2 Ton replacement	X	General Fund - use tax	30,000	-	30,000
Utility Maintenance Dump Truck addition	X	General Fund - use tax	110,000	-	110,000
Utility Maintenance Chevrolet 1 Ton replacement	X	General Fund - use tax	38,000	-	38,000
WWTP John Deere Backhoe replacement	X	General Fund - use tax	130,000	-	130,000
Utility Fund Equipment Subtotal:			\$ 565,500	\$ 257,500	\$ 308,000

CAPITAL IMPROVEMENT PROJECT (CIP)

FY 2023 Budget

Wastewater Treatment Plant					
Train 2 Rehabilitation	X	2022 CO Bond	\$ 5,517,000	\$ 5,517,000	\$ -
Generator for WWTP	X	2022 CO Bond	271,000	271,000	-
WWTP Structural repairs of digester	X	2022 CO Bond	400,000	400,000	-
Wastewater Treatment Plant Subtotal:			\$ 6,188,000	\$ 6,188,000	\$ -
Utility Maintenance / Distribution					
Generator for North Pump Station	X	2022 CO Bond	\$ 150,000	\$ 150,000	\$ -
Highland Drive Water Main	X	CDBG Grant	960,000	960,000	-
E MLK Jr 8-in Waterline Replacement	X	2022 CO Bond	307,500	307,500	-
N Main St Waterline Replacement	X	2022 CO Bond	430,500	430,500	-
Bull Branch Interceptor near MLK Jr	X	2022 CO Bond	709,000	709,000	-
Bull Branch Interceptor under Railroad	X	2022 CO Bond	549,000	549,000	-
Bull Branch Interceptor near Burkett St	X	2022 CO Bond	963,000	963,000	-
Bull Branch Interceptor near MLK Jr	X	2022 CO Bond	1,037,000	1,037,000	-
Bull Branch Utility Study	X	2018 CO Bond	125,000	125,000	-
Airport Wastewater Lift Station	X	Utility Impact Fees	225,000	-	225,000
Utility Maintenance / Distribution Subtotal:			\$ 5,456,000	\$ 5,231,000	\$ 225,000
Airport Fund					
Terminal Apron Construction	X	TxDOT Grant / CO Bond	\$ 2,100,000	\$ 2,100,000	\$ -
Single Cab 1/2 4X4 Truck addition	X	General Fund - use tax	36,000	-	36,000
Kubota ZD323-60 Zero Turn replacement	X	General Fund - use tax	17,000	-	17,000
Airport Fund Subtotal:			\$ 2,153,000	\$ 2,100,000	\$ 53,000
Cemetery Fund					
Chevrolet Ext cab 1/2 Ton replacement	X	General Fund - use tax	\$ 30,000	\$ -	\$ 30,000
Kubota replacement	X	General Fund - use tax	20,000	-	20,000
Cemetery Building	X	General Fund - use tax	300,000	-	300,000
Cemetery Software	X	General Fund - use tax	60,000	-	60,000
Cemetery Signage	X	General Fund - use tax	6,000	-	6,000
Cemetery Roads	X	General Fund - use tax	60,000	-	60,000
Cemetery Fund Subtotal:			\$ 476,000	\$ -	\$ 476,000
Total All Funds:			\$ 48,342,468	\$ 43,267,830	\$ 5,074,638

FY 2023 CIP by Purpose**FY 2023 CIP by Funding Source**



Fee Schedule

City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

AIRPORTHanger and Tie Down Rental

Hangar A	9 Units	\$	276
A-6 (Airport Equipment)	1 Unit	\$	-
Hangar B	6 Units	\$	184
Hangar C	12 Units	\$	385
C-A (Airport Storage)	1 Unit	\$	-
C-B (Building Maintenance)	1 Unit	\$	259
Hangar D	12 Units	\$	385
D-A (Fleet Maintenance)	1 Unit	\$	259
D-B (Building Maintenance)	1 Unit	\$	259
Hangar E	8 Units	\$	385
E-1 & E-7	2 Units	\$	465
E-6 & E-12	2 Units	\$	518
Hangar F	12 Units	\$	402
Hangar F-6A	1 Units	\$	259
Tie Downs	25	\$	65
New Tie Downs	17	\$	65
Over Night Tie Downs	4	\$	10 per night if no fuel is purchased
Late Payment fee, if not paid by due date			10%
Long Term ground lease for hangar construction			as negotiated

Fuel Sales

AV Gas LL100	as determined by City Manager
Jet A	as determined by City Manager

ANIMAL CONTROL

<u>Animal Adoption</u>	\$	80
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Annual Animal Registration

If registration is done by veterinarian , the veterinarian retains \$1.50 of the fee and remits remainder to the City. All veterinarian costs incurred are passed on to the owner.

Dog/Cat - Altered (Spayed or neutered) proof is required	\$	5 Per tag
Dog/Cat - Unaltered (Not spayed or neutered)	\$	25 Per tag

<u>Boarding Fees (on or off-site)</u>	\$	15 Per day
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Chicken Permit

Please refer to City of Taylor, Code of Ordinances, Chapter 4 for definitions and guidelines regarding chickens. The Code of Ordinances is available on the City of Taylor website.	\$	20
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City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

Dangerous Dog/Vicious Animal Registration

Please refer to City of Taylor, Code of Ordinances, Chapter 4 for definitions and procedures regarding dangerous dogs/vicious animals. The Code of Ordinances is available on the City of Taylor website.

Owner Surrender

Animal- Animal is heartworm negative, current on vaccinations, altered and deemed adoptable by Animal Control Supervisor. \$ 40 Per occurrence

Animal- Animal is heartworm negative and deemed adoptable by Animal Control Supervisor, however needs vaccinations and/or alteration. \$ 80 Per occurrence

Litters (under 10 weeks of age) \$ 60

Pet Carrier

Pet carrier cardboard box \$ 3 Each box

Impound fee

Live Animal \$ 35 Per occurrence

Live Animal - After Hours \$ 50 Per occurrence

Return Charges:

Loose animals that are picked up \$ 35 Per occurrence

CEMETERY**Grave Digging Fees**

Normal Size Weekdays 9am - 4pm \$ 1,650

Normal Size Weekdays after 3:30 pm; Holidays/Weekends \$ 1,800

Infant or Ashes Weekdays 9am - 4pm \$ 840

Infant or Ashes Weekdays after 3:30 pm; Holidays/Weekends \$ 975

Oversize Weekdays 9am - 4pm \$ 1,950

Oversize Weekdays after 3:30 pm; Holidays/Weekends \$ 2,100

Disinterment Weekdays 9am - 4pm \$ 2,375

Disinterment Weekdays after 3:30 pm; Holidays/Weekends \$ 2,720

Sale of Cemetery Spaces

Adult \$ 1,450

Infant/Child or Ashes \$ 715

Deed Issuance (Filing Fee) \$ 32

Other Fees

Location & marking of gravestone \$ 32

Location & marking of family stone or bench \$ 70

Transfer of lots/spaces by grantee \$ 45

City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

FIRE DEPARTMENTFire Department Permits/Fees

False Fire Alarm (residential or commercial after 3rd alarm)	\$	50	Per occurrence
Special Events (includes plans review and inspection) (Includes events on public or private property)	\$	100	
Outdoor burn in city limits - Approved application permit (see Ordinance 2012-18)	\$	50	
Outdoor burn in city limits - Illegal (see Ordinance 2012-18 for penalty)			Fine
Hydrant Flow Test (Taylor Fire Dept. Conducted)	\$	100	
Hydrant Flow Test (Taylor Fire Dept. Witnessed)			No Charge

Inspections

Annual Fire Safety Inspection (Commercial Businesses)		No Charge	
Annual Fire Safety Inspection (Commercial Businesses - First and Second Re-Inspection)		No Charge	
Assisted Living Facility Inspection	\$	50	
Day Care Facility Inspection	\$	50	
Nursing Home Inspection	\$	100	
Hospital Inspection	\$	100	
Foster/Adoption Home Inspection	\$	25	
Mobile/Food Trailer Inspection	\$	35	

Following fees to be paid in advance by licensed company who is applying for the permit:Plans Review

Fuel Distribution: Dispenser, Tank or Pipe Installation Plans Review	\$	100	
Fuel Distribution: Dispenser, Tank or Pipe Installation inspection / Test	\$	50	
First Re-Inspection		No Charge	
Second and Each Subsequent Re-Inspection	\$	100	
Fire Suppression System Plans Review	\$	300	Per each system
Fire Suppression System Inspection / Test / Acceptance Test < 200 Heads	\$	100	
Fire Suppression System Inspection / Test / Acceptance Test > 200 Heads	\$	0.50	Per each head
First Re-Inspection		No Charge	
Second and Each Subsequent Re-Inspection	\$	200	
Fire Alarm System Plan Review	\$	100	Per each system
Fire Alarm System /test/acceptance test	\$	50	
First Re-Inspection		No Charge	
Second and Each Subsequent Re-Inspection	\$	100	

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	
	<u>Monthly Fee</u>	
Kitchen vent hood suppression system plan review	\$	100
Kitchen vent hood suppression system / test / acceptance test	\$	50
First Re-Inspection		No Charge
Second and Each Subsequent Re-Inspection	\$	100
LP tank storage installation plan review	\$	100
LP tank storage inspection / test / acceptance	\$	50
First Re-Inspection		No Charge
Second and Each Subsequent Re-Inspection	\$	100
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.) plan review	\$	100
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.)	\$	50
Building Plans, Site Plan, or Subdivision Plan Review	\$	100 each
Fire Final Inspection	\$	100
Certificate of Occupancy Inspection (Existing building with no plans review)	\$	50

Fines for Negligent or Irresponsible Actions

- 1 A fine shall be charged for negligent, irresponsible, or otherwise unacceptable and malicious acts.
- 2 Charges may be filed in Municipal Court by the Taylor Fire Department, and a fine may be assessed.
- 3 Fines for such acts shall be assessed as follows:
 - Misadventure and/or Deliberate Risk taking (each incident) \$200 minimum plus Municipal Court Costs, if any.
 - Failure to respond to Lawful Warning or Order (each occurrence) \$200 minimum plus Municipal Court Costs, if any.
 - Injury to Fire Personnel due to deliberate act (each injury) - Any and all medical costs incurred by the employee, rehabilitation costs, loss of income, and any further compensation that may be necessary.
 - Damage to Fire Apparatus, equipment or property due to a deliberate act (each item)-The replacement cost of the individual item (see list).
- 4 Outdoor Burn Fee (illegal) - Any burning that violates the city ordinance or state law not allowing burning thirty minutes before dawn or thirty minutes after dusk (see Ordinance 2012-18 for Penalty).

Note: The following list is not all-inclusive of equipment that may be damaged or contaminated during the course of a response effort.

Following fees may be assessed for Fire/EMS service at which the Taylor Fire Department responded. The same fees may be charged for specialized use - such as but not limited to movie production or stand-by services.

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	
	<u>Monthly Fee</u>	
<u>Apparatus</u>		
Aerial Apparatus (staffed with at least 2 personnel)	\$	600 per truck, per hour
Brush Truck (staffed with at least 2 personnel)	\$	325 per truck, per hour
Chief Vehicle (staffed with at least 1 person)	\$	150 per hour
Class A Pumper (Type I, II, or similar staffed with at least 2 personnel)	\$	450 per truck, per hour
Command Unit (staffed with at least 1 person)	\$	150 per hour
Heavy Rescue Truck (staffed with 2 personnel)	\$	500 per truck, per hour
Medical Response Vehicle (staffed with 2 personnel)	\$	150 per truck, per hour
Rehab (staffed with 1 personnel)	\$	75 per hour
Tender Apparatus (staffed with at least 2 personnel)	\$	350 per truck, per hour
<u>Personnel</u>		
Fire Inspectors	\$	35 per hour
Fire Investigators	\$	75 per hour
Firefighter/EMT	\$	35 per hour
Haz-Mat Tech	\$	40 per hour
Incident Commander	\$	75 per hour
Swift Water Team	\$	200 per hour

Equipment and Supplies

Equipment and supplies includes items such as water, foam, tools, hose, fuel, PPE, medical supplies, and any other item that is used or damaged as part of a response. Cost +10%

The following Fire/EMS fees are assessed and may be recovered by a loss recovery contractor as provided in Ordinance 2010-15:

Motor Vehicle Incidents

Level 1- \$ 435

Provides hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

Level 2- \$ 495

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. Billed at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3- Car Fire \$ 605

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u> <u>Monthly Fee</u>
Level 4-	\$ 1,800
Includes Level 1& 2 services as well as extraction (heavy rescue tools, ropes, airbags, cribbing, etc.) Billed at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. Will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. The level is to be billed only if equipment is deployed.	
Level 5-	\$ 2,200
Includes Level 1, 2 & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). Billed at this level any time a helicopter is utilized to transport the patient(s).	
Level 6-	
<i>Itemized Response:</i> The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.	
<u>Hazmat</u>	
Level 1-	\$ 700
<i>Basic Response:</i> Claim will include engine response, first responder assignment, perimeter established, evacuations, set-up and command.	
Level 2-	\$ 2,500
<i>Intermediate Response:</i> Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.	
Level 3-	\$ 5,900
<i>Advanced Response:</i> Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of materials and contaminated equipment and material used at scene. Includes 3 hours of on scene time - <i>each additional hour @ \$300.00/Hazmat team.</i>	

City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

Pipeline Incidents/Power Line Incidents

*Includes, but not limited to : Gas, Sewer, Septic to Sewer, and Water Pipelines

Level 1- \$ 400

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command. Includes inspection without damage or breakage.

Level 2- \$ 1,000

Intermediate Responses: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair.

Level 3- Itemized Claim Charges

Advanced Response: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair to intermediate to major pipeline damage. May include set-up and removal or decon center, detection, recovery and identification of material. Disposal and environment clean up.

Fire Investigation

Fire Investigation Team- \$ 275 per hour

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification Equipment, Mobile Detection Unit, and Fire Report.

Fires

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized per person, at various pay levels for itemized products used.

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident:

Assignment- \$ 400 per hour, per engine

Includes: Scene Safety, Investigation, Fire/Hazard Control \$ 500 per hour, per truck

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	<u>Monthly Fee</u>
<u>Water Incidents</u>		
Level 1-	\$	400 + \$50/hr, per rescue person
<i>Basic Response:</i> Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.		
Level 2-	\$	800 + \$50/hr, per rescue person
<i>Intermediate Response:</i> includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. The City will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.		
Level 3-		\$2,000 + \$50 per hour, per rescue person + \$100 per hour per Hazmat team member
<i>Advanced Response:</i> includes Level 1 and Level 2 services as well as D.A.R.T activation, donning breathing apparatus and detection equipment. Setup and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment cleanup. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.		
Level 4-		
<i>Itemized Response:</i> The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.		
<u>Back Country or Special Rescue</u>		
Minimum: \$400 for the first response vehicle + \$50/hr per rescue person.		
Additional Rates: \$400/hr per response vehicle and \$50/hr per rescue person.		
<i>Itemized Response:</i> each incident will be billed with custom mitigation rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.		
<u>Chief Response:</u>	\$	250 per hour
This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.		

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>
	<u>Monthly Fee</u>
<u>Miscellaneous:</u>	
Engine	\$ 400 per hour
Truck	\$ 500 per hour
Miscellaneous equipment	\$ 300 per hour

Mitigation Rate Notes

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided. These average mitigation rates were determined by itemizing costs for typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortize schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

LIBRARY SERVICESLibrary Meeting Room

Should there be damages or cleaning needed, the deposit will NOT be refunded.

In addition to the deposit, charges to defray clearing or repairs or loss of equipment will be charged to the responsible group.

Refundable Deposit	\$ 200
Individuals/Non Profit	\$ 50 first two hours
Individuals/Non Profit - Additional Hours	\$ 25 each additional hour
Business/Commercial	\$ 100 first two hours
Business/Commercial - Additional Hours	\$ 50 each additional hour

Library Fees

Library card - Non-resident Individual	\$ 10 per year
Library card - Non-resident Family	\$ 25 per year
Library card - Resident	No Charge
Library card - replacement (1st replacement)	\$ 2
Library card - subsequent replacement cards	\$ 5
Copies - Black & White	\$ 0.10 per impression
Copies - Color	\$ 0.25 per impression
Overdue book	\$ 0.10 per day; \$5 maximum
Lost or damaged book	Cost to replace/repair
Processing fee for lost or damaged book(s)	\$ 5 per book, non-refundable
PayPal online processing fee	\$ 1

MISCELLANEOUS FEES AND PERMITSTaxicab

Vehicle permit fee	\$ 150 per vehicle
Taxicab driver's permit	\$ 25 per year

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	
	<u>Monthly Fee</u>	
Horse drawn carriage permit	\$ 25	6 months
Non-Motorized (Ex. Pedal Cabs)	\$ 25	per vehicle
<u>Street Closures</u>		
Special Events (non-parade, non-filming)	\$ 75	
Parade	\$ 75	
<u>Processing Fee for Credit Card Payments made in-house or online</u>	\$ 3	
<u>Film Production Fees</u>		
Activity:	Cost per Calendar Day	
Film Application Fee	\$ 25	
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area.	\$ 500	
Partial, non-disruptive use of a public building, park, right-of-way, or public	\$ 250	
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 50	
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 25	
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles.	\$ 50	
Filming	\$ 250	+min of one police officer & vehicle at rates specified under police Dept. Fees

PARKS AND RECREATIONPublic Facility Rental**Murphy Park:**

Upper Pavilion - Resident (per day)	\$ 150	+ \$100 deposit*
Lower Pavilion - Resident (per day)	\$ 130	+ \$75 deposit*
Upper Pavilion - Non-Resident (per day)	\$ 185	+ \$100 deposit*
Lower Pavilion - Non-Resident (per day)	\$ 165	+ \$75 deposit*
Upper Pavilion - Non-Profit (per day)	\$ 75	+ \$100 deposit*
Lower Pavilion - Non-Profit (per day)	\$ 65	+ \$75 deposit*

* refundable

Robinson Park: Pavilion (per day)	\$ 35
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Bull Branch Park: Pavilion (per day)	\$ 35
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Taylor Regional Park: Pavilion (per day)	\$ 35
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City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

Heritage Square: Amphitheater

half day (less than 4 hours)	\$	125	+ \$500 deposit*
full day (4 hours or more)	\$	250	+ \$500 deposit*
half day (non-profit rate)	\$	62.50	+ \$500 deposit*
full day (non-profit rate)	\$	125	+ \$500 deposit*

* refundable

Heritage Square: Pavilion

half day (less than 4 hours)	\$	75	+ \$300 deposit*
full day (4 hours or more)	\$	150	+ \$300 deposit*
half day (non-profit rate)	\$	37.50	+ \$300 deposit*
full day (non-profit rate)	\$	75	+ \$300 deposit*

* refundable

Non-profit renter must be able to produce proof of non-profit status.

Dickey-Givens Community Center

1/2 Day (6 Hours) - Resident	\$	100	+ \$200 deposit*
Whole Day (11 Hours) - Resident	\$	200	+ \$200 deposit*
Additional Two Hours Fri/Sat Only - Resident	\$	-	
1/2 Day (6 Hours) - Non-Resident	\$	150	+ \$300 deposit*
Whole Day (11 Hours) - Non-Resident	\$	250	+ \$300 deposit*
Additional Two Hours Fri/Sat Only - Non-Resident	\$	70	
1/2 Day (6 Hours) - Non-Profit	\$	75	+ \$200 deposit*
Whole Day (11 Hours) - Non-Profit	\$	125	+ \$200 deposit*
Additional Two Hours Fri/Sat Only - Non-Profit	\$	-	

* refundable

Public Property

Long term rental of space on public property for commercial purposes As Negotiated

Recreation Fees

Swimming Pool Admission: (Doris Roznovak Aquatic Center)

Children (3 and under)	Free
Children (4 to 12 years old)	\$ 2
Adults (13 to 59 years old)	\$ 3
Seniors (60 and over)	\$ 2
Family Passes - 30 admissions	\$ 45
Family Passes - 60 admissions	\$ 90

Pool Rental for Parties:

The YMCA will pay the City the regular admission price paid for each person attending parties.

Pool use for daycares and day camps:

The YMCA will pay the City the regular admission price paid for each daycare child or day campers attending the pool.

City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

Pool use for YMCA members:

The YMCA will pay the City appropriate gate fee for each member of the YMCA attending the pool.

Swim Lessons:

The YMCA will pay the City \$5.00 for each swim lesson participant.

General Use of Athletic Fields:**Taylor Regional Park & Sports Complex**

Deposit	\$	100
Hourly Use	\$	25 per hour, per field
Hourly Use with lights	\$	45 per hour, per field
Practice: per field, per month (2/week@2hrs each)	\$	200
Gate fee	\$	10 per participating team

Robinson Ballfield

Deposit (weekend rental)	\$	100
Maintenance to field outside regular operating hours	\$	34 per/hr @ request of renter
Rental Fee w/no lights	\$	25 per day
Rental Fee with lights	\$	45 per day

Recovery fee (ALL City fields) - All sports included	\$	5 per person/per season
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Athletic Fields (Taylor Regional Park & Sports Complex Only-Baseball/Softball only)

Deposit	\$	250	Include concession, if applicable
Field attendants (minimum of 2 attendants)	\$	17	per attendant, per hour
Lights	\$	50	per field
Rentals	\$	100	per field, per day
Field Re-drag/Re-chalk	\$	25	per field, per drag/chalk

Football and Soccer Fields

Field Rental	\$	150	per field, per day
Lights	\$	50	per field

Concession Stand (Taylor Regional Park & Sport Complex)

Concession Rentals Pay 10% of gross receipts

Deposit	\$	250
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Beverage Use - Cost per bottle calculated by dividing current case price by the number of bottles per case.

Vendors (Must obtain permission prior to event)

With Electricity	\$	35	per day
No electricity	\$	25	per day

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	
	<u>Monthly Fee</u>	
Memorial Field (Stadium)		
Field Rental (Season packages are available)	\$	150 per day
Lights	\$	50 per day

PLANNING AND DEVELOPMENT SERVICES , ENGINEERING AND CONSTRUCTION

All permits submitted through MyGovernmentOnline will be assessed a **\$15 Technology Fee**.

Properties located within a Neighborhood Empowerment Zone may be eligible for a 50% reduction in the following fees:
Zoning, Platting, Site Plan, Building, Plumbing, Mechanical, Electrical, Gas, Foundation and Roof.

The 50% reduction in fees within the Neighborhood Empowerment Zone **does not** apply if it involves work without a permit.

All building permits include two plan reviews. The third and subsequent plan reviews require a separate plan review fee to be paid before each and every subsequent plan review will be conducted.

Building Permits

All permits calculated on a per square foot basis will be charged a

Weatherization Fee of: \$ 0.005 Per Sq. Ft.

RESIDENTIAL - (Fees collected at time of application)**New Residential and Residential Additions including attached car port**

(Excludes multi-family greater than four units and mixed use)

Plan Review Fee (Collected at time of application) \$ 0.15 Per Sq. Ft.

Permit Fee (Collected upon permit approval) \$ 1.00 Per Sq. Ft.

(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)

Residential Accessory structure 200 sq.ft. and greater

Plan Review Fee (Collected at time of application) \$ 0.15 Per Sq. Ft. or \$75
whichever is greater

Permit Fee (Collected upon permit approval) \$ 1.00 Per Sq. Ft.

(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)

The permit fee includes initial inspections and one re-inspection. **Each re-inspection required after the first re-inspection will be charged an inspection fee of \$55.**

City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

Residential Remodel

(Excludes multi-family greater than four units and mixed use)

Plan Review Fee (Collected at time of application)	\$	75	
Permit Fee (Collected upon permit approval)	\$	1.00	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)			

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of **\$55**.

Residential Manufactured Home

Plan Review Fee (Collected at time of application)	\$	75	
Permit Fee (Collected upon permit approval)	\$	0.50	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.125 per sq. ft. each)			

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of **\$55**.

Manufactured Home Park

Manufactured Home Park - additions or alterations to spaces	\$	25	per space
Manufactured Home Park - original permit application	\$	400	
Manufactured Home Park License (Annual Fee - 10 spaces or less)	\$	250	
Manufactured Home Park License (Annual Fee - greater than 10 spaces)	\$	500	

COMMERCIAL - (Fees collected at time of application)**New Commercial and Commercial Additions**

(Includes multi-family greater than four units and mixed use)

Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	1.00	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)			

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of **\$75**.

City of Taylor - FY 2023 Fee Schedule for City Services

		<u>FY 2023</u>	
		<u>Monthly Fee</u>	
New Commercial - Shell Building			
Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	0.80	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.20 per sq. ft. each)			
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$75.			
Commercial - Tenant Finish Out			
Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	0.80	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.20 per sq. ft. each)			
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$75.			
Commercial Remodel			
(Includes multi-family greater than four units and mixed use)			
Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	1.00	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)			
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$75.			
Commercial Accessory Structure - 120 sq ft and greater			
	\$	95	Review Fee
	\$	0.60	Per Sq. Ft. + Plan Review Fee & Inspection Fee
Cell Towers	\$	500	Plan Review Fee + Inspection Fee
Electrical Permits			
Stand Alone	\$	40	+ Inspection Fees
Solar Panels	\$	145	+ Inspection Fees

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	
	<u>Monthly Fee</u>	
Mechanical Permits		
Residential Change Out	\$	50 + Inspection Fees
Commercial Change Out	\$	75 + Inspection Fees
Stand Alone	\$	40 + Inspection Fees
Plumbing Permits		
Stand Alone	\$	40 + Inspection Fees
Lawn Irrigation System	\$	70 + Inspection Fees
<u>Sign Permits - (Fees collected at time of application)</u>		
Banner (Non-profit, faith-based, governmental, and service clubs are exempt from paying the fee.)	\$	25
New Sign or Sign Re-Facing	\$	75 application fee
Freestanding Signs over 8 ft Tall	\$	180
Internally Illuminated Signs	\$	180
Sandwich board/A-frame signs in Downtown sign area	No Charge	review for size and placement standards only
Sign Re-Inspection Fee for Each Reinspection After the First Inspection	\$	55
Miscellaneous Permits - (Fees collected at time of application)		
Car Port (non conforming) Special Use Permit required		
Certificate of Occupancy - Commercial (Includes Customer Service Inspection -	\$	80 + Inspection Fees
Customer Service Inspection (CSI) - Residential	\$	80
Demolition	\$	25 + Inspection Fees
Driveway Approach	\$	40 + Inspection Fees
Fence (Over 6 feet tall)	\$	75 Application fee
Foundation Leveling and Repair	\$	40 + Inspection Fees
Mobile Food Vendors and Food Courts	\$	150 + Inspection Fees
Peddler & Solicitor	\$	60 for each application plus \$50 for each person. Permit valid for 6 months.
Pool (above ground)	\$	50 + Inspection Fees + \$75 Plan Review Fee
Pool (in ground)	\$	100 + Inspection Fees + \$75 Plan Review Fee
Porch, Patio or Deck	\$	40 + Inspection Fees + \$75 Plan Review Fee
Work in the City Right-of-Way (no engineering review)	\$	50 + Inspection Fees
Work in the City Right-of-Way (with engineering review)	\$	50 + 1% of project cost + engineering inspection fees

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	
	<u>Monthly Fee</u>	
Roof Permit	\$ 40	Inspection Fee & Plan Review fee, if required
Streamlined Site Development Plan	\$ 100	
Tree Removal Permit	\$ 60	+ Inspection Fees
Inspection Fees		
Initial Inspection (Residential)	\$ 55	
Each Re-inspection (Residential)	\$ 55	
Initial Inspection (Commercial)	\$ 75	
Each Re-inspection (Commercial)	\$ 75	
Medical gas inspections/re-inspections	\$ 250	
Engineering inspections		3% of project cost
Emergency Commercial Inspection	\$ 125	
Emergency Residential Inspection	\$ 95	
Fees for Work Without a Permit		
Work without a permit - First Offense		Double the permit fee
Work without a permit - Second and Subsequent Offenses filed in Municipal Court		Triple the permit fee & citation
Expedited Plan Review		
Expedited Residential Plan Review (subject to capacity)	\$ 125	per hour
Expedited Commercial Plan Review (subject to capacity)	\$ 200	per hour
<u>Planning, Zoning, Subdivision, Site Development</u>		
All planning fees are collected at time of application submission except for inspection fees		
Annexation		
Voluntary Annexation (with notice)	\$ 500	application fee + notices
Voluntary Annexation (without notice)	\$ 500	application fee + notices
Disannexation or ETJ Release	\$ 500	application fee + attorney fees
Agreements/Petitions		
Development Agreement	\$ 2,000	application fee + attorney fees + Professional Services Recovery fee
Development Agreement Amendment	\$ 500	application fee + attorney fees + Professional Services Recovery fee

City of Taylor - FY 2023 Fee Schedule for City Services

		<u>FY 2023</u>	
		<u>Monthly Fee</u>	
Special District Petition (MUD, PID, etc)	\$	2,000	application fee + attorney fees + Professional Services Recovery fee
Comprehensive Plan			
Comprehensive Plan Amendment	\$	500	application fee + notices + Professional Services Recovery fee if required
Zoning			
Re-zoning	\$	350	application fee + notices
Specific Use Permit	\$	350	application fee + notices
Planned Development Initial Submittal	\$	1,000	application fee + urban design consultant Professional Services Recovery Fee if required
Planned Development Re-Submittal	\$	500	Application fee for each re-submittal + urban design consultant Professional Services Recovery Fee if required
Planned Development Amendment	\$	500	application fee + urban design consultant Professional Services Recovery Fee, + notices
Appeals	\$	250	application fee + notices
Variance	\$	250	application fee + notices
Special Exceptions	\$	250	application fee + notices
Zoning Verification Letter	\$	50	

City of Taylor - FY 2023 Fee Schedule for City Services

		<u>FY 2023</u>	
		<u>Monthly Fee</u>	
Site Development Plan			
Site Plan Initial Submittal	\$	500	application fee + \$0.05 per sq. ft. of impervious cover
Site Plan Re-Submittal	\$	500	application fee for each re-submittal
Site Development Inspection Fee	\$	0.05	per sq. ft. of impervious cover paid at plan approval
Flood Plain Development Permit			
Flood Plain Development Permit Initial Submittal	\$	500	application fee
Flood Plain Development Permit Re-Submittal	\$	500	application fee for each re-submittal
Subdivision			
<u>Final Plats (includes Amended Plats and Re-Plats)</u>			
Final Plat from Preliminary Plat Initial Submittal	\$	1,000	application fee + \$30 per lot
All other Final Plats Initial Submittal	\$	500	application fee
Final Plat Re-Submittal	\$	300	review fee for each re-submittal
<u>Preliminary Plats</u>			
Preliminary Plat Initial Submittal	\$	1,000	application fee + \$35 per lot + urban design consultant Professional Services Recovery Fee if required
Preliminary Plat Re-Submittal	\$	500	application fee for each re-submittal + urban design consultant Professional Services Recovery Fee if required

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	
	<u>Monthly Fee</u>	
<u>Subdivision Improvement Plans (Construction Plans)</u>		
Improvement Plans Initial Submittal	\$	1,000 application fee + 1% of improvement cost
Improvement Plans Re-Submittal	\$	500 review fee for each re-submittal
Improvements Inspection Fee		3% of improvements cost paid at plan approval
Subdivision Variance	\$	250 application fee + notices
Plat Certification	\$	50
Miscellaneous Fees		
Recording Fees (all application types)	Set by Williamson County - paid by applicant	
Mailed Notices (all application types)	\$	5 per notice
Pipeline Permit	\$	2,500 + Annual Fee (\$3 per rod within right-of-way)

Professional services recovery fee: If an outside consultant for the city is required for an applicant's project, the applicant is required to pay the estimated fee for such service prior to such service being conducted and shall pay or receive a refund for the difference between the estimated fee and the actual fee within thirty (30) days of the city's receipt of an invoice from the outside consultant for the services rendered. The city may require that additional fees be deposited when the original fee is exhausted or is projected to be exhausted. In such event, the city shall prepare an estimate of the additional fees for the outside consultant and send the applicant written notice of the additional fees that must be deposited, accompanied by the estimate. The applicant shall pay the estimated additional fee deposit within fifteen (15) days of date of the notice.

IMPACT FEES**Roadway Impact Fees****FOR PROPERTY PLATTED/SUBDIVIDED PRIOR TO FEBRUARY 13, 2014 AND AFTER APRIL 24, 2007**

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Single Family (1 LUE Equivalency)	\$ 480.32
Residential Multi-Family (0.61 LUE Equivalency)	\$ 293.00
Retail/Commercial (1000/Sq Ft = 1.73 LUE Equivalency)	\$ 830.95
Industrial (1000/Sq Ft = 1.01 LUE Equivalency)	\$ 485.12
Prison (1000/Sq Ft = 2.40 LUE Equivalency)	\$ 1,152.77
Schools (0.09 LUE Equivalency/Student)	\$ 43.23

ROADWAY IMPACT FEES ORDINANCE 2014-03 ADOPTED FEBRUARY 13, 2014**FOR PROPERTY DEVELOPED AFTER FEBRUARY 13, 2014**

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>
	<u>Monthly Fee</u>
Effective Fee	
Service Area One (1)	\$ 480 PER L.U.E.
Service Area Two (2)	\$ 318 PER L.U.E.

Sidewalks

Cash-in-Lieu Fee	\$ 10 per Sq Ft
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Right-of-way License

Original License	\$ 350
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Impact Fees (For projects platted between 1/10/02 and 4/24/06)

*Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

*All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

<u>Meter Type</u>	<u>Meter Size</u>	<u>Ratio to</u> <u>5/8" Meter</u>	<u>Total Fee</u>
Simple	5/8" x 3/4"	1.0	\$ 3,000
Simple	3/4"	1.5	\$ 4,500
Simple	1"	2.5	\$ 7,500
Simple	1-1/2"	5.0	\$ 15,000
Simple	2"	8.0	\$ 24,000
Compound	2"	8.0	\$ 24,000
Turbine	2"	10.0	\$ 30,000
Compound	3"	16.0	\$ 48,000
Turbine	3"	24.0	\$ 72,000
Compound	4"	25.0	\$ 75,000
Turbine	4"	42.0	\$ 126,000
Compound	6"	50.0	\$ 150,000
Turbine	6"	92.0	\$ 276,000
Compound	8"	80.0	\$ 240,000
Turbine	8"	160.0	\$ 480,000
Compound	10"	115.0	\$ 345,000
Turbine	10"	250.0	\$ 750,000
Compound	12"	330.0	\$ 990,000

Tap FeesWater Taps

1"	\$ 1,513 per tap
1½"	\$ 1,909 per tap
2"	\$ 2,122 per tap

Sewer Taps

4"	\$ 1,473.82 per tap
6"	\$ 1,640.27 per tap

City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

Meter Fees

The Meter fees are pass through costs and these prices are subject to change.

Standard residential water meter \$ 275

Non standard meters vary in price. Please contact the Permit Technician for the cost of a non standard meter. Price on request

POLICE DEPARTMENT

Accident Report \$ 6 Per report
 Certified Copy of Report \$ 8 Per Report

Dispatching fee for other jurisdiction -

By contract as negotiated by City Manager and approved by City Council

Fingerprinting Service \$ 10 Per set

Police Report \$ 0.10 Per Page, After 50 Pages
 DVD's \$ 3.00
 CD's \$ 1.00

Body Worn Camera Recordings

Fees are pursuant to Government Code 1701.661

- (1) \$10.00 per recording responsive to the request for information; and
- (2) \$1.00 per full minute of body worn camera video or audio footage responsive to the request for information, if identical information has not already been obtained by a member of the public in response to a request for information

Security Requests

Police unit (vehicle) \$ 25 Per hour
 Security fee for off-duty police officer (3 hours/officer minimum) \$ 60 Per hour
 Supervisor required when 4 or more officers are requested \$ 80 Per hour
 Emergency request received within 24 hours of scheduled start time \$ 70 Per hour
 Traffic only \$ 60 Per hour

City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

SOLID WASTE COLLECTION

Collected by City on monthly utility bill. Pick up once per week.

Residential

Fees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax(8.25%)**

Container Size:

Single 96 gallon cart	\$	12.87	Base Fee/month
Each additional cart	\$	4.19	Base Fee/month

Curbside Recycling (pickup every other week):

Single 96 gallon cart	\$	3.47	Base Fee/month
Each additional cart	\$	3.47	Base Fee/month
Multi-Family Resident - Single User	\$	7.50	Base Fee/month
Multi-Family Resident - Multiple Users	\$	17.06	Base Fee/month

Customer requesting a one time additional waste/bulk item(s) collection (in additional to normal service) will be advised of a one-time additional charge prior to the scheduling of the additional pickup. Pricing determined by service provider.

Commercial Trash Service

Fees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax (8.25%)**

Container Size:**96 Gallon Cart (additional pick up is \$25):**

One X Per week pick up	\$	20.22	Base Fee/month
Two X s Per week pick up	\$	28.95	Base Fee/month
Three X s Per week pick up	\$	35.28	Base Fee/month
Four X s Per week pick up	\$	44.12	Base Fee/month
Five X s Per week pick up	\$	54.69	Base Fee/month

2 Cubic Yards (additional pick up is \$25):

One X Per week pick up	\$	55.99	Base Fee/month
Two X s Per week pick up	\$	92.71	Base Fee/month
Three X s Per week pick up	\$	114.74	Base Fee/month

3 Cubic Yards (additional pick up is \$35):

One X Per week pick up	\$	73.28	Base Fee/month
Two X s Per week pick up	\$	127.48	Base Fee/month
Three X s Per week pick up	\$	181.53	Base Fee/month
Four X s Per week pick up	\$	213.59	Base Fee/month
Five X s Per week pick up	\$	264.79	Base Fee/month

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	
	<u>Monthly Fee</u>	
4 Cubic Yards (additional pick up is \$45):		
One X Per week pick up	\$	92.71 Base Fee/month
Two X s Per week pick up	\$	162.21 Base Fee/month
Three X s Per week pick up	\$	234.69 Base Fee/month
Four X s Per week pick up	\$	282.43 Base Fee/month
Five X s Per week pick up	\$	366.81 Base Fee/month
6 Cubic Yards (additional pick up is \$55):		
One X Per week pick up	\$	115.88 Base Fee/month
Two X s Per week pick up	\$	191.27 Base Fee/month
Three X s Per week pick up	\$	283.90 Base Fee/month
Four X s Per week pick up	\$	319.51 Base Fee/month
Five X s Per week pick up	\$	390.11 Base Fee/month
8 Cubic Yards (additional pick up is \$65):		
One X Per week pick up	\$	141.00 Base Fee/month
Two X s Per week pick up	\$	233.67 Base Fee/month
Three X s Per week pick up	\$	328.31 Base Fee/month
Four X s Per week pick up	\$	404.23 Base Fee/month
Five X s Per week pick up	\$	510.12 Base Fee/month
10 Cubic Yards (additional pick up is \$75):		
One X Per week pick up	\$	171.88 Base Fee/month
Two X s Per week pick up	\$	270.39 Base Fee/month
Three X s Per week pick up	\$	374.66 Base Fee/month
Four X s Per week pick up	\$	484.73 Base Fee/month
Five X s Per week pick up	\$	639.25 Base Fee/month
<u>Commercial Recycling Service</u>		
Fees calculated at Base Fee/month + Franchise Fee (10%) + Sales Tax (8.25%)		
<u>Container Size:</u>		
96 Gallon Cart (additional pick up is \$25):		
One X Per week pick up	\$	18.19 Base Fee/month
Two X s Per week pick up	\$	26.06 Base Fee/month
Three X s Per week pick up	\$	31.75 Base Fee/month
2 Cubic Yards (additional pick up is \$25):		
One X Per week pick up	\$	50.39 Base Fee/month
Two X s Per week pick up	\$	83.44 Base Fee/month
Three X s Per week pick up	\$	103.27 Base Fee/month
3 Cubic Yards (additional pick up is \$35):		
One X Per week pick up	\$	65.95 Base Fee/month
Two X s Per week pick up	\$	114.72 Base Fee/month
Three X s Per week pick up	\$	163.38 Base Fee/month

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	
	<u>Monthly Fee</u>	
4 Cubic Yards (additional pick up is \$45):		
One X Per week pick up	\$	83.44 Base Fee/month
Two X s Per week pick up	\$	145.99 Base Fee/month
Three X s Per week pick up	\$	211.22 Base Fee/month
6 Cubic Yards (additional pick up is \$55):		
One X Per week pick up	\$	104.28 Base Fee/month
Two X s Per week pick up	\$	172.14 Base Fee/month
Three X s Per week pick up	\$	255.52 Base Fee/month
8 Cubic Yards (additional pick up is \$65):		
One X Per week pick up	\$	126.90 Base Fee/month
Two X s Per week pick up	\$	210.30 Base Fee/month
Three X s Per week pick up	\$	295.48 Base Fee/month
10 Cubic Yards (additional pick up is \$75):		
One X Per week pick up	\$	154.69 Base Fee/month
Two X s Per week pick up	\$	243.35 Base Fee/month
Three X s Per week pick up	\$	337.19 Base Fee/month

Roll Offs - include the following: (Delivery Charge + Daily Rental + Haul Cost)

Delivery Charge:

*Delivery Charge is calculated at **Fee per delivery + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	134.98	Fee per delivery
30 yd Roll-Off	\$	134.98	Fee per delivery
40 yd Roll-Off	\$	134.98	Fee per delivery

Daily rental:

*Daily Rental is calculated at **Rate/day + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	2.08	Rate/day
30 yd Roll-Off	\$	2.08	Rate/day
40 yd Roll-Off	\$	2.08	Rate/day

Haul cost:

*Haul Cost is calculated at **Cost per haul + Franchise fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	415.32	Cost per haul
30 yd Roll-Off	\$	498.38	Cost per haul
40 yd Roll-Off	\$	581.44	Cost per haul

City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

Roll Offs of Clean, Separated Recycle Material - include the following: (Delivery Charge + Daily Rental + Haul Cost)

Delivery Charge:

*Delivery Charge is calculated at **Fee per delivery + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	130.54	Fee per delivery
30 yd Roll-Off	\$	130.54	Fee per delivery
40 yd Roll-Off	\$	130.54	Fee per delivery

Daily rental:

*Daily Rental is calculated at **Rate/day + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	2.02	Rate/day
30 yd Roll-Off	\$	2.02	Rate/day
40 yd Roll-Off	\$	2.02	Rate/day

Haul cost:

*Haul Cost is calculated at **Cost per haul + Franchise fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$	339.14	Cost per haul
30 yd Roll-Off	\$	339.14	Cost per haul
40 yd Roll-Off	\$	339.14	Cost per haul

One time collection of Bulky wastes on call for 2 cu yd, 3 cu yd, 4 cu yd, 6 cu yd, 8 cu yd or 10 Cubic yards

Delivery Charge	\$	77.60	Fee/delivery
Daily Rental	\$	4.65	Rate/day
Haul cost	\$	77.60	Cost per haul

Industrial Solid Waste Collection Services - collected by service provider

Spring and Fall cleanup

Per Standard pick-up truck load	\$	10
Trailer (16' to 18')	\$	20

Assessments

Lot clean up	Actual cost + 10% admin fee
Paving assessment	n/a

Lien Fees

Filing of Lien with Williamson County	Per current County rate
Release of Lien with Williamson County	Per current County rate

City of Taylor - FY 2023 Fee Schedule for City Services

	<u>FY 2023</u>	
	<u>Monthly Fee</u>	
<u>Waste Hauling</u>		
Liquid waste hauler discharge permit	\$ 100	each year (1) vehicle
	\$ 25	each additional vehicle
Discharge fee	\$ 0.10	per gallon (\$100 per 1,000 gallons)
For Special Industrial Wastes that are manifested by State regulation, excluding water or wastewater treatment plant sludge, the rate per haul of a roll off container	\$ 210	

Disposal charges shall be determined following receipt of a waste profile determining handling and classification of the specific waste stream.

Rates are subject to modification by City approval.

UTILITIES**Deposits for all single family, commercial, industrial, irrigation accounts per connection.**

*Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

<u>Meter Size</u>	<u>Avg. Gallons consumption/month**</u>	<u>Deposit Amount</u>
5/8" x 3/4"	<10,000	\$ 121
3/4"	<10,000	\$ 145
1"	<10,000	\$ 157
1½"	<15,000	\$ 212
2"	<15,000	\$ 273
3"	<15,000	\$ 332
4"	<25,000	\$ 515
6"	<25,000	\$ 757
8"	<50,000	\$ 1,241
10"	<75,000	\$ 1,846
12"	<150,000	\$ 3,056

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly Fee

Deposits for all multi-family dwelling accounts per connection.

*Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

<u>Meter Size</u>	<u>Avg. Gallons consumption/month**</u>	<u>Deposit Amount calculated as follows:</u>
5/8" x 3/4"	<10,000	\$121 +(((# units -1) x 0.7)x\$100)
3/4"	<10,000	\$145+(((# units -1) x 0.7)x\$100)
1"	<10,000	\$157 +(((# units -1) x 0.7)x\$100)
1½"	<15,000	\$212 +(((# units -1) x 0.7)x\$100)
2"	<15,000	\$273 +(((# units -1) x 0.7)x\$100)
3"	<15,000	\$332 +(((# units -1) x 0.7)x\$100)
4"	<25,000	\$515 +(((# units -1) x 0.7)x\$100)

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Backflow Prevention

Initial Permit	\$ 31
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Water Rates**Rates for all single family, commercial, industrial and irrigation accounts per connection.**

Total monthly charges include the minimum base rate plus block rate structure for single family, commercial, and

Base Rate

<u>Meter Size</u>	<u>Monthly Minimum Charge</u>
5/8" x 3/4"	\$ 39.03
1"	\$ 65.19
1½"	\$ 97.54
2"	\$ 156.11
3"	\$ 312.25
4"	\$ 487.86
6"	\$ 976.88
Living Unit Equivalent (LUE)	\$ 16.53 for each LUE

Residential:

Block 1	per kgals. (0-2,000 gallons)	\$ 3.97
Block 2	per kgals. (2001-5,000 gallons)	\$ 4.37
Block 3	per kgals. (5,001-9,000 gallons)	\$ 4.74
Block 4	per kgals. (above-9,000 gallons)	\$ 5.54

Non-Residential:

Block 1	per kgals. (0-15,000 gallons)	\$ 5.36
Block 2	per kgals. (15,001-45,000 gallons)	\$ 5.90
Block 3	per kgals. (45,001-120,000 gallons)	\$ 6.49
Block 4	per kgals. (above-120,000 gallons)	\$ 6.96

City of Taylor - FY 2023 Fee Schedule for City Services

		<u>FY 2023</u>	
		<u>Monthly Fee</u>	
Irrigation:	All usage (minimum 1,000 gallons)	\$	8.38 per 1,000 gallons
<u>Bulk Water Rate</u>		\$	7.47 per 1,000 gallons

Sewer Rates**Rates for all Single Family Dwelling accounts per connection.**

Total "charge" includes monthly minimum **plus \$7.57** per 1,000 gallons .

For residential customers, the City bases monthly wastewater charges on the average water consumption for November, December, January, and February. The three lowest consumptions are averaged. This average is used to calculate your wastewater charge for the entire year. An account must be active the entire four months to establish an average. All new accounts will be charged the citywide average until the account has established its own winter average.

<u>Meter Size</u>	<u>Monthly Minimum Charge</u>
All meter sizes	\$ 34.27
(5/8" x 3/4", 1", 1½", 2", 3", 4", 6")	

Rates for all multi- family dwelling, commercial and industrial accounts per connection.

Total monthly charge includes monthly minimum plus **\$7.57** per 1,000 gallons.

<u>Meter Size</u>	<u>Monthly Minimum Charge</u>
All meter sizes	\$ 34.27
(5/8" x 3/4", 1", 1½", 2", 3", 4", 6")	

Additional Utility Service Fees:

Administrative/Processing Fee	\$ 31
After Hours Connection Fee	\$ 61
Connect Fees	\$ 31
Fire Hydrant Meter-Base Fee (no consumption included)	\$ 121
Fire Hydrant Meter-Deposit	\$ 726
Late Fee (Applied to balance of account if not paid by due date indicated on bill)	10%
Lock Fee	\$ 31
Meter Flow Test-In-House	\$ 48
Plugged/Pulled Meter Fee	\$ 91
Reconnect Fee	\$ 31
Reread Fees	\$ 24
Return Check & NSF Electronic Draft Fees	\$ 36
Return Trip Fee	\$ 24
Third Party Meter Flow Test-Commercial	\$ 212
Third Party Meter Flow Test-Residential	\$ 116
Transfer Fee	\$ 24
Unauthorized Usage Fee (customer turns water back on to avoid the after charge)	\$ 91

City of Taylor - FY 2023 Fee Schedule for City Services

FY 2023
Monthly FeeMunicipal Drainage Utility System

Equivalent Residential Unit (ERU)

Residential (includes multi-family) = 1 ERU/Unit

Non-residential = \$3.00 per 2,500 sq ft of impervious area

Monthly Rate

\$ 3 Per ERU

\$ 3 minimum fee

Transportation User Fee

TRIP FACTOR INDEX

Category	Units	Trip Factor	SubCategories
Building Materials	1,000 SF	4.49	Building Materials and Lumber Store, Hardware/Paint Store, Nursery
Convenience Market	1,000 SF	34.57	Convenience Market (no gas pumps), Convenience Market with Gas Pumps, Gasoline/Service Station
Medical Office	1,000 SF	3.57	Medical-Dental Office Building, Clinic, Veterinary Hospital/Veterinary Clinic
Restaurant	1,000 SF	11.15	Restaurant, Drinking Place
Fast Food	1,000 SF	26.15	Fast Food Restaurant w/out Drive-Thru Window, Fast Food Restaurant with Drive-Thru Window, Donut Place w/out Drive-Thru Window, Donut Place with Drive-Thru Window
Hospital/Nursing Home	1,000 SF	0.74	Hospital, Nursing Home
Indoor Recreation	1,000 SF	3.53	Bowling Alley, Movie Theater, Health Fitness Club
Lodging	Rooms	0.47	Hotel, Motel
Business Office	1,000 SF	1.29	General Office Building, Single Tenant Office Building, United States Post Office, Research and Development Center, Business Park
Bank	1,000 SF	12.13	Walk-In Bank, Drive-In Bank
Salon	1,000 SF	1.93	Hair Salon
General Retail	1,000 SF	3.71	Shopping Center, Apparel Store, Arts and Craft Store, DVD/Video Rental
Auto Part/Service/Wash	1,000 SF	4.46	Quick Lubrication Vehicle Shop, Self Service Car Wash, Automated Car Wash, Automobile Parts Sales, Automobile Parts and Service
Large School/Day Care	students	0.2	All schools w/greater than 50 students
Day Care	1,000 SF	12.46	Daycare Center (less than 50 students)
Supermarket/Pharmacy	1,000 SF	8.4	Supermarket, Pharmacy/Drugstore
Prison	1,000 SF	2.91	Prison
Superstore	1,000 SF	4.35	Free-Standing Discount Superstore
Outdoor Recreation	acres/campsites	0.3	Campground/RV Park, Golf Course, Arena
Car Sales	1,000 SF	2.62	New Car Sales
Warehousing	1,000 SF	0.32	Warehousing
Industrial	1,000 SF	0.73	General Light Industrial, General Heavy Industrial, Manufacturing, Utilities

TRANSPORTATION USER FEE SCHEDULE

	Monthly Base Trip Rate	Monthly Charge
Nonresidential Tiers		
Tier I*	0-8.99	\$25.00
Tier II	9.00-13.65	\$33.00
Tier III	13.66-27.30	\$50.00
Tier IV	27.31-53.99	\$67.00
Tier V	54.00-102.00	\$84.00
Tier VI	102.01+	\$133.00
Residential		
Single Family	flat rate	\$8.00
Multi-Family	flat rate	\$8.00

Calculation: Trip factor times square foot divided by 1,000 square foot=rate

*All churches will be placed in Tier I



Ordinances

Budget Ordinance	286
Tax Ordinance	287
Fee Ordinance	289

ORDINANCE NO. 2022-32

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF TAYLOR, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023.

WHEREAS, the City Manager of the City of Taylor, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2022 and ending September 30, 2023; and

WHEREAS, a public hearing on such budget was held on September 8, 2022, was given notice and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearing was held prior to the final adoption of this ordinance.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. The attached budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, is hereby in all things approved and adopted and it shall be effective as of October 1, 2022.

SECTION 2. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 3. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.


SECTION 4. In accordance with Article VIII of the City Charter, Ordinance No. 2022-32 was introduced before the City Council on August 25, 2022.

PASSED, APPROVED, and ADOPTED on the 8 day of September, 2022.



Brandt Rydell, Mayor
Taylor City Council

ATTEST:



Dianna McLean, City Clerk

APPROVED AS TO FORM:

Ted Hejl, City Attorney

ORDINANCE NO. 2022-33

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF TAYLOR, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2023.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Taylor, Texas for the Fiscal Year 2023 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.453380** cents on each One Hundred Dollars (\$100.00) valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE

THIS TAX RATE WILL EFFECTIVELY BE RAISED BY 4.147 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$18.05

SECTION 2. That there is hereby levied and there shall be collected for the City of Taylor, Texas, to provide for Interest and Sinking Funds for the Fiscal Year 2023 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.195573** cents on each One Hundred Dollars (\$100.00) valuation of property.

SUMMARY

Maintenance and Operation of the Municipal Government	\$0.453380
Interest and Sinking	\$0.195573
Total Tax per \$100.00 of valuation	\$0.648953

SECTION 3. All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Chief Financial Officer shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

SECTION 4. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION 5. A delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid.

SECTION 6. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

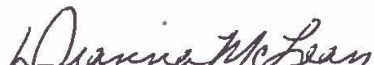
SECTION 7. In accordance with Article VIII, of the City Charter, Ordinance No. 2022-33 was introduced before the City Council on August 25, 2022.

PASSED, APPROVED, and ADOPTED on the 8 the day of September, 2022.



Brandt Rydell, Mayor
Taylor City Council

ATTEST:



Dianna McLean, City Clerk

APPROVED AS TO FORM:

Ted Hejl, City Attorney

ORDINANCE NO. 2022-36

AN ORDINANCE AMENDING ORDINANCE NO. 2021-23 ADOPTED ON SEPTEMBER 23, 2021 BY CHANGING CERTAIN RATES AND OTHER SERVICES PROVIDED BY THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1.0 That the certain rates and fees for services provided by the city, for the support of the general government of the City of Taylor, Texas be amended in accordance with the changes shown in the attached Exhibit A – FY 2023 Fee Schedule.

SECTION 2.0 That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to Ordinance No. 2021-23.

SECTION 3.0 All other provisions of Ordinance No. 2021-23 shall remain in full force and effect.

SECTION 4.0 In accordance with Article VIII of the City Charter, Ordinance 2022-36 was introduced before the Taylor City Council on the 8th day of September, 2022.

SECTION 5.0 This Ordinance shall be in full force and effect beginning October 1st, 2022.

PASSED, APPROVED, and ADOPTED on the 22 day of September 2022.


Brandt Rydell, Mayor

ATTEST:


Dianna McLean, City Clerk

APPROVED AS TO FORM:

Ted Hejl, City Attorney

Ordinance 2022-36 Fee Ord. Amendment



Glossary

Accrual Basis – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accrued Expenses - Expenses incurred but not due until a later date.

ACH- See Automated Clearing House.

ADA- American Disability Act

Adjustment to Base (ATB) - items are additional service programs, personnel, and/or equipment that was not part of, nor approved as a continuing program in previous budgets.

Ad Valorem Tax – (current) All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction that are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, the City Council set the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30.

Ad Valorem Tax – (delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1st of the fiscal year in which it is imposed.

Ad Valorem Tax – (penalty and interest) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus a one (1%) percent for each additional month of portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

Annual Comprehensive Financial Report (ACFR) – The financial report that encompasses all funds and component units of the government. The ACFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual funds statements as needed.

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Arbitrage - The simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

Assessed Valuations – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

Asset – A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

Audit – A comprehensive review of the manner in which the government’s resources were actually utilized. A certified public accountant issues an opinion over the presentation of financial statements, tests the controls over the safekeeping of assets and makes recommendations for improvements where necessary.

Automated Clearing House (ACH) - The direct fund transfer authorization from one bank account to another.

Authorized Position - Employee positions in the adopted budget to be filled during the year.

Available (Undesignated) Fund Balance- This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

AWOS – Automated Weather Observation System.

Balanced Budget – Budget in which income equals expenditure.

Base Budget- A recurring set of funds provided to a department at the onset of each budget period. The base budget is used to keep the department functioning, and is derived from the previous year's spending and adjustments such as inflation.

Bench Mark – A comparison of performance across many organizations in order to better understand one’s own performance.

Beginning Fund Balance – Cash available in a fund from the prior year after payment of the prior year’s expenses and deductions for prior year encumbrances.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

Bond, General Obligation (G.O.) – Bond backed by the full faith, credit taxing power of the government.

Bond, Revenue - Bond backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.

Bonded Debt – That portion of indebtedness represented by outstanding bonds.

Budget – A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

Budgetary Basis- This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar – The schedule of key dates or milestones that the City follows in the preparation, adoption and administration of the budget.

Budget Category – A group of expenses related by function. The City uses five budget categories including: Salaries and Benefits, Supplies and Materials, Repair and Maintenance, Other Services and Charges, and Capital Outlay.

Budgeted Funds – Funds that are planned for certain uses but have not been formally or legally authorized by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

Budget Message - The opening section of the Annual Budget that provides the City Council and the public with an overview of the important aspects of the budget.

CAPCOG – Capital Area Council of Governments

Capital Asset – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Expenditures – Outflows of spend-able resources for the acquisitions of long-term assets.

Capital Improvements Program – A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government’s long-term needs.

Capitalized Lease Proceeds – Financing obtained through a three of seven-year leasing program for durable equipment and rolling stock.

Capital Outlay – Fixed asset which have a value of \$5,000 or more and have a useful economic lifetime of more than one year.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Capital Recovery Fee – see Impact Fee

Cash Basis – A basis of accounting under which transactions are recognized only when cash changes “hands”.

CDBG – Community Development Block Grant

CDC – Community Development Corporation

Certificate of Obligation (C.O.) – A form of general obligation debt.

Certified Tax Roll – A list of all taxable properties, values, and exemptions in the City. This roll is established by the Williamson County Appraisal District.

CIP – Capital Improvement Projects.

COBRA -Consolidated Omnibus Budget Reconciliation Act.

Comprehensive Plan Implementation Committee (CPIC) is a committee made up of town residents. The CPIC is responsible for ensuring that the implementation of the Comprehensive Plan accurately reflects the interests of the community and the work is synthesized into final, consistent policies and ordinances.

Consumer Price Index - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in cost of living (i.e., economic inflation).

Contingency – A budgetary appropriation reserve set aside for emergencies or unforeseen expenditures not budgeted.

Contingency Reserves – A portion of the budgeted ending fund balance or working capital that is not available for appropriation. The intent of the reserves is to provide flexibility, should actual revenues fall short of budgeted revenues and to provide adequate resources to implement budgeted expenditures without regard to the actual cash flow of the fund.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

Council-Manager Government - Form of government where an elected city council is responsible for making policy, passing ordinances, voting appropriations, and having overall supervisory authority in the city government.

Current Taxes – Taxes levied for and due in the current budget period.

Debt Limit- The maximum amount of gross net of debt which is legally permitted.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal interest.

Deficit – (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during and accounting period.

Delinquent Taxes – Taxes remaining unpaid on and after the date due.

Demand – Reflects the scope of a program in terms of population or user activity.

Department – A logical division or classification of activities within the City. (e.g., Police Department, Community Development, etc.)

Depreciation – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation, or the reserve cost, in order to replace the item at the end of its useful life.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division – A separately budgeted segment of a department.

EEOC - Equal Employment Opportunity Commission

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Ending Fund Balance - The unencumbered cash remaining in a fund at the end of the fiscal year

EPA – Environmental Protection Agency

Enterprise Fund - Self-supporting government fund that sells goods and services to the public for a fee

Expenditure – The actual outflow of funds paid for an asset obtained or goods and services obtained

FMLA - Family Medical Leave Act

Fiduciary Fund – A governmental fund used to account for assets held by a governmental entity in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units

Filing Fee – A processing and review fee charge when any map (or plat) is tender to the planning department.

Fiscal – Pertaining to finances in general

Fiscal Year – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Taylor has specified October 1 to September 30 as its fiscal year.

Fixed Assets – Assets of a long-term character, that are intended to continue to be held or used such as land, buildings, and improvements other than buildings, machinery, and equipment.

Franchise – A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

Full Faith and Credit – A pledge of the general taxing power of the city to repay debt obligations. This term is typically used in reference to general obligation bonds.

Full-Time Equivalent – The numeric breakdown of city positions. A regular full-time employee (40 hours per week) equals one (1.0) full-time equivalent. Part-time positions are calculated as 0.5 full-time equivalents.

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

Fund Balance – The excess of assets over liabilities in a governmental fund

General Fund – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

General Obligation (G.O.) Bonds– Bonds for the payment of which the full faith and credit of the City is pledged.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards of and guidelines to financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and provide a standard by which to measure financial presentations.

GIS – Geographic Information System

Goals – Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g., financial condition, service levels provided, etc.)

GASB - Governmental Accounting Standard Board

Governmental Funds – Funds, within a governmental accounting system, that support general tax supported governmental activities.

Government Finance Officers Association (GFOA) - An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

Grants – Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HIPPA - Health Insurance Portability and Accountability Act

House Bill 3195- House Bill passed during the 80th Legislative Session requiring the city council or county commissioner's court to identify at the budget stage that the proposed budget anticipates raising more total property taxes than the year before. The bill also requires a separate ratification vote to adopt a budget that raises more total property taxes than in the previous year.

Hotel/Motel Tax – Pursuant to State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel/motel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% of which is collected by the State).

I&S G.O. Bond Fund – Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund)

Impact Fee – A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

Income – Funds available for expenditure during a fiscal year.

Infrastructure – Substructure or underlying foundation of the City (e.g., streets, utility lines water and wastewater treatment facilities, etc.)

Inputs – A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue- Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Funds- A proprietary fund used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

Investments – Securities and real estate held for the generation of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

Legal Debt Margin - The excess of the amount of debt legally authorized over the amount of debt outstanding.

Levy – (Verb) To impose taxes, special assessments, or special charges for the support of governmental activities.
(Noun) The total amount of taxes, special assessments, or special charges imposed by a government.

Liability – Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

Line-Item Budget – A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

Major Fund - funds whose revenues, expenditures/expenses, assets, or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds

MDUS – Municipal Drainage Utility System

Modified Accrual Basis – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both “measurable” and “available to finance expenditures within the current period”. Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earning on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

Objectives – Specific, measurable targets set in relation to goals.

Open Meeting Law- Law that states that every regular, special, or called meeting of a governmental body shall be open to the public. Written notice of the time, date, place, and subject of each meeting must be posted in an accessible place to the public at least 72 hours before the meeting.

Operating Budget – Plans of current, day-to-day expenditures and the proposed means of financing them.

Ordinance – A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute or constitution provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter is less formal and has a lower legal “status”. Ordinarily, statutes or characters will specify or imply those legislative actions that must be by ordinance and those which may be by resolution.

Revenue raising measures such as these required for imposition of taxes, special assessments and service charges, universally require ordinances.

Pass-Through Grants – Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Performance Budget – A budget where expenditures are based primarily on measurable performance of activities and work programs.

Performance Indicators – Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Performance Measures – Specific quantitative and qualitative measures of work performed as an objective of the department.

Permanent Fund - Used to account for the financial resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that benefit the government or its citizens

Program – A logical division or classification of activities within the City or within a Department. See also Department.

Property Tax – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund – Funds, within a governmental accounting system, that operate like business entities. These Funds are characterized as either enterprise or internal service funds.

Reserve – A portion of fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

Retained Earnings – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenue – Funds received as income. It includes such items as tax payments, fees from specific services, fines, franchise fees, etc.

Revenue Bond – Bond whose principal and interest are payable exclusively from user fees (e.g., Water and Wastewater utility rates)

Resolution- A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Sales Tax – Levied on applicable sales of goods and services at the rate of 8.25 percent in Taylor. The City receives revenue from the sales tax at the rate of 1.5 percent. The Taylor Economic Development Corporation received revenue from sales tax at the rate of .5 percent. Revenue from the remaining portion of the rate is collected by the State.

Service Charges – Service charges are allocated to all Enterprise Fund activities (e.g., water/sewer) for indirect management and administrative support provided by General Fund departments.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purpose (e.g., Hotel/Motel Special Revenue Fund).

Standard Operating Procedures- Step-by-step instructions on how to perform a task or job.

TAV – Taxable assessed valuations.

TISD - Taylor Independent School District

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Tax Rate – The amount of tax stated in terms of a unit of the tax base (e.g., cents per hundred dollars valuation).

TCAT - Temple College at Taylor

TAKS - Texas Assessment of Knowledge Test

TCEQ – Texas Commission of Environmental Quality

TEA - Texas Education Agency

TEDC – Taylor Economic Development Corporation

TMRS -Texas Municipal Retirement System

TUF- Transportation User Fee

Transfer In/Out – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Undesignated Fund Balance – The excess of a fund’s assets over its liabilities and reserves which has not been officially assigned a particular purpose by the governmental board.

Unreserved Fund Balance – The portion of a fund’s balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Utility Fund – See Water/Wastewater Utility Fund

Water/Wastewater Utility Fund – A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Williamson County Appraisal District (WCAD)– Established under state law granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the Taxing unit.

Working Capital – The excess of current assets over current liabilities.